



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
November 3, 2014
6:00 p.m. Executive Session; 7:00 p.m. Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Executive Session*
 - A. Legal
 - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. [Presentation: Parks Bond Citizen Oversight Committee Annual Report](#)
5. Audience Time**
6. Board Time
7. Consent Agenda***
 - A. [Approve: Minutes of September 22, 2014 Regular Board Meetings](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: Resolution Appointing Parks Advisory Committee Member](#)
 - E. [Approve: Service District Initiated Annexation Resolution](#)
 - F. [Approve: Municipalities Continuing Disclosure Cooperation Initiative Agreement](#)
 - G. [Approve: Rename the Tualatin Hills Nature Park Interpretive Center to the Tualatin Hills Nature Center](#)
8. Unfinished Business
 - A. [Update: Bond Program](#)
 - B. [Information: General Manager's Report](#)
9. New Business
 - A. [Approve: SW Quadrant Community Park Master Plan](#)
 - B. [Review: Advisory Committees Review Update](#)
 - C. [Review: Comprehensive Fee Policy](#)
10. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment/Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: October 24, 2014
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Information Regarding the November 3, 2014 Board of Directors Meeting**

Agenda Item #4 – Parks Bond Citizen Oversight Committee Annual Report

Attached please find a memo from myself reporting that Marc San Soucie, chair of the Parks Bond Citizen Oversight Committee, will be at your meeting to present the Committee's fifth Annual Report.

Agenda Item #7 – Consent Agenda

Attached please find consent agenda items #7A-G for your review and approval.

Action Requested: **Approve Consent Agenda Items #7A-G as submitted:**

- A. [Approve: Minutes of September 22, 2014 Regular Board Meetings](#)
- B. [Approve: Monthly Bills](#)
- C. [Approve: Monthly Financial Statement](#)
- D. [Approve: Resolution Appointing Parks Advisory Committee Member](#)
- E. [Approve: Service District Initiated Annexation Resolution](#)
- F. [Approve: Municipalities Continuing Disclosure Cooperation Initiative Agreement](#)
- G. [Approve: Rename the Tualatin Hills Nature Park Interpretive Center to the Tualatin Hills Nature Center](#)

Agenda Item #8 – Unfinished Business

A. Bond Program

Attached please find a memo from Aisha Willits, director of Planning, providing an update regarding recent activities centered around the Bond Program. Aisha will be at your meeting to provide an overview of the memo and to answer any questions the Board may have.

B. General Manager's Report

Attached please find the General Manager's Report for the November regular board meeting.

Agenda Item #9 – New Business

A. SW Quadrant Community Park Master Plan

Attached please find a memo from Aisha Willits, director of Planning, requesting approval of the SW Quadrant Community Park Master Plan, which is a project funded by the 2008 Bond Measure. Aisha, along with Steve Gulgren, superintendent of Planning & Development, Gery Keck, facilities & project manager, and a representative from David Evans & Associates (DEA), the project consultant, will be at your meeting to provide an overview of the memo and answer any questions the board may have.

Action Requested: Board of directors' approval of the SW Quadrant Community Park Master Plan.

B. [Advisory Committees Review Update](#)

Attached please find a memo from Jim McElhinny, director of Park & Recreation Services, regarding a review of the district's advisory committees. Bruce Barbarasch, superintendent of Natural Resources & Trails Management, will be at your meeting to provide an overview of the memo and to answer any questions the board may have.

C. [Comprehensive Fee Policy](#)

Attached please find a memo from Keith Hobson, director of Business & Facilities, regarding a proposed update to District Compiled Policies Chapter 6 (Finance) to reflect the recent changes resulting from the Comprehensive Plan Update and the Service and Financial Sustainability Analysis. Keith will be at your meeting to provide an overview of the memo and to answer any questions the board may have.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



MEMO

DATE: October 24, 2014
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: **Parks Bond Citizen Oversight Committee Annual Report**

The Parks Bond Citizen Oversight Committee has compiled their fifth annual report (attached). Marc San Soucie, Chair of the Oversight Committee, will be at the November 3, 2014 Regular Board meeting to present the report to the board of directors and answer any questions they may have.

Action Requested

No board of directors action requested. Informational report only.

Tualatin Hills Park & Recreation District Citizen Bond Oversight Committee

Tualatin Hills Park & Recreation District (THPRD) is the largest special park district in Oregon. It spans approximately 50 square miles and serves more than 220,000 residents in northeastern Washington County. In 2008 THPRD developed a \$100,000,000 bond measure (Measure 34-56 "Bonds to Preserve Natural Areas, Water, Improve Parks, Create Trails") to fund an extensive program of land acquisitions for parks, trails and natural areas, natural area restoration and preservation, park development, construction and rehabilitation of various facilities and other projects. District voters approved this in 2008. The Bond Measure included provisions for a citizen oversight committee and also required yearly financial audits by an independent auditor. The Citizens' Committee was directed to report annually to the Board and the public regarding conformance with stated Bond Measure objectives and to make recommendations, if any, for improving the Bond Program efficiency, administration or performance.

The initial decisions and guidelines for this process, with details of planning, financings, land acquisition and project completions prior to the 2014 fiscal year were described in the Committee's first four reports, delivered to the Board in November 2010, December 2011, November 2012, and November, 2013. These earlier reports, with details of planning, as well as financings, land acquisitions, and project completions prior to July, 2013, are available on the THPRD website at www.thprd.org, under the 2008 Bond Measure/Citizen Oversight Committee tab.

Fiscal Year 2014 Overview

The bond program has now reached a relatively advanced phase. Many projects have been substantially completed and a majority of the bond proceeds have been spent or committed. This report will deal primarily with activities in the 2013-2014 fiscal year and other recent and proposed activities.

During the 2013-2014 fiscal year THPRD spent over \$17.4 million of its bond funds for a cumulative expenditure of \$67.5 million to June 30, 2014. The District acquired an additional 50 acres of land, and completed 17 construction projects. Many acquisitions and projects have been completed, and many more are approaching completion or are scheduled for near-term completion. THPRD has made substantive and appropriate progress in all areas of the Bond Program.

The year to year process of the Bond program shows in the following table. Money spent, construction and acquisitions each ramped up slowly for the first two years (only \$465,172 was spent in fiscal year 2009), and then increased considerably over the last five years. Some dollar values are slightly different from last year's report due to minor adjustments after the reports were published.

The steady progress of the program is shown in the following table.

THPRD Bond Program - Cumulative Snapshot of Activity

	<u>6/30/2010</u>		<u>6/30/2011</u>		<u>6/30/2012</u>		<u>6/30/2013</u>		<u>6/30/2014</u>	
	<u>Units</u>	<u>(\$000)</u>	<u>Units</u>	<u>(\$000)</u>	<u>Units</u>	<u>(\$000)</u>	<u>Units</u>	<u>(\$000)</u>	<u>Units</u>	<u>(\$000)</u>
<u>Money Spent</u>										
Each Year	-	3,352	-	16,965	-	13,471	-	15,755		17,460
Cumulative	-	3,817	-	20,782	-	34,253	-	50,008		67,468
<u>Construction Projects</u>										
Completed	18	1,580	25	2,593	42	7,024	51	18,414	68	30,577
In Progress	8	1,972	31	4,784	65	11,592	57	9,505	50	9,037
<u>Land Acquisition (Units in Acres)</u>										
Parks	0	178	38	11,836	46	13,739	53	17,641	59	19,153
Natural Areas	0	4	1	206	3	288	40	2,113	50	3,962
Trail Corridors	0	12	3	689	5	857	7	1,085	7	1,193
Community Center	0	4	1	590	1	614	4	1,021	14	3,176

Financial and Project Summary - Fiscal Years 2009-2013

(\$ in Thousands)

PURPOSES AND PROMISES MADE	Initial Bond Program Allocation	Adjusted Bond Program Allocation	Expended through 6/30/2014	Estimated Cost to Complete	Projected Balance 6/30/2013 ¹	Planned Projects	Projects Completed	Contracts Awarded	Projects Remaining
LAND ACQUISITION									
New Neighborhood Parks	\$9,000.0	\$11,364.6	\$10,676.3	\$688.3	\$0.0	6	10	0	1
New Community Park	\$10,000.0	\$8,476.6	\$8,476.6	\$0.0	\$0.0	1	2	0	0
New Linear Park & Trail	\$1,200.0	\$1,222.8	\$1,193.3	\$29.5	\$0.0	N/A	N/A	N/A	N/A
New Community Center SW	\$5,000.0	\$4,162.5	\$3,176.0	\$497.6	\$488.9	1	1	0	1
Total	\$25,200.0	\$25,226.5	\$23,522.2	\$1,215.4	\$488.9				
PARKS AND YOUTH ATHLETIC FIELDS									
New Neighborhood Park Development	\$3,750.0	\$5,287.2	\$4,641.0	\$646.2	\$0.0	5	4	1	0
Renovate/Redevelop Neighborhood Parks	\$3,000.0	\$3,843.2	\$2,311.1	\$2,844.6	(\$1,312.5)	5	3	1	1
Develop New Community Park	\$5,000.0	\$8,261.3	\$167.4	\$8,093.9	\$0.0	1	0	0	1

Renovate/Redevelop									
Community Parks	\$7,000.0	\$9,998.2	\$2,821.1	\$7,677.2	(\$500.1)	2	1	0	1
Youth Athletic Field Development	\$5,000.0	\$3,167.9	\$1,355.2	\$2,094.5	(\$281.8)	10	4	2	4
Synthetic Field Development	\$4,000.0	\$0.0	\$0.0	\$0.0	\$0.0	2	0	0	2
Outdoor Splash Pad	\$525.0	\$28,275.0	\$0.0	\$0.0	\$0.0	1	0	0	1
Total		\$30,557.8	\$11,295.8	\$21,356.4	(\$2,094.4)				
NATURAL AREA PRESERVATION									
Acquisition	\$8,400.0	\$8,574.3	\$3,962.2	\$4,612.1	\$0.0	N/A	N/A	N/A	N/A
Restoration	\$3,600.0	\$3,841.7	\$883.8	\$2,481.0	\$476.9	36	4	15	17
Total	\$12,000.0	\$12,416.0	\$4,846.0	\$7,093.1	\$476.9				
NEW LINEAR PARK & TRAIL DEVELOPMENT									
	\$14,745.0	\$15,447.8	\$13,759.5	\$1,736.6	(\$48.3)	9	5	2	2
DEFERRED PARK MAINT. REPLACEMENTS									
	\$1,500.0	\$1,832.3	\$1,832.3	\$0.0	\$0.0	18	18	0	0
FACILITIES REHABILITATION, EXPANSION & IMPROVEMENTS									
Facility Rehabilitation	\$6,500.0	\$6,332.8	\$3,300.1	\$964.0	\$2,068.7	16	12	1	3
Facility Expansion & Improvements	\$7,550.0	\$8,157.4	\$8,157.4	\$0.0	\$0.0	5	5	0	0
Total	\$14,050.0	\$14,490.2	\$11,457.5	\$964.0	\$2,068.7				
ADA/ACCESS IMPROVEMENTS									
	\$1,000.0	\$1,219.4	\$384.5	\$834.9	\$0.0	13	12	1	0
BOND ISSUANCE COST & PROJECT MGMT.									
	\$3,230.0	\$617.6	\$369.7	\$160.9	\$87.0				
GRAND TOTAL	\$100,000.0	\$101,807.6	\$67,467.5	\$33,361.3	\$978.8				

Note 1: See "Funding Category Transfers" on page 10

Financial and Project Summary Comments

For Fiscal Years 2009-2014, the primary reasons for the changes in the Adjusted Bond Program Allocation column are (1) \$1,807,600 Interest earned on unspent bond funds, (2) Project Grouping Adjustments to the Parks and Youth Athletic Fields expenditure categories and contractual development of these projects to move forward in tandem; (3) combining some funds from the Facility Rehabilitation category into the Facility Expansion and Improvement category for related work in the Elsie Stuhr Center project; (4) Project Management Adjustments; and (5) Funding Category Transfers.

Other Funding Sources

Through June 30, 2014, funding sources other than Bond proceeds have been used to provide additional funds for certain projects and acquisitions which are not included in the Financial Summary Table. In total, over \$2 million in outside funds have been secured to leverage the Bond Program’s own funds.

Land Acquisition Progress

The land acquisition work for the bond program has had numerous excellent outcomes, and still has some hard work ahead. The principal category of ongoing and future work will be identifying, negotiating, and acquiring additional natural area sites, though further purchases in other categories are possible.

The tables below identify the purchases made to date, and highlight projected and actual spending in each acquisition category. Cost accounting for park and community center land acquisitions includes the property purchase price, consultant costs for appraisers, appraisal review, environmental review, title and other closing costs, removal of debris, existing structures or hazards, and the hourly rate charged by part time Land Acquisition specialists. Some of these additional costs have not been fully allocated to specific acquisitions, and so are reported in general terms in the table below.

Properties acquired for new parks and the community center will not be developed from Bond proceeds. Timing and funding for completion and development of these properties will be determined by the Board in the future. Bond proceeds are intended to provide for development of some, but not all, of the land acquired for trails and linear parks, and are intended to provide for restoration of many of the sites acquired as natural areas.

Perhaps the most complicated set of land acquisition transactions have been those associated with THPRD’s intent to create a new Community Park adjacent to Mountain View Middle School. Numerous separate acquisitions have come together achieve this goal.

A number of acquisitions made with the intent to establish a location for a new Community Center have given THPRD the option to use those sites for other purposes, while re-purposing a previously owned site as the Community Center location. This decision is not yet final.

Land Acquisitions as of June 30, 2014

Community Center Sites - Budget \$5,103,517 – Spent \$3,175,969 (Some surplus remains, some transferred for Neighborhood Park acquisitions)				
<u>Date</u>	<u>Quadrant</u>	<u>Acres</u>	<u>Bond Cost</u>	<u>Comments</u>
10/25/2010	SW	0.79	\$439,903	For possible Community Center site, across from 8/15/13 acquisition
8/15/2013	SW	5.90	\$1,741,996	For possible Community Center site

1/31/2013	SW	3.49	\$580,749	One of a set of acquisitions adjoining Mountain View Middle School
7/25/2013	SW	3.43	\$413,321	One of a set of acquisitions adjoining Mountain View Middle School

Community Park Sites – Budget \$10,132,657 - Spent \$8,476,554 (Surplus transferred for Neighborhood Park acquisitions)

<u>Date</u>	<u>Quadrant</u>	<u>Acres</u>	<u>Bond Cost</u>	<u>Comments</u>
4/29/2011	NE	22.37	\$8,103,899	Significant acquisition for Community Park
6/14/2014	NE	1.70	\$372,655	Part of William Walker Elementary School, for expansion of Cedar Hills Community Park

Neighborhood Park Sites - Budget \$11,364,651 – Spent \$10,676,335 (Includes funds transferred from other acquisition categories)

<u>Date</u>	<u>Quadrant</u>	<u>Acres</u>	<u>Bond Cost</u>	<u>Comments</u>
2/2/2011	SW	6.67	\$1,058,925	Includes a significant Natural Area element
4/26/2011	SW	0.03	\$60,006	Easement to connect 150th Ave. to Roy Dancer Park
8/23/2011	NW	7.59	\$1,629,690	Large enough for potential Community Park - used \$850,000 in Metro Local Share funds
8/18/2010	SE	8.65	\$2,559,230	Very large site, \$300,000 contributed by Beaverton
12/4/2012	SW	2.02	\$546,751	On Miller Hill Rd.
12/14/2012	NW	5.34	\$1,041,404	Large site in the Elmonica area
12/20/2012	NE	6.85	\$2,094,725	Large site in Bethany
11/14/2013	NW	0.26	\$62,712	Expansion for Hansen Ridge Park
11/22/2013	NW	2.74	\$1,060,935	Close to SW quadrant, site for athletic field
2/17/2012, 8/10/2012	NE	1.95	\$525,108	West Slope area - Two separate acquisitions combined, new park site
In progress	NW		\$36,849	Spent to date for purchase approved but not closed as of 6/30/2014

Trails – Budget \$1,222,858 – Spent \$1,193,314

<u>Date</u>	<u>Quadrant</u>	<u>Acres</u>	<u>Bond Cost</u>	<u>Comments</u>
4/8/2011	NE	0.38	\$175,501	Half of larger parcel, ½ trail, ½ natural area
9/9/2011	SW	1.07	\$5,375	For Westside Regional Trail Segment
11/4/2011	SW	0.53	\$15,575	Easement for Westside Trail segment 4
11/7/2011	NW	0.37	\$113,500	Easement for Waterhouse Trail segment
6/30/2012	NW	1.80	\$36,731	Retired agricultural easements for Westside Trail
8/15/2012	NW	-	\$17,740	Easement for Westside Trail

8/14/2012	SW	0.22	\$9,000	Easement for Westside Trail segment 1
9/27/2012	NW	0.10	\$5,892	For Waterhouse Trail segment 4
2/7/2013	NW	0.74	\$23,571	For segment 4 of the Waterhouse Trail
1/1/2011	NW	2.84	\$542,681	Includes a significant Natural Area element
1/24/2013	NW	0.26	\$4,914	Donation for Waterhouse Trail
7/21/2013	NW	1.00	\$106,407	Easement for Waterhouse Trail
			\$136,428	Various soft costs for trail acquisitions, including specialist fees, appraisals, title reports, surveys, engineering fees, and legal fees

Natural Areas – Budget \$8,574,266 – Spent; \$3,962,232 Funds remain to be spent in this category
--

<u>Date</u>	<u>Quadrant</u>	<u>Acres</u>	<u>Bond Cost</u>	<u>Comments</u>
4/8/2011	NE	0.38	\$171,000	Half of larger parcel, ½ trail, ½ natural area
5/17/2012	SE	2.15	-	Donation, near Hideaway Park
10/15/2012	SW	2.45	\$365,754	Expansion of Lilly K. Johnson Woods Natural Area - \$112,246 reimbursed from Metro grant
12/31/2012	NE	22.02	\$540,000	Bronson Creek watershed
12/31/2012	SW	2.16	\$440,712	Expansion of Lilly K. Johnson Woods Natural Area - \$158,488 reimbursed from Metro grant
3/13/2013	NW	5.24	\$17,030	Expansion of Beaverton Creek Wetlands
8/23/2013	NE	1.82	\$400,000	Allows for expansion of The Bluffs Park
9/19/2013	SW	0.77	\$220,000	Expansion of Lilly K. Johnson Woods Natural Area - \$55,126 will be reimbursed from Metro grant
11/8/2013	NW	0.76	\$219,000	Adjoins Quarry Park
11/21/2013	SE	2.23	\$480,000	Near Hall and Allen Blvds. in Beaverton
5/10/2013	NE	5.49	\$54,850	Bronson Creek watershed
4/25/2014	NE	3.00	\$124,309	In Multnomah County, near Bannister Creek Greenway
5/12/2014	NW	1.50	\$482,000	Downstream from Crowell Woods Natural Area
6/12/2014	NE	1.54	\$63,342	In Multnomah County, near Bannister Creek Greenway
			\$385,235	Various soft costs in support of acquisitions

Parks and Youth Athletic Fields

Fiscal years 2009-2014 Financial and Project Summary

(Dollars in Thousands)

	Adjusted Bond Program Allocation	Expended through 6/30/20014	Estimated Cost to Complete	Final or Estimated Cost	Projected Balance ¹	Status
NEW NEIGHBORHOOD PARK DEVELOPMENT						
AM Kennedy Park & Athletic Field	\$1,335.7	\$1,686.6	\$0.0	\$1,686.6	(\$350.9)	Completed
Barsotti Park & Athletic Field	\$1,312.4	\$1,258.1	\$0.0	\$1,258.1	\$54.3	Completed
Hansen Ridge Park	\$787.2	\$753.7	\$0.0	\$753.7	\$33.5	Completed
Roy Dancer Park	\$787.5	\$651.3	\$0.0	\$651.3	\$136.2	Completed
Roger Tilbury Park	\$787.4	\$291.3	\$646.2	\$937.5	(\$150.1)	2014
Funding Category Transfer	\$277.0	\$0.0	\$0.0	\$0.0	\$277.0	
Total	<u>\$5,287.2</u>	<u>\$4,641.0</u>	<u>\$646.2</u>	<u>\$5,287.2</u>	<u>\$0.0</u>	
RENOVATE AND REDEVELOP NEIGHBORHOOD PARKS						
Cedar Mill Park, Trail & Athletic Fields (2)	\$1,149.8	\$304.5	\$721.8	\$1,026.3	\$123.5	2014
Camille Park	\$542.7	\$585.4	\$0.0	\$585.4	(\$42.7)	Completed
Somerset West Park	\$1,050.2	\$154.3	\$2,122.8	\$2,277.1	(\$1,226.9)	2016
Pioneer Park and Bridge Replacement	\$566.0	\$533.4	\$0.0	\$533.4	\$32.6	Completed
Vista Brook Park	\$534.5	\$733.5	\$0.0	\$733.5	(\$199.0)	Completed
Total	<u>\$3,843.2</u>	<u>\$2,311.1</u>	<u>\$2,844.6</u>	<u>\$5,155.7</u>	<u>(\$1,312.5)</u>	
NEW COMMUNITY PARK DEVELOPMENT						
SW Community Park and Athletic Fields (2)	\$7,877.0	\$167.4	\$8,093.9	\$8,261.3	(\$384.3)	2017
Funding Category Transfer	\$384.3	\$0.0	\$0.0	\$0.0	\$384.3	
Total	<u>\$8,261.3</u>	<u>\$167.4</u>	<u>\$8,093.9</u>	<u>\$8,261.3</u>	<u>\$0.0</u>	
RENOVATE AND REDEVELOP COMMUNITY PARKS						
Cedar Hills Park and Synthetic Athletic Field	\$6,326.8	\$174.0	\$7,677.2	\$7,851.2	(\$1,524.4)	2018
Shiffler Park	\$3,671.4	\$2,647.1	\$0.0	\$2,647.1	\$1,024.3	Completed
Total	<u>\$9,998.2</u>	<u>\$2,821.1</u>	<u>\$7,677.2</u>	<u>\$10,498.3</u>	<u>(\$500.1)</u>	
YOUTH ATHLETIC FIELD DEVELOPMENT						
Winkelman Park	\$548.5	\$941.9	\$0.0	\$941.9	(\$393.4)	Completed
Meadow Waye Park	\$518.9	\$407.3	\$0.0	\$407.3	\$111.6	Completed
New Fields in NW Quadrant	\$525.1	\$0.1	\$525.0	\$525.1	\$0.0	2018
New Fields in NE Quadrant (Cedar Mill Park)	\$525.1	\$5.2	\$519.9	\$525.1	\$0.0	2014
New Fields in SW Quadrant	\$525.1	\$0.7	\$524.5	\$525.1	\$0.0	2017
New Fields in SE Quadrant	\$525.2	\$0.1	\$525.1	\$525.2	\$0.0	Unknown
Total	<u>\$3,167.9</u>	<u>\$1,355.2</u>	<u>\$2,094.5</u>	<u>\$3,449.7</u>	<u>(\$281.8)</u>	
GRAND TOTAL	<u>\$30,557.8</u>	<u>\$11,295.8</u>	<u>\$21,356.4</u>	<u>\$32,652.2</u>	<u>(\$2,094.4)</u>	

Note 1 - See Funding Category Transfers on Page 10

The THPRD standard for a neighborhood park is about three acres. The target for community parks is between 10 and 25 acres. Park amenities depend on the size of the site, but community parks usually offer larger facilities such as sports fields, sheltered group picnic areas, on-site parking and restrooms.

Funds allocated for four Youth Athletic Fields, two Synthetic Turf fields and an Outdoor Splash Pad have been combined for efficiency with funds allocated to Community and Neighborhood Parks. The original commitment of 10 athletic fields and two synthetic turf fields and splash pad will be monitored and confirmed in future reports.

The current budget for the 26 Parks, Athletic Fields and Splash Pad is \$30,557,800. Actual and estimated future expenditures total \$32,652,200 resulting in a projected deficit of \$2,094,400.

Natural Area Restoration Projects

The current total project budget for this category is \$3.8 million of which 23.6 percent has been spent to date. Much of the natural area restoration takes place in conjunction with other park projects, with approximately 20 percent of target funds being set aside for restoration work on newly acquired natural areas. Currently, THPRD expects this area to be \$478,000 under budget due primarily to partnering with other agencies. Expectations are that the surplus will be dedicated to other projects within the category, such as completely restoring natural areas in parks that only were budgeted for partial restoration.

Most of the natural area restoration funds are to be used for removal of various invasive non-native weeds and replanting with native plants. Results of this work generally take multiple applications and may be scheduled over 5 years.

Work proceeded on 25 restoration projects in 2013-2014, four of which included significant installation of native plants during the year. An additional ten were in the planning stage. Funds during 2013-2014 were expended on invasive plant removal; replanting native trees and shrubs; enhancing trails, including those along the Fanno Creek Greenway and at Koll Center wetlands; and the Interpretive Signage project, which encompassed constructing and installing interpretive signs and artwork throughout significant natural areas to educate patrons about natural history and the environment. An innovative approach including art work designed to show "changes over time" is being used in place of traditional interpretive signage to encourage people to come back repeatedly to see what is new.

Projects will continue in 2014-2015 to replace non-native with native plants in Fanno Creek, complete the Interpretive Signage/Art work projects, plan and begin work for new natural area restoration, and bring other restoration projects to completion.

New Linear Park and Trail Development

The New Linear Park and Trail Development project category is substantially complete. Progress is shown in the following table.

Trail/Park Name	Construction Status	Comment
Westside Trail Segments 1, 4, & 7	Completed Fall 2013	None
Jordan/Husen Park Trail	Completed Winter 2013	None
Waterhouse Trail Segments 1, 5 and West Spur	Nearly complete, planned Summer 2014	None
Rock Creek Trail Segments 2 & 5, North Bethany Segment 2	Rock Creek Trail Segments 2 & 5 Completed Winter 2013	Work on North Bethany Segment 2 is currently suspended pending further design and funding options
Miscellaneous Natural Trails	Whispering Woods, Hyland Woods Park and Bauman Woods Trails Completed	Planning is underway for trails at Mt. Williams Park and at the Jenkins Estate – District is working with the City of Beaverton
Nature Park – Old Wagon Trail	Completed Fall 2010	None
NE Quadrant Trail – Bluffs Park (Phase 2)	Completed Winter 2013	None
Lowami Hart Woods	Completed Winter 2014	None
Westside/Waterhouse Trail Connection	Scheduled for Completion Fall 2016	Delayed due to right-of-way acquisition and jurisdictional design requirements. Planning underway.

Deferred Maintenance, Facility Rehabilitation, Expansion & Improvements

Financial data in this section comes from the Financial and Project Summary - Fiscal Years 2009-2013 table on page 2 of this report. There is a projected surplus of approximately \$2,068,000 in this category. The District's Board is considering applying this surplus to deal with a projected shortfall in the Parks and Youth Athletic Fields category, as discussed above in the section dealing with Community and Neighborhood Parks & Youth Athletic Fields.

Deferred maintenance and Replacements

Projects in this group include work such as parking lot maintenance at the Sunset Swim Center and play structure replacement at the Waterhouse playground site. All of the \$1,832,000 budgeted for this category has been spent, and all scheduled projects have been completed.

Facility Rehabilitation, Expansions & Improvements

Upgrades for safety and seismic protection have been addressed in this category. Projects such as problems with air circulation tunnels at swim centers and general rehabilitation needs were ranked using an engineering analysis (Tier 1 Analysis). This category has a current projected budget of \$6,333,000, with \$3,300,000 obligated as of June 30, 2014. \$964,000 remains to be spent, giving a projected surplus of \$2,068,700

(see the discussion of "Funding Category Transfers" on Page 10. This expenditure is expected to cover all projects identified in the Tier 1 Analysis.

Improvements to existing facilities, such as new dressing rooms at swim centers and the Elsie Stuhr Center expansion, have been completed. This project category has an adjusted budget of \$8,157,000, which has been spent, with all projects completed.

ADA Access Improvements

The purpose of this category is to improve access and opportunity for disabled people. Improvements have included family-accessible dressing rooms at swim centers, accessible parking and drop off facilities in district parks. Of the thirteen projects in this category, twelve have been completed, and a contract for The HMT ADA parking and site improvements project has been let. \$384,000 has been spent with an estimated \$835,000 remaining to complete the final project.

Administrative: Project Management, Bond Issuance Costs, Accounting

THPRD's goal for this category is three percent of the \$100,000,000 Bond Measure. As of June 30, 2014 actual expenditures were \$2,099,854, approximately two percent of the Total Program Allocation.

Project Management costs are composed of Planning and Natural Resources staff time spent on each project (other than Land Purchases), and temporary personnel hired for the duration of bond funding.

THPRD initially transferred \$1,780,000 and later transferred an additional \$191,110 of Project Management and Administrative budget authority to all projects' budgets (other than Land Purchases) based on the relation of individual project budget amounts to the total project budget. THPRD's accounting system tracks bond related Project Management costs and charges them to each individual project. Total Project Management costs through June 30, 2014 were \$1,730,200, and Bond Issuance and Accounting totaled \$369,654. Any additional Project Management costs will be captured in the individual project budgets and estimates to complete

Funding Category Transfers

Transferring funds between categories as needed helps insure that all objectives of the bond measure are met, to the public's benefit. This policy was discussed in the Committee's 2013 report. In general, funds are only transferred from a category when it has been determined that all objectives and projects have been or are going to be met. Such transfers must be approved by the THPRD's Board of Directors.

Prior to June 30, 2014, the following have been approved:

- \$278,875 to New Neighborhood Park Development from Bond Issuance and Project Management;
- \$1,656,103 to New Neighborhood Park Land Acquisition from New Community Park Land Acquisition;
- \$556,809 to New Neighborhood Park Land Acquisition from New Community Center Land Acquisition;
- \$384,251 to New Community Park Development from New Community Center Land Acquisition;
- \$176,920 to Deferred Park Maintenance from Facility Expansion and Improvements;
- \$193,207 to Deferred Park Maintenance from Bond Issuance and Project Management;
- \$171,067 to ADA/Access Improvements from Bond Issuance and Project Management.

Future: The Projected Balance as of June 30, 2014 shown in the Financial & Summary above indicates a significant surplus of \$2,068,700 in the Facilities Rehabilitation, Expansion and Improvement Category, and a significant deficit of \$2,094,000 in the Neighborhood and Community Park Renovation categories. The projected surplus in the Facilities Rehabilitation, Expansion and Improvement Category is attributed to project savings after nearly all projects in this category have been completed. The deficit is attributable to the Somerset West and the Cedar Hills Park and Athletic Fields. Increases from the original estimates for these projects which developed during the detailed planning and approval process for these parks. Significant delays and increased costs were incurred in the transportation planning and access and environmental areas, as well as the synthetic athletic field installation. These two parks are among the last to go through the permitting and final planning process, and have been impacted by the overall increase in construction activity, and consequent change in contractor's willingness offer more favorable bids, noted elsewhere in this report.

After June 30, 2014 the District's Board of Directors began considering using the projected balance in the Facility Rehabilitation category to offset the projected deficits in Neighborhood Park Renovation and Community Park Renovation categories. No formal commitments have been made and none will be required until final costs of the park renovation are determined, but the option to transfer these funds allows planning on the park renovation projects to proceed. There is a relatively small projected deficit balance in the linear parks and trails category. Final project contracts have not been entered into in this category, and it is possible that savings in the final bidding process will be sufficient to cover this deficit.

Looking Ahead

THPRD has now accomplished much of the Bond Program, with positive outcomes in several areas. Many categories are nearing full completion. The committee's charge is to make sure programs and projects are completed as intended, so the committee's primary focus continues to be on projects not yet completed and areas needing additional work.

The Committee continues to monitor the rate of land acquisition for natural areas. For sensible reasons THPRD initially emphasized acquisitions for other categories, but this category maintains the largest ratio of unspent funds. Progress has been made in this area; a number of acquisitions have closed, and THPRD is actively pursuing more sites. THPRD is committed to full completion in this area, but there is quite a bit of money yet to be spent in this important category.

The Committee continues to monitor spending, progress, and results for athletic fields, which is the second largest incomplete category. THPRD is working diligently to finish development and approval of plans for the few remaining fields, but final work schedules are not yet set.

The Committee continues to track instances where a project exceeds its budget or expands its scope, and other sources of funding are applied to complete the project. These are sensible choices for complex projects with unexpected or opportunistic changes, and represent considered decisions by the Board.

Finally, some Bond Program funding categories have generated surpluses once all committed projects or acquisitions were been completed, while funding deficits have shown in other categories, as shown in the financial and project summary tables on pages 2 and 6. THPRD, after discussions with the Committee, has begun to re-allocate the surpluses to address deficits, while remaining consistent with the commitments made by THPRD to the voters in the original bond measure. The Committee will continue to monitor this aspect of the Bond Program and report results.



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A regular meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Monday, September 22, 2014, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton. Executive Session 5:30 pm; Regular Meeting 7 pm

Present:

John Griffiths	President/Director
Bob Scott	Secretary/Director
Jerry Jones Jr.	Secretary Pro-Tempore/Director
Joseph Blowers	Director
Larry Pelatt	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Legal (B) Land

President Griffiths called executive session to order for the following purposes:

- To consider information or records that are exempt by law from public inspection, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive session is held pursuant to ORS 192.660(2)(e)&(f), which allows the board to meet in executive session to discuss the aforementioned issues.

President Griffiths noted that representatives of the news media and designated staff may attend the executive session. All other members of the audience were asked to leave the room. Representatives of the news media were specifically directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President Griffiths called the regular meeting to order at 7:35 pm.

Agenda Item #3 – Action Resulting from Executive Session

Joe Blowers moved that the board of directors, pursuant to a commitment of the 2008 Bond Measure, authorize staff to jointly acquire a property in the southwest quadrant of the district, using bond measure funds designated for natural area land acquisition, subject to standard due diligence review and approval by the general manager. **Bob Scott** seconded the motion. Roll call proceeded as follows:

Jerry Jones Jr.	Yes
Larry Pelatt	Yes
Bob Scott	Yes
Joe Blowers	Yes
John Griffiths	Yes

The motion was UNANIMOUSLY APPROVED.

