



Administration Office  
503/645-6433  
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**Board of Directors Regular Meeting  
Tuesday, February 14, 2017  
6:00 pm Executive Session; 7:00 pm Regular Meeting  
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room  
15707 SW Walker Road, Beaverton**

**AGENDA**

1. Executive Session\*
  - A. Legal
  - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. Audience Time\*\*
5. Board Time
6. Consent Agenda\*\*\*
  - A. [Approve: Minutes of January 10, 2017 Regular Board Meeting](#)
  - B. [Approve: Monthly Bills](#)
  - C. [Approve: Monthly Financial Statement](#)
  - D. [Approve: Resolution Concerning Recreational Immunity Under ORS 105.672 to 105.696 \(Public Use of Lands Act\)](#)
7. Unfinished Business
  - A. [Review: Programs Functional Plan Modifications](#)
  - B. [Information: General Manager's Report](#)
8. New Business
  - A. [Review: Affordable Housing and Systems Development Charges](#)
9. Adjourn

**\*Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. **\*\*Public Comment/Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. **\*\*\*Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



## MEMO

**DATE:** February 9, 2017  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager

**RE:** **Information Regarding the February 14, 2017 Board of Directors Meeting**

### **Agenda Item #6 – Consent Agenda**

Attached please find consent agenda items #6A-D for your review and approval.

**Action Requested:** **Approve Consent Agenda Items #6A-D as submitted:**  
**A. [Approve: Minutes of January 10, 2017 Regular Meeting](#)**  
**B. [Approve: Monthly Bills](#)**  
**C. [Approve: Monthly Financial Statement](#)**  
**D. [Approve: Resolution Concerning Recreational Immunity Under ORS 105.672 to 105.696 \(Public Use of Lands Act\)](#)**

### **Agenda Item #7 – Unfinished Business**

#### **A. [Programs Functional Plan Modifications](#)**

Attached please find a memo requesting board of directors' review of proposed modifications to the Programs Functional Plan adopted in June 2015. Lindsay Bjork, Cedar Hills Recreation Center supervisor, will be at your meeting to provide an overview of the modifications and to answer any questions the board may have.

#### **B. [General Manager's Report](#)**

Attached please find the General Manager's Report for the February regular board meeting.

### **Agenda Item #8 – New Business**

#### **A. [Affordable Housing and Systems Development Charges](#)**

Attached please find a memo regarding affordable housing strategies and the possibility of systems development charge waivers as a tool to enable development of affordable housing. Randy Ealy, Chief Administrative Officer for the City of Beaverton, along with administrative staff from Washington County, will be at your meeting to give presentations about the city and county's affordable housing strategies.

### **Other Packet Enclosures**

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



**Tualatin Hills Park & Recreation District  
Minutes of a Regular Meeting of the Board of Directors**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, January 10, 2017, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Executive Session 6 pm; Regular Meeting 7 pm.

Present:

Jerry Jones Jr.	President/Director
Ali Kavianian	Secretary/Director
Bob Scott	Secretary Pro-Tempore/Director
John Griffiths	Director
Larry Pelatt ( <i>via telephone</i> )	Director
Doug Menke	General Manager

**Agenda Item #1 – Executive Session (A) Land**

Secretary Ali Kavianian called executive session to order for the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions. Executive session is held pursuant to ORS 192.660(2)(e), which allows the board to meet in executive session to discuss the aforementioned issue.

Secretary Kavianian noted that representatives of the news media and designated staff may attend executive session. Representatives of the news media were specifically directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board returned to open session and welcomed the audience into the room.

**Agenda Item #2 – Call Regular Meeting to Order**

The Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Jerry Jones Jr. on Tuesday, January 10, 2017, at 7:05 pm.

**Ali Kavianian moved that the board of directors move agenda item #3, Action Resulting from Executive Session, to occur after Agenda Item #5, Audience Time. Bob Scott seconded the motion. The motion was UNANIMOUSLY APPROVED.**

**Agenda Item #4 – Parks Bond Citizen Oversight Committee Annual Report**

General Manager Doug Menke introduced Parks Bond Citizen Oversight Committee Chair Rob Drake to present the committee’s seventh annual report, which is also included within the board of directors’ information packet.

Rob provided highlights of the committee’s annual report, noting that district staff has been excellent in responding to questions and requests for additional information. He noted that the report being presented this evening is a final draft that will need to be further refined, such as by adding graphics, which would then be presented to the full committee for final approval. He commented that the committee’s charge is nearing completion as the bulk of the bond measure funds have been spent, noting that district staff has done an outstanding job through the

process and has produced projects that meet the intent of the bond measure. The committee hopes that the district will consider another bond measure in the future as the district handles such funds correctly and in a transparent manner. In addition, the committee believes that those who participated in the public process were heard by the district, which is critical.

Rob noted that the committee has two major recommendations at this time: they believe only one additional oversight committee annual report is necessary at this point, and the committee recommends the district set aside natural area land acquisition and restoration funds into separate accounts that are easily recognized. He explained that the one area within the 2008 Bond Measure that remains unfulfilled is that of natural area land acquisition and restoration, although the committee understands that the process of restoring natural areas is a lengthy one. However, there are some members of the public frustrated at the pace of these areas and the committee believes that establishing separate accounts would offer some reassurance. Rob concluded his presentation and offered to answer any questions the board may have.

President Jones thanked Rob and the other committee members on behalf of the board of directors for their efforts.

Bob Scott commented that, as the board liaison to the committee, he has seen firsthand Rob's efforts as chair and thanked him for all of his work.

John Griffiths referenced the committee's suggestion that the district consider another bond measure in the future and inquired of Rob's opinion regarding what targets the district should focus on in such an effort.

- ✓ Rob replied that he has been involved with THPRD for many years in a variety of capacities and has noticed through this involvement that the district's residents value athletic facilities, as well as natural area preservation. The committee had significant discussion regarding whether to report on expenditures beyond the actual bond proceeds and decided to do so as some of the projects have grown and changed in scope. He believes that one of the district's strengths is in working with partners and that projects benefit from this strength. The district has been able to meet the original intent of the bond, but also further refine projects through grant funds, donations, and system development charge funds. A future bond measure may focus on the developing areas in the northern portion of the district. There is also plenty left to accomplish in the area of natural area preservation, which is a strongly-supported value of the community as reflected consistently in the polls. He described the district's ability to offer services to a resident from the time they are a child through their senior years and encouraged the district to continue to poll those residents in order to shape a future bond measure.

#### **Agenda Item #5 – Audience Time**

Kathryn Lee, 6230 SW Chestnut, Beaverton, is before the board of directors this evening as the vice president for the Skating Club of Oregon, a non-profit organization in support of figure skating. She referenced THPRD's negotiations with the Portland Winterhawks to construct an ice arena at the HMT Recreation Complex and described the limited ice availability in the Portland-Metro area. She expressed support for the district's potential partnership with the Portland Winterhawks for the following reasons:

1. If a new ice arena is built, it will be heavily utilized. She described how the Valley Ice Arena, which was close to being decommissioned around five years ago, was restored due to the efforts and passion of its various user groups who came together to save the facility. The facility is now used 19 hours of every day, including by notable athletes and well-respected coaches.

2. Ice sports provide another opportunity for the community to enjoy fitness and recreation. She described a sled hockey program that focuses on giving children access to skating that are in otherwise underserved communities.
3. Local businesses' recruiting efforts will benefit by being able to accommodate and attract new employees from other areas of the country and world where access to ice sports is more common, as well as offer a way to integrate those new residents into the community.

She concluded her testimony by describing how an ice arena would truly be a multi-use facility serving a variety of sports and that participants would span all age groups.

President Jones asked Ms. Lee if there are any specific activities that a two-sheet ice arena would be able to accommodate that a one-sheet ice arena could not.

- ✓ Kathryn replied that from a figure skating perspective, larger competitions could be held in a two-sheet ice arena. Such competitions require a practice sheet to use simultaneously with a competition sheet. Larger competitions would also benefit the local economy through increased restaurant and hotel visits.

Greg Molitor, 16770 NW Coburg Lane, Beaverton, is before the board of directors this evening regarding THPRD's negotiations with the Portland Winterhawks to construct an ice arena at the HMT Recreation Complex. Greg stated that he currently serves on the board of directors for the Portland Junior Winterhawks. He described their program's current ice shortage, noting that youth teams currently practice four teams on one sheet of ice at a time. He agreed with the previous testimony regarding the positive impact a new ice arena would have on the local economy, noting that an upcoming tournament is bringing in 14 teams to the area from all over the Northwest and Canada. He described the growing popularity of hockey, noting that during his service on the board over the past four years, participation in their program has grown from 225 to 540 players, including six varsity teams. They receive access to the Memorial Coliseum once a month on short notice, and without that access the varsity teams would be unable to practice. He described his involvement in THPRD as a volunteer coach, noting that the arena could also serve as a dryland facility for field sports and would be a focal point for the entire community. He offered the support and assistance of the Portland Junior Winterhawks in bringing such a facility to fruition.

Secretary Kavanian read a letter into the record from the Beaverton Area Chamber of Commerce in support of THPRD's negotiations with the Portland Winterhawks to construct an ice arena at the HMT Recreation Complex. The letter stated that public-private partnerships afford and strengthen the economic capacity of communities, cities, regions and states. The prospect of bringing a professional hockey facility to Beaverton for its residents is exciting and has the potential of benefiting businesses in the surrounding community. THPRD draws thousands of tourists and visitors to the area every summer for soccer and baseball tournaments and the chamber receives dozens of requests each year from youth and adult sports teams for advice on things to do, hotel accommodations, and restaurant recommendations. These sporting activities generate millions of dollars in business each year for the local economy. The chamber is excited about the prospect of the public-private partnership between THPRD and the Portland Winterhawks for such a facility and is confident that it will result in an increase of travelers and customers for the local businesses in the surrounding Beaverton area.

### **Agenda Item #3 – Action Resulting from Executive Session**

**Bob Scott moved that the board of directors authorize the general manager to continue with and finalize negotiations with the Portland Winterhawks which will ensure all key negotiation points as those presented during executive session are included in a Ground**

**Lease & Operating Agreement between the Portland Winterhawks and the district for construction and use of improvements on district property subject to review by the district's legal counsel. Ali Kavianian seconded the motion. Roll call proceeded as follows:**

<b>John Griffiths</b>	<b>Yes</b>
<b>Larry Pelatt</b>	<b>Yes</b>
<b>Ali Kavianian</b>	<b>Yes</b>
<b>Bob Scott</b>	<b>Yes</b>
<b>Jerry Jones Jr.</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

#### **Agenda Item #6 – Board Time**

General Manager Doug Menke commented that the next THPRD Joint Advisory Committee meeting will be taking place a week from this evening on Tuesday, January 17, 2017, 6:30 pm at the Fanno Creek Service Center.

#### **Agenda Item #7 – Consent Agenda**

**Bob Scott moved that the board of directors approve consent agenda items (A) Minutes of December 13, 2016 Regular Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Employment Agreement for the District General Manager, and (E) Resolution Appointing Advisory Committee Members. Ali Kavianian seconded the motion. Roll call proceeded as follows:**

<b>John Griffiths</b>	<b>Yes</b>
<b>Larry Pelatt</b>	<b>Yes</b>
<b>Ali Kavianian</b>	<b>Yes</b>
<b>Bob Scott</b>	<b>Yes</b>
<b>Jerry Jones Jr.</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

#### **Agenda Item #8 – Unfinished Business**

##### **A. Somerset West Park Master Plan**

Keith Hobson, director of Business & Facilities, introduced park planners Tim Bonnin and René Brucker to provide an overview of the Somerset West Park master plan being presented for consideration of approval this evening. The preferred master plan was initially presented to the board for review at their November 7, 2016 Regular Meeting.

Tim provided a brief overview of the memo included within the board of directors' information packet, noting that Somerset West Park is a neighborhood park redevelopment project funded via the district's 2008 Bond Measure. He noted that an additional neighborhood meeting was held after the board's initial review of the master plan in November and that no additional changes were requested by the public.

René provided an overview of the proposed Somerset West Park master plan via a PowerPoint presentation of the materials included within the board of directors' information packet.

Tim concluded the staff presentation by providing a brief overview of the project budget noting that the total current project budget for the redevelopment of Somerset West Park is \$1,023,538 and the estimated project cost of the master plan is \$2,793,221. Staff plans to propose funding or phasing options for addressing the budget shortfall at the February or March board meeting.

Keith clarified that, rather than discussing approval of the Somerset West Park master plan as a phased project, staff is requesting approval of the entire master plan this evening followed by

exploring options to fully-fund the master plan with additional outside funding, debt funding, or phasing the project. Adoption of the master plan is the first step, but the board is not committing to build the entire master plan by doing so.

- ✓ President Jones agreed that by approving the entire master plan, district staff will then have the responsibility to explore a variety of options in funding the entire master plan for the board's consideration. Phasing could also still be considered as an option.

President Jones inquired whether basketball half courts are more popular and enable more participants than full courts.

- ✓ Tim confirmed this, noting that many of the district's parks have transitioned to half courts for this reason.

John Griffiths asked whether this site was considered for a futsal court.

- ✓ General Manager Doug Menke replied that the sports courts at this site are already very well-utilized due to the nearby high school and elementary school. The district is exploring other sites for inclusion of a futsal court.

John commented on the lack of a formal baseball field, but inclusion of a backstop. He asked if the intent is to deemphasize the baseball field and keep the area as an open space.

- ✓ René confirmed this, noting that the vegetative buffer in that area also impacts what amenities can be included. The backstop is provided to enable spontaneous play.
- ✓ Bob Scott recalled that this particular area is very wet during a large portion of the year.
- ✓ Doug commented that the public was interested in other amenities, such as the loop pathway and daylighting the creek.

