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TUALATIN HILLS PARK & RECREATION DISTRICT

Board of Directors Regular Meeting

September 15, 2008

6:00 p.m. Executive Session; 7:00 p.m. Regular Meeting

HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room

15707 SW Walker Road, Beaverton

AGENDA

- 6:00 PM 1. Executive Session*
- A. Legal
 - B. Land
- 7:00 PM 2. Call Regular Meeting to Order
- 7:05 PM 3. Action Resulting from Executive Session
- 7:10 PM 4. Presentations
- A. Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Award
 - B. Oregon State Federation of Garden Clubs
- 7:30 PM 5. Audience Time**
- 7:35 PM 6. Board Time
- 7:40 PM 7. Consent Agenda***
- A. Approve: August 4, 2008 Regular Meeting
 - B. Approve: Monthly Bills
 - C. Approve: Monthly Financial Statement
 - D. Appoint: Jenkins Estate Advisory Committee Member
 - E. Approve: Cooperative Agreement for Partners for a Sustainable Washington County Community
 - F. Approve: Resolution Authorizing Transfer of Metro Local Share Funds
- 7:45 PM 8. Unfinished Business
- A. Appoint: Audit Committee
 - B. Information: General Manager's Report
- 8:00 PM 9. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park and Recreation District. * Audience Time:** If you wish to be heard on an item not on the agenda you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** Consent Agenda items will be approved without discussion unless there is a request to discuss a particular consent agenda item. The issue separately discussed will be voted on separately. In compliance with the American with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least two business days prior to the meeting.

ADMINISTRATION OFFICE

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TUALATIN HILLS PARK & RECREATION DISTRICT



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MEMO

DATE: September 8, 2008
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: **Information Regarding the September 15, 2008 Board of Directors Meeting**

Agenda Item #4 – Presentations

A. Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Award

Attached please find a memo from Keith Hobson, Director of Business & Facilities, reporting that Marc Gonzales, Oregon Municipal Finance Officers Association Director and Past President, will be in attendance at your meeting to present the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the FY 2006/07 Comprehensive Annual Financial Report. The Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the award in government financial reporting. This is the third year in a row that the Park District has received this recognition.

B. Oregon State Federation of Garden Clubs

Attached please find a memo from Jim McElhinny, Director of Park & Recreational Service, reporting that Marcia Whitelock, President of the Oregon State Federation of Garden Clubs, will be in attendance at your meeting to present the Oregon State Federation of Garden Clubs Garden of Distinction Award in honor of the Jenkins Estate. This award is not given annually and is awarded only when a garden has consistently met the qualifications required to become a “garden of distinction”.

Agenda Item #7 – Consent Agenda

Attached please find Consent Agenda items #7A-F for your review and approval.

- Action Requested: Approve Consent Agenda Items #7A-F as submitted:**
- A. Approve: Minutes of August 4, 2008 Regular Meeting**
 - B. Approve: Monthly Bills**
 - C. Approve: Monthly Financial Statement**
 - D. Appoint: Jenkins Estate Advisory Committee Member**
 - E. Approve: Cooperative Agreement for Partners for a Sustainable Washington County Community**
 - F. Approve: Resolution Authorizing Transfer of Metro Local Share Funds**

Agenda Item #8 – Unfinished Business

A. Audit Committee

Attached please find a memo from Keith Hobson, Director of Business & Facilities, requesting Board of Directors approval of two Committee member appointments to the newly formed Audit Committee. The Audit Committee was authorized by resolution at the April 7, 2008 Board of Directors meeting, and requires the appointment of three members. The Committee is drawn from the Board of Directors (1), the District Budget Committee (1), and the general public (1) for an appointment lasting two years, with staggered terms. Keith will be at your meeting to answer any questions the Board may have.

Action Requested: Board of Directors approval to appoint Elisabeth Zeller, District Budget Committee member (two year term), and Kathleen Leader, general public representative (one year term), to serve on the District Audit Committee.

B. General Manager's Report

Attached please find the General Manager's Report for the September 15, 2008 Regular Board Meeting.

Other Packet Enclosures

- Management Report to the Board
- Monthly Capital Report
- System Development Charge Report
- Newspaper Articles



TUALATIN HILLS PARK & RECREATION DISTRICT

[4A]

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MEMO

DATE: August 19, 2008
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Award

The Tualatin Hills Park & Recreation District's Finance Department/Business & Facilities Division has received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the FY 2006/07 Comprehensive Annual Financial Report. Marc Gonzales, Oregon Municipal Finance Officers Association (OMFOA) Director and Past President, will be in attendance at your meeting to present the award to the Park District.

The Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the award in government financial reporting.

This is the third year in a row that the Park District has received this recognition.



TUALATIN HILLS PARK & RECREATION DISTRICT

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[4B]

MEMO

DATE: August 22, 2008
TO: Doug Menke, General Manager
FROM: Jim McElhinny, Director of Park & Recreational Services

RE: Oregon State Federation of Garden Clubs

The Jenkins Estate was honored this June when it received the Oregon State Federation of Garden Clubs Garden of Distinction Award. This award is not given annually, and is awarded only when a garden has consistently met the qualifications required to become a "garden of distinction".

Marcia Whitelock, President of the Oregon State Federation of Garden Clubs, nominated the Jenkins Estate for this award, and will be present at the September 15, 2008 Board of Directors meeting.

Jim MacDonald, Jenkins Estate Gardener, Lynda Myers, Jenkins Estate Center Supervisor, and Jan Regnier, Jenkins Estate Advisory Committee Chairperson will be present to be recognized for this award.

It is particularly gratifying to see Jim MacDonald recognized for his vision and passion in developing the Jenkins Estate gardens into the showpiece that they are today.



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TUALATIN HILLS PARK & RECREATION DISTRICT [7A]

Tualatin Hills Park and Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park and Recreation District Board of Directors was held at the HMT Recreation Complex, Peg Ogilbee Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, August 4, 2008. Executive Session 6:00 p.m.; Regular Meeting 7:00 p.m.

Present:

Larry Pelatt	President/Director
Bob Scott	Secretary/Director
William Kanable	Secretary Pro-Tempore/Director
Joseph Blowers	Director
John Griffiths	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Legal (B) Land

President, Larry Pelatt, called Executive Session to order for the following purposes:

- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Executive Session is held pursuant to ORS 192.660(2), which allows the Board to meet in Executive Session to discuss the aforementioned legal and land issues.

President, Larry Pelatt, noted that representatives of the news media and designated staff may attend the Executive Session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to disclose information discussed during the Executive Session. No final action or final decision may be made in Executive Session. At the end of the Executive Session, the Board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President, Larry Pelatt, called the Regular Meeting to order at 7:05 p.m.

Agenda Item #3 – Action Resulting from Executive Session

There was no action resulting from Executive Session.

Agenda Item #4 – Audience Time

There was no testimony during Audience Time.

Agenda Item #5 – Board Time

President, Larry Pelatt, commented that this agenda item will now be addressed at the beginning of each meeting in order to allow for increased public awareness of the topics discussed during Board Time.

Bob Scott referenced the Management Report within the Board of Directors information packet and asked whether the new promotional tools used this year for Party in the Park resulted in increased attendance of the event.

- ✓ Bob Wayt, Director of Communications & Development, described the promotional tools used, which included television and radio advertisements, and noted that the overall attendance, although difficult to pinpoint, was at least the same as, or slightly higher, than last year.

Bob Scott referenced the Management Report again and asked whether the grant received for creating a trails map will cover the cost of producing the map.

- ✓ Doug Menke, General Manager, replied that the grant was distributed by the Washington County Visitors Association as a result of the increase in the lodging tax, noting that additional information will be provided to the Board on the overall cost of the map.

Bill Kanable commented that it is nice to see the Fanno Creek re-meandering project progress with minimal disruptions to Greenway Park users.

John Griffiths asked whether the Park District will be represented at the upcoming National Recreation & Park Association annual conference.

- ✓ Doug confirmed this.

John stated that he would like to attend as well.

Agenda Item #6 – Consent Agenda

Bill Kanable moved the Board of Directors approve Consent Agenda items (A) Minutes of June 23, 2008 Regular Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Cedar Hills Recreation Center Advisory Committee Member, and (E) Resolution Authorizing the Use of an Energy Savings Performance Contract. Joe Blowers seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Bob Scott	Yes
Joe Blowers	Yes
Bill Kanable	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #7 – Unfinished Business

A. Future Funding Measure

Doug Menke, General Manager, noted that based on the action by the Board of Directors at the June 23, 2008 Regular Board meeting finalizing the bond measure package and directing staff to work with Park District legal counsel and The Trust for Public Land to finalize the legal requirements necessary to file for the election, a resolution is before the Board for consideration that would take the final steps in placing the bond measure on the November 4, 2008 ballot. The resolution contains all of the legal requirements as outlined by the Washington County Elections Office, including the measure's caption, question, summary and explanatory statement. All of these items were reviewed by Park District legal counsel, bond counsel, and The Trust for Public Land. Doug noted that the action requested of the Board this evening is approval of the resolution calling for an election in the Tualatin Hills Park and Recreation District on November 4, 2008 to submit a General Obligation Bonded Indebtedness Measure to District voters.

President, Larry Pelatt, opened the floor for public testimony.

Barbara Wilson, 12820 SW 20th Court, Beaverton, is before the Board of Directors this evening as a resident of the Park District for the past 47 years and a dedicated conservationist. She stated that she has experience with past Park District bond measures and is of the opinion that the Park District's opportunities for conservation have not been adequately exercised. She stated that a few weeks ago she met with Park District staff to determine whether the Park District complied with the promises of the 1994 bond measure and that Doug Menke, General Manager, confirmed that it had not. She believes that when a bond package is presented to the public to vote on, that the package presented serves as a contract should the measure pass, which did not happen with the 1994 bond measure, especially within the area of natural resources. She asked what guarantee is being offered that the \$12 million proposed for natural areas within the upcoming bond measure package would be the actual amount spent. She described that while the 1994 bond measure funds were being expended, she came before the Board of Directors and Budget Committee for confirmation that project cost overruns would not effect the funds set aside for land acquisition and she received that assurance. She asked what the Board's commitment is to accomplishing what is being promised through the 2004 bond measure.

- ✓ John Griffiths commented that the current bond measure does not contain facilities that would result in large cost overruns such as the 1994 bond measure did. No current Board members were serving on the Board during the time of the 1994 bond measure, so they are not familiar with how the cost overruns were handled. In addition, the current bond measure would have a Citizen Oversight Committee, unlike the 1994 measure. John asked Barbara to serve on the Committee, noting that she would be able to see exactly how the funds are being allocated and could provide reports back to the Board relative to whether the promises of the bond measure are being fulfilled.
- ✓ Larry replied that regarding the Board's level of commitment, the Board has attempted to put together a bond package that makes sense, is good for the Park District, and can be supported. Although the Board cannot be 100% sure that each item will cost exactly the amount listed, the Board is committed that all of the projects with dedicated funds within the bond measure will happen.
- ✓ Bill Kanable stated that his background is in sports and that he originally had no interest in parks, trails, or natural areas, but has learned that he needs to take a different, more balanced, perspective. He noted that the current bond package provides a balance of projects in order to be widely appealing. He commented that people like Barbara are needed to serve on the Citizen Oversight Committee because all projects come with some uncertainty as to how much they will cost in the end.

Barbara replied that she would be happy to serve on the Committee; however, she is concerned that such a committee could turn into a situation of "the fox guarding the hen house".

- ✓ Larry stated that he would expect her to report such concerns to the Board if that were occurring.
- ✓ Bill replied that the Board desires the oversight that a committee could bring, but that it can only come through valid participation on the Committee.
- ✓ John noted that he expects the Committee to consist of members who have interests in specific parts of the bond measure, such as trails, community centers, seniors, athletic facilities, natural areas, etc. He noted that each of those members will want to see their areas of interest fulfilled and that this should help eliminate the fear of the Committee becoming "the fox guarding the hen house".

- ✓ Larry expressed that the Park District wants a full citizen audit of the bond measure in order to provide accountability, as well as promote the trust for a future bond measure.

Joe Blowers asked whether the Committee members' terms would run with the life of the bond.

- ✓ Doug Menke, General Manager, replied that in general, the life of the bond would be a minimum of three to five years, especially when dealing with land acquisition. He believes it would be possible to develop a successful format for the Committee by borrowing material from Metro, who has had similar committees for past bond measures.

Bill expressed the need for the Board and public to understand upfront that compromises to the original bond package would be addressed in a way that everyone would understand why such a change needs to be made and that it would be good for the overall community.

- ✓ Larry stated that changes would be made publicly with participation via the Committee.

Doug Menke, General Manager, referenced Barbara's comments regarding her meeting with Hal Bergsma, Director of Planning, and himself specific to the 1994 bond measure. He stated that there were no funding categories within the 1994 bond measure that were underfunded. There were significant challenges in land acquisition, due in part to the base cost per acre being off-market significantly, which challenged the overall number of acres acquired in the end. However, no project area was underfunded.

- ✓ Larry confirmed that the appropriate amount of funds were allocated, but the Park District was unable to purchase as many acres as originally anticipated.
- ✓ Bill commented that these are the types of challenges the Park District may face again with the upcoming bond measure.

John asked whether there were cost overruns for the Athletic Center project.

- ✓ Doug replied that there were cost overruns on a number of projects and that General Funds were used to mitigate the overruns, along with leveraging Metro funds and a variety of other activities. There were several projects that did not receive amenities that were originally planned.

Wendy Kroger, 12030 SW Settler Way, Beaverton, is before the Board of Directors this evening in support of the bond measure. She currently serves as Chair of the Trails Advisory Committee and also served on the Bond Measure Task Force and she is excited that the bond measure is moving forward. As a member of the Task Force, she is excited about the overall balance and variety of projects proposed for the bond measure, although she is particularly excited about the projects for trails, natural areas and parks, as these projects would address so many users' needs. She is looking forward to a win for the community in November.

Spence Benfield, 11819 SW Lanewood, Portland, is before the Board of Directors this evening in support of the bond measure. He served as Chair of the Bond Measure Task Force and noted that the Task Force took into account a lot of information, including public testimony and survey results. He believes the bond package forwarded to the Board for consideration is representative of what the Task Force believes the public is interested in. He referenced the previous testimony regarding the 1994 bond measure and urged that the Board be the ultimate oversight committee. He noted that although there will be a Citizen Oversight Committee, the Board is also accountable and that can be dealt with through the elections process. He commented that Park District staff is capable of managing the bond projects and he encourages the Board of Directors to move forward with the bond measure.

President, Larry Pelatt, opened the floor for Board discussion regarding the resolution.

- ✓ Hearing none, Larry noted that he would entertain a motion.

Bob Scott moved the Board of Directors approve the resolution calling for an election in the Tualatin Hills Park and Recreation District on November 4, 2008 to submit a General Obligation Bonded Indebtedness Measure to District voters. Bill Kanable seconded the motion. Roll call proceeded as follows:

Joe Blowers	Yes
John Griffiths	Yes
Bill Kanable	Yes
Bob Scott	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

B. Urbanization Forum Position Paper

Hal Bergsma, Director of Planning, provided a detailed overview of the memo included within the Board of Directors information packet, noting that leaders of the cities and service districts within Washington County joined with Washington County leadership to form an Urbanization Forum in April 2008. The Forum sets the stage for a public dialogue about how communities in Washington County will handle dramatic growth in population and will focus on the best way to provide and finance urban services in unincorporated, but developing areas of the county, and the best choices for extending urban services to undeveloped areas (urban reserves) outside of the cities but on the edge of Metro's Urban Growth Boundary (UGB). Staff has drafted an Urbanization Forum Position Paper intended to contribute to this dialogue by succinctly stating the Park District's view of the present urban service situation in Washington County and suggesting steps that could be taken to resolve issues related to long-term urban service provision in Washington County. Hal noted that the action requested of the Board of Directors this evening is authorization to submit the Urbanization Forum Position Paper on behalf of the Park District to Urbanization Forum participants in advance of the next public meeting in September.

Bob Scott noted that while the concept looks good on paper and puts the Park District in the position to help with population growth in Washington County, what is staff's opinion as to the power to really drive some of the direction that the Park District wants to have.

- ✓ Doug noted that Park District legal counsel, Pam Beery, represents several of the agencies involved in the Forum and has been retained by the Steering Committee to help understand the legal issues in moving forward. It is a complex issue, but by voicing the Park District's opinion, there is an appreciation for what special districts provide and how we work with cities and that we are an ingredient in the solution of how communities are formed and developed and able to survive into the future. Doug stated that he believes that more than anything this provides a voice from the special districts specific to our concerns. The Park District's concerns are somewhat unique amongst special districts due to the way our boundaries are formed, as well as our issues with island areas. At this point, future annexations are very challenged so some of the resolution that has to come forth based on legal recommendations that Pam and her peers will make will more than likely end up at the legislature. The hope is that a package would be reviewed in Salem and that the outcome would enable all agencies to resolve their issues. What we have tried to drive home is that this is about services to residents, not a power play for property or taxes.

Joe Blowers noted that much of the Forum discussion has been dominated to some extent by a few participants centered around the issue of cities. The Position Paper does a good job of stating that perhaps the issue needs to be looked at differently.

John Griffiths asked if any other entities have issued position papers.

- ✓ Pam Beery, Park District legal counsel, replied that she is not aware of any other official position papers and stated that she believes that the timing of the Park District's paper is good. She noted that having worked with Washington County in a lot of capacities for the last 28 years, the Forum is an unprecedented effort and credit should be given to Joe Blowers for the role he played as he was the only special district voice that spoke up while the debate around cities went on. She stated that although she is a big believer in cities, this issue is about service and when there is a service district that is working and is popular and well liked, its voice needs to be heard.

Bill Kanable moved the Board of Directors approve the position paper as presented. Joe Blowers seconded the motion. Roll call proceeded as follows:

Bob Scott	Yes
John Griffiths	Yes
Joe Blowers	Yes
Bill Kanable	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

John Griffiths added that he believes this is a good move in that the District has not been anywhere near as active in governmental affairs and the greater atmosphere in the past.

C. West Park SDC Credit Project at Bethany Village

Steve Gulgren, Superintendent of Planning & Development, provided a detailed overview of the memo included within the Board of Directors information packet, noting that Central Bethany Development is proposing a System Development Charge (SDC) credit project that would provide a north-south Waterhouse Community Trail connection with a bridge and boardwalk crossing, in addition to dedicating 0.51 acres to the Park District for the trail corridor and selling most of the remaining portion of the property (Tract C) to the Park District for SDC credits. The first presentation to the Board of Directors regarding this project occurred at the June 2, 2008 Regular Board meeting. Steve noted that the action requested of the Board this evening is approval of the SDC credit project and for the General Manager or his designee, to enter into a Memorandum of Understanding that includes the SDC credits and trail improvement cost estimates as described, and authorization for staff to prepare a letter to Washington County outlining the approved SDC credit package parameters and submit the letter to Washington County for their records and implementation. Steve introduced Jeff Oberst, Project Manager of Central Bethany Development, who is in attendance this evening.

Steve provided a brief overview of the Arbor Homes trail connection near the SDC credit project under discussion this evening, noting that the Park District has stepped aside as the issue is between Washington County and Arbor Homes.

- ✓ Joe Blowers stated that the trail currently ends at a chain link fence, noting that he does not believe that this would satisfy Washington County's conditions of approval.

Steve replied that he does not believe the surface of the trail would satisfy the conditions either.

Joe referenced the site map included within the Board of Directors information packet, noting that the proposed trail design includes two right angles at steep grades. He questions whether this is a safety issue, especially for those on bicycles.

- ✓ Steve replied that softening the angles will be addressed through the design of the project and that the map is only attempting to show the general connection to the existing trail.

Joe noted that there is a de facto trail going west into West Union Estates Park and asked if there are any plans to make a connection to that.

- ✓ Doug replied that it is a project included within the upcoming bond measure package.

President, Larry Pelatt, stated that although he understands it is not a Park District issue, he would like to see more of an effort to resolve the Arbor Homes trail issue.

President, Larry Pelatt, opened the floor for public testimony.

Fred Meyer, 4861 NW 162nd Terrace, Portland, is before the Board of Directors this evening representing Arbor Parc residents. He has spoken to a number of residents adjacent to the SDC credit project area and all have been in favor of it; however, there is a concern regarding the configuration of the eventual east-west trail, although he understands that it is technically an issue between Washington County and Arbor Homes. He described how the current homeowners of Arbor Park are not represented well by the Arbor Parc Homeowners Association as it is still in the hands of the developer, but that the homeowners would like to be involved in the planning process of determining the placement of the east-west trail.

- ✓ Larry replied that the issue of the east-west trail is between Washington County and Arbor Homes.
- ✓ Bill Kanable noted that Arbor Homes installed a path without a lot of consideration that just dead ends into the park.

Fred replied that he believes Arbor Homes felt that they were meeting the requirements of Washington County.

Larry stated that to the extent that the Park District gets involved in the placement of the east-west trail, they would welcome the homeowners' participation. Larry asked Steve if the Park District is going to be involved.

- ✓ Steve replied that the original plan approved by Washington County was for the east-west trail to connect with Waterhouse Trail at the central access point. He described the original route of the trail via a PowerPoint of the site map included within the Board of Directors information packet. The Park District had been involved in the discussion between Washington County and Arbor Homes in order to help facilitate a solution because the Park District is interested in the overall connectivity of the trail. However, Washington County has wanted the Park District to play a larger role in the process than its responsibility is in the situation.

Bill asked whether Washington County and Arbor Homes would seek the Park District's assistance in designing the trail.

- ✓ Steve replied that the Park District has had preliminary discussions regarding the design presented.

Bill asked if the Park District is going to have input as to how the design is going to work.

- ✓ Steve confirmed this.

- ✓ Hal replied that the trail is a condition of approval that was placed on Arbor Homes by Washington County and one requirement was that the trail connect to the Waterhouse Trail. Once the Park District takes possession of the Central Bethany Development property, Arbor Homes will have to be cognizant that it is Park District property.

Bill reiterated that if the Park District takes possession of the property, Arbor Homes would need to come to the Park District for the final design and approval.

- ✓ Doug Menke, General Manager, confirmed this, noting that there are timing issues to consider as well.

Bill stated that until the Park District acquires the property, it has no control over the issue. However, once the property is acquired, the Park District would have some control over the issue, which is what Fred is interested in.

- ✓ Fred noted that even if the Park District does not own the property, it would still have influence over the trail placement, including where the entry of the trail would be into the development, and he is asking that the homeowners be involved in that process even if the District does not own the property.

Joe Blowers noted that it is almost a given that the Park District would have neighborhood involvement, particularly if common areas are effected.

- ✓ Fred noted that in most cases there would be representation through the homeowners association, but part of the concern is that the association is not in place right now.

Joe asked for confirmation that there is a group of residents interested in this issue.

- ✓ Fred confirmed this, noting that they would appoint a lead contact resident to be involved with all parties.

Larry commented that it appears that the group is basically a less formal version of a homeowners association and that the Park District is not averse to working with them.

- ✓ Fred noted that the residents want to help in such a capacity until the turnover of the homeowners association, which may occur at the end of the year, or early next year.

Bill expressed disappointment in Arbor Home's decision to alter the original trail design.

- ✓ Joe commented that he does not believe trails are the developer's highest priority. He encouraged Fred to keep all of the homeowners informed of the situation.

Fred described that Arbor Parc is in multiple states of development and that they are talking to everyone they can.