Bob Scott moved that the board of directors approve the sale of right-of-way and temporary construction easements on district-owned land at Eichler Park to Washington County for a price determined by an appraisal. Jerry Jones Jr. seconded the motion. Roll call proceeded as follows:

Joe Blowers	Yes
Larry Pelatt	Yes
Jerry Jones Jr.	Yes
Bob Scott	Yes
John Griffiths	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Portland State University Report - *Engaging and Serving Diverse Communities: Tualatin Hills Park & Recreation District Inclusive Outreach and Diversity Development Project Report*

Kylie Bayer-Ferterer, diversity and inclusion coordinator, introduced Portland State University (PSU) Center for Public Service staff, Masami Nishishiba, Ph.D., Associate Director, Center for Public Service, and Lisa Durden, PSU Hatfield Fellow, to present the Inclusive Outreach and Diversity Development Report. The report is a collaboration of efforts between THPRD and PSU and provides a better understanding of the current needs of the district's community based on an examination of: (1) best practices in the diversity and inclusion field, (2) THPRD demographic data, (3) current THPRD program offerings, and (4) a community needs assessment.

Kylie, Masami and Lisa provided a detailed overview of the development of, and recommendations contained within, the report via a PowerPoint presentation, a copy of which was entered into the record, and included the following recommendations:

- Develop cultural competence within THPRD
- Make facilities and services more welcoming and accessible
- Program review ideas and opportunities
- Strengthen community partnerships

In addition, the presenters described the anticipated next steps as a result of these recommendations:

- Conduct a baseline climate survey of staff
- Training and development to empower staff members
- Follow-up and outreach to focus group participants
- Development of a mission and vision statement
- Administration of Tier III Leadership Academy project on non-English speaking communication

The presenters offered to answer any questions the board may have.

Jerry Jones Jr. commented that the district serves the most diverse community in the state. Regarding encouraging more diversity within the district's advisory committees, this typically can be addressed in one of two ways: forming a committee specifically dedicated to diversity and inclusion, or encouraging more diversity within each individual advisory committee. He asked which has been determined to be the most effective method.

- ✓ Masami replied that ideally, both methods would be used; however, the initial effort could be addressed through the formation of an individual committee dedicated to diversity and inclusion, which would then assist in attracting more diversity to the other committees.

Joe Blowers complimented the report, noting that it contains many good ideas that should be considered for implementation and that he believes the report will be a catalyst for change.

Larry Pelatt asked if the report intentionally did not include recommendations specific to equity.

- ✓ Masami acknowledged that equity was not specifically addressed, as the belief is that as the recommendations included within the report pertaining to diversity and inclusion are addressed, these would also eventually address equity.

President Griffiths inquired when this topic would be before the board again.

- ✓ General Manager Doug Menke replied that a draft vision statement will be proposed for consideration by the board in December.

Joe asked when the efforts pertaining to the district's advisory committees would begin, noting that the district's policy pertaining to advisory committees is already under review per the 2013 Comprehensive Plan recommendations.

- ✓ Jim McElhinny, director of Park & Recreation Services, replied that the board's review of the policy pertaining to advisory committees is anticipated around the end of the year.

President Griffiths thanked the presenters on behalf of the board of directors for the informative report and presentation.

Agenda Item #5 – Audience Time

There was no testimony during audience time.

Agenda Item #6 – Board Time

Board discussion occurred regarding the district's most recent special events, including Sunday Trailways and the bond measure project dedication at Hansen Ridge Park. General comments were made that the district's summer events were well-attended and appreciated by the public.

Agenda Item #7 – Consent Agenda

Larry Pelatt moved that the board of directors approve consent agenda items (A) Minutes of August 11, 2014 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) City of Portland's Bureau of Environmental Services Easement Request for Fanno Creek Trail near Vista Brook Park, (E) Intergovernmental Agreement with Metro Regarding Management of a Jointly Owned Natural Area to be Acquired Next to Winkelman Park, (F) Bond Program Funding Transfer from Facility Rehabilitation Category, and (G) Bauman Woods Natural Area Donation and Easement from the City of Portland. Joe Blowers seconded the motion. Roll call proceeded as follows:

Bob Scott	Yes
Jerry Jones Jr.	Yes
Joe Blowers	Yes
Larry Pelatt	Yes
John Griffiths	Yes

The motion was **UNANIMOUSLY APPROVED**.

Agenda Item #8 – Unfinished Business

A. Strategic Plan and Service and Financial Sustainability Plan

Keith Hobson, director of Business & Facilities, provided an overview of the memo included within the board of directors' information packet which provides a status update on the Strategic Plan and Service and Financial Sustainability Plan adopted by the board of directors in December 2013. Keith noted that staff has been working with the board of directors on updating district policies based on the recommendations within these plans, and is also actively working on the development of related functional plans. Staff is also beginning the planning and budgeting process for the 2015/16 fiscal year, and the Strategic Plan and Service and Financial Sustainability Plan will be the foundation for this process. As such, staff has prepared a status

update on the two plans, which is also included within the board of directors' information packet. The update reflects which items are completed, underway and ongoing, in progress, or have not yet been started. Keith commented that good progress is being made, noting that within the plans there are approximately 240 individual action items and almost half are either completed or underway and ongoing, with an additional third in progress. Keith offered to answer any questions the board may have.

Bob Scott complimented staff on the work completed thus far, noting that he is impressed by the scope.

B. General Manager's Report

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet:

- Wounded Warrior Project
 - Jim McElhinny, director of Park & Recreation Services, provided a brief update on the district's recent support of two events for the Wounded Warrior Project.
- Board of Directors Meeting Schedule

Doug offered to answer any questions the board may have.

President Griffiths asked if there are any more project dedication events in the near future.

- ✓ Bob Wayt, director of Communications & Outreach, replied that the dedication events are complete for the time being.

Agenda Item #9 – New Business

A. Recommended Goal Outcomes for Fiscal Year 2015/16 Planning and Budgeting

Keith Hobson, director of Business & Facilities, introduced Seth Reeser, Operations Analysis Manager, to provide an overview of the memo included within the board of directors' information packet regarding the priority list of performance measures for fiscal year 2015/16.

Seth provided an overview of the priority list of performance measures, noting that staff requests board adoption of the goal outcomes as the priority measures to use in the planning and budgeting process for FY 2015/16. Seth offered to answer any questions the board may have.

President Griffiths inquired whether the measurements that are no longer being used as drivers for the business plans, but that are still being collected, will provide enough value to offset the staff efforts in collecting such data.

- ✓ Seth described that many of the measures are being indexed for fluctuations, such as inflation or fuel costs, so that they are a better measurement of how staff is doing and not as influenced by price or weather fluctuations. This should result in a clearer vision of whether the district's efforts are affecting the outcome regardless of things outside of staff control. The base data will still be collected, but with a factored index so that it is a more accurate reflection of how staff is doing.
- ✓ Keith noted that some of the measures removed have been directly superseded by new measures and that those would no longer be collected. The remainder will continue to be assessed in terms of whether they are providing useful operational information.

Joe Blowers referenced Goal #5, System of Connected Trails, and the new Basis of Measurement of "# of trailsheds in the district." He inquired how staff defines a trailshed, as well as why the proposed outcome is to decrease the number of trailsheds.

- ✓ Seth replied that this measure was an attempt to look at the interconnectedness of the district's trail system. Ideally, there would be one interconnected system rather than many separate segments, each of which make up an individual trailshed.

- ✓ Keith noted that this is being driven by the overall goal to have an interconnected system of trails, so fewer discreet segments equals a more interconnected system.

Bob Scott referenced Goal #6, Efficient Service Delivery, and the Basis of Measurement of “% classes with fee at fee recovery targets” and asked why this particular measurement is proposed for elimination.

- ✓ Keith replied that the district’s entire fee setting system is based on class cost and now the district is moving toward cost recovery targets, so this measurement is being replaced by the new measurement proposed of “% classes with fee at cost recovery targets.”

Bob referenced Goal #2, Recreational Programs and Facilities, and the Basis of Measurement of “Program registrants/1,000 population,” noting that the outcome has seen a reduction every year, yet the proposed outcome for fiscal year 2015/16 is to maintain.

- ✓ Keith replied that the intent would be to maintain the fiscal year 2013/14 goal outcome of 377.45. He acknowledged that the district has been unable to meet this Basis of Measurement, noting that, ideally, the district would want to see an increase. However, given that the measurement has been decreasing, the immediate goal is to stabilize the decrease and then consider an increase in future years. It does not mean that the desire is to maintain a decreasing trend. If the board feels that the proposed outcome of maintain is not aspirational enough, staff could review changing it to increase; however, these goal outcomes drive the budget process, which would mean that budget dollars would be driven toward attempting to achieve that outcome when it may be out of reach at this time.

Bob commented that the outcomes of “increase, maintain, and decrease,” do not give him a sense of priority. He questioned how one would distinguish between the outcomes that need dramatic increases or decreases from those that a more moderate movement would be sufficient.

- ✓ Keith replied that ultimate targets have been included with this information in the past, but was not this time because so many are new measurements that lack the necessary data to establish an ultimate target. However, as this data is captured, ultimate targets can be added to help determine which outcomes are further off base than others.

Bob Scott moved that the board of directors approve the goal outcomes for priority performance metrics for use in the fiscal year 2015/16 planning and budgeting process as presented. Larry Pelatt seconded the motion. Roll call proceeded as follows:

Joe Blowers	Yes
Jerry Jones Jr.	Yes
Larry Pelatt	Yes
Bob Scott	Yes
John Griffiths	Yes

The motion was UNANIMOUSLY APPROVED.

B. Parks, Natural Resources, and Programs Functional Plans Development

Aisha Willits, director of Planning, introduced Bruce Barbarasch, superintendent of Natural Resources & Trails Management, and Eric Owens, superintendent of Recreation, to provide an overview of the memo included within the board of directors’ information packet regarding the status of three new functional plans recommended for development through the 2013 Comprehensive Plan Update.

Aisha, Bruce and Eric provided a detailed overview of the development of three new functional plans, Parks, Natural Resources, and Programs, via a PowerPoint presentation, a copy of which was entered into the record. Information presented included the anticipated content for each plan,

development timeline, and public outreach strategy. Aisha, Bruce and Eric offered to answer any questions the board may have.

Larry Pelatt inquired what methods would be used to measure the success of a park. He provided an example of a neighborhood park that used to serve an area with many young families, that now consists predominantly of teenagers and middle-aged adults.

- ✓ Aisha described the GRASP analysis that was conducted by GreenPlay, LLC, through the development of the 2013 Comprehensive Plan. In turn, this scoring methodology allows the district to develop the function of a park space based on the scoring, which is determined by components and amenities. She noted that additional thought may need to be given regarding whether changing demographics of an area should be factored into the overall score.

Larry expressed that he believes the district needs to have a methodology in place to take into account the aging of certain neighborhoods and the changing of demographics. He commented that a park could have a high GRASP score, but that the usage of that park could be lacking because the demographic of the neighborhood has changed and is no longer interested in the particular amenities provided at that location.

- ✓ Aisha noted that there will be a section within the Parks Functional Plan that will discuss emerging amenities, such as skate parks, and what residents may want in the future. This may be an appropriate place to explore a demographic analysis of what might be appropriate in a given park based on the demographics of its immediate area. This type of feedback is also typically heard at the public meetings when planning a park.
- ✓ General Manager Doug Menke noted that another feedback method will be the new public comment kiosks being located at some parks that provide immediate feedback to the district regarding the user's experience.
- ✓ Jerry Jones Jr. commented that park amenities also have a life span and described how he has noticed that the parks that he used when he was a child are now being redeveloped at a time when his own children can use those parks.

Larry explained that neighborhoods tend to follow a cyclical pattern of new families moving in and then aging, and then the cycle begins again with new families. He described his own neighborhood's pattern, which seems to be atypical in that most of those moving in are people without children. He is interested in seeing what the district can provide to capture the attention of the families with teenagers and middle-aged parents.

Jerry complimented staff on the gathering of information that has occurred leading up to the development of the Programs Functional Plan, especially the monitoring component. He commented that it will be interesting to see the survey results. He is also happy to see a component built into the plan regarding the facilities, noting that no one is interested in taking classes in a facility that is deteriorating or not well maintained.

Joe Blowers referenced the presentation given earlier this evening on the topic of diversity and inclusion, noting that ideally this topic would be folded into the parks and programs functional plans.

- ✓ Doug commented that the intent of the diversity and inclusion efforts is that it will mesh across the entire district. The opportunity for the board to consider a vision statement will help lead that charge and will serve as a declaration of importance from the board. Specifically calling the topic out in a functional plan is not critical, but the district will need to work at ensuring that the topic is active in all aspects of the district.
- ✓ John described how diversity and inclusion efforts are more entwined within the overall cultural direction of the district.
- ✓ Larry agreed, noting that although this is a new area of focus for the district, the district is moving in the direction of incorporating an inclusive model into everything we do.

- ✓ Eric noted that that one of the guiding principles considered through the development of the Programs Functional Plan thus far was inclusive facilities and programs. Throughout the discussions on almost every aspect, diversity and inclusion is referenced in terms of exploring demographics and what groups are being underserved.
- ✓ John described Intel's diversity and inclusion efforts, which have been going on for 10 to 15 years, noting that he takes for granted the diversity of his workplace.

President Griffiths commented that he is looking forward to the work that comes out of the Programs Functional Plan in regards to aging facilities.

C. Sponsorships/Naming of District Property/Memorials

General Manager Doug Menke introduced Geoff Roach, director of Community Partnerships, to provide an overview of the memo included within the board of directors' information packet regarding the current discussion relating to the district's policies on sponsorships, naming of district properties, and memorials. With the adoption of the district's Comprehensive Plan Update in late 2013, the recommendation was made that the district evaluate certain policies and practices in order to either control costs or increase participation and cost recovery.

Geoff described the review of the district's sponsorship/naming of district property/memorials policy currently underway, noting that modernizing and strengthening the policies will set the district on a positive course for attracting deeper and more meaningful partnerships with individuals and businesses in our community. Geoff provided a detailed overview of the anticipated policy recommendations as outlined within the memo, noting that any proposed policy changes will come back before the board for consideration of adoption in the future. Geoff offered to answer any questions the board may have.

Jerry Jones Jr. asked for clarification regarding the difference between a naming and memorial tribute.

- ✓ Geoff replied that one way to differentiate between these is whether there is an act of permanence versus something temporary. For example, a park bench has a life span whereas the HMT Recreation Complex is more permanent. The public process that would occur in order to change the name of the HMT Recreation Complex would be much more rigorous, whereas a plaque on a bench could be done with no public outreach. This topic is currently being explored, and in the end, it should be easily distinguishable whether a request fits into the naming, sponsorship, or memorial category, although there may be some gray areas. Regarding the naming category, the board will want some guidelines to follow, but also flexibility.

President Griffiths commented that the United States National Park Service does not have too many parks named after individuals; most are named for their landscape characteristics. He expressed interest in the recommendation that will be forthcoming regarding the naming of new parks, as well as perhaps advice as to how long these names should be kept or whether they are a matter of permanence.

- ✓ Geoff replied that the defining factor in terms of longevity is whether the request falls under the sponsorship or naming category. He offered an example of sponsoring a synthetic turf field.

John provided an example of the area's larger sports arenas, which seem to change names quite frequently.

- ✓ Geoff described creating room in the middle where discussions can occur. Naming is sacred and should be used sparingly; sponsorships can come and go over time, depending on the length of time negotiated. He believes the district will have a good start in addressing these areas with the upcoming policy review and stressed the importance of

fulfilling the recommendation for review made via the 2013 Comprehensive Plan in terms of enhancing revenue.

President Griffiths commented that he is looking forward to having a developed policy for these topics that will help guide the board.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 9 pm.

John Griffiths, President

Bob Scott, Secretary

Recording Secretary,
Jessica Collins

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
283678	08/27/14	Cinetopia Progress Ridge, LLC Advertising	1,200.00 \$ 1,200.00
283623	08/25/14	North County Concrete, Inc. Capital Outlay - Athletic Facility Improvement	9,000.00 \$ 9,000.00
283413	08/08/14	Beaverton School District #48	156,310.00
283616	08/25/14	Buffalo Welding, Inc. Capital Outlay - Athletic Facility Replacement	19,682.00 \$ 175,992.00
283295	08/05/14	BBL Architects	1,926.99
283313	08/05/14	Paul Brothers, Inc.	10,355.00
283458	08/15/14	AKS Engineering & Forestry, LLC	1,700.00
283458	08/15/14	AKS Engineering & Forestry, LLC Capital Outlay - Bond - Facility Expansion & Improvements	3,351.25 \$ 17,333.24
283447	08/13/14	Lawyers Title Insurance Corporation Capital Outlay - Bond - Land Acquisition	5,090.00 \$ 5,090.00
283292	08/05/14	Adam Kuby, LLC	24,067.00
283307	08/05/14	Native Ecosystems NW, LLC	8,909.00
283315	08/05/14	Sere Ltd.	24,700.00
283318	08/05/14	Treecology, Inc.	5,313.75
283461	08/15/14	Bell, Vaughn	7,600.00
283463	08/15/14	Clean Water Services Capital Outlay - Bond - Natural Resources Projects	1,435.72 \$ 72,025.47
283300	08/05/14	David Evans & Associates, Inc.	24,451.49
283466	08/15/14	MacKay & Sposito, Inc. Capital Outlay - Bond - New/Redeveloped Community Parks	5,000.00 \$ 29,451.49
283291	08/05/14	2.ink Studio	36,247.26
283306	08/05/14	Milroy Golf Systems, Inc.	71,563.92
283307	08/05/14	Native Ecosystems NW, LLC	2,627.25
283310	08/05/14	Northwest Tree Specialists	2,900.00
283317	08/05/14	T Edge Construction, Inc.	94,601.00
283625	08/25/14	PGE	6,566.76
283627	08/25/14	Vigil-Agrimis, Inc.	16,341.19
TXN00006312	08/25/14	Washington County	2,088.14
TXN00006334	08/25/14	Washington County Capital Outlay - Bond - New/Redeveloped Neighborhood Parks	1,342.57 \$ 234,278.09
283307	08/05/14	Native Ecosystems NW, LLC	1,803.00
283319	08/05/14	Washington County Capital Outlay - Bond - Trails/Linear Parks	2,211.60 \$ 4,014.60
283470	08/15/14	Peterson Structural Engineers, Inc. Capital Outlay - Building Replacements	3,931.00 \$ 3,931.00
283304	08/05/14	Lacey Construction Capital Outlay - Carryover Projects - Concrete Sidewalks	8,000.00 \$ 8,000.00
283468	08/15/14	Northwest Playground Equipment, Inc. Capital Outlay - Carryover Projects - Play Structure - Wonderland Park	5,584.00 \$ 5,584.00
283293	08/05/14	American Plastic Lumber, Inc.	6,129.40
283297	08/05/14	Beaverton Signs	1,277.50
283465	08/15/14	Impact Sign Co. Capital Outlay - Carryover Projects - Signage Master Plan	17,925.00 \$ 25,331.90
283623	08/25/14	North County Concrete, Inc. Capital Outlay - Facility Challenge Grants	9,414.00 \$ 9,414.00

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
283298	08/05/14	Carr Auto Group	25,499.00
283316	08/05/14	Stark Street Lawn & Garden West	21,294.15
283469	08/15/14	PCI Waste and Recycling Equipment	44,344.22
		Capital Outlay - Fleet Capital Replacement	\$ 91,137.37
283301	08/05/14	Hewlett-Packard Company	1,065.60
283471	08/15/14	SHI International Corp	6,491.39
283618	08/25/14	Earthquake Protection Specialists, Inc.	2,170.00
283624	08/25/14	Northwest Techrep, Inc.	25,325.14
		Capital Outlay - Information Technology Improvement	\$ 35,052.13
283624	08/25/14	Northwest Techrep, Inc.	9,378.07
		Capital Outlay - Information Technology Replacement	\$ 9,378.07
283464	08/15/14	Henderson Environmental	2,187.00
283620	08/25/14	Henderson Environmental	47,184.00
283621	08/25/14	International Bronze, Mfg. & Designers	1,158.00
		Capital Outlay - Park & Trail Improvements	\$ 50,529.00
283467	08/15/14	Most Dependable Fountains	3,735.00
		Capital Outlay - Park & Trail Replacements	\$ 3,735.00
283613	08/25/14	3J Consulting, Inc.	2,275.20
283619	08/25/14	Green Thumb Landscape & Maint	11,202.12
		Capital Outlay - SDC - Park Development/Improvement	\$ 13,477.32
283668	08/25/14	Leadership Beaverton	1,550.00
		Conferences	\$ 1,550.00
283522	08/15/14	Washington Federal	5,706.33
		Debt Service Interest	\$ 5,706.33
283522	08/15/14	Washington Federal	13,338.36
		Debt Service Principal	\$ 13,338.36
283321	08/05/14	PGE	59,676.23
283672	08/25/14	PGE	2,267.79
		Electricity	\$ 61,944.02
283480	08/15/14	Standard Insurance Company	204,803.33
283729	08/29/14	Kaiser Foundation Health Plan	226,594.58
283730	08/29/14	Moda Health Plan, Inc.	28,287.68
283734	08/29/14	Standard Insurance Co.	13,077.58
		Employee Benefits	\$ 472,763.17
283473	08/15/14	Aetna/ING Life Insurance & Annuity	7,008.32
283477	08/15/14	PacificSource Administrators, Inc.	7,703.31
283481	08/15/14	Standard Insurance Company	31,648.30
283483	08/15/14	Standard Insurance Company	2,093.32
283728	08/29/14	Aetna/ING Life Insurance & Annuity	7,008.32
283732	08/29/14	PacificSource Administrators, Inc.	8,720.31
283735	08/29/14	Standard Insurance Company	31,349.98
283737	08/29/14	Standard Insurance Company	2,093.32
283739	08/29/14	THPRD - Employee Assn.	8,176.79
		Employee Deductions	\$ 105,801.97
283320	08/05/14	NW Natural	13,556.94
TXN00006033	08/08/14	NW Natural	1,830.17
		Heat	\$ 15,387.11
283344	08/05/14	NSA of Oregon Umpire Assoc	3,509.50
283355	08/05/14	Universal Whistles, LLC	5,097.00

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
283504	08/15/14	NSA of Oregon Umpire Assoc	4,634.00
283635	08/25/14	NSA of Oregon Umpire Assoc	4,100.75
		Instructional Services	\$ 17,341.25
TXN00006498	08/25/14	Guaranteed Pest Control	1,826.00
TXN00006704	08/25/14	Potter Webster Company	1,275.17
TXN00006730	08/25/14	Otis Elevator Company	4,220.22
TXN00006858	08/25/14	Guaranteed Pest Control	1,626.00
		Maintenance Services	\$ 8,947.39
283308	08/05/14	Native Ecosystems NW, LLC	1,579.00
283346	08/05/14	ORCA Pacific, Inc.	5,391.82
283540	08/15/14	Home Depot Credit Services	2,432.67
283660	08/25/14	ePoly Star, Inc.	7,525.00
TXN00006774	08/25/14	Coastwide Laboratories	3,729.78
TXN00006902	08/25/14	Northwest Tree Specialists	3,000.00
		Maintenance Supplies	\$ 23,658.27
283525	08/15/14	A & E Imaging	2,000.71
		Office Supplies	\$ 2,000.71
283457	08/13/14	THPRD Petty Cash	1,330.00
		Petty Cash - Big Truck Day	\$ 1,330.00
283520	08/15/14	US Postal Service CMRS-PB	3,000.00
		Postage	\$ 3,000.00
283330	08/05/14	ePrint	7,017.07
283514	08/15/14	Signature Graphics	13,943.00
		Printing & Publication	\$ 20,960.07
283328	08/05/14	David Evans & Associates, Inc.	1,490.50
283335	08/05/14	3J Consulting, Inc.	2,100.00
283543	08/15/14	Laviolette, Linda G.	4,375.00
ACH	08/15/14	Beery, Elsnor & Hammond, LLP	8,558.42
283624	08/25/14	Northwest Techrep, Inc.	1,212.50
283636	08/25/14	Northwest Techrep, Inc.	1,046.25
283640	08/25/14	Smith Dawson & Andrews	3,000.00
283656	08/25/14	Poland, Catherine	1,000.00
		Professional Services	\$ 22,782.67
283325	08/05/14	Capital One Commercial	6,830.03
283332	08/05/14	Flying M Ranch	1,690.00
283348	08/05/14	Pepsi-Cola Company	3,864.50
283350	08/05/14	River Drifters Whitewater, Inc.	2,000.00
283456	08/13/14	Kealy, William Darryl	1,130.00
283519	08/15/14	Tursi's Soccer Store	1,562.50
283525	08/15/14	A & E Imaging	1,284.00
283538	08/15/14	Flying M Ranch	1,690.00
283637	08/25/14	Oregon Fencing Alliance	4,250.00
283653	08/25/14	Beaverton School District #48	4,938.00
283663	08/25/14	Flying M Ranch	1,575.00
283665	08/25/14	Funtime Enterprises	1,683.81
283667	08/25/14	Hillsboro, City of	2,411.25
TXN00006222	08/25/14	Archers Afield	2,111.95
TXN00006421	08/25/14	Exercise Equipment NW, Inc.	1,111.96
TXN00006721	08/25/14	Righteous Clothing, LLC	1,501.49
TXN00006912	08/25/14	Evergreen Aviation Museum	1,760.00
283686	08/27/14	THP Foundation	16,110.59
		Program Supplies	\$ 57,505.08

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
TXN00006031	08/04/14	Waste Management of Oregon	3,820.62
TXN00006032	08/05/14	Waste Management of Oregon	2,616.86
		Refuse Services	\$ 6,437.48
283653	08/25/14	Beaverton School District #48	3,290.40
		Rental Equipment	\$ 3,290.40
283309	08/05/14	Northwest Techrep, Inc.	2,111.00
283329	08/05/14	Edwards Enterprises	2,110.00
283342	08/05/14	MIG, Inc.	9,973.80
283349	08/05/14	Portland PartyWorks, Inc.	5,700.00
283352	08/05/14	Stew Dodge	3,750.00
283431	08/08/14	Springbrook Software, Inc.	29,318.06
283536	08/15/14	Event Power & Lighting, Inc.	2,300.00
283537	08/15/14	Facilitation & Process, LLC	3,440.00
283638	08/25/14	Oregon Public Broadcasting	1,060.00
283642	08/25/14	Starplex Corporation	2,316.10
283651	08/25/14	Bear Concerts	13,750.00
283658	08/25/14	DeAngelo's Catering, Inc.	2,745.49
283659	08/25/14	Edwards Enterprises	1,956.51
283661	08/25/14	Event Power & Lighting, Inc.	3,802.92
TXN00006641	08/25/14	SimplexGrinnell LP	13,303.94
TXN00006695	08/25/14	Sound Security, Inc.	11,430.00
TXN00006749	08/25/14	SimplexGrinnell LP	9,305.52
TXN00006902	08/25/14	Northwest Tree Specialists	5,550.00
283700	08/29/14	Bear Concerts	5,940.72
		Technical Services	\$ 129,864.06
ACH	08/06/14	Bayer-Fertterer, Kylie	1,307.75
		Technical Training	\$ 1,307.75
283670	08/25/14	Integra Telecom	4,355.75
TXN00006930	08/25/14	AT&T Mobility	7,618.47
		Telecommunications	\$ 11,974.22
283645	08/25/14	THP Foundation	3,109.88
		THPF Reimbursed Concessions/Sales	\$ 3,109.88
283354	08/05/14	Aatco Transmission & Transaxles	2,500.00
283511	08/15/14	Quality Industrial Refinishers	2,603.80
		Vehicle & Equipment Services	\$ 5,103.80
283339	08/05/14	Marc Nelson Oil Products, Inc.	4,932.95
283502	08/15/14	Marc Nelson Oil Products, Inc.	5,525.26
283633	08/25/14	Marc Nelson Oil Products, Inc.	5,247.85
283646	08/25/14	Tualatin Valley Water District	13,455.15
		Vehicle Gas & Oil	\$ 29,161.21
TXN00006027	08/01/14	Beaverton, City of	16,603.88
283322	08/05/14	Tualatin Valley Water District	36,647.55
TXN00006030	08/05/14	Tualatin Valley Water District	26,992.96
TXN00006034	08/08/14	Tualatin Valley Water District	2,633.01
TXN00006938	08/14/14	Tualatin Valley Water District	6,165.15
283488	08/15/14	Tualatin Valley Water District	9,709.26
TXN00006932	08/18/14	Beaverton, City of	11,138.03
TXN00006933	08/19/14	Clean Water Services	2,449.09
283674	08/25/14	Tualatin Valley Water District	2,114.94
TXN00006939	08/25/14	Tualatin Valley Water District	20,000.31
		Water & Sewer	\$ 134,454.18
Report Total:			\$ 1,962,674.06

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
284128	09/25/2014	Prodotto LLC Advertising	2,017.44 \$ 2,017.44
284002	09/15/2014	Renegade Sports Surfacing, Inc.	3,280.00
284096	09/25/2014	Renegade Sports Surfacing, Inc. Capital Outlay - Athletic Facility Replacement	29,068.00 \$ 32,348.00
283991	09/15/2014	AKS Engineering & Forestry, LLC	5,012.50
283991	09/15/2014	AKS Engineering & Forestry, LLC	2,774.09
283758	09/04/2014	Paul Brothers, Inc.	88,168.39
283990	09/15/2014	ACS Testing, Inc. Capital Outlay - Bond - Facility Expansion & Improvements	1,955.55 \$ 97,910.53
TXN00007949	09/26/2014	Pacific Fence & Wire Co.	7,234.44
283893	09/09/2014	Washington County	2,760.00
283998	09/15/2014	Hahn & Associates, Inc. Capital Outlay - Bond - Land Acquisition	1,200.00 \$ 11,194.44
284095	09/25/2014	Native Ecosystems NW, LLC	4,448.50
283742	09/04/2014	Adam Kuby, LLC	18,050.00
283747	09/04/2014	Doug Cooper Capital Outlay - Bond - Natural Resources Projects	3,936.53 \$ 26,435.03
283749	09/04/2014	David Evans & Associates, Inc.	19,677.05
283749	09/04/2014	David Evans & Associates, Inc. Capital Outlay - Bond - New/Redeveloped Community Parks	3,800.00 \$ 23,477.05
284089	09/25/2014	GreenWorks, PC	3,504.70
283763	09/04/2014	T Edge Construction, Inc.	72,285.50
284100	09/25/2014	Soil Solutions	1,013.13
283752	09/04/2014	H.D. Fowler Company	2,039.73
283755	09/04/2014	Milroy Golf Systems, Inc.	237,376.11
284085	09/25/2014	Carlson Testing, Inc.	1,144.50
284101	09/25/2014	Vigil-Agrimis, Inc. Capital Outlay - Bond - New/Redeveloped Neighborhood Parks	4,084.08 \$ 321,447.75
284099	09/25/2014	Silco Commercial Construction Inc. Capital Outlay - Bond - Retainage Payable	3,001.00 \$ 3,001.00
284118	09/25/2014	Andy Medcalf Construction Company	10,170.10
TXN00007488	09/26/2014	OfficeMax Incorporated	1,244.28
283757	09/04/2014	Pacific Furnishings NW Capital Outlay - Building Improvements	13,900.50 \$ 25,314.88
283992	09/15/2014	Anderson Poolworks	1,920.00
283754	09/04/2014	Lincoln Equipment	7,058.89
283996	09/15/2014	Contech Services, Inc.	2,500.00
284001	09/15/2014	The Pool & Spa House, Inc.	5,013.44
284094	09/25/2014	Lincoln Equipment	8,240.25
283995	09/15/2014	Consolidated Supply Co.	2,220.00
284083	09/25/2014	Brandsen Hardwood Floors, Inc.	3,633.00
283745	09/04/2014	Brandsen Hardwood Floors, Inc.	10,160.00
283746	09/04/2014	Cascade Athletic Supply Co.	4,848.30
283756	09/04/2014	North Coast Electric Co.	5,213.32
284082	09/25/2014	ABC Roofing Co. Inc.	12,412.00
TXN00007167	09/26/2014	Reitmeier Mechanical Capital Outlay - Building Replacements	5,449.36 \$ 68,668.56
284098	09/25/2014	Sea Reach Ltd. Capital Outlay - Carryover Projects - Fanno Creek Trail Management	2,637.97 \$ 2,637.97

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
284084	09/25/2014	Brix Paving Company	16,166.00
		Capital Outlay - Carryover Projects - Stuhr Parking Lot Crack Repair	\$ 16,166.00
283994	09/15/2014	CDW Government, Inc.	6,960.80
284087	09/25/2014	CDW Government, Inc.	1,600.20
283997	09/15/2014	Dell Marketing L.P.	4,504.74
284088	09/25/2014	Dell Marketing L.P.	1,533.49
284117	09/25/2014	Kronos Incorporated	2,100.00
283760	09/04/2014	SHI International Corp	38,795.01
		Capital Outlay - Information Technology Improvement	\$ 55,494.24
283750	09/04/2014	Eastside Paving, Inc.	40,179.00
283753	09/04/2014	Lacey Construction	27,099.00
284000	09/15/2014	Lacey Construction	3,700.00
284093	09/25/2014	Lacey Construction	5,700.00
283989	09/15/2014	3J Consulting, Inc.	8,574.00
		Capital Outlay - Park & Trail Replacement	\$ 85,252.00
284003	09/15/2014	Solid Form Fabrication, Inc.	6,057.50
		Capital Outlay - Program Facility Challenge Grants	\$ 6,057.50
283751	09/04/2014	Green Thumb Landscape & Maintenance, Inc.	16,073.05
283748	09/04/2014	Dan Riehl Excavating, Inc.	17,400.00
284086	09/25/2014	Caswell/Hertel Surveyors, Inc.	1,474.00
		Capital Outlay - SDC - Park Development/Improvement	\$ 34,947.05
283803	09/05/2014	PGE	60,063.90
283958	09/15/2014	PGE	7,465.78
284134	09/25/2014	PGE	28,217.57
		Electricity	\$ 95,747.25
283966	09/15/2014	Standard Insurance Company	204,803.33
284166	09/30/2014	Kaiser Foundation Health Plan	233,835.85
284167	09/30/2014	Moda Health Plan, Inc.	28,883.04
284171	09/30/2014	Standard Insurance Co.	12,988.55
		Employee Benefits	\$ 480,510.77
283960	09/15/2014	Voya Retirement Insurance & Annuity Co.	7,008.32
283964	09/15/2014	PacificSource Administrators, Inc.	7,978.31
283967	09/15/2014	Standard Insurance Company	31,070.15
283968	09/15/2014	Standard Insurance Company	2,093.32
284168	09/30/2014	OR Dept of Revenue	1,013.82
284169	09/30/2014	PacificSource Administrators, Inc.	8,944.31
284172	09/30/2014	Standard Insurance Company	31,140.28
284174	09/30/2014	Standard Insurance Company	2,093.32
284176	09/30/2014	THPRD - Employee Assn.	14,658.31
284177	09/30/2014	UNUM Life Insurance-LTC	1,064.61
284179	09/30/2014	Voya Retirement Insurance & Annuity Co.	7,008.32
		Employee Deductions	\$ 114,073.07
283761	09/04/2014	Stark Street Lawn & Garden West	41,920.32
		Fleet Capital Replacement	\$ 41,920.32
283800	09/05/2014	NW Natural	16,670.03
284148	09/26/2014	NW Natural	9,788.98
TXN00006944	09/02/2014	NW Natural	1,531.40
		Heat	\$ 27,990.41
283819	09/05/2014	Beaverton Volleyball Officials Association	3,124.00
283854	09/05/2014	Universal Whistles, LLC	1,105.00
283926	09/12/2014	NSA Oregon	1,072.00