**Bob Scott moved that the board of directors approve the preferred Somerset West Park master plan. Ali Kavianian seconded the motion. Roll call proceeded as follows:**

<b>John Griffiths</b>	<b>Yes</b>
<b>Larry Pelatt</b>	<b>Yes</b>
<b>Ali Kavianian</b>	<b>Yes</b>
<b>Bob Scott</b>	<b>Yes</b>
<b>Jerry Jones Jr.</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

## **B. General Manager's Report**

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- Natural Resources Functional Plan Update
  - Bruce Barbarasch, superintendent of Natural Resources & Trails Management, provided a PowerPoint presentation, a copy of which was entered into the record, detailing the activity that has taken place in implementing the Natural Resources Functional Plan adopted in December 2014.
- Hire to Train Lifeguard Recruitment Program
  - Heath Wright, Harman Swim Center supervisor, provided a PowerPoint presentation, a copy of which was entered into the record, describing a new lifeguard recruitment program underway at Harman Swim Center that selects qualified candidates and takes them through the American Red Cross Lifeguard Training certification course as well as all new hire training required at the facility.
- Board of Directors Meeting Schedule

Doug offered to answer any questions the board may have.

John Griffiths asked whether the Natural Resources Functional Plan includes an objective to compile data detailing the functions of certain natural areas in order to inform the district's land acquisition strategy in the attempt to build wildlife corridors.

- ✓ Bruce described the difficulty in gathering data pertaining to wildlife migrations through district land. Instead, staff has attempted to establish criteria for what wildlife needs in order to be able to successfully traverse terrain. This effort will include ground exploration as well as aerial photography, and more creative measures beyond that such as reaching out to residential property owners. Although more data would be beneficial, there is also balance needed in regard to the cost of gathering that data.

John asked whether an inventory is being created that measures the functionality of wildlife corridors in terms of low-functioning, mid and high, and whether there are actions the district can take in order to increase the functionality of low and mid-functioning areas that could in turn inform the district's land acquisition process or partnership opportunities.

- ✓ Bruce explained that the Natural Resources Functional Plan includes scores associated with natural areas that take into account the functionality of those areas. There are some natural areas that will never be mid or high-functioning due to their limited size. A high-functioning natural area is almost solely designed by how large an area it is and how connected it is to other areas. Regarding corridors, a scoring system has been developed and is now in the planning and implementation stages. District staff will report back to provide a more detailed overview on how this process works, with examples.

John stated that he would like to see a list of actions staff would propose taking in order to increase the functionality of various natural areas where that is possible. The district is a steward of this land and wants to bring it to as high a level of functionality as possible. The second piece of information he would like to see is to what extent does the district need to build natural area corridors and connectivity, not just for plants and wildlife, but for the district's residents, as well, and how that informs the district's future land acquisition strategy.

President Jones commented on the 70% increase in volunteerism experienced over the past two years for natural resource projects and asked to what staff attributes that growth.

- ✓ Bruce replied that district staff has begun focusing volunteer recruiting efforts on corporate groups, which brings out larger numbers. In addition, the district has moved to an online registration system. It is helpful that natural resource volunteer projects can be coordinated quickly and are not tied to the cycle of the activities guide. Staff continues to explore ways of building relationships with current volunteers in order to keep them engaged and interested in volunteering for THPRD.

Bob Scott asked whether the Hire to Train program over-hires in anticipation of attrition at other facilities.

- ✓ Heath confirmed this, noting that he knew Harman Swim Center needed three people for the upcoming season but was able to bring in five, with the knowledge that Aloha Swim Center would also need some new staff, as well.

## **Agenda Item #9 – New Business**

### **A. THPRD Grant Strategy**

Keith Hobson, director of Business & Facilities, introduced Jeannine Rustad, superintendent of Planning, to provide an overview of a draft grant strategy included within the board of directors' information packet outlining how the district's grant specialist, grant steering committee, staff and management will work together to pursue grant and outside funding opportunities.

Jeannine provided a detailed overview of the district's proposed grant strategy via a PowerPoint presentation, a copy of which was entered into the record. She noted that staff is seeking input



from the board this evening and will return with a final draft of the grant strategy in spring 2017. Jeannine offered to answer any questions the board may have.

Bob Scott requested that when the grant specialist researches why the district was not awarded a particular grant, it would be helpful to know what type of project won in order for the district to fine-tune the details of what types of projects are successful. He supports the suggestion that the district work with partnering agencies on potential grants early in the process.

John Griffiths asked what current position is being repurposed in order to facilitate the grant specialist position.

- ✓ Aisha Panas, director of Park & Recreation Services, replied that there were a number of positions shifted over the summer, one of which is a program coordinator position that will be repurposed for the grant specialist position. The program coordinator position was able to be covered via existing staff levels as a result of the shifting and consolidation process.

John commented that it will be interesting to see the position's payback to the district.

President Jones expressed support for this initiative, noting that the district has worked hard over the past few years on the local, state and national levels in order to facilitate more grant opportunities and open doors for these expanded efforts. The timing is right and the position should be successful with the additional grant opportunities now available. He agreed with Bob's comment regarding partnerships being an important component to a successful grant application. He advised that the grant specialist reach out to the district's partners in order to learn about their successes in partnering on grants with other agencies. He is also interested in hearing how the grant steering committee progresses and would like to attend a few of their meetings, if possible.

#### **Agenda Item #1 – Executive Session (A) Land**

President Jones reconvened executive session for the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions. Executive session is held pursuant to ORS 192.660(2)(e), which allows the board to meet in executive session to discuss the aforementioned issue.

#### **Agenda Item #10 – Adjourn**

There being no further business, the meeting was adjourned at 8:45 pm.

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Jerry Jones Jr., President

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Ali Kavarianian, Secretary

Recording Secretary,  
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
34640	12/13/2016	Coastwide Laboratories	790.53
		<b>Capital Outlay - ADA Projects</b>	<b>\$ 790.53</b>
295739	12/05/2016	OPSIS Architecture, LLP	9,279.15
296748	12/22/2016	2KG Contractors, Inc.	923,943.70
296766	12/22/2016	Northwest Control Company, Inc.	151,452.80
296777	12/22/2016	Roger N. Smith Associates, Inc.	2,591.25
296779	12/22/2016	SB Commissioning	1,500.00
		<b>Capital Outlay - Aquatic Center Renovation</b>	<b>\$ 1,088,766.90</b>
295727	12/05/2016	Beynon Sports Surfaces, Inc	41,974.00
297407	12/28/2016	Evergreen Skateparks LLC	30,000.00
		<b>Capital Outlay - Athletic Facility Replacement</b>	<b>\$ 71,974.00</b>
296274	12/20/2016	Cedar Mill Construction Company, LLC	22,986.92
		<b>Capital Outlay - Bond - Facility Rehabilitation</b>	<b>\$ 22,986.92</b>
295725	12/05/2016	Ash Creek Forest Management, LLC	6,295.71
296764	12/22/2016	Native Ecosystems NW, LLC	6,808.00
296783	12/22/2016	Treecology, Inc.	3,270.00
		<b>Capital Outlay - Bond - Natural Resources Projects</b>	<b>\$ 16,373.71</b>
295726	12/05/2016	Benchmark Contracting, Inc.	14,962.50
295755	12/05/2016	TriMet	2,331.60
296764	12/22/2016	Native Ecosystems NW, LLC	1,480.00
296787	12/22/2016	Washington County	1,633.84
		<b>Capital Outlay - Bond - New Linear Park &amp; Trail Development</b>	<b>\$ 20,407.94</b>
296276	12/20/2016	Cornerstone Management Group, Inc.	6,890.00
296277	12/20/2016	David Evans & Associates, Inc.	17,121.82
ACH	12/20/2016	Fieldturf USA, Inc.	192,948.11
296769	12/22/2016	P & C Construction	876,571.00
296786	12/22/2016	Washington County	3,500.00
		<b>Capital Outlay - Bond - New/Redevelop Community Parks</b>	<b>\$ 1,097,030.93</b>
296783	12/22/2016	Treecology, Inc.	9,500.00
		<b>Capital Outlay - Bond - New/Redevelop Neighborhood Parks</b>	<b>\$ 9,500.00</b>
295726	12/05/2016	Benchmark Contracting, Inc.	23,085.00
35197	12/13/2016	BSN Sports	8,275.00
296750	12/22/2016	AKS Engineering & Forestry, LLC	1,867.00
		<b>Capital Outlay - Bond - Youth Athletic Field Development</b>	<b>\$ 33,227.00</b>
34938	12/13/2016	Outlet Corp Website	4,851.20
		<b>Capital Outlay - Building Improvements</b>	<b>\$ 4,851.20</b>
295747	12/05/2016	PumpTech, Inc.	4,188.00
296749	12/22/2016	A Cooler Tomorrow LLC	5,695.00
296760	12/22/2016	IRS Environmental of Portland, Inc.	3,250.00
296772	12/22/2016	Platt Electric Supply, Inc.	999.92
296774	12/22/2016	Recreonics, Inc.	2,944.10
		<b>Capital Outlay - Building Replacements</b>	<b>\$ 17,077.02</b>
296760	12/22/2016	IRS Environmental of Portland, Inc.	1,600.00
		<b>Capital Outlay - Facility Challenge Grants</b>	<b>\$ 1,600.00</b>

Check #	Check Date	Vendor Name	Check Amount
296753	12/22/2016	Buell Recreation LLC <b>Capital Outlay - Park &amp; Trail Improvements</b>	14,137.68 <b>\$ 14,137.68</b>
34800	12/13/2016	Impact Sign Co. <b>Capital Outlay - Park &amp; Trail Replacements</b>	2,345.00 <b>\$ 2,345.00</b>
295727	12/05/2016	Beynon Sports Surfaces, Inc <b>Capital Outlay - Resurface 6 Indr Tennis Cts-HMT</b>	1,700.87 <b>\$ 1,700.87</b>
296271	12/20/2016	Assessment Associates, Inc.	1,400.00
296787	12/22/2016	Washington County <b>Capital Outlay - SDC - Park Development/Improvement</b>	1,230.17 <b>\$ 2,630.17</b>
ACH	12/12/2016	Brian Powers	1,528.75
35116	12/13/2016	Hyatt Hotels & Resorts <b>Conferences</b>	1,003.41 <b>\$ 2,532.16</b>
34715	12/13/2016	Beaverton Area Chamber of Commerce <b>Dues &amp; Memberships</b>	1,000.00 <b>\$ 1,000.00</b>
295724	12/05/2016	PGE	21,258.86
296743	12/22/2016	PGE	1,867.08
296744	12/22/2016	PGE <b>Electricity</b>	28,755.10 <b>\$ 51,881.04</b>
296258	12/15/2016	Standard Insurance Company	195,227.47
297781	12/30/2016	Kaiser Foundation Health Plan	257,654.13
297782	12/30/2016	Moda Health Plan, Inc.	29,912.80
297786	12/30/2016	Standard Insurance Co.	13,355.98
297791	12/30/2016	UNUM Life Insurance-LTC <b>Employee Benefits</b>	1,318.30 <b>\$ 497,468.68</b>
296257	12/15/2016	PacificSource Administrators, Inc.	3,778.49
296259	12/15/2016	Standard Insurance Company	32,200.90
296260	12/15/2016	Standard Insurance Company	24,751.00
296261	12/15/2016	Standard Insurance Company	4,225.63
296264	12/15/2016	Voya Retirement Insurance & Annuity Co.	9,560.00
297784	12/30/2016	PacificSource Administrators, Inc.	4,888.77
297785	12/30/2016	PacificSource Administrators, Inc.	4,682.81
297787	12/30/2016	Standard Insurance Company	35,283.62
297789	12/30/2016	Standard Insurance Company	4,225.63
297793	12/30/2016	Voya Retirement Insurance & Annuity Co. <b>Employee Deductions</b>	9,560.00 <b>\$ 133,156.85</b>
296265	12/16/2016	Sara Davis <b>Employee Salaries - Check Reissue</b>	1,192.41 <b>\$ 1,192.41</b>
295723	12/05/2016	NW Natural	10,518.05
296742	12/22/2016	NW Natural <b>Heat</b>	11,254.92 <b>\$ 21,772.97</b>
296266	12/16/2016	Universal Whistles, LLC <b>Instructional Services</b>	3,036.00 <b>\$ 3,036.00</b>

Check #	Check Date	Vendor Name	Check Amount
295733	12/05/2016	Interlocked Filtration Systems, LLC.	4,605.74
295737	12/05/2016	Northwest Control Company, Inc.	1,080.24
34391	12/13/2016	Christenson Electric, Inc.	3,175.00
34474	12/13/2016	Apollo Drain & Rooter Service, Inc.	2,364.00
34640	12/13/2016	Coastwide Laboratories	2,159.57
34798	12/13/2016	Guaranteed Pest Control Service Co, Inc.	1,591.00
296785	12/22/2016	United Site Services	7,266.57
		<b>Maintenance Services</b>	<b>\$ 22,242.12</b>
ACH	12/05/2016	Northwest Techrep, Inc.	1,130.77
34543	12/13/2016	BSN Sports	2,499.96
34640	12/13/2016	Coastwide Laboratories	5,358.83
35017	12/13/2016	Step Forward Activities, Inc.	1,107.30
35083	12/13/2016	Airgas Nor Pac, Inc.	3,023.17
35204	12/13/2016	Wilbur-Ellis Company	1,645.00
296772	12/22/2016	Platt Electric Supply, Inc.	68.04
296775	12/22/2016	Rexius Forest By-Products, Inc.	5,413.75
ACH	12/22/2016	Northwest Techrep, Inc.	1,254.60
		<b>Maintenance Supplies</b>	<b>\$ 21,501.42</b>
295748	12/05/2016	Ricoh USA Inc.	3,207.28
296776	12/22/2016	Ricoh USA Inc.	2,071.45
		<b>Office Supplies</b>	<b>\$ 5,278.73</b>
296762	12/22/2016	Lithtex, Inc.	6,358.00
ACH	12/22/2016	Signature Graphics	12,919.00
		<b>Printing &amp; Publication</b>	<b>\$ 19,277.00</b>
295689	12/02/2016	Washington County	3,000.00
295735	12/05/2016	MIG, Inc.	3,141.84
295746	12/05/2016	Providence Health & Services	1,650.00
295750	12/05/2016	Roger N. Smith Associates, Inc.	6,640.00
ACH	12/22/2016	Beery, Elsnor & Hammond, LLP	7,104.07
		<b>Professional Services</b>	<b>\$ 21,535.91</b>
295729	12/05/2016	Capital One Commercial	1,082.75
35055	12/13/2016	Parr Lumber Co.	1,600.17
296272	12/20/2016	Beaverton School District #48	2,207.25
296774	12/22/2016	Recreonics, Inc.	440.84
		<b>Program Supplies</b>	<b>\$ 5,331.01</b>
295752	12/05/2016	Smith-Wager Brucker Consulting, LLC	1,072.50
295753	12/05/2016	Technology Integration Group (TIG)	5,701.60
295758	12/05/2016	Urban Forest Pro, LLC	2,000.00
34530	12/13/2016	Rain Bird Corporation	2,762.00
34603	12/13/2016	Northwest Tree Specialists	1,810.20
34890	12/13/2016	Northwest Tree Specialists	1,737.00
296755	12/22/2016	Edwards Enterprises	1,022.80
296770	12/22/2016	Pacific Habitat Services, Inc.	1,662.00
ACH	12/22/2016	Smith Dawson & Andrews	3,000.00
		<b>Technical Services</b>	<b>\$ 20,768.10</b>
297642	12/30/2016	Karlean Lawson	1,244.17
		<b>Technical Training</b>	<b>\$ 1,244.17</b>