Joe Blowers moved the Board of Directors approve the SDC credit project and for the General Manager, or his designee, to enter into a Memorandum of Understanding that includes the SDC credits and trail improvement cost estimates as described, and authorization for staff to prepare a letter to Washington County outlining the approved SDC credit package parameters, and submit the letter to Washington County for their records and implementation. Bob Scott seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Bill Kanable	Yes
Bob Scott	Yes
Joe Blowers	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

D. General Manager's Report

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- November 2008 Bond Measure Information Program
 - Bob Wayt, Director of Communications & Development, provided a brief status report on the bond measure information program, noting that Mark Weiner of Winning Mark LLC has been hired as the consultant and that community presentations are in the process of being scheduled.
- Beaverton Urban Renewal Charter Amendment Task Force
 - Hal Bergsma, Director of Planning, provided a detailed overview of the task force formed to consider how the City Charter might be amended to reduce or remove restrictions on the use of urban renewal by the City of Beaverton.
- Legislative Update
- Board Member, Joe Blowers
- September Board of Directors meeting
 - *It was the consensus of the Board of Directors to schedule the September Board meeting for September 15, 2008.*

Doug offered to answer any questions the Board of Directors may have regarding the General Manager's Report.

Joe Blowers asked how non-site-specific projects could be highlighted within the bond measure informational materials.

- ✓ Doug replied that staff will work with the consultant on this issue, noting that some projects, such as land acquisition, cannot be site-specific.

Joe commented that some projects, such as land acquisition for a community park in the northeast quadrant, are large projects, but are not very obvious in the current informational materials.

Larry Pelatt commented on the complications that can arise when using an Urban Renewal District that he learned of through his experience with the North Bethany planning process, as well as various other past experiences throughout the Metropolitan area.

John Griffiths described a recent meeting between himself, Doug, Charles Jordan, Chair of the Conservation Fund, and Bob Schulz with Portland Parks and Recreation, regarding the lack of funding for outdoor school programs. He noted that the Conservation Fund is dedicating \$7 million toward this issue and discussion arose regarding the Park District partnering on a project in this area. He stated that he is going to draft a concept paper for review, expressing that it is important to give the newest generation exposure to nature to develop them into good stewards.

Agenda Item #8 – New Business

A. Elections Guidelines for Elected Officials & Public Employees

Doug Menke, General Manager, introduced Park District Legal Counsel, Pam Beery, to provide an overview of elections guidelines for elected officials and public employees. Pam provided a brief review of the memo included within the Board of Directors information packet titled *Elections, Public Employees and Elected Officials*, noting that Doug has asked legal counsel to review all bond materials in order to ensure that there are no such conflicts that would tarnish the bond measure.

Doug commented that legal counsel has been offering their review of bond measure materials in a timely manner and that it has been a great partnership as some of their comments have produced a better product in the end. He noted that it will be critical to continue legal counsel's involvement in the work produced by the bond measure information consultant.

Doug noted that the information provided within the Board of Directors information packet has also been provided to all Park District employees. In addition, a leadership staff meeting has been scheduled for August 14 to review the topic again to ensure that staff is aware of the rules.

Pam noted that the next step in the bond measure process will be to file the measure with the County early in order to allow for plenty of time to address any concerns.

- ✓ Bob Scott asked who would voice such concerns.

Pam replied members of the public.

- ✓ Bob asked for confirmation that the public will be offered the opportunity to review the ballot language.

Pam confirmed this, noting that elections officers could also bring up concerns as well.

- ✓ Doug noted that the bond measure caption, question, summary and explanatory statement would be filed with the Washington County Elections Office tomorrow morning. They have the obligation to advertise the material in order to provide the public the opportunity for review, for which there is a seven-day appeal period.

Pam commented that the public can challenge the ballot title and that such challenges are reviewed and at times have gone all the way up to the Supreme Court.

Joe Blowers asked, if he were to be on a speakers bureau for the "Vote Yes" Committee, could he represent himself as a Board member when speaking?

- ✓ Pam confirmed this, noting that he is an independent, elected official. However, he cannot ask Park District staff to prepare materials for that meeting.

President, Larry Pelatt, asked whether the Board could hand out the informational materials prepared by Park District staff.

- ✓ Pam confirmed this, noting that the material prepared by the Park District would be purely informational.

Bill Kanable asked Pam if she sees any potential issues with the ballot language.

- ✓ Pam replied that she is very comfortable with the ballot language approved this evening or it would not have been distributed in the Board packet. She reiterated that many individuals participated in the drafting and review of the material.

Bill asked whether the ten-word caption statement is appropriately balanced when compared to the actual funding proposed for the various areas of the bond measure, especially pertaining to conservation items.

- ✓ Pam replied that the limit of ten words requires creativity, noting that legal counsel and staff worked hard to achieve balance and attempt to represent all of the different projects fairly, without emphasizing any one over another.
- ✓ Doug replied that well over 50% of the entire package is dedicated to parks, trails and conservation. In addition, respecting that the predominance of Park District trails would end up next to riparian corridors and require mitigation, the areas next to those trails would also be improved.

John Griffiths described a story about someone he knew who did not maintain the separation between public assets and candidacy and the consequences involved in such a mistake. He stated that there are people watching such issues and encouraged the Board to follow the rules.

- ✓ Bill stressed that the Board should not use their Park District email for such efforts.

Larry referenced the informational presentations to various community groups that are in the process of being scheduled and asked that the Board members communicate back and forth as to which meetings they could attend.

- ✓ Bill asked whether there is a conflict if Park District staff facilitates those meetings.

Pam replied that staff can do minor clerical work, and scheduling meetings for informational presentations is part of that. The key is that the Board member and staff roles are different at the meetings. Staff will be there to present informational material, while the Board members can take an advocacy role.

- ✓ Doug commented that having a Board member at the informational meetings is a way to compliment the presentation. He noted that it is a respectful balance in that a lot of the groups want to hear from an elected official.

Agenda Item #9 – Adjourn

There being no further business, the meeting was adjourned at 8:45 p.m.

Larry Pelatt, President

Bob Scott, Secretary

Recording Secretary,
Jessica Collins

Tualatin Hills
Park & Rec.

Accounts Payable
Over \$1000.00

[7B]
July 31, 2008
Summary

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
9503	7/8/2008	Community Newspapers Inc. Advertising	1,274.80 <hr/> 1,274.80
229665	7/15/2008	Cascadian Nurseries, Inc. Capital Outlay - ADA Projects	1,132.60 <hr/> 1,132.60
229392	7/7/2008	Grainger	4,305.00
229450	7/7/2008	Platt Electric Supply, Inc.	4,004.28
229458	7/7/2008	Reitmeier Mechanical	8,692.35
229664	7/15/2008	Canyon Glass, Inc.	8,246.50
229714	7/15/2008	Northwest Control Co.	2,895.00
229990	7/25/2008	Hughes Electrical Contractors	2,700.00
230016	7/25/2008	Peterson Structural Engineers, Capital Outlay - Building Replacements	8,765.00 <hr/> 39,608.13
229285	7/1/2008	FastSigns of Beaverton	1,529.04
229372	7/7/2008	Delta AV	2,806.85
229683	7/15/2008	Exercise Equipment NW, Inc.	5,845.00
229709	7/15/2008	Lithtex, Inc.	3,208.00
229752	7/15/2008	Todd Hess Building Co.	4,525.00
229762	7/15/2008	Western Wood Structures Inc.	9,475.00
229889	7/22/2008	Exercise Equipment NW, Inc.	7,984.00
230014	7/25/2008	Parr Lumber Co Capital Outlay - Challenge Grants	2,573.65 <hr/> 37,946.54
9969	7/25/2008	Delta AV Capital Outlay - Challenge Grants Competitive Fund	4,863.96 <hr/> 4,863.96
229361	7/7/2008	Coast Pavement Services, Inc.	22,795.00
229393	7/7/2008	Hal's Construction, Inc.	103,836.00
229399	7/7/2008	Hoss Paving, Inc	56,271.11
229649	7/15/2008	99 West Trailers	6,870.00
229707	7/15/2008	Kompan, Inc.	2,838.60
229710	7/15/2008	Mather & Sons Pump Service Inc Capital Outlay - Park & Trail Replacements	16,581.00 <hr/> 209,191.71
229309	7/1/2008	Washington County	4,023.00
229371	7/7/2008	DaNeal Construction, Inc.	14,451.40
229698	7/15/2008	Grindline Skateparks, Inc.	105,334.00
229937	7/24/2008	Washington County Capital Outlay-SDC-Park Improvements/Development	1,112.50 <hr/> 124,920.90
229322	7/3/2008	Brian Powers Conferences	2,142.59 <hr/> 2,142.59
229329	7/7/2008	PGE	19,308.78
229634	7/15/2008	PGE	1,440.21
229940	7/25/2008	PGE Electricity	30,387.67 <hr/> 51,136.66

229271	7/1/2008 Blue Cross/Blue Shield	155,733.45
229272	7/1/2008 MetLife	19,522.98
229273	7/1/2008 Standard Insurance Co.	2,077.43
229274	7/1/2008 UNUM Life Insurance-LTC	1,377.00
229275	7/1/2008 Unum Life Insurance-LTD	8,800.51
229644	7/15/2008 Standard Insurance Company	114,193.75
230068	7/31/2008 Blue Cross/Blue Shield	152,095.65
230072	7/31/2008 MetLife	19,467.72
230075	7/31/2008 Standard Insurance Co.	1,981.18
230076	7/31/2008 Standard Insurance Company	25,878.97
230080	7/31/2008 UNUM Life Insurance-LTC	1,295.26
230081	7/31/2008 Unum Life Insurance-LTD	8,893.46
	Employee Benefit	511,348.46
229638	7/15/2008 Aetna / ING Life Insurance	5,614.16
229641	7/15/2008 Manley Services	5,847.83
229645	7/15/2008 Standard Insurance Company	23,366.53
229646	7/15/2008 Standard Insurance Company	2,595.66
230067	7/31/2008 Aetna / ING Life Insurance	5,429.16
230071	7/31/2008 Manley Services	6,989.83
230077	7/31/2008 Standard Insurance Company	2,595.66
230079	7/31/2008 THPRD - Employee Assn.	6,225.57
	Employee Deductions	58,664.40
230022	7/25/2008 RCO Steam Cleaning Inc.	3,600.00
	Fleet Capital Replacement	3,600.00
229421	7/7/2008 Marc Nelson Oil Products Inc.	1,551.78
229484	7/7/2008 Tualatin Valley Water District	23,000.00
229999	7/25/2008 Marc Nelson Oil Products Inc.	1,482.00
230040	7/25/2008 Tualatin Valley Water District	22,317.56
	Gas & Oil (Vehicles)	48,396.88
229328	7/7/2008 NW Natural	18,625.88
229939	7/25/2008 NW Natural	21,325.08
	Heat	39,950.96
229507	7/8/2008 Horizon Business Services, Inc	2,895.00
	Informational Services - Capital	2,895.00
229319	7/3/2008 NSAOUA	2,636.00
229452	7/7/2008 Portland Wiz Kids	4,680.00
229619	7/10/2008 Rhythm Of My Heart	6,105.00
229852	7/17/2008 Mad Science of Portland	1,938.00
229901	7/22/2008 NSAOUA	3,846.00
229903	7/22/2008 Oregon Fencing Alliance	1,600.00
	Instructional Services	20,805.00
229278	7/1/2008 Juan Cabrejos	2,676.00
	Jenkins Estate Rentals	2,676.00
230030	7/25/2008 SDAO	118,889.29
	Liability Accounts	118,889.29

229345	7/7/2008 Beaverton Auto Parts	1,296.05
229367	7/7/2008 Cottman Transmission	2,955.59
229459	7/7/2008 Reliant Elevator Company	2,269.83
229466	7/7/2008 Schulz-Clearwater Sanitation	5,457.00
742	7/15/2008 Schulz-Clearwater Sanitation	2,483.50
229859	7/17/2008 Otis Elevator Company	3,321.53
229959	7/25/2008 Best Buy In Town Inc.	1,163.94
229960	7/25/2008 Boiler & Combustion Service	1,387.25
230023	7/25/2008 Reitmeier Mechanical	4,058.34
230085	7/31/2008 Blastzone, Inc.	5,965.00
	Maintenance Services	30,358.03
229334	7/7/2008 Airgas Nor Pac, Inc.	1,991.09
229362	7/7/2008 Coastwide Laboratories	4,595.59
229406	7/7/2008 J.F. Shelton Company	1,841.75
229409	7/7/2008 Kelly-Moore Paint Co. Inc.	1,808.46
229652	7/15/2008 Airgas Nor Pac, Inc.	2,400.08
229668	7/15/2008 Coastwide Laboratories	2,352.21
229687	7/15/2008 Fazio Bros.	9,050.76
229701	7/15/2008 Home Depot Credit Services	6,260.85
229755	7/15/2008 United Pipe & Supply Co., Inc	1,339.23
229763	7/15/2008 Wilbur-Ellis Company	3,455.40
230106	7/31/2008 Wilbur-Ellis Company	9,398.25
	Maintenance Supplies	44,493.67
229501	7/8/2008 Better Body & Paint	1,208.26
229518	7/8/2008 Western Wood Structures Inc.	1,500.00
229918	7/24/2008 ASCAP	1,917.33
	Misc. Other Services	4,625.59
229435	7/7/2008 OfficeMax - A Boise Company	3,445.49
229719	7/15/2008 OfficeMax - A Boise Company	2,989.21
229740	7/15/2008 Ricoh Americas Corporation	1,036.29
	Office Supplies	7,470.99
229306	7/1/2008 United States Postal Service	2,000.00
229756	7/15/2008 United States Postal Service	2,000.00
229869	7/17/2008 United States Postal Service	2,400.00
229880	7/22/2008 Bravo! Publications, Inc.	1,295.00
230031	7/25/2008 Signature Graphics	22,100.00
230105	7/31/2008 United States Postal Service	1,200.00
	Postage	30,995.00
229708	7/15/2008 Lazerquick	3,975.74
	Printing & Publication	3,975.74
229353	7/7/2008 BOORA Inc.	10,901.00
229405	7/7/2008 Inter-Fluve, Inc.	1,634.00
229478	7/7/2008 Tarlow Naito & Summers, LLP	2,676.00
229661	7/15/2008 Beery, Elsnor & Hammond, LLP	4,801.20
229718	7/15/2008 Obsidian Technologies	10,000.00
229721	7/15/2008 OPSIS Architecture, LLP	2,087.00
229732	7/15/2008 Peterson Structural Engineers.	12,196.00
915	7/22/2008 The Trust for Public Land	16,500.00
229970	7/25/2008 Designwest	1,970.00
	Professional Services	62,765.20

229374	7/7/2008 Discount School Supply	1,278.91
229380	7/7/2008 Exercise Equipment NW, Inc.	1,221.28
229386	7/7/2008 Food Services of America	4,000.05
229387	7/7/2008 Fred Meyer Stores-Customer Chg	1,022.04
229416	7/7/2008 Lincoln Equipment, Inc.	1,015.09
229418	7/7/2008 Lone Mountain Sportswear	2,770.60
229429	7/7/2008 New System Laundry LLC	1,407.48
229436	7/7/2008 Oregon Screen Impressions, Inc	1,159.75
229437	7/7/2008 Oriental Trading Co., Inc	1,122.55
229607	7/10/2008 Flying M Ranch	1,500.00
229608	7/10/2008 Food Services of America	1,517.12
229623	7/10/2008 Debbie D. Schoen	1,298.86
229675	7/15/2008 Discount School Supply	1,950.15
229702	7/15/2008 HSBC Business Solutions	3,698.62
229716	7/15/2008 NSAOUA	2,850.00
229857	7/17/2008 Northwest Equine Outfitters	2,025.00
229929	7/24/2008 Metro Mountain Climbing, LLC	1,498.00
229961	7/25/2008 BSD Transportation	2,035.40
229974	7/25/2008 Enchanted Forest, Inc.	1,107.75
229995	7/25/2008 Lazerquick	1,144.00
229997	7/25/2008 Lone Mountain Sportswear	4,176.81
230008	7/25/2008 NW Sleeve wear, Inc.	4,399.87
230010	7/25/2008 Oriental Trading Co., Inc	1,209.37
230024	7/25/2008 Ricoh Americas Corporation	1,459.67
230035	7/25/2008 Synergo	1,100.00
230054	7/29/2008 Michael Allen Harrison	1,200.00
	Program Supplies	49,245.27
229349	7/7/2008 Best Buy In Town Inc.	1,067.47
229492	7/7/2008 Waste Management of Oregon	1,698.24
229760	7/15/2008 Waste Management of Oregon	5,402.21
230048	7/25/2008 Woodco	1,768.00
	Refuse Services	9,935.92
229620	7/10/2008 Ricoh Americas Corporation	2,084.36
229858	7/17/2008 OR Dept of Administrative Srvc	2,562.89
	Rental Equipment	4,647.25
229981	7/25/2008 Fred Shearer & Sons	8,224.00
	Rental Facility	8,224.00
229986	7/25/2008 Harris Work Systems Inc.	1,258.00
	Small Furniture & Equipment	1,258.00
229284	7/1/2008 ePrint	4,454.57
229288	7/1/2008 Kronos Incorporated	22,649.28
229301	7/1/2008 Springbrook Software, Inc.	17,167.30
229375	7/7/2008 Edwards Enterprises	2,294.88
229446	7/7/2008 Eddy Yovanny Perez	1,200.00
229456	7/7/2008 PTL Tree Service, Inc	1,650.00
229467	7/7/2008 Sea Reach Ltd.	2,478.75
229470	7/7/2008 Sonitrol Pacific	8,700.00
229477	7/7/2008 The Sugar Beets	1,500.00
229680	7/15/2008 ePrint	2,453.41
229682	7/15/2008 ESRI, Inc.	12,500.00

229715	7/15/2008 Northwest Regional Education	11,000.00
229727	7/15/2008 Oregonian Publishing Company	1,185.00
229911	7/22/2008 Stew Dodge	1,500.00
229925	7/24/2008 Keith Greeninger	1,500.00
229932	7/24/2008 Party Outfitters, Inc.	4,145.98
229953	7/25/2008 Ash Creek Forest Mgt.	3,500.00
229975	7/25/2008 Endeavor Tree Service	3,859.00
230032	7/25/2008 SimplexGrinnell LP	22,909.50
230034	7/25/2008 Striking Graphics	1,302.25
230052	7/29/2008 Edwards Enterprises	2,294.88
230066	7/30/2008 Freak Mountain Ramblers LLC	1,000.00
	Technical Services	131,301.80
229279	7/1/2008 Cadence Management Corporation	12,691.01
	Technical Training	12,691.01
229632	7/15/2008 AT&T Mobility	1,782.71
229633	7/15/2008 Nextel Communications	2,075.97
229637	7/15/2008 Verizon Northwest, Inc.	7,592.75
	Telecommunications	11,451.43
229326	7/7/2008 City of Beaverton	6,669.79
229330	7/7/2008 Tualatin Valley Water District	9,281.43
229636	7/15/2008 Tualatin Valley Water District	3,988.43
229942	7/25/2008 Tualatin Valley Water District	3,262.14
229957	7/25/2008 Beaverton Sch. District #48	36,789.77
	Water & Sewer	59,991.56
	Total	\$ 1,752,874.34

Tualatin Hills Park & Recreation District

General Fund Financial Summary July, 2008



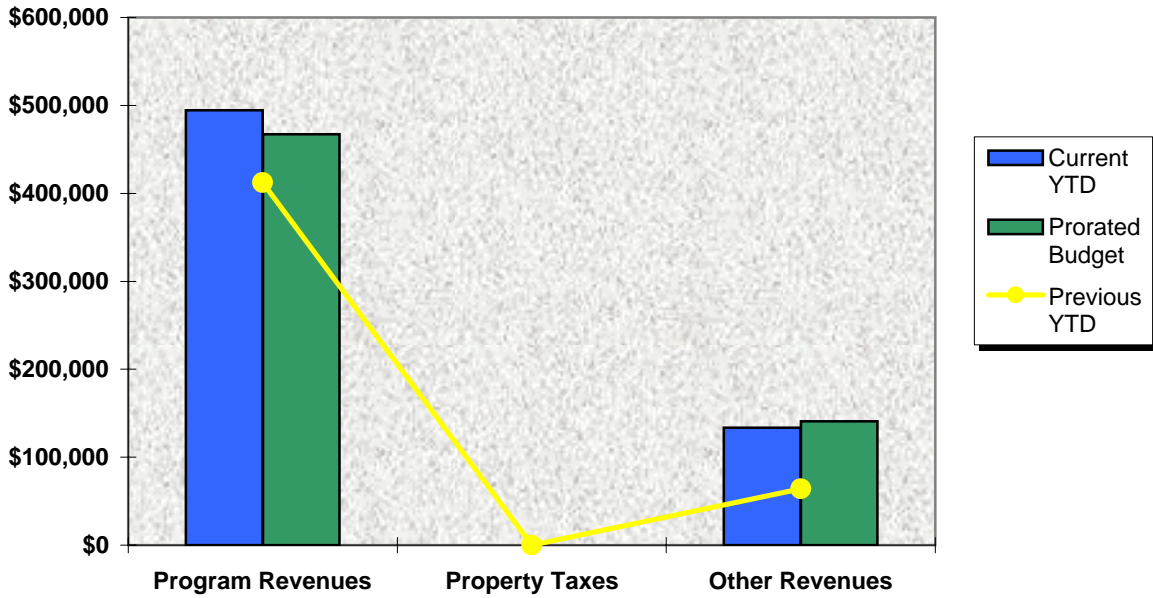
	<i>Current Month</i>	<i>Year to Date</i>	<i>Prorated Budget</i>	<i>% YTD to Prorated Budget</i>	<i>Full Fiscal Year Budget</i>
Program Resources:					
Aquatic Centers	\$ 142,267	\$ 142,267	\$ 143,987	98.8%	\$ 2,322,363
Tennis Center	14,625	14,625	12,147	120.4%	867,642
Recreation Centers & Programs	292,445	292,445	280,839	104.1%	4,129,991
Sports Programs & Field Rentals	28,184	28,184	22,273	126.5%	795,464
Nature Park	17,076	17,076	7,929	215.4%	220,255
Total Program Resources	494,597	494,597	467,175	105.9%	8,335,715
Other Resources:					
Property Taxes	-	-	-	0.0%	21,710,806
Interest Income	24,854	24,854	27,900	89.1%	300,000
Facility Rentals/Sponsorships	21,127	21,127	12,809	164.9%	304,985
Grants	84,935	84,935	84,935	100.0%	681,209
Miscellaneous Income	2,667	2,667	15,275	17.5%	235,000
Total Other Resources	133,583	133,583	140,919	94.8%	23,232,000
Total Resources	\$ 628,180	\$ 628,180	\$ 608,094	103.3%	\$31,567,715
Program Related Expenditures:					
Parks & Recreation Administration	28,328	28,328	32,882	86.2%	405,945
Aquatic Centers	352,711	352,711	345,521	102.1%	3,322,321
Tennis Center	75,997	75,997	69,551	109.3%	891,681
Recreation Centers	422,529	422,529	538,877	78.4%	4,811,402
Programs & Special Activities	287,604	287,604	196,403	146.4%	1,722,837
Athletic Center & Sports Programs	133,174	133,174	121,928	109.2%	1,625,706
Natural Resources/Nature Park	93,093	93,093	107,331	86.7%	1,179,464
Total Program Related Expenditures	1,393,436	1,393,436	1,412,494	98.7%	13,959,356
General Government Expenditures:					
Board of Directors	11,903	11,903	76,876	15.5%	1,708,354
Administration	133,671	133,671	136,447	98.0%	1,499,421
Business & Facilities	1,400,643	1,400,643	1,254,834	111.6%	14,591,095
Planning	62,644	62,644	62,961	99.5%	874,462
Capital Outlay	121,493	121,493	77,645	156.5%	2,773,027
Total Other Expenditures:	1,730,354	1,730,354	1,608,763	107.6%	21,446,359
Total Expenditures	\$ 3,123,790	\$ 3,123,790	\$ 3,021,257	103.4%	\$35,405,715
Revenues over (under) Expenditures	\$(2,495,610)	\$(2,495,610)	\$(2,413,163)	103.4%	\$(3,838,000)
Beginning Cash on Hand	4,354,800	4,354,800	3,838,000	113.5%	3,838,000
Ending Cash on Hand	\$ 1,859,190	\$ 1,859,190	\$ 1,424,837	130.5%	\$ -

Tualatin Hills Park and Recreation District

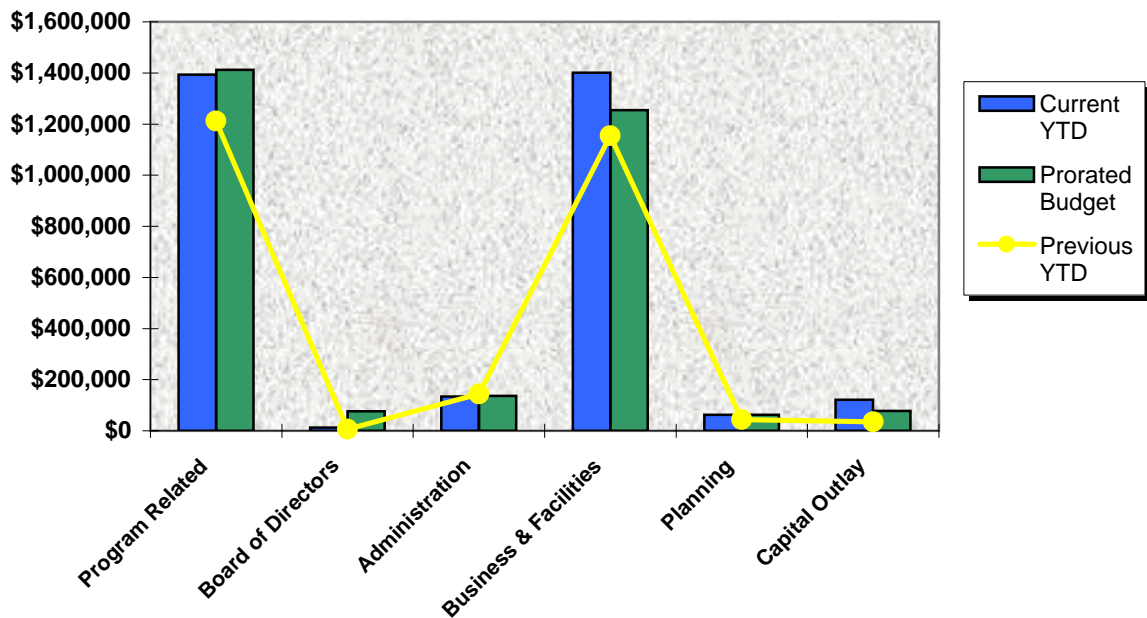
General Fund Financial Summary

July, 2008

General Fund Resources



General Fund Expenditures



TUALATIN HILLS PARK & RECREATION DISTRICT



Serving Beaverton and the west side since 1955.