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
284120	09/25/2014	National Softball Assoc of Oregon Umpire Assoc	3,790.25
		Instructional Services	\$ 9,091.25
283955	09/12/2014	Western Equipment Distributors, Inc.	1,942.03
TXN00007006	09/26/2014	Schulz-Clearwater Sanitation, Inc.	7,855.67
TXN00007167	09/26/2014	Reitmeier Mechanical	5,296.97
TXN00007562	09/26/2014	Christenson Electric, Inc.	5,697.83
		Maintenance Services	\$ 20,792.50
283840	09/05/2014	ORCA Pacific, Inc.	1,470.99
284007	09/15/2014	Fazio Brothers Sand & Gravel	3,711.45
284110	09/25/2014	Fazio Brothers Sand & Gravel	12,121.67
284123	09/25/2014	ORCA Pacific, Inc.	1,435.60
TXN00007122	09/26/2014	Coastwide Laboratories	6,720.23
TXN00007161	09/26/2014	Target Specialty Products	1,824.00
TXN00007292	09/26/2014	Wilbur-Ellis Company	5,287.50
TXN00007422	09/26/2014	Target Specialty Products	6,100.00
TXN00007431	09/26/2014	Valley Athletics	2,007.00
TXN00007483	09/26/2014	Pioneer Manufacturing Co.	1,200.00
TXN00007487	09/26/2014	Rexius Forest By-Products, Inc.	3,336.00
TXN00007505	09/26/2014	Coastwide Laboratories	4,939.96
TXN00007793	09/26/2014	Airgas Nor Pac, Inc.	8,485.47
TXN00007931	09/26/2014	Coastwide Laboratories	6,144.56
TXN00007939	09/26/2014	Airgas Nor Pac, Inc.	3,940.67
TXN00008005	09/26/2014	Target Specialty Products	2,393.88
		Maintenance Supplies	\$ 71,118.98
283818	09/05/2014	ASCAP	2,117.67
		Miscellaneous Other Services	\$ 2,117.67
284103	09/25/2014	A & E Imaging	1,981.69
TXN00007378	09/26/2014	Huser Integrated Technologies	2,287.00
TXN00007488	09/26/2014	OfficeMax Incorporated	1,779.64
		Office Supplies	\$ 6,048.33
283846	09/05/2014	Print Graphics	1,172.39
283855	09/05/2014	US Postal Service CMRS-PB	3,000.00
283898	09/10/2014	Print Graphics	3,643.39
		Postage	\$ 7,815.78
TXN00007007	09/26/2014	Print Graphics	1,765.74
TXN00007513	09/26/2014	Print Graphics	1,525.86
		Printing & Publication	\$ 3,291.60
284013	09/15/2014	Linda G. Laviolette	2,012.50
284129	09/25/2014	Smith Dawson & Andrews	3,000.00
ACH	09/25/2014	Beery, Elsnor & Hammond, LLP	6,433.63
		Professional Services	\$ 11,446.13
283821	09/05/2014	Capital One Commercial	2,726.53
284006	09/15/2014	Enchanted Forest, Inc.	2,286.60
284105	09/25/2014	Beaverton School District #48	2,495.20
TXN00007174	09/26/2014	ARMA International, Inc.	1,149.00
TXN00007335	09/26/2014	Kore Group	2,244.88
TXN00007366	09/26/2014	Fastenal Company	2,427.07
TXN00007620	09/26/2014	Kore Group	2,443.86
TXN00007750	09/26/2014	U.G. Cash & Carry	3,737.50
TXN00007879	09/26/2014	Willamette Jetboat Excursions	1,216.00
TXN00007923	09/26/2014	U.G. Cash & Carry	1,004.72
284010	09/15/2014	City of Hillsboro	1,983.75
		Program Supplies	\$ 23,715.11

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
TXN00006948	09/05/2014	Waste Management of Oregon Refuse Services	6,942.20 \$ 6,942.20
283841	09/05/2014	Oregon Department of Administrative Service OPS	1,318.13
284004	09/15/2014	Beaverton School District #48	1,134.40
284105	09/25/2014	Beaverton School District #48 Rental Equipment	2,870.40 \$ 5,322.93
283822	09/05/2014	Carahsoft Technologies	1,611.64
283845	09/05/2014	Peter Corvallis Productions, Inc.	3,485.00
283851	09/05/2014	Technology Integration Group (TIG)	10,000.00
283921	09/12/2014	MIG, Inc.	4,867.20
283945	09/12/2014	Stages Northwest, Inc.	4,500.00
284106	09/25/2014	Caswell/Hertel Surveyors, Inc.	2,510.00
284114	09/25/2014	GreenPlay, LLC Technical Services	2,283.00 \$ 29,256.84
TXN00007411	09/26/2014	American Red Cross Technical Training	6,450.00 \$ 6,450.00
284132	09/25/2014	Integra Telecom Telecommunications	4,330.73 \$ 4,330.73
283852	09/05/2014	THP Foundation	2,538.73
284130	09/25/2014	THP Foundation THPF Reimbursed Concessions/Sales	3,265.00 \$ 5,803.73
283814	09/05/2014	Tualatin Valley Water District	54,407.15
284151	09/26/2014	Tualatin Valley Water District	3,761.94
TXN00006942	09/04/2014	Beaverton, City of	17,459.84
TXN00006946	09/05/2014	Tualatin Valley Water District	13,105.68
TXN00006949	09/05/2014	West Slope Water District	3,231.98
TXN00006945	09/08/2014	Tualatin Valley Water District	9,290.21
TXN00008044	09/08/2014	Beaverton, City of	2,863.91
TXN00008046	09/16/2014	Beaverton, City of	11,115.86
TXN00008045	09/25/2014	Beaverton, City of Water & Sewer	9,741.63 \$ 124,978.20
283901	09/10/2014	SDAO Workers Comp Insurance	120,213.34 \$ 120,213.34
Report Total			\$ 2,031,346.58

Tualatin Hills Park & Recreation District

General Fund Financial Summary
September, 2014

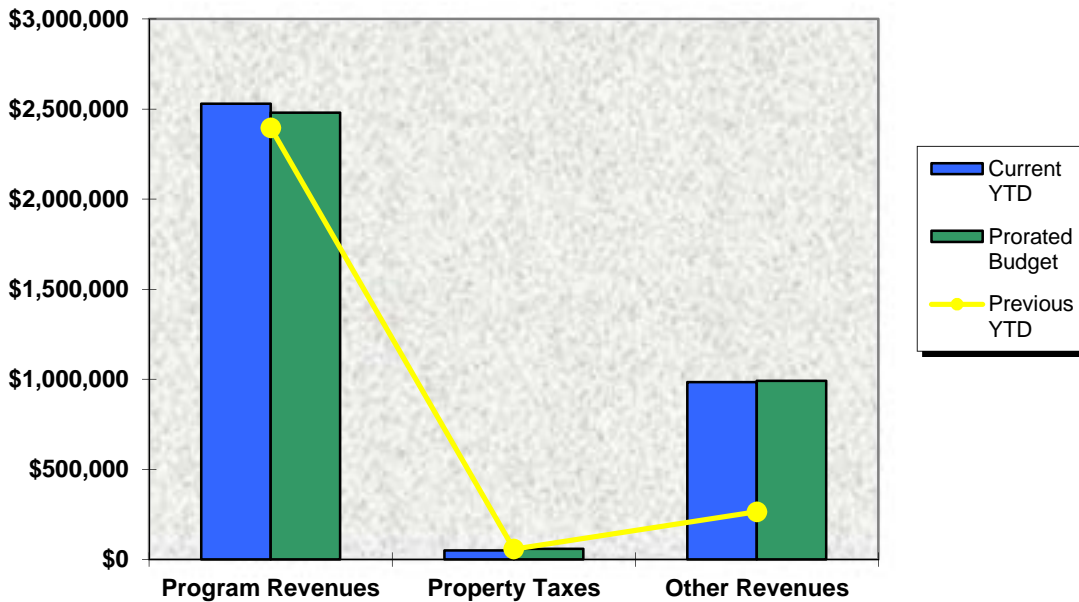
	Current Month	Year to Date	Prorated Budget	% YTD to Prorated Budget	Full Fiscal Year Budget
Program Resources:					
Aquatic Centers	\$ 114,729	\$ 726,677	\$ 728,286	99.8%	\$ 2,755,784
Tennis Center	68,907	225,738	212,289	106.3%	1,034,170
Recreation Centers & Programs	275,188	1,257,584	1,288,701	97.6%	4,988,370
Sports Programs & Field Rentals	79,378	246,035	188,074	130.8%	1,219,146
Natural Resources	17,048	73,598	62,465	117.8%	318,668
Total Program Resources	555,250	2,529,632	2,479,815	102.0%	10,316,138
Other Resources:					
Property Taxes	50,967	50,967	59,291	86.0%	26,535,005
Interest Income	2,606	10,611	10,530	100.8%	135,000
Facility Rentals/Sponsorships	86,869	171,469	124,631	137.6%	462,000
Grants	650,100	652,800	652,800	100.0%	701,957
Miscellaneous Income	42,174	150,125	203,505	73.8%	960,783
Total Other Resources	832,716	1,035,972	1,050,757	98.6%	28,794,745
Total Resources	\$ 1,387,966	\$ 3,565,604	\$ 3,530,572	101.0%	\$39,110,883
Program Related Expenditures:					
Parks & Recreation Administration	49,575	159,581	210,180	75.9%	759,647
Aquatic Centers	317,980	1,105,569	1,251,624	88.3%	4,099,609
Tennis Center	84,641	272,030	235,170	115.7%	1,043,082
Recreation Centers	338,888	1,525,701	1,595,918	95.6%	4,925,270
Programs & Special Activities	105,408	556,857	634,029	87.8%	1,698,668
Athletic Center & Sports Programs	107,120	432,899	436,590	99.2%	1,789,516
Natural Resources & Trails	136,796	480,832	527,377	91.2%	1,794,939
Total Program Related Expenditures	1,140,408	4,533,469	4,890,887	92.7%	16,110,731
General Government Expenditures:					
Board of Directors	7,646	18,175	35,001	51.9%	261,119
Administration	141,849	521,186	551,728	94.5%	2,161,629
Business & Facilities	1,407,969	4,709,713	4,850,837	97.1%	17,571,260
Planning	98,404	311,849	386,678	80.6%	1,523,286
Capital Outlay	333,925	738,439	712,761	103.6%	4,660,718
Contingency	-	-	-	0.0%	2,100,000
Total Other Expenditures:	1,989,793	6,299,362	6,537,006	96.4%	28,278,012
Total Expenditures	\$ 3,130,201	\$10,832,831	\$11,427,893	94.8%	\$44,388,743
Revenues over (under) Expenditures	\$ (1,742,235)	\$ (7,267,227)	\$ (7,897,321)	92.0%	\$ (5,277,860)
Beginning Cash on Hand		\$ 6,445,779	5,277,860	122.1%	5,277,860
Ending Cash on Hand		\$ (821,448)	\$ (2,619,461)	318.9%	\$ -

Tualatin Hills Park and Recreation District

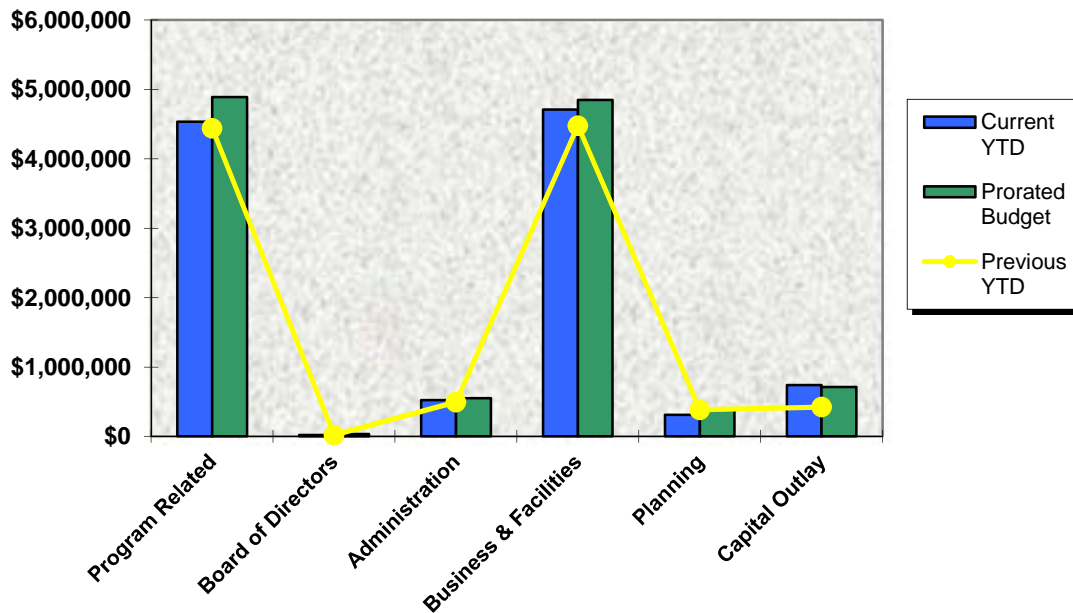
General Fund Financial Summary

September, 2014

General Fund Resources



General Fund Expenditures





MEMO

DATE: October 17, 2014
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: Resolution Appointing Parks Advisory Committee Member

Introduction

The Parks Advisory Committee requests board of directors' approval to appoint one new committee member.

Background

At their October 14, 2014 meeting, the Parks Advisory Committee recommended that the board of directors appoint Stephen Pearson to the committee for a two-year term.

Please note that the respective applicant's application and Parks Advisory Committee's current roster are attached.

Action Requested

Board of directors' approval of Resolution 2014-18, appointing Stephen Pearson to the Parks Advisory Committee.

RESOLUTION 2014-18
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**A RESOLUTION APPOINTING
PARKS ADVISORY COMMITTEE MEMBER**

WHEREAS, the Tualatin Hills Park & Recreation District Board of Directors must appoint committee members by resolution; and

WHEREAS, the committee member shall be appointed by the board for a two-year term; and

WHEREAS, the committee member has demonstrated his interest and knowledge in the committee's area of responsibility

THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS FOLLOWS:

The board of directors approves the appointment of Stephen Pearson to the Parks Advisory Committee.

Duly passed by the board of directors of the Tualatin Hills Park & Recreation District this 3rd day of November, 2014.

John Griffiths, Board President

Bob Scott, Board Secretary

ATTEST:

Jessica Collins, Recording Secretary



TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

Name: Stephen Pearson		Date: 8/25/2014	
Address:		City:	Zip:
Home Phone:	Cell:	Work Phone:	
Email:			

Advisory Committee you are applying for:
(You must reside within the THPRD boundaries)

- Aquatics Historic Facilities Natural Resources Parks
 Recreation Sports Stuhr Center Trails

1. Please explain your interest in serving on the Advisory Committee:
Currently on Bond Oversight and Budget committees. Want to expand my fiscal knowledge into more tangible understanding of parks, and also use my previous experience at Portland Parks & Rec.
2. How long have you lived in the community?
23 years
3. Have you or your family participated in any Center or other Recreation District activities? Yes No
If yes, please explain in what you or your family participated in and where, when:
Where: Commonwealth Park occasionally, Nature Park occasionally, and bike trials occasionally.
4. Have you served on other volunteer committees? Yes No
If yes, please explain where, when, and what your responsibilities were:
THPRD – Bond Planning committee – 2007/08
THPRD – Bond Oversight committee - current
THPRD – Budget committee - current
Beaverton School District – elected and appointed community outreach rep – connect school w/ community
Lan Su Garden – docent and garden host - current
Tualatin Valley Water – budget committee and board member – around 2006
5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee:
Lan Su Garden docent – sense of purpose and place for gardens should translate to parks at THPRD
Portland Parks and Rec – cap budget senior analyst
6. Term of Office preferred (please check one):
 2-year term or 3-year term



Tualatin Hills Park & Recreation District
PARKS
ADVISORY COMMITTEE ROSTER

Last Updated: 10/14/14

<i>Committee Member</i>	<i>Member Since</i>	<i>Term Expires</i>
Miles Glowacki Chair	June 2011	June 2015
Virginia Bruce	March 2012	April 2016
Greg Cody	February 2010	June 2016
Sue Rimkeit	June 2011	June 2017
<i>Ex-Officio Member</i>	<i>Representing</i>	<i>Term Expires</i>
Jon Campbell	Staff THPRD	N/A
Mike Janin	Staff THPRD	N/A



MEMO

DATE: October 22, 2014
TO: Doug Menke, General Manager
FROM: Aisha Willits, Director of Planning

RE: **Service District-Initiated Annexation Resolution**

Introduction

Staff is seeking board of director's approval for the 2014 Service District-Initiated Annexation Resolution. With board approval, staff will work to submit the annexation application packet to Washington County for processing.

Background

In 2005, THPRD began a Service District-Initiated Annexation (SDIA) program. This program is also referred to as the Voluntary Annexation Program (VAP), since it is a voluntary annexation program offered to all property owners in THPRD's ultimate service boundary whose property is not currently within the district. THPRD has offered the program for the last nine years and during this time, 320 properties have annexed into the district.

Year	Number of Properties Annexed
2005	128
2006	23
2007	47
2008	23
2009	22
2010	25
2011	13
2012	25
2013	14
Total	320

For the 2014 SDIA program, approximately 5,400 invitations were mailed to owners of properties that are in THPRD's ultimate service boundary, but are not currently within the district. This includes the newly-added North Bethany and South Cooper Mountain areas.

The application period closed on October 10, 2014 and the last day to withdraw a previously submitted application expired on October 24, 2014. The SDIA program was advertised in the local Citizen Participation Organizations' newsletters and was highlighted in local newspapers. The main component of the SDIA program is the offer by the district to pay for all of the annexation fees, mapping services and other fees assessed by Washington County and other agencies. This year's program included the incentive offering of a \$500 credit to match the first

\$500 spent within a household. This credit was extended to entice annexation and to encourage members of a newly annexed household to sign up for district programs.

Staff has started preparing the necessary documents and applications to submit to Washington County with the board of directors-approved resolution.

Proposal Request

At the end of the withdrawal period on October 24, 2014, 18 annexation applications had been returned to the district from property owners who voluntarily requested annexation of their properties into the district (see attached Exhibits A & B to the resolution). These 18 property owners account for an additional 47.57 acres that will be added to the district. Four additional properties that will be included in this annexation request are recently-acquired THPRD properties totaling 19.23 acres.

Staff is seeking board of directors' approval of the Service District-Initiated Annexation Resolution No. 2014-19 authorizing the annexation of 22 new properties into the district. With board approval, staff will work to submit the annexation application packet to Washington County for processing.

Park district legal counsel Beery Elsner & Hammond, LLP has previously reviewed and approved the standard resolution document used and submitted for signatures.

Benefits of Proposal

The most important benefit regarding this proposal is the addition of 22 new properties and 66.80 acres of property into the district.

Potential Downside of Proposal

There is no apparent downside to this proposal.

Action Requested

Board of directors' approval of the Service District-Initiated Annexation Resolution No. 2014-19 authorizing the annexation of 22 new properties into the district.

RESOLUTION NO. 2014-19

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE TUALATIN HILLS PARK & RECREATION DISTRICT
APPROVING PETITIONS FOR ANNEXATION TO THE DISTRICT**

WHEREAS, ORS 198.850(3) authorizes initiation of annexation to the district by Resolution of the board of directors; and

WHEREAS, the district board directed staff to review the district boundaries and determine whether property owners wish to voluntarily sign annexation petitions requesting annexation of their property to the district; and

WHEREAS, the owners of 22 properties responded favorably and have signed petitions for annexation of their properties to the district, which petitions are on file in the district administrative offices; and

WHEREAS, ORS 198.850(1) provides that such annexations must be approved by the district board and then forwarded to Washington County for processing; and

WHEREAS, the district board finds that the proposed annexations comply with the District Comprehensive Plan, the Washington County Comprehensive Plan, and intergovernmental service and cooperation agreements as required by ORS 198.850(3); and

WHEREAS, some of the properties described in the petitions for annexation are within the jurisdictional boundaries of the City of Beaverton, and the City of Beaverton City Council has consented to annexation of properties within the city limits to the district. A copy of the Beaverton Council Resolution is attached hereto as Exhibit C; and

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
TUALATIN HILLS PARK & RECREATION DISTRICT:**

Section 1. The proposed annexation of the properties listed on the attached Exhibit A and depicted on the attached Exhibit B is hereby approved.

Section 2. The district staff is hereby authorized and directed to submit this Resolution together with Exhibits A, B & C and the signed petitions for annexation from affected property owners to Washington County for processing in accordance with ORS 198.850(2).

Section 3. The proposed annexation is supported by signed petitions from all of the owners of all land in the territory proposed to be annexed as required by ORS 198.855, and therefore an election is not required prior to annexation of the affected properties to the district. The district board requests that the Washington County Board of Commissioners approve the annexation following a public hearing and declare the affected properties annexed to the district.

RESOLUTION NO. 2014-19

Section 4. This Resolution shall be effective immediately upon its adoption by the board.

Adopted by the board of directors this 3rd day of November 2014.

TUALATIN HILLS PARK & RECREATION
DISTRICT

John Griffiths, Board President

Bob Scott, Board Secretary

Adoption and date attested by:

Jessica Collins, Recording Secretary









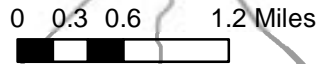
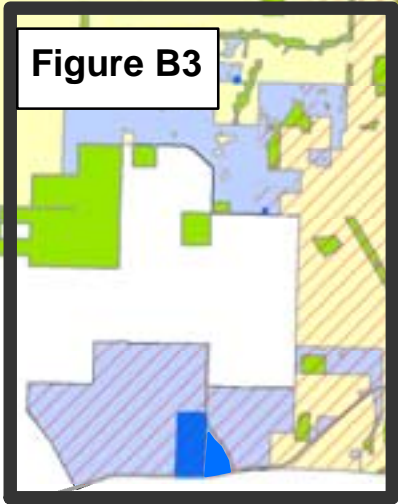
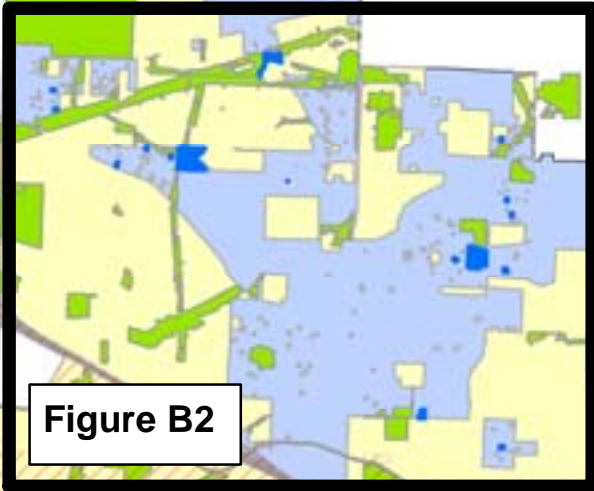
2014 Tualatin Hills Park and Recreation District Voluntary Annexation

	Owner	Taxlot ID	Tax Parcel #	Legal	Assessed Value	Acres	Site Address	City	State	Zip
1	MICHAEL P HERRING & CARRIE K AUYEUNG	1N128AA05000	R2054949	BAUER CREEK ESTATES LOT 46	\$ 468,020	0.25	12664 NW CREEKVIEW DR.	PORTLAND	OR	97229
2	REIKO M WILLIAMS	1N119DB02800	R2046587	STOLLER FARMS Lot 4	\$ 228,490	0.16	17128 NW STOLLER DR.	PORTLAND	OR	97229
3	TIMOTHY R SISK	1N120DB70203	R2149284	CENTRAL PARC AT BETHANY CONDO Unit 203	\$ 68,910	N/A	15078 CENTRAL DR #203	PORTLAND	OR	97229
4	YONGDONG WANG & JIE BIAN	1N119DA04600	R2063416	STOLLER FARMS NO.2 Lot 119	\$ 256,230	0.12	16693 NW OAKRIDGE DR	PORTLAND	OR	97229
5	KIRAN KUMAR YARLAGADDA	1N121DD16400	R2104512	BAUER HIGHLANDS Lot 67	\$ 311,960	0.10	12619 NW MILAZZO LANE	PORTLAND	OR	97229
6	MATTHEW M FAGEN & JAQUELINE S DOMENICI	1N128AB14000	R2107916	WILLOW CREEK HEIGHTS NO.2 Lot 129	\$ 279,300	0.14	3823 NW TUSTIN RANCH DR.	PORTLAND	OR	97229
7	JOSHUA & NIKKI SALENGER	1S130DD09700	R2159769	OAKWOOD TERRACE Lot 14	\$ 342,540	0.10	16910 SW LEDGESTONE DR	BEAVERTON	OR	97007
8	KIRAN A & MINAL K PATIL	1N121DD26900	R2118231	BAUER HIGHLANDS NO.2 Lot 170	\$ 343,730	0.09	12774 NW ALSACE LN	PORTLAND	OR	97229
9	JUNGWOO NAH & CHANMI LEE	1N121DD18000	R2104528	BAUER HIGHLANDS Lot 83	\$ 326,690	0.09	12708 NW MILAZZO LN	PORTLAND	OR	97229
10	THE BRADLEY V & LESLIE A HOFFMAN TRUST	1N133AA09900	R2036059	BAUER CREST NO.2 Lot 94	\$ 375,850	0.18	1672 NW 127TH TER	PORTLAND	OR	97229
11	JAMES UGLESIICH	1N119BA07800	R2014187	DEERFIELD NO.2 Lot 143	\$ 191,460	0.11	5621 NW 179TH AVE	PORTLAND	OR	97229
12	DAVID N & KATE L HORSPPOOL	1N119DA03100	R2046687	STOLLER FARMS Lot 104	\$ 284,400	0.13	16865 NW OAKRIDGE DR	PORTLAND	OR	97229
13	JENNA BETH & ERIK N BJORNSTAD	1N119BC02400	R2005035	DEERFIELD Lot 15	\$ 178,400	0.12	17906 NW DEERFIELD DR.	PORTLAND	OR	97229
14	MICHAEL A & SOPHARY STURDEVANT	1S130AB08300	R2078604	BROOKRIDGE Lot 16 & TRACT A	\$ 289,580	0.17	8510 SW CHARLOTTE DR.	BEAVERTON	OR	97006
15	PAMELA J MCNELIS & TAMARA M PETERS	1N128CD01300	R602280	BURTON ESTATES Lot 3	\$ 353,680	0.94	2125 NW 135TH AVE	PORTLAND	OR	97229
16	CHIUN-TEH HO	1N121AD00600	R2120140	BANNISTER CREEK PARK Lot 6	\$ 354,210	0.13	12907 NW HAMEL DR	PORTLAND	OR	97229
17	BEAVERTON SCHOOL DISTRICT	2S1060000800	R482267	N/A	\$ -	30.73	17595/17651/17745 SW SCHOLLS FERRY RD	BEAVERTON	OR	97007
18	BEAVERTON SCHOOL DISTRICT	Portion of tax lot 2S1060000200	N/A	N/A	\$ -	14.00	NO ADDRESS FOUND	BEAVERTON	OR	97007
19	TUALATIN HILLS PARK & RECREATION DISTRICT-ROCK CREEK GREENWAY	1N120AB12400	R2077031	HERITAGE CREST Lot C & TAENNLER PINES Lot C	\$ -	2.30	NO ADDRESS FOUND	PORTLAND	OR	97229
20	TUALATIN HILLS PARK & RECREATION DISTRICT-ROCK CREEK GREENWAY- WATERHOUSE LINEAR PARK	1N120CB08100	R2135969	WEST PARC AT BETHANY VILLAGE Lot C	\$ -	10.09	NO ADDRESS FOUND	PORTLAND	OR	97229
21	TUALATIN HILLS PARK & RECREATION DISTRICT- FUTURE NIEGHBORHOOD PARK	1N128AB00200	R600996	N/A	\$ -	6.11	3945 NW SALTZMAN RD	PORTLAND	OR	97229
22	TUALATIN HILLS PARK & RECREATION DISTRICT - FUTURE NEIGHBORHOOD PARK	1N128AB00500	R2102372	2001-013 PARTITION PLAT Lot 2 & WILLOW CREEK HEIGHTS NO.2 Lot 88	\$ -	0.74	3805 NW SALTZMAN RD	PORTLAND	OR	97229

\$ 4,653,450 66.80

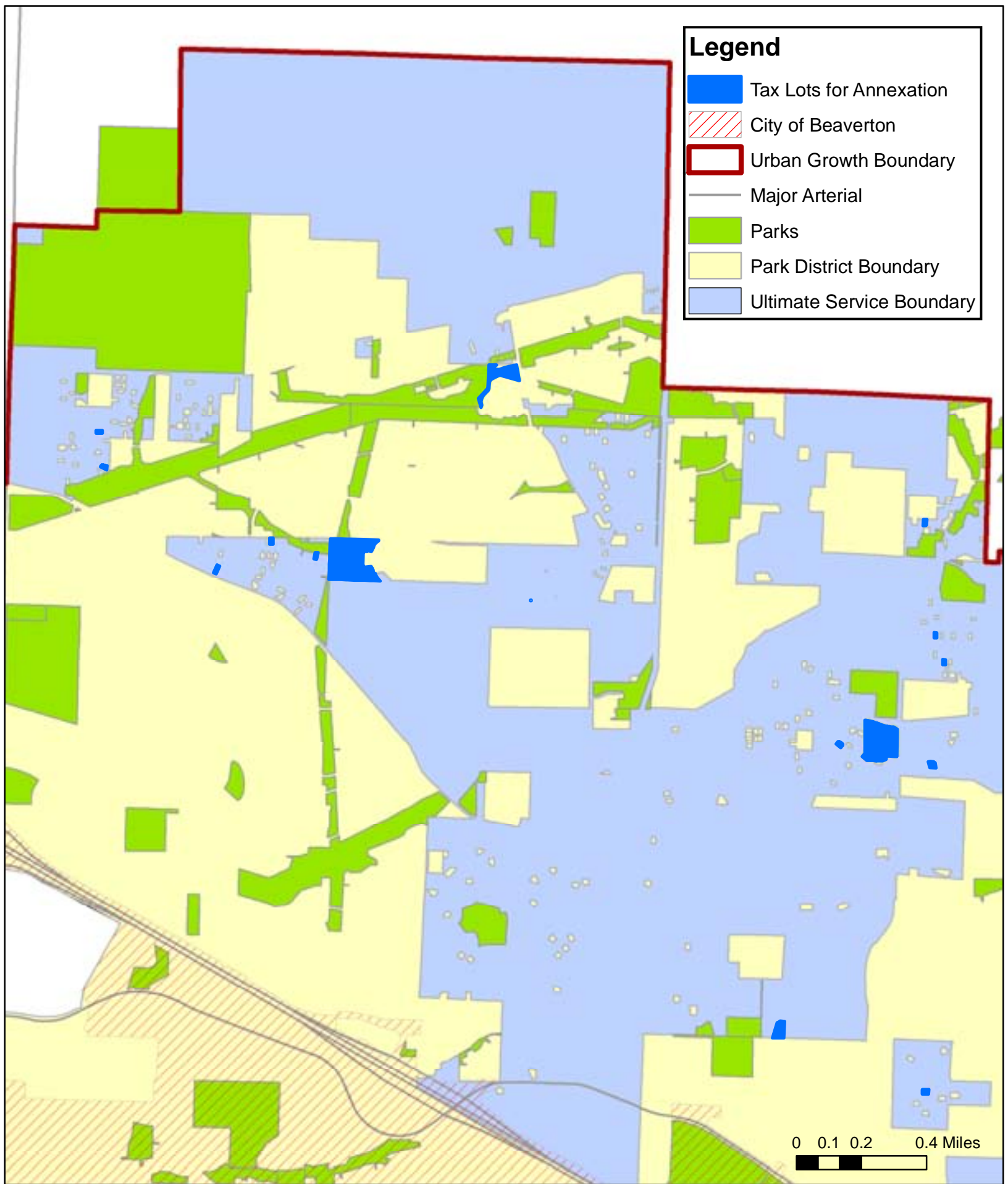
Legend

-  City of Beaverton
-  Tax Lots for Annexation
-  Major Arterial
-  Parks
-  Park District Boundary
-  Ultimate Service Boundary



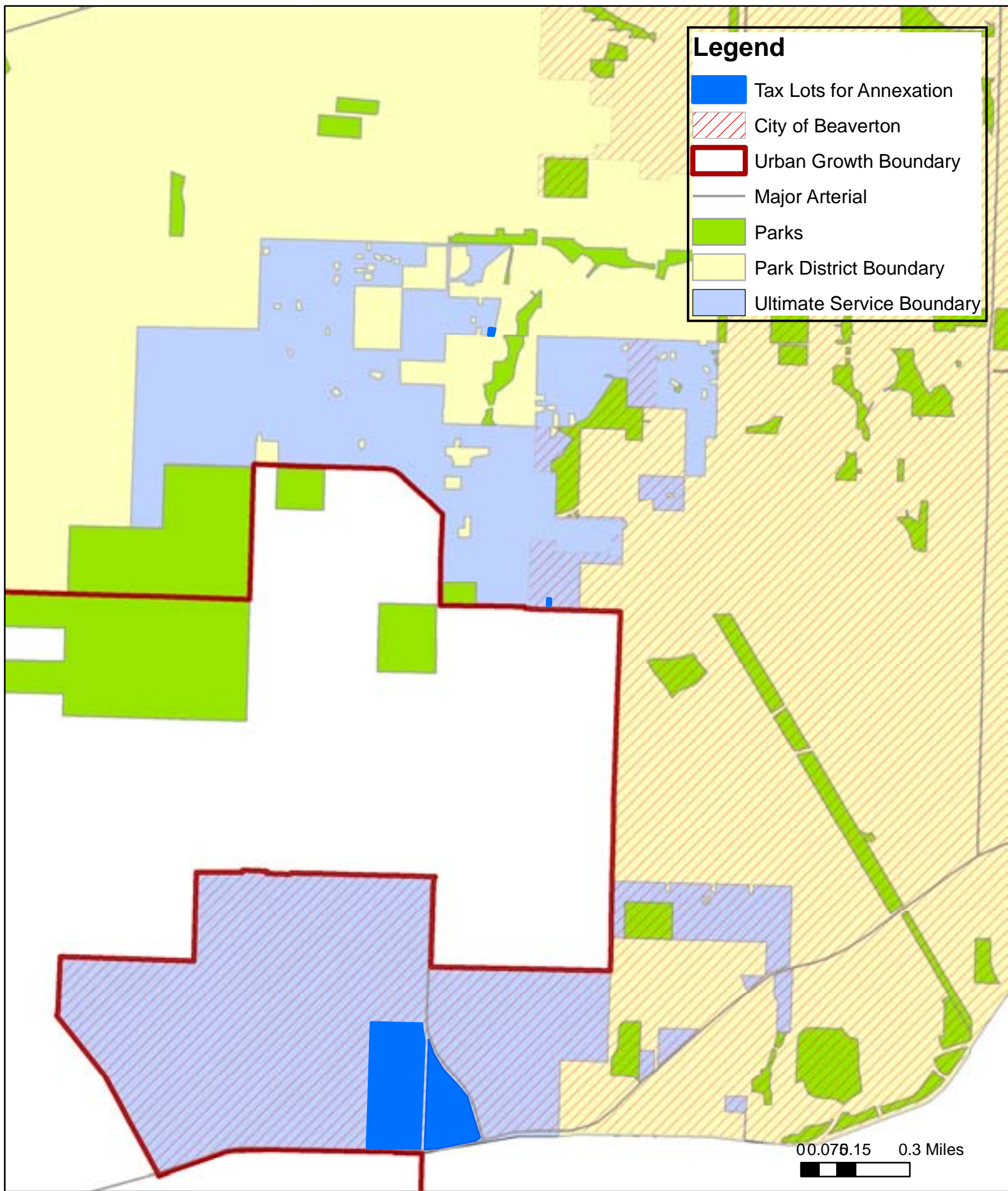
**Figure B1: Voluntary Annexation Program
Tualatin Hills Park & Recreation District Annexation
Washington County, Oregon**





**Figure B2: Voluntary Annexation Program
Tualatin Hills Park & Recreation District Annexation
Washington County, Oregon**





**Figure B3: Voluntary Annexation Program
Tualatin Hills Park & Recreation District Annexation
Washington County, Oregon**



Exhibit C

RESOLUTION NO. 3642

A RESOLUTION APPROVING PETITIONS FOR ANNEXATION OF TERRITORY WITHIN THE CITY OF BEAVERTON TO THE TUALATIN HILLS PARK AND RECREATION DISTRICT

WHEREAS, the Tualatin Hills Park and Recreation District (District) has adopted a voluntary program for annexation to the District; and

WHEREAS, the owners of four parcels within the City of Beaverton have requested annexation of their property to the District, and

WHEREAS, the District is the primary parks and recreation provider for the City; and

WHEREAS, Goal 5.B.1 of the City's acknowledged Comprehensive Plan states that the City shall "Cooperate with THPRD in implementation of its 20 Year Comprehensive Master Plan and Trails Master Plan in order to ensure adequate parks and recreation facilities and programs for current and future City residents."