<u>Check #</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
296739	12/22/2016	Electric Lightwave	4,809.66
296741	12/22/2016	M2M Communication	2,380.43
		<b>Telecommunications</b>	<b>\$ 7,190.09</b>
296782	12/22/2016	THP Foundation	1,096.85
297744	12/30/2016	THP Foundation	1,484.13
		<b>THPF Reimbursed Sales</b>	<b>\$ 2,580.98</b>
297377	12/28/2016	Bearing Service Company, Inc.	5,992.61
		<b>Vehicle &amp; Equipment Services</b>	<b>\$ 5,992.61</b>
295756	12/05/2016	Tualatin Valley Water District	4,947.04
ACH	12/05/2016	Marc Nelson Oil Products, Inc.	1,692.47
		<b>Vehicle Gas &amp; Oil</b>	<b>\$ 6,639.51</b>
			<b><u>\$ 3,257,021.63</u></b>

## Tualatin Hills Park &amp; Recreation District

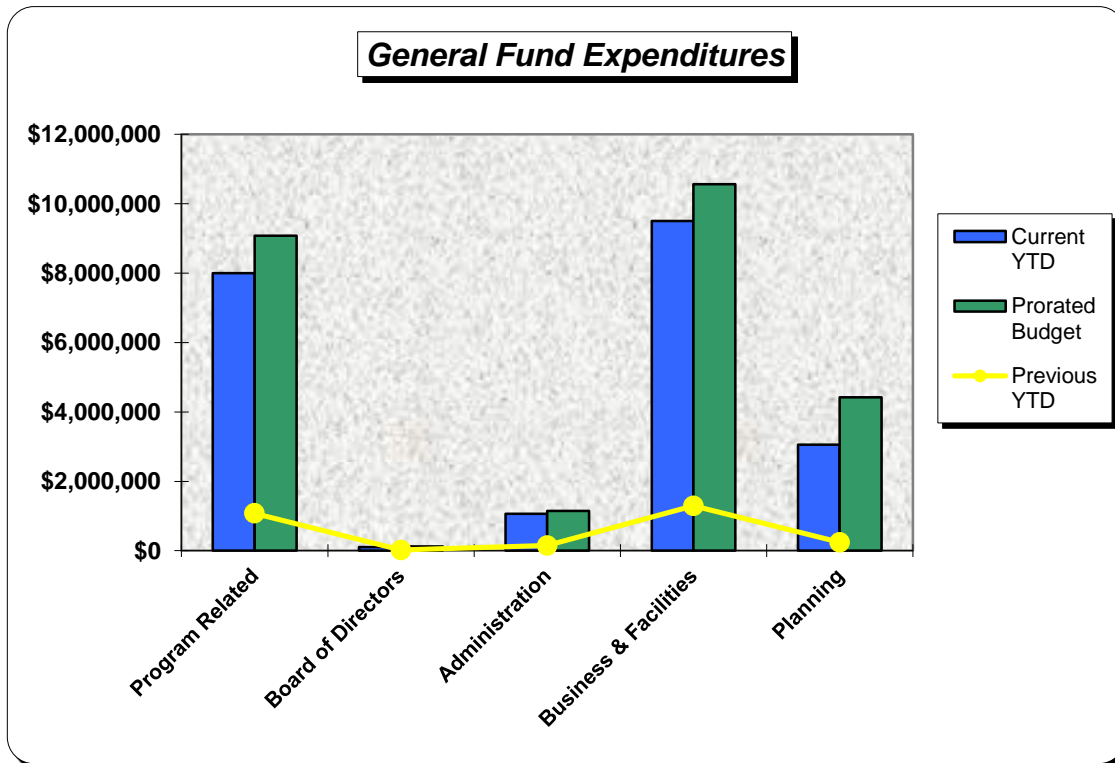
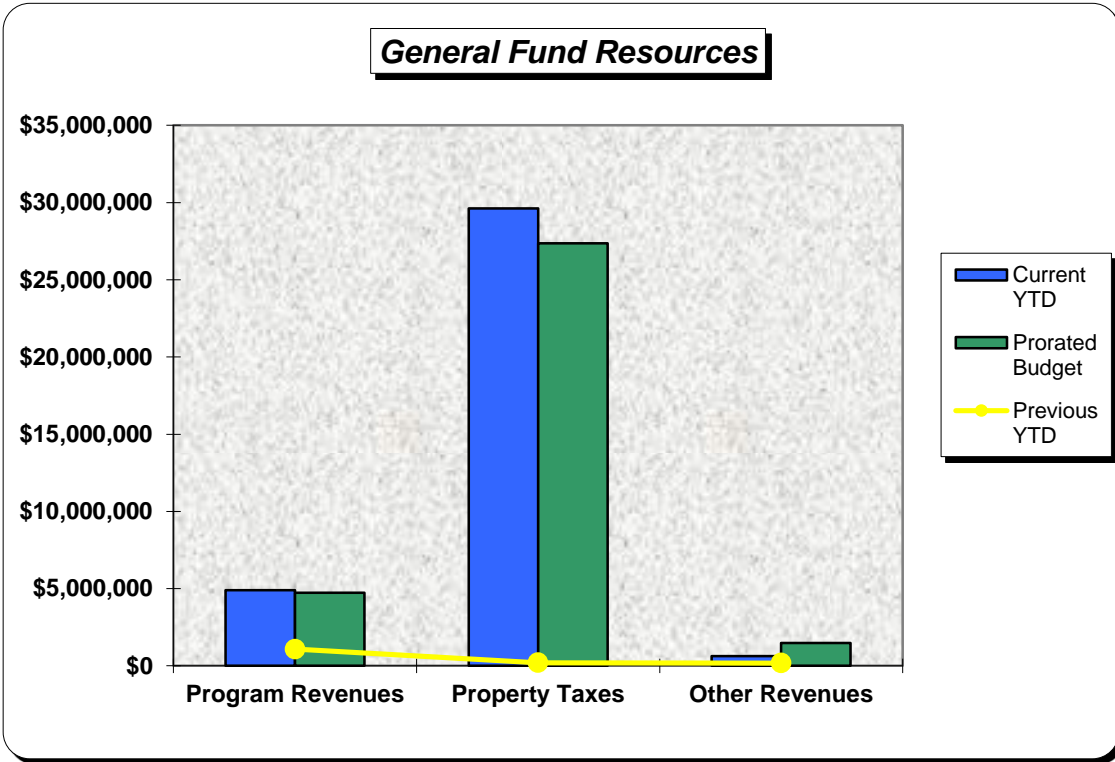
General Fund Financial Summary  
December, 2016

	<i>Current Month</i>	<i>Year to Date</i>	<i>Prorated Budget</i>	<i>% YTD to Prorated Budget</i>	<i>Full Fiscal Year Budget</i>
<b>Program Resources:</b>					
Aquatic Centers	\$ 323,517	\$ 1,194,744	\$ 1,436,074	83.2%	\$ 3,038,333
Tennis Center	157,598	474,532	505,435	93.9%	1,090,883
Recreation Centers & Programs	530,331	2,376,352	1,992,275	119.3%	4,975,712
Sports Programs & Field Rentals	158,212	710,660	677,591	104.9%	1,583,634
Natural Resources	16,837	144,442	121,601	118.8%	392,278
<b>Total Program Resources</b>	<b>1,186,495</b>	<b>4,900,731</b>	<b>4,732,976</b>	<b>103.5%</b>	<b>11,080,840</b>
<b>Other Resources:</b>					
Property Taxes	275,516	29,621,441	27,358,151	108.3%	29,251,852
Interest Income	28,065	53,238	40,999	129.9%	145,000
Facility Rentals/Sponsorships	39,458	255,748	270,361	94.6%	579,650
Grants	49,632	149,356	969,592	15.4%	1,615,844
Miscellaneous Income	15,361	174,310	199,046	87.6%	494,833
<b>Total Other Resources</b>	<b>408,032</b>	<b>30,254,093</b>	<b>28,838,149</b>	<b>104.9%</b>	<b>32,087,179</b>
<b>Total Resources</b>	<b>\$ 1,594,527</b>	<b>\$35,154,824</b>	<b>\$ 33,571,126</b>	<b>104.7%</b>	<b>\$43,168,019</b>
<b>Program Related Expenditures:</b>					
Parks & Recreation Administration	39,839	245,019	434,897	56.3%	858,709
Aquatic Centers	273,851	1,926,119	2,162,215	89.1%	4,083,168
Tennis Center	81,698	527,224	522,195	101.0%	1,052,732
Recreation Centers	326,862	2,705,420	2,965,780	91.2%	5,413,845
Programs & Special Activities	74,902	562,272	683,162	82.3%	1,291,440
Athletic Center & Sports Programs	129,119	1,063,579	1,265,152	84.1%	2,433,452
Natural Resources & Trails	136,748	971,931	1,041,613	93.3%	1,979,201
<b>Total Program Related Expenditures</b>	<b>1,063,019</b>	<b>8,001,564</b>	<b>9,075,016</b>	<b>88.2%</b>	<b>17,112,547</b>
<b>General Government Expenditures:</b>					
Board of Directors	18,438	109,304	121,179	90.2%	288,100
Administration	167,867	1,066,138	1,143,034	93.3%	2,379,289
Business & Facilities	1,450,606	9,502,129	10,560,523	90.0%	20,357,451
Capital Outlay	1,165,937	3,058,958	4,422,190	69.2%	7,458,717
Contingency/Capital Replacement Reserve	-	-	-	0.0%	4,100,000
<b>Total Other Expenditures:</b>	<b>2,802,848</b>	<b>13,736,530</b>	<b>16,246,926</b>	<b>84.5%</b>	<b>34,583,557</b>
<b>Total Expenditures</b>	<b>\$ 3,865,867</b>	<b>\$21,738,093</b>	<b>\$ 25,321,942</b>	<b>85.8%</b>	<b>\$51,696,104</b>
<b>Revenues over (under) Expenditures</b>	<b>\$ (2,271,340)</b>	<b>\$13,416,730</b>	<b>\$ 8,249,184</b>	<b>162.6%</b>	<b>\$ (8,528,085)</b>
<b>Beginning Cash on Hand</b>		<b>9,271,337</b>	<b>8,528,085</b>	<b>108.7%</b>	<b>8,528,085</b>
<b>Ending Cash on Hand</b>		<b>\$22,688,067</b>	<b>\$ 16,777,269</b>	<b>135.2%</b>	<b>\$ -</b>

# Tualatin Hills Park and Recreation District

## General Fund Financial Summary

December, 2016





[6D]

## MEMO

**DATE:** January 31, 2017  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business & Facilities

**RE:** **Resolution Concerning Recreational Immunity Under ORS 105.672 to 105.696 (Public Use of Lands Act)**

### Introduction

Staff recommend the board of directors approve Resolution 2017-03 which supports legislation in the 2017 Oregon Legislative Session to clarify the scope of recreational immunity under Oregon's Public Use of Lands Act (ORS 105.672 to 105.696) so as to ensure officers, employees, agents or volunteers of landowners are also included within the Act's terms and scope.

### Background

The Public Use of Lands Act (Act) was enacted in 1995 to promote the availability of recreational opportunities to the citizens and visitors of Oregon on both public and private lands.

In order to accomplish this goal, the Act extends tort and contractual immunity to both public and private landowners, who make their lands available to the public free of charge in most circumstances.

For the 20 years of its existence, the Act was thought to include landowners' officers, employees, agents and volunteers within its scope and not just to the landowner per se. However, in March 2016, the Oregon Supreme Court in *Johnson v. Gibson* read the statute not to do so which in turn meant it covered only the actual landowner.

That ruling significantly limited what previously had been the understanding of the Act's scope and as such effectively and practically eviscerated recreational immunity—at least for public landowners—because public employers are statutorily required under the Oregon Tort Claims Act to defend and indemnify their employees, agents and volunteers acting within the course and scope of their duties.

Second, it exposes private landowners to similar liability because they will likely be ultimately found responsible for their employees' negligence.

### Proposal Request

This ruling obviously impacts park and recreation districts in the form of increased liability exposure but it also impacts a number of other special districts making their properties available for recreational use. As such, Special Districts Association of Oregon (SDAO) is working on a legislative proposal for the upcoming Legislative Session to amend the Public Use of Lands Act along with a coalition of other public and private property owner groups. The bill will simply



clarify that the Act's immunities extend to employees, volunteers and the like working on behalf of the landowner.