[7D]

MEMO

DATE: August 20, 2008
TO: Doug Menke, General Manager
FROM: Jim McElhinny, Director of Park & Recreational Services

RE: Jenkins Estate Advisory Committee Member

Summary

Staff requests Board of Directors approval of one Committee member appointment to the Jenkins Estate Advisory Committee.

Background

At their August 19, 2008 meeting, the Jenkins Estate Advisory Committee recommended Board of Directors approval to appoint James Metheney to the Committee. James's application was the only one that was received.

Please note that the Advisory Committee member's application is attached along with the Jenkins Estate Advisory Committee's current roster.

Action Requested

Board of Directors approval to appoint the requested individual to the Jenkins Estate Advisory Committee.



Tualatin Hills Park & Recreation District JENKINS ESTATE, FANNO FARMHOUSE & CAMP RIVENDALE ADVISORY COMMITTEE ROSTER

Last Updated: September 9, 2008

<i>Committee Member</i>	<i>Spouse</i>	<i>Member Since</i>	<i>Address</i>	<i>Phone</i>	<i>Fax</i>	<i>Email</i>	<i>Term Expires</i>
Macie Brightman Member		March 2008					Dec 31, 2009
Thomas Engel Member	Sarah	February 2007					Dec 31, 2008
Kate Nilan Secretary		April 2003					Dec 31, 2008
Bill O'Brien Member	Linda	March 2005					Dec 31, 2008
James "Jim" O'Connor Vice Chairman	Sharon	January 1998					Dec 31, 2009
Jan Regnier Chairman	Greg	February 2002					Dec 31, 2009
Willie Willworth Member		July 2007					Dec 31, 2008
<i>Ex-Officio Members</i>	<i>Representing</i>		<i>Address</i>	<i>Phone</i>	<i>Fax</i>	<i>Email</i>	<i>Term Expires</i>
Lynda Myers Center Supervisor	Staff THPRD		8005 SW Grabhorn Road Aloha, OR 97007	(W) 503.629.6355	503.629.6356	lmyers@thprd.com	N/A
Lisa Novak Supt Prog & Spec Act.	Staff THPRD		15707 SW Walker Road Beaverton, OR 97006	(W) 503.645.6433 (W) 503.629.6300	503.629.6301	lnovak@thprd.com	N/A
Allan Wells Park Maint Coordinator	Staff THPRD		15707 SW Walker Road Beaverton, OR 97006	(W) 503.645.3539 (W) 503.629.6360	503.629.6307	awells@thprd.com	N/A
Brenda Peterson Office S	Staff THPRD		8005 SW Grabhorn Road Aloha, OR 97007	(W) 503.629.6355	503.629.6356	bpeterson@thprd.com	N/A



TUALATIN HILLS PARK & RECREATION DISTRICT

Jenkins Estate & Fanno Farmhouse & Camp Rivendale

ADVISORY COMMITTEE APPLICATION

Name: James W. Metheney	Date: June 27, 2008

Applying for the **Jenkins Estate Advisory Committee** (*you must reside within the Park District boundaries*)

1. Please explain your interest in serving on the Advisory Committee:

2. How long have you lived in the community? 57 years

3. Have you served on other volunteer committees? YES [] NO [X] If yes, please explain where, when, and what your responsibilities were:

4. Have you or your family participated in any Center or other Recreation District activities?
 - What: swim at pools
 - When: play at various parks
 - Where: volunteer for Special Olympics

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee:
 - I walk my dog every morning in the Jenkins Estate woods trails.
 - I play with my 3 grandchildren at Camp Rivendale and Estate at least once a week.
 - Since I live so close, I have a good sense of the property.

Please return completed applications to Lynda Myers, Center Supervisor at the Jenkins Estate.
 8005 SW Grabhorn Road, Aloha, OR 97007-8781 no later than December 2, 2005.



TUALATIN HILLS PARK & RECREATION DISTRICT

[7E]

Serving Beaverton and the west side since 1955.

MEMO

DATE: September 4, 2008
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: Cooperative Agreement for Partners for a Sustainable Washington County Community

Background

In 2007, the Washington County Vision Action Network (VAN) commissioned a Sustainability Organization Feasibility Study as a follow up to the outcomes of the Sustainability Conference they sponsored with other community organizations. The purpose of the study was to research relevant data and background materials on existing sustainability organizations; identify important issues and opportunities surrounding sustainability; assess the need for (and interest in) creating a structure to coordinate sustainability efforts within Washington County, as well as provide guidance on alternatives to local decision-structure, funding and metrics of a sustainability entity.

The study showed strong support for an independent sustainability organization to provide coordination and meta-services for Washington County cities, agencies, and businesses. This organization is titled, Partners for a Sustainable Washington County Community (PSWCC).

A number of cities and special districts have signed on as funding partners, including the following: Washington County, City of Beaverton, City of Banks, City of Cornelius, City of Hillsboro, City of Tualatin, Clean Water Services, Tualatin Valley Water District, Portland Community College – Rock Creek, and Tualatin Valley Fire & Rescue. The cost of the program will be divided among the partner agencies listed above and the Park District's share is estimated to be \$14,400 annually (this amount will be prorated for the first fiscal year).

Attached please find the Cooperative Agreement for Partners for a Sustainable Washington County Community for Board of Directors consideration. The agreement has been reviewed and approved by Park District legal counsel.

Action Requested

Board of Directors approval of the Cooperative Agreement for Partners for a Sustainable Washington County Community.

COOPERATIVE AGREEMENT FOR PARTNERS FOR A SUSTAINABLE WASHINGTON COUNTY COMMUNITY

This Cooperative Agreement (Agreement) establishes a relationship among the signatories of this Agreement to support their sustainability efforts and goals, and contains the terms and conditions for member organizations to share and leverage their sustainability resources in Washington County and beyond.

AGREEMENT

1. Partners for a Sustainable Washington County Community Established

1.1 This Agreement is entered into by the Partners that have, by executing this Agreement, manifested their intent to enter into a relationship with other public entities to support and enable sustainable practices both within their organizations and to residents of Washington County. The name of the collective group of Partners is: PARTNERS FOR A SUSTAINABLE WASHINGTON COUNTY COMMUNITY (PSWCC). A List of all Partners is attached as Exhibit A.

2. Purpose

2.1 Recognizing that it is more effective to pool resources and work cooperatively, the PSWCC will gather and disseminate information and support Partner organizations in their efforts to address sustainability, develop best management practices and share information about sustainable practices for the citizens of Washington County and beyond.

3. Authority

3.1 The parties hereby declare that they have the authority to enter into this Agreement pursuant to their Principal Act and Oregon Revised Statutes, Sections 190.003-190.030.

4. Definitions

4.1. As used in this Agreement, the following terms mean:

4.1.1. Fiscal Year: The PSWCC fiscal year shall be July 1 to June 30 of each calendar year.

4.1.2. Governing Board (GB): The GB is made up of one representative from each Partner (Partner Representative) with the responsibilities set forth in section 5 of this Agreement.

4.1.3. Lead Administrative Agency: The Partner that houses and maintains PSWCC physical assets and handles PSWCC administrative and financial functions.

- 4.1.4. Operations Team (OT): The OT is made up of one representative from each Partner (Partner Representative) with the operating responsibilities set forth in section 6 of this Agreement.
- 4.1.5. Partner: Partners are local governments that have executed this Agreement, desire to further their sustainable practices and agree to contribute financially to PSWCC. Partners shall make payments to the PSWCC as provided in the Standard Schedule attached as Exhibit B to this Agreement. Partners have representation (Partner Representatives) on the GB and the OT. Partner Representatives are eligible to serve on any committee created by the GB or OT. Each Partner Representative serving on the GB, OT or any other committee established by PSWCC shall have one vote and may vote on PSWCC matters.
- 4.1.6. Partners for a Sustainable Washington County Community (PSWCC): The collective group of Partners that will support the sustainable practices of Partner organizations in Washington County.
- 4.1.7. PSWCC Sustainability Coordinator: The PSWCC Sustainability Coordinator is a full time position responsible for coordinating the activities of Partners, disseminating information and educational materials, making presentations on sustainable practices, overseeing the PSWCC budget, recruiting new Partners and other activities deemed appropriate by the GB and OT. The PSWCC Sustainability Coordinator shall be supervised by the Lead Administrative Agency in consultation with the OT.

5. Governing Board

- 5.1. A Governing Board (GB) is established to organize and maintain the PSWCC. The GB shall be composed of one representative from each Partner (Partner Representative). The GB has the power to vote on PSWCC matters. Each Partner Representative shall have one vote.
- 5.2. The GB is responsible for:
 - 5.2.1. Reviewing and approving PSWCC strategic plans, goals and objectives and annual work plans prepared by the OT;
 - 5.2.2. Reviewing and approving the annual budget, the Standard Schedule (Exhibit B), and other fiscal documents and expenditure decisions prepared by the OT;
 - 5.2.3. Approving the addition of Partners;
 - 5.2.4. Approving the selection of the Lead Administrative Agency; and
 - 5.2.5. Approving the Service Level Understanding that governs the rights and obligations of the Lead Administrative Agency.

- 5.3. GB meetings shall comply with Oregon Public Meetings Laws.
- 5.4. A majority of the GB constitutes a quorum at any special or regular meeting. A majority of a quorum is required to take official action.
- 5.5. The GB will adopt rules governing its procedures including but not limited to the time, regularity, and place of its regular meetings, and a procedure for calling special meetings.
- 5.6. The GB will elect a Chair and Vice Chair by a simple majority vote of the Partner Representatives; however, neither the Chair nor the Vice Chair may be the chief executive officer or representative of the Lead Administrative Agency. The Term of the Chair and Vice Chair will be for two years, with elections held at the first meeting in even numbered fiscal years. The Vice-Chair will preside and act in the absence of the Chair. Any permanent vacancy in the positions of Chair or Vice-Chair shall be filled by a special election of the GB held at a regular or special meeting of the GB.
- 5.7. The Lead Administrative Agency will act as the Secretary for the GB and is responsible for providing meeting notices, taking meeting minutes and other tasks deemed appropriate by the GB.
- 5.8. The GB may make, establish and alter rules and regulations for its procedure consistent with generally recognized principles of parliamentary procedure. Except as otherwise reserved for the OT, the GB shall have the power to carry out the purposes of this Agreement, including but not limited to the power to: create bylaws; organize meetings; disseminate information; create informational brochures; create subcommittees; maintain membership lists; maintain equipment and supply inventory lists; and deal with membership issues.
- 5.9. The GB may establish committees as it deems necessary and desirable. Such committees will be advisory committees to the GB.
- 5.10. The GB may delegate any PSWCC matter to the OT or any other PSWCC committee deemed appropriate by the GB.
- 5.11. At any time, the GB may establish an Executive Committee.

6. Operations Team

- 6.1. The OT shall have one representative appointed by each Partner (Partner Representative), and each Partner Representative has one vote.
- 6.2. The OT will nominate and elect a Chair, Vice Chair, and Secretary for two year terms. The Vice Chair will preside and act in the absence of the Chair.
- 6.3. A majority of the OT members constitutes a quorum.

- 6.4. The OT will meet at least quarterly at a time and place designated by the Chair. All meetings require at least seven days written notice to all OT members. Special meetings of the OT may be called by the Chair or any two Partner Representatives upon at least seven days prior written notice to all OT members. Email notification is acceptable for quarterly and special meetings.
- 6.5. OT meetings shall comply with Oregon Public Meetings Laws.
- 6.6. The OT is responsible for:
 - 6.6.1. Consulting with the Lead Administrative Agency supervisor on operational issues such as hiring, performance appraisals, and any termination of the PSWCC Sustainability Coordinator;
 - 6.6.2. Providing technical assistance to the PSWCC Sustainability Coordinator;
 - 6.6.3. Consulting with the PSWCC Sustainability Coordinator regarding contracts for any PSWCC services subject to approval of the Lead Administrative Agency;
 - 6.6.4. Recommending strategic plans, goals, objectives and work plan to the GB;
 - 6.6.5. Recommending changes to the annual budget, the Standard Schedule (Exhibit B), and other fiscal documents to the GB;
 - 6.6.6. Creating policies and procedures for GB approval;
 - 6.6.7. Overseeing the work plan and performance standards; and
 - 6.6.8. Such other activities deemed appropriate by the GB.

7. Lead Administrative Agency

- 7.1. The Lead Administrative Agency will support the administrative, fiscal, and technical aspects related to PSWCC operations as provided in the Service Level Understanding. The Lead Administrative Agency shall be the Portland Community College (PCC) and the PSWCC will be housed at a PCC facility located in Washington County. The GB may change the Lead Administrative Agency at any time by majority vote of the GB, consistent with the terms of the Service Level Understanding. The GB shall select a new Lead Administrative Agency if the prior Lead Administrative Agency withdraws as provided in Sections 12.3 or 12.4 below. If the GB votes to change the Lead Administrative Agency, it shall do so with sufficient notice to the prior Lead Administrative Agency so that the prior Lead Administrative Agency has sufficient time to transfer PSWCC staff to the new Lead Administrative Agency consistent with any applicable collective bargaining agreement, personnel policy or state law. PSWCC operations shall vacate the prior Lead Administrative Agency's premises within thirty days of the date that transfer is complete.

- 7.2. The Lead Administrative Agency will be the employer of record of PSWCC staff, including the PSWCC Sustainability Coordinator. It will be responsible for:
 - 7.2.1. Employing and paying staff, including benefits;
 - 7.2.2. Supervising PSWCC staff with disciplinary authority;
 - 7.2.3. Interviewing, hiring, and terminating staff in consultation with the OT;
 - 7.2.4. Conducting annual reviews in consultation with the OT; and
 - 7.2.5. Such other activities deemed appropriate by the GB or OT as agreed to by the Lead Administrative Agency in the Service Level Understanding or subsequent amendments.
- 7.3. The Lead Administrative Agency will provide technical support for all PSWCC assets. The Lead Administrative Agency's responsibilities in this role will be defined by an annual Service Level Understanding between the Lead Administrative Agency and PSWCC.
- 7.4. The obligation of the Lead Administrative Agency to perform the functions set forth in this Agreement is contingent upon receipt and level of funding for the program received from the PSWCC Partners.

8. Partner Duties and Rights

- 8.1 Partners shall make payments to the PSWCC as provided in the Standard Schedule attached as Exhibit B to this Agreement, as amended from time to time. Payments shall be made within 45 days of the start of the Fiscal Year (August 15). Partners shall have representation on the GB and the OT. Partner Representatives are eligible to serve on any other committee created by PSWCC. Each Partner Representative serving on the GB, OT or any other committee established by PSWCC shall have one vote and may vote on PSWCC matters. Partner Representatives may propose items for any GB or OT meeting agenda.

9. Funding PSWCC Expenses

- 9.1. The services of the Lead Administrative Agency, the PSWCC Sustainability Coordinator and other PSWCC expenses will be funded with dues and in-kind contributions from Partners as provided on the Standard Schedule (Exhibit B).

10. Procedures Manual

- 10.1. The OT will create procedures for the PSWCC and will incorporate them into a Procedures Manual. The GB has oversight authority, final editorial control and must approve the Procedures Manual.

11. Additional Partners

- 11.1. The GB will develop methods for extending participation to additional local governments and agencies. New Partners will be accepted into the PSWCC only upon approval of a majority of the GB.

12. Duration, Withdrawal, Termination, and Ownership

- 12.1. Each Partner owns an undivided common interest in PSWCC assets and in all unexpended and unencumbered funds held by the Lead Administrative Agency for PSWCC, in the same proportion as the Partner pays current annual fees.
- 12.2. The Term of the Agreement is three (3) years from the Effective Date. The GB may commission a benefits assessment to be completed during the third year of the Agreement.
- 12.3. A Partner may withdraw from the PSWCC by giving to the GB Chair written notice at least three (3) months in advance of the subsequent fiscal year. The written notification (on official letterhead, not email) must include a transition plan developed by the withdrawing Partner to allow the orderly and coordinated ending of all applicable PSWCC related services. Upon withdrawal, the former Partner forfeits any claims to PSWCC assets.
- 12.4. A Partner may withdraw from the PSWCC without written notice as provided in section 12.3 only by unanimous vote of the GB. However, if a Partner does not obtain authorization from its governing board to fund participation in PSWCC, such Partner will notify the other Partners as soon as possible that payment will not be forthcoming and that the Partner will withdraw from PSWCC. In the event a Partner does not obtain permission from its governing body to fund participation in the PSWCC, such Partner may withdraw without penalty. Upon withdrawal, the former Partner forfeits any claims to PSWCC assets.
- 12.5. The PSWCC and this Agreement may be terminated by mutual agreement of all Partners. At the time of termination, all Partners are entitled to a share of the proceeds of sale of assets purchased by the Lead Administrative Agency using PSWCC funds including equipment and software and any unexpended and unencumbered funds held for use by PSWCC in the same proportion as their ownership interests.

13. Remedies and Attorneys' fees

- 13.1. If a Partner attempts to withdraw from the PSWCC but fails to follow the notice process required by section 12.3 or to obtain the authorization under section 12.4, the Partners recognize that each has relied upon the other's contributions for the budget in place for the applicable fiscal year. Therefore, the withdrawing Partner shall forfeit that amount paid and attributed to it for the PSWCC annual operation costs for the current fiscal year, as determined by the current PSWCC Fee Schedule to keep the remaining Partners whole.

14. Liability and Indemnification

- 14.1. Subject to the Oregon Constitution, and the limits imposed under the Oregon Tort Claims Act, each Partner agrees to hold harmless, defend, and indemnify each other Partner, including their board, representatives, officers, employees and agents against all claims, demands, actions or suits (including all attorneys' fees and costs) arising from this Agreement where the claim, suit, action, loss, damage, injury or liability is attributable to the acts or omissions of the indemnifying Partner, its governing board, representatives, officers, and employees.
- 14.2. Notwithstanding Section 14.1, when the Lead Administrative Agency is conducting PSWCC activities off Lead Administrative Agency premises ("Off Site Activities"), the Partners agree to hold harmless, defend, and indemnify the Lead Administrative Agency against all claims, demands, actions, or suits (including all attorneys' fees and costs) arising from Off Site Activities. Nothing in this section shall require the Partners to indemnify the Lead Administrative Agency from liability arising from the sole negligence of the Lead Administrative Agency, its officers, or employees.

15. Disputes

- 15.1. If a dispute arises between the parties to this Agreement, the disputing parties shall first attempt to resolve the dispute by negotiation, followed by mediation and finally by filing an action in a court of competent jurisdiction.
- 15.2. Step One: The disputing parties shall authorize a person ("Authorized Official") to negotiate on their behalf. If the dispute is resolved at this step, there shall be a written determination of such resolution, signed by the parties' Authorized Official and ratified by each governing body, if required. Step One will be completed when written notice is delivered to all disputing parties.
- 15.3. Step Two: If the dispute cannot be resolved within fifteen (15) business days at Step One, the disputing parties shall submit the matter to mediation. The disputing parties shall attempt to agree on a mediator. If they cannot agree, the disputing parties shall request a list of five (5) mediators from an entity or firm providing mediation services. The disputing parties will mutually agree on a mediator from the list provided. If the disputing parties cannot mutually agree upon a mediator, the disputing parties shall alternatively strike one name from the list until one mediator remains. The remaining mediator shall be the mediator for the dispute. Any common costs of mediation shall be borne equally by the disputing parties who shall each bear their own costs and fees. If the issue is resolved at this step, a written determination of such resolution shall be signed by each Authorized Official and ratified by their respective governing bodies, if necessary.

15.4. Step Three: If the disputing parties are unsuccessful at Steps One and Two, the dispute shall be resolved by a State of Oregon court of competent jurisdiction. Venue shall be in the Circuit Court for Washington County.

16. Notice

16.1. A Partner that becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect other Partners to this Agreement shall provide prompt and timely notice to the Partners that may be affected by the suit or claim. Each Partner reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

17. Insurance

17.1. Partners of this Agreement shall maintain an appropriate insurance policy or maintain a self-insurance program that covers activities that it may undertake by virtue of participation in the PSWCC.

18. Amendments

18.1. No provision of this Agreement may be modified, altered, or rescinded by individual Partners. This Agreement may only be changed, modified, or amended in writing by Vote of at least three-quarters of the GB.

19. Effective Date

19.1. This Agreement becomes effective when it has been authorized and executed by each of the Partners' governing bodies or representatives identified in Exhibit A.

20. Severability

20.1. The parties agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

21. Governing Law; Jurisdiction; Venue.

21.1. This Agreement shall be governed and construed in accordance with the laws of the State of Oregon without resort to any jurisdiction's conflict of laws, rules or doctrines. Venue shall lie in the Circuit Court of the State of Oregon for Washington County.

22. No Third Party Beneficiaries

22.1. The signatories to this Agreement are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is

intended to give, or shall be construed to give or provide, any benefit or right, whether directly, indirectly or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.