WHEREAS, ORS 198.720(1) requires cities to submit a resolution approving a petition for annexation to a district for property within their corporate limits; and

WHEREAS, the City wishes to encourage property owners within the City to annex their property to the District, and

WHEREAS, the City desires to be supportive of the District; therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BEAVERTON, OREGON

Council supports the annexation of any properties within the City to the Tualatin Hills Park and Recreation District when requested by the property owner(s).

Adopted by the Council this 14th day of November, 2005.

Approved by the Mayor this 15th day of NOVEMBER, 2005

Ayes: 5

Nays: 0

ATTEST:


SUE NELSON, City Recorder

APPROVED:


ROB DRAKE, Mayor



MEMO

DATE: October 17, 2014
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Municipalities Continuing Disclosure Cooperation Initiative Agreement**

Introduction

Staff is requesting board of directors' approval to enter into the Municipalities Continuing Disclosure Cooperation Initiative (MCDC Initiative) with the Securities and Exchange Commission (SEC) and appoint Keith D. Hobson, director of Business & Facilities, as the duly authorized signer.

Background

The SEC is offering standardized settlement terms to issuers and underwriters who self-report material misstatements regarding continuing disclosure compliance agreements related to debt issues completed since September 9, 2009. A copy of the self-reporting questionnaire is attached.

The district had three issues fall within that parameter for review: Series 2011, Series 2010B and Series 2010C. The underwriting firms on these issues are participating in the MCDC Initiative. In our opinion, and that of our bond counsel, Mersereau Shannon LLP, there is a strong argument that there has been no material misstatements with the three issues listed. It may be prudent, however, for the district to participate in the MCDC Initiative to take advantage of an expedited enforcement proceeding and standardized settlement terms if the SEC determines misstatements were material.

Proposal Request

Staff requests approval for the district to participate in the MCDC Initiative. Furthermore, staff is requesting that Keith D. Hobson, director of Business & Facilities, be authorized to take all actions necessary to timely self-report under the MCDC Initiative.

Benefits of Proposal

By participating in the MCDC Initiative, the district will have the opportunity to explain the misstatements associated with the issues, as reported by the participating underwriting firms, and receive the expedited enforcement action process and standardized settlement terms with no monetary penalty if such misstatements are determined by the SEC to be material.

Potential Downside of Proposal

Because the SEC has not specified the level of materiality as applied to misstatements and because the MCDC Initiative does not apply to individuals associated with the district, the district may be exposed to further action, resulting in increased expense, time and staff effort. With the requested approval, however, staff will hold on filing the request to participate until the

deadline in order to monitor any changes in law or regulation, or take into account any further guidance on the program that might alter our decision to participate.

The MCDC Initiative is an expedited enforcement proceeding by the SEC Division of Enforcement, which requires the district to consent to the applicable settlement terms under the MCDC Initiative if the misstatements are deemed material by the SEC.

Action Requested

Board of directors' approval for the district to enter into the Municipalities Continuing Disclosure Cooperation Initiative by December 1, 2014, and appoint Keith D. Hobson, director of Business & Facilities, as the duly authorized signer and representative to take all actions necessary to timely self-report under the MCDC Initiative.



**U.S. SECURITIES AND EXCHANGE COMMISSION
DIVISION OF ENFORCEMENT**

**MUNICIPALITIES CONTINUING DISCLOSURE COOPERATION INITIATIVE
QUESTIONNAIRE FOR SELF-REPORTING ENTITIES**

NOTE: The information being requested in this Questionnaire is subject to the Commission's routine uses. A list of those uses is contained in SEC Form 1662, which also contains other important information.

1. Please provide the official name of the entity that is self-reporting ("Self-Reporting Entity") pursuant to the MCDC Initiative along with contact information for the Self-Reporting Entity:

Individual Contact Name:
Individual Contact Title:
Individual Contact telephone:
Individual Contact Fax number:
Individual Contact email address:

Full Legal Name of Self-Reporting Entity:
Mailing Address (number and street):
Mailing Address (city):
Mailing Address (state): Select a state...
Mailing Address (zip):

2. Please identify the municipal bond offering(s) (including name of Issuer and/or Obligor, date of offering and CUSIP number) with Official Statements that may contain a materially inaccurate certification on compliance regarding prior continuing disclosure obligations (for each additional offering, attach an additional sheet or separate schedule):

State: Select a state...
Full Name of Issuing Entity:
Full Legal Name of Obligor (if any):
Full Name of Security Issue:
Initial Principal Amount of Bond Issuance:
Date of Offering:
Date of final Official Statement (format MMDDYYYY):
Nine Character CUSIP number of last maturity:

3. Please describe the role of the Self-Reporting Entity in connection with the municipal bond offerings identified in Item 2 above (select Issuer, Obligor or Underwriter):

- Issuer
- Obligor
- Underwriter

4. Please identify the lead underwriter, municipal advisor, bond counsel, underwriter's counsel and disclosure counsel, if any, and the primary contact person at each entity, for each offering identified in Item 2 above (attach additional sheets if necessary):

Senior Managing Underwriting Firm:

Primary Individual Contact at Underwriter:

Financial Advisor:

Primary Individual Contact at Financial Advisor:

Bond Counsel Firm:

Primary Individual Contact at Bond Counsel:

Law Firm Serving as Underwriter's Counsel:

Primary Individual Contact at Underwriter's Counsel:

Law Firm Serving as Disclosure Counsel:

Primary Individual Contact at Disclosure Counsel:

5. Please include any facts that the Self-Reporting Entity would like to provide to assist the staff of the Division of Enforcement in understanding the circumstances that may have led to the potentially inaccurate statements (attach additional sheets if necessary):

On behalf of [Name of Self-Reporting Entity]

I hereby certify that the Self-Reporting Entity intends to consent to the applicable settlement terms under the MCDIC Initiative.

By: _____

Name of Duty Authorized Signer:

Title:



MEMO

DATE: October 10, 2014
TO: Doug Menke, General Manager
FROM: Jim McElhinny, Director of Park & Recreation Services

RE: **Rename the Tualatin Hills Nature Park Interpretive Center to the Tualatin Hills Nature Center**

Introduction

Since the Tualatin Hills Nature Park opened in 1998, the building on the site has been known as the Nature Park Interpretive Center. Over time, Interpretive Center programming has gone from a site specific to a districtwide focus. The name is challenging to say and is long. It is also inconsistent with the naming of other THPRD facilities such as the Tualatin Hills Aquatic Center or the Tualatin Hills Tennis Center.

Background

With a style guide and a new website in the works, this seems like an appropriate time to change the name of the Nature Park Interpretive Center to the Tualatin Hills Nature Center.

Staff visited the Friends of the Tualatin Hills Nature Park on July 10, 2014, and the Natural Resources Advisory Committee on July 22, 2014. Both groups agreed that the name change was suitable and voiced no objections.

Proposal Request

Staff propose changing the name of the Nature Park Interpretive Center to the Tualatin Hills Nature Center.

Benefits of Proposal

The name is easier to say and could improve marketing efforts.

Potential Downside of Proposal

There is no apparent downside to the proposal.

Action Requested

Board of directors' approval to change the name of the Nature Park Interpretive Center to the Tualatin Hills Nature Center.



MEMO

DATE: October 22, 2014
TO: Doug Menke, General Manager
FROM: Aisha Willits, Director of Planning

RE: **Bond Program Update**

Introduction

The information and discussion in this memo adds to that which has been provided to the board at previous meetings relating to implementation of the Bond Program.

Capital Projects Construction Update

At the November board meeting, you will receive a PowerPoint presentation on the continuing and upcoming projects as part of the Bond Program Update agenda item. A brief summary of the projects, their status and projected substantial completion dates is provided below.

Project Name	Status
Roger Tilbury Park	Phase I of the park renovation started in July with the removal of remnant buildings and understory shrubs. Since that time, T Edge Construction graded the site and built boulder retaining walls along the steep side slopes to support trails that will wind through the property. Trees felled for construction have been repurposed to delineate trails and create a log fort for a nature play area. The ADA path system and looped lawn area was paved at the end of September. T Edge is now installing the concrete paths that tie the play area into Arborview Drive. The contractor is currently working on installing the play equipment and remaining concrete. Substantial completion is expected by December 3.
Cedar Mill Park	Once Cedar Mill Elementary School was out for summer break, Milroy Golf began a joint renovation effort to improve the school's baseball field and ADA circulation to the park's parking lot. As part of the overall park project, the existing tennis courts were removed to make way for a U-11 soccer field. The reoriented baseball field has a new backstop, sub-drainage and irrigation system. The new soccer field is also complete with a sub-drainage and irrigation system, and the grass has germinated. Asphalt paths now connect the park to 107 th and to the school. The majority of the site furnishings are installed, including play equipment which is now ready for Smarte surfacing. The concrete plaza, parking lot repair and plantings are the last remaining large items. Substantial completion is expected by November 7.

<p>HMT ADA Parking improvements</p>	<p>The HMT ADA parking improvement project is proceeding and is approximately 80% complete. All the major site excavation and utilities are complete, with the exception of the filter catch basin to be installed in the parking lot near the Administration Office. This catch basin does not affect the project schedule.</p> <p>The contractor is currently running about three weeks behind schedule, partly due to delays relating to the concrete installation as well as the discovery of several unknown underground utility conditions that delayed the work. These included a sewer line elevation that landed in a large footing, electrical vaults that only PGE can alter, and a fire hydrant elevation and alignment. We expect the parking lot north of the Aquatic Center to open by November 10.</p>
<p>Southwest Quadrant Community Park Development</p>	<p>Staff has held neighborhood meetings to discuss master plan concepts and share the preferred master plan with the public. A draft master plan will be presented to the board of directors at the November board meeting. A two-season construction schedule is anticipated for this project.</p>
<p>Cedar Hills Community Park Redevelopment</p>	<p>The project is currently on hold in the master planning phase. Following the initial neighborhood meeting, staff received substantial input from the public on transportation concerns, among others. The transportation concerns required a broader discussion with the Beaverton School District (BSD), Washington County and the City of Beaverton. A meeting was held between all four parties and THPRD and BSD agreed on the value of considering both Cedar Hills Park and the replacement of William Walker Elementary as part of a master planning effort. The scope to identify the cumulative effect of the redevelopment of both sites is currently being developed with input from Washington County and City of Beaverton staff. A two-season construction schedule is anticipated for this project.</p>
<p>Somerset West Neighborhood Park</p>	<p>The master planning process for Somerset West is currently on hold. Initial cost estimates for the project came in substantially higher than the estimated project budget. As a result, staff asked the consultant design team to remove the baseball field from the design in order to minimize the impacts to the wetland on the site, which will save approximately \$350,000 in wetland mitigation fees. Other amenities have been scaled back to reduce the overall project costs. Staff will discuss the budget for Somerset West in the larger context of funding the remaining community and neighborhood park improvements during the November board meeting.</p>



MEMO

DATE: October 24, 2014
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: **General Manager's Report for November 3, 2014**

Spanish Language Staff Training

Twenty front-line employees are voluntarily attending 12 hours of onsite Spanish language training. The customized training program is customer service oriented, with the goal to enhance the ability of English-speaking employees to engage and effectively communicate THPRD opportunities and information to Spanish-speaking patrons. The CLIMB Center at Portland Community College is providing the training which will end on November 4. The Human Resources department plans to offer a repeat session in the spring.

Leadership Academy Update

THPRD's Leadership Academy remains popular. Tier I, session IV, filled with a wait list and was completed during the month of October. Tier I provides staff with a general overview of THPRD operations, policies and practices. All curriculums are staff developed and staff led; 77 employees have successfully completed Tier I since its inception February 2012.

Tier II, session IV, will begin April 2015. Tier II is a class-style skill development training program and provides a general overview of detailed THPRD processes such as budget development, public record law and legal/compliance issues such as wage and hour and best hiring practices. To date, 74 employees have completed Tier II.

Tier III, session III, began mid-September. A team of four (4) will complete a case study in support of THPRD goals and present their final project, business plan, and solutions for implementation to district management staff during the month of January. To date, 11 employees have completed Tier II since its inception fall 2012.

Tier IV, session II, a leadership attribute development program, rolled out in October. Tier IV focuses on developing and enhancing essential leadership competencies identified by THPRD and evaluated through the annual performance evaluation process (planning, organizing, relationships, teamwork, etc.). Tier IV is a consultant-led program and involves a 360° evaluation and the development of a personal growth plan with the assistance of an executive coach. Two employees have been selected, through an application process, to work with the coach for a 12-month period. Two employees successfully completed the first session of Tier IV during the month of September.

Board of Directors Meeting Schedule

The following dates are proposed for the board's meeting schedule over the next few months:

- December Regular Board Meeting – Monday, December 8, 2014 (note: this is the second Monday in December)
- January Regular Board Meeting – Monday, January 12, 2015 (note: this is the second Monday in January)
- February Regular Board Meeting – Monday, February 2, 2015



MEMO

DATE: October 22, 2014
TO: Doug Menke, General Manager
FROM: Aisha Willits, Director of Planning
RE: **SW Quadrant Community Park Master Plan**

Introduction

THPRD hired David Evans & Associates (DEA) to provide design services for the SW Quadrant Community Park site improvement project. DEA has worked with THPRD, the Beaverton School District (BSD) and the community to develop a master plan for the park. DEA has also completed a master plan level cost estimate. Staff requests board of directors' approval of the SW Quadrant Community Park Master Plan.

Background

The bond measure objective for this project was to develop a community park with a few specific improvements. Project improvements identified in the bond literature included a youth athletic field, a multifold/multipurpose synthetic athletic field with lights, and typical community park amenities to be determined during the design process. This project also includes an Intergovernmental Agreement (IGA) between THPRD and BSD to use a portion of their property, and to provide specific amenities including but not limited to renovating the tennis courts and shared use of existing parking. In addition, the Champions Too athletic field, along with supporting universal accessible elements was added to the project as a part of the district's "Access for All" campaign. This field and the supporting elements will be provided through a fundraising effort to support the campaign. The park design was developed and refined through the typical district master plan process.

DEA completed the site analysis and worked with staff to develop two conceptual master plans. These plans were presented to the internal design team, the public task force, the THPRD Management Team as well as the Sports, Parks and Recreation advisory committees for their review and comment. The plans were also reviewed by BSD and interested neighbors who attended the first neighborhood meeting. With the input received, DEA created a preferred master plan.

The preferred master plan was then presented to the internal design team, the public task force, the THPRD Management Team and BSD for review and further comments. In addition, a second neighborhood meeting was held and a general consensus of support was provided for the preferred master plan. There were some concerns that the overall character of the site was going to change, and that some of the natural resources and wildlife would be affected.

The total project budget for the SW Community Park site improvement project is \$9,077,012. This budget includes \$1.2 million that is being raised by the Tualatin Hills Park Foundation for construction of the "Access for All" improvements mentioned above. The estimated project cost

for this entire project is \$12,711,141, which is \$3,634,129 above the current budget. There are various reasons for the additional cost, one being the fact that the project budget was established in 2008 and construction costs have increased since this time. In addition, the current park site at Mountain View Middle School is 21 acres, while the original budget was developed assuming a 10 acre community park site. Staff anticipates that this deficit number will decrease as the project moves ahead and a more detailed design is completed. The estimated project budget also includes a 15% contingency of \$1,361,552. Staff anticipates bringing forth a strategy for addressing the budget shortfall to the THPRD Board of Directors at the November 3, 2014 meeting.

Proposal Request

DEA will attend the November 3, 2014 board of directors' regular meeting to make a presentation with staff on the preferred master plan for the park. Staff requests board of directors' approval of the SW Quadrant Community Park Master Plan so the consultants can proceed with the detailed design, construction documents and permitting requirements for the project. The current schedule anticipates project construction beginning in June of 2016 and being substantially complete by October of 2017.

Benefits of Proposal

DEA has worked closely with staff and the community to design a master plan that is sensitive to the site and surrounding neighborhood, while still providing the program elements listed in the bond measure that meets the needs of the community, BSD and the district.

Potential Downside of Proposal

Some neighbors are concerned about the impact this development may have on the wildlife, and especially the bird populations that inhabit the neighborhood. The project is currently estimated to be over budget, however, staff will ensure that adequate funding has been secured prior to the award of the construction bid.

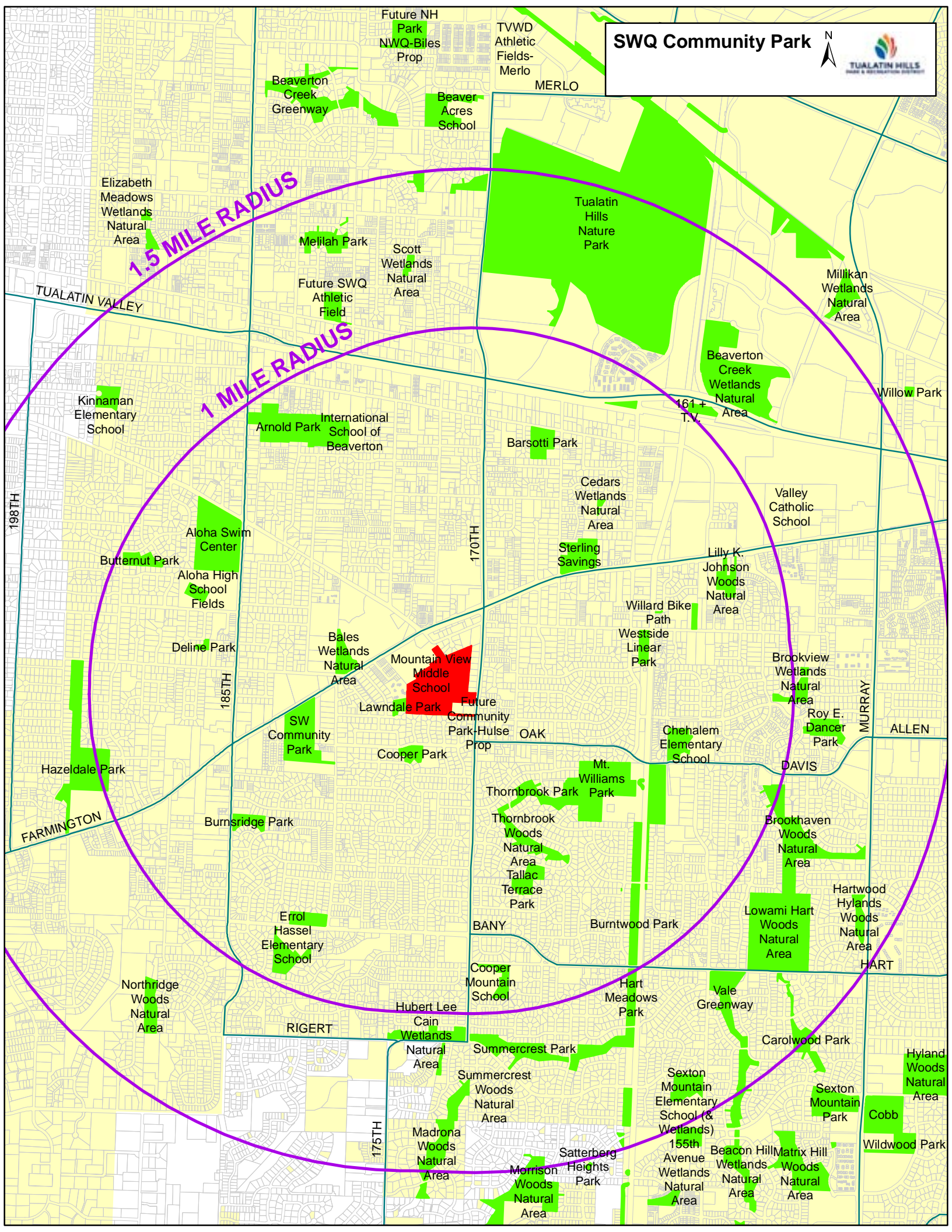
Maintenance Impact

The project is anticipated to increase maintenance costs. The estimated new maintenance cost for the new community park is \$145,625 annually.

Action Requested

Board of directors' approval of the SW Quadrant Community Park Master Plan.

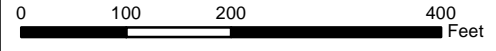
SWQ Community Park



SW Quadrant Community Park



— New Park Boundary



Mountain View
Middle School

SW Quadrant
Community
Park

Lawndale
Park





SOUTHWEST QUADRANT COMMUNITY PARK
Preferred Master Plan

November 2014



MEMO

DATE: October 24, 2014
TO: Jim McElhinny, Director of Park & Recreation Services
FROM: Bruce Barbarasch, Superintendent of Natural Resources & Trails Management
RE: Advisory Committee Review Update

Introduction

THPRD's 2013 Strategic Plan and Service and Financial Sustainability Plan were adopted by the board of directors in December 2013. The Strategic Plan set forth the overarching goals, objectives and action steps to guide the district's operations over the next 10 years, while the Service and Financial Sustainability Plan outlined targets and strategies to move the district forward with an appropriate resource allocation strategy and establish a new cost recovery philosophy. Recommendations in the Strategic Plan included a review of the district's advisory committees.

Background

THPRD staff representing each advisory committee met in spring and summer 2014 to:

- A. Define the difference between fundraising and advisory groups.
- B. Review opportunities to broaden the public involvement process, including diversity and inclusion efforts.
- C. Improve the effectiveness of the groups.

Staff discussed how some advisory committees (ACs) were thriving, but others were struggling to define a sense of purpose. This led to the observation that both ACs and friends groups need a mission and specific outcomes. It was clear that most of the advisory committees were uninterested in fundraising (Stuhr being an exception), while several of the friends groups were. It was acknowledged that the board of directors deals primarily with policy issues while the other groups mostly deal with practical matters. Nearly all of the groups expressed a desire for more direction from the board, including requests, feedback, or visits from board members.

Based on information gathered, staff have created suggestions for the board of director's consideration and feedback.

- A. The difference between, and identification of, fundraising and advisory committees:
 - If the primary purpose of the group is to fundraise and make improvements to a facility or set of amenities, the group should become a friends group.
 - Groups providing broad advice about a subject area should be advisory committees. ACs do not engage in fundraising.
- B. To broaden the public involvement process:
 - Conduct more public outreach events in places where patrons congregate. For example: Set up a survey table at the farmers market or a local grocery store. Walk in parks with clipboards and posters. Create a display and staff it during a sports event. Some staff and

committee members are already doing this; however, efforts could be focused or expanded.

- Work with the district's diversity and inclusion coordinator to implement the recommendations made in the Portland State University report, *Engaging and Serving Diverse Communities: Tualatin Hills Park & Recreation District Inclusive Outreach and Diversity Development Project Report*. The plan provides guidance on increasing diversity within the district's advisory committees and volunteer groups, including the possibility of forming an individual committee dedicated to diversity and inclusion.
- Staff should more consistently and proactively bring issues, ideas, or proposals to community groups such as NACs, CPOs, or volunteer organizations including sports affiliate groups and environmental nonprofits.
- Create an interested/expert citizen resource list, similar to [OPB's Insight Network](#). Once people are signed up, they can be queried or recruited for project teams.
- Institute more ad-hoc committees or working groups for specific projects or situations where more public input is needed. This allows different types of people to get involved. Highly interested individuals or subject matter experts can be involved for a short time period, allowing those who don't have the time for a standing committee to contribute.
- Participants could be solicited via THPRD website, e-mail lists, or staff contacts on a per project basis. These task forces would supplement, not replace, public meetings and may be formed by the board of directors or staff.

C. To improve the effectiveness of the existing advisory committees:

1. *Form a new, single broad-based advisory committee consisting of two members from each existing committee.* Existing ACs would be transitioned (see below). The purpose of the committee would be to provide a broad perspective on practical matters. For example, it could provide one-stop feedback on master plans or questions the board has about implementation of policies, such as fee changes. Having a single committee would also encourage and facilitate more cross-disciplinary discussion. This committee would meet at least four times per year.
2. *Transition existing advisory committees into one of the following:*
 - Existing advisory committees with an active purpose may continue to aid the district. The title of these groups would change to Citizen's Committees and would require involvement over the long term, but are not affiliated with the board. For example the Trails Advisory Committee would become the Citizen's Trails Committee. It would continue to collaborate with the superintendent of Planning in the completion of the Trails Functional Plan.
 - Other Advisory Committees would become new friends groups or be folded into existing friends groups. Friends groups would meet on an as-needed basis, but at least once per year. Guidelines for friends groups and financial matters will be reviewed and revised in conjunction with the Tualatin Hills Park Foundation.
3. *Increase board contact with committee.* Staff recommends that board members visit the broad based advisory committee a minimum of twice a year.

Action Requested

No board of directors' action is requested; however, board questions and feedback on the concepts described are welcome. Taking into account board comments and upon refinement of these concepts, staff will seek feedback from the advisory committees and will return to the board with a final recommendation.



MEMO

DATE: October 17, 2014
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director Business & Facilities

RE: **Comprehensive Fee Policy**

Introduction

The district's fee policies, as contained in Chapter 6 of the District Compiled Policies (DCP 6), need to be updated to reflect the recent changes that result from the Comprehensive Plan Update and the Service and Financial Sustainability Analysis. The updated DCP 6 will be presented to the board of directors for review at their November 3, 2014 meeting, and will be brought back for approval at a later time.

Background

In 2013, the district, working with GreenPlay, LLC, completed an update of the Comprehensive Plan. At that same time, the district and GreenPlay, LLC completed the development of a resource allocation and cost recovery philosophy and model, and a service assessment and service portfolio. At the September 9, 2013 board of directors meeting, the board approved two reports that represented the outcome of these projects:

1. Comprehensive Plan Update
2. Service and Financial Sustainability Analysis

These reports contained a number of recommendations and these recommendations were compiled into an updated Strategic Plan and a new Service and Financial Sustainability Plan. These plans were adopted by the board of directors at their December 9, 2013 meeting.

The Service and Financial Sustainability Plan contained a number of recommendations related to cost recovery and fee setting, specifically:

- **Target 3:** Adopt the Target Tier Minimum Cost Recovery Percentage as the fiscal target for budget preparation, the basis for establishing fees, and public accountability.
- **Strategy 3.a:** *THPRD will recommend to the Board of Directors formal acceptance of this plan (**Service and Financial Sustainability Plan**) as the foundation for THPRD's decision-making regarding cost recovery.*
- **Target 4:** Adopt the pricing strategies as the methodology for fee setting by THPRD.
- **Strategy 4.a.:** *THPRD will recommend to the Board of Directors to authorize the District to set fees using the Pricing Strategies outlined in the Service Portfolio as the foundation for THPRD's decision-making, allowing staff to respond to market conditions, opportunities, and service demands in a timely manner, versus approval of every fee for the next year.*

While the board has already reviewed and provided direction on policies related to fees (i.e., discounts and out-of-district fees), the district's actual fee policies contained in DCP 6 have not yet been updated to reflect the direction provided in the Service and Financial Sustainability Plan.

Proposal Request

Staff has prepared amendments to DCP 6 to reflect the strategies and direction of the Service and Financial Sustainability Plan. Attached are two versions of the amended DCP 6, one showing the changes in redline form and one showing a final clean version.

DCP 6 has historically provided policy level guidance on fee-setting rather than detailed procedures, and the amendment is intended to do the same. While it recognizes the cost recovery philosophy and the use of cost recovery targets to establish fees, it does not specify the cost recovery target for each service nor does it specify the means of calculating fees. Staff will prepare, and the general manager will approve, detailed administrative procedures that cover these in order to implement the policy established by the board in DCP 6.

Similarly, the amended DCP 6 recognizes the work already done to modify district discount and out-of-district fee practices, but does not include the implementation plans or the detailed operating procedures. Again these are covered in administrative procedures that have been approved by the general manager.

The amended DCP 6 is being presented to the board of directors for review and comment only. A final version will be brought back to the board for approval at a future meeting date.

Action Requested

No action is required from the board of directors at this time. This information has been presented for discussion and comment purposes only.

DISTRICT COMPILED POLICIES

CHAPTER 6 – FINANCE

6.01 Fees and Charges

- (A) ~~The Board will set general fees and charges by resolution and delegate authority to the Manager to set administrative fees and charges. The District will take into account the following criteria—The manager will establish fees for District services based on policy guidelines established by the Board. These policy guidelines include:~~
- ~~(1) Charging fair and equitable fees for participation in District programs and for use of District facilities by District residents and non-resident users. Fees will be calculated to achieve the desired level of cost recovery based on direct cost for each service type. ;~~
 - ~~a.—~~
 - ~~(2) Use consistent methodology, incorporating consideration for direct and overhead costs; Fees will be established for out-of-district users of District services that are equitable with fees for District residents recognizing the contribution made by District residents through property taxes.~~
 - ~~(3) User fees for District residents that consider other contributions such as property taxes, levies or other means. Appropriate fee discounts will be established for select user groups including seniors, youth, patrons with disabilities, and military veterans. Only District residents will be eligible for fee discounts, and only one discount may be applied to each fee.~~
 - ~~(4) Accommodations for senior users;~~
 - ~~(5) Accommodations for disabled patrons;~~
 - ~~(6)(4) The “Family Assistance” program will provide accommodation for low-income District residents in the form of a limited amount of user fee waivers. Accommodations for low income patrons as arranged through the Family Assistance Program;~~
 - ~~(7)(5) Current markets in the public and private sectors. Fees will periodically be compared against similar fees for both public and private sector providers; and~~
 - ~~(8)(6) Adjustment and implementation of fees. Fees will be adjusted and implemented, as necessary, to ensure continued equity, consistency and fairness.~~
- (B) The Board will review District fee policy as needed to ensure fees are in line with these ~~criteria~~guidelines.

DISTRICT COMPILED POLICIES

6.02 Debt Policies

- (A) The District use of non-general obligation supported debt should not negatively impact future operations.

Working Guidelines: The District should not issue any new non-general obligation debt until other financial targets are met, unless the source of future annual debt service is identified, with preference toward using debt for projects that provide cost savings or revenue enhancements.

- (B) The District use of non-general obligation debt should provide an appropriate matching of the benefits provided to the cost of the debt service.

(1) Working Guidelines – use of debt: *Non-general obligation debt should be used for projects that provide savings or revenue enhancements that meet or exceed the debt service costs, and for land acquisition or capital improvements. Non-general obligation debt may be used to finance capital replacements in an emergency situation.*

(2) Working Guidelines – term of debt: *The term of non-general obligation debt should not exceed 100% of the weighted average life of the projects being funded.*

6.03 Minimum Fund Balances / Reserves

- (A) The District should maintain an appropriate level of ending fund balance in the General Operating Fund to provide financial stability and minimize service disruptions.

Working Guidelines: The District should maintain ending general operating fund balance levels of 10 percent of operating expenses. In any year in which the District is not at the targeted fund level, the budgeted contingency or unappropriated ending fund balance will be increased by 1% of property tax revenues.

- (B) The District should measure its obligation for replacement of assets and ensure that replacements are managed in a manner that does not negatively impact District services.

(1) Working Guidelines – measurement of replacement obligation: *The District should measure the replacement obligation based on deferred replacements (i.e. backlog) for both major and routine replacements plus percentage of life used for major replacements.*

DISTRICT COMPILED POLICIES

- (2) Working Guidelines – prioritization of maintenance replacements funding: *The District should priority fund all major items replacements (subject to condition of asset deferrals) a minimum of \$350,000 of routine replacements, and fund the balance of routine replacements based on available funding.*

6.04 Cost Recovery

- (A) The District should establish consistent guidelines to measure the full cost of District programs and capital projects.