SDAO is requesting, on behalf of the coalition, our board of directors approve a resolution supporting the proposed legislation clarifying that the Act's recreational immunity includes officers, employees, agents and volunteers.

THPRD's legal counsel has reviewed and approved of the attached resolution.

**Benefits of Proposal**

Approving the resolution provides a clear indication of THPRD's support for the proposed legislation. This will also allow individual board members and staff to communicate with legislators representing a clear district position.

**Potential Downside of Proposal**

There is no foreseeable downside to the proposal.

**Action Requested**

Board of directors' approval of Resolution 2017-03, Concerning the Scope of Recreational Immunity Under the Public Use of Lands Act.

**RESOLUTION NO. 2017-03**  
**A RESOLUTION OF THE**  
**TUALATIN HILLS PARK & RECREATION DISTRICT BOARD OF DIRECTORS**  
**CONCERNING THE SCOPE OF RECREATIONAL IMMUNITY UNDER THE PUBLIC**  
**USE OF LANDS ACT.**

**WHEREAS**, in an effort to encourage landowners to make their lands available to the public for certain defined recreational purposes, gardening, woodcutting and the harvesting of special forest products, the Oregon Legislature adopted ORS 105.672 to 105.696 (Public Use of Lands Act) which limits a landowner's tort and contractual liability for personal injury, death or property damage arising out of the use of their land for said purposes, provided (except in certain defined circumstances) no charge is made for permission to use the land for said purposes;

**WHEREAS**, the Public Use of Lands Act has been interpreted to extend the above described immunity not just to landowners but to the landowners' employees, agents and volunteers;

**WHEREAS**, in March 2016 the Oregon Supreme Court held that the immunities under the Public Use of Lands Act as it is currently written extend only to the landowner and not to individual employees thereof for their negligence;

**WHEREAS**, this ruling effectively undermines landowners' recreational immunity and thereby the overarching public policy of the Public Use of Lands Act promoting the availability of land to the public for gardening, woodcutting, the harvesting of special forest products and recreational purposes; and

**WHEREAS**, landowners (including special districts like the Tualatin Hills Park & Recreation District) will likely face substantially increased insurance premiums for this new risk exposure and/or have to close their property or amenities to Oregonians trying to recreate due to the result of this decision.

**NOW, THEREFORE**, based on the foregoing, the Tualatin Hills Park & Recreation District Board of Directors hereby resolves as follows:

Section 1. The Tualatin Hills Park & Recreation District supports legislation in the 2017 Oregon Legislative Assembly to explicitly set out the scope of the immunities afforded landowners under the Public Use of Lands Act and specifically include officers, employees, agents or volunteers of said landowners acting within the scope of their employment or duties so to allow Oregonians to access their lands for recreational use and enjoyment.

Section 2. This resolution is and shall be effective from and after its adoption by the board.

**ADOPTED** by the Tualatin Hills Park & Recreation District Board of Directors this 14<sup>th</sup> day of February 2017.

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Jerry Jones Jr., Board President

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Ali Kavianian, Board Secretary

ATTEST:

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Jessica Collins  
Recording Secretary



## MEMO

**DATE:** January 31, 2017  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Director of Park & Recreation Services

**RE:** Programs Functional Plan Modifications

### Summary

The Programs Functional Plan (PRFP) adopted by the board of directors in June 2015 provides a vision and set of tools to help staff prioritize and measure the success of programs. At the February 14 meeting, staff will present a summary of the plan and provide background on changes being proposed to update the document. Board approval of the changes will be requested at the April 11 meeting.

### Background

The district's first comprehensive plan provided a guide for future decisions and activities about how the district would acquire, develop, operate and maintain land, facilities and programs over a 20-year period. Subsequent updates to this plan occurred in 2006 and 2013 to recognize accomplishments and identify future needs based on changing in-district demographics and trends in providing park and recreation services.

With the 2013 Comprehensive Plan Update, there was a directive for staff to create functional plans to guide their work. In total, five functional plans were developed in the areas of athletic facilities, natural resources, parks, programs and trails.

Since the adoption of the PRFP, staff have begun the pursuit of agency accreditation by the Commission on the Accreditation of Park and Recreation Agencies (CAPRA). Through this work, staff have determined that the PRFP would benefit from the inclusion or modification of several items, which are described below.

### Proposal Request

Amendments to the PRFP include the following items:

1. **Service Delivery Monitoring.** This section will be modified to provide more depth regarding the district's systematic approach to gather feedback on our programs. In addition, the matrix for our goals and objectives will be added for all program areas, as will sample evaluations and tracking systems.
2. **Service Assessment Matrix.** The adopted plan describes the service assessment matrix, but this update of the PRFP will restructure and simplify the service assessment matrix and process for collecting and reporting on this information.

3. **Reporting Information.** The PRFP will be modified to include more reporting data regarding year-end activity summary or reports.
4. **Programming Standard Manual.** Elements of the district's award-winning Programming Standard Manual developed for Conestoga Recreation & Aquatic Center will be included in the PRFP.

#### **Benefits of Proposal**

The amendments to the PRFP will continue to provide guidance for staff for programming, cost recovery, facility use and development, and monitoring for success. These amendments will also help the district demonstrate compliance with Standard 2.0 – Planning, as outlined in the CAPRA National Accreditation Standards.

#### **Potential Downside of Proposal**

There are no potential downsides to the proposal.

#### **Action Requested**

No formal action is requested. Staff are seeking board of directors' review and input on the proposed changes to the Programs Functional Plan. Board approval of the final document will be requested at the April 11, 2017 regular board meeting.



## MEMO

**DATE:** February 2, 2017  
**TO:** The Board of Directors  
**FROM:** Doug Menke, General Manager

**RE:** **General Manager's Report for February 14, 2017**

### **THPRD Receives Distinguished Budget Presentation Award**

Once again, the Government Finance Officers Association has awarded THPRD with the Distinguished Budget Presentation Award for the fiscal year 2016/17 annual budget document. The district has received this award for the past twelve years, and it represents the highest form of recognition in governmental budgeting.

In order to qualify for the Distinguished Budget Presentation Award, the annual budget must meet the necessary criteria as a policy document, an operations guide, a financial plan, and as a communication device, as determined by a panel of peer reviewers. Staff endeavors to address and improve upon these criteria with each subsequent year, to ensure the Adopted Budget document continues to serve as an effective method of budget presentation.

This year's award is especially meaningful given the staffing changes that occurred right before and during the budget preparation. Special recognition goes to Ann Mackiernan, Chief Financial Officer, for her leadership through this process in a manner that allowed the district to continue to receive this award.

### **Board of Directors & Budget Committee Meeting Schedule**

The following dates are proposed for the board of directors and budget committee meeting schedule over the next few months. All dates are Tuesdays unless otherwise noted.

- February 21, 2017 (budget committee mid-year review)
- March 14, 2017
- March 21, 2017 (joint work session with Beaverton City Council at City Hall)
- April 11, 2017
- April 18, 2017 (budget committee work session)
- May 9, 2017
- May 16, 2017 (budget committee budget approval)
- June 13, 2017
- June 20, 2017 (board of directors budget adoption)



## MEMO

**DATE:** January 30, 2017  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business & Facilities

**RE:** **Affordable Housing and Systems Development Charges**

Randy Ealy, Chief Administrative Officer for the City of Beaverton, will be at the February 14, 2017 board of directors meeting. He will give a presentation about the city's affordable housing strategies and the possibility of systems development charge waivers as a tool to enable development of affordable housing.

In addition, administrative staff from Washington County will be in attendance to provide information on the county's current considerations regarding affordable housing.

THPRD staff prepared the attached white paper to explore the magnitude of the affordable housing issue and consider possible strategies for balancing the need for parks funding and affordable housing.

**Action Requested**

No board of directors' action requested. Informational report only.

## **Affordable Housing and Systems Development Charges: Potential Strategies**

THPRD is increasingly being approached with requests to consider Systems Development Charge (SDC) waivers for housing projects that provide affordable housing for low-income residents. While SDCs provide assurance that new development pays for its proportionate share of the park and recreation infrastructure, the parks SDC, when combined with all other SDCs, do create a significant share of the cost of development of affordable housing. This paper will explore the magnitude of the issue and consider possible strategies for balancing the need for parks funding and affordable housing.

### **Background and Data**

Housing prices and rents have recovered from the 2008-09 recession and are now higher than the pre-recession levels. In September 2016, the City of Beaverton created the city's first Housing Five Year Action Plan<sup>1</sup>. Some of the key findings from this report are:

1. Half of the rental households in the City of Beaverton pay more than 30% of gross income for housing. 30% of gross income is an accepted federal standard and households that pay more than this are considered "overburdened."<sup>2</sup>
2. Poverty levels have grown from 10 %to 15% in Beaverton in the last five years and disproportionately impact households of color.
3. Beaverton apartment rents have increased 41% since 2012.<sup>3</sup>
4. While 30% of the jobs in Beaverton are low income, only 2.5% of the available housing units are regulated affordable housing (rent restricted to be affordable to low-income households).<sup>4</sup>
5. Most new affordable housing development is multi-family rental units.

While this issue is prominent in the City of Beaverton, due to the focus in the recent Action Plan, it is not limited to the City of Beaverton. According to the 2013 American Community Survey from the US Census Bureau, 47% of rental households in Washington County are burdened.<sup>5</sup>

Development of affordable housing is challenging and complex, requiring the support and investment by multiple public agencies to achieve a single project. The "market" cannot create affordable housing because revenues do not support development and management costs. Market-rate and affordable multi-family housing essentially cost the same to develop (land, construction costs, soft costs, fees, etc.); however the affordable units are rented at significantly lower rates, resulting in a gap that needs to be filled with public funding.

The primary public investment tools for affordable housing are:

- Federal low income housing tax credits and revenue bonds
- Federal Housing of Urban Development (HUD) programs, such as Community Development Block Grant, HOME, section 8 vouchers, etc.)
- State funding programs
- Local programs (property tax exemption, system development charge subsidies, development review and permit fee waivers, loans, grants, land write-downs, etc.)

THPRD has already engaged with the city on this issue and has approved an affordable housing property tax exemption for affordable housing units owned and managed by non-profit housing corporations. A table depicting the district's share of foregone revenue for these projects over a 2-year period is depicted below:



## COST COMPARISON BETWEEN THPRD AND OTHER TAXING DISTRICTS

Housing Project	Units	THPRD		All Taxing Districts		Contribution Ratio
		Foregone Revenue		Foregone Revenue		TVF&R Contribution as a % of Total Foregone Revenue
		2013/14	2014/15	2013/14	2014/15	
Merlo Station	128	\$5,538.32	\$5,652	\$69,859	\$71,848	
Spencer House	48	\$785.36	\$800	\$9,885	\$10,167	<b>7.9% (2014/15)</b>
Barcelona Apts. <sup>1</sup>	47	\$283.18	\$8,244	\$3,572	\$104,797	<b>7.9% (2015/16)</b>
		<b>\$6,619</b>	<b>\$14,864</b>	<b>\$83,316</b>	<b>\$186,812</b>	

<sup>1</sup> Because ownership of the property was obtained midway through the tax year and no building occupied the property until the following year, the taxable value estimate for the 2014/15 represents land value only and does not reflect a full year of taxation. Building value for tax year 2015-16 was calculated by roughly compiling the costs involved in the construction of the project.

While SDCs are not the sole contributor to increased housing cost, they are a factor. A recent comparison of development costs provided to THPRD by the city's Community Development Department showed that total SDCs for a 150-unit development in South Cooper Mountain is approximately \$23,000 per housing unit. Parks SDCs comprise a little over one-third of this total.

### **Consideration of Park SDC Waivers for Affordable Housing**

The challenge that THPRD faces in considering any waiver of SDCs for affordable housing is that the fees are based upon an approved methodology that ensures that new development pay for a comparable level of parks and recreation service level as exists for current residents. Failure to update the SDC rates and charge them on all new development means that 1) either service levels will decline for all residents, and most particularly for residents in newly developed areas, or 2) the cost of providing the growth-related service level is being subsidized by existing residents.

One of the unfortunate outcomes in THPRD's most recent SDC methodology update is that the significant increase in land costs was a significant contributor to the increase in SDC fees. As such, this increase in land costs is directly driving the increase in housing costs and then compounding this impact by driving an increase in parks SDCs.

In considering any potential waiver of parks SDCs for the purpose of promoting affordable housing, THPRD is in the position of having to balance what appear to be two competing public policy priorities: maintain the existing level of service for park and recreation, OR support policies that contribute to reductions in the cost of developing affordable housing.

Other jurisdictions waive SDC fees to support affordable housing development in their communities. For example, affordable housing development in Beaverton is more expensive than in comparable neighborhoods in Portland because the City of Portland waives all its SDC fees for affordable housing by non-profits.

### **Possible Strategies for Addressing the Issue**

If THPRD desires to cooperate with the city and county in promoting the development of new affordable housing, staff have identified four possible strategies for consideration. These strategies have been created to address the apparent competing demands of housing affordability and park service level maintenance. These strategies could be considered for use

individually or through some combination of complementary strategies. Staff have prepared an analysis of the pros and cons of each strategy.

**Strategy 1** – Provide an SDC waiver for all affordable housing units developed, owned and managed by either non-profit housing corporations, or by a city or county agency. This is likely to be the least impactful to parks SDCs since non-profit housing corporations and public agencies are likely to have limited funds for development and will likely produce a limited number of housing units per year. Based on estimates provided by the City of Beaverton, THPRD would expect around 30 units per year in the city. While there could be additional affordable housing units in the part of the THPRD outside of the city, the county does not have an estimate of these, but does not anticipate a significant number. These units will also be predominantly multifamily units.

Pros:

1. This strategy will likely produce the lowest number of SDC waivers due to the limited development funding available.
2. Since these units are owned and managed by entities with a vested interest in keeping them affordable, there is little to no risk that these units could be converted to market rate units in later years after the SDC waiver has been granted.