23. Execution in Counterparts

23.1. This Agreement may be executed in counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

APPROVED AND SIGNED by the appropriate officers who are authorized to execute this Agreement on behalf of the governing body of each Partner.

Dated this _____ day of _____, 2008

PARTNERS:

**WASHINGTON COUNTY, political
subdivision of the State of Oregon**

By: _____
Tom Brian, Chair

By: _____
Dan Olsen, County Counsel

CITY OF BEAVERTON

By: _____
Rob Drake, Mayor

APPROVED AS TO FORM:

By: _____
City Attorney

CITY OF BANKS

By: _____
_____, _____

APPROVED AS TO FORM

By: _____
_____ Attorney

CITY OF CORNELIUS

By: _____
Bill Bash, Mayor

APPROVED AS TO FORM

By: _____
City Attorney

CITY OF HILLSBORO

By: _____
Tom Hughes, Mayor

APPROVED AS TO FORM

By: _____
City Attorney

TUALATIN VALLEY WATER DISTRICT

By: _____
Richard Burke, Chair

APPROVED AS TO FORM

By: _____
Clark Balfour, Attorney

CITY OF TUALATIN

By: _____
Lou Ogden, Mayor

APPROVED AS TO FORM

By: _____
City Attorney

PORTLAND COMMUNITY COLLEGE, ROCK CREEK

By: _____
_____, _____

APPROVED AS TO FORM

By: _____
_____ Attorney

CLEAN WATER SERVICES

By: _____
Robert C. Cruz, Deputy General Manager

APPROVED AS TO FORM

By: _____
Gerald Linder, Attorney

TUALATIN HILLS PARK & RECREATION DISTRICT

By: _____
Larry Pelatt, Chair

APPROVED AS TO FORM

By: _____
_____ Attorney

TUALATIN VALLEY FIRE & RESCUE

By: _____
Bob Wyffels, President

APPROVED AS TO FORM

By: _____
Robert F. Blackmore, Attorney

EXHIBIT A
PARTNERS

1. Washington County, political subdivision of the State of Oregon
2. City of Beaverton
3. City of Banks
4. City of Cornelius
5. City of Hillsboro
6. City of Tualatin
7. Clean Water Services
8. Tualatin Valley Water District
9. Portland Community College, Rock Creek
10. Tualatin Hills Park & Recreation District
11. Tualatin Valley Fire & Rescue

EXHIBIT B
Standard Schedule for Partners

The GB will approve the annual PSWCC budget in accordance with Section 5 of this Agreement no later than December 15th of each year.

Payments shall be made within 45 days of the start of the Fiscal Year (August 15).

			Year 1	Year 2*	Year 3*
<u>REVENUES</u>					
		<i><u>percent of total</u></i>			
County Share		33%	\$ 52,800	\$ 52,800	\$ 52,800
Five Cities Share			\$ 35,200	\$ 35,200	\$ 35,200
<i>City Name</i>	<i>Population</i>				
Banks	1,435	0%	\$ 238	\$ 238	\$ 238
Cornelius	10,895	1%	\$ 1,807	\$ 1,807	\$ 1,807
Hillsboro	88,300	9%	\$ 14,646	\$ 14,646	\$ 14,646
Beaverton	85,560	9%	\$ 14,192	\$ 14,192	\$ 14,192
Tualatin	26,025	3%	\$ 4,317	\$ 4,317	\$ 4,317
	212,215	22%	\$ 35,200	\$35,200	\$35,200
Special District's Share @ 45%			\$ 72,000	\$ 72,000	\$ 72,000
<i>Participating Special Districts:</i>		5			
CWS		9%	\$ 14,400	\$ 14,400	\$ 14,400
TVWD		9%	\$ 14,400	\$ 14,400	\$ 14,400
PCC- Rock Creek		9%	\$ 14,400	\$ 14,400	\$ 14,400
THPRD		9%	\$ 14,400	\$ 14,400	\$ 14,400
TVF&R		9%	\$ 14,400	\$ 14,400	\$ 14,400
		45%	\$ 72,000	\$ 72,000	\$ 72,000
<u>TOTAL REVENUE</u>			<u>\$ 160,000</u>	<u>\$ 160,000</u>	<u>\$ 160,000</u>

EXPENSES**Personnel:**

Salaries***	\$65,000	\$68,900	\$73,034
FICA and benefits (est. 50%)	\$32,500	\$33,475	\$34,479
Direct supervision	\$7,000	\$7,210	\$7,426
	\$104,500	\$109,585	\$114,940

Materials and Services:

Computer/Printer	\$1,500	\$0	\$0
Food Expenses	\$3,000	\$3,090	\$3,183
Mileage	\$1,200	\$1,236	\$1,273
Postage	\$600	\$618	\$637
Prof. Organization Memberships	\$400	\$412	\$424
Professional Services	\$15,000	\$2,500	\$2,500
Subscriptions	\$600	\$618	\$637
Training & Travel	\$4,000	\$4,120	\$4,244
	\$26,300	\$12,594	\$12,897

Administrative Costs Provided by PCC as Partnership Contribution **

Meeting Expenses (not including food)	\$ 2,160	\$ 2,160	\$ 2,160
Office Supplies	\$ 1,200	\$ 1,200	\$ 1,200
Phone (includes long distance)	\$ 200	\$ 200	\$ 200
Printing	\$ 1,200	\$ 1,200	\$ 1,200
Space	\$ 1,200	\$ 1,200	\$ 1,200
Accounting Services	\$ 2,480	\$ 2,480	\$ 2,480
Web Hosting/Maintenance	\$ 6,000	\$ 6,000	\$ 6,000
	\$ 14,440	\$ 14,440	\$ 14,440

Contingency	\$ 14,760	\$ 23,381	\$ 17,724
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<u>TOTAL EXPENSES</u>	<u>\$ 160,000</u>	<u>\$ 160,000</u>	<u>\$ 160,000</u>
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* Cost of Living Adjustment for all expenses except for Professional Services

** Does not include supervision

*** Salary includes 3% Cost of Living Adjustment and 3% raise each year



TUALATIN HILLS PARK & RECREATION DISTRICT

[7F]

Serving Beaverton and the west side since 1955.

MEMO

DATE: September 3, 2008
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: Resolution Authorizing Transfer of Metro Local Share Funds

Summary

Staff is requesting Board of Directors approval of the resolution (attached) to designate a new project for the Metro Local Share Bond project list and to transfer dedicated funding from an existing project necessary to acquire the new project property.

Background

At the February 6, 2006 Regular Board Meeting, the Board of Directors approved a Resolution to Submit Metro 2006 Natural Areas Bond Measure Project List. The list identified five projects that the Park District would use their Local Share funding for if the measure passed in November, 2006. The measure passed and the Park District entered into an Intergovernmental Agreement (IGA) with Metro, confirming that the previously submitted list of projects was still the same. The IGA allows for new or substitute projects to occur that are different from the originally approved project list, if the new or substitute projects meet certain conditions or criteria.

Negotiations with property owners have yielded no success in the acquisition, in partnership with the City of Beaverton, of a segment of the Beaverton Creek Trail, while an opportunity has arisen to use Metro Local Share Funds to acquire a property adjacent to the site of another Local Share project in the northeast quadrant.

Proposal Request

Staff is requesting that \$500,000 be transferred from Project #1, funding for right-of-way acquisition and construction funding for a regional trail segment (Beaverton Creek Trail) in the City of Beaverton, to funding for land acquisition and site preparation (removal of existing structures) for a park expansion in the northeast quadrant. Staff has reviewed the conditions in the IGA for establishing a new project and the proposed park expansion in the northeast quadrant meets these conditions. In addition, staff has discussed this proposal with Metro staff and they have approved the transfer request.

With the proposed transfer of \$500,000 to the northeast quadrant project, there still will be \$500,000 in City of Beaverton local share funds remaining for Project #1. Assuming the Board of Directors approves the new resolution in a public meeting, staff will forward the documentation to Metro to obtain their approval and sign off on the funding transfer.

Park District attorney, Pam Beery, has reviewed the resolution and has approved its form and content.

Benefits of Proposal

The transferring of funds will allow the Park District to acquire an expansion parcel to an existing park site that could allow for increased or better park services/amenities at that park. The transfer of funds will also allow the District to reserve limited System Development Charge revenues for other projects.

Potential Downside of Proposal

The transfer of funds from Project #1 will lessen the amount of funds available to acquire right-of-way for and to construct a segment of the Beaverton Creek Trail. However, if funds available from the City of Beaverton are inadequate to complete Project #1, should the needed property become available, THPRD may be able to assist with funding from another source.

Action Requested

Board of Directors approval of the resolution authorizing:

- The establishment of a new Local Share Project for a proposed park expansion in the northeast quadrant, and
- The transfer of \$500,000 in Local Share funds from Project #1 to the new project in the northeast quadrant.

RESOLUTION NO. 2008-10

**RESOLUTION AUTHORIZING ESTABLISHMENT OF A
'NEW LOCAL SHARE PROJECT' AND TRANSFER OF
FUNDS FOR ACQUISITION**

WHEREAS, Metro received voter approval of the November 2006 Natural Areas Bond Measure and subsequently requested project listings from qualifying jurisdictions available for such funding; and

WHEREAS, the Tualatin Hills Park & Recreation District is the park provider for the City of Beaverton and portions of unincorporated eastern Washington County; and

WHEREAS, the Tualatin Hills Park & Recreation District has coordinated with the City of Beaverton and Washington County to develop a list of projects for local share funding that would be to the benefit of all three partnering agencies; and

WHEREAS, the list of projects includes only natural area related activities or acquisition of land for parks including capital improvements such as restoration and enhancement, American with Disabilities Act improvements, public use facilities, environmental education facilities, and trails.

NOW, THEREFORE, it is hereby resolved as follows:

The Tualatin Hills Park & Recreation District submits the following 'New Project' in the northeast quadrant of the district for Local Share Funding and approves the transfer of \$500,000 in funding to the 'New Project' from a previously Metro approved Local Share Project along the route of the Beaverton Creek Trail.

<i>Project Site</i>	<i>Lead Agency</i>
Funding for land acquisition and site preparation for a park property in the Park District's northeast quadrant.	THPRD

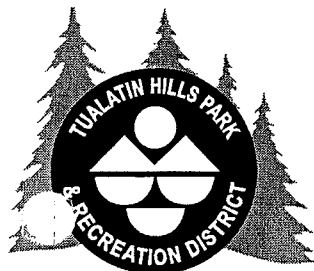
DATED and adopted by the Board of Directors this 15th day of September, 2008.

TUALATIN HILLS PARK &
RECREATION DISTRICT

By _____
Larry Pelatt, Board President

ATTESTED

Bob Scott, Board Secretary



TUALATIN HILLS PARK & RECREATION DISTRICT

[8A]

MEMO

DATE: August 7, 2008
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: Audit Committee

Summary

Staff requests Board of Directors approval of two Committee member appointments to the newly formed Audit Committee.

Background

The Audit Committee was authorized by resolution at the April 7, 2008 Board of Directors meeting, and requires the appointment of three members. The Committee is drawn from the Board of Directors (1), the District Budget Committee (1), and the general public (1) for an appointment lasting two years, with staggered terms. Initially, the general public position will be appointed for one year only. At the April 2008 meeting, Bob Scott, Board Secretary, volunteered to fulfill the Board position for the initial two-year term.

Elisabeth Zeller, Budget Committee member, has expressed interest in appointment to the Committee, and it will be necessary to formally appoint her to a two-year term as the District Budget Committee representative.

Advertising for the general public position generated five applications (attached). A review committee, consisting of Larry Pelatt, Board President, Bob Scott and Elisabeth Zeller reviewed and ranked the applicants. The committee concurred that Kathleen Leader was the first choice for appointment to a one-year term, as the general public representative of the Audit Committee.

Action Requested

Board of Directors approval to appoint Elisabeth Zeller, District Budget Committee member (two year term), and Kathleen Leader, general public representative (one year term), to serve on the District Audit Committee.



TUALATIN HILLS PARK & RECREATION DISTRICT

Serving Beaverton and the west side since 1955.

Tualatin Hills Park & Recreation District Audit Committee Application

Name: Elisabeth Zeller	Date: 6/4/2008

Please note you must reside within the Park District's boundaries to serve on the Audit Committee.

1. Please explain your interest in serving on the Audit Committee:

As a Finance professional and current member of the THPRD Budget committee, I am very aware of the importance audits have on the financial health of organizations. They help give organizations credibility and positive reputations, while also helping improve financial processes and controls.

2. How long have you lived in the community?

I have lived in-district for 8 years.

3. Have you served on other volunteer committees? Yes No If yes, please explain where, when, and what your responsibilities were:

Member of THPRD Finance committee – 2007-present

Member of THPRD Trails committee – 2006-present

Saltzman Road Project Advisory committee – 2007-2008

Past Court Appointed Special Advocate (1998-2002)

Start Making a Reader Today volunteer and advisory board committee member (1998-2000)

4. Have you or your family participated in any District activities?

What: Playgrounds, trail biking and running, dog obedience classes, baby swim classes, dance classes, visiting the Nature Park

When:

Where:

5. If employed, what is your occupation?

I am the Senior Finance manager for the Intel Foundation and Intel Corporation's Corporate Affairs and Global Public Policy groups.

6. Please describe any work experience or areas of expertise that you feel would benefit the Audit Committee:

I have worked closely with Intel's Internal Audit team on a number of audits over the years – identifying potential audit areas, providing information and clarification for auditors, and owning audit closure items. I've directed closure of A Audit items, one of which corrected a \$10M P&L accrual through extensive analysis and process training and another that revamped our method of paying grants and contributions, including training, new control procedures and periodic audits.

Please return application by June 11, 2008 to:

**Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006**

Fax: 503-629-6303

Email: jcollins@thprd.org



TUALATIN HILLS PARK & RECREATION DISTRICT

Tualatin Hills Park & Recreation District Audit Committee Application

Serving Beaverton and the west side since 1955.

Name: Kathleen Leader

Date: 06/10/08

Please note you must reside within the Park District's boundaries to serve on the Audit Committee.

1. Please explain your interest in serving on the Audit Committee:

I believe that my career in financial management provides me with skills, knowledge and experience that would benefit the District.

I value the mission, services and recreation facilities provided by Tualatin Hills Park & Recreation District, and believe that my knowledge and experience will foster the continuation and growth of District services in the community.

2. How long have you lived in the community?

I have lived in Cedar Hills over seven years.

3. Have you served on other volunteer committees? Yes No If yes, please explain where, when, and what your responsibilities were:

I am currently the Treasurer for Forest Hills Village Homeowners Association. I have held this position for over six years. I am responsible for billing and collection of annual assessments, payment of bills monthly, preparation of annual tax statements and banking and investment functions. I participate as a member of the Board developing and enforcing bylaws, covenants and restrictions, and guidelines, responding to homeowner concerns, and addressing the needs of the Association.

I was a Board Member for Neighbor Health Clinics, a non-profit organization providing medical and dental services to indigent and uninsured individuals in North and South East Portland, from 1999 through 2002. I provided governance and direction for the operations and policies of the non-profit organization and assisted in fund raising opportunities.

4. Have you or your family participated in any District activities?

What: Pilates Class

When: A year ago

Where: Cedar Hills Recreation Center

I also jog at least twice a week through the Commonwealth Park and enjoy the lake, scenery and people. In early 1990 I volunteered as a swimming coach for the Special Olympics, and practices and events were held at the District's pool facility on Walker Road.

5. If employed, what is your occupation?

Accounting Services Manager with Clean Water Services

6. Please describe any work experience or areas of expertise that you feel would benefit the Audit Committee:

I have over eleven years in financial management and reporting experience, including six years in the local government sector.

My work experience as the Accounting Services Manager with Clean Water Services and Finance Director for the City of Troutdale, City of Wood Village and Holgate Center includes:

- Develop and administer policies and procedures for accounting, financial management, financial information system administration, banking and investment services, purchasing, auditing, budget, utility billing, debt administration, financial reporting, internal controls and property/liability risk management.
- Ensure compliance with generally accepted accounting standards and federal, state and local laws and regulations affecting fiscal activities and related operations.
- Prepare and oversee preparation of the Comprehensive Annual Financial Report.
- Serve as primary liaison with the independent auditors in developing the audit scope and responding to auditor's findings and recommendations.
- Direct the development of strategic plans for financial activities and prepare financial forecasts and models for resource and expenditure issues to ensure that long term financial management objectives are met.
- Direct development of the annual budget, establish and monitor budgetary controls, and ensure compliance with Local Budget Law.

Please return application by June 11, 2008 to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006

Fax: 503-629-6303

Email: jcollins@thprd.org

TUALATIN HILLS PARK & RECREATION DISTRICT



See my Facebook and the last slide show 2015

Tualatin Hills Park & Recreation District Audit Committee Application

Name: <i>David E Gutzler</i>	Date: <i>6/7/2018</i>

Please note you must reside within the Park District's boundaries to serve on the Audit Committee.

1. Please explain your interest in serving on the Audit Committee:

I have enjoyed THPRD's facilities, parks, and programs. I want to learn and contribute to the success of THPRD.

2. How long have you lived in the community?

31 of the last 35 yrs

3. Have you served on other volunteer committees? Yes No If yes, please explain where, when, and what your responsibilities were:

*Last 5 yrs, Neighborhood House, Board of Directors, Chair of Finance + Audit Committee
EO - Rick With 503-246-1663 x 111; Last yr, Community Partners for Accessibility
Housing + Housing Committee, EO - Sheila*

4. Have you or your family participated in any District activities?

What: *Kids - soccer, basketball; Me - walk track; Greenlaw-Fink 503-968-2724*

When: *Kids - 1990's*

Where: *Me - 1998's; Kids - many places; Me - 1500's + Walker Rd*

5. If employed, what is your occupation?

Retired as a Purchasing Manager, started business of Party + Holiday Decorating Services.

6. Please describe any work experience or areas of expertise that you feel would benefit the Audit Committee:

*As a Purchasing Manager, I reviewed lots of paperwork + details.
As a Chair of Finance + Audit Committee, I have looked at many internal statements and spent time with external auditor.*

Please return application by June 11, 2018 to:

Mail: *Attn: Jessica Collins*, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006
Fax: 503-629-6303
Email: *jcollins@thprd.org*



TUALATIN HILLS PARK & RECREATION DISTRICT

Tualatin Hills Park & Recreation District Audit Committee Application

Name: DRUMMOND KAHN	Date: 5/30/08

Please note you must reside within the Park District's boundaries to serve on the Audit Committee.

1. Please explain your interest in serving on the Audit Committee:
COMBINING MY GOVERNMENT AUDITING EXPERIENCE WITH MY COMMUNITY & FAMILY EXPERIENCE WITH THPRD.
2. How long have you lived in the community?
IN THPRD & IN OUR SAME HOME SINCE 1994.
3. Have you served on other volunteer committees? Yes No If yes, please explain where, when, and what your responsibilities were:
Y SEE ATTACHED.
BOARD MEMBER, PRD. CHAIRMAN of ASSN. of GOVT ACCOUNTANTS COMMITTEE, ASSN. of LOCAL GOVT AUDITORS
4. Have you or your family participated in any District activities?
What: CLASSES, PRESCHOOL, SPECIAL EVENTS

When: VARIOUS.

Where: MITCHELL PARK, CONESTOGA, HOWARD TEMPERING CENTER, FOEBE PARK, PEAK PARK
5. If employed, what is your occupation?
DIRECTOR of AUDIT SERVICES, CITY of PORTLAND
6. Please describe any work experience or areas of expertise that you feel would benefit the Audit Committee:
* SEE ATTACHED LETTER & RESUME.
18 YEARS of GOVERNMENT AUDIT EXPERIENCE, INCLUDING STATE & LOCAL AUDITS IN OREGON. CERTIFIED INTERNAL AUDITOR, CERTIFIED GOVT FINANCIAL MANAGER

Please return application by June 11, 2008 to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006

Fax: 503-629-6303

Email: jcollins@thprd.org

Drummond E. Kahn, M.S., CIA, CGFM, CGAP

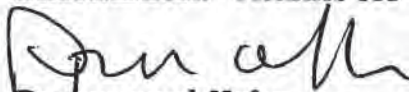
Dear Tualatin Hills Park and Recreation District:

I am interested in serving as a volunteer (public) member of your newly-formed audit committee. As a District resident and park system user since 1994, I bring eighteen years of government audit and financial management experience, including experience with state and local government auditing, and teaching auditing at the graduate level. My specific experience is shown in the attached resume. Highlights include:

- Director of Audit Services for the City of Portland
- Chief of Audit Services for the Oregon Department of Transportation
- State Audit Administrator for the Oregon Secretary of State Audits Division
- Certified Internal Auditor
- Certified Government Financial Manager
- Certified Government Auditing Professional
- Member, officer, and board participation, Association of Government Accountants
- Member, officer, and board participation, Association of Local Government Auditors
- Teaching experience in auditing and financial management at the University of Oregon and Portland State University

My interest in the District stems from my home's location near THPRD's Mitchell Park and my family's extensive participation in recreation activities as well as my children participating in THPRD Pre-School programs (as well as sports and swimming). From "Sports Safari" and Tumbling to Basketball and Pre-School, and even the fall festival and spring egg hunt, my family is involved with the District, and I'm inspired to help through this volunteer service on the Audit Committee.

I believe that my long tenure in the government auditing community and my long residence and participation in the District qualify me for this volunteer position. Please let me know if I can provide any additional information. Thanks for your consideration!


Drummond Kahn

Drummond E. Kahn, M.S., CIA, CGFM, CGAP

Government Auditing Experience: Eighteen years of responsible work as a government auditor following Yellow Book standards, including Federal, State, and Local experience conducting audits and advising management. Work experience includes service in U.S. General Accounting Office, a State auditor's office, and directing two large government audit functions in State and Local service. Board member of Northwest Intergovernmental Audit Forum, Past-President of local chapter of Association of Government Accountants. Certified Internal Auditor, Certified Government Financial Manager, Certified Government Auditing Professional.

Audit Training and Consulting Experience: Experience includes over 14 years of part-time consulting/training work, including more than a dozen overseas engagements to provide consulting/training in auditing and financial management issues to governments. Part-time experience teaching university courses to international students at a French management school. Teach Advanced Auditing to graduate students at University of Oregon (2000-Present). Teach Performance Auditing and Performance Measurement and Public Sector Financial Management to graduate students at Portland State University (1998-Present).

Employment:

February 2005 - Present:

Director of Audit Services, City of Portland

Direct the audit function for this \$2 Billion, 7,000-employee City government, managing the work of professional auditors in accordance with government auditing standards. Provide input to decision-making bodies, including boards, commissions, and City Council. Present sessions to Institute of Internal Auditors and Association of Local Government Auditors national conferences. Conduct and lead Peer Reviews under Yellow Book standards. Testify to City Council, interviewed by print and broadcast media.

August 2000 - February 2005:

Chief of Audit Services, Oregon Department of Transportation

Direct the internal (2000-2005) and external/contract (2004-2005) audit functions for state transportation department (\$2 Billion, 5,000-employee organization), one of the largest departments in State government. Manage the work of professionals, including internal auditors,

performance measurement specialists, and the fraud reporting program. Led office to receive a 2002 Commitment to Quality Improvement Award from the Institute of Internal Auditors, the first state agency so recognized. Led office to receive a 2003 Excellence Award, the first such department-wide award for the audit function. Testified to Oregon Legislative Committees and to the Oregon Transportation Commission, interviewed by print and broadcast media. Completed successful peer review under government auditing standards through the American Association of State Highway Transportation Officials.