- (1) Working Guidelines – operating programs: ~~*The District should measure the cost of programs based on a full cost method, including measurement of direct variable cost, other variable cost, and an allocation of fixed indirect cost, based on actual utilization.*~~*The District will measure the cost of providing services for both the direct cost and indirect cost. The direct cost includes all the specific identifiable expenses (fixed and variable) associated with providing a service, program or facility; these costs would not exist without the service or program. The indirect cost encompasses overhead (fixed and variable) including the administrative cost of the District; these costs would exist without any of the specific services or programs.*

- (2) Working Guidelines – capital projects: *The District should measure the cost of capital projects based on the direct external cost plus the full cost (including indirect cost allocations) of District staff time to manage the projects.*

- (B) The District should maintain fee policies that utilize the measurement of cost recovery / subsidy of District programs subject to other District goals.

Working Guidelines: ~~*In establishing program fees, the District should measure and consider both the variable cost of programs or activities and the full cost of programs or activities, including fixed costs and an allocation of overhead. District fees should also be established based on an allocation of available program subsidy, which is in turn based on available non program resources*~~*The desired level of cost recovery of direct costs will be based on the level of public versus private benefit the service provides as sorted by into five tiers:-*

- a. Tier 5, mostly individual benefit, will have desired cost recovery of 200%.*
- b. Tier 4, considerable individual benefit, will have desired cost recovery of 150%.*
- c. Tier 3 individual and community benefit, will have desired cost recovery of 100%.*
- d. Tier 2, considerable community benefit, will have desired cost recovery of 75%.*

DISTRICT COMPILED POLICIES

e. And Tier 1, mostly community benefit, will have little to no cost recovery from fees.

Categories of District services have been sorted and assigned a cost recovery tier through the Service and Financial Sustainability Assessment. Service categories can move between tiers, if necessary, but only upon completion of an established review process with criteria consistent with those that drove the initial tier assignment.

- (C) The District should recognize cost recovery of internal support functions for activities funded by special or restricted funds to ensure that there are no hidden interfund subsidies.

Working Guidelines: The District should charge the cost of staff support to capital projects, and should recognize an interfund reimbursement so that all capital costs are borne by the capital projects fund.

6.05 Cost / Benefit Analysis

The District should establish a consistent methodology of measuring cost / benefit analysis that can be used for proposed capital expansion or acquisitions.

Working Guidelines: The District should assess cost / benefit based on net present value of net financial returns using a discount rate equal to the District current borrowing rate.

6.06 Financial Goal Measurement

- (A) The District should establish, through the long-term financial planning process, financial goals and strategies and should periodically review these goals and strategies.

Working Guidelines: The District should review the goals and strategies annually as part of the Board of Directors annual goals and objectives.

- (B) The District should periodically measure progress toward financial goals.

Working Guidelines: The District should develop an annual reporting process for measuring progress toward financial goals.

DISTRICT COMPILED POLICIES

CHAPTER 6 – FINANCE

6.01 Fees and Charges

- (A) The manager will establish fees for District services based on policy guidelines established by the Board. These policy guidelines include:
 - (1) Fees will be calculated to achieve the desired level of cost recovery based on direct cost for each service type.
 - (2) Fees will be established for out-of-district users of District services that are equitable with fees for District residents recognizing the contribution made by District residents through property taxes.
 - (3) Appropriate fee discounts will be established for select user groups including seniors, youth, patrons with disabilities, and military veterans. Only District residents will be eligible for fee discounts, and only one discount may be applied to each fee.
 - (4) The “Family Assistance” program will provide accommodation for low-income District residents in the form of a limited amount of user fee waivers.
 - (5) Fees will periodically be compared against similar fees for both public and private sector providers.
 - (6) Fees will be adjusted and implemented, as necessary, to ensure continued equity, consistency and fairness.
- (B) The Board will review District fee policy as needed to ensure fees are in line with these guidelines.

6.02 Debt Policies

- (A) The District use of non-general obligation supported debt should not negatively impact future operations.

Working Guidelines: *The District should not issue any new non-general obligation debt until other financial targets are met, unless the source of future annual debt service is identified, with preference toward using debt for projects that provide cost savings or revenue enhancements.*
- (B) The District use of non-general obligation debt should provide an appropriate matching of the benefits provided to the cost of the debt service.

DISTRICT COMPILED POLICIES

- (1) Working Guidelines – use of debt: *Non-general obligation debt should be used for projects that provide savings or revenue enhancements that meet or exceed the debt service costs, and for land acquisition or capital improvements. Non-general obligation debt may be used to finance capital replacements in an emergency situation.*
- (2) Working Guidelines – term of debt: *The term of non-general obligation debt should not exceed 100% of the weighted average life of the projects being funded.*

6.03 Minimum Fund Balances / Reserves

- (A) The District should maintain an appropriate level of ending fund balance in the General Operating Fund to provide financial stability and minimize service disruptions.

Working Guidelines: *The District should maintain ending general operating fund balance levels of 10 percent of operating expenses. In any year in which the District is not at the targeted fund level, the budgeted contingency or unappropriated ending fund balance will be increased by 1% of property tax revenues.*

- (B) The District should measure its obligation for replacement of assets and ensure that replacements are managed in a manner that does not negatively impact District services.
 - (1) Working Guidelines – measurement of replacement obligation: *The District should measure the replacement obligation based on deferred replacements (i.e. backlog) for both major and routine replacements plus percentage of life used for major replacements.*
 - (2) Working Guidelines – prioritization of maintenance replacements funding: *The District should priority fund all major items replacements (subject to condition of asset deferrals) a minimum of \$350,000 of routine replacements, and fund the balance of routine replacements based on available funding.*

6.04 Cost Recovery

- (A) The District should establish consistent guidelines to measure the full cost of District programs and capital projects.
 - (1) Working Guidelines – operating programs: *The District will measure the cost of providing services for both the direct cost and indirect cost. The direct cost includes all the specific identifiable expenses (fixed and variable) associated with providing a service, program or facility; these*

DISTRICT COMPILED POLICIES

costs would not exist without the service or program. The indirect cost encompasses overhead (fixed and variable) including the administrative cost of the District; these costs would exist without any of the specific services or programs.

(2) Working Guidelines – capital projects: *The District should measure the cost of capital projects based on the direct external cost plus the full cost (including indirect cost allocations) of District staff time to manage the projects.*

(B) The District should maintain fee policies that utilize the measurement of cost recovery / subsidy of District programs subject to other District goals.

Working Guidelines: *The desired level of cost recovery of direct costs will be based on the level of public versus private benefit the service provides as sorted by into five tiers:*

- a. *Tier 5, mostly individual benefit, will have desired cost recovery of 200%,*
- b. *Tier 4, considerable individual benefit, will have desired cost recovery of 150%,*
- c. *Tier 3 individual and community benefit, will have desired cost recovery of 100%.*
- d. *Tier 2, considerable community benefit, will have desired cost recovery of 75%,*
- e. *And Tier 1, mostly community benefit, will have little to no cost recovery from fees.*

Categories of District services have been sorted and assigned a cost recovery tier through the Service and Financial Sustainability Assessment. Service categories can move between tiers, if necessary, but only upon completion of an established review process with criteria consistent with those that drove the initial tier assignment.

(C) The District should recognize cost recovery of internal support functions for activities funded by special or restricted funds to ensure that there are no hidden interfund subsidies.

Working Guidelines: *The District should charge the cost of staff support to capital projects, and should recognize an interfund reimbursement so that all capital costs are borne by the capital projects fund.*

6.05 Cost / Benefit Analysis

The District should establish a consistent methodology of measuring cost / benefit analysis that can be used for proposed capital expansion or acquisitions.

DISTRICT COMPILED POLICIES

Working Guidelines: *The District should assess cost / benefit based on net present value of net financial returns using a discount rate equal to the District current borrowing rate.*

6.06 Financial Goal Measurement

- (A) The District should establish, through the long-term financial planning process, financial goals and strategies and should periodically review these goals and strategies.

Working Guidelines: *The District should review the goals and strategies annually as part of the Board of Directors annual goals and objectives.*

- (B) The District should periodically measure progress toward financial goals.

Working Guidelines: *The District should develop an annual reporting process for measuring progress toward financial goals.*



Management Report to the Board November 3, 2014

Communications & Outreach

Bob Wayt, Director of Communications & Outreach

1. THPRD's activities guide for winter and spring registration has gone to the printer. It will be online this week, and by mid-November, it will also be available in print at the centers, the Administration Office, and certain community locations. In addition to showcasing the usual broad variety of programs, activities and events offered this winter and spring, the guide will feature information about new THPRD passes. It will also include information about new service options for out-of-district residents and changes in discount policy, both of which become effective Jan. 1.
2. THPRD's holiday spirit will again be present in the community this year. The centers and Administration Office will continue their tradition of giving by participating in the park district's annual food and toy drive initiative. Donations will be accepted after Thanksgiving, and all food collected will go to the Oregon Food Bank-Washington County Division.

Community Partnerships

Geoff Roach, Director of Community Partnerships

1. Overview: Access for All Initiative, SW Quadrant Community Park and Champions Too Field are aligning well. Champions Council, Tualatin Hills Park Foundation, and THPRD continue fundraising effort. Status and developments for September and October:
 - Campaign developments:
 - Foundations
 - Application progresses:
 - Oregon Community Foundation – site visit complete. Application now heading from OCF staff to board.
 - Reser Family Foundation – Final review of submitted Letter of Inquiry in progress.
 - A California-based family foundation – conducted a site visit and requested a proposal. Proposal has been submitted.
 - Other foundations are progressing.
 - Application submittal schedule for emerging foundations is understood.
 - Pre-submittal meetings and communication with priority foundations are being held.
 - Individual donor prospects:
 - Champions Council has identified donor prospects from their networks.
 - Calls and meetings with donor prospects continue.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatic Program Services

1. Fall events are off to a great start. Aloha Swim Center's first dive-in movie on October 4, 2014 attracted 70 attendees. Harman Swim Center's Pumpkin Bob hit maximum registration of 50 kids, and with parents we had approximately 175 in attendance. We also

had 75 attendees for the Harman's dive-in movie following the Pumpkin Bob event, featuring *Hotel Transylvania*.

2. High school water polo is winding down, while high school swimming gets underway November 17.
3. The HMT ADA Parking Lot project is nearing completion. The addition of the new ADA parking spaces in close proximity to the main entrance to the Aquatic Center will be a wonderful addition for our guests who have mobility challenges. Our guests have been very understanding through the entire project with the temporary access and parking accommodations; however, it will be nice to have the access from the north open again.

Maintenance

Jon Campbell, Superintendent of Maintenance Operations

1. The temporary boardwalk located between Center Street Park and Center Street was removed because a large section of the boardwalk has been underwater throughout the year. The existing sidewalk has also been permanently closed. Staff and local neighbors agreed to permanently close off the area and restore the area to its natural setting. Staff will remove the remaining concrete panels next summer; and replant the impacted area with native plantings by the fall of 2015.
2. Parks and Athletic Facilities staff will team with the Buildings staff to create multiple interior winter project teams. The reallocated staff from Parks and Athletic Facilities will provide extra support performing scheduled maintenance projects at Cedar Hills Recreation Center, Conestoga Recreation & Aquatic Center, Harman Swim Center and the Nature Park Interpretive Center.
3. Two thousand linear feet of the Rock Creek Trail has been improved. The district recently widened the pedestrian pathway that runs between the Rock Creek Powerlines soccer fields and NW Neakhane Avenue by two feet, as well as completing a 2" overlay and drainage improvements on the trail.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. Natural Resources Functional Plan. Staff and partners are completing the first draft of the plan which will be presented at a public meeting in early November.
2. Bronson Creek Greenway. Large log placement for habitat and water quality is now complete at this joint THPRD-Clean Water Services project. The bond-funded site spans 30 acres and will be planted this winter.
3. 170th/Merlo Road Planning. Staff are participating in a technical advisory committee that is looking at widening SW 170th Avenue between Tualatin Valley Highway and Baseline Road, as well as the Merlo Road spur between SW 170th and SW 158th Avenue. SW 170th borders the west side of the Tualatin Hills Nature Park, so staff are monitoring how the project can protect existing trees while improving access to the park.
4. Rachel Carson Environmental Middle School. Staff are working with eighth graders at this school on restoration projects at Steele Woods, Rock Creek Park and Tualatin Hills Nature Park.

5. Volunteer Summary. Between May and September, more than 10,000 hours of volunteer time were contributed to nature education, habitat restoration, trail management, park watch, and wildlife surveys in 67 different parks.

Planning & Development

Steve Gulgren, Superintendent of Planning & Development

1. Ben Graf Trail: The project is proceeding on schedule and is nearly complete. Construction of this 400-foot-long pedestrian neighborhood connection began in early July. The 135-foot-long by 8-foot-wide raised boardwalk with railings over the wetland was completed in late September within the permitted in-water work period, and the remainder of the trail is scheduled to be completed by late October. The 6-foot-wide trail is surfaced with porous concrete paving and has 1-foot gravel shoulders. Mitigation plantings will be installed in early November. Substantial completion is expected by November 20, 2014.

Programs & Special Activities

Lisa Novak, Superintendent of Programs & Special Activities

1. The Stuhr Center's upcoming events include a Halloween Costume Party and Dance on October 30 from 1:30 to 3:30 pm, and the Annual Veterans Day Celebration on November 17 from 11:30 am to 1 pm, which includes a luncheon honoring our veterans.
2. The special events season has come to a close and Volunteer Services and Special Events staff is now gearing up for recruitment and background checks for our youth basketball coaches.

Recreation

Eric Owens, Superintendent of Recreation

1. The Cedar Hills Recreation Center's Fall Festival was held October 18. About 1,400 people attended the event. An archery tournament and a baking contest were two new features this year. A children's hospital staffed with volunteers from Beaverton High School's Health Careers program was another new feature this year. Volunteers helped children take their blood pressure, temperature, weight and height. Children also put on bandages and splints, learning about basic first aid.
2. Conestoga Recreation & Aquatic Center's nine-month preschool, Fanno Farmers, is starting this academic year with a full house. In only its second year, Fanno Farmers' registration has increased from 15 families to 54 families enrolled. The Fanno Farmers also adapts a rapidly trending alternative curriculum called Reggio Emilia. A Reggio Emilia classroom offers a distinctive and organic way of teaching by using the outside environment surrounding the students as an instructional tool.
3. Garden Home Recreation Center hosted their third annual Pumpkin Hunt Event on Friday, October 24. The event was a great family event, where kids wore their costumes, played fun carnival games and ended the evening with a flashlight pumpkin hunt.

Security Operations

Mike Janin, Superintendent of Security Operations

1. Park Patrol welcomes two new interns. Curtis Lee and Ryan Ward recently joined our team. Both Lee and Ward are Washington County Sheriff Explorers and certified in Search and Rescue. They are both certified by the Oregon Police Academy as private security officers.

Sports

Scott Brucker, Superintendent of Sports

1. Tournaments:
 - A. The Boys 14's National Selection Tennis Tournament ran October 11 to 13. Of the 32 singles entrants, 12 were from the Pacific Northwest (PNW), and PNW players won both the singles and the doubles titles.
 - B. 2014 Halloween Youth Volleyball Tournament was played on Saturday, October 4. The tournament filled for the first time in years with 16 teams.
2. Wind Damage: The two tennis air structures were the hardest hit during the wind event on Saturday, October 25. Both structures failed during the event. Since that time, staff, the manufacturers, and insurance representatives have been communicating and meeting to assess and plan the next steps for repair as necessary and any replacement as needed. Complete assessment will not be possible until the structures can be inflated and entered. The time line for this is being established by all parties.
3. Affiliated Users: Fall recreational soccer and football will be completing their seasons this month as will the fall competitive soccer season. Winter field permits will begin the last week of November for competitive soccer and rugby. The weather has been excellent resulting in a good fall youth baseball/softball season.

Business Services

Cathy Brucker, Finance Manager

Nancy Hartman Noye, Human Resources Manager

Mark Hokkanen, Risk & Contract Manager

Seth Reeser, Operations Analysis Manager

Phil Young, Information Services Manager

1. The Information Services Department has completed the Fanno Creek Service Center server room security project that was budgeted in the information services capital outlay for this fiscal year. This project added security cameras and an electronic access control system to the server room.
2. The Risk & Contract Management Department has received a request from AT&T Wireless to expand its ground lease at 16306 NW Brandberry Drive in Morgan's Run Park. AT&T recently acquired Cricket Wireless which has equipment within the existing PGE transmission tower at this location. Staff will begin completing the procedures within Operational Policy 2.05.02, Telecommunication Equipment on District Property, which will include a public meeting. A final recommendation will be presented to the board of directors at a future date. To date, THPRD has 26 lease agreements with telecommunication carriers, with annual revenues of \$253,000.
3. The district auditors, Talbot, Korvola & Warwick, completed final field work for the fiscal year ending June 30, 2014. The Audit Committee will review the report at their November 25 meeting, and present to the board of directors on December 8, 2014.
4. Business plan teams are meeting and reviewing proposals for goal outcomes related to Programs, Maintenance, Sustainability, Communications, and Natural Resource and Trails. The teams will complete the development of their business plans by December 31, at which time they will be reviewed by management and assessed for inclusion in the FY 2015/16 proposed budget.

**Quarterly Grant Report
FY 2013/14 & FY 2014/15**

Potential Funding Source	Coordinator	Amount Requested	Purpose	Date Submitted	Due Date	Decision Date	Outcome	Comments
OPRD Recreation Trails Program	Brad Hauschild	\$109,200	Waterhouse Trail Improvements at John Marty Park	7/25/2014		December 2014/January 2015		
Oregon Parks & Rec Dept Local Government Grant	Brad Hauschild	\$40,000	Terra Linda Park picnic pavilion	4/4/2014	4/4/2014	September, 2014	Denied	
Oregon Parks & Rec Dept Local Government Grant	Brad Hauschild	\$212,500	Roger Tilbury Memorial Park Phase 2	4/4/2014	4/4/2014	September, 2014	Denied	
Oregon Parks & Rec Dept Land & Water Conservation Fund	Brad Hauschild	\$50,000	Raleigh Park picnic pavilion	3/28/2014	3/28/2014	September, 2014	Denied	
Metro Nature n Neighborhoods Capital Grant	Nancy Chase/Aisha Willits	\$136,435	Assistance in property acquisition to expand Lilly K. Johnson Woods Natural Area	1/24/2014	1/24/2014	June, 2014	Awarded	Would add to a previous grant awarded for the same purpose
ArtPlace America	Bruce Barbarasch	\$198,000	Art & artist workshops for Nature Revealed Project	12/13/2013	12/13/2013	2/14/2014	Denied	
ODOT ConnectOregon V	Brad Hauschild	\$600,000	Waterhouse Trail #4 - construction	11/22/2013	11/25/2013	August, 2014	Denied	
WCVA Tourism Grant	Bruce Barbarasch	\$45,000	Discovering Nature through Art	8/26/2013		Spring, 2014		Asked to revise, will wait to resubmit

* New information is highlighted.

November

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1 Flick & Float @ Aloha Swim Center
2	3 Board Meeting 7pm @ Dryland/HMT	4	5	6	7	8 Newt Day @ Tualatin Hills Nature Park
9	10 Stuhr Center Advisory Committee 10am	11 HOLIDAY WipeOut! @ Aloha Swim Center	12	13	14	15
16 Nature Days in the Park @ Foothills Park	17	18 Trails Advisory Committee 7pm	19	20 Sports Advisory Committee 1pm Recreation Advisory Committee 7pm	21	22
23	24	25 Natural Resources Advisory Committee 6:30pm	26	27 HOLIDAY	28	29
30						

2014

December

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1	2	3 Aquatics Advisory Committee 7pm	4	5	6 Holiday Bazar @ Garden Home
7	8 Board Meeting 7pm @ Dryland/HMT Stuhr Center Advisory Committee 10am	9 Historic Facilities Advisory Committee 1pm Parks Advisory Committee 6pm	10	11	12	13
14	15	16 Trail Advisory Committee 7pm	17	18 Sports Advisory Committee 1pm Recreation Advisory Committee 7pm	19	20
21	22	23 Natural Resources Advisory Committee 6:30pm	24	25 HOLIDAY	26	27
28	29	30	31			

2014

January

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	3
				HOLIDAY		
4	5	6	7 Aquatics Advisory Committee 7pm	8	9	10
11	12 Board Meeting 7pm @ Dryland/HMT Stuhr Center Advisory Committee 10am	13 Historic Facilities Advisory Committee 1pm Parks Advisory Committee 6pm	14	15 Sports Advisory Committee 1pm Recreation Advisory Committee 7pm	16	17
18	19 HOLIDAY	20 Trails Advisory Committee 7pm	21	22	23	24
25	26	27 Natural Resources Advisory Committee 6:30pm	28	29	30	31

2015

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 9/30/2014

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
<u>CARRY FORWARD PROJECTS</u>													
JQAY House Renovation	100,000	1,800	-	100,000	1,800	87,371	-	1,800	Budget	89,171	1,800	10,829	-
Challenge Grant Competitive Fund	45,000	45,000	-	45,000	45,000	-	-	45,000	Budget	45,000	45,000	-	-
Signage Master Plan	75,000	53,000	-	75,000	53,000	70,108	24,105	14,287	Award	108,500	38,392	(33,500)	14,608
Fanno Creek Trail Management	62,000	20,400	-	62,000	20,400	39,409	2,638	17,762	Budget	59,809	20,400	2,191	-
Pedestrian Pathways (7 sites)	88,414	88,414	-	88,414	88,414	67,063	-	-	Complete	67,063	-	21,351	88,414
Concrete Sidewalks (6 sites)	50,200	50,200	-	50,200	50,200	27,875	8,000	-	Complete	35,875	8,000	14,325	42,200
Stuhr Parking Lot Crack Repair	26,666	16,166	-	26,666	16,166	10,500	16,166	-	Complete	26,666	16,166	-	-
ADA Wonderland Park Playstructure cmp	13,200	13,200	-	13,200	13,200	13,200	-	-	Complete	13,200	-	-	13,200
Playstructure - Wonderland Park	113,000	113,000	-	113,000	113,000	98,806	5,584	-	Complete	104,390	5,584	8,610	107,416
FC Greenway Erosion Solution	75,000	60,000	60,000	135,000	120,000	41,972	53,945	-	Complete	95,917	53,945	39,084	66,056
Aqua Climb	9,180	9,180	-	9,180	9,180	-	-	9,180	Budget	9,180	9,180	-	-
Aquatic Center Dive Tower Louvers	9,500	9,500	-	9,500	9,500	-	-	9,500	Budget	9,500	9,500	-	-
Jenkins Lead Abatement (Main House)	9,000	9,000	-	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
G-Max Testing Unit	14,000	14,000	-	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-	-
HMT Tennis Center Roof	868,000	868,000	-	868,000	868,000	1,723	-	866,277	Budget	868,000	866,277	-	1,723
Info System Workstations & Notebooks	67,000	35,000	-	67,000	35,000	32,213	-	35,000	Budget	67,213	35,000	(213)	-
Jenkins Estate Irrigation	-	-	-	-	-	1,778	2,275	-	Complete	4,053	2,275	(4,053)	(2,275)
FCSC Remodel	132,000	-	-	132,000	-	94,235	12,889	7,745	Award	114,869	20,634	17,131	(20,634)
Energy Savings Performance Contract Phase 2	674,736	-	-	674,736	-	416,486	-	40,300	Award	456,786	40,300	217,950	(40,300)
TOTAL CARRYOVER PROJECTS	2,431,896	1,405,860	60,000	2,491,896	1,465,860	1,002,738	125,601	1,069,851		2,198,191	1,195,452	293,705	270,408
<u>ATHLETIC FACILITY REPLACEMENT</u>													
Synthetic Turf - Aloha High			160,000	160,000	160,000	-	156,310	-	Complete	156,310	156,310	3,690	3,690
Tennis Court Resurfacing & Crack Repair			91,000	91,000	91,000	-	86,926	4,240	Award	91,166	91,166	(166)	(166)
Carolwood Park-Basketball Court Resurface			16,000	16,000	16,000	-	-	16,000	Budget	16,000	16,000	-	-
Somerset Park Hitting Wall			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
TOTAL ATHLETIC FACILITY REPLACEMENT			277,000	277,000	277,000	-	243,236	30,240		273,476	273,476	3,524	3,524
<u>ATHLETIC FACILITY IMPROVEMENT</u>													
Summercrest Park Tennis Bank			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-	-
ASC Power Door Operator			2,183	2,183	2,183	-	-	2,183	Budget	2,183	2,183	-	-
GH ADA Sidewalk Addition			9,000	9,000	9,000	-	9,000	-	Complete	9,000	9,000	-	-
McMillan Park ADA Components			20,300	20,300	20,300	-	-	20,300	Budget	20,300	20,300	-	-
TOTAL ATHLETIC FACILITY IMPROVEMENT			37,983	37,983	37,983	-	9,000	28,983	Budget	37,983	37,983	-	-
<u>PARK AND TRAIL REPLACEMENTS</u>													
Play Equipment (2 sites)			87,468	87,468	87,468	-	5,102	82,366	Budget	87,468	87,468	-	-
Irrigation & Drainage System Repairs			25,000	25,000	25,000	-	5,884	19,116	Budget	25,000	25,000	-	-
Trash Cans in Parks			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Dog Bag Dispensers			10,000	10,000	10,000	-	153	9,847	Budget	10,000	10,000	-	-
Canopies			2,860	2,860	2,860	-	2,600	-	Complete	2,600	2,600	260	260
Burnsridge Park Picnic Table			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Fences (2 sites)			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-	-
Portable Toilet Enclosures (5)			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Asphalt Path Replacement & Repairs (6 sites)			172,707	172,707	172,707	-	161,171	39,948	Award	201,119	201,119	(28,412)	(28,412)
Concrete Sidewalks (4 sites) & Curbing (2 sites)			38,117	38,117	38,117	-	36,499	-	Complete	36,499	36,499	1,618	1,618
Greenway Park Boardwalk Design Phase 1			40,000	40,000	40,000	-	8,574	28,362	Award	36,936	36,936	3,064	3,064
Signage (various sites)			26,400	26,400	26,400	-	-	26,400	Budget	26,400	26,400	-	-
TOTAL PARK AND TRAIL REPLACEMENTS			419,552	419,552	419,552	-	219,983	223,039		443,022	443,022	(23,470)	(23,470)
<u>PARK AND TRAIL IMPROVEMENTS</u>													
Memorial Benches			8,000	8,000	8,000	-	1,707	6,293	Budget	8,000	8,000	-	-
ODOT Grant-Westside Trail#18 easement			150,000	150,000	150,000	-	2,185	147,815	Budget	150,000	150,000	-	-
Opinionator - Patron Feedback			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Raleigh Park Shelter- LWCF Grant			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Terra Linda Park Shelter-LGGP Grant			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Roger Tilbury Phase 2-LGGP Grant			212,500	212,500	212,500	-	-	212,500	Budget	212,500	212,500	-	-
TOTAL PARK AND TRAIL IMPROVEMENTS			463,000	463,000	463,000	-	3,892	459,108		463,000	463,000	-	-

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 9/30/2014

Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
CHALLENGE GRANTS													
Program Facility Challenge Grants			97,500	97,500	97,500	-	13,648	83,852	Budget	97,500	97,500	-	-
TOTAL CHALLENGE GRANTS			97,500	97,500	97,500	-	13,648	83,852		97,500	97,500	-	-
BUILDING REPLACEMENTS													
Cardio/Weight Room Equipment Replacement			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Aquatic Center Roof			800,000	800,000	800,000	-	-	800,000	Budget	800,000	800,000	-	-
Aquatic Center Pool Deck			267,250	267,250	267,250	-	-	267,250	Budget	267,250	267,250	-	-
Aquatic Center Resurface Pool & Tile Repair			241,803	241,803	241,803	-	1,920	239,883	Budget	241,803	241,803	-	-
Aquatic Center Electronic HVAC Controls			115,485	115,485	115,485	-	-	115,485	Budget	115,485	115,485	-	-
Aloha Main Circulation Pump Platform			7,450	7,450	7,450	-	-	7,450	Budget	7,450	7,450	-	-
Replacement Pump/Motor (2)			24,600	24,600	24,600	-	-	24,600	Budget	24,600	24,600	-	-
Diatomaceous Earth Fltr Cvr-2			5,775	5,775	5,775	-	7,059	-	Complete	7,059	7,059	(1,284)	(1,284)
Beaverton Pool Gutter-line			5,600	5,600	5,600	-	-	5,600	Budget	5,600	5,600	-	-
Aquatic Center Gutters, Chm Cntrlr, Drain Covers			18,236	18,236	18,236	-	7,513	10,723	Budget	18,236	18,236	-	-
Aquatic Center 16' Dive Board			8,613	8,613	8,613	-	8,241	-	Complete	8,241	8,241	372	372
Aloha Splash Water Slide			5,471	5,471	5,471	-	-	5,471	Budget	5,471	5,471	-	-
Harman Lane Anchors			6,290	6,290	6,290	-	-	6,290	Award	6,290	6,290	-	-
Lookout Platform Chair			7,132	7,132	7,132	-	5,615	-	Complete	5,615	5,615	1,517	1,517
Portable Slide			5,470	5,470	5,470	-	-	5,470	Budget	5,470	5,470	-	-
AC Track Drinking Fountain			1,000	1,000	1,000	-	645	-	Complete	645	645	355	355
Schlottmann Hot Water Heater			1,100	1,100	1,100	-	-	1,100	Budget	1,100	1,100	-	-
Cedar Hills Boiler Room Drains			2,760	2,760	2,760	-	-	2,760	Award	2,760	2,760	-	-
CRAC Weld Boiler Heat Exchanger Pipes			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
AC Shower Mixers & Parts			1,600	1,600	1,600	-	1,575	-	Complete	1,575	1,575	25	25
NPIC Interior Restroom Sinks & Parts			1,100	1,100	1,100	-	-	1,100	Budget	1,100	1,100	-	-
SSC Asbestos Abatement & Recover Piping			9,200	9,200	9,200	-	-	9,200	Budget	9,200	9,200	-	-
Carpet (2 sites)			5,210	5,210	5,210	-	960	4,250	Budget	5,210	5,210	-	-
Interior Paint (2 sites)			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
NPIC Reseal Ceramic Tile Flooring			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Wood Floors / Court Refinishing			17,400	17,400	17,400	-	3,633	13,767	Budget	17,400	17,400	-	-
GH Tile Floor Replacement			1,000	1,000	1,000	-	-	1,000	Budget	1,000	1,000	-	-
AC Gym Wood Floors Screening/Resurfacing			10,500	10,500	10,500	-	10,160	-	Complete	10,160	10,160	340	340
NPIC Interior Restrooms Flooring			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-	-
Stuhr Ctr Ice Machine			2,050	2,050	2,050	-	-	2,050	Budget	2,050	2,050	-	-
AC Socket Plates, Relamp & Blinds			10,674	10,674	10,674	-	8,048	2,626	Budget	10,674	10,674	-	-
TC Relamp / Washer & Dryer			7,500	7,500	7,500	-	5,213	2,287	Budget	7,500	7,500	-	-
Harman Window Shades			1,611	1,611	1,611	-	-	1,611	Budget	1,611	1,611	-	-
Furnace (2 sites)			7,500	7,500	7,500	-	-	7,500	Budget	7,500	7,500	-	-
Adm Office Rooftop Unit & Duct Heater			13,648	13,648	13,648	-	-	13,648	Budget	13,648	13,648	-	-
AC HVAC Electrical Repairs			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
NPIC Exterior Restrooms HVAC Fans			2,500	2,500	2,500	-	-	1,934	Award	1,934	1,934	566	566
Camp Riv Upper Pavilion Exterior Painting			1,000	1,000	1,000	-	-	1,000	Budget	1,000	1,000	-	-
CH Downspouts Replacement			2,510	2,510	2,510	-	-	2,510	Award	2,510	2,510	-	-
Fanno Farmhouse Picket Fence			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Gutters (2 sites)			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Greenway Park - Paint Structure & Replace Gutters			3,100	3,100	3,100	-	3,460	-	Complete	3,460	3,460	(360)	(360)
JEN Roof & Veranda Repairs			5,200	5,200	5,200	-	-	5,200	Budget	5,200	5,200	-	-
Tallac Terrace Park Play Pad Roof Repair			2,000	2,000	2,000	-	-	1,710	Award	1,710	1,710	290	290
ASC Exterior Painting			14,889	14,889	14,889	-	-	14,889	Budget	14,889	14,889	-	-
NPIC Entrance Light Replacement & Interior Relamp			1,500	1,500	1,500	-	-	1,500	Budget	1,500	1,500	-	-
Fanno Farmhouse ADA Ramp			19,000	19,000	19,000	-	-	19,000	Budget	19,000	19,000	-	-
FCSC Roof Repairs & Consultation			18,096	18,096	18,096	-	-	18,096	Budget	18,096	18,096	-	-
AC Alcove Roof			11,500	11,500	11,500	-	12,412	-	Complete	12,412	12,412	(912)	(912)
JEN Stable Septic Tank			19,000	19,000	19,000	-	-	19,000	Budget	19,000	19,000	-	-
AC Compressor Replacement @ Stuhr Ctr			-	-	-	-	5,449	-	Complete	5,449	5,449	(5,449)	(5,449)
TOTAL BUILDING REPLACEMENTS			1,778,323	1,778,323	1,778,323	-	81,903	1,700,960		1,782,863	1,782,863	(4,540)	(4,540)