Cons:

1. Given the limited funding for development by these agencies, there may not be enough affordable housing developments to make a meaningful impact on housing affordability.
2. SDC impacts may be very uneven from year to year and there is no certainty that the waivers in a given year do not negatively impact THPRD's ability to meet land acquisition or development needs.

**Strategy 2** – Provide SDC waivers for any affordable housing units, regardless of whether the developer is a non-profit, public agency, or for-profit developer. This would be the most expansive use of SDC waivers for affordable housing with the greatest impact to SDC revenues and, accordingly, park service levels. Based on estimates from the City of Beaverton, the anticipated number of waivers for affordable housing within the city would be 30 per year for non-profit developers. It is not possible to estimate the number of units that may be constructed by for-profit developers; as such development typically occurs in partnership with a non-profit entity.

Pros:

1. This strategy provides the greatest number of waivers available for affordable housing, and provides the most direct correlation between the potential level of affordable housing development and the number of SDC waivers available.

Cons:

1. This strategy would result in the greatest number of SDC waivers and, therefore, have the highest impact on SDC revenue. It will negatively impact THPRD's ability to maintain park service levels in newly developing areas.
2. Making SDC waivers available to for-profit developers creates the additional complexity of providing assurance that the units for which waivers were granted remain affordable. This cannot be done indefinitely so there will likely be a term, say 20 years, after which the units may become market rate. This is an important concern of the city and county too but one that can be addressed in a regulatory agreement between the public agency and the developer.

**Strategy 3** – Provide a fixed number of SDC waivers to be made available to the city and the county to allocate to affordable housing projects. The intent here is that these could be made

available to either non-profit, public agency or for-profit developers, and the assumption would be that these are multifamily waivers. The fixed number of waivers ensures that the impact to the SDC program is known and limited.

Pros:

1. As noted above, this strategy provides certainty to the parks SDC program of what the maximum fiscal impact would be for any given year. This allows THPRD to do long-term capital planning with a higher level of certainty.
2. Establishing a fixed number of waivers ensures that THPRD can limit the lost SDC revenue and thereby limit the impacts to the park service levels.
3. Giving discretion to the city and the county for the use of the waivers allows them to allocate the waivers to produce the highest priority need and projects. THPRD would rely on their expertise to determine where waivers are most needed to produce the highest benefit.

Cons:

1. Establishing the actual number of annual waivers will require balancing the competing priorities and could still be a somewhat arbitrary outcome. Any number of waivers will negatively impact the parks service level, and they may never be enough to satisfy the affordable housing need.
2. Establishing an annual limit may create surplus or shortages of waivers in any given year. It is not realistic to assume that the level of affordable housing development activity will be constant from year to year, and this may create a shortage of waivers in a year where the city or county are having great success in attracting development, or unused waivers in a year where no development takes place. This could be mitigated if THPRD were willing to allow carry-over of unused waivers from year to year.
3. As with Strategy 2, making SDC waivers available to for-profit developers creates the additional complexity of providing assurance that the units for which waivers were granted remain affordable. This cannot be done indefinitely so there will likely be a term, say 20 years, after which the units may become market rate.

**Strategy 4** – Establish the dollar amount of SDC waivers for affordable housing, based on THPRD's success in securing outside funding for capital costs identified in the SDC methodology. This strategy is slightly more complex, in that it ties the availability of SDC waivers to THPRD's ability to displace SDC capital cost requirements through outside funding such as grants. For example, if THPRD is able to secure a grant to construct a new neighborhood park, that grant displaces a capital requirement that was used in the SDC methodology to establish the SDC fees. As such, some portion of the grant amount could be made available to fund SDC waivers for affordable housing projects.

This approach would have to first cover the SDC leverage requirement based on percent of projects that are SDC eligible; for example, under the current methodology, trails are only 40% SDC eligible, so grant funds would have to first cover the 60% of cost that is not SDC eligible. Any grant funds in excess of the 60% could go toward this waiver program.

The outside funding referred to above could be grants, donations, or some other district funding source such as a general obligation bond. The recommendation would be to use only a portion of the outside funding, such as 50%, in order to provide a hedge against cost increases on other growth-related capital requirements.

Pros:

1. This strategy ensures that SDC waivers do not negatively impact THPRD's ability to maintain park service levels since it ensures that any lost SDC revenue from the waivers is offset by outside funding.

2. This could bolster THPRD grant applications because it makes affordable housing one of the positive outcomes of any grant award. It also creates greater incentives for the city and county to be an active partner on THPRD's applications.
3. This strategy would seek the support from the city and county and build on the partnerships already in place.

Cons:

1. This strategy is the most complex since it will require calculation of the outside funding received and conversion to a number of waivers to be granted.
2. This strategy does not provide assurance that any SDC waivers will be granted since it is tied to THPRD's success in securing outside funding. Since the timing of the availability is tied to timing of grant awards, it also does not provide any assurance that waivers will be available when development opportunities arise. As with strategy 2, this could be mitigated if unused waivers are allowed to be carried forward from year to year.
3. As with strategy 2, making SDC waivers available to for-profit developers creates the additional complexity of providing assurance that the units for which waivers were granted remain affordable. This cannot be done indefinitely so there will likely be a term, say 20 years, after which the units may become market rate.

### **Conclusion**

Given that this issue reflects competing public policy priorities, there is not a single right answer and none of the four strategies are perfect solutions. THPRD believes that they are a starting point for the discussion on what role THPRD should play in considering SDC waivers to support affordable housing.

THPRD always has the option to consider SDC waiver requests on a case-by-case basis and is not bound to an established policy or strategy. The concern with this approach is that it does not consider the aggregate impact of any individual decision, nor does it ensure that all developments will be treated equitably. As a result, staff would recommend that the THPRD Board of Directors consider these strategies and pursue a comprehensive approach in addressing this issue.

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<sup>1</sup> City of Beaverton Community Development Department, *Beaverton Housing Five Year Action Plan FY 2016/17 - FY 2020/21, September 12, 2016 Public Draft*, <http://www.beavertonoregon.gov/DocumentCenter/View/16012> (accessed January 17, 2017).

<sup>2</sup> City of Beaverton Community Development Department, "2016-17 Housing Five Year Action Plan," 2016, Presentation.

<sup>3</sup> *Ibid.*

<sup>4</sup> *Ibid.*

<sup>5</sup> US Census Bureau, *2013 American Community Survey*, [affordablehousingonline.com](http://affordablehousingonline.com) (accessed January 17, 2017).



## Management Report to the Board February 14, 2017

### Communications & Outreach

*Bob Wayt, Director of Communications & Outreach*

1. Inclement weather has had a substantial impact on the park district this winter. Starting with the first event on Dec. 8, snow and ice combined to force full or partial facility closures on 20 separate days through Feb. 8. Dozens of classes and activities were canceled, and Maintenance had to repeatedly respond to snow and ice-laden parking lots, sidewalks and roofs while also taking care of downed trees and branches across the district. As is always the case with inclement weather, the highest priority for district managers when making decisions is the safety of patrons and staff.
2. Now that the Parks Bond Citizen Oversight Committee has completed its seventh annual report on THPRD's bond measure implementation, the text-only version has been posted to the district website. Work has begun on a graphics-added version similar to what was done with the first six annual reports. The publication will be delivered to community leaders, THPRD centers, Beaverton-area libraries and other locations.
3. Registration for spring programs starts Saturday, March 4. As usual, the park district will use a variety of communications tools to market THPRD programs to the public, including direct mail and email, website, social media, and monthly e-newsletter. At the same time, staff are well into production of the summer activities guide, which is due out in late March.

### Community Partnerships

*Geoff Roach, Director of Community Partnerships*

1. Fundraising: At the end of January 2017:
  - The campaign has \$132,000 remaining to achieve the capital goal.
  - All outstanding pledges due through January 2017 are secured.
  - Institutional fundraising includes:
    - Recent applications to two foundations and an additional application due in February.
    - Oregon Community Foundation is helping the campaign connect with Advised Fund Donors. The materials OCF requires were submitted by the campaign in January. Advised Funds donors will make decisions concerning their support of the project in March 2017.
  - The campaign has raised over \$1,436,000 to date.
2. Permanent Naming for Southwest Quadrant Community Park:
  - The web page inviting public proposals for permanent names at the park closed on January 15, 2017, as scheduled. There were over 500 entries made on the web page.
  - The Naming Committee convened in early February to review all input, to consider report structure, and to begin formulating its recommendation.
    - The recommendation will be presented to the board of directors, currently anticipated for the April 2017 regular board meeting.

## **Aquatics**

*Sharon Hoffmeister, Superintendent of Aquatics*

1. The 2016/17 High School Swimming Season is coming to a close. Resources are being stretched in accommodating the Metro League's 10 schools for swim meets and six schools for practice time. This year was especially challenging with scheduling makeup swim meets given the number of days missed due to inclement weather. Next year will bring a new challenge with preparing for the Mountainside High School team. Discussions began early in the swim season with the athletic directors on how to accommodate the new team in an already tight schedule and with limited pool time.
2. With the inclement weather experienced in December, plans for a grand reopening event at the Aquatic Center have been delayed. Now that we are into our event season with our affiliates, we will postpone our plans until after phase two of the facility renovation is complete in late 2017.

## **Community Programs**

*Deb Schoen, Superintendent of Community Programs*

1. THPRD will host a Commission for Accreditation of Park and Recreation Agencies (CAPRA) visitation June 26-30, 2017. This peer review is performed by a commission-approved visitation team to validate the degree to which THPRD meets each applicable CAPRA standard. Before the visit, we will be submitting our self-assessment in mid-April. Following the visit, the visiting team will prepare a report based on the findings of its onsite review which will be used at our CAPRA hearing in September at the NRPA conference.
2. Staff have finalized THPRD's summer event series for 2017. Staff are currently in the process of soliciting acts for Groovin' on the Grass on August 19.

## **Maintenance**

*Jon Campbell, Superintendent of Maintenance Operations*

1. Staff continue to clean up throughout THPRD as the recent storms impacted several trees and a few pedestrian pathways. Staff have been responding to tree incidents, and temporarily closed various pathways due to fallen trees and high water.
2. Phase 2 of the HMT skate ramp replacement project is complete. Two wood ramps were identified for replacement during phase 2 of the skate park renovation project. The layout and design of the new ramps were developed by gathering feedback from representatives within the skate community. The proposed design was posted at the skate park as well as on the THPRD website for three weeks prior to construction. The improvements to the existing park have been well received by the users. These replacements were necessitated by the condition of the previous ramps.
3. Maintenance staff installed new drainage at Veterans Memorial Park. The turf that surrounds the main plaza at the park is saturated with water several months out of the year due to the topography and poor drainage. The area is the focal point for special events at the park, and is a high-traffic area for visitors as well. In an effort to improve the turf, staff installed a new drain pipe with a catch basin, a drywell, and landscape rock to help divert water away from the plaza area.

## **Natural Resources & Trails Management**

*Bruce Barbarasch, Superintendent of Natural Resources & Trails Management*

1. Volunteer Planting Projects. Winter is our busy season for planting. Staff will work with volunteers and contractors to install nearly 20,000 plants this year. A list of upcoming projects can be found at [www.thprd.org/activities/nature/volunteer/park-improvement](http://www.thprd.org/activities/nature/volunteer/park-improvement).
2. Snow Clean Up. Staff spent many hours cleaning up downed and drooping trees after ice and snow events in December and January. They have also repaired erosion on soft surface trails. Many Nature Center classes and programs were canceled due to weather.
3. Raleigh Park Concept Plan. In November, nearly 40 community members participated in an open house to help staff understand how they use the park, features they like and use, and areas for improvement. The community seemed appreciative of the dialogue and opportunity to speak one-on-one with staff. Since then, staff have been studying options and preparing next steps for the planning process.

## **Planning, Design & Development**

*Gery Keck, Superintendent of Design & Development*

*Jeannine Rustad, Superintendent of Planning*

1. Waterhouse Trail Segment #4. In 2015/16, THPRD received funding from the ConnectOregon VI Oregon Department of Transportation State Grant, Washington County, and district SDC funds to complete the design and installation of the final gap in the Waterhouse Trail, a 5.5-mile off-street multiuse trail. The project is approximately 900-feet total and replaces 275-feet of boardwalk on the Waterhouse Trail between Bethany Court and Waterhouse Linear Park. Staff recently began soliciting for a design consultant and anticipates the design and permitting process to be completed by the end of 2018. Construction is scheduled to begin in late spring 2019 with completion by late fall 2019.
2. THRPD applied for a Regional Flexible Funds grant to construct a 1.5-mile segment of the Beaverton Creek Trail between the Westside Trail and Hocken Avenue. Total project costs are estimated at \$4,616,515, with an original grant request of \$3,892,399, a Washington County commitment of \$250,000 in Major Street Transportation Improvement Program Opportunity (MSTIP) Funds and a THPRD contribution of \$474,116 in SDC funds. The project was ranked fifth out of 27 applications by the grant review committee.

Because active transportation projects slated for funding exceeded the funding amount, Metro requested that applicants either: (1) reduce the scope of their projects, (2) find cost savings, or (3) contribute additional matching funds. Because phase 1 of the project – planning, design and engineering – is just kicking off, the first two options are not possible at this time. THPRD agreed to contribute an additional \$199,187 in SDC funds, bringing the local match (including MSTIP) up to 20%. The recommendation of the Joint Policy Advisory Committee on Transportation to Metro Council is to fund the project at \$3,693,212. Metro Council held a final hearing on February 2 and awarded THPRD the full project request.

3. THPRD's grant application of \$400,000 for a Land and Water Conservation Fund Outdoor Recreation Legacy Partnership Program was submitted by the Oregon Parks and Recreation Department to the National Park Service (NPS) for consideration. Finalists were expected to be announced in November, with grant awards in January 2017 and funding in the spring of 2017, but the announcement has not yet been made. NPS is still working to determine recipients, with funding now expected to occur in June 2017.