April 1998 – August 2000:

State Audit Administrator, Oregon Secretary of State Audits Division

Lead teams of auditors conducting audits of state programs, managing up to 4-5 audit teams at the same time. Testify to Oregon Legislative Committees and to agency governing bodies, recommending improvements and dollar savings in State agencies, including Corrections, Oregon National Guard, Liquor Control Commission, Youth Authority and State Police. Interviewed by news media and met with media editorial boards.

November 1995 – April 1998:

Principal Performance Auditor, Oregon Department of Transportation

Lead performance audits of transportation programs, including contracts for DMV licensing systems, Motor Carrier/ trucking regulation issues, and efficiency of proposed consolidation between a Highway Division District and a County Road Department. Lead staff / senior auditors, including supervising the Department's Business Process Review team, to document and improve processes.

August 1990 – October 1995:

Evaluator, U.S. General Accounting Office

Conduct performance audits of federal government programs in national security and nuclear energy issue areas. Participate in Congressional testimony. Conduct training through GAO's Training Institute in Washington, D.C. and regional offices in Seattle and Cincinnati.

Education:

1990: Master of Science, University of Oregon, Eugene, Oregon

1989: Bachelor of Arts, Whitman College, Walla Walla, Washington

Completed professional coursework at:

U.S. GAO Training Institute (Washington, D.C.)

U.S. Treasury Department Federal Law Enforcement Training Center (Glynco, Georgia)

Certifications:

Certified Internal Auditor (#32942)
Certified Government Auditing Professional (#45)
Certified Government Financial Manager (#1867)

Professional Memberships/ Associations:

Association of Government Accountants (1990-Present)
President, Portland Chapter 1994-1995
Member, National Committee on State and Local Government
Member, Editorial Board, Journal of Government Financial Management

Pacific Northwest Intergovernmental Audit Forum (1991-Present)
Assistant Executive Director, 1991-1995
Board of Directors (State Representative), 2000-2005

Institute of Internal Auditors (2000-Present)
Chair, Chief Audit Executives' Council, Salem Chapter, 2000-2002

Association of Local Government Auditors (2005-Present)
Board of Directors Member (At-Large) (2008-2010)
Member, Education Committee (2005-Present)
Member, Strategic Planning Committee (2007-2008)
Team Member and Team Leader, Peer Reviews

Audit Training Experience:

1998-Present

Adjunct Assistant Professor (1998-2006)

Adjunct Associate Professor (2007-Present), **Portland State University**
Teach graduate courses in the Master's of Public Administration program and the Executive Leadership Institute (both in the Hatfield School of Government). Teach courses including Public Administration 510: Performance Auditing and Performance Measurement, and Public Administration 585: Financial Management in the Public Sector.

2000-Present

Adjunct Faculty, University of Oregon

Teach graduate course in the Master's of Accountancy program in the Lundquist College of Business. Teach one course per year, Accounting 642: Advanced Assurance Services (Advanced Auditing).

2003-Present

Visiting Faculty, Reims Management School, France

Teach graduate course in governance and oversight in the International Management Program at the Reims Management School (L'Ecole

Supérieure de Commerce Reims/Epernay) for one-week courses in 2003, 2004, 2005, 2007, and 2009.

1993-Present

Adjunct Faculty, USDA Graduate School

Teach professional courses in auditing and financial management to federal, state and local officials throughout the U.S. and on more than ten courses overseas through USDA's International Institute. Courses include Performance Auditing, Financial Management, Performance Measurement, and Activity-Based Costing and Management.

Audit Peer Reviews:

Conducted peer reviews of government audit offices:

Team Leader, City of Oakland, California (ALGA)

Team Member, Clark County, Nevada (ALGA)

Team Member, Republic of Palau (Assn. of Pacific Island Public Auditors)

Team Member, Nevada Department of Transportation Peer Review
(American Assn of State Highway Transportation Officials)

Received peer reviews while directing audit functions:

City of Portland Audit Services (2005)

Oregon Department of Transportation Internal Audit (2003)

Awards:

2007: "Forty Under Forty" Award, Portland Business Journal

2003: Excellence Award, Oregon Department of Transportation

2002: Commitment to Quality Improvement Award, Institute of Internal Auditors

1997: National Special Achievement Award, Association of Government Accountants

1995: Regional Manager's Award, U.S. General Accounting Office



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TUALATIN HILLS PARK & RECREATION DISTRICT

Tualatin Hills Park & Recreation District Audit Committee Application

Name: <i>PATRICIA (PAT) J. LEWIS</i>	Date: <i>06/06/08</i>

Please note you must reside within the Park District's boundaries to serve on the Audit Committee.

1. Please explain your interest in serving on the Audit Committee: *I've enjoyed volunteering and am looking for something short term. my experience as an accountant seems like a good fit with the Audit Committee*
2. How long have you lived in the community? *19 years + grew up in West Slope and graduated from Beaverton H.S.*
3. Have you served on other volunteer committees? Yes No If yes, please explain where, when, and what your responsibilities were: *Volunteered @ Beaverton City Library (Aug 07-present); Lake Grove Swim Park Bd (Lake Oswego) 5 yrs ~ 1980 as secretary; Hardy Plant Society/Oregon Plant Sales 2001-2007 (24/yr).*
4. Have you or your family participated in any District activities?

What: <i>Tennis classes</i>	<i>tai chi classes</i>
When: <i>10 yrs ago</i>	<i>2 yrs ago</i>
Where: <i>Terpenning Ctr</i>	<i>Cedar Hills Rec Ctr</i>
5. If employed, what is your occupation? *Accountant @ PERB (State of Oregon)*
6. Please describe any work experience or areas of expertise that you feel would benefit the Audit Committee: *(see attached resume)*

Please return application by June 11, 2008 to:
 Mail: Attn: Jessica Collins, Executive Assistant
 Tualatin Hills Park & Recreation District
 15707 SW Walker Road, Beaverton, OR 97006
 Fax: 503-629-6303
 Email: jcollins@thprd.org

Patricia J (Ranton) Lewis

Objective

One-year volunteer opportunity with Tualatin Hills Park & Recreation District for the Audit Committee

Audit Experience

Internal Auditor, Grantree Furniture, Portland, OR (company bankruptcy) – six months.
American Association of University Women, Lake Oswego Branch. Developed audit procedures and performed independent volunteer audit three years.

Professional Experience

Oregon Public Employee Retirement System (PERS), Tigard, OR February 2007 – present. Lead Accountant, Contribution & Banking Section/Fiscal Services Division. Monitor receipts, reconciliation, posting and transfer of contributions received from both employers and members. Research projects as assigned.

Legacy Health System, Portland, OR June 1991 – Aug 2006

Staff Accountant/Hospital and Clinic Entities (April 2003 – August 2006)

Recording & summarizing operating activities, present monthly financial results to Senior Management and consolidated financial reports, reconcile balance sheet accounts, prepare audit workpapers and tax schedules, quarterly review schedules, resource for department and program managers for budgeting and expense variations.

Staff Accountant/Foundations and Non-Hospital Entities (June 1991-April 2003)

Prepare monthly financial statements and present to Foundation Finance Committee and/or Board of Trustees, reconcile balance sheet accounts, prepare tax returns for all six foundations, resource for foundation personnel, foundation grant transfers, reporting of charitable remainder unitrusts, audit workpapers, budgets, and special projects.

Education

Post-baccalaureate Accounting Certificate
Bachelor of Arts, Biology

Portland State University
Willamette University

Portland, OR
Salem, OR

Organizations

American Assn of University Women, Lake Oswego Branch, Board Member
Hardy Plant Society of Oregon
Delta Gamma Sorority
Volunteer @ Beaverton City Library

Personal Interests

Gardening and landscaping, gourmet cooking, book club, bridge, jogging, home decorating.



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TUALATIN HILLS PARK & RECREATION DISTRICT

Tualatin Hills Park & Recreation District Audit Committee Application

Name: <u>Wayne Whitbeck</u>	Date: <u>5/31/08</u>

Please note you must reside within the Park District's boundaries to serve on the Audit Committee.

1. Please explain your interest in serving on the Audit Committee:

Want to get active again

2. How long have you lived in the community?

36 yrs

3. Have you served on other volunteer committees? Yes [] No [] If yes, please explain where, when, and what your responsibilities were:

THPRD - Money collector

4. Have you or your family participated in any District activities?

What:

When:

Where:

Committee with

Juan Bender
Biceps

5. If employed, what is your occupation?

Sales

6. Please describe any work experience or areas of expertise that you feel would benefit the Audit Committee:

Very Executive

Please return application by June 11, 2008 to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006

Fax: 503-629-6303

Email: jcollins@thprd.org

TUALATIN HILLS PARK & RECREATION DISTRICT



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[8B]

MEMO

DATE: September 4, 2008
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: General Manager's Report for September 15, 2008

Budget Committee Vacancies

Due to the expiration of two Budget Committee members' terms (Spence Benfield and Dennis Doyle), two Budget Committee positions are available for appointment. Park District staff recommends the Board of Directors begin accepting applications from the public in order to fill the vacancies and set a deadline that would allow staff to present the applications to the Board at the November 3, 2008 Regular Board Meeting.

November 2008 Bond Measure Information Program

Bob Wayt, Director of Communications & Development, will provide a brief status report on the bond measure information program. Topics will include the status of the first informational mailer, as well as an update regarding the informational presentations taking place to various community groups over the next two months.

Skate Park Opening & Dedication

The opening of the new Novice Skate Park at the HMT Recreation Complex will be celebrated on Wednesday, September 17 with a ribbon-cutting ceremony starting at 11:30 a.m. The Board of Directors, Athletic Center Advisory Committee, dignitaries, and others interested in the skate park have been invited. Skating demonstrations are planned.

Washington County Urbanization Forum

The next public session of the Washington County Urbanization Forum is scheduled for October 9 and will focus on the future of new urban and rural reserve additions. In addition, subgroups of the Forum based on geographical areas of unincorporated urbanized areas have begun meeting. I, along with Hal Bergsma, Director of Planning, will represent the District on all four subgroups: Aloha, South County, Raleigh Hills/Cedar Hills/West Slope, and Cedar Mill/Bethany/North Bethany.

Regional Parks System Summit

On November 20 and 21, I will be attending a Regional Parks System Summit being coordinated by Metro. This will be a facilitated high-level strategy discussion on the topic of regional park operations, including exactly what is a "regional" park, and both the longer financing and shared management issues surrounding that topic.

December Board of Directors Meeting

Due to the Thanksgiving holiday impacting the production, delivery and review of the Board packet, it is recommended the December Board of Directors meeting be held on Monday, December 8, 2008.



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TUALATIN HILLS PARK & RECREATION DISTRICT

Management Report to the Board September 15, 2008

Administration

Hal Bergsma, Director of Planning

Jessica Collins, Executive Assistant

Keith Hobson, Director of Business & Facilities

Jim McElhinny, Director of Park & Recreational Services

Bob Wayt, Director of Communications & Development

1. Staff completed a variety of tasks to help educate the public about the coming of fall registration in early September. Ads were placed for two weeks each in *The Oregonian's Washington County Weekly* and the *Beaverton Valley Times*. A news release was sent to appropriate media and posters were created and distributed to THPRD facilities. In addition, staff produced the Fall 2008 Activities Guide that was mailed to patron homes in mid-August.
2. Major marketing and communications support was provided for the District's summer Concert in the Park series. This included multiple promotions of the series through ads in *The Oregonian* and intermittent work with the news media that resulted in newspaper stories. Staff also enlisted appropriate THPRD employees to serve as concert stage hosts and provided key Park District messages (including bond measure info) that the hosts shared with concert-goers at all nine sites during the summer. Total attendance at the concerts was several thousand.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatic Program Services

1. The end of summer Aquacamp offered at Sunset Swim Center was a huge success with all five days filled with 20 students.
2. Harman Swim Center, Conestoga Recreation & Aquatic Center, and the Aquatic Center will be closed during the beginning of September for maintenance. Raleigh Swim Center and Somerset West Swim Center will remain open throughout the closures in order to accommodate any displaced programs.
3. The summer would not be the same if we did not have as our finale the Beaverton Staff Talent Show. The talent show, held on August 28, was a tremendous success. They had two shows featuring the entertaining and talented staff. Admission of two cans of food were donated to the Washington County Food Bank.

Maintenance

Dave Chrisman, Superintendent of Maintenance Operations

1. The Bethany Lake aquatic weed harvest operation is complete. Invasive algae were manually removed utilizing specialized harvesting equipment. Floating lily pads remain intact as they provide shade to cool the lake. The District contracted this service the week of August 18 and the Maintenance Department coordinated the effort with the Natural Resources Department.

2. Staff are working with the City of Beaverton and our Planning & Development Department to monitor and evaluate our operations plan for Progress Lake. Of particular interest are the lake levels, which fluctuate annually with the weather. Since this is the first year of operation, historic data is nonexistent. We are now in the process of evaluating our monitoring processes and data collection needs.
3. As we approach the end of the summer season, our ball field operations shift from baseball and softball to soccer and football. Soccer goal posts will be installed and fields will be lined weekly for games starting in the fall. A select number of fields will remain playable for fall baseball and softball through October.
4. Park crews will continue with mowing routes, park inspection activities, irrigation repairs and other repair projects through October. Our summer seasonal staff numbers decline as we near the start of the new school year. During the peak month of July, we provide approximately 12,000 hours of part time labor in our Park and Athletic Field Departments.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. Murrayhill Restoration Update. A plan has been developed to remove blackberries from the northernmost portion of Murrayhill Park for this fiscal year. It is anticipated that the first round of removal will start in September, pending the release of unused agricultural easements in the park.
2. Sustainability. The District's sustainability council, representing multiple departments, has been formed to work on a sustainability audit, a study of baseline operations, and a financial costing model.
3. Invasive Species Summit. Staff participated in a workshop with local, state, and federal officials to generate ideas on how to best manage invasive, non-native plant and animal species in Oregon. Based on summit outcomes, a report will be sent to the Governor from the group.
4. Volunteer Summary. One hundred thirty-two volunteers worked in nine different parks over the last month, including Hyland Forest, Camille, Bauman, Rosa and Tualatin Hills Nature Parks. They removed approximately 49 cubic yards of weeds, participated in the Nature Park Advisory Committee, Nature Park Summer Camp Program or as an AmeriCorps LINKS intern. Together our volunteers contributed approximately 515 hours of time, valued at \$9,305.

Planning & Development

Steve Gulgren, Superintendent of Planning & Development

1. Westside Trail: The contractor has installed all of the erosion control fencing for the project and has completed the removal of the existing vegetation. Construction on the trail has begun and staff is working with BPA to clarify field construction techniques. Staff also hired a "safety watcher" for the project to conform with BPA's land use agreement with the District.

2. Park Planner Vacancy: Planning staff has worked with the Human Resources Department to advertise for the vacant position for which over 50 applications were received. Staff has reviewed the applications, will interview candidates, and anticipates that the new Park Planner will start around October 1.

Programs & Special Activities

Lisa Novak, Superintendent of Programs & Special Activities

1. Staff is working with a Cedar Mill citizen to plan the 2nd Annual Cedar Mill Cider Festival. The event will be held at the John Quincy Adams Young House on Sunday, October 5 from 1:00-4:00 p.m. Music, apple pressing, historic displays, and a barbeque will be a part of the festivities. All proceeds from the barbeque will go to the restoration fund for the John Quincy Adams Young House.
2. Approximately 80 volunteers contributed 520 hours of volunteer time at Party in the Park. Community organizations providing volunteer teams included the Church of Jesus Christ of Latter-Day Saints and youth participating in the Park District's Leaders in Training Experience program.
3. The annual Youth Tennis Day, which is a free introduction to tennis, was held on July 25 with 34 participants.
4. THPRD hosted 20 athletes for the USTA/PNW Wheelchair Sectional Championships held August 15-17 at the Tennis Center.

Recreation

Eric Owens, Superintendent of Recreation

1. Conestoga Recreation & Aquatic Center's Big Truck Day was a huge success with 3,475 registered participants, 42 vehicles, and 10 vendors. There were donations from our community partners Les Schwab and Platt Electric. The Advisory Committee made more than \$1,300 in T-shirt and concession sales.
2. Garden Home Recreation Center's 4th Annual Bow Wow Bash was very successful. It was held on Saturday, August 9 with more than 500 people and their pets attending. Deborah Wood, author of a pet column in *The Oregonian*, assisted with judging the Olympic Competition. Also included were the Beaverton K-9 Unit, ability and obstacle course, fly ball course, silent auction, 50-50 auction, and great food. Approximately \$2,000 was raised for the Garden Home Advisory Committee.
3. The Rec Mobile is averaging over 190 kids a week at the nine sites. This is the first summer that we were asked to take part in the Beaverton Police Department's "National Night Out" 25th anniversary celebration at Griffith Park, which was held on Tuesday, August 5. The Rec Mobile was at Conestoga's Big Truck Day on Saturday, August 16. We also had our first party rental on July 12.

4. Cedar Hills Recreation Center's Middle School Camp has ended and went incredibly well. The entire camp staff was new to the program this year and they averaged 35 kids, between the ages of 11-14, each week.

Security Operations

Mike Janin, Superintendent of Security Operations

1. Park Patrol has had a busy summer. Since July 1, some of the activities that have been documented include 852 contacts in parks after hours, 88 incident reports, and 1,458 security checks at our parks. We have issued exclusions to individuals when necessary and have identified "extra patrol" areas in a number of parks where it has been found that neighborhood youths conduct "parties". We are patrolling all District properties in our vehicle as well as on bicycles. We have experienced an increase in contacts and communication by residents living on or near parks, as well as park users. We think this is due in part to the increase in patrols and promoting and educating residents about the Security Operations' services by appearing at all THPRD special events.
2. On September 16, Superintendents, Managers, Center Supervisors and Program Coordinators will be introduced to THPRD's first-ever Emergency Response Plan by attending one of two, two-hour training sessions offered that day. Scenario training will be conducted for employees in the fall and winter at THPRD facilities where they will be able to practice responses to emergency events and then be able to critique their performance as a team.
3. Security Operations has worked on a number of encroachments over the summer. We are pleased that, for the most part, we received a very good response from residents when contacted by the Superintendent of Security Operations.

Sports

Scott Brucker, Superintendent of Sports

1. Park District Maintenance and Program staff continue to work with Beaverton School District staff on field related issues resulting from school expansions this year.
 - Hiteon Elementary School expansion: Playground and trees in park (BSD owned property) have been removed, backstop poles are in the ground and major grading is complete.
 - Kinnamen Elementary School expansion: Excavation and rough grading are complete. Backstops will be moved later this year
 - McKinley Elementary School expansion: New field area was hydro seeded the week of August 21.
 - Barnes Elementary School: Construction is complete and the new backstop is in. Irrigation and field work will continue through the fall and next spring.
2. Fall adult softball started the week of August 25 with seven more teams than in 2007. The growth came in the Men's and Coed Leagues.
3. The fall season for youth football and soccer began the first week of August. Games began September 6 on Park District fields as well as school sites.

Business Services

Cathy Brucker, Finance Manager

Mark Hokkanen, Risk and Contract Manager

Phil Young, Information Services Manager

Nancy Hartman-Noye, Human Resources Manager

Ann Mackiernan, Operations Analysis Manager

1. A new feature has been added to the part time job-posting tools within THPRD’s Intranet site. Human Resources staff worked closely with the District’s webmaster in the design and development of an automated distribution list. This list enables Human Resources to send an Internet link with each new job posting to all outlying Centers simultaneously. The recipient at each location will click on the link within the auto-generated e-mail, print the job description, and post in the usual location. The job announcement will also post automatically to the THPRD website. This new tool will ensure quick and consistent marketing of each open position and should prove to be a timesaver for staff.

2. Doug Wyseman, an internationally known expert in risk management, will present his “Risks and Recreation” training to staff members September 9. Doug will discuss risk management issues related to recreation programming, parks, skateboard parks, maintenance and trails. Doug has served on the board of the Canadian Parks and Recreation Association where he helped develop the Certified Playground Inspector program, as well as implementing anti-abuse and anti-harassment initiatives.

3. Clearwire has approached the Park District to locate potential telecommunication sites on Park District property. Staff is waiting for the carrier’s formal proposal per the Board of Directors Operational Policy. The Park District is currently receiving approximately \$190,000 annually from 22 telecommunication site lease agreements.

Calendar of Upcoming Meetings & Events

September						
<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1 HOLIDAY	2	3	4	5 Harvest Bazaar @ Stuhr Center 8am-4pm	6 Harvest Bazaar @ Stuhr Center 10am-2pm In-District Registration Begins
7	8 Metro’s Special Park Districts Forum - Portland Catlin Gable XC Meet Athletic Center 500 ppl	9 Metro’s Special Park Districts Forum - Portland	10 Metro’s Special Park Districts Forum - Portland	11	12 Out-of-District Registration Begins	13 NSA Adult Softball Athletic Center 500 ppl Beaverton Celebration Parade
14 NSA Adult Softball Athletic Center 500 ppl	15 BOARD MEETING	16	17 Novice Skate Park Dedication 11.30am	18	19	20 Fall Girl’s Fastpitch Team. Athletic Center 500 ppl
21 Annual ORPA Conference Fall Girl’s Fastpitch Team. Athletic Center 500 ppl	22 Annual ORPA Conference	23 Annual ORPA Conference	24 Annual ORPA Conference	25	26	27
28	29	30				

2008

Please note that only athletic events expecting 500 or more attendees are listed

October

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1	2	3	4
5 Cedar Mill Cider Festival @ JQAY House 1-4pm	6 BOARD MEETING	7	8	9	10	11
12	13	14 Annual NRPA Conference	15 Annual NRPA Conference	16 Annual NRPA Conference	17 Annual NRPA Conference	18 Annual NRPA Conference Fall Festival @ Cedar Hills 12-4pm
19	20	21	22 6A XC District Meet Athletic Center 2000 ppl	23 Catlin Gable XC Meet Athletic Center 1000 ppl	24 Moon Festival @ Garden Home 5-10pm	25 Spooktacular @ Jenkins Estate 11am-4pm
26	27	28	29	30	31	

2008

November

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2	3 BOARD MEETING	4 <u>ELECTION</u> <u>DAY</u>	5	6	7	8
9	10	11 HOLIDAY	12	13	14	15
16	17	18	19	20	21	22 Special Olympics Aquatic Center 500 ppl
23 Special Olympics Aquatic Center 500ppl	24	25	26	27 HOLIDAY	28 HOLIDAY	29
30						