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 9/30/2014

Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
BUILDING IMPROVEMENTS													
FCSC Safety Shower for HAZMAT Locker			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-	-
HMT Comm & Dev - Front Office Improvement			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Administration Office Reconfiguration			110,000	110,000	110,000	-	41,176	114,277	Award	155,453	155,453	(45,453)	(45,453)
TOTAL BUILDING IMPROVEMENTS			121,500	121,500	121,500	-	41,176	125,777		166,953	166,953	(45,453)	(45,453)
TOTAL CAPITAL OUTLAY DIVISION	2,431,896	1,405,860	3,254,858	5,686,754	4,660,718	1,002,738	738,439	3,721,811		5,462,988	4,460,250	223,766	200,468
INFORMATION SERVICES DEPARTMENT													
INFORMATION TECHNOLOGY REPLACEMENTS													
Workstations/Notebooks			8,500	8,500	8,500	-	-	8,500	Budget	8,500	8,500	-	-
Server Replacements			35,000	35,000	35,000	-	17,274	24,050	Award	41,324	41,324	(6,324)	(6,324)
LAN/WAN Replacement			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Printers/Network Printers			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			53,500	53,500	53,500	-	17,274	42,550		59,824	59,824	(6,324)	(6,324)
INFORMATION TECHNOLOGY IMPROVEMENTS													
Misc. Application Software			20,000	20,000	20,000	-	12,309	7,691	Budget	20,000	20,000	-	-
Workstation and Phone			14,500	14,500	14,500	-	6,038	8,462	Budget	14,500	14,500	-	-
Kronos Upgrade			22,000	22,000	22,000	-	2,100	16,680	Award	18,780	18,780	3,220	3,220
Virtual Desktop Infrastructure			79,500	79,500	79,500	-	69,264	10,236	Budget	79,500	79,500	-	-
FCSC Server Rack/UPS			7,500	7,500	7,500	-	7,313	-	Complete	7,313	7,313	187	187
FCSC Server Room Security			4,800	4,800	4,800	-	-	4,845	Award	4,845	4,845	(45)	(45)
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			148,300	148,300	148,300	-	97,023	47,914		144,938	144,938	3,362	3,362
TOTAL INFORMATION SYSTEMS DEPARTMENT	-	-	201,800	201,800	201,800	-	114,297	90,464		204,762	204,762	(2,962)	(2,962)
MAINTENANCE DEPARTMENT													
FLEET REPLACEMENTS													
72" Mowers (3)			42,000	42,000	42,000	-	41,920	-	Complete	41,920	41,920	80	80
Tire Balancer			8,500	8,500	8,500	-	-	8,500	Budget	8,500	8,500	-	-
Electric Utility Vehicle			12,500	12,500	12,500	-	-	11,530	Award	11,530	11,530	970	970
52" Mowers (2)			14,400	14,400	14,400	-	14,196	-	Complete	14,196	14,196	204	204
52" Mower & 2 Trailers			15,500	15,500	15,500	-	7,098	8,402	Budget	15,500	15,500	-	-
Large Rotary Mower			62,000	62,000	62,000	-	-	62,000	Budget	62,000	62,000	-	-
4x4 SUV Hybrid			43,000	43,000	43,000	-	27,025	15,975	Budget	43,000	43,000	-	-
Chipper			45,000	45,000	45,000	-	44,344	-	Complete	44,344	44,344	656	656
TOTAL FLEET REPLACEMENTS			242,900	242,900	242,900	-	134,583	106,407		240,990	240,990	1,910	1,910
BUILDING MAINTENANCE EQUIPMENT REPLACEMENTS													
CHRC Vacuums & Battery Packs			2,600	2,600	2,600	-	1,789	811	Budget	2,600	2,600	-	-
Conestoga Floor Scrubber			1,900	1,900	1,900	-	-	1,840	Award	1,840	1,840	60	60
Stuhr Center Wet Dry Vacuum			1,000	1,000	1,000	-	715	-	Complete	715	715	285	285
AC Vacuum & Batteries			1,200	1,200	1,200	-	1,088	-	Complete	1,088	1,088	112	112
TC Sweeper Batteries & Parts			1,100	1,100	1,100	-	755	-	Complete	755	755	345	345
NPIC Pressure Washer & Wand			1,000	1,000	1,000	-	999	-	Complete	999	999	1	1
TOTAL BLDG MAINT EQUIPMENT REPLACEMENTS			8,800	8,800	8,800	-	5,346	2,651		7,997	7,997	803	803
BUILDING MAINTENANCE IMPROVEMENTS													
Preventive Drain Emergency Response			11,340	11,340	11,340	-	-	11,340	Budget	11,340	11,340	-	-
Data Collection Tablets			1,200	1,200	1,200	-	-	1,200	Budget	1,200	1,200	-	-
TOTAL BUILDING MAINT IMPROVEMENTS			12,540	12,540	12,540	-	-	12,540		12,540	12,540	-	-
TOTAL MAINTENANCE DEPARTMENT	-	-	264,240	264,240	264,240	-	139,929	121,598		261,527	261,527	2,713	2,713
GRAND TOTAL GENERAL FUND	2,431,896	1,405,860	3,720,898	6,152,794	5,126,758	1,002,738	992,666	3,933,873		5,929,277	4,926,539	223,517	200,219

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 9/30/2014

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
SDC FUND													
<u>LAND ACQUISITION</u>													
Land Acquisition (FY 14)	790,000	790,000	-	790,000	790,000	-	1,703	788,297	Budget	790,000	790,000	-	-
Land Acquisition - North Bethany	-	-	1,670,760	1,670,760	1,670,760	-	-	1,670,760	Budget	1,670,760	1,670,760	-	-
Summer Falls Property Acquisition	-	-	329,240	329,240	329,240	-	329,240	-	Complete	329,240	329,240	-	-
TOTAL LAND ACQUISITION	790,000	790,000	2,000,000	2,790,000	2,790,000	-	330,943	2,459,057		2,790,000	2,790,000	-	-
<u>DEVELOPMENT/IMPROVEMENT PROJECTS</u>													
Fanno Creek Trail / Scholls Greenwood Inn	2,011,950	60,000	-	2,011,950	60,000	1,946,487	48	59,952	Budget	2,006,487	60,000	5,463	-
Bonny Slope / BSD Trail Development	175,000	175,000	325,000	500,000	500,000	-	-	500,000	Budget	500,000	500,000	-	-
MTIP Grant Match - Westside Trail #18	82,205	19,275	201,125	283,330	220,400	73,266	5,046	215,354	Budget	293,666	220,400	(10,336)	-
Graf Meadows Park - Trail Connection	600,000	447,500	-	600,000	447,500	143,244	49,345	398,155	Budget	590,744	447,500	9,256	-
Future Dog Park Construction - Site to be determined	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Fanno Creek Trail - Hall Blvd Crossing	384,250	35,500	50,000	434,250	85,500	176,753	193	85,307	Budget	262,253	85,500	171,997	-
Timberland Park - Project Management	34,000	17,750	-	34,000	17,750	-	8,181	9,569	Budget	17,750	17,750	16,250	-
Jackie Husen Park Expansion - Planning	-	-	83,500	83,500	83,500	-	26,930	56,570	Budget	83,500	83,500	-	-
Connect OR Grant / Waterhouse Trail Segment 4	-	-	200,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
LWCF Grant / Raleigh Park Shelter	-	-	50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
LGGP Grant / Terra Linda Park Shelter	-	-	40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
LGGP Grant / Roger Tilbury Park Phase 2	-	-	212,500	212,500	212,500	-	-	212,500	Budget	212,500	212,500	-	-
Bethany Creek Falls 1 & 2 - Project Management	-	-	120,500	120,500	120,500	-	5,695	114,805	Budget	120,500	120,500	-	-
Bethany Terrace Trail #11 - Project Management	-	-	10,500	10,500	10,500	-	-	10,500	Budget	10,500	10,500	-	-
New Neighborhood Park Master Plans (2)	-	-	150,000	150,000	150,000	-	-	150,000	Budget	150,000	150,000	-	-
New Neighborhood Park Development	-	-	1,500,000	1,500,000	1,500,000	-	-	1,500,000	Budget	1,500,000	1,500,000	-	-
SW Quadrant Community Center - Site Feasibility	-	-	60,000	60,000	60,000	-	-	60,000	Budget	60,000	60,000	-	-
Natural Area Master Plan	-	-	100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Undesignated Projects	-	-	2,742,793	2,742,793	2,742,793	-	-	2,742,793	Budget	2,742,793	2,742,793	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	3,337,405	805,025	5,845,918	9,183,323	6,650,943	2,339,750	95,437	6,555,506		8,990,693	6,650,943	192,630	-
GRAND TOTAL SDC FUND	4,127,405	1,595,025	7,845,918	11,973,323	9,440,943	2,339,750	426,380	9,014,563		11,780,693	9,440,943	192,630	-

KEY

- Budget Estimate based on original budget - not started and/or no basis for change
- Deferred Some or all of Project has been eliminated to reduce overall capital costs for year.
- Award Estimate based on Contract Award amount or quote price estimates
- Complete Project completed - no additional estimated costs to complete.

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 9/30/2014

Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance		
			Initial Project Budget	Adjustments	Current Total Project Budget FY 14/15	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Cost Expended to Budget	Cost Expended to Total Cost
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(6) / (3)	(6)/(9)	
BOND CAPITAL PROJECTS FUND														
<u>New Neighborhood Parks Development</u>														
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	50,470	1,335,720	1,686,530	-	1,686,530	-	Complete	1,686,530	(350,810)	126.3%	100.0%
SW	91-902	Barsotti Park & Athletic Field	1,285,250	27,134	1,312,384	1,258,105	-	1,258,105	-	Complete	1,258,105	54,279	95.9%	100.0%
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,035	787,185	753,743	-	753,743	-	Complete	753,743	33,442	95.8%	100.0%
SW	91-904	Roy Dancer Park	771,150	16,308	787,458	651,272	-	651,272	-	Complete	651,272	136,186	82.7%	100.0%
NE	91-905	Roger Tilbury Park	771,150	19,335	790,485	291,348	309,257	600,605	335,704	Bid Award	936,309	(145,824)	76.0%	64.1%
Total New Neighborhood Parks Development			4,883,950	129,282	5,013,232	4,640,998	309,257	4,950,255	335,704		5,285,959	(272,727)	98.7%	93.6%
UND		Authorized Use of Savings from Bond Issuance Administration Category	-	272,727	272,727	-	-	-	-	N/A	-	272,727		n/a
Total New Neighborhood Parks Development			4,883,950	402,009	5,285,959	4,640,998	309,257	4,950,255	335,704		5,285,959	-		93.6%
<u>Renovate & Redevelop Neighborhood Parks</u>														
NE	91-906	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,166	1,155,045	304,437	596,036	900,473	94,306	Bid Award	994,779	160,266	78.0%	90.5%
SE	91-907	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	107.9%	100.0%
NW	91-908	Somerset West Park	1,028,200	27,247	1,055,447	154,298	3,651	157,949	2,207,629	A&E	2,365,578	(1,310,131)	15.0%	6.7%
NW	91-909	Pioneer Park and Bridge Replacement	544,934	21,059	565,993	533,358	-	533,358	-	Complete	533,358	32,635	94.2%	100.0%
SE	91-910	Vista Brook Park	514,100	20,452	534,552	733,500	-	733,500	-	Complete	733,500	(198,948)	137.2%	100.0%
Total Renovate & Redevelop Neighborhood Parks			3,727,213	126,558	3,853,771	2,311,064	599,686	2,910,750	2,301,936		5,212,686	(1,358,915)	75.5%	55.8%
<u>New Neighborhood Parks Land Acquisition</u>														
NW	98-880-a	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,467	1,528,467	1,041,404	-	1,041,404	-	Complete	1,041,404	487,063	68.1%	100.0%
NW	98-880-b	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,060,935	-	1,060,935	-	Complete	1,060,935	(1,060,935)	n/a	100.0%
NW	98-880-c	New Neighborhood Park - NW Quadrant	-	-	-	36,849	2,850	39,699	685,466	Award	725,165	(725,165)	n/a	5.5%
NW	98-880-d	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	n/a	100.0%
NE	98-745-a	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,735	1,527,735	525,108	1,541	526,649	-	Complete	526,649	1,001,086	34.5%	100.0%
NE	98-745-b	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	31,870	1,531,870	2,094,725	-	2,094,725	-	Complete	2,094,725	(562,855)	136.7%	100.0%
SW	98-746-a	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,453	1,524,453	1,058,925	-	1,058,925	-	Complete	1,058,925	465,528	69.5%	100.0%
SW	98-746-b	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	546,751	-	546,751	-	Complete	546,751	(546,751)	n/a	100.0%
SW	98-746-c	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	n/a	100.0%
SE	98-747	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,559,230	6,789	2,566,019	-	Complete	2,566,019	(1,050,472)	169.3%	100.0%
NW	98-748	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,690	-	1,629,690	-	Complete	1,629,690	(106,023)	107.0%	100.0%
UND	98-749	New Neighborhood Park - Undesignated	-	-	-	-	-	-	-	Reallocated	-	-	n/a	0.0%
Sub-total New Neighborhood Parks			9,000,000	151,739	9,151,739	10,676,335	11,181	10,687,516	685,466		11,372,982	(2,221,243)	116.8%	94.0%
UND		Authorized Use of Savings from New Community Park Land Acquisition Category	-	1,655,677	1,655,677	-	-	-	-	N/A	-	1,655,677		n/a
UND		Authorized Use of Savings from Community Center / Community Park Land Acquisition Category	-	565,566	565,566	-	-	-	-	N/A	-	565,566		n/a
Total New Neighborhood Parks			9,000,000	2,372,982	11,372,982	10,676,335	11,181	10,687,516	685,466		11,372,982	-		94.0%
<u>New Community Park Development</u>														
SW	92-915	SW Community Park & Athletic Field	7,711,500	209,033	7,920,533	167,374	61,160	228,534	8,076,250	A&E	8,304,784	(384,251)	2.9%	2.8%
Sub-total New Community Park Development			7,711,500	209,033	7,920,533	167,374	61,160	228,534	8,076,250		8,304,784	(384,251)	2.9%	2.8%
UND		Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	N/A	-	384,251		n/a
Total New Community Park Development			7,711,500	593,284	8,304,784	167,374	61,160	228,534	8,076,250		8,304,784	-	2.8%	2.8%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 9/30/2014

Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance		
			Initial Project Budget	Adjustments	Current Total Project Budget FY 14/15	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Cost Expended to Budget	Cost Expended to Total Cost
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(6) / (3)	(6)/(9)
<u>New Community Park Land Acquisition</u>														
NE	98-881-a	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	80.0%	100.0%
NE	98-881-b	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	372,655	426	373,081	-	Complete	373,081	(373,081)	n/a	100.0%
Sub-total New Community Park			10,000,000	132,657	10,132,657	8,476,554	426	8,476,980	-		8,476,980	1,655,677	83.7%	100.0%
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,677)	(1,655,677)	-	-	-	-	N/A	-	(1,655,677)	n/a	n/a
Total New Community Park			10,000,000	(1,523,020)	8,476,980	8,476,554	426	8,476,980	-		8,476,980	-	100.0%	100.0%
<u>Renovate and Redevelop Community Parks</u>														
NE	92-916	Cedar Hills Park & Athletic Field	6,194,905	166,269	6,361,174	173,955	20,357	194,312	7,853,917	A&E	8,048,229	(1,687,055)	3.1%	2.4%
SE	92-917	Schiffler Park	3,598,700	72,672	3,671,372	2,647,176	-	2,647,176	-	Complete	2,647,176	1,024,196	72.1%	100.0%
Total Renovate and Redevelop Community Parks			9,793,605	238,941	10,032,546	2,821,131	20,357	2,841,488	7,853,917		10,695,405	(662,859)	28.3%	26.6%
<u>Natural Area Preservation - Restoration</u>														
NE	97-963	Roger Tilbury Memorial Park	30,846	828	31,674	1,310	21	1,331	30,343	Planning	31,674	-	4.2%	4.2%
NE	97-964	Cedar Mill Park	30,846	835	31,681	193	-	193	29,963	Planning	30,156	1,525	0.6%	0.6%
NE	97-965	Jordan/Jackie Husen Park	308,460	8,275	316,735	24,317	1,788	26,105	31,295	Preparation	57,400	259,335	8.2%	45.5%
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	6,693	253,461	-	-	-	253,461	On Hold	253,461	-	0.0%	0.0%
NW	97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	243	10,525	8,186	-	8,186	4,814	Planning	13,000	(2,475)	77.8%	63.0%
NW	97-968	Allenbach Acres Park	41,128	1,094	42,222	3,514	650	4,164	37,426	Planning	41,590	632	9.9%	10.0%
NW	97-969	Crystal Creek Park	205,640	5,530	211,170	5,374	8	5,382	107,166	Preparation	112,548	98,622	2.5%	4.8%
NE	97-970	Foothills Park	61,692	1,143	62,835	46,178	-	46,178	-	Complete	46,178	16,657	73.5%	100.0%
NE	97-971	Commonwealth Lake Park	41,128	759	41,887	30,809	-	30,809	-	Complete	30,809	11,078	73.6%	100.0%
NW	97-972	Tualatin Hills Nature Park	90,800	2,278	93,078	27,696	-	27,696	12,716	Planting	40,412	52,666	29.8%	68.5%
NE	97-973	Pioneer Park	10,282	233	10,515	7,490	3	7,493	2,954	Planning	10,447	68	71.3%	71.7%
NW	97-974	Whispering Woods Park	51,410	897	52,307	48,871	-	48,871	6,748	Planting	55,619	(3,312)	93.4%	87.9%
NW	97-975	Willow Creek Nature Park	20,564	383	20,947	21,877	-	21,877	-	Complete	21,877	(930)	104.4%	100.0%
SE	97-976	AM Kennedy Park	30,846	667	31,513	24,695	-	24,695	8,005	Planting	32,700	(1,187)	78.4%	75.5%
SE	97-977	Camille Park	77,115	1,648	78,763	59,248	1,751	60,999	11,354	Planting	72,353	6,410	77.4%	84.3%
SE	97-978	Vista Brook Park	20,564	548	21,112	3,044	-	3,044	17,456	Planting	20,500	612	14.4%	14.8%
SE	97-979	Greenway Park/Koll Center	61,692	1,576	63,268	30,704	2,514	33,218	29,782	Planting	63,000	268	52.5%	52.7%
SE	97-980	Bauman Park	82,256	1,984	84,240	30,134	3	30,137	53,195	Planting	83,332	908	35.8%	36.2%
SE	97-981	Fanno Creek Park	162,456	4,368	166,824	5,022	90	5,112	160,818	Planning	165,930	894	3.1%	3.1%
SE	97-982	Hideaway Park	41,128	976	42,104	30,949	1,207	32,156	9,801	Planting	41,957	147	76.4%	76.6%
SW	97-983	Murrayhill Park	61,692	1,014	62,706	65,706	7	65,713	-	Complete	65,713	(3,007)	104.8%	100.0%
SE	97-984	Hyland Forest Park	71,974	1,316	73,290	58,821	1,650	60,471	10,529	Planting	71,000	2,290	82.5%	85.2%
SW	97-985	Cooper Mountain	205,640	5,577	211,217	14	-	14	211,203	On Hold	211,217	-	0.0%	0.0%
SW	97-986	Winkelman Park	10,282	237	10,519	5,894	-	5,894	-	Complete	5,894	4,625	56.0%	100.0%
SW	97-987	Lowami Hart Woods	287,896	7,680	295,576	36,144	4,460	40,604	124,396	Planning	165,000	130,576	13.7%	24.6%
SW	97-988	Rosa/Hazeldale Parks	28,790	708	29,498	11,563	6	11,569	17,681	Planting	29,250	248	39.2%	39.6%
SW	97-989	Mt Williams Park	102,820	2,787	105,607	244	-	244	105,363	Planning	105,607	-	0.2%	0.2%
SW	97-990	Jenkins Estate	154,230	3,309	157,539	128,915	7	128,922	14,655	Planting	143,577	13,962	81.8%	89.8%
SW	97-991	Summercrest Park	10,282	188	10,470	7,987	-	7,987	-	Complete	7,987	2,483	76.3%	100.0%
SW	97-992	Morrison Woods	61,692	1,672	63,364	0	-	0	63,364	On Hold	63,364	-	0.0%	0.0%
UND	97-993	Interpretive Sign Network	339,306	8,697	348,003	159,784	75,366	235,150	104,150	Sign Fabrication	339,300	8,703	67.6%	69.3%
NW	97-994	Beaverton Creek Trail	61,692	1,673	63,365	-	-	-	63,365	On Hold	63,365	-	0.0%	0.0%
NW	97-995	Bethany Wetlands/Bronson Creek	41,128	1,116	42,244	-	-	-	42,244	On Hold	42,244	-	0.0%	0.0%
NW	97-996	Bluegrass Downs Park	15,423	418	15,841	-	-	-	15,841	On Hold	15,841	-	0.0%	0.0%
NW	97-997	Crystal Creek	41,128	1,116	42,244	-	-	-	42,244	On Hold	42,244	-	0.0%	0.0%
UND	97-914	Restoration of new properties to be acquired	643,023	17,440	660,463	598	-	598	659,865	On Hold	660,463	-	0.1%	0.1%
Total Natural Area Restoration			3,762,901	95,906	3,858,807	885,281	89,531	974,812	2,282,197		3,257,009	601,798	25.3%	29.9%
<u>Natural Area Preservation - Land Acquisition</u>														
UND	98-882	Natural Area Acquisitions	8,400,000	202,355	8,602,355	3,962,232	345,606	4,307,838	4,294,517	Budget	8,602,355	-	50.1%	50.1%
Total Natural Area Preservation - Land Acquisition			8,400,000	202,355	8,602,355	3,962,232	345,606	4,307,838	4,294,517		8,602,355	-	50.1%	50.1%
<u>New Linear Park and Trail Development</u>														

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 9/30/2014

Quadrant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance		
			Initial Project Budget	Adjustments	Current Total Project Budget FY 14/15	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Cost Expended to Budget	Cost Expended to Total Cost
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(6) / (3)	(6)/(9)
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	83,702	4,350,732	4,395,221	-	4,395,221	-	Complete	4,395,221	(44,489)	101.0%	100.0%
NE	93-920	Jordan/Husen Park Trail	1,645,120	45,644	1,690,764	1,227,496	-	1,227,496	-	Complete	1,227,496	463,268	72.6%	100.0%
NW	93-924	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	77,258	3,881,598	4,311,409	4,419	4,315,828	198,309	Bid Award	4,514,137	(632,539)	111.2%	95.6%
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	76,231	2,338,271	1,729,048	132	1,729,180	795,316	On Hold	2,524,496	(186,225)	74.0%	68.5%
UND	93-923	Miscellaneous Natural Trails	100,000	2,480	102,480	29,454	-	29,454	73,026	Budget	102,480	-	28.7%	28.7%
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	65.8%	100.0%
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	14,714	271,764	414,817	-	414,817	-	Complete	414,817	(143,053)	152.6%	100.0%
SW	93-921	Lowami Hart Woods	822,560	55,532	878,092	1,271,006	-	1,271,006	-	Complete	1,271,006	(392,914)	144.7%	100.0%
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	40,346	1,582,646	197,910	23,605	221,515	597,103	Master Planning	818,618	764,028	14.0%	27.1%
Total New Linear Park and Trail Development			15,060,310	399,001	15,459,311	13,815,063	28,156	13,843,219	1,663,754		15,506,973	(47,662)	89.5%	89.3%
<u>New Linear Park and Trail Land Acquisition</u>														
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	22,858	1,222,858	1,193,314	17,106	1,210,420	12,438	Budget	1,222,858	-	99.0%	99.0%
Total New Linear Park and Trail Land Acquisition			1,200,000	22,858	1,222,858	1,193,314	17,106	1,210,420	12,438		1,222,858	-	99.0%	99.0%
<u>Multi-field/Multi-purpose Athletic Field Development</u>														
SW	94-925	Winkelman Athletic Field	514,100	34,434	548,534	941,843	-	941,843	-	Complete	941,843	(393,309)	171.7%	100.0%
SE	94-926	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	78.5%	100.0%
NW	94-927	New Fields in NW Quadrant	514,100	13,943	528,043	75	-	75	527,968	Budget	528,043	-	0.0%	0.0%
NE	94-928	New Fields in NE Quadrant (Cedar Mill Park)	514,100	13,893	527,993	5,192	-	5,192	522,801	Bid Award	527,993	-	1.0%	1.0%
SW	94-929	New Fields in SW Quadrant	514,100	13,933	528,033	669	-	669	527,364	Budget	528,033	-	0.1%	0.1%
SE	94-930	New Fields in SE Quadrant	514,100	13,944	528,044	123	-	123	527,921	Budget	528,044	-	0.0%	0.0%
Total Multi-field/Multi-purpose Athletic Field Dev.			3,084,600	94,938	3,179,538	1,355,242	-	1,355,242	2,106,054		3,461,296	(281,758)	42.6%	39.2%
<u>Deferred Park Maintenance Replacements</u>														
UND	96-960	Play Structure Replacements at 11 sites	810,223	3,685	813,908	772,530	175	772,705	-	Complete	772,705	41,203	94.9%	100.0%
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	130.0%	100.0%
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	97.7%	100.0%
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	373.1%	100.0%
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	9.0%	100.0%
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	85.7%	100.0%
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	101.0%	100.0%
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	118.2%	100.0%
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	3,401	164,315	512,755	-	512,755	-	Complete	512,755	(348,440)	312.1%	100.0%
Sub-total Deferred Park Maintenance Replacements			1,451,515	10,627	1,462,142	1,832,269	175	1,832,444	-		1,832,444	(370,302)	1321.7%	900.0%
UND		Authorized Use of Savings from Facility Expansion & Improvements Category	-	177,920	177,920	-	-	-	-	N/A	-	177,920	n/a	n/a
UND		Authorized Use of Savings from Bond Issuance Administration Category	-	192,382	192,382	-	-	-	-	N/A	-	192,382	n/a	n/a
Total Deferred Park Maintenance Replacements			1,451,515	380,929	1,832,444	1,832,269	175	1,832,444	-		1,832,444	-	100.0%	100.0%
<u>Facility Rehabilitation</u>														
UND	95-931	Structural Upgrades at Several Facilities	317,950	(195,027)	122,923	109,345	1,559	110,904	-	Complete	110,904	12,019	90.2%	100.0%
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	8,432	414,711	518,302	-	518,302	-	Complete	518,302	(103,591)	125.0%	100.0%
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	35,101	1,482,464	775,636	5,013	780,649	100,000	Bid Award	880,649	601,816	52.7%	88.6%
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	16,739	644,826	46,749	460	47,209	262,791	Master Plan	310,000	334,826	7.3%	15.2%
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	833	45,643	66,762	-	66,762	-	Complete	66,762	(21,119)	146.3%	100.0%
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	13,206	500,141	11,234	1,691	12,925	627,923	A&E	640,848	(140,707)	2.6%	2.0%
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	40.0%	100.0%
NW	95-939-a	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,369	-	233,369	-	Complete	233,369	83,499	73.6%	100.0%
NW	95-939-b	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	200,000	200,000	-	-	-	200,000	Budget	200,000	-	0.0%	0.0%
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	74.3%	100.0%
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	100.3%	100.0%
NW	95-942	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,101	118,607	75,686	-	75,686	-	Complete	75,686	42,921	63.8%	100.0%
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	4,949	273,809	74,804	-	74,804	-	Complete	74,804	199,005	27.3%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 9/30/2014

Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	
			Initial Project Budget	Adjustments	Current Total Project Budget FY 14/15	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Cost Expended to Budget
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(6) / (3)	(6)/(9)
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	5,703	(1,216)	127.1%	100.0%
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	9,333	(359)	104.0%	100.0%
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	626,419	418,026	60.0%	100.0%
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	308,574	205,801	60.0%	100.0%
UND	95-962	Auto Gas Meter Shut Off Valves at All Facilities	-	-	-	-	-	-	15,000	15,000	(15,000)	0.0%	0.0%
		Total Facility Rehabilitation	6,227,732	116,508	6,344,240	3,300,630	8,723	3,309,353	1,205,714	4,515,067	1,829,174	52.2%	73.3%
		Facility Expansion and Improvements											
SE	95-952	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	2,039,367	(11,188)	100.6%	100.0%
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	83,658	5,533,118	5,435,930	-	5,435,930	-	5,435,930	97,188	98.2%	100.0%
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	178,764	(55,222)	144.7%	100.0%
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	180,540	(45,791)	134.0%	100.0%
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	321,821	192,933	62.5%	100.0%
		Sub-total Facility Expansion and Improvements	8,218,478	115,864	8,334,342	8,156,422	-	8,156,422	-	8,156,422	177,920	97.9%	100.0%
UND		Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(177,920)	(177,920)	-	-	-	-	-	(177,920)	n/a	n/a
		Total Facility Expansion and Improvements	8,218,478	(62,056)	8,156,422	8,156,422	-	8,156,422	-	8,156,422	-	100.0%	100.0%
		ADA/Access Improvements											
NW	95-957	HMT ADA Parking & other site improvement	735,163	19,029	754,192	165,254	309,452	474,706	536,710	1,011,416	(257,224)	62.9%	46.9%
UND	95-958	ADA Improvements - undesignated funds	116,184	2,663	118,847	72,245	-	72,245	-	72,245	46,602	60.8%	100.0%
SW	95-730	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	6,825	1,506	81.9%	100.0%
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	25,566	(4,808)	123.2%	100.0%
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	8,255	101	98.8%	100.0%
NE	95-733	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	23,416	(10,881)	186.8%	100.0%
SE	95-734	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	-	15,619	0.0%	0.0%
SW	95-735	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	11,550	5,162	69.1%	100.0%
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	16,626	14,260	53.8%	100.0%
NE	95-737	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	15,000	668	95.7%	100.0%
NW	95-738	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	17,799	3,092	85.2%	100.0%
NW	95-739	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	7,075	(1,853)	135.5%	100.0%
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	176	8,402	8,402	-	8,402	-	8,402	-	100.0%	100.0%
NE	95-741	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	5,102	120	97.7%	100.0%
SE	95-742	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	4,915	5,530	47.1%	100.0%
		Total ADA/Access Improvements	1,028,196	23,890	1,052,086	388,030	309,452	697,482	536,710	1,234,192	(182,105)	66.3%	56.5%
UND		Authorized Use of Savings from Bond Issuance Administration Category	-	182,105	182,105	-	-	-	-	-	182,105	n/a	n/a
		Total ADA/Access Improvements	1,028,196	205,995	1,234,191	388,030	309,452	697,482	536,710	1,234,192	-	-	56.5%
		Community Center Land Acquisition											
UND	98-884-a	Community Center / Community Park (SW Quadrant)	5,000,000	103,517	5,103,517	853,224	11,690	864,913	495,338	1,360,251	3,743,266	16.9%	63.6%
UND	98-884-b	Community Center / Community Park (SW Quadrant)	-	-	-	2,322,745	-	2,322,745	-	2,322,745	(2,322,745)	n/a	100.0%
		Sub-total Community Center Land Acquisition	5,000,000	103,517	5,103,517	3,175,969	11,690	3,187,658	495,338	3,682,996	1,420,521	62.5%	86.6%
UND		Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	-	-	(176,000)	n/a	n/a
UND		Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	-	-	(208,251)	n/a	n/a
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(565,566)	(565,566)	-	-	-	-	-	(565,566)	n/a	n/a
		Total Community Center Land Acquisition	5,000,000	(846,300)	4,153,700	3,175,969	11,690	3,187,658	495,338	3,682,996	470,704	76.7%	86.6%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 9/30/2014

Quadrant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance		
			Initial Project Budget	Adjustments	Current Total Project Budget FY 14/15	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Cost Expended to Budget	Cost Expended to Total Cost
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(6) / (3)	(6)/(9)
		Bond Administration Costs												
ADM		Debt Issuance Costs	1,393,000	(482,200)	910,800	24,772	-	24,772	-	Complete	24,772	886,028	2.7%	100.0%
ADM		Bond Accountant Personnel Costs	-	241,090	241,090	197,330	20,832	218,162	102,730	Budget	320,892	(79,802)	90.5%	68.0%
ADM		Deputy Director of Planning Personnel Costs	-	-	-	57,454	-	57,454	-	Complete	57,454	(57,454)	n/a	100.0%
ADM		Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	25.4%	25.4%
ADM		Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	130.7%	100.0%
ADM		Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	75.2%	100.0%
ADM		Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	152.6%	100.0%
		Sub-total Bond Administration Costs	1,450,000	(191,110)	1,258,890	369,654	20,832	390,487	140,055		530,541	728,349	31.0%	73.6%
UND		Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(192,382)	(192,382)	-	-	-	-	N/A	-	(192,382)	0.0%	n/a
UND		Authorized Use of Savings for New Neighborhood Parks Development Category	-	(272,727)	(272,727)	-	-	-	-	N/A	-	(272,727)	0.0%	n/a
UND		Authorized Use of Savings for ADA/Access Improvements Category	-	(182,105)	(182,105)	-	-	-	-	N/A	-	(182,105)	0.0%	n/a
		Total Bond Administration Costs	1,450,000	(838,324)	611,676	369,654	20,832	390,487	140,055		530,541	81,135	63.8%	73.6%
		Grand Total	100,000,000	1,982,564	101,982,564	67,527,561	1,833,336	69,360,897	31,990,051		101,350,948	631,617	68.0%	68.4%

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 9/30/2014

	Category (Over) Under Budget
Not Available for Reprogramming	
Facility Rehabilitation	1,829,174
ADA	-
	1,829,174
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center	470,704
	470,704
Nat Res: Restoration	601,798
Acquisition	-
	601,798
All Other	
New Neighborhood Park Dev	-
Neighborhood Park Renov	(1,358,915)
New Community Park Dev	-
Community Park Renov	(662,859)
New Linear Parks and Trails	(47,662)
Athletic Field Development	(281,758)
Deferred Park Maint Replace	-
Facility Expansion	-
Bond Admin Costs	81,135
	(2,270,059)
Grand Total	631,617



MEMORANDUM

Date: October 21, 2014
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Charge Report for August 2014**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through August 2014.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$5,524.00 with 1.6% discount = \$5,435.62
Multi-Family	\$4,131.00 with 1.6% discount = \$4,064.90
Non-residential	\$143.00 with 1.6% discount = \$140.71

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,750	Single Family Units	\$7,439,731.06	\$209,129.58	\$7,648,860.64
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,455	Multi-family Units	\$2,843,199.80	\$85,436.50	\$2,928,636.30
0	Less Multi-family credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
238	Non-residential	\$555,881.13	\$16,292.22	\$572,173.35
4,458		\$10,838,190.79	\$310,850.39	\$11,149,041.18

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
7,338	Single Family Units	\$21,877,024.48	\$566,089.42	\$22,443,113.90
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
2,619	Multi-family Units	\$5,927,661.06	\$157,776.42	\$6,085,437.48
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
128	Non-residential	\$606,511.27	\$15,194.61	\$621,705.88
9,761		\$27,740,324.59	\$718,311.82	\$28,458,636.41

<u>Recap by Agency</u>	<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
4,458	City of Beaverton	\$10,838,190.79	\$310,850.39	\$11,149,041.18
9,761	Washington County	\$27,740,324.59	\$718,311.82	\$28,458,636.41
14,219		\$38,578,515.38	\$1,029,162.21	\$39,607,677.59

System Development Charge Report, August 2014

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,765	1,455	238	4,458
Washington County	<u>7,038</u>	<u>2,595</u>	<u>128</u>	<u>9,761</u>
	<u>9,803</u>	<u>4,050</u>	<u>366</u>	<u>14,219</u>

Total Receipts to Date **\$40,751,344.52**

Total Payments to Date

Refunds	(\$2,066,073.93)
Administrative Costs	(\$18.65)
Project Costs -- Development	(\$21,896,924.55)
<u>Project Costs -- Land Acquisition</u>	<u>(\$9,937,520.87)</u>
	<u>(\$33,900,538.00)</u>
	<u>\$6,850,806.52</u>

<u>Recap by Month, FY 2014/15</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2014	\$39,401,807.67	(\$33,486,508.43)	\$2,080,328.32	\$7,995,627.56
July	\$362,365.38	(\$20,803.83)	\$3,301.39	\$344,862.94
August	\$987,171.47	(\$393,225.74)	\$3,456.91	\$597,402.64
September	\$0.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$40,751,344.52</u>	<u>(\$33,900,538.00)</u>	<u>\$2,087,086.62</u>	<u>\$8,937,893.14</u>

<u>Recap by Month, by Unit</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>Total Units</u>
through June 2014	9,738	3,809	359	13,906
July	47	24	5	76
August	18	217	2	237
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
	<u>9,803</u>	<u>4,050</u>	<u>366</u>	<u>14,219</u>

Projected SDC balance as of June 30, 2014 per the budget was \$6,458,262. Actual balance was \$7,635,896. This fiscal year's projected total receipts per the budget are \$2,982,681.