4. Staff attended the Key Leaders Forum: A Response to the Housing Crises sponsored by Project Homeless Connect and the Vision Action Network. The forum was intended to bring leaders throughout Washington County together to discuss solutions to the affordable housing problem in Washington County. The keynote speaker was Margaret Salazar, the Director of Oregon Housing and Community Services, who reported that two of her department's priorities are developing a state of the art data collection system and a statewide housing plan. Panelists were Israel Bayer (Street Roots), Ross Cornelius (WALSH Construction), Jes Larson (Welcome Home Coalition) and Dan Valliere (REACH Community Development). Key takeaways from the forum included:
- Washington County grew by 8.2% as compared to a statewide growth of 4.5%.
  - Approximately 20,000 units of affordable housing are needed in the county.
  - Panelists defined affordable housing to include housing with "deep subsidies" from federal programs; housing with subsidies from SDC waivers and tax exemptions; and, housing that serves people with disabilities, the elderly and others with low income who cannot compete in the housing market without subsidies.
  - Challenges to providing affordable housing include:
    - Financing. Market-rate housing is financed primarily through two sources – debt and equity. In contrast, affordable housing is financed through multiple sources, which can have conflicting requirements and are competitive, thus making timing a challenge; and
    - Land. Affordable housing has to compete with market-rate housing in purchasing land. Unless partnerships with government agencies assist in land acquisition, costs can be prohibitive.
  - Affordable housing comes from two sources: (1) subsidized housing (regulated), and (2) naturally affordable housing (unregulated). Market pressures are eroding the second category at a faster pace than new, subsidized housing is being developed. It was reported that regionally there are 40,000 units of subsidized housing and 70,000 units of naturally affordable housing, for a total of 110,000 affordable units. However, the regional demand is for 185,000 units.
  - Solutions recommended:
    - Use construction excise taxes to fund affordable housing (suggested as a counter to waiving SDCs);
    - Educate our legislators on successes in the community and the impacts made to date, as well as what we need moving forward;
    - Frame the conversation so that it resonates across political lines;
    - Learn from lessons around the country and see what will work in our community.
5. Staff attended a standing-room only town hall meeting of Senator Jeff Merkley. Senator Merkley covered: (1) the Affordable Care Act, (2) cabinet nominations, (3) the Muslim registry, and (4) highlighted the local organization, Operation Enduring Warrior, for their good work. Because of the size of the audience, staff did not have an opportunity to ask about the federal budget, including the Outdoor Recreation Legacy Program or the status of grants within the state of Oregon, given its status as a sanctuary state. Questions from the audience ranged from cyber security, how the public can support our delegation, nomination for the Supreme Court, and taxing and energy policy.

### Recreation

*Eric Owens, Superintendent of Recreation*

1. Conestoga Recreation & Aquatic Center is excited to announce that they will be a host site for the 2017 Rose Festival's half marathon. Staff will work with the Rose Festival committee and THPRD's Maintenance Department to provide support for this year's event.



2. The Elsie Stuhr Center will again be a host site for the IRS/AARP tax assistance program. Last year, the IRS/AARP volunteers prepared and e-filed 472 tax returns. The center also received \$1,785 in “thank you” donations from program participants. Interested citizens began reserving time for appointments on January 31.
3. Garden Home Recreation Center staff worked with THPRD’s volunteer services staff to secure 10 volunteers from Nike. Garden Home had an all-day program for kids who were out of school due to the Martin Luther King, Jr. holiday. This year, 42 children were registered for the all-day program, a significant increase from 18 registered last year. The 10 Nike volunteers allowed the program to take the 24 additional participants.
4. The Cedar Hills Recreation Center’s Middle School winter conditioning program has 120 participants registered in the program. This is a 27% increase in enrollment from last winter term. New this year is each school gets an opportunity to come to Cedar Hills for a field trip to train in our cardio and weight rooms and work out with one of our personal trainers.

### **Security Operations**

*Mike Janin, Superintendent of Security Operations*

1. Late at night on January 10, the security system at a THPRD center detected unlawful entry. This caused alarm monitoring personnel to request the assistance of Beaverton Police, who responded immediately and apprehended two teenage males. No THPRD property was lost or damaged, and THPRD staff arrived shortly thereafter to secure the building. This incident is a prime example of the importance of maintaining close working relationships with the alarm company and local law enforcement while also continually training THPRD staff on emergency management procedures.

### **Sports**

*Keith Watson, Superintendent of Sports*

1. Athletic Center: Weather-related cancellations for winter sports leagues have been numerous. Staff are working hard to adjust schedules to create open times for make-up games, including the following:
  - a. 34 adult basketball games
  - b. 26 high school basketball games
  - c. 84 5<sup>th</sup>-8<sup>th</sup> grade basketball games
  - d. 18 adult volleyball games
2. Babette Horenstein Tennis Center: The Babette Horenstein Tennis Center hosted a large Junior Level 3 Tournament, January 13-16. With 363 players registered, additional courts were used at Lewis & Clark College in Portland. With a long weekend of wintry weather, staff and participants braved the elements to ensure the tournament was a success.
3. HMT Recreation Center Soccer Field #2: The synthetic turf replacement is underway and scheduled through March 1. All programmed activities have been moved to the new synthetic turf field at Conestoga Middle School during the Field #2 project.
4. Inclusion Services: With an updated policy and procedure manual, our Adaptive and Inclusion Specialist is busy training staff at all of our recreation facilities. Additionally, all inclusion webpages have been updated and our Inclusion Services Handbook for Parents, Caregivers and Participants has been finalized and is available via our website.

### **Business Services**

*Ann Mackiernan, Chief Financial Officer  
Nancy Hartman Noye, Human Resources Manager  
Mark Hokkanen, Risk & Contract Manager  
Seth Reeser, Operations Analysis Manager  
Phil Young, Information Services Manager*

1. THPRD staff have been working with Energy Trust of Oregon (ETO) through the Strategic Energy Management (SEM) Program and other projects. SEM incentives received thus far include \$4,000 for achieving specified milestones, plus an additional \$2,200 anticipated for first year kWh and therm savings at the five initial SEM sites. Other ETO incentive capital projects include HVAC upgrades to the Aquatic Center and Conestoga Recreation & Aquatic Center (\$119,000 and \$44,000 incentives, respectively), and LED lighting installation at Conestoga Middle School and the Southwest Quadrant Community Park athletic fields (\$52,000 total incentives received).

In November 2016, THPRD adopted an energy policy that establishes a district-wide goal of a 10% reduction in electricity and natural gas by FY 2020 from baseline FY 2016 levels. ETO staff requested a copy of THPRD's policy to use as an example for incoming organizations in the SEM program.

2. During opening day of registration for winter 2017, the Information Services Department used a new checkout process for patrons registering online. The credit card transactions were processed in real-time versus batch processing. This approach is a timesaver for our Finance Services Department and brings THPRD closer to being Payment Card Industry (PCI) compliant.
3. In January, the independent audit firm of Talbot, Korvola & Warwick, LLP completed a review of the Systems Development Charge (SDC) fee billing and collection process at both the City of Beaverton and Washington County. The review included testing a random sample of permits to ensure all new development within the THPRD boundaries was correctly charged (category and rate) with subsequent collection and remittance of the SDC fees to THPRD. One deferral project was also selected from each jurisdiction to test for accuracy. No exceptions were noted during the review, both the city and county are accurately billing, tracking, recording and paying appropriate SDC fees to THPRD.
4. In December 2016, the interim financing line of credit was paid off. A line of credit was used this year instead of a tax revenue anticipation note for this financing which resulted in savings to THPRD of \$8,377.
5. The NEOGOV Onboard software contract, approved through the FY 2016/17 budget process, has been purchased. Staff are currently working with the NEOGOV implementation consultant to build forms and integrate the Onboard new hire software with the NEOGOV Insight recruitment software. ONBOARD is expected to be operational and testing at selected centers by March 1.

# February

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*Wed*

*Thu*

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*Sat*

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**4**

Dive-in Movie  
5:30pm @ Aloha  
Swim Ctr

**5**

Women Only Swim  
5:30pm @ Aloha  
Swim Ctr

**6**

**7**

**8**

**9**

**10**

Daddy-Daughter  
Dinner Dance 6pm @  
Cedar Hills Rec Ctr

**11**

**12**

Nature Day in the  
Park 11am @  
Commonwealth Lake

**13**

**14**

**Board Meeting 7 pm  
@ HMT/Dryland**

**15**

**16**

Parks Bond Citizen  
Oversight Committee  
Meeting 6pm @  
HMT/Dryland

**17**

**18**

**19**

**20**

HOLIDAY

**21**

**Budget Committee  
Meeting 7 pm @  
HMT/Dryland**

**22**

**23**

**24**

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**28**

Nature & Trails  
Advisory Committee  
Meeting 6:30pm @  
Fanno Creek Service  
Ctr

2017

# March

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**18**

Board Meeting 7 pm  
@ HMT/Dryland

**19**

**20**

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**22**

**23**

**24**

**25**

Nature & Trails and  
Parks & Facilities  
Advisory Committees  
Meeting 6:30pm @  
Fanno Creek Service  
Ctr

**26**

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**31**

**2017**

# April

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Board Meeting 7 pm  
@ HMT/Dryland

**12**

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**16**

**17**

**18**

Budget Committee  
Work Session 6pm  
@ Elsie Stuhr Ctr

**19**

**20**

**21**

**22**

**23**

**24**

**25**

Joint Advisory  
Committee Meeting  
(all committees)  
6:30pm @ Fanno  
Creek Service Center

**26**

**27**

**28**

**29**

**30**

**2017**

**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
**Estimated Cost vs. Budget**  
**Through 12/31/16**

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>GENERAL FUND</b>													
<b>CAPITAL OUTLAY DIVISION</b>													
<b>CARRY FORWARD PROJECTS</b>													
JQAY House Renovation	100,000	1,800	-	100,000	1,800	87,371	-	1,800	Budget	89,171	1,800	10,829	-
Challenge Grant Competitive Fund	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Aquatic Center Renovation	1,833,844	1,821,584	796,000	2,629,844	2,617,584	282,296	2,050,078	202,285	Award	2,534,659	2,252,363	95,185	365,221
Entry Garbage Cans	5,000	4,780	5,000	10,000	9,780	-	5,000	4,780	Budget	9,780	9,780	220	-
Play Equipment Design-Cedar Hills	17,500	10,680	-	17,500	10,680	-	390	10,290	Budget	10,680	10,680	6,820	-
Parking Lot-Hazeldale	236,480	194,414	-	236,480	194,414	19,387	2,933	214,160	Budget	236,480	217,093	-	(22,679)
Pedestrian Pathway & Playground Equipment-McMillan	197,115	197,115	-	197,115	197,115	68,808	92,405	13,935	Award	175,148	106,340	21,967	90,775
ADA Improvements-Aquatic Ctr Lift	21,000	13,812	-	21,000	13,812	12,079	13,585	227	Complete	25,891	13,812	(4,891)	-
Push-button activated lights - PCC tennis courts	3,300	3,300	-	3,300	3,300	-	-	3,300	Budget	3,300	3,300	-	-
Jenkins Lead Abatement (Main House)	18,000	18,000	-	18,000	18,000	20,430	-	-	Complete	20,430	-	(2,430)	18,000
Ergonomic Office Equipment	6,000	3,600	-	6,000	3,600	2,325	300	3,300	Budget	5,925	3,600	75	-
Conestoga Middle School Synthetic Turf Field	650,000	650,000	-	650,000	650,000	-	-	650,000	Award	650,000	650,000	-	-
Tennis Court Resurfacing-HMT Tennis Center (6 indoor cts)	60,000	60,000	-	60,000	60,000	-	34,017	-	Complete	34,017	34,017	25,983	25,983
<b>TOTAL CARRYOVER PROJECTS</b>	<b>3,198,239</b>	<b>3,029,085</b>	<b>801,000</b>	<b>3,999,239</b>	<b>3,830,085</b>	<b>492,696</b>	<b>2,198,708</b>	<b>1,154,077</b>		<b>3,845,481</b>	<b>3,352,785</b>	<b>153,758</b>	<b>477,300</b>
<b>ATHLETIC FACILITY REPLACEMENT</b>													
HMT Field #2 Synthetic Turf			575,000	575,000	575,000	-	382	574,618	Budget	575,000	575,000	-	-
Skate Park Ramps			25,000	25,000	25,000	-	30,000	-	Complete	30,000	30,000	(5,000)	(5,000)
Tennis Court - Resurfacing (5 sites)			165,000	165,000	165,000	-	149,718	-	Complete	149,718	149,718	15,282	15,282
Baseball/Softball Backstops			10,000	10,000	10,000	-	4,946	-	Complete	4,946	4,946	5,054	5,054
<b>TOTAL ATHLETIC FACILITY REPLACEMENT</b>			<b>775,000</b>	<b>775,000</b>	<b>775,000</b>	<b>-</b>	<b>185,046</b>	<b>574,618</b>		<b>759,664</b>	<b>759,664</b>	<b>15,336</b>	<b>15,336</b>
<b>PARK AND TRAIL REPLACEMENTS</b>													
Concrete Sidewalk Repair (3 sites)			43,373	43,373	43,373	-	35,740	-	Complete	35,740	35,740	7,633	7,633
Play Equipment (3 sites)			338,000	338,000	338,000	-	6,678	331,322	Budget	338,000	338,000	-	-
Picnic Tables and Park Benches (3 sites)			13,645	13,645	13,645	-	9,811	-	Complete	9,811	9,811	3,834	3,834
Parking Lot Resurfacing (Bonny Slope Park)			55,000	55,000	55,000	-	23,442	-	Complete	23,442	23,442	31,558	31,558
Bridge Replacement (Whispering Woods Park)			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Drinking Fountain (Stuhr)			7,500	7,500	7,500	-	4,085	-	Complete	4,085	4,085	3,415	3,415
Asphalt Pedestrian Pathways (5 sites)			23,136	23,136	23,136	-	31,817	-	Complete	31,817	31,817	(8,681)	(8,681)
Irrigation Systems Redesign & Reconfiguration (5 sites)			20,000	20,000	20,000	-	923	19,077	Budget	20,000	20,000	-	-
Storm Water Management Redesign (Raleigh Park)			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Fence Replacements (Fifth Street Park)			6,600	6,600	6,600	-	-	6,600	Budget	6,600	6,600	-	-
Signage Master Plan Phase 2			40,000	40,000	40,000	-	12,086	27,914	Budget	40,000	40,000	-	-
Raleigh Park Dog Fountain			-	-	-	-	1,270	-	Complete	1,270	1,270	(1,270)	(1,270)
<b>TOTAL PARK AND TRAIL REPLACEMENTS</b>			<b>602,254</b>	<b>602,254</b>	<b>602,254</b>	<b>-</b>	<b>125,852</b>	<b>439,913</b>		<b>565,765</b>	<b>565,765</b>	<b>36,489</b>	<b>36,489</b>
<b>PARK AND TRAIL IMPROVEMENTS</b>													
Memorial Benches			8,000	8,000	8,000	-	1,383	6,617	Budget	8,000	8,000	-	-
Outdoor Fitness Equipment			17,062	17,062	17,062	-	14,138	255	Award	14,393	14,393	2,669	2,669
Connect Oregon - Waterhouse Trail Segment (#4)			400,000	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-	-
Rails to Trails - Westside to Waterhouse			48,000	48,000	48,000	-	-	48,000	Budget	48,000	48,000	-	-
OR Parks & Recreation - Vietnam War Memorial			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
LGGP - SW Quadrant Community Park			283,600	283,600	283,600	-	-	283,600	Budget	283,600	283,600	-	-
Metro - Nature in Neighborhoods - Fanno Ck Grwy bridge			400,000	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-	-
OR Watershed Enhncmnt Bd-Fanno Crk Grwy Br/habitat			200,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
<b>TOTAL PARK AND TRAIL IMPROVEMENTS</b>			<b>1,391,662</b>	<b>1,391,662</b>	<b>1,391,662</b>	<b>-</b>	<b>15,521</b>	<b>1,373,472</b>		<b>1,388,993</b>	<b>1,388,993</b>	<b>2,669</b>	<b>2,669</b>
<b>CHALLENGE GRANTS</b>													
Program Facility Challenge Grants			90,000	90,000	90,000	-	4,002	85,998	Budget	90,000	90,000	-	-
<b>TOTAL CHALLENGE GRANTS</b>			<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>-</b>	<b>4,002</b>	<b>85,998</b>		<b>90,000</b>	<b>90,000</b>	<b>-</b>	<b>-</b>
<b>BUILDING REPLACEMENTS</b>													
Cardio and Weight Equipment			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Exterior Siding (north side GHRC)			60,000	60,000	60,000	-	-	60,000	Budget	60,000	60,000	-	-
Upper Balcony (Fanno Farmhouse)			8,500	8,500	8,500	-	-	8,500	Budget	8,500	8,500	-	-
Graffiti Protector & Interior Sealing Outdr Restrm (Nature Pk)			11,055	11,055	11,055	-	7,805	3,250	Budget	11,055	11,055	-	-