2008

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
through 07/31/08

Description	Project Budget				Project Expenditures			Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
CARRY FORWARD PROJECTS													
Off Leash Dog Park Construction	15,000	15,000	-	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Land Acquisition/Jenkins Estate Right of Way	90,000	90,000	-	90,000	90,000	-	-	90,000	Budget	90,000	90,000	-	-
Restoration of John Quincy Adams Young House (JQAY)	100,000	5,000	-	100,000	5,000	85,687	-	5,000	Budget	90,687	5,000	9,313	-
Stuhr Center Bequest Foundation Project	75,000	63,000	-	75,000	63,000	6,443	-	63,000	Budget	69,443	63,000	5,557	-
GIS Development	37,000	37,000	3,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
IS Kiosks	5,000	2,000	-	5,000	2,000	5,000	-	-	Complete	5,000	-	-	2,000
Board/Conference Room Audio	8,000	6,500	-	8,000	6,500	1,073	-	6,500	Budget	7,573	6,500	427	-
Software Upgrades	20,000	20,000	5,000	25,000	25,000	6,420	-	25,000	Budget	31,420	25,000	(6,420)	-
Challenge Grant Competitive Fund	30,000	30,000	-	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-	-
John Marty Park Community Garden	14,750	5,700	-	14,750	5,700	9,039	-	5,700	Budget	14,739	5,700	11	-
Lan/Wan Equipment	9,000	8,000	-	9,000	8,000	851	-	8,000	Award	8,851	8,000	149	-
Jenkins Estate Cable Connection	18,100	18,100	-	18,100	18,100	-	-	18,100	Award	18,100	18,100	-	-
IP Alarms	9,200	9,200	-	9,200	9,200	-	-	-	Reallocated	-	-	9,200	9,200
PCC WAN Connection	12,250	9,000	-	12,250	9,000	-	-	9,000	Budget	9,000	9,000	3,250	-
PCC Timeclock	3,000	3,000	-	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
HMT Landscaping	3,000	3,000	-	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
HVAC Control System (2 sites)	26,000	26,000	-	26,000	26,000	-	-	26,000	Budget	26,000	26,000	-	-
Brookhaven Park Bridge/Boardwalk Repair	35,000	35,000	-	35,000	35,000	-	-	27,675	Award	27,675	27,675	7,325	7,325
Aloha Park Lights	200,000	100,000	-	200,000	100,000	-	68,447	16,255	Award	84,702	84,702	115,298	15,298
Barnes School Field Restoration & Replacement	10,000	10,000	-	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Raleigh Pool Solar Project	35,000	32,000	-	35,000	32,000	5,901	-	32,000	Budget	37,901	32,000	(2,901)	-
Center ADA Restroom Renovation	50,000	42,500	-	50,000	42,500	4,811	827	41,673	Budget	47,311	42,500	2,689	-
TOTAL CARRYOVER PROJECTS	805,300	570,000	8,000	813,300	578,000	125,225	69,274	474,903		669,402	544,177	143,898	33,823
ATHLETIC FACILITY REPLACEMENT													
Resurface Tennis Courts (2 sites)			67,490	67,490	67,490	-	-	67,490	Budget	67,490	67,490	-	-
Basketball Court Resurfacing (2 sites)			15,400	15,400	15,400	-	7,280	8,120	Budget	15,400	15,400	-	-
Backstop Replacements (6 sites)			13,672	13,672	13,672	-	-	13,672	Budget	13,672	13,672	-	-
Awning Replacement			3,800	3,800	3,800	-	-	3,800	Budget	3,800	3,800	-	-
Baseball/Softball Asphalt Pads			7,000	7,000	7,000	-	-	7,000	Budget	7,000	7,000	-	-
Install Bleacher Backs & Rails			6,600	6,600	6,600	-	-	6,600	Budget	6,600	6,600	-	-
Athletic Field Turf Renovation			100,000	100,000	100,000	-	-	91,640	Award	91,640	91,640	8,360	8,360
Somerset Meadows Park Field Irrigation			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
Barnes School Field Irrigation Restoration			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
TOTAL ATHLETIC FACILITY REPLACEMENT			247,962	247,962	247,962		7,280	232,322		239,602	239,602	8,360	8,360
ATHLETIC FACILITY IMPROVEMENT													
Sunset Wing Extensions			1,400	1,400	1,400	-	-	1,400	Budget	1,400	1,400	-	-
Lacrosse Equipment			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
TOTAL ATHLETIC FACILITY IMPROVEMENT			5,400	5,400	5,400			5,400		5,400	5,400		
PARK AND TRAIL REPLACEMENTS													
Event Canopies			1,688	1,688	1,688	-	-	1,688	Budget	1,688	1,688	-	-
Hideaway Park Play Equipment			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Parking Lots (2 sites)			68,874	68,874	68,874	-	-	68,874	Budget	68,874	68,874	-	-
Asphalt Path Replacement & Repair (6 sites)			145,000	145,000	145,000	-	-	145,000	Budget	145,000	145,000	-	-
Concrete Sidewalk Repair (6 sites)			55,280	55,280	55,280	-	26,999	28,281	Budget	55,280	55,280	-	-
Commonwealth Lake Bridge/Boardwalk Repairs			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Fence Replacement (2 sites)			17,000	17,000	17,000	-	-	17,000	Budget	17,000	17,000	-	-
Slurry Seal Parking Lots (6 sites)			20,500	20,500	20,500	-	-	20,500	Budget	20,500	20,500	-	-
Irrigation System Repair/Replacement (5 sites)			76,105	76,105	76,105	-	-	76,105	Budget	76,105	76,105	-	-
Rock Creek Soccer Field Drinking Fountain Replacement			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
TOTAL PARK AND TRAIL REPLACEMENTS			469,447	469,447	469,447		26,999	442,448		469,447	469,447		

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
PARK AND TRAIL IMPROVEMENTS													
Jenkins Bridal Path Lights			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Special Event Support Trailer			7,000	7,000	7,000	-	6,870	-	Complete	6,870	6,870	130	130
Event Support Set Up Equipment			4,550	4,550	4,550	-	-	4,550	Budget	4,550	4,550	-	-
East Annex Trash Compactor			18,000	18,000	18,000	-	-	18,000	Budget	18,000	18,000	-	-
BMX Park Maintenance			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Cooper Mountain Start-up Costs			24,400	24,400	24,400	-	-	24,400	Budget	24,400	24,400	-	-
Memorial Benches			8,000	8,000	8,000	-	1,232	6,768	Budget	8,000	8,000	-	-
Rock Creek Trail East End Connector			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-	-
RTP Grant - Cedar Mill Park Trail			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
LWCF Grant - Schiffler Park Pavillion			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
LGGP Grant - Camille Park			200,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
TOTAL PARK AND TRAIL IMPROVEMENTS			353,950	353,950	353,950	-	8,102	345,718		353,820	353,820	130	130
CHALLENGE GRANTS													
Challenge Grants			75,000	75,000	75,000	-	347	74,653	Budget	75,000	75,000	-	-
TOTAL CHALLENGE GRANTS			75,000	75,000	75,000	-	347	74,653		75,000	75,000	-	-
BUILDING REPLACEMENTS													
Doors & Windows Replacements (7 sites)			35,920	35,920	35,920	-	-	35,920	Budget	35,920	35,920	-	-
Somerset West Surge Tank Cover			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Aloha Dive Stand			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Aquatic Center Filter Pit Sump Pump			6,380	6,380	6,380	-	-	6,380	Budget	6,380	6,380	-	-
Harmon Chemtrol Unit			4,700	4,700	4,700	-	-	4,460	Award	4,460	4,460	240	240
Beaverton Pool Filter Media			4,400	4,400	4,400	-	-	4,400	Budget	4,400	4,400	-	-
Raleigh Pool Pool Tank Resurfacing			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
CRA Lap Pool Tank Resurfacing			70,000	70,000	70,000	-	250	69,750	Budget	70,000	70,000	-	-
CRA Siding & West Side Window Repair			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Jenkins Carriage House Roof Replacement			18,000	18,000	18,000	-	-	18,000	Budget	18,000	18,000	-	-
Aloha Swim Center Dressing Room Roof Replacement			23,000	23,000	23,000	-	-	23,000	Budget	23,000	23,000	-	-
Tennis Center Roof Overlay Panels			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Athletic Center Roof Flashing Replacement			8,500	8,500	8,500	-	-	8,500	Budget	8,500	8,500	-	-
Cedar Hills Gym Roof Replacement (Upper Section)			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Fanno Farm House Roof Replacement			16,000	16,000	16,000	-	-	16,000	Budget	16,000	16,000	-	-
Garden Home Lower Hallway Tile			21,200	21,200	21,200	-	-	21,200	Budget	21,200	21,200	-	-
Maintenance Shop Floor Tile			8,200	8,200	8,200	-	-	8,200	Budget	8,200	8,200	-	-
Garden Home Floor Tile (Rm 12)			8,500	8,500	8,500	-	-	8,500	Budget	8,500	8,500	-	-
Cedar Hills Kitchen Floor Tile			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
Aquatic Center Non Skid Flooring (Staff Room)			3,500	3,500	3,500	-	-	3,500	Award	3,500	3,500	-	-
CRA Mechanical Room Floor Resurfacing			25,000	25,000	25,000	-	-	27,000	Award	27,000	27,000	(2,000)	(2,000)
Garden Home Carpet Replacement (Rm 13B)			10,750	10,750	10,750	-	-	10,750	Budget	10,750	10,750	-	-
Harmon Pool Non Skid Flooring/Deck & Locker Rooms			29,500	29,500	29,500	-	-	29,500	Award	29,500	29,500	-	-
Aquatic Center Non Skid Flooring (2 rooms)			6,500	6,500	6,500	-	-	6,500	Award	6,500	6,500	-	-
Aquatic Center Security Light Fixtures			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Raleigh Pool Security Light Fixtures			3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-	-
CRA Pathway Light Fixtures			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
HMT Parking Lot Lamps			3,400	3,400	3,400	-	-	3,400	Budget	3,400	3,400	-	-
Stuhr Center Roof Gutter & Downspouts Replacement			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
CRA West Soffit Replacement			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Beaverton Pool Roof Gutter & Downspouts Replacement			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Raleigh Pool Office Circuit Panel			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
Cedar Hills Light Fixtures (Rms 5, D & Copy)			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Cedar Hills Window AC Units (8 rms)			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Aquatic Center Roof Exhaust Fans (3)			1,000	1,000	1,000	-	-	1,000	Budget	1,000	1,000	-	-
Stuhr Center Heat Coils (5 locations)			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
Aloha Pool Deck Heat Grate Vents			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Cedar Hills & Stuhr Center Compressors			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-	-
Jenkins Estate Stable A/C Condensers			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Dryland & Harmon Rooftop HVAC Units			56,000	56,000	56,000	-	-	56,000	Budget	56,000	56,000	-	-
Aquatic Center Supply Fans			4,400	4,400	4,400	-	-	4,400	Budget	4,400	4,400	-	-

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BUILDING REPLACEMENTS (continued)													
Jenkins Estate Stable Furnace			15,400	15,400	15,400	-	-	15,400	Budget	15,400	15,400	-	-
Fanno Farm House Furnace			3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-	-
Waters Htrs @ Somerset, Cedar Hills & Athletic Center			23,200	23,200	23,200	-	-	23,200	Budget	23,200	23,200	-	-
Cedar Hills Holding Tank (Showers)			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
Domestic Holding Tanks @ Aloha and Harmon Pools			20,600	20,600	20,600	-	-	20,600	Budget	20,600	20,600	-	-
CRA Exposed Drain Pipe Replacement			1,100	1,100	1,100	-	-	1,100	Budget	1,100	1,100	-	-
Somerset Pool Shower Stall Tile Replacement			7,480	7,480	7,480	-	-	7,480	Budget	7,480	7,480	-	-
CRA Rewire Underwater Lights			47,000	47,000	47,000	-	594	46,406	Budget	47,000	47,000	-	-
Tennis Center Emergency Lights Wiring			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Cedar Hills Washer and Dryer units			1,600	1,600	1,600	-	-	1,600	Budget	1,600	1,600	-	-
Cedar Hills Panic Bar Hardware Replacement (10 doors)			12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
Cedar Hills Gymnastic Mats			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Garden Home Weight Equipment			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
TOTAL BUILDING REPLACEMENTS			766,730	766,730	766,730	-	844	767,646		768,490	768,490	(1,760)	(1,760)
BUILDING IMPROVEMENTS													
Aloha Pool Family Changing Room			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
HMT Admin Building Reception Area Remodeling			15,000	15,000	15,000	-	1,552	13,448	Budget	15,000	15,000	-	-
Stuhr Center Hardwood Floor (Exercise Room)			8,678	8,678	8,678	-	-	8,678	Budget	8,678	8,678	-	-
Stuhr Center Hardwood Floor (Pool Room)			7,360	7,360	7,360	-	-	7,360	Budget	7,360	7,360	-	-
Asbestos Abatement (2 sites)			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
Energy Efficiency Imp. (Performance Contract)			14,500	14,500	14,500	-	-	14,500	Budget	14,500	14,500	-	-
Cable Phase II (switch gear to AC)			30,000	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-	-
Cable Phase III (switch gear to street)			67,000	67,000	67,000	-	-	67,000	Budget	67,000	67,000	-	-
East Annex Expansion Set Up Costs			35,000	35,000	35,000	-	7,097	27,903	Budget	35,000	35,000	-	-
Harman Pool UV Sanitizer			31,000	31,000	31,000	-	-	27,196	Award	27,196	27,196	3,804	3,804
HMT Pole Barn Restrooms			7,200	7,200	7,200	-	-	7,200	Budget	7,200	7,200	-	-
TOTAL BUILDING IMPROVEMENTS			234,738	234,738	234,738	-	8,649	222,285		230,934	230,934	3,804	3,804
ADA PROJECTS													
Sunset Pool Water Wheel Chair			1,800	1,800	1,800	-	-	1,800	Budget	1,800	1,800	-	-
Bethany Lake Pathway			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Bethany Lake ADA Picnic Table			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Cedar Hills ADA Sidewalk			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
TOTAL ADA PROJECTS			41,800	41,800	41,800	-	-	41,800		41,800	41,800	-	-
TOTAL CAPITAL OUTLAY DIVISION	805,300	570,000	2,203,027	3,008,327	2,773,027	125,225	121,495	2,607,175		2,853,895	2,728,670	154,432	44,357

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
INFORMATION SERVICES DEPARTMENT													
System/workstn Replcmnt			70,000	70,000	70,000	-	-	70,000	Budget	70,000	70,000	-	-
Server Rplcmnt (4)			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
LAN/WAN Replcmnt			35,000	35,000	35,000	-	-	49,093	Award	49,093	49,093	(14,093)	(14,093)
Printer/Network Printers			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Misc. Application Software			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
GIS Development			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Email Risk Mgmt Server			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Telephone for Comm & Dev Position			400	400	400	-	-	400	Budget	400	400	-	-
Workstation/Telephone for Comm Specialist Position			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
AutoCad & Licensing			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Laptops for Rangers (2)			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Catering Software for Jenkins Estate			5,000	5,000	5,000	-	5,790	-	Complete	5,790	5,790	(790)	(790)
Fiber Line Installation to WAN			85,000	85,000	85,000	-	-	85,000	Budget	85,000	85,000	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			295,400	295,400	295,400	-	5,790	304,493		310,283	310,283	(14,883)	(14,883)
TOTAL INFORMATION SYSTEMS DEPARTMENT			295,400	295,400	295,400	-	5,790	304,493		310,283	310,283	(14,883)	(14,883)
MAINTENANCE DEPARTMENT													
BUILDING EQUIPMENT REPLACEMENT													
Garden Home Carpet Extractor			3,650	3,650	3,650	-	-	3,650	Budget	3,650	3,650	-	-
Plasma Torch			1,500	1,500	1,500	-	1,519	-	Complete	1,519	1,519	(19)	(19)
Tennis Center Vacuum			2,800	2,800	2,800	-	-	2,800	Budget	2,800	2,800	-	-
Annex Compressor			1,200	1,200	1,200	-	-	1,200	Budget	1,200	1,200	-	-
Pallet Shelving Annex Set Up			9,200	9,200	9,200	-	-	9,200	Budget	9,200	9,200	-	-
TOTAL BUILDING EQUIPMENT REPLACEMENT			18,350	18,350	18,350	-	1,519	16,850		18,369	18,369	(19)	(19)
FLEET REPLACEMENTS													
Large Rotary Mower			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Trim Rotary Mowers (3)			33,000	33,000	33,000	-	31,984	-	Complete	31,984	31,984	1,016	1,016
Utility Vehicle			10,000	10,000	10,000	-	-	9,913	Award	9,913	9,913	87	87
Full Size Pickups (2)			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Full Size Utility Truck			26,000	26,000	26,000	-	-	26,000	Budget	26,000	26,000	-	-
compact Pickups 93)			42,000	42,000	42,000	-	-	42,000	Budget	42,000	42,000	-	-
Spreader			4,000	4,000	4,000	-	3,564	-	Complete	3,564	3,564	436	436
Compact Hybrid SUV			29,500	29,500	29,500	-	-	29,500	Budget	29,500	29,500	-	-
Synthetic Field Sweeper/Groomer			7,600	7,600	7,600	-	-	7,600	Budget	7,600	7,600	-	-
Synthetic Field Cleaner			3,600	3,600	3,600	-	3,600	-	Complete	3,600	3,600	-	-
15-Passenger Van (1)			21,500	21,500	21,500	-	-	21,500	Budget	21,500	21,500	-	-
TOTAL FLEET REPLACEMENTS			267,200	267,200	267,200	-	39,148	226,513		265,661	265,661	1,539	1,539
TOTAL MAINTENANCE DEPARTMENT			285,550	285,550	285,550	-	40,667	243,363		284,030	284,030	1,520	1,520
GRAND TOTAL GENERAL FUND	805,300	570,000	2,783,977	3,589,277	3,353,977	125,225	167,952	3,155,031	-	3,448,208	3,322,983	141,069	30,994

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
through 07/31/08

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
SDC FUND													
LAND ACQUISITION													
Land Acquisition (FY 08)	500,000	50,000	-	500,000	50,000	24,395	17	49,983	Budget	74,395	50,000	425,605	-
Land Acquisition (FY 09)	-	-	325,000	325,000	325,000	-	415	324,585	Budget	325,000	325,000	-	-
Bonny Slope/BSD Land Acquisition	-	-	175,000	175,000	175,000	-	-	175,000	Budget	175,000	175,000	-	-
TOTAL LAND ACQUISITION	500,000	50,000	500,000	1,000,000	550,000	24,395	432	549,568	-	574,395	550,000	425,605	-
IMPROVEMENT/DEVELOPMENT PROJECTS													
PCC Rock Creek Recreation Complex Design/Construction	10,140,372	-	-	10,140,372	-	8,819,730	324	27,201	Complete	8,847,255	27,525	1,293,117	(27,525)
Beaverton Powerline Trail Segments 7-11	802,500	139,662	-	802,500	139,662	1,070,715	1,113	138,549	Budget	1,210,377	139,662	(407,877)	-
Synthetic Turf Field Matching Funds	800,000	600,000	-	800,000	600,000	200,000	-	600,000	Budget	800,000	600,000	-	-
Lowami Hart Woods Phase I	100,000	5,000	-	100,000	5,000	48,429	534	4,466	Award	53,429	5,000	46,571	-
Novice Skate Park	150,000	50,000	-	150,000	50,000	138,602	1,540	67,394	Award	207,536	68,934	(57,536)	(18,934)
Fanno Creek Trail	640,000	640,000	671,950	1,311,950	1,311,950	118,735	189	1,311,761	Budget	1,430,685	1,311,950	(118,735)	-
SW Community Park Planning/Design	200,000	200,000	-	200,000	200,000	67,539	-	200,000	Budget	267,539	200,000	(67,539)	-
Old Wagon Trail Replacement Design	73,000	48,000	-	73,000	48,000	33,827	50	47,950	Budget	81,827	48,000	(8,827)	-
MTIP Grant Match for Westside Trail	40,000	40,000	-	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Winkelman Park Initial Site Improvements	-	-	25,000	25,000	25,000	-	5,386	19,614	Budget	25,000	25,000	-	-
Bonny Slope/BSD Trail Development	-	-	175,000	175,000	175,000	-	-	175,000	Budget	175,000	175,000	-	-
LGGP Grant Match/Camille Park Improvements	-	-	200,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
LWCF Grant Match/Schiffler Park Pavillion	-	-	40,000	40,000	40,000	-	-	-	Budget	-	-	40,000	40,000
TF Grant Match/Westside Trail/Segment 1	-	-	105,000	105,000	105,000	-	-	-	Budget	-	-	105,000	105,000
Designated Projects	-	-	1,914,278	1,914,278	1,914,278	-	-	-	Budget	-	-	1,914,278	1,914,278
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	12,945,872	1,722,662	3,131,228	16,077,100	4,853,890	10,497,577	9,136	2,831,935	-	13,338,648	2,841,071	2,738,452	2,012,819
Total - SDC Fund	13,445,872	1,772,662	3,631,228	17,077,100	5,403,890	10,521,972	9,568	3,381,503		13,913,043	3,391,071	3,164,057	2,012,819

KEY
 Budget Estimate based on original budget - not started and/or no basis for change
 Reallocated Project Scope has been reduced to provide funding for another project
 Award Estimate based on Contract Award amount or quote price estimates
 Complete Project completed - no additional estimated costs to complete.



TUALATIN HILLS PARK & RECREATION DISTRICT

MEMORANDUM

Date: August 18, 2008
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Charge Report for June 2008**

Below please find the various categories for System Development Charges, i.e., Single Family, Multiple Family, Manufactured Housing Unit, and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through June 2008.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$6,783.00 with 1.6% discount = \$6,674.47
Multi-Family	\$5,071.00 with 1.6% discount = \$4,989.86
Manufactured	\$2,521.00 with 1.6% discount = \$2,480.66
Non-residential	\$176.00 with 1.6% discount = \$173.18

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,359	Single Family Units	\$5,715,252.91	\$175,484.09	\$5,890,737.00
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,371	Multi-family Units	\$2,551,482.18	\$78,911.82	\$2,630,394.00
0	Less Multi-family credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
167	Non-residential	\$341,424.15	\$10,159.82	\$351,583.97
<u>3,912</u>		<u>\$8,607,538.04</u>	<u>\$264,547.82</u>	<u>\$8,872,085.87</u>

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
5,588	Single Family Units	\$13,041,514.89	\$397,288.11	\$13,438,803.00
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
1,785	Multi-family Units	\$3,608,989.63	\$109,210.23	\$3,718,199.86
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
0	Manufactured Housing	\$0.00	\$0.00	\$0.00
0	Non-residential	\$178,907.03	\$5,294.05	\$184,201.08
<u>7,049</u>		<u>\$16,158,539.33</u>	<u>\$491,043.76</u>	<u>\$16,649,583.09</u>

<u>Recap by Agency</u>		<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
3,912	City of Beaverton	34.76%	\$8,607,538.04	\$264,547.82	\$8,872,085.87
7,049	Washington County	65.24%	\$16,158,539.33	\$491,043.76	\$16,649,583.09
<u>10,961</u>		<u>100.00%</u>	<u>\$24,766,077.37</u>	<u>\$755,591.58</u>	<u>\$25,521,668.96</u>

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,374	1,371	167	3,912
Washington County	<u>5,288</u>	<u>1,761</u>	<u>0</u>	<u>7,049</u>
	<u>7,662</u>	<u>3,132</u>	<u>167</u>	<u>10,961</u>

Total Receipts to Date **\$24,766,077.37**

Total Payments to Date

Refunds	(1,579,356.86)	
Administrative Costs	(18.65)	
Project Costs -- Development	(16,000,089.62)	
<u>Project Costs -- Land Acquisition</u>	<u>(5,756,973.10)</u>	<u>(\$23,336,438.23)</u>
		<u>\$1,429,639.14</u>

<u>Recap by Month, FY 2007-08</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2007 (1)	\$21,917,260.69	(\$17,567,681.05)	\$1,717,249.26	\$6,066,828.90
July	\$246,119.26	(\$725,507.66)	\$22,110.41	(\$457,277.99)
August	\$190,079.77	(\$1,295,424.15)	\$23,323.07	(\$1,082,021.31)
September	\$144,281.28	(\$1,231,758.29)	\$17,366.72	(\$1,070,110.29)
October	\$191,766.09	(\$436,834.18)	\$12,750.30	(\$232,317.79)
November	\$92,674.77	(\$51,430.66)	\$12,189.96	\$53,434.07
December	\$102,499.90	\$16,551.14	\$12,238.25	\$131,289.29
January	\$179,655.13	(\$377,978.73)	\$12,159.72	(\$186,163.88)
February	\$167,359.96	(\$470,827.96)	\$9,056.30	(\$294,411.70)
March	\$192,819.62	(\$187,993.60)	\$7,950.31	\$12,776.33
April	\$190,296.28	\$1,385.24	\$6,864.12	\$198,545.64
May	\$430,004.93	(\$82,892.99)	\$7,621.61	\$354,733.55
June	\$721,259.69	(\$926,045.34)	\$7,731.48	(\$197,054.17)
	<u>\$24,766,077.37</u>	<u>(\$23,336,438.23)</u>	<u>\$1,868,611.51</u>	<u>\$3,298,250.65</u>

(1) Net of \$667,828.98 of SDC Credits awarded for park development projects.