RECREATION FEES: Starting in January, Tualatin Hills Park & Recreation District patrons who live outside the district's boundaries can register earlier and choose how to pay their fees.

Currently, out-of-district patrons can pay a one-time assessment fee. Next year, they can also pay a premium cost – 25 percent more – per activity and can register a few days earlier.

THPRD boundaries stretch from Rock Creek to Southwest Scholls Ferry Road, though some pockets of land aren't within those boundaries.

For the 2013-14 fiscal year, 11 percent of the district's 89,393 registered patrons were out of district.

– Laura Frazier

Sunday Trailways heads to south Beaverton

By Anna Marum
amarum@oregonian.com

The Tualatin Hills Park and Recreation District's Sunday Trailways returns to the Beaverton area from 11 a.m. to 3 p.m. Sunday with fitness classes, games and live music.

This year, the third annual trailways event, which is always held on a portion of the district's 60-mile system of trails, will be at the intersection of Hart Meadows Park and Summercrest Park, in the pow-

erline corridor between Hart Road and Rigert Road.

The Westside Regional Trail, which stretches from Barrows Road to the Tualatin Hills Nature Park within THPRD boundaries, was chosen for this year's event because it was recently expanded.

The park district will kick off the event at 11 a.m. with a ribbon-cutting ceremony to celebrate the completion of three new segments of the trail.

In addition to family-ori-

ented activities, the trailways event will also offer basic bicycle repair and helmet inspection.

The park district's Rec Mobile will be present with an information table and prizes. Local band Catch and Release will perform from 11:30 a.m. to 1 p.m., and Trashcan Joe will perform from 1:30 to 3 p.m.

For more information about Sunday Trailways, including a map of the surrounding parks and trails, visit thprd.org.



Volunteering for nature

THPRD leader thrives with those who devote time to nature

By SHANNON O. WELLS
The Times

Unassuming and even-keeled, Melissa Marcum is not the type to draw attention to herself or overstate the im-

portance of her role as volunteer coordinator in the Tualatin Hills Park and Recreation District's Natural Resources Department.

That doesn't mean she can't recognize the good fortune of her career path.

"I have the greatest job on Earth," she says during a stroll along THPRD's Greenway Park in South Beaverton. "I get to work

See MARCUM / Page 7

THPRD PHOTO: JANE WALZ

Melissa Marcum, volunteer coordinator for the Tualatin Hills Park and Recreation District's Natural Resources Department, walks by a project she led at Greenway Park to convert a riparian area back to its natural, native-vegetation habitat.



Melissa Marcum, volunteer coordinator for the Tualatin Hills Park and Recreation District's Natural Resources Department, walks by a riparian restoration she led working with volunteer Big Scouts at Greenway Park. (Times Staff Jane Walz)

Marcum: Projects improve THPRD's natural habitats

From page A1

with happy people all the time."

Those happy people are nature-loving volunteers Marcum recruits and directs in various projects throughout the park district, from planting and habitat restoration and frog-egg documentation to litter pick-ups and training teens in summer nature camp programs. Just this past summer, the Southeast Portland resident worked with more than 140 volunteers through thousands of hours of projects.

"We try to use volunteers in as many ways as we can," she says while pointing out an extensive replanted vegetation area in a riparian corridor north of Scholls Ferry Road. "This was all planted over the last 10 years. Volunteers all had a hand in it."

Marcum, who earned a degree in wildlife sciences from

Purdue University, took on the role 12 years ago after introducing herself to the district as a volunteer with the public-service organization AmeriCorps.

"I loved what I was doing, and the park district loved what I was doing," she says. "They made a part-time position, and I was fortunate enough to get it."

While her earliest roles allowed Marcum to develop her interest in habitat restoration, she gradually took on more responsibilities involving citizen volunteers until that became her primary position.

"The best part of the job is getting to work a lot with families and people who are real excited about what they're doing," she says.

In 2013, Marcum worked with many of the district's 2,200 volunteers on 18,000 hours of projects just within the Natural Resources Department. Volun-

"I have the greatest job on Earth. I get to work with happy people all the time."

— Melissa Marcum, volunteer coordinator in Tualatin Hills Park and Recreation District's Natural Resources Department

teers range from students and scouts working on service projects to retirees who like to remain active and engaged in nature in their community.

"Most (volunteers) come out for one project a year," she says. "But there's a core group of volunteers who come back on an ongoing basis."

Jack Shorr, a longtime Beaverton resident and retired middle school teacher, is one of those who keeps on giving.

His pursuits of master gar-

dener and master watershed certifications through Oregon State University's Extension Services led him to volunteer through THPRD's Adopt-A-Park program. A series of habitat restoration, trash-clearing and beautification projects led by Marcum convinced him to devote himself to park district volunteer work.

"She's got a perfect temperament for the situations she works in," Shorr says. "I can only imagine all the groups she has to work with. I don't know how she manages all that. She's just one of those people who juggles all the balls in the air at the same time."

Marcum's responsibilities for group projects encompass everything from teaching how to identify and handle plant life to making sure crews are safe and equipped with the tools they need.

"She always gives a regular nature talk and a safety talk

about what we're trying to accomplish," Shorr says. "She's trying to have fun while doing these things, talking about safety hazards working with shovels and rakes and hoses. Melissa is great at being aware of all the issues that have to be covered when taking on a volunteer activity."

Bruce Barbarasch, the park district's superintendent of natural resources and trails management since 2007, notes that volunteers — and calmly authoritative leaders such as Marcum — are crucial to making the district's natural areas as appealing and user-friendly as they can be.

"Volunteers are a key part of the natural resources department's community engagement activities," he says. "Community engagement builds positive relationships between people and the natural world, through awareness, exploration, education and stewardship experiences (while) allowing local commu-

nities and stakeholders to meaningfully engage with nature."

"Melissa's gift is that she really believes everyone can make a positive difference," he adds. "She gives everyone a chance to shine, discover nature and really connect with parks and green spaces in our community. Her efforts have led to a solid program and core of dedicated long-term volunteers."

Marcum, an Indiana native who credits her mother with introducing her to nature and encouraging science studies, finds her role particularly rewarding when she helps young volunteers transform a school, church or Boy Scout-oriented obligation into an enjoyable learning experience.

"We got a healthy mix of people who love nature and folks who want to get their hours in," she says. "Even if when they came out and didn't care what they're doing they end up having a good time."

Trailways event celebrates Westside Regional Trail

■ Variety of activities and music will highlight Sunday festivities

The Times

Families and community members are invited to walk, run, ride or roll along the Beaverton portion of the Westside Regional Trail on Sunday as part of the Tualatin Hills Park and Recreation District's third annual Sunday Trailways event.

The park district has scheduled an array of free activities from 11 a.m. to 3 p.m. at the intersection of Hart Meadows Park

and Summercrest Park, in the powerline corridor between Hart Road and Rigert Road in the Sexton Mountain neighborhood.

Participants will find dance and fitness classes, sports and games, basic bicycle repair, bicycle helmet inspection, the THPRD Rec Mobile and Nature Mobile, an information table with prizes and more. Live music will be performed by Catch and Release from 11:30 a.m. to 1 p.m. and Trashcan Joe from 1:30 to 3 p.m.

"Sunday Trailways is family-oriented, active and fun," said Lisa Novak, superintendent of programs and special activities for the park district. "Each year, we highlight part of our 60-mile trail system and the safe, off-street routes it provides for walkers, runners, bicyclists and others. We chose the Westside Trail this year because it's newly expanded."

Activities will go on continu-

See TRAILS / Page B1



TIMES FILE PHOTO: JONATHAN HOUSE

Sunday Trailways event will highlight Tualatin Hills Park and Recreation District's 60-mile trails network and the many ways people enjoy it.

Trails

■ From page B1

ously for all four hours of the event, meaning participants can join them whenever they like.

The park district will kick off the event at 11 a.m. with a ribbon-cutting ceremony, celebrating the completion of three new Westside Trail segments totaling 1.5 miles. The segments were funded through the park district's 2008 voter-approved bond measure.

Participants will have many activities to choose from, including those offered by the THPRD Rec Mobile.

The Westside Trail extends six mostly continuous miles within THPRD boundaries from Barrows Road north to the Tualatin Hills Nature Park and the MAX station at Merlo Road. It's a place to exercise, commute, walk the dog or just stroll through meadows, along green spaces and over Mount Williams.

For a Sunday Trailways map and more detailed information, visit thprd.org or call 503-645-6433.



TIMES FILE PHOTO: JONATHAN HOUSE

Swim lessons just make sense to prevent drowning events

Strategies to make swimming areas safer are being proposed after a recent tragedy took the lives of four members of one family in Hagg Lake, near Forest Grove. I would propose a different approach. How about we make people less likely to drown everywhere? Let's teach children to swim, thus protecting them in all water situations.

Drowning has led to more unintentional deaths for children ages 1-4 than any other cause except birth defects, according to the Centers for Disease Control and Prevention.

Drowning is the second-leading cause of unintentional injury-related death for those ages 1-14, behind motor vehicle wrecks, according to the CDC.

A similar tragedy was averted at the same spot on Hagg Lake in 2012 when a good Samaritan happened by and saved 10 people from drowning, including one who was pulled from the bottom of the lake. One person among 11 who could swim? Let's improve those numbers.

Swim lessons are very popular in community pools across the metro area, but the population is self-selected. Only those with the time and money can afford to send their children to these classes.

Sean Taylor, aquatics director at the Gresham High School pool, has a plan for

getting Gresham elementary students into swim lessons. Unfortunately, but not surprisingly, he's run into money problems.

The only school that has been able to take advantage of the lessons is West Gresham Grade School, which can walk students to the pool. Other schools would have to pay for transportation, which they can't af-

ford. Obviously, he's thought about Gresham schools, but other districts could model programs on his ideas.

Sharon Hoffmeister, the superintendent of aquatics for the Tualatin Hills Park and Recreation District, says the park district offers scholarships to get children into swim classes.

"No one is excluded from our programs."

As far as schools taking advantage of swim classes, Beaverton's McKay Elementary School used to send classes over to the Harman Swim Center for lessons, but curriculum changes put an end to that. Hoffmeister sees big challenges for schools when it comes to providing lessons.

"It's expensive to do" with transportation costs, she said. "It's beneficial. We would love to be able to expand our programs."

There also is another possibility for

reaching more children. Taylor got a call from an apartment manager in Gresham who was looking for someone to come teach swimming to her residents. This would be another avenue to reach children and families who, for financial or societal reasons, don't take advantage of swim lessons offered at local pools.

Hoffmeister points out that communities need to do a better job of getting water safety information out, especially to challenged neighborhoods. People are naive about the dangers of swimming or even wading in lakes and rivers.

Swim lessons decrease the likelihood of drowning, according to the Archives of Pediatric and Adolescent Medicine. Also, people who know how to swim are able to help others in distress, or before they get into trouble. Parents could help children and vice versa. Swim lessons include water safety information, which could keep children and families from ever getting into dangerous situations.

Communities need to reinstate swim lessons in schools. Not only will this help keep them safe, it will teach them a skill that can keep them fit for a lifetime. No one could argue that children are less safe and less healthy without physical education, especially such a critical one as swimming.

Tiffany O'Dell is assistant chief of the central design desk for Community Newspapers and the former Gresham Outlook managing editor.

COMMUNITY SOAPBOX

by Tiffany O'Dell



PHOTOS BY ANNA MARUM/BEAVERTON LEADER

Instead of cutting a ribbon, Tualatin Hills Park & Recreation District asked kids to run or bike through the ribbon to mark the dedication of the new segments of the Westside Trail at the third annual Sunday Trailways event at Burntwood Park.

Strolling Sunday Trailways

By Anna Marum
amarum@oregonian.com

In stark contrast to last year's Sunday Trailways, which ended early because of rain, the sky over this year's event was cloudless, and the sun warmed Burntwood Park as families listened to live music and kids ate hot dogs and jumped in a bouncy house.

Activities for the third annual event were held at four stations on the Westside Regional Trail, highlighting the three new segments the Tualatin Hills Park & Recreation District added last year. The sections filled in gaps in the trail, and it now stretches nearly uninterrupted for 6 miles in the park district's boundaries from Barrows Road north to the Tualatin Hills Nature Park.



Jameson Masters, 4, of Beaverton, jumps in the bouncy house at the third annual Sunday Trailways event at Burntwood Park.

The park district dedicated the new trail sections around 11 a.m. at Burntwood Park, and instead of a traditional ribbon cutting ceremony, the district

asked kids to run, walk or bike through the ribbon.

In the dedication ceremony, Jerry Jones Jr., who sits on the district's board of directors,

said he remembers fighting through blackberry bushes and carrying his bike over his head to get from one part of a trail to another when he was a boy.

But now, the Westside Trail is connected, and the Westside Trail and the Waterhouse Trail, which stretches north of US 26, will soon form a continuous 10-mile route, said district spokesman Bob Wayt.

When the two trails are joined, it will realize a vision two decades in the making, he said. This vision is one of a community full of interconnected trails, allowing residents to walk, run or bike throughout the region, no cars needed.

Next year, the district is planning to hold Sunday Trailways on the Waterhouse Trail, he said.

Park district revises out-of-district fees and timeline for registrations

By Laura Frazier

lfrazier@oregonian.com

Starting in January, Tualatin Hills Park and Recreation District patrons who live outside the district's boundaries can register earlier and choose how to pay their fees.

THPRD boundaries stretch from Rock Creek to Southwest Scholls Ferry Road, but some pockets of land within the boundaries aren't part of the park district. Pockets like that exist because developers declined district residency, according to THPRD spokesperson Bob Wayt. Those within the district pay additional prop-

erty taxes, so THPRD has fees for out-of-district patrons who don't, Wayt said.

"It's meant to equalize the two groups," he said of the out-of-district fees.

The district's latest changes will go into effect for classes and activities that begin in January.

In the 2013-2014 fiscal year, 11 percent of the district's total 89,393 registered patrons were out of district. Out-of-district participation made up 17 percent of revenue for registration-based programs.

Here's a look at how out-of-district fees and registration

timelines will change

Assessments

Out-of-district patrons can pay a quarterly or annual assessment fee and get in-district rates for activities and classes.

- **Now:** Quarterly assessments are \$77 and annual assessments are \$308.

- **In January:** Quarterly assessments will be \$80 and annual assessments will be \$320.

Premiums

This will be charged per activity. Out-of-district patrons

can choose to pay premiums instead of quarterly or annual assessments.

- **Now:** Not in effect.

- **In January:** Takes effect. Will be set at 25 percent of an activity's cost.

Frequent user passes

These unlimited-use passes are for drop-in activities, such as open swim and open gym. A one-month pass is \$29, though this could change next year.

- **Now:** The pass and a quarterly assessment cost \$109.

- **In January:** The pass and a premium are estimated to cost about \$36.

Registration

The district will still give registration priority to in-district residents, but will decrease the number of days out-of-district patrons have to wait before signing up.

- **Now:** Online and phone-in registration open on Saturdays. Out-of-district patrons must wait until the following Friday morning to register.

- **In January:** Out-of-district patrons can register online or by phone starting at 8 a.m. Mondays and can do walk-in registration starting on Tuesdays.

To avoid registration delays,

assessment or premium fees, patrons can apply to have their household annexed into the district.

There is no annexation fee, though property taxes will be adjusted, Wayt said. A property assessed at \$200,000 would pay \$346 annually in park district taxes.

THPRD started offering the voluntary program in 2005, Wayt said. The district mails information to eligible homes annually and offers a \$500 voucher to match \$500 spent on programs, Wayt said. The deadline to apply for next year is Oct. 10.

Join THPRD for fun this fall & winter

Dive-in Movies & Wipeout
(Various aquatic centers)

Nature Days in the Parks
(various parks)

Fall Festival
(Oct. 18, Cedar Hills Rec Center)

Pumpkin Bob
(Oct. 18, Harman Swim Center)

The Great Pumpkin Hunt
(Oct. 24, Garden Home Rec Center)

Monster Bash & Splash
(Oct. 24, Conestoga Recreation & Aquatic Center)

Newt Day
(Nov. 8, Tualatin Hills Nature Park)

Holiday Bazaar
(Dec. 6, Garden Home Rec Center)

Winter Wonderland Holiday Festival
(Dec. 19, Conestoga Recreation & Aquatic Center)

For more information,
visit www.thprd.org
or call 503-645-6433



101 THINGS TO DO

87 TUALATIN HILLS PARKS AND RECREATION DISTRICT — For nearly 60 years, the Tualatin Hills Parks and Recreation District has been providing great recreational and education opportunities. The miles of trails through 1,300 acres of land are just some of the many entertainment possibilities available. Parks, programs, swim centers are all part of the District's offerings, which can be found throughout Beaverton and parts of Hillsboro and Portland. For more information about upcoming events, visit: thprd.org

99 SWIMMING — The weather might be wrong for lounging poolside, but you can still get your laps in at one of these local indoor pools.

■ **Conestoga Recreation Center and Pool**, 9985 S.W. 125th Ave. in Beaverton. 503-629-6313; thprd.org/aquatics/conestogaaquatic. **East Portland Community Center Pool**, 740 S.E. 106th Ave. in Portland. 503-823-3450; portlandoregon.gov/parks/finder

97 JENKINS ESTATE — Geocaching, birding and self-guided tours all take place at Jenkins Estate, a 68-acre property turned Tualatin Hills Park & Recreation-owned property. Located on Cooper Mountain, the country estate, stable and gate house are typically closed to the public, though they are many public events held there throughout the year. For more information, search for Jenkins Estate at: thprd.org

Tualatin Hills Park & Recreation District: connecting people, parks and nature

New art placements in parks designed to link patrons, nature

by Bill Evans, THPRD

A unique project funded by THPRD's 2008 voter-approved bond measure is taking shape in several of the district's most popular natural areas.

"Nature Revealed: Discovering Nature through Art" funds natural resource art installations at five natural areas and parks. The project was conceived to educate patrons about natural history and the environment, encourage them to connect with nature, and foster repeat visitation to parks.

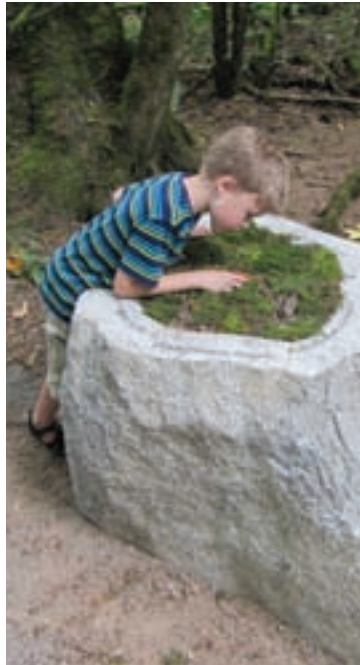
"We're excited to offer a new, engaging, and artistic way for our

patrons to connect with nature in our parks," said Kristin Atman, interpretive programs supervisor and the project's manager. "It's a first for our district."

The first installation was completed in August at the Jordan Woods Natural Area in Cedar Mill. "Mossuments" consists of three large granite sculptures that focus on the small things in nature (e.g., moss) in a grand, monumental way. "It was fun for my 8-year-old son," said area resident Michael Barton, who regularly visits park sites with his family. "I told him there would be things to look for on the trail, and that became his pursuit, to find the installations before I found them."

The granite blocks aren't difficult to find; they're huge (9,000 pounds).

Each stone has appropriate pH



Patrick Barton, 8-year-old son of THPRD's Michael Barton, investigates the new "Mossuments" art at Jordan Woods Natural Area in Cedar Mill.

levels to allow moss to grow, which means they will constantly be changed by nature.

"This particular installation is about how nature happens over time, in particular with the growth of moss on structures," Barton said. "My son got excited thinking about coming back in the future and seeing what changes actually happened."

Two other installations are at various stages of completion. "Tree Tectonics" at Raleigh Swim Center and Park features two large granite sculptures highlighting geological processes that have been placed intentionally next to trees that will interact with the stones as they grow.

At Greenway Park, trees will be planted among three granite compositions engraved with poetry. These installations are

meant to change, grow, shift, heave, and evolve over time as the trees reach maturity. The stones have been placed in the park; trees will be planted later this fall.

Two other installations are scheduled:

- **October:** Hazeldale Park
- **Late fall/early winter:** Bethany Lake Park and Rock Creek Greenway

For more information, visit www.thprd.org/art.




TUALATIN HILLS
 PARK & RECREATION DISTRICT
Beaverton Swim Center
 Aquatic fitness programs
 Lessons for all levels
www.thprd.org
 503-629-6312
 MAR1-B4


TUALATIN HILLS
 PARK & RECREATION DISTRICT
The Elsie Stuhr Center
 is designed for adults 55 years
 and better. Classes, trips events,
 fitness center, lunch and friends
 503-629-6342
 MAR1-C5

Health & Wellness Resource Fair

Saturday Oct. 4,
9am-1pm at the
Elsie Stuhr Center

EVENT

9:30 am
**"Independence Where You
Are: Planning for Aging
in Place"**

by Sinai In-Home Care

Join this informative and interactive workshop to explore what everyone needs to know about maintaining independence as we age and what you can do now. Staff from Sinai In-Home Care, a non-profit, licensed Comprehensive In-Home Care Agency, will explain important considerations and solutions for each of us and our loved ones when it comes to our health and safety. From planning through implementation, participants will have an opportunity to explore what is important to them as well as how to ensure that support is there for them when needs may change. Find out why an In-Home Care Agency may be a good idea and how to find one that is right for you or your family member. Learn about resources available for seniors' independence and what to look for when choosing an in-home care agency. Paige Coleman, MBA, Executive

www.BeavertonResourceGuide.com

Director, Shannon Miller, RN,
Case Manager, Erika Foldyna and
Jessica Elkington, Client Care Co-
ordinators.

10:45am
**"Laughter is the Best
Medicine"**

by Visiting Angels

Laughter is a powerful antidote to stress, pain, and conflict.

Nothing works faster or more dependably to bring your mind and body back into balance than a good laugh. Humor lightens your burdens, inspires hopes, connects you to others, and keeps you grounded, focused, and alert. With so much power to heal and renew, the ability to laugh easily and frequently is a tremendous resource for surmounting problems, enhancing your relationships, and supporting both physical and emotional health. Phyllis Peabody, Community Relations Specialist for Portland Visiting Angels

12 noon
"Healthy Aging, Naturally"

**by National College of Natural
Medicine**

Megan Golani, ND, provides insight on healthy aging from a naturopathic perspective. Aging is inevitable, learn what you can do to keep your health with valuable tips on diet, lifestyle, improving sleep and stress reduction.

Health Screenings/Services

- Blood Pressure
- Hearing
- Balance
- Flexibility
- AND More!!

Flu Shots

\$30 covered by most insurance plans. For details please contact the Stuhr Center

**FREE Healthy Snacks!
Great Raffle Prizes!**

Thank You Sponsors:

 KAISER PERMANENTE

 AVAMERE  SINAI
IN-HOME CARE

 Health Net®

THPRD Elsie Stuhr Center

5560 SW Hall Blvd, Beaverton
503-629-6342

www.thprd.org/facilities/stuhr/home



Empty field at Aloha's Jenkins Estate blossoms into a learning garden

By Anna Marum
amarum@oregonian.com

One year ago, the learning garden at Jenkins Estate in Aloha was just a large expanse of grass and weeds.

Now, the 15,000-square-foot lot is bursting with fruit trees, vegetables, ornamentals, herbs and brightly hued flowers, and will open to the public with a ribbon-cutting ceremony at noon Oct. 9.

The learning garden is a project by the Washington County Master Gardener Association, whose members hope the garden will be a resource for young kids eager to learn about pollination and horticulture, and for community members in need of gardening tips.

The garden is a model garden rather than a community garden, and the produce from the garden is donated to the Oregon Food Bank.

Sandy Japely, the garden coordinator, said it all started when several master gardeners were looking for a new place to start a garden last fall. At the time, they figured the project would take about three years to complete.

They looked at more than a dozen properties, but none met all their specifications: They wanted the garden to be easy to find, and accessible to the public from dawn to dusk, Japely said.

Then staff with the Tualatin Hills Park & Recreation District recommended several parks and areas under their management, including Jenkins Estate. It was the perfect fit.

With about \$10,000 from the master gardeners association, a couple of grants, manual labor from the Washington County Sheriff's Office inmate work crew — plus guidance from designer Paul Taylor — the team of volunteers had transformed the empty field into an orderly swath of flowers, ornamentals and produce in less than a year.

"We've beautified 15,000 square feet of what used to be just flat grass and weeds," she

Grand opening

What: Ceremony to open the learning garden to the public

When: 12:30 a.m. to 1 p.m. Oct. 9

Where: Jenkins Estate, 8005 S.W. Grabhorn Road in Aloha
Information and classes: matromastergardeners.org/washington

said. "And now it's a spectacular garden. So it's a win-win."

The garden is split into eight smaller gardens, each with its own theme. For instance, the section dedicated to Northwest natives features plants exclusively from the Northwest, and includes plants Lewis and Clark ate while they traveled through the region on the Oregon Trail. Other sections include a pollinator-friendly garden and a section dedicated to urban edibles (vegetables mixed in with ornamentals).

"We want to demonstrate that you don't need to get stuck in the mold that you have to have raised beds for veggies," Japely said. "It's OK to mix it in. It'll look beautiful and feed you, too."

Until the Oct. 9 ribbon cutting, volunteers will continue to work on the garden, harvesting vegetables and refurbishing a gazebo in the middle of the plot.

The learning garden has already offered a few free classes, and will continue to do so after it opens officially, Japely said. The classes will cover topics like fruit tree pruning, composting and creating water-wise soil, she said.

In addition, Japely hopes to add artwork and special hands-on learning stations for visitors. The ultimate goal of the garden is to provide visitors with opportunities to get tips from master gardeners and benefit from self-guided learning as well, she said.

"This has turned out to be quite a project," said volunteer Marcia Strohecker of Raleigh Hills. "It's amazing how far it's come."



PHOTOS BY ANNA MARUM/BEAVERTON LEADER

Marcia Strohecker of Raleigh Hills and Marlin Lovelin of Garden Home tend to the companion plantings garden at the Washington County Master Gardener Association's new Learning Garden at Jenkins Estate.



The Washington County Master Gardener Association's Learning Garden features fruit trees, vegetables, ornamentals, herbs and brightly hued flowers.

To watch a video about the garden, go to Ore.nw/1uz8X4W



Vandals recently destroyed a rubber playground bridge at Commonwealth Lake Park. The Tualatin Hills Park & Recreation District believes the bridge was cut through with a knife.

THPRD

Vandals ruin play structure at Commonwealth Lake Park

By Laura Frazier
lfrazier@oregonian.com

Vandals have ruined playground equipment at Commonwealth Lake Park, according to the Tualatin Hills Park & Recreation District.

District spokesperson Bob Wayt said the vandalism occurred on Sept. 17. Someone cut the rubber belt bridge connecting two sides of a play structure, Wayt said, probably

with knife.

This is the second recent case of vandalism at the park, located in Cedar Hills at Southwest Foothill Drive and Huntington Avenue. The first incident occurred in the summer of 2013, though the two events are believed to be random, Wayt said in an email.

The park and play structure are still open, though the bridge section is closed off. The

district is working on identifying an alternative bridge, as the existing rubber belt cannot be repaired, Wayt said. The cost of the replacement has not yet been determined.

The district hopes to have a new bridge in place this winter, Wayt said.

Anyone with information about the vandalism is asked to contact Mike Janin, THPRD superintendent of security, at 503-466-8370.

CALENDAR

Fall Native Plant Sale: Ornamental plants, shrubs and more than 100 varieties of trees. Proceeds support park improvement and environmental educational programs. 10 a.m.-2 p.m. Sat., Oct. 11. Tualatin Hills Nature Park, 15655 S.W. Millikan Way, Beaverton; free admission; www.thprd.org or 503-629-6350

FOCUS

Garden of learning

Master gardeners turn an empty, unused field at Aloha's Jenkins Estate into a community resource



Carolyn Adams, of Hillsboro, tends to the waterwise garden at the Washington County Master Gardener Association's new Learning Garden at Jenkins Estate.

PHOTOS BY ANNA MARUM HILLSBORO ARGUS

By Anna Marum
amarum@oregonian.com

One year ago, the learning garden at Jenkins Estate in Aloha was just a large expanse of grass and weeds.

Now, the 15,000 square-foot lot is bursting with fruit trees, vegetables, ornamentals, herbs and brightly hued flowers, and will open to the public with a ribbon-cutting ceremony at noon on Thursday, Oct. 9.

The learning garden is a project of the Washington County Master Gardener Association, whose members hope the garden will be a resource for young kids eager to learn about pollination and horticulture, and for community members in need of gardening tips.

The garden is a model garden rather than a community garden, and the produce from the garden is donated to the Oregon Food Bank.

Sandy Japely, the garden coordinator, said it all started when several master gardeners were looking for a new place to start a garden last fall. At the time, they figured the project would take about three years to complete.

They looked at more than a dozen properties, but none met all their specifications: They wanted the garden to be easy to find, and accessible to the public from dawn to dusk, Japely said.

Then staff with the Tualatin Hills Park & Recreation District recommended several parks and areas under their management, including Jenkins Estate. It was the perfect fit.

With about \$10,000 from the master gardeners association, a couple of grants, manual labor from the Washington County Sheriff's Office inmate work crew — plus guidance from designer Paul Taylor — the team of volunteers had transformed the empty field into an orderly swath of flowers, ornamentals and produce in less than a year.

"We've beautified 15,000 square feet of what used to be



Volunteers with the Washington County Master Gardener Association put the final touches on its new Learning Garden at Jenkins Estate.

just flat grass and weeds," she said. "And now it's a spectacular garden. So it's a win-win."

The garden is split into eight smaller gardens, each with its own theme. For instance, the section dedicated to Northwest natives features plants exclusively from the Northwest, and includes all the plants Lewis and Clark ate while they traveled through the region on the Oregon Trail. Other sections include a pollinator-friendly garden and a section dedicated to urban edibles (vegetables mixed in with ornamentals).

"We want to demonstrate that you don't need to get stuck in the mold that you have to have raised beds for veggies," Japely said. "It's OK to mix it in. It'll look beautiful and feed you too."

Until the Oct. 9 ribbon cutting, volunteers will continue

to work on the garden, harvesting vegetables and refurbishing a gazebo in the middle of the plot.

The learning garden has already offered a few free classes, and will continue to do so after it opens officially, Japely said. The classes will cover topics like fruit tree pruning, composting and creating water-wise soil, she said.

In addition, Japely hopes to add artwork and special hands-on learning stations for visitors. The ultimate goal of the garden is to provide visitors with opportunities to get tips from master gardeners and also to benefit from self-guided learning, she said.

"This has turned out to be quite a project," said volunteer Marcia Strohecker, of Raleigh Hills. "It's amazing how far it's come."



The 15,000-square-foot garden will open Thursday, Oct. 9 with a ribbon-cutting ceremony.

Grand opening

What: The Learning Garden, a project of the Washington County Master Gardener Association, to be used as a resource for the community, from novice to experienced gardeners.

When: 11:30 a.m. to 1 p.m., Thursday, Oct. 9.

Where: Jenkins Estate, 8005 S.W. Grabbom Road, Aloha.

Learn more: To find out more about the garden and see a schedule of classes, go to metromastgardeners.org/washington.

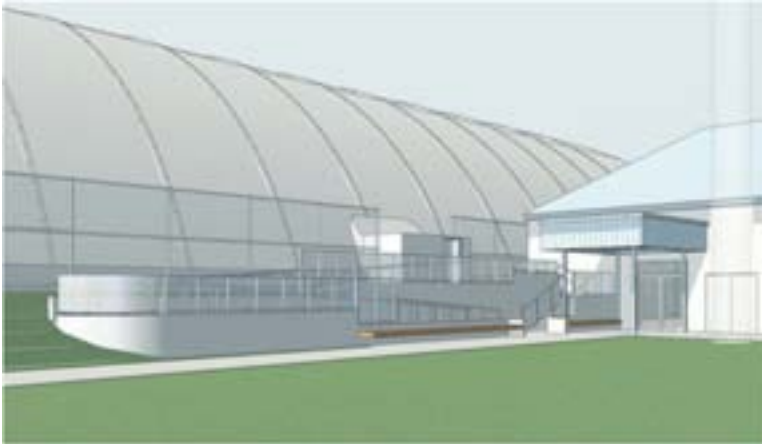


The Washington County Master Gardener Association's Learning Garden features eight smaller gardens, each with its own theme. This is the spiral herb garden, which includes culinary and ornamental herbs.

A For more photos and video, see <http://hillsboro.wsj.com/MIV>

Oregon Live, Oct. 3, 2014

Comparing Portland's tennis bubble to Tualatin Hills Park & Recreation District's: Portland City Hall Roundup



A Parks bureau rendering of the tennis bubble in Northeast Portland (*City of Portland*)

[Print](#)



By [Andrew Theen | atheen@oregonian.com](#)

Email the author | [Follow on Twitter](#)

on October 03, 2014 at 8:30 AM, updated October 03, 2014 at 11:07 AM

When the indoor bubble at the Portland Tennis Center opens early next year, it won't be the first of its kind in the metro area, but it will likely be the most expensive.