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Porch Rebuild (Schlottman & Bunk House)			13,700	13,700	13,700	-	-	13,700	Budget	13,700	13,700	-	-
Cedar Hills Exterior Repairs			83,500	83,500	83,500	-	-	83,500	Budget	83,500	83,500	-	-
Roof Repairs & Maintenance (4 sites)			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
Wash Basins (Aloha)			3,400	3,400	3,400	-	570	2,830	Budget	3,400	3,400	-	-
Gym Receiver & Speaker (Conestoga)			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Tennis Court Wind Screens (HMT)			1,500	1,500	1,500	-	-	1,500	Budget	1,500	1,500	-	-
Table Replacements (Nature Center)			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Ergonomic Office Equipment			2,400	2,400	2,400	-	-	2,400	Budget	2,400	2,400	-	-
Refinish Wood Floors (4 sites)			36,351	36,351	36,351	-	999	28,945	Award	29,944	29,944	6,407	6,407
Carpet Replacement (2 sites)			5,000	5,000	5,000	-	-	6,404	Award	6,404	6,404	(1,404)	(1,404)
HVAC Ductwork (2 sites)			8,950	8,950	8,950	-	-	8,950	Budget	8,950	8,950	-	-
Steam Condensation Pump (GHRC)			2,800	2,800	2,800	-	2,774	-	Complete	2,774	2,774	26	26
Air Handler Bearing (3 sites)			20,200	20,200	20,200	-	11,585	8,615	Budget	20,200	20,200	-	-
Boiler Retuning (Aquatic Ctr)			5,570	5,570	5,570	-	300	5,687	Award	5,987	5,987	(417)	(417)
HVAC Dampers & Actuators (Admin)			3,616	3,616	3,616	-	-	3,616	Budget	3,616	3,616	-	-
Unions, Valves, Lines & Actuators (Conestoga)			8,030	8,030	8,030	-	3,050	4,980	Budget	8,030	8,030	-	-
Floor Drains (CHRC)			26,500	26,500	26,500	-	-	26,500	Budget	26,500	26,500	-	-
Boiler Pipe (Aloha)			1,975	1,975	1,975	-	1,708	-	Complete	1,708	1,708	267	267
Water Heater (Athletic Ctr)			3,500	3,500	3,500	-	2,116	-	Complete	2,116	2,116	1,384	1,384
Three-Meter Dive Stands (Aquatic Ctr)			42,860	42,860	42,860	-	-	42,860	Budget	42,860	42,860	-	-
Pool Slide Resurfacing (Conestoga)			5,150	5,150	5,150	-	4,660	-	Complete	4,660	4,660	490	490
Lane Lines (Conestoga)			3,000	3,000	3,000	-	2,944	441	Award	3,385	3,385	(385)	(385)
Pool Receiver & Speaker (Conestoga)			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Guard Chair (Harman)			5,500	5,500	5,500	-	3,714	-	Complete	3,714	3,714	1,786	1,786
Pool Valves (Conestoga)			2,200	2,200	2,200	-	-	2,200	Budget	2,200	2,200	-	-
Circulation Pump & Motor (Sunset)			5,792	5,792	5,792	-	4,188	-	Complete	4,188	4,188	1,604	1,604
Underwater Lights (Aquatic Ctr)			121,067	121,067	121,067	-	-	121,067	Budget	121,067	121,067	-	-
Fire Suppression at Selected Facilities			8,000	8,000	8,000	-	818	7,182	Budget	8,000	8,000	-	-
Office Door & Jamb (Tennis Ctr)			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
Frosting of Windows (Aquatic Ctr)			6,000	6,000	6,000	-	5,695	-	Complete	5,695	5,695	305	305
GH Rm 10 Abatement			-	-	-	-	3,250	3,626	Award	6,876	6,876	(6,876)	(6,876)
Admin Office-Conf Room relo			-	-	-	-	2,283	5,858	Award	8,141	8,141	(8,141)	(8,141)
CRA Boiler-Emergency repairs			-	-	-	-	2,096	-	Complete	2,096	2,096	(2,096)	(2,096)
TC Air Structure Repairs			-	-	-	-	3,938	-	Complete	3,938	3,938	(3,938)	(3,938)
AC Concession Strnd Wtr Htr			-	-	-	-	2,390	-	Complete	2,390	2,390	(2,390)	(2,390)
ASC Emergency Valve Repair			-	-	-	-	1,131	-	Complete	1,131	1,131	(1,131)	(1,131)
<b>TOTAL BUILDING REPLACEMENTS</b>			<b>565,116</b>	<b>565,116</b>	<b>565,116</b>	<b>-</b>	<b>68,014</b>	<b>511,611</b>		<b>579,625</b>	<b>579,625</b>	<b>(14,509)</b>	<b>(14,509)</b>
<b>BUILDING IMPROVEMENTS</b>													
Ventilation System (FCSC)			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Roof Safety Protection (3 sites)			54,400	54,400	54,400	-	-	54,400	Budget	54,400	54,400	-	-
Changing Tables			2,500	2,500	2,500	-	3,370	-	Complete	3,370	3,370	(870)	(870)
Inflatable Paddle Boards			11,200	11,200	11,200	-	6,550	4,650	Budget	11,200	11,200	-	-
LED Lighting (Conestoga)			16,500	16,500	16,500	-	-	22,381	Award	22,381	22,381	(5,881)	(5,881)
Deduct Meters (HMT)			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
<b>TOTAL BUILDING IMPROVEMENTS</b>			<b>104,600</b>	<b>104,600</b>	<b>104,600</b>	<b>-</b>	<b>9,920</b>	<b>101,431</b>		<b>111,351</b>	<b>111,351</b>	<b>(6,751)</b>	<b>(6,751)</b>
<b>ADA PROJECTS</b>													
ADA Improvements - Aquatic Center			92,000	92,000	92,000	-	6,189	85,811	Budget	92,000	92,000	-	-
ADA Improvements - Athletic Center			8,000	8,000	8,000	-	791	7,209	Budget	8,000	8,000	-	-
<b>TOTAL ADA PROJECTS</b>			<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>	<b>6,980</b>	<b>93,020</b>		<b>100,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL CAPITAL OUTLAY DIVISION</b>	<b>3,198,239</b>	<b>3,029,085</b>	<b>4,429,632</b>	<b>7,627,871</b>	<b>7,458,717</b>	<b>492,696</b>	<b>2,614,043</b>	<b>4,334,140</b>		<b>7,440,879</b>	<b>6,948,183</b>	<b>186,992</b>	<b>510,534</b>

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>INFORMATION SERVICES DEPARTMENT</b>													
<u>INFORMATION TECHNOLOGY REPLACEMENTS</u>													
Laptops (Workstations/Notebooks)			8,000	8,000	8,000	-	7,479	521	Budget	8,000	8,000	-	-
Servers			37,000	37,000	37,000	-	11,150	25,850	Budget	37,000	37,000	-	-
Printers/Network Printers			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
LAN/WAN			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Switches			80,000	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-	-
Color Plot Printer			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Vehicle Maintenance Software			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-	-
<b>TOTAL INFORMATION TECHNOLOGY REPLACEMENTS</b>			<b>144,000</b>	<b>144,000</b>	<b>144,000</b>	<b>-</b>	<b>18,629</b>	<b>125,371</b>		<b>144,000</b>	<b>144,000</b>	<b>-</b>	<b>-</b>
<u>INFORMATION TECHNOLOGY IMPROVEMENTS</u>													
PCI Compliance			55,000	55,000	55,000	-	-	55,000	Budget	55,000	55,000	-	-
Backup Tapes (off-site)			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Software			20,000	20,000	20,000	-	10,244	9,756	Budget	20,000	20,000	-	-
<b>TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS</b>			<b>78,000</b>	<b>78,000</b>	<b>78,000</b>	<b>-</b>	<b>10,244</b>	<b>67,756</b>		<b>78,000</b>	<b>78,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL INFORMATION SYSTEMS DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>222,000</b>	<b>222,000</b>	<b>222,000</b>	<b>-</b>	<b>28,873</b>	<b>193,127</b>		<b>222,000</b>	<b>222,000</b>	<b>-</b>	<b>-</b>
<b>MAINTENANCE DEPARTMENT</b>													
<u>FLEET REPLACEMENTS</u>													
Mower - 52" (2)			32,000	32,000	32,000	-	31,375	-	Complete	31,375	31,375	625	625
Tandem axle trailer - 3.5 ton (3)			22,500	22,500	22,500	-	-	22,500	Budget	22,500	22,500	-	-
Full size pickup with liftgate			33,000	33,000	33,000	-	-	33,000	Budget	33,000	33,000	-	-
Electric utility vehicle			14,000	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-	-
Mower blade grinder			18,000	18,000	18,000	-	16,145	-	Complete	16,145	16,145	1,855	1,855
Wire feed welder			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Hydraulic press			2,500	2,500	2,500	-	2,176	-	Complete	2,176	2,176	324	324
Mower - 72"			15,000	15,000	15,000	-	13,710	-	Complete	13,710	13,710	1,290	1,290
Mini backhoe			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
Infield rake			15,000	15,000	15,000	-	15,590	-	Complete	15,590	15,590	(590)	(590)
Sod cutter (2)			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Front loader			9,800	9,800	9,800	-	7,100	-	Complete	7,100	7,100	2,700	2,700
Single axle trailer - 1 ton (4)			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Minibus			52,500	52,500	52,500	-	54,800	-	Complete	54,800	54,800	(2,300)	(2,300)
<b>TOTAL FLEET REPLACEMENTS</b>			<b>283,300</b>	<b>283,300</b>	<b>283,300</b>	<b>-</b>	<b>140,896</b>	<b>138,500</b>		<b>279,396</b>	<b>279,396</b>	<b>3,904</b>	<b>3,904</b>
<u>FLEET IMPROVEMENTS</u>													
Digital Playground Analyzer			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Vehicle Wraps			12,200	12,200	12,200	-	5,150	8,670	Award	13,820	13,820	(1,620)	(1,620)
			14,700	14,700	14,700	-	5,150	11,170		16,320	16,320	(1,620)	(1,620)
<u>BUILDING MAINTENANCE EQUIPMENT REPLACEMENTS</u>													
Autoscrubber (CHRC)			3,000	3,000	3,000	-	-	2,882	Award	2,882	2,882	118	118
Pool Covers (2 sites) - Raleigh, Somerset			12,900	12,900	12,900	-	9,129	-	Complete	9,129	9,129	3,771	3,771
<b>TOTAL BLDG MAINT EQUIPMENT REPLACEMENTS</b>			<b>15,900</b>	<b>15,900</b>	<b>15,900</b>	<b>-</b>	<b>9,129</b>	<b>2,882</b>		<b>12,011</b>	<b>12,011</b>	<b>3,889</b>	<b>3,889</b>
<u>BUILDING MAINTENANCE IMPROVEMENTS</u>													
Pool Vacuum Robot (Conestoga)			3,499	3,499	3,499	-	2,788	-	Complete	2,788	2,788	711	711
<b>TOTAL BUILDING MAINT IMPROVEMENTS</b>			<b>3,499</b>	<b>3,499</b>	<b>3,499</b>	<b>-</b>	<b>2,788</b>	<b>-</b>		<b>2,788</b>	<b>2,788</b>	<b>711</b>	<b>711</b>
<b>TOTAL MAINTENANCE DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>317,399</b>	<b>317,399</b>	<b>317,399</b>	<b>-</b>	<b>157,963</b>	<b>152,552</b>		<b>310,515</b>	<b>310,515</b>	<b>6,884</b>	<b>6,884</b>
<b>GRAND TOTAL GENERAL FUND</b>	<b>3,198,239</b>	<b>3,029,085</b>	<b>4,969,031</b>	<b>8,167,270</b>	<b>7,998,116</b>	<b>492,696</b>	<b>2,800,879</b>	<b>4,679,819</b>		<b>7,973,394</b>	<b>7,480,698</b>	<b>193,876</b>	<b>517,418</b>