Projected SDC receipts through June 30, 2007 per the budget were \$21,239,021. Actual receipts were \$21,917,261. This fiscal year's projected total receipts per the budget are \$3,082,460.

Tualatin Hills Park and Recreation District

Systems Development Charge - Monthly Accounting, Year-to-Date FY 2007-08

City of Beaverton Collection of S.D.C.'s

	Unit Rate	Revenue	Collection Fee	Total
607 Single Family Units	1,891.50	1,147,194.75	35,480.25	1,182,675.00
138 Single Family Units	2,102.96	290,208.48	8,975.52	299,184.00
327 Single Family Units	2,203.84	720,655.68	22,288.32	742,944.00
15 Single Family Units	489.09	7,336.35	221.45	7,557.80
331 Single Family Units	2,327.03	770,250.47	23,818.53	794,069.00
205 Single Family Units	2,457.01	503,687.05	15,577.95	519,265.00
281 Single Family Units	2,638.40	741,390.40	22,929.60	764,320.00
303 Single Family Units	2,891.57	876,145.71	27,097.29	903,243.00
167 Single Family Units	3,466.78	578,952.26	17,905.74	596,858.00
Single Family Units	6,674.47	86,768.11	1,410.89	88,179.00
464 Multi-family Units	1,454.03	674,669.92	20,866.08	695,536.00
0 Multi-family Units	1,616.99	0.00	0.00	0.00
0 Less Credits		(7,957.55)	(229.36)	(8,186.91)
110 Multi-family Units	1,694.59	186,404.90	5,765.10	192,170.00
74 Multi-family Units	1,789.65	132,434.10	4,095.90	136,530.00
245 Multi-family Units	1,889.56	462,942.20	14,317.80	477,260.00
68 Multi-family Units	2,029.24	137,988.32	4,267.68	142,256.00
308 Multi-family Units	2,224.21	685,056.68	21,187.32	706,244.00
0 Multi-family Units	2,445.37	0.00	0.00	0.00
102 Multi-family Units	2,666.53	271,986.06	8,411.94	280,398.00
167 Multi-family Units	4,989.86	0.00	0.00	0.00
102 Non-residential	Various	341,424.15	10,159.82	351,583.97
3,912	Total	8,607,538.04	264,547.82	8,872,085.87

Improvement Fee (1)	Reimbursement Fee (1)	Collection/ Admin Fee (1)	Total SDC Fee
1,048,032.00	27,292.50	107,350.50	1,182,675.00
265,123.05	6,904.25	27,156.70	299,184.00
658,362.68	17,144.86	67,436.46	742,944.00
6,697.37	174.41	686.02	7,557.80
703,667.30	18,324.67	72,077.03	794,069.00
460,148.68	11,983.04	47,133.28	519,265.00
677,305.11	17,638.15	69,376.74	764,320.00
800,412.26	20,844.11	81,986.64	903,243.00
528,908.00	13,773.90	54,178.09	596,858.00
78,140.16	2,034.95	8,003.90	88,179.00
545,663.32	86,768.81	63,103.87	695,536.00
	0.00	0.00	0.00
(6,422.81)	(1,021.33)	(742.77)	(8,186.91)
150,761.60	23,973.40	17,435.00	192,170.00
107,110.79	17,032.25	12,386.96	136,530.00
374,420.99	59,538.66	43,300.36	477,260.00
111,602.97	17,746.58	12,906.45	142,256.00
554,063.22	88,104.65	64,075.50	706,244.00
0.00	0.00	0.00	0.00
219,977.84	34,979.93	25,439.67	280,398.00
0.00	0.00	0.00	0.00
319,624.99	0.00	31,958.98	351,583.97
7,603,599.52	463,237.79	805,247.38	8,872,085.87

Washington County Collection of S.D.C.'s Revenue

	Unit Rate	Revenue	Collection Fee	Total
1,916 Single Family Units	1,891.50	3,624,114.00	112,086.00	3,736,200.00
(91) Less SFR Credits	1,891.50	(172,126.50)	(5,323.50)	(177,450.00)
351 Single Family Units	2,102.96	738,138.96	22,829.04	760,968.00
(91) Less SFR Credits	2,102.96	(191,369.36)	(5,918.64)	(197,288.00)
741 Single Family Units	2,203.84	1,633,036.71	50,515.29	1,683,552.00
(118) Less SFR Credits	2,203.84	(260,053.12)	(8,042.88)	(268,096.00)
714 Single Family Units	2,327.03	1,661,582.84	51,294.16	1,712,877.00
666 Single Family Units	2,457.01	1,636,368.66	50,609.34	1,686,978.00
523 Single Family Units	2,638.40	1,379,883.20	42,676.80	1,422,560.00
303 Single Family Units	2,891.57	876,145.71	27,097.29	903,243.00
313 Single Family Units	3,466.78	1,085,102.14	33,559.86	1,118,662.00
61 Single Family Units	6,674.47	407,142.67	6,620.33	413,763.00
117 Multi-family Units	1,454.03	169,830.51	5,552.49	175,383.00
41 Multi-family Units	1,616.99	66,296.59	2,050.41	68,347.00
68 Multi-family Units	1,694.59	115,232.12	3,563.88	118,796.00
194 Multi-family Units	1,789.65	347,192.10	10,737.90	357,930.00
(24) Less MFR Credits	1,789.65	(47,323.24)	(1,463.61)	(48,786.85)
508 Multi-family Units	1,889.56	959,896.48	29,687.52	989,584.00
563 Multi-family Units	2,029.24	1,142,101.28	35,322.58	1,177,423.86
139 Multi-family Units	2,224.21	309,165.19	9,561.81	318,727.00
118 Multi-family Units	2,666.53	314,650.54	9,731.46	324,382.00
37 Multi-family Units	4,989.86	184,624.82	3,002.18	187,627.00
0 Manufactured Housing	1,483.13	0.00	0.00	0.00
0 Manufactured Housing	2,039.91	0.00	0.00	0.00
0 Manufactured Housing	2,445.37	0.00	0.00	0.00
ort, May 2008, Page 2 of 2 Non-residential	Various	178,907.03	5,294.05	184,201.08
7,049	Total	16,158,539.33	491,043.76	16,649,583.09

Improvement Fee (1)	Reimbursement Fee (1)	Collection/ Admin Fee (1)	Total SDC Fee
3,310,848.00	86,220.00	339,132.00	3,736,200.00
(177,450.00)	0.00	0.00	(177,450.00)
674,334.72	17,560.80	69,072.48	760,968.00
(174,827.52)	(4,552.80)	(17,907.68)	(197,288.00)
1,491,886.08	38,851.20	152,814.72	1,683,552.00
(268,096.00)	(6,186.83)	(24,334.87)	(268,096.00)
1,517,872.54	39,527.93	155,476.53	1,712,877.00
1,494,922.04	38,930.26	153,125.70	1,686,978.00
1,260,607.02	32,828.31	129,124.67	1,422,560.00
800,412.25	20,844.09	81,986.65	903,243.00
991,306.64	25,815.66	101,539.70	1,118,662.00
366,657.68	9,548.59	37,556.72	413,763.00
137,591.83	21,879.20	15,911.97	175,383.00
53,619.73	8,526.36	6,200.91	68,347.00
93,198.08	14,819.92	10,778.00	118,796.00
280,803.97	44,652.13	32,473.90	357,930.00
(38,274.36)	(6,086.21)	(4,426.28)	(48,786.85)
776,350.46	123,451.60	89,781.94	989,584.00
923,714.97	146,884.81	106,819.67	1,177,423.86
250,048.34	39,761.51	28,917.11	318,727.00
254,484.48	40,466.98	29,430.21	324,382.00
147,197.14	23,406.64	17,022.84	187,627.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
167,457.20	0.00	16,743.88	184,201.08
14,365,186.99	757,150.15	1,527,240.77	16,649,583.09

Recap by Agency

	Revenue	Collection Fee	Total
City of Beaverton	8,607,538.04	264,547.82	8,872,085.87
Washington County	16,158,539.33	491,043.76	16,649,583.09
Total	24,766,077.37	755,591.58	25,521,668.96

Percent	Improvement Fee (1)	Reimbursement Fee (1)	Collection/ Admin Fee (1)	Total SDC Fee
34.76%	7,603,599.52	463,237.79	805,247.38	8,872,085.87
65.24%	14,365,186.99	757,150.15	1,527,240.77	16,649,583.09
	21,968,786.51	1,220,387.94	2,332,488.15	25,521,668.96

Add	Allocation of interest earned		1,868,611.51	1,457,806.53	166,389.13	244,415.68	1,868,611.51
	Grant rec'd (Wa Cty) & Coparansis pledge		24,000.00				24,000.00
Less	SDC Credits for Land Donation Paid in Cash		(1,215,149.84)	(736,652.08)	0.00	(478,497.76)	(1,215,149.84)
	Refunds of SFR Fees Collected in Error		(364,207.02)	(305,148.23)	2,727.21	(61,786.00)	(364,207.02)
	Administrative Costs Paid		(18.65)	0.00	0.00	(18.65)	(18.65)
	Collection Fees paid to City and County		(755,591.59)	0.00	0.00	(755,591.59)	(755,591.59)
				0.00	0.00	0.00	0.00
				0.00	0.00	0.00	0.00
				0.00	0.00	0.00	0.00
Project Costs							
	Inger Land Acquisition		(690,517.55)	(690,517.55)	0.00	0.00	(690,517.55)
	Husen Land Acquisition		(448,254.93)	(448,254.93)	0.00	0.00	(448,254.93)
	Fanno Trail Matching		(152,042.34)	(152,042.34)	0.00	0.00	(152,042.34)
	Stover/JQAY Acquisition		(164,160.04)	(164,160.04)	0.00	0.00	(164,160.04)
	PGE Land Acquisition		(3,500.00)	(3,500.00)	0.00	0.00	(3,500.00)
	Rock Creek/Bethany		(775,329.38)	(775,329.38)	0.00	0.00	(775,329.38)
	Camp Rivendale		(628,794.95)	(628,794.95)	0.00	0.00	(628,794.95)
	Conestoga Play Structure		(27,951.70)	(27,951.70)	0.00	0.00	(27,951.70)
	Synthetic Turf Project		(315,242.42)	(315,242.42)	0.00	0.00	(315,242.42)
	Stuhr Building Expansion		(148,261.65)	(148,261.65)	0.00	0.00	(148,261.65)
	Bluffs Park Development		(107,645.65)	(107,645.65)	0.00	0.00	(107,645.65)
	Foege Park Development		(130,871.23)	(130,871.23)	0.00	0.00	(130,871.23)
	Kelvin Land Acquisition		(46,448.00)	(46,448.00)	0.00	0.00	(46,448.00)
	Beaverton Pwrln Trail		(1,084,641.93)	(1,084,641.93)	0.00	0.00	(1,084,641.93)
	Kaiser Woods		(1,016,829.86)	(1,016,829.86)	0.00	0.00	(1,016,829.86)
	PCC Athletic Fields MP & Construction		(9,403,391.84)	(9,403,391.84)	0.00	0.00	(9,403,391.84)
	Synthetic Turf Field 2		(531,551.57)	(531,551.57)	0.00	0.00	(531,551.57)
	Winkelman Land Acquisition		(27,000.00)	(27,000.00)	0.00	0.00	(27,000.00)
	BSD Synth Turf Field Matching Funds		(200,000.00)	(200,000.00)	0.00	0.00	(200,000.00)
	Nature Park Infrastructure		(98,362.62)	(98,362.62)	0.00	0.00	(98,362.62)
	HMT Play Structure Phase II		(135,277.74)	(135,277.74)	0.00	0.00	(135,277.74)
	Other Land Acquisition (thru FY07)		(627,196.85)	(627,196.85)	0.00	0.00	(627,196.85)
	Novice Skate Park		(138,637.20)	(138,637.20)	0.00	0.00	(138,637.20)
	CRA Backyard Master Plan		(103,987.26)	(103,987.26)	0.00	0.00	(103,987.26)
	Mt. Williams Land Acquisition		(1,600,220.00)	(1,600,220.00)	0.00	0.00	(1,600,220.00)
	Tennis Air Structure		(528,651.17)	(528,651.17)	0.00	0.00	(528,651.17)
	Lowami Hart Woods Phase I		(48,429.63)	(48,429.63)	0.00	0.00	(48,429.63)
	Garden Home Parking Lot Expansion		(283,165.78)	(283,165.78)	0.00	0.00	(283,165.78)
	Aloha Park School Fields Restoration		(107,196.50)	(107,196.50)	0.00	0.00	(107,196.50)
	Old Wagon Trail Rplcmnt Design		(33,827.20)	(33,827.20)	0.00	0.00	(33,827.20)
	Land Acquisition (thru FY08)		(33,540.80)	(33,540.80)	0.00	0.00	(33,540.80)
	Rystadt Property Acquisition		(88,001.85)	(88,001.85)	0.00	0.00	(88,001.85)
	March Property Acquisition		(932,569.52)	(932,569.52)	0.00	0.00	(932,569.52)
	Brady Property Acquisition		(850,650.19)	(850,650.19)	0.00	0.00	(850,650.19)
	Nopper/Turner Property Acquisition		(268,913.37)	(268,913.37)	0.00	0.00	(268,913.37)

Total SDC Fund Cash Increase (Decrease) **3,298,250.65**

603,730.01 | **1,389,504.28** | **1,281,009.83** | **3,298,250.65**



OregonLive.com

Everything Oregon

**Hillsboro
Argus**

Neighbors say golf course rezone not on par with family plans

Friday, July 25, 2008

By Kurt Eckert

The Hillsboro Argus

The Argus

Citizens came out swinging at a meeting of the Washington County Board of Commissioners Tuesday, pitching concern about the owners of a Rock Creek golf course proposing a rezone that might allow them to sell designated open space for development.

According to letters sent by attorney Mike Anderson, representing U.S. Golf Clubs of Oregon LLC, the owners of the Rock Creek Country Club believe that as a private golf course, it never should have been designated as public open space. The owners of the course don't derive any tax benefit for open space and are losing money by keeping the golf course open, he said.

"While this golf course has an open space designation on it, it is open space only in the sense that it may not be developed for other uses," a letter dated March 12 reads. "However it is not currently open to the public, and it will be open space only as long as it is a golf course. If it is not a golf course, then not only will it be unavailable to members, but it would not be equitable to leave the course in the open space designation."

Should that happen, the company is negotiating with Tualatin Hills Parks and Recreation Department to enhance the existing Rock Creek Trail that crosses the property and possibly develop sports fields, Anderson wrote.

Residents of the area stand to lose a sizable amount of property value, as they paid a premium to buy property that was backed by a golf course, assuming the neighborhood would remain as is, said Mary Manseau, president of local Citizen Participation Organization 7.

The entire neighborhood was designed around the idea of open space, she said.

"Anything that goes in is going to be different," Manseau said. "It's about preservation of quality of life."

Land-use staff told commissioners in May that considering the zoning change would take too much staff time this year, and would likely raise the ire of the public. In his letters, Anderson said the owners were willing to pay for an independent consultant to help county staff with paperwork.

Desari Strader, the only commissioner who voted against considering the zoning change earlier this summer, has requested the 3 - 1 vote be reconsidered, said Land Use and Transportation spokesperson Anne Madden.

Residents testified Tuesday that it felt like the issue had been hushed intentionally. Many local homeowners believe the golf course owners are intentionally driving business down by dramatically increasing rates and pushing members out to help convince the commissioners to rezone. The involvement of former commissioner Delna Jones didn't help, said one man.

"Sometimes the appearance of impropriety is worse than impropriety," the man testified.

Commissioners attempted to quell concern by promising due diligence and plenty of public hearings.

"The only way you'd wake up to a bulldozer taking out the ninth hole is if you slept through many public hearings," Commissioner Roy Rogers said.

A CPO 7 meeting to discuss zoning is 7 p.m. Aug. 4, in room 1026 of the Capital Center, 18640 NW Walker Road.

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OregonLive.com's Printer-Friendly Page

<http://www.oregonlive.com/printer/printer.ssf?/base/news/1217010...>



Tualatin Hills Park and Rec to hold 'Party in the Park' celebration this Saturday

Friday, July 25, 2008

The Hillsboro Argus

BEAVERTON - Several thousand people are expected Saturday for the Tualatin Hills Park & Recreation District's annual Party in the Park celebration at 158th and Walker Road in Beaverton.

The daylong festival is THPRD's biggest community event of the year. It will feature a broad range of activities for children, adults and families. Admission is free to all activities, most of which start at 10 a.m. or later.

This event will offer a wealth of activities such as giant inflatables, climbing walls, arts and crafts, face painting, THPRD Rec Mobile, Beaverton Police K-9 Unit, and puppet and magic shows.

Other highlights: a concert with blues and neo-folk music, the Get A Life Marching Band, and The Classic at T-Hills collector car, truck and motorcycle show.

The day will also include plenty of sports activities, most notably the Family Triathlon (swimming, bicycling and running), open swims, and tennis and lacrosse clinics. The lacrosse clinic will be offered by the Portland LumberJax professional team.

New demonstration sports this year are kickball, wall ball and four square, which are experiencing a resurgence in popularity nationwide.

For a full schedule and map of activities, visit www.thprd.org/events/partyinpark.cfm.

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Photos by JENNY KANE/THE OREGONIAN

Malia Chan, 6, watches from the sidelines Saturday as children compete in a cherry-pit-spitting contest at the Milwaukie Daze Festival at the Portland Waldorf School. Those participating in organized games received free snow cones.

A summerfest of festivals

Big-city residents mark bonds of culture and neighborhoods in small-town ways

By SARAH DUNLAP and KATY MULDOON
THE OREGONIAN

On the last Saturday in July, dogs wore leis.

Moms painted daisies on little girls' faces.

Guys leaned in close to examine show-quality hot rods.

Someone, it seemed, had flipped on the switch labeled "festival."

From Vancouver to Milwaukie and Beaverton to Southeast Portland, Northwesterners celebrated everything from their cultures to their neighborhoods and their beers to their boats in at least a half-dozen festivals and fairs tucked into city parks, parking lots and main drags.

Each of the one-day events felt like a

fine excuse to leave weekend chores behind and bask in something even sweeter than shaved ice: summer.

In Vancouver, those who strolled into Esther Short Park felt transported to one jam-packed paradise. Thousands of locals and visitors ambled through the sixth annual Ho'ike and Hawaiian Festival as hula dancers swayed and musicians strummed island tunes.

"I love you," one sang, "like a mango."

The placed brimmed with muumius and flowery shirts, the sound of ukulele music and the scent

Please see **FESTIVALS**, Page B3



After the Division/Clinton Street Fair Parade, Eille Nakayama, 5, rests in the back of her father's float with her neighbor, Olivia Caron, 3.

"It's so grass-roots and so funky. It's a great reflection of this part of town."

Mayor-elect Sam Adams, who marched in Saturday's Division/Clinton Street Fair Parade

Festivals: Parades and a triathlon top day's agenda

Continued from Page B1

of grilling chicken. Vendors hawked hula gear, Hawaiian cookbooks, exquisite origami ornaments and fragrant pikake jasmine plants, whose flowers are used to make leis.

The festival, organized by the nonprofit Ke Kukui Foundation, promotes Hawaiian/Polynesian culture, arts and heritage and spreads a warm aloha sensibility. Or, as Deva Yamashiro, the foundation's lei-bedecked executive director put it, "If we had more aloha in this world, we wouldn't have so many problems."

Across the river, Beaverton seemed an ocean away.

Tualatin Hills Parks & Recreation District officials expected a crowd of about 5,000 would wander through its Party in the Park by the time daylong festivities wound down at 6 p.m. The district organizes the annual bash at the Howard M. Terpenning Recreation Complex to showcase its athletic programs and activities.

Scores of parents and kids strolled the grounds wearing medals they'd won — not a loser in the crowd — in the morning's family triathlon. Some checked out tennis and swim clinics, while others bounced around in massive inflatable play structures, perused a gleaming collection of classic cars or watched police officers



JENNY KANE/THE OREGONIAN

Mahala Shulman, 7, sells her homemade lemonade along the Division/Clinton Street Fair parade route. Mahala planned to donate 75 percent of her proceeds to Sen. Barack Obama's presidential campaign.

and police dogs demonstrate how they team up to track down bad guys.

Two of Saturday's festivals featured parades.

In the Division/Clinton Street Fair Parade, Tim Nakayama, sporting bright red sunglasses and glittery devil horns, pedaled the route pulling a cart containing his daughter, a bubble wand and an Obama '08 sign. Music blared from his stereo.

Mayor-elect Sam Adams joined the procession, along with church congregations, clowns and others, while neighborhood residents watched.

"It's so grass-roots and so funky," Adams said. "It's a great reflection of this part of town."

The fair was organized by Southeast Uplift, a neighborhood association that works to increase awareness and pedestrian traffic on neighborhood streets.

Deborah Kane, who watched from the sidelines with her daughter, Zoe, 7, called it "sweet."

"I just love it," she said. "It's a perfect community parade."

A little farther south, Milwaukie Daze went daylight to dark, with a morning parade, an afternoon of games, an evening concert and a fireworks show.

In front of the Portland Waldorf School, children ate fluorescent snow cones and played games. Families loaded up on

corn dogs from a cheerleading squad, and 84 volunteers from Portland's Life Christian Center kept the events running.

Michelle Chan, a longtime Milwaukie resident, recalled attending the Daze as a child. Now, she brings her daughters, 4 and 6. The day's events have not changed drastically, except for the carnival rides, which she said were absent for the first time this year.

"We used to have rides, but now this is just as much fun for the kids," she said. "This feels more small town."

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**NOTICE OF RECEIPT OF BALLOT TITLE
AND EXPLANATORY STATEMENT**

Notice is hereby given that a ballot title and explanatory statement for a measure has been filed with the Clerk of Washington County, on August 5, 2008, for inclusion in the November 4, 2008 Election.

The District is: Tualatin Hills Park & Recreation District

The Measure Number is: 34-156
The ballot title caption is: Bonds to preserve natural areas, water, improve parks, create trails

An elector may file petition for review of this ballot title and explanatory statement in the Washington County Circuit Court no later than 5:00 p.m. on August 15, 2008.

**TUALATIN HILLS PARK & RECREATION DISTRICT
Measure 34-156**

Caption: Bonds to preserve natural areas, water, improve parks, create trails

Question: Shall Park District protect local natural areas and water quality; improve parks; create trails; issue \$100 million general obligation bonds?

If the bonds are approved, they will be payable from taxes on property or property ownership that are not subject to the limits of sections 11 and 11b, Article XI of the Oregon Constitution.

Summary: This measure directs Tualatin Hills Park & Recreation District to buy and restore natural areas for the protection of water quality and fish and wildlife habitat, improve existing parks and facilities and purchase and develop new parks. Proceeds would be used to purchase land for new trails and trail connections. It would establish a citizen oversight committee and require a yearly independent financial audit. Bonds would mature up to 21 years from date of issuance and could be issued in more than one series. Approval of the measure would provide funds for the District to:

- Preserve local natural areas
- Preserve and restore lands near creeks and streams for the protection of local water quality and fish and wildlife habitat
- Build new trail connections and purchase land to create new local trails
- Improve existing local neighborhood and community parks, including sports fields and play equipment
- Purchase and develop land for new local neighborhood and community parks
- Improve, expand, and renovate certain existing local facilities, including safety and seismic structural upgrades
- Create ADA improvements

\$100 Million General Obligation Bond Measure to Fund Protection of Local Natural Areas and Water Quality, Improve and Create Local Parks, and Create New Local Trails

With passage of the Bond Measure, voters would direct Tualatin Hills Park & Recreation District to protect local natural areas and lands near creeks and streams throughout the District, safeguard water quality and protect fish and wildlife habitat. Approval of the measure would also allow the District to improve and create local neighborhood and community parks, and new local trails and trail connections.