Tualatin Hills Park & Recreation District has two "air

structures" at its massive tennis center in Beaverton.

The district opened its first bubble in 1991, a second came online in 2006. THPRD officials had to replace the original bubble this year, at a cost of \$387,398.

"We've provided covered outdoor courts to our patrons during fall and winter for the past 23 years," Bob Wayt, [THPRD](#) spokesman said in an email.

On Wednesday, [the Portland City Council approved an emergency ordinance](#) to move forward with the first bubble at the city's tennis center in Northeast Portland adjacent to Benson High School.

The city's parks bureau owns and operates the facility, and said covering four of its outdoor courts will bring in additional revenue and provide more court time for Portlanders during rainy months.

The construction contract approved Wednesday is for \$672,672, but city officials estimate the entire project costs for the permanent structure are closer to \$1.3 million. Parks system development charges will pay for the structure.

THPRD's bubbles also cover four courts apiece, bringing the total number of indoor courts during the fall and winter at the Beaverton complex to 14.

But the bubbles in Beaverton are removed, deflated and put in storage in the spring, adding eight outdoor courts during the spring and summer.

THPRD pays \$12,500 annually to deflate, reinflate and store each bubble.

Portland parks officials said using a temporary structure was an option, but said that added "significant cost and wear and tear."

Reading

The Oregonian: Long-delayed ODOT cable on median may've [prevented deaths](#) like Steve Fritz

The Oregonian: Novick in '[thoroughly irritating](#)' position with street fee debate (opinion)

Portland Tribune: State says Willamette River is [safe for swimming again](#)

-- Andrew Theen



Getting students back on the move

Beaverton School District tackles the challenging task of encouraging students to be more active, a goal that will require changing mindsets as well as improving P.E. programs

The Beaverton school board reviewed the school district's annual wellness report last week and, not surprisingly, found mixed results. All schools fall short of new physical education standards that take effect in 2017-18, but several are making progress. Similarly, reports on the amount of time allocated for elementary school recess and on middle and high school students' participation in sports showed room for improvement.

The challenge of finding ways to encourage active lifestyles among students is hardly unique to Beaverton. In fact, the district has advantages over many other Oregon

schools. Beaverton schools have a long athletic tradition and good on-campus sports facilities. And the Tualatin Hills Park and Recreation District, with boundaries similar to those of the school district, offers a wide array of sports and recreational activities for students of all ages.

But, as *The Oregonian's* Wendy Owen reported, a school district survey showed wide disparities in sports participation among schools. Not surprisingly schools with more low-income students, who are less able to afford non-school activities, had lower participation rates. The park district has a financial assistance program available to families with children who qualify for the free-meal program. For the 2012-13 fiscal year, 1,574 households received aid. The park district and schools already work closely together, but increased communication could boost participation.

The Beaverton School District is creating an Active Students Task Force to study ways to meet the P.E. requirements outlined in House Bill 3141 (150 minutes a week for grades K-5 and 225 minutes for grades 6-8) and to "develop a model for students' movement and activity throughout their daily school experiences." Among the areas the task force will be asked to review: P.E. time and schedules, activity and movement throughout the school day, use of recess, increased access to high school athletic teams and intramural sports.

But how do you accomplish these goals when you are constrained by a shortage of physical education teachers, cramped classrooms, limited gym space and a rainy climate? Short of requiring students to do jumping jacks between classes or push-ups when they answer questions incorrectly, the task force has limited options. So does any other Oregon school district that chooses to tackle this problem. Ultimately, improving student wellness will require more than adding physical edu-



BRUCE ELY/THE OREGONIAN

 Read more of *The Oregonian* editorial board's priorities at ORne.ws/editorialagenda2014

cation classes, lengthening recess or providing more financial aid for students who can't afford to participate in programs at Tualatin Hills or in non-school athletic leagues

Trends that have built over decades must be reversed to re-activate a generation of students. While schools were trimming physical education classes, the technology industry was spitting out an endless array of ever-more-enticing gadgets to occupy youths' time. Meanwhile, competitive sports were becoming more competitive. At many large schools, most of the athletes who make varsity teams have been developing their skills since elementary school, often with the help of private coaches or by playing on elite (and expensive) club teams.

Schools have discussed the merit of no-cut athletic programs to involve more students, but everyone-makes-a-team policies don't help much if no one wants to play

on junior-varsity teams. And many students eschew that route if they don't think they have a chance eventually to make varsity.

One option that could work is to look for ways to establish organized intramural sports at schools. Intramurals could preserve some of the community that comes from school teams without the level of training and skill-building necessary to make varsity teams — not to mention less time commitment. Doug Menke, general manager of Tualatin Hills Park and Recreation, said the district has a popular recreational basketball league for high school students. A similar intramural league, with low fees, potentially could attract an even broader range of students.

But, more than anything, schools should focus on changing mindsets. Exercise sounds like a chore, and physical education sounds uncool. That's probably not going to change. One key, Menke said, is to focus on building communities that involve recreational activities. Perhaps, the task force can create a new type of "mobile social community" that doesn't involve smartphones.

— *The Oregonian* editorial board

Fall native plant sale offers lots of varieties

By Anna Marum
amarum@oregonian.com

While the Tualatin Hills Park and Recreation District's largest plant sale takes place in the spring, the district's fall native plant sale coincides with the opportune time to plant native trees, flowers and shrubs.

The ninth annual sale will be from 10 a.m. to 2 p.m. Saturday at the Tualatin Hills Nature Park Interpretive Center in Beaverton.

The sale will offer more than 80 varieties of Oregon natives, from bulbs and ferns to shrubs and trees. Most plant prices will range from \$4 for a 3- to 4-inch pot to \$12 for a 2-gallon pot. All proceeds will benefit the Friends of the Tualatin Hills Nature Park to help fund education programs and future park improvements.

Though most associate spring as the best time for gardening, Karen Munday, the interpretive center's program coordinator, said fall is the best time to plant natives because they won't need to be watered all summer long.

Plants that have the months of winter and spring to establish strong root bases are more likely to survive when summer comes around, she said.

But no matter when you plant them, natives are a better choice than non-native plants, Munday said. Here's why:

- They require less water.
- They're specially designed to thrive in our climate and soils.
- They require fewer pesticides.
- They're more beneficial for wildlife, especially native pollinators.

The sale will be at the interpretive center, 15655 S.W. Millikan Way in Beaverton. For more information, visit thprd.com.

Garden Home Sustainability

Fair: Booths on sustainable topics such as gardening, recycling, water and saving money in your home. Also kids activities and raffle. 4-7 p.m. Tue, Oct. 21. Garden Home Recreation Center, 7475 S.W. Oleson Road, Garden Home; free admission; <http://gardenhomelibrary.org> or 503-245-9932 or heatherw@wccs.org

Pumpkin Bob: Floating pumpkin patch, games, contests, prizes, photo station and treats. Ages 7 and younger must be accompanied in the water by an adult. Also features "Hotel Transylvania" (rated PG), a dive-in movie (starts 5:30 p.m.). 4-7 p.m. Sat, Oct. 18. Harman Swim Center, 7300 S.W. Scholls Ferry Road, Beaverton; \$9 admission; www.thprd.org or 503-645-6433



SUBMITTED PHOTO

Gaillardia aristata is a native blanketflower that typically grows in clumps and is part of the sunflower family. It is one of 100 varieties of native plants featured in Saturday's sale.

Fall Native Plant Sale returns this Saturday

■ *Tualatin Hills Nature Park hosts ninth annual event*

The Times

It's that time of year to get native plants into the soil.

Home gardeners can choose from among more than 100 varieties of trees, shrubs and flowering plants during the Tualatin Hills Park and Recreation District's ninth annual Fall Native Plant Sale on Saturday at the Tualatin Hills Nature Park.

The free event, from 10 a.m. to 2 p.m. at 15655 S.W. Millikan Way in Beaverton, will be hosted by knowledgeable staff and volunteers eager to answer questions and help shoppers find native varieties to meet their needs.

"This is a great opportunity

— not only to find a broad variety of ornamental plants and shrubs but to talk to our experts and learn how best to incorporate native plants into their garden," said Karen Munday, program coordinator at the Nature Park Interpretive Center.

Native plants need little care, water, fertilizer or pesticides, and they provide greater benefits for wildlife than traditional landscaping.

"Planting now gives your plants plenty of time to recover from transplanting and allows roots to become established to be ready for next spring's growing season," Munday said.

Sponsored by Friends of the Tualatin Hills Nature Park, proceeds from the Fall Native Plant Sale support future park improvements and environmental educational programs.

For more information, call the Interpretive Center at 503-629-6350.

Park district, Metro join forces to expand Winkelman park

Parcel could lead to link with Cooper Mountain Nature Area

By SHANNON O. WELLS
The Times

A new agreement between Tualatin Hills Park and Recreation District and Metro to purchase a parcel of land next to Paul and Verna Winkelman Park in Aloha is a first step in what district leaders envision as a connector to Cooper Mountain Nature Park.

The district's Board of Directors approved a plan in late September to collaborate with Metro regional government on a joint land purchase of five wooded acres just west of the athletic field in the park at 16139 S.W. 175th Ave. The intergovernmental agreement calls for the district to pay 25 percent of the land's \$435,000 cost, and Metro the remaining 75 percent.

The purchase is part of what, with additional land acquisitions, could link the 19-acre Winkelman Park with the 232-acre Cooper Mountain Nature Park to the west at 18892 S.W. Kemmer Road. Metro owns the park it purchased with funds from its 2006 bond measure, while the park district manages and maintains it.

"The district and Metro are actively pursuing a way to actively link Cooper Mountain and Winkelman parks," said Aisha Willits, THPRD's planning director. "There is still intervening property to acquire. We'd still be interested in making that connection at some point."

Opened in summer 2013, Winkelman Park features a large



TIMES FILE PHOTO: JONATHAN HOUSE

Michael Perry throws a ball to his two dogs Sally and Mya at Paul and Verna Winkelman Park near Cooper Mountain. The Tualatin Hills Park and Recreation District and Metro plan to purchase a parcel of land to expand the park.

athletics field, picnic areas, a paved trail and an expansive, all-season dog park.

Plans call for keeping the new parcel as a natural area, with the possibility of adding soft surface trails in the future. Once the purchase is finalized this fall, Metro will initially be responsible for maintaining the five-acre property during a "sta-

bilization period," as non-native vegetation and unstable or hazardous trees are removed from the parcel, with the park district taking over long-term maintenance.

"We're planning on a year, maybe two years, depending on how successful we are in getting the unwanted plants out and establishing the native ones

we do want," Willits said of trail development. "It's pretty well forested right now. We'll be marking the boundaries of the new area. (Hazardous) trees will be taken out. There will be some thinning of existing stands, and maybe blackberry (bush) removal."

Bob Wayt, the park district's communications director, calls

the partnership with Metro an innovative way to further the public space-acquisition goals of both government entities.

"Fundamentally this is a unique partnership for us, for THPRD and Metro," he said. "We don't have anything else like it within our boundaries."

While the collaborative purchase will ensure the western

"The district and Metro are actively pursuing a way to actively link Cooper Mountain and Winkelman parks. There is still intervening property to acquire."

— Aisha Willits,
THPRD's planning director

flank of Winkelman Park remains public park land, it will take cooperation from another private property owner to create an unbroken park district-and-Metro-owned link to Cooper Mountain Natural Area.

Residential and commercial development guidelines for the South Cooper Mountain area annexed to the city of Beaverton in 2012 will likely play a part in the land's future.

"There's a pretty significant parcel between the new acquisition site and Cooper Mountain," Willits noted. "It's a site the property owner so far hasn't been interested in selling. With the whole community planning effort for that area, the property owner wants to see how the process plays out."

Whether the parks would be connected by a trail or integrated more completely has yet to be determined.

"Winkelman is a more active space, and Cooper Mountain is more passive," Willits said. "How those two would interact together, we're not sure, but making the connection makes sense to us and makes sense to Metro. It's something we're pursuing over time."



Beaverton American Legion Post 124 welcomes the addition of an American flag box at the northwest portion of Veterans Memorial Park in the heart of downtown Beaverton. SUBMITTED PHOTO

Flag box makes move to Veterans Memorial Park

Worn American flags can be retired with honor

By **KATHY KWONG**
The Times

The American Legion flag box is sitting pretty at Beaverton's Veterans Memorial Park.

The flag box previously holding a place of honor in the parking lot of the former City Hall was removed at the end of September and installed in its new home located at Southwest Seventh Street and Watson Avenue.

Retiring worn American flags at the new location will be as easy as a drive-up and drop-off process. Traditionally, un-serviceable flags were disposed of by being burned.

"That doesn't happen as a public display within this park anymore," said Marv Doty, commander of Beaverton American Legion Post 124. "American Legion veterans collect the flags and properly retire them with a private cere-

mony on Flag Day.

"We've been trying to get this going for a long time."

When city offices moved to their new location in The Beaverton Building at The Round, Doty reached out to Roger Whitaker, Tualatin Hills Parks & Recreation District maintenance coordinator, to find a more appropriate home for the flag box. The park district maintains the landscaping of Veterans Memorial Park while Beaverton Post 124 looks after the park's monuments.

"The park is an important and special place," Whitaker said. "It's one of our highest priority parks in the area, and we try to make it special for people in this area."

Doty has received numerous calls regarding where community members should dispose of Old Glory since City Hall moved.

"Originally, we wanted to place the box next to the flag, but there are master plans in place for the park," Whitaker said. "Where the box is now is highly visible for people to dispose their flags, especially because of its red, white and blue colors."

At its former location, the box sat next to other mail drop boxes, where often times, utility bills were mistakenly slipped into the flag drop box.

"You'd be amazed how many people were putting their bills in the wrong box," Doty said. "I would say there shouldn't be any confusion now."

Veterans Memorial Park is open to all veterans and the public. American flags are displayed at every perimeter of the park four days a year during Memorial Day, Fourth of July, Flag Day and Veterans Day.

Doty hopes to relocate one of the first memorials erected in the United States dedicated to Vietnam veterans from the Beaverton Elks Lodge to Veterans Memorial Park. In addition, the Sons of the American Revolution are working with Doty to gather funding for another monument.

With all the efforts in the works to memorialize veterans in the Beaverton community, the relocation of the American flag box has become a fitting addition.

"It's important for us to have this, and now it's all set here,"

Aloha's southwest community park: Traffic concerns arise as design is chosen



Aloha -- Oct. 8, 2014 -- This is the preferred design for the 21-acre park, which will include basketball courts, a new playground and a community garden in addition to three athletic fields. *(Courtesy of David Evans and Associates)*

[Print](#)



By [Anna Marum](#) |

amarum@oregonian.com

Email the author | [Follow on](#)

[Twitter](#)

on October 09, 2014 at 7:20 AM,

updated October 09, 2014 at 8:56 AM

At a neighborhood meeting Wednesday night, architects and park district staff unveiled the preferred design for the 21-acre, \$9.1-million [Southwest Quadrant Community Park](#) beside Mountain View Middle School in Aloha.

Members of the Tualatin Hills Park & Recreation District's planning department will present [the preferred master plan](#) at [the district's Nov. 3 board of directors meeting](#) and ask for approval. Park construction is scheduled to start in June 2016, and it could be complete by late 2017.

The preferred design was one of [two similar options presented at an August meeting](#). The selected design featured more curved elements than its counterpart, and provides lots of grassy areas around the fields for viewing.

The new park will include a double synthetic turf field, a natural turf baseball field and renovated tennis courts on school property, plus a [Champions Too field](#) to the south, off school property, that will cater to athletes with disabilities.

The southern portion of the park, including the existing [Lawndale Park](#), will be open to the public during school hours, while the two large fields and tennis courts will only be open to the public after school hours.

Other amenities of the new park include a community garden, basketball courts, spectator areas, a community playground, a natural area, paved trails, picnic shelters, concessions booths, restrooms and additional parking.

Steve Gulgren, the district's superintendent of planning, said the design was primarily selected because it placed the renovated tennis courts closer to the school (near their existing location), and placed the community gardens in the portion of the park accessible to the public at all times.

Plus, Gulgren said he liked the curved lines of the design.

"There's more movement in this design," he said. "It has a better feel."

The size of the park is increasing as the park district finalizes the acquisition of a small residential lot (about an acre) in the southeast corner of the park. This added acreage will allow the district to expand the park entryway from Southwest 170th Avenue, and provide the park with more flexible space.

The larger entry will feature a drop-off area and parking, but some meeting attendees worried cars would have trouble getting in and out of the park, especially when traffic backs up on 170th. A signal will not be installed at the entrance.

Park district staff members and some residents were disappointed by Washington County's refusal to allow the district to install a crosswalk to the entrance across 170th. The county wouldn't allow a mid-block crossing at the location because it was deemed unsafe, said Brynn Reimann, an architect with consulting firm [David Evans and Associates](#).

The entrance to the park will be several hundred feet north of an existing crosswalk at 170th and Southwest Oak Street, but Reimann expects most people to make a run for it across 170th instead of using the Oak Street crosswalk.

Reimann said it was strange that the county cited safety as its reason for not allowing a mid-block crosswalk while the park district wants to add a crossing for the same reason.

With pedestrians trying to cross and cars trying to make left turns into and out of the park, things could get messy at the entrance, she admitted.

-- Anna Marum

New Aloha park in need of a name

By Anna Marum
amarum@oregonian.com

Even Tualatin Hills Park & Recreation District spokesman Bob Wayt agrees: The placeholder name for Aloha's new park, the Southwest Quadrant Community Park, is a bit unwieldy.

"It's a mouthful," he said.

Construction on the 20-acre, \$9.1-million park beside Mountain View Middle

School is scheduled to start in 2016, and it could be completed by late 2017.

For now, the park district is focusing on park design, rather than its name, Wayt said.

The district has been conducting neighborhood meetings to get public input on the park.

But at some point, the placeholder will need to be replaced with an official name, and

Wayt said the park district may accept name suggestions from community members.

Though it's a little early, why not start brainstorming now? Here are a few ideas:

- Aloha Park
- Mountain View Park
- Southwest Sports Park

The park name could honor a well-known community member, or have historical significance.



PHOTOS BY ANNA MARUM/BEAVERTON LEADER/2013

Matt Hill pours apples into the press as Miles Epstein turns the gears of a press at last year's Cedar Mill Cider Festival.

Cedar Mill Cider Festival offers taste of the area's pioneer heritage

By Cindy Hudson
Special to the Leader

Each year, the Cedar Mill Cider Festival celebrates the bounty of fall as well as the area's history. This year, the event takes place from 1 to 4 p.m. Sunday on the grounds of the historic John Quincy Adams Young House, 12050 N.W. Cornell Road.

Virginia Bruce, festival coordinator, describes the festival as a place where "the whole family can have fun and meet their friends and neighbors."

Boys Scouts from Troop 208 will be pressing 1,000 pounds of apples and handing out free tastes. Dinihanian's Farm Market, which donates the apples, will also sell cider in jugs.



Members of Boy Scouts Troop 208 pressed Gala, Honeycrisp and Granny Smith apples into cider at last year's Cedar Mill Cider Festival.

The Lauren Sheehan String-band will provide music, and event sponsor Tualatin Hills Park and Recreation District

will lead games and activities for kids from its Rec Mobile.

Bruce, who founded the festival eight years ago in part to connect the Cedar Mill area to its history, said, "The community loves this event because it ties us to our pioneer heritage."

Attendees can learn about that heritage from members of the Friends of the John Quincy Adams Young House, who will be on hand to talk about the house and give updates on plans to restore it.

The event will also include a country store with local vendors and barbecue lunches for sale. Admission is free.

For more information, contact Bruce at 503-803-1813 or vrb@teamweb.com.



BEAVERTON LEADER

Children play with hula hoops at Eichler Park in Beaverton. A study shows differing availability of sports for lower-income students versus those with higher incomes.

District finds disparities in access to sports

By Wendy Owen
wowen@oregonian.com

As Beaverton School District bolsters its fitness goals, the data that district staff have gathered paints an interesting picture of students' access to sports.

There is a significant disparity between schools with large numbers of low-income students and those with higher-income students

when it comes to playing non-school-sponsored sports, especially at the middle schools.

The school board is taking a look at the numbers to determine progress on the district's strategic plan related to wellness. The school board, which received the data Oct. 6, will take the information under advisement and may decide on a course of action, said Deputy

Superintendent Carl Mead.

About 25 percent of Five Oaks Middle School students participate in sports outside school, such as with Tualatin Hills Park & Recreation District, recreational clubs or even martial arts classes. A similar number is seen at Mountain View Middle School with a 29 percent participation rate, according to district data. The number of students

on free or reduced priced lunches at the schools is about 60 percent.

But Stoller Middle School, with a 14 percent poverty rate, had 56 percent of its students playing non-school sports last year. Conestoga Middle School had a 53 percent rate. Cedar Park Middle School had a 51 percent rate.

Mead speculated that Tualatin

See Access, A7

Access

Continued from A1

Hills Park & Recreation District wasn't capturing students in particular areas of the school district.

But Bob Wayt, spokesman for THPRD, said the organization reaches out to all areas of its district, which includes most of the Beaverton School District. Activities guides are mailed to all households and are available at public libraries and other community sites. Postcards are mailed three times a year. THPRD has 12 different Facebook pages and a Twitter account, it advertises in print, television and online

and sends out emails to targeted groups.

Cost, however, may be one of the factors keeping out kids in low-income areas. For example, to play soccer for THPRD, it's about \$175. The recreation district offers scholarships to children who live in THPRD, but families might not be aware of the option. There are also area clubs, which charge between \$55 and \$450 depending on the level of play.

As for school-sponsored sports, the district included numbers for all the high schools.

Overall, about 46 percent of high school students across the district participate in sports. The lowest rates are among

Native Americans and students who are lesbian, gay, bisexual and transgender. About 32 percent of Native Americans played school sports last year and 34 percent of LGBT students.

Southridge High had the greatest participation with 53 percent followed by Sunset High at 52 percent and Beaverton High with 50 percent. About 45 percent of Westview's students play a school sport and 45 percent of Aloha's students, according to district numbers.

Mead proposed the district create an Active Students Task Force of fitness and medical professionals, teachers and community members to further study district practices and improve staff and stu-

dent knowledge of movement and wellness. Board members asked that students be included as well.

They would focus on five areas: physical education time and schedules, integrated activity/movement throughout the school day, use of recess time, organized inter-mural sports and reducing barriers to high school athletics.

The board will consider the idea at a future meeting.



CEDAR MILL CIDER FESTIVAL returns Sunday

*Community event offers festive
food, music and fun for all*

The Times

The Tualatin Hills Park and Recreation District will host the eighth annual Cedar Mill Cider Festival on Sunday from 1 to 4 p.m. at the historic John Quincy Adams Young House, 12050 N.W. Cornell Road.

The free neighborhood event brings together Cedar Mill families to enjoy cider squeezed from antique presses by Boy Scout Troop 208.

Dinihanian's Farm Market will donate 1,000 pounds of Hood River apples for the event. Dinihanian's will also sell cider, locally grown pumpkins and other produce.

"Da Fat Boyz" will be on site offering pulled pork nachos, ribs, sandwiches and other specialties for sale. Plenty of tables will be set up for guests to enjoy tasty barbecue while listening to live music from The Lauren Sheehan String Band, a local trio that plays bluegrass, waltz, polka, folk and other styles.

The festival will include a "country store" under a large

canopy, where local vendors will sell carved and painted gourds, Mountain Man snacks, homemade bread, jams, French textiles and other treats.

Community groups and businesses will provide information about programs throughout the Cedar Mill area, including Friends of the JQA Young House, which plans to restore the historic site. A portion of the proceeds from the event will go to the restoration fund. Donations are welcome.

The park district's Rec Mobile will provide games and activities for kids under the hickory tree.

The Cedar Mill Cider Festival is presented by THPRD in partnership with the Cedar Mill News, Dinihanian's Farm Market, the Beaverton Valley Times, Bales Thriftway and Cedar Mill Bible Church.

Commuters can access the festival from TriMet lines 62 and 48; free parking will be available at Cedar Mill Bible Church, 12208 N.W. Cornell Road.

Proposed marijuana tax, dispensary rules prompt council debate

By Laura Frazier
lfrazier@oregonian.com

Proposed dispensary regulations and a marijuana tax prompted debate among Beaverton City Councilors at the council's Oct. 14 meeting.

The council heard a presentation on suggested regulations for medical marijuana dispensaries and discussed a potential marijuana sales tax. The council did not take action on either item, but nonetheless laid out opposing viewpoints on both subjects.

The city's ordinance outlines a proposed tax for "the sale of marijuana, medical marijuana and marijuana-infused products," documents state.

Several other Oregon cities also have already approved or considered a similar tax ahead of the Nov. 4 general election, for which voters will decide for or against Measure 91. If passed, Measure 91 would legalize recreational marijuana and specifically give tax authority to the state. However, the city believes an ordinance passed before the measure takes effect could stay in place.

According to City Attorney Maja Haium, the ordinance would give the city the ability to tax marijuana, but would not establish a tax rate. The City Council would set the tax rate through a separate resolution.

The city has proposed a 10 percent tax on recreational marijuana, and no tax for medical marijuana. The ordinance also does not designate specifically where tax revenue would go, Haium said.

City Councilor Cate Arnold questioned the purpose of the tax. She said she understands approving a tax if the legalization of marijuana leads to additional city expenses, but didn't support a unique city tax just to provide revenue.

"This tax is not anything like any other taxes we do," Arnold said.

Arnold also asked for data on how much revenue the city could potentially get, especially given possible legal costs if Measure 91 passes.

However, councilors Mark Fagin, Marc San Soucie and Betty Bode said they supported the tax.

Although councilors agreed that specific tax rates will be set down the road, Bode said she would consider also taxing medical marijuana. She said she sees medical marijuana and recreational marijuana as the same, just with differing uses or place of purchase.

"It's the same product, it's not any different," she said. "There is nothing heroic about medical marijuana."

Three people addressed the council during the public hearing and spoke in support of medical marijuana.

Nyah Kiley, who said he was a Beaverton resident and a veteran, said Bode's comments offended him and that medical marijuana has helped him personally. He added that the cost to apply for a medical marijuana card could be seen generating revenue.

Chris Matthews of Beaverton and Sam Chapman of Portland both disagreed with taxing medical marijuana, given that other prescriptions aren't taxed.

Chapman said he appreciated the city's "good faith gesture" of proposing a zero percent tax, but asked councilors to also remove the possibility of taxing medical marijuana.

"We don't tax any other medicine," he said. "The fact that (the tax) could be changed later scares me."

Fagin said he would also like to keep the medical marijuana tax at zero percent but wants to make sure the council has the option to raise it if need be.

If approved by the council following a second reading Tuesday, the ordinance would go into effect on Nov. 27, Haium said.

City councilors also had varying viewpoints on regulations for medical marijuana dispensaries.

Last month, the Beaverton Planning Commission approved regulations to limit medical marijuana dispensaries to three city zones — Corridor Commercial, General Commercial and Community Service — and add a 1,000-foot buffer from designated Tualatin Hills Park and Recreation District facilities. The commission also approved hours of operation from 7 a.m.

to 10 p.m.

These regulations are in addition to those required by state statute, which include a 1,000-foot buffer between schools and other dispensaries and do not allow dispensaries in residential zones.

Fagin said he wanted to remove the buffer around THPRD facilities as construction of new facilities could be problematic.

"I just think that this is more a city issue," he said. "It would add too much complication to the regulation."

Fagin also asked that the city remove the word "medical," instead applying the regulations to all marijuana distribution. In doing so, the city has an opportunity to have some control over recreational marijuana if Measure 91 passes, he said.

"By putting it in our code now as 'marijuana', we all of a sudden have a regulation for how that can be distributed," he said. "It gives us the option and gives us the ability to act the way we want to act locally."

San Soucie also agreed with removing the THPRD buffer and use of the word "medical." Bode wanted to keep the additional buffer, but agreed with the proposed change in wording.

However, Councilor Ian King said the council should address medical and recreational marijuana separately and wanted to keep the regulations specific to medical dispensaries.

"It's too much in play," he said. "Let's deal with the other issues depending on what happens."

Staff could bring an amended set of regulations to the council at next week's meeting, according to City Planning Division Manager Steven Sparks.

In other news from the meeting, the City Council approved an ordinance to withdraw a roughly six-acre parcel of land from city boundaries. Nike requested the change and owns the tax lot.

City aims to engage diverse residents

By Laura Frazier
lfrazier@oregonian.com

Zack Mohamed, a native of Somalia, has lived in the Beaverton area since age 11. His family fled the country's civil war, immigrating to the United States and later moving to Beaverton in the early 2000s.

Now 24 and a program coordinator for the Center for Intercultural Organizing, a grassroots organization that focuses on immigrant and refugee interests, Mohamed said he's seen in his classrooms and among his neighbors how diverse Beaverton has become.

"I am really glad that my community can look like this, especially in Oregon," he said.

Mohamed is just one member of Beaverton's growing ethnic population. He's also an example of how the city's mis-

sion to better serve those residents is working.

In 2013, 63.2 percent of Beaverton residents were white, according to U.S. Census Bureau data. In 1990, that figure was 87.7 percent. Based on figures compiled in a 2000 and 2010 Census Profile by the Portland State University Population Research Center, every minority demographic group listed on Census data had grown, at least slightly, over that decade.

In City Hall, finding the best ways to serve these residents has become a broad mission that's led to new city programs, goals and staff. The city has placed an increased focus on civic participation by ethnic groups and a new emphasis on making its own employee base more reflective of the community. This summer, the city reported that less than 10 percent of staff are people of color.

After participating in the city's new leadership series aimed at ethnic residents, Mohamed said he's interested in being involved with city advisory boards. He also feels comfortable sharing his opinions about what his community needs.

It's important, city leaders say, that diverse perspectives are part of the conversation internally and externally — now, not later. "The world is changing, and those who don't change will fail," said Beaverton Mayor Denny Doyle. "Learning how other people approach life and solve problems in different ways is the best education you can have."

Doyle, who became mayor in 2009, began addressing diversity early in his first term, holding forums with leaders of color to discuss cultural inclusion. The city also started diversity summits with the Beaverton School District and Tualatin



ANNA MARUM/THE OREGONIAN

The Matthias Galley African Dance Ensemble performs at First Friday in Beaverton in May. Beaverton is embarking on plans to better serve its increasingly diverse population.

Q Look for more stories on diversity in Beaverton in the days ahead at oregonlive.com/beaverton. At the same site, join Laura Frazier at noon on Friday for a live chat about the series.

Hills Park and Recreation District and launched the Beaverton International Celebration.

The Beaverton Organizing and Leadership Development program, or BOLD, started as a pilot program in 2012. Geared toward members of the immigrant and refugee community, it offers a series of seminars on topics such as community organizing, city services and public involvement. The program operates with a \$12,500 annual budget.

The city's new Diversity Advisory Board, morphed from the former Diversity Task Force, started meeting in January and is tasked with creating a diversity, equity and inclusion plan for the city. The board presented a draft of the plan to the City Council on Sept. 9 and is now working on gathering feedback, said Alexis Ball, who oversees the board. It hopes to present a final draft by the end of the year.

Ball said the city has an obligation to address the barriers that people of color may face,

Ball said.

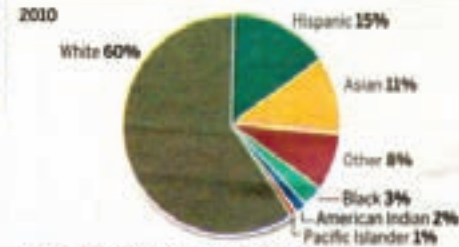
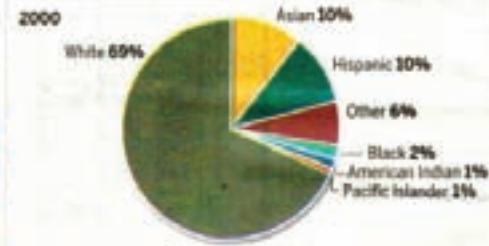
In 2010, about 14,630 residents listed Hispanic or Latino on Census data, according to the Population Research Center. The unemployment rate was at 9.3 percent for the Latino community, compared with 8.3 percent for the white population, according to the 2010 American Community Survey.

That same year, 16.6 percent of African American families were living in poverty, compared with 5.5 percent of white families, according to Ball's research. About 3,340 black or African American residents lived in Beaverton in 2010. When looking at adults of color in Beaverton, about 25 percent had less than a high school education, Ball's research found.

Crafting recommendations on how the city can support and provide opportunities for struggling populations is included in the board's work. The board's plan will focus on areas that include language access, economic opportunity, family support, public safety, health and wellness, and city practices.

Aside from working to increase participation among its ethnic residents, the city also has made it a priority to have diversity among city employees, Ball said. "There is recognition that we need to move toward diversifying

Demographic makeup of Beaverton



Numbers do not add up to 100 percent because of rounding.

Source: Portland State Population Research Center

FAM MARTIN/THE OREGONIAN

staff," Ball said, as the lack of employee diversity can make it harder for the city to effectively communicate with and serve its residents.

The city's population of people of color has grown to more than 30 percent of the community, but the percentage of city employees that are people of color has changed little in recent years. As of July 1, 9.8 percent of the city's 513 staff members were American Indian, Asian, African American or Hispanic, according to city spokesman Bill LaMarche. It's a small gain from 2007, when 8.3 percent of the city's 465 employees were people of color.

This fall, the city joined with Partners in Diversity, a Portland-based nonprofit that works with employers to attract and retain professionals of color. And the city sends job listings to organizations that cater to different race and ethnic populations, LaMarche said.

Since launching BOLD and the Diversity Advisory Board, city data shows an increase in participation by the groups it had aimed to reach.

In 2012, about 16 percent of all applications for all city boards and commissions came

from people of color, Ball said. In 2013, when the city first accepted applications for the Diversity Advisory Board, that number rose to 43 percent.

The city has seen overwhelming interest in BOLD. This year, it received 56 applications, filling the program with 22 people representing 11 nationalities. The program operates with a \$12,500 annual budget.

Doyle said he plans to keep encouraging people of all backgrounds to run for City Council and elected office, another important step in connecting with the community.

Alton Harvey Sr., who is African American, ran for current Councilor Ian King's seat this year, losing in the May primary. He's also served on the city's human rights commission.

Inclusion is a two-way street, Harvey said. While the city needs to invite everyone to participate, community members need to accept that invitation.

"We want Beaverton to be represented in all different ethnic backgrounds," he said. "It's not the city's responsibility to pull me in. It is the city's responsibility to let me know what you have in here, then I can find a seat at the table."