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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>SDC FUND</b>													
<u>LAND ACQUISITION</u>													
Land Acq - N. Bethany Comm Pk													
Other							2,887						
Subtotal Land Acq-N Bethany Comm Pk			2,500,000	2,500,000	2,500,000	-	2,887	2,497,113	Budget	2,500,000	2,500,000	-	-
Land Acq - N. Bethany Nghbd Pk													
Abbey Meadows							1,563,359						
Orr							801,034						
Other							7,480						
Subtotal Land Acq-N. Bethany Nghbd Pk	-	-	7,650,000	7,650,000	7,650,000	-	2,371,873	5,278,127	Budget	7,650,000	7,650,000	-	-
Land Acq - N Bethany Trails													
Grace Hollow							138,670						
Other							11,616						
Subtotal Land Acq-N Bethany Trails	-	-	1,300,000	1,300,000	1,300,000	-	150,286	1,149,714	Budget	1,300,000	1,300,000	-	-
Land Acquisition (FY16)													
Higgins - Bonny Slope West							13,003			13,003	13,003	(13,003)	(13,003)
Subtotal Land Acq-N Bethany Trails	1,485,000	1,485,000		1,485,000	1,485,000	-	23,003	1,461,997	Budget	1,485,000	1,485,000	-	-
Land Acq - S Cooper Mtn Trail	-	-	300,000	300,000	300,000	-	351	299,649	Budget	300,000	300,000	-	-
Land Acq - S Cooper Mtn Nat Ar	-	-	150,000	150,000	150,000	-	-	150,000	Budget	150,000	150,000	-	-
Land Acq - Bonny Slope W Trail	-	-	400,000	400,000	400,000	-	3,783	396,217	Budget	400,000	400,000	-	-
<b>TOTAL LAND ACQUISITION</b>	<b>1,485,000</b>	<b>1,485,000</b>	<b>12,300,000</b>	<b>13,785,000</b>	<b>13,785,000</b>	<b>-</b>	<b>2,552,183</b>	<b>11,232,817</b>		<b>13,785,000</b>	<b>13,785,000</b>	<b>-</b>	<b>-</b>
<u>DEVELOPMENT/IMPROVEMENT PROJECTS</u>													
Bonny Slope / BSD Trail Development	500,000	500,000	-	500,000	500,000	-	-	500,000	Budget	500,000	500,000	-	-
MTIP Grant Match - Westside Trail #18	698,330		210,500	908,830	210,500	970,183	89,679	96,483	Award	1,156,345	186,162	(247,515)	24,338
Bethany Creek Falls Phases 1, 2 & 3 - Proj Management	145,000	80,000	30,000	175,000	110,000	67,946	9,934	97,120	Budget	175,000	107,054	-	2,946
NW Quadrant Neighborhood Park Master Plan	75,000	75,000	25,000	100,000	100,000	3,893	24,093	72,014	Budget	100,000	96,107	-	3,893
NW Quadrant Neighborhood Park Master Plan & Design	75,000	75,000	125,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
New Neighborhood Park Development	1,500,000	1,500,000	-	1,500,000	1,500,000	-	501	1,499,499	Budget	1,500,000	1,500,000	-	-
SW Quad Community Center - Site Feasibility Analysis	80,000	80,000		80,000	80,000	-	-	80,000	Budget	80,000	80,000	-	-
Natural Area Master Plan	100,000	100,000	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Building Expansion (TBD)	1,000,000	1,000,000	-	1,000,000	1,000,000	-	4,570	995,430	Budget	1,000,000	1,000,000	-	-
Deck Expansion (Aquatic Center)	130,000	130,000	20,000	150,000	150,000	-	-	150,000	Budget	150,000	150,000	-	-
New Synthetic turf field- Conestoga Middle School	850,000	850,000	405,000	1,255,000	1,255,000	-	-	1,027,489	Award	1,027,489	1,027,489	227,511	227,511
MTIP Beaverton Creek Trail Master Plan Phase	135,000	115,000	-	135,000	115,000	12,688	87,436	34,876	Budget	135,000	122,312	-	(7,312)
MTIB Beaverton Creek Trail Land Acquisition ROW phase	250,000	250,000	-	250,000	250,000	-	2,844	247,156	Budget	250,000	250,000	-	-
WaCo match funds - Augusta Lane Pedestrian Trail Bridge	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
N Bethany Park & Trail - project management	65,000	45,000	105,000	170,000	150,000	12,924	7,543	149,533	Budget	170,000	157,076	-	(7,076)
SW Quadrant Community Park	2,600,000	2,600,000	-	2,600,000	2,600,000	-	-	2,250,000	Award	2,250,000	2,250,000	350,000	350,000
Connect OR Grant Match - Waterhouse Trail, Segment 4			300,000	300,000	300,000	-	-	300,000	Budget	300,000	300,000	-	-
SW Quadrant Neighborhood Park Master Plan & Design			200,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
Cedar Mill Creek Comm Trail Seg #4 Master Plan & Des			250,000	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-	-
Undesignated projects	-	-	2,952,523	2,952,523	2,952,523	-	-	2,952,523	Budget	2,952,523	2,952,523	-	-
<b>TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS</b>	<b>8,253,330</b>	<b>7,450,000</b>	<b>4,623,023</b>	<b>12,876,353</b>	<b>12,073,023</b>	<b>1,067,634</b>	<b>226,600</b>	<b>11,252,123</b>		<b>12,546,357</b>	<b>11,478,723</b>	<b>329,996</b>	<b>594,300</b>
<b>GRAND TOTAL SDC FUND</b>	<b>9,738,330</b>	<b>8,935,000</b>	<b>16,923,023</b>	<b>26,661,353</b>	<b>25,858,023</b>	<b>1,067,634</b>	<b>2,778,783</b>	<b>22,484,940</b>		<b>26,331,357</b>	<b>25,263,723</b>	<b>329,996</b>	<b>594,300</b>

**KEY**  
Budget Estimate based on original budget - not started and/or no basis for change  
Deferred Some or all of Project has been eliminated to reduce overall capital costs for year.  
Award Estimate based on Contract Award amount or quote price estimates  
Complete Project completed - no additional estimated costs to complete.

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 12/31/16**

Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost						
			Initial Project Budget	Adjustments	Current Total Project Budget FY 16/17	Expended Prior Years	Expended Year-to-Date	Total Expended to Date								(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)								(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b>BOND CAPITAL PROJECTS FUND</b>																					
<b><u>New Neighborhood Parks Development</u></b>																					
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,686,530	-	1,686,530	-	Complete	1,686,530	(350,576)	-26.2%	126.2%	100.0%						
SW	91-902	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,258,105	-	1,258,105	-	Complete	1,258,105	54,701	4.2%	95.8%	100.0%						
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	753,743	-	753,743	-	Complete	753,743	33,745	4.3%	95.7%	100.0%						
SW	91-904	Roy Dancer Park	771,150	16,657	787,807	651,272	-	651,272	-	Complete	651,272	136,535	17.3%	82.7%	100.0%						
NE	91-905	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%						
<b>Total New Neighborhood Parks Development</b>			<b>4,883,950</b>	<b>130,968</b>	<b>5,014,918</b>	<b>5,237,868</b>	<b>-</b>	<b>5,237,868</b>	<b>-</b>		<b>5,237,868</b>	<b>(222,950)</b>	<b>-4.4%</b>	<b>104.4%</b>	<b>100.0%</b>						
UND	Authorized Use of Savings from Bond Issuance Administration Category		-	222,950	222,950	-	-	-	N/A	-	-	222,950	n/a	n/a	n/a						
<b>Total New Neighborhood Parks Development</b>			<b>4,883,950</b>	<b>353,918</b>	<b>5,237,868</b>	<b>5,237,868</b>	<b>-</b>	<b>5,237,868</b>	<b>-</b>		<b>5,237,868</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>						
<b><u>Renovate &amp; Redevelop Neighborhood Parks</u></b>																					
NE	91-906	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	993,843	-	993,843	-	Complete	993,843	161,792	14.0%	86.0%	100.0%						
SE	91-907	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%						
NW	91-908	Somerset West Park	1,028,200	42,325	1,070,525	199,362	5,223	204,585	1,333,516	Master Planning	1,538,101	(467,576)	-43.7%	19.1%	13.3%						
NW	91-909	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%						
SE	91-910	Vista Brook Park	514,100	20,504	534,604	733,500	-	733,500	-	Complete	733,500	(198,896)	-37.2%	137.2%	100.0%						
<b>Total Renovate &amp; Redevelop Neighborhood Parks</b>			<b>3,727,213</b>	<b>142,497</b>	<b>3,869,710</b>	<b>3,045,534</b>	<b>5,223</b>	<b>3,050,757</b>	<b>1,333,516</b>		<b>4,384,273</b>	<b>(514,563)</b>	<b>-13.3%</b>	<b>78.8%</b>	<b>69.6%</b>						
<b><u>New Neighborhood Parks Land Acquisition</u></b>																					
NW	98-880-a	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%						
NW	98-880-b	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%						
NW	98-880-c	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	773,396	-	773,396	20,000	Complete	793,396	(793,396)	-100.0%	n/a	97.5%						
NW	98-880-d	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%						
NE	98-745-a	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%						
NE	98-745-b	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	32,103	1,532,103	2,119,940	-	2,119,940	-	Complete	2,119,940	(587,837)	-38.4%	138.4%	100.0%						
SW	98-746-a	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%						
SW	98-746-b	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%						
SW	98-746-c	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%						
SE	98-747	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%						
NW	98-748	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%						
UND	98-749	New Neighborhood Park - Undesignated	-	1,363	1,363	-	-	-	-	Reallocated	-	1,363	-100.0%	n/a	0.0%						
<b>Sub-total New Neighborhood Parks</b>			<b>9,000,000</b>	<b>154,120</b>	<b>9,154,120</b>	<b>11,504,740</b>	<b>-</b>	<b>11,504,740</b>	<b>20,000</b>		<b>11,524,740</b>	<b>(2,370,620)</b>	<b>-25.9%</b>	<b>125.7%</b>	<b>99.8%</b>						
UND	Authorized Use of Savings from New Community Park Land Acquisition Category		-	1,655,521	1,655,521	-	-	-	N/A	-	-	1,655,521	n/a	n/a	n/a						
UND	Authorized Use of Savings from Community Center / Community Park Land Acquisition Category		-	715,099	715,099	-	-	-	N/A	-	-	715,099	n/a	n/a	n/a						
<b>Total New Neighborhood Parks</b>			<b>9,000,000</b>	<b>2,524,740</b>	<b>11,524,740</b>	<b>11,504,740</b>	<b>-</b>	<b>11,504,740</b>	<b>20,000</b>		<b>11,524,740</b>	<b>-</b>	<b>0.0%</b>	<b>99.8%</b>	<b>99.8%</b>						
<b><u>New Community Park Development</u></b>																					
SW	92-915	SW Quad Community Park & Athletic Field	7,711,500	314,131	8,025,631	1,791,166	8,267,087	10,058,253	1,243,426	Bid Award	11,301,679	(3,276,048)	-40.8%	125.3%	89.0%						
<b>Sub-total New Community Park Development</b>			<b>7,711,500</b>	<b>314,131</b>	<b>8,025,631</b>	<b>1,791,166</b>	<b>8,267,087</b>	<b>10,058,253</b>	<b>1,243,426</b>		<b>11,301,679</b>	<b>(3,276,048)</b>	<b>-40.8%</b>	<b>125.3%</b>	<b>89.0%</b>						
UND	Authorized use of savings from Bond Facility Rehabilitation category		-	1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a						
UND	Authorized use of savings from Bond Administration (Issuance) category		-	1,400,000	1,400,000	-	-	-	-	N/A	-	1,400,000	n/a	n/a	n/a						
UND	Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition		-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a						
<b>Total New Community Park Development</b>			<b>7,711,500</b>	<b>3,398,382</b>	<b>11,109,882</b>	<b>1,791,166</b>	<b>8,267,087</b>	<b>10,058,253</b>	<b>1,243,426</b>		<b>11,301,679</b>	<b>(191,797)</b>	<b>-1.7%</b>	<b>90.5%</b>	<b>89.0%</b>						







**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 12/31/16**

Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 16/17	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
<b>Community Center Land Acquisition</b>															
UND	98-884-a	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	1,654,847	3,451,127	67.6%	32.4%	100.0%	
UND	98-884-b	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	2,351,777	(2,351,777)	-100.0%	n/a	100.0%	
<b>Sub-total Community Center Land Acquisition</b>			<b>5,000,000</b>	<b>105,974</b>	<b>5,105,974</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>1,099,350</b>	<b>21.5%</b>	<b>78.5%</b>	<b>100.0%</b>	
UND