The \$100 million general obligation bond measure would fund:

- Natural area preservation through land acquisition and restoration work on wetlands, woods, and greenways throughout the District.
- Water quality protection through land acquisition and restoration work on wetlands, woods, and greenways throughout the District, protecting water quality and fish and wildlife habitat.
- New linear park and trail development and land acquisition throughout the District.
- New neighborhood and community park development throughout the District, including: land acquisition for new park sites, new play equipment, picnic areas, pathways, drinking fountains, benches, open grass areas, outdoor sport courts, and multipurpose sports fields.
- Existing neighborhood and community park renovation and redevelopment throughout the District, including: relocation or replacement of play equipment, ADA-specific upgrades, renovation of existing picnic and shelter areas, addition or relocation of pathways, renovation or addition of outdoor sport courts or multipurpose sports fields, renovation or relocation of parking, and the addition of community gardens.
- Multi-field/multi-purpose synthetic athletic field and youth athletic field development throughout the District.
- Park facility replacements throughout the District, including play equipment, bridges and boardwalks, irrigation systems, pedestrian pathways and trails, and permeable parking lots.
- Existing facility safety and seismic structural upgrades to facilities throughout the District for the mitigation of structural and seismic risks.
- Existing facility expansion and improvements to the Elsie Sluiter Center for fitness room and parking expansion; the Conestoga Recreation and Aquatic Center for classroom, locker room, parking expansion and the addition of a splash pad; the Aloha Swim Center, for the creation of ADA/family dressing rooms; and the HWT Recreation Complex for ADA/family dressing rooms in the aquatic center and HVAC improvements in the athletic center.
- ADA/access improvements to the HWT Recreation Complex for parking and drop-off zones at the aquatic and athletic centers, as well as park sites throughout the District.
- Creation of outdoor splash pad at Cedar Hills Park.
- Acquire land for a future community center in the southwest quadrant of the District.
- The creation of a citizen advisory committee and yearly independent financial audits.

If this Measure is approved the estimated additional cost to property owners would be an average of 37 cents per \$1,000 of assessed valuation per year over the life of the bonds. For the average homeowner, the additional monthly cost would be about \$5.86 per month.

Oregonian, Aug 8, 2008

RECREATION

Soon-to-be centenarian revels in his activity-packed life

Longevity | Bill Schultz says keeping busy and never losing interest really help

By **JOE FITZGIBBON**
SPECIAL TO THE OREGONIAN

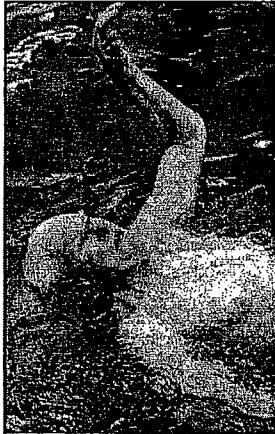
BEAVERTON — Bill Schultz has always plunged into life. As a teenager in the 1920s, he taught himself mountain climbing and skiing. He canoed and camped across Canada before vans and Jeeps made it convenient.

On his 50th wedding anniversary, he and his wife, Rose, bicycled the Northwest coast.

So it's no surprise that to celebrate his 100th birthday this week, Schultz will swim with friends at the Harman Swim Center in Beaverton, eat a little cake and ice cream, then drive his '68 Mustang home for a backyard barbecue with dozens of well-wishers.

"I'm asked all the time, what's the secret to long life?" he laughed. "I always say the same thing: 'Breathe in and breathe out.'"

The sprightly Schultz enjoys celebrity status at the aquatic center, where he swims three times a week with his good bud-



MICHAEL LLOYD/THE OREGONIAN

Bill Schultz turns 100 on Saturday, but that doesn't mean he plans to change his routine of swimming three times a week at the Harman Swim Center in Beaverton.

dy, 84-year-old Warren Ken-
naugh of Beaverton.

"If you look at an early photo of him, Bill's a spitting image of film star Randolph Scott: rugged, handsome and with that confi-



To see a video about Schultz, go to blog.oregonian.com/multimedia and look for "Life is going swimmingly for Bill Schultz."

dent look about him," said Ken-
naugh, who has been lap-
swimming with Schultz for the
past 15 years. "He still has those
qualities, along with his happy-
go-lucky, easygoing nature."

Schultz was born Aug. 16,
1908, in Prosser, Wash., the year
William Howard Taft was elect-
ed president, the first Model T
Ford rolled off the assembly line,
Mother's Day was observed for
the first time, and Jack Johnson
was crowned the first black
world heavyweight boxing
champion.

This weekend, he will join an
exclusive club of about 84,000
centenarians, according to the
2007 U.S. Census. By 2040, the
number of American men and
women who have reached the
century mark is expected to in-
crease sevenfold to more than
580,000.

"I think that if people eat bet-
ter and keep their sense of hu-
mor, they can all live longer,"

Schultz said.

Schultz spent much of his
early adult life in Vancouver,
then moved to Portland to work
in the quality-control division of
Continental Can Co. He met his
schoolteacher wife in a down-
town Portland ice cream parlor
in 1938, and they were married
for 63 years, until her death in
2001. Schultz still runs their
three-acre farm in Southwest
Portland, where he raises sheep
and collects eggs from his hens
to give away to friends at the
swim center.

"I can't eat them all," he said
with a laugh. "Besides, people
seem to like them."

Schultz is also one of the se-
nior members of the 90+ Swim
Club, an informal group of no-
nagenarians who splash and
exercise in the warm pool water
each week. Their muscles may
sag a little and they no longer
knife through the water, but
their laughter and banter echo

If you go

What: Senior recreation and aquatic exercise programs

Where: Harman Swim Center, 7300 S.W. Scholls Ferry Road, Beaverton

When: 9 a.m. to 2 p.m. Mondays, Wednesdays and Fridays; 8:30 to 9:30 a.m. and 10:30 a.m. to 2 p.m. Tuesdays and Thursdays. Swimmers will break at 10:15 a.m. this Friday to celebrate Bill Schultz's 100th birthday.

Activities: Musically inspired group and individual exercises in shallow and deep ends of pool. All abilities welcome. Water temperatures usually about 88 degrees.

Cost: Residents of Tualatin Hills Park & Recreation District pay \$30 for a 20-visit card. Those living outside the district pay an additional fee of \$52 per quarter.

Information: 503-629-6707 or www.thprd.org

throughout the center like school kids on holiday.

"There's no dues or requirements except to have fun and meet other people," said Melinda Rohrbach, swim center receptionist who created a large bulletin board with members' photographs and favorite expressions. "People tell us all the time that they can't wait until they reach 90 and can have their picture up there, too."

Jim Morris, a retired physician and Schultz's neighbor, said he is amazed and inspired by his good friend's boundless energy.

"I've known him for 40 years, and he's always been an extraordinary man with a great attitude about life," Morris said. "He can fix anything, cooks his own meals and still mows his three acres."

Schultz has two adult children and three grandchildren. He still mourns the loss of his wife but remains philosophical about longevity.

"I've met a lot of interesting people and been to lots of great places, and I think that's me going," he said. "Just keep busy and never losing interest in what's out there can really help."

Joe Fitzgibbon: 503-223-0725;
fitzgibbon@integrity.net

Park board asks voters to back \$100 million bond

The Tualatin Hills Park and Recreation District Board formally approved a resolution to place a \$100 million bond on the November ballot.

On Aug. 4, the board unanimously approved the measure, effectively sending the issue to voters in the Nov. 4 general election.

Cost of the measure is estimated at 37 cents per \$1,000 of assessed valuation or about \$70 annually for a \$190,000 home.

The bond will pay for new parks, installing two new synthetic fields, creating open space, updating facilities and other recreational opportunities.

Telephone surveys conduct-

On the Web

For more details on the park district bond including a map of proposed projects, visit www.thprd.org.

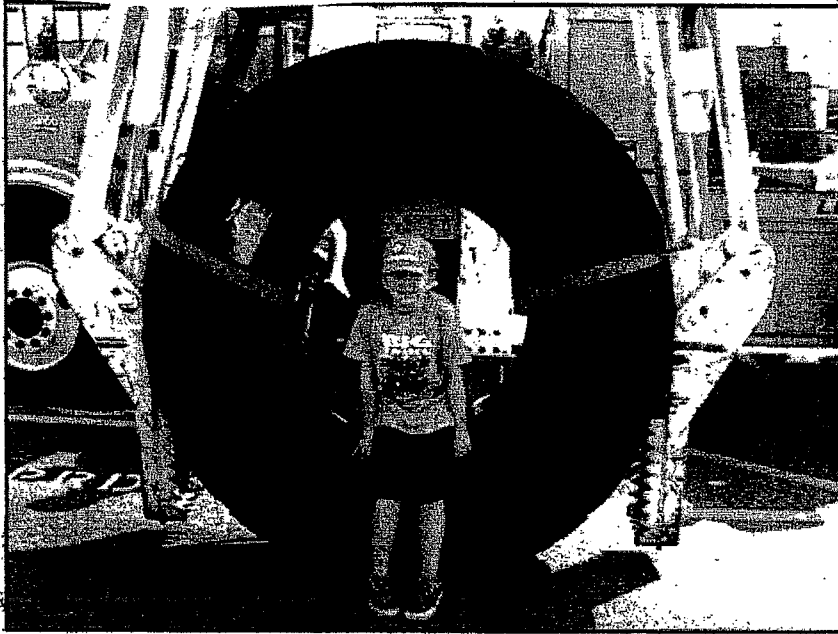
ed in both January and June showed support for the bond measure.

Although polls showed that support for the bond measure dipped if a multi-use recreation/aquatic center was added to the package, the board hopes to spend \$5 million to purchase land in the southwest quadrant of Beaverton that could be used in the future to site such a facility.

A detailed account of specific projects can be viewed at the district's Web site at www.thprd.org.

In other action, the board approved a system development charge fee/credit project for Central Bethany Development's West Parc property at Bethany Village to provide trail improvements of a north-south section of the Waterhouse Community Trail.

The proposed trail connections through the site would consist of paved sections, a bridge and boardwalk crossings. That would complete a gap between two existing park district trail sections on either end of the project.



BIG TRUCK DAY — Kids will have an opportunity to get up close and personal with some really big rigs — along with a lot of other fun activities — on Saturday Aug. 16, 10 a.m. to 2 p.m. at Conestoga Recreation & Aquatic Center, 9985 S.W. 125th Ave., Beaverton. The event is free.

8TH ANNUAL BUG FEST —
Tualatin Hills Nature Park
Interpretive Center, 15655
S.W. Millikan Way, Beaverton.

■ Aug. 23, noon to 4 p.m.
Cost: \$2, kids age 2 and
under are free. Bug Fest
combines interactive dis-
covery stations, craft
tables and games with a
range of activities that
will help attendees
experience these bone-
less/spineless crea-
tures that make the
world go round.
Information at 503-
629-6350.

Park district encourages kids to bug out Aug. 23

Tualatin Hills Park and Recreation District will host its Eighth Annual Bug Fest on Aug. 23.

The event runs from noon to 4 p.m. at Tualatin Hills Nature Park Interpretive Center, 15655 S.W. Millikan Way.

Admission is \$2 per person with children ages 2 and

younger free.

Bugfest is a celebration of invertebrates, examining the important roles they play in the environment in an event that's co-sponsored by Metro.

Bug-related games, displays, crafts, live bugs, carnivorous plants and guided activities will be included.

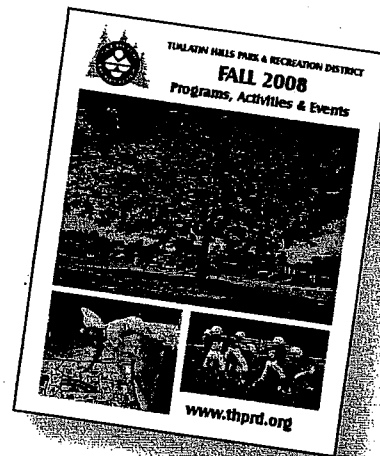
This year's bug lab will focus on arachnids. Greta Binford, a local spider expert from Lewis & Clark College, will answer questions on spiders and debunk common spider myths.

There will be a bug identification station on hand where an expert will identify bugs students bring from home.

Tualatin Hills Park & Recreation District

LEARNING AND FUN FOR EVERYONE THIS FALL!

**Swim Lessons
Children's Programs
Sports & Fitness
Adult Classes
Senior Programs**



**Phone and online registration
begin Sept. 6 for in-district residents**

(See page 5 of our Fall Activities Guide for details)



**Call
503/439-9400
or log in at
www.thprd.org**

*Out-of-district registration
begins Sept. 12*

Questions? Call 503/645-6433

Asistencia para llamadas por teléfono de
residentes de habla Español será disponible Septiembre 6-7.
Llamen al 503/439-9400 esos días y escogen 2 para Español.

NEWS BRIEFS

HIGHLIGHTS

WHAT'S AHEAD

■ **SOCCER IN BEAVERTON:** The defending national champion USC Trojans and powerful UCLA Bruins will be playing two matches in Beaverton against the Division I Portland State Vikings women's soccer team. Viking head coach Laura Schott, a Jesuit High graduate who also coaches club soccer at Tualatin Hills United Soccer Club, and her Vikings will host USC at 7 p.m. Saturday on the main field at Tualatin Hills Park & Recreation Center (15770 S.W. Walker Road), and will host UCLA at 1 p.m. Monday on the PCC Rock Creek campus (17705 N.W. Springville Road). Admission to both events is free. The Vikings will also play seven additional home games at the two venues. See www.goviks.com for dates and times.

Beaverton parade seeks volunteers

Beaverton's Celebration Parade returns Saturday, Sept. 13, at 10 a.m. and is in need of volunteers.

Volunteers can help in a variety of ways from serving as location and information guides to banner carriers, judges or as parade marshals.

Parade organizers are asking folks to let them know what they would like to do by completing and returning a volunteer form. When volunteers arrive at the staging area on Sept. 13, their duties will be explained.

The parade will assemble at the Beaverton Christian Church on Allen Boulevard and Wilson. Parade entries will march along a two-mile route starting on Allen and disbanding at Broadway and Lombard in downtown Beaverton.

For more information or a volunteer form, contact Leslie Mundt at Lmundt@thprd.com or call 503-629-6330.

Fall registration nears for park district

Registration for the Tualatin Hills Park and Recreation District's fall classes and programs will be open to district residents beginning Saturday morning, Sept. 6, and continuing through Sept. 12.

Class registration instructions and forms are in the Fall 2008 Activities Guide, which is also available at any park district facility or online at www.thprd.org. Classes and programs are filled on a first-come, first-served basis.

Park district residents can phone in their registration from 8 a.m. to 6 p.m. on Sept. 6 by calling 503-439-9400. Phone registration will continue Sept. 7 from noon to 4 p.m. and Sept. 8 to 12 from 8:30 a.m. to 6 p.m.

All residents registering by phone must have class information handy, along with credit card or debit information and a valid THPRD Residency Card. Residents can register only for their own immediate family. Those with questions in advance should call 503-645-6433.

Online registration for district residents begins Sept. 6 at 10 a.m. Users must first establish an online account. They should go to www.thprd.org/activities to get started.

Walk-in registration will be available at all THPRD facilities beginning Sept. 8 at 8:30 a.m.

For residents living outside the park district, registration will begin Sept. 12 at 8:30 a.m. Those who have paid an assessment fee (\$52 quarterly or \$208 annually) may register by phone, fax, Internet, mail or walk-in starting that day.

For more information, visit www.thprd.org or call 503-645-6433.



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Registration for Tualatin Hills Park District's fall classes and programs begins Sept. 6

Tuesday, September 02, 2008

The Hillsboro Argus

Registration for the Tualatin Hills Park and Recreation District's fall classes and programs will be open to district residents beginning Saturday morning, Sept. 6, and continuing through Sept. 12.

THPRD recently mailed its Fall 2008 Activities Guide to all district residents. Class registration instructions and forms are in the guide, which is also available at any THPRD facility or online at www.thprd.org/pdfs/brochures/Fall2008THPRD.pdf.

Classes and programs are filled on a first-come, first-served basis. Many of them are in high demand, so patrons are encouraged to plan accordingly.

Park district residents can phone in their registration from 8 a.m. to 6 p.m. on Sept. 6. The number to call is 503-439-9400. Phone registration will continue Sept. 7 (Sunday) from noon to 4 p.m. and Sept. 8-12 from 8:30 a.m. to 6 p.m.

THPRD will again offer, on a limited basis, Spanish language assistance during phone-in registration for classes and programs. The service, which was first introduced last spring, will be available Sept. 6 and 7.

All residents registering by phone must have class information ready, along with credit card or debit information (Visa, MasterCard, Discover or THPRD Gift Card) and a valid THPRD Residency Card. Residents can register only for their own immediate family. Those with questions in advance should call 503-645-6433.

Online registration for district residents starts Sept. 6 at 10 a.m. Users must first establish an online account. They should go to www.thprd.org/activities to get started. Walk-in registration will be available at all THPRD facilities beginning Sept. 8 at 8:30 a.m.. Registration by fax, to 503/629-6302, also begins Sept. 8, as does processing of mail-in requests.

For residents living outside the Tualatin Hills district, registration will begin Sept. 12 at 8:30 a.m. Those who have paid an assessment fee (\$52 quarterly or \$208 annually) may register by phone, fax, Internet, mail or walk-in starting that day.

Formed in 1955, THPRD is the largest special park district in Oregon, spanning about 50 square miles and serving more than 200,000 residents in the greater Beaverton area. The district provides year-round recreational and educational opportunities for people of all ages. Offerings include a broad range of classes and more than 200 park sites, 40 miles of trails, eight swim centers, six recreation centers, and about 1,100 acres of nature preserve. For more information, visit www.thprd.org or call 503/645-6433.

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By LEAN WEISSMAN
Of Times Newspapers

The days are getting shorter, kids are back in school and every retail store in Oregon is holding a block party summer sale where "Everything must go!" Summer is over, right? Wrong.

Don't trade in your sun-tan lotion for a down coat yet. Summer is not officially over for another few weeks — Sunday, Sept. 21, to be exact. And something called a "weekend" gives people two full days a week to squeeze the last outdoor fun and sunshine out of summer.

Before you start to grumble and complain that you finally got the butt imprint in your couch just right and the new season of "Dancing With The Stars" is on, let me remind you that life is made up of experiences — not celebrities trying to tango for a trophy.

The Pacific Northwest is a natural theme park with its winding rivers, forests, trails and wildlife. And Washington County is no exception. Residents from Beaverton to Tualatin, Tigard and Sherwood don't need to travel farther than their own back yard to experience the adrenaline rush of biking down a 45-degree dirt slope on Bull Mountain or enjoy the lazy serenity of fishing in a canoe on Hagg Lake.

So instead of dropping into your fall routine of watching the leaves change color through your window, take advantage of the last days of summer. You'll miss them when you're walking 5 miles in the snow, uphill, without shoes, to work every day in the winter.

Take a bike ride

Road biking is a great way to get some exercise while enjoying an up-close and personal look at your community. Rarely can you stop for a paper cup of 70-cent lemonade when driving your car, or truly enjoy the twists and turns of a paved road as it meanders to the same tune of a river.

Between Beaverton, Sherwood, Tigard and Tualatin, there are more than 50 miles of multi-use trails, and miles upon miles of roads with designated bike lanes. If you don't know which path or paved street to hit first, here are some local favorites:

■ **Fanno Creek Trail:** This paved, multi-use trail winds through forests, wetlands and parks, with ample opportunity for bird watching. About 90 percent flat, the path is perfect for beginners, children or residents looking for a joyride rather than a chance to sweat. The trail is split in several sections, requiring bikers to access public road-



GETTING OUT THERE

You can find a lock-up for your canoe or kayak at several locations in Washington County.

- rapids. There are numerous places to launch, including: Willamette Park, river milepost 0
- Fields Bridge, river milepost 1.7
- Shadow Wood Drive, river milepost 5.4
- Rivergrove Boat Ramp, river milepost 7.4
- Brown's Ferry Park, river milepost 7.5
- Tualatin Community Park, river milepost 8.9
- Cook Park, river milepost 9.8
- Jurgens Park, river milepost 10.6
- 99W Bridge and Hazelbrook Road, river milepost 11.5
- Schamburg Bridge, river milepost 16.2
- Scholla Bridge, river milepost 26.9
- Eagle Landing, river milepost 29.6

ways in between the bike paths. Including public streets, the Fanno Creek Trail is about eight miles roundtrip. Bikers can access the trail in several locations, including Vista Brook Park, Fanno Creek Park, Garden Home Recreation Center and the Fanno Farmhouse.

■ **Cook Park:** This 79-acre park in Tigard offers a network of more than 3 miles of paved and dirt trails for bicycle enthusiasts. The Ki-a-Kuts Bike and Pedestrian Bridge gives you a beautiful view of the Tualatin River as you ride over water and fish from Cook Park to Tualatin Community Park. To access the bridge, start at the butterfly garden pathway at the eastern end of the parking area and continue to a concrete pathway that parallels the Tualatin River. After passing under a train trestle, the bridge is up a hill to the right.

■ **Tualatin Hills Park and Recreation District:** Known for its beauty, this popular park district has a 35-mile network of urban trails that take bicyclists through meadows, wetlands, woods and along streams. For more information on trails in the Tualatin Hills Park and Recreation District, visit www.thprd.org/parks/trails/index.cfm.

Paddle a canoe

What can be more relaxing than canoeing or kayaking, with the "splunk splunk" sound of oars dipping into the water while the craft slowly glides along the surface?

Getting bored? Fine, we can add adventure. Take the watercraft out of the lake and place it in a river. Now you're avoiding rocks, fallen logs and guiding the canoe or kayak through mild rapids. Thanks to Washington County's waterways, you can have both.

■ **Tualatin River:** From river milepost 40 to milepost 3, almost the entire bottom half of the Tualatin River is a canoeist or kayaker's paradise with wildlife, lazy-moving water and some rocky



■ **Rood Bridge Park,** river milepost 38.4

■ **Henry Hagg Lake:** This approximately 1,100-acre, man-made lake near Forest Grove is open to motorized and man-powered boats. For those who don't enjoy getting rocked by speeding motorboats, it's good to know the north half of the lake is dedicated solely to non-motorized watercrafts. (There are also about 15 miles of dirt biking and hiking trails surrounding the lake for those who need a break from the water.)

If you don't own a canoe or kayak, Alder Creek Kayak & Canoe, Sportcraft Marina and Joe's rent both during the summer.

Take a hike

Walking — what a novel idea. You could do it on a treadmill, or you could stroll through the hundreds of parks in Washington County.

The Tualatin Hills Park and Recreation District contains more than 200 parks in and around Beaverton, and the cities of Tigard and Tualatin boast more than 20 parks and about 500 acres of greenways, trails and open space. To walk all that would take years. So what are you waiting for?

- For lists and maps of parks in Washington County, please visit:
- **Tualatin:** www.ci.tualatin.or.us/departments/communityservices/parks.
- **Tigard:** www.ci.tigard.or.us/community/parks/default.asp.
- **Beaverton:** www.thprd.org/parks/index.cfm.

Go fishing

The fight, the catch, the dinner: Fishing isn't just a sport, it's an art form. Plus, if you're lucky or skilled in your craft, you get a meal out of it.

Fresh-water fishing gives you the opportunity to fish on land, off a dock or in a boat. And Washington County residents know fresh-water

■ See **OUTSIDE, B8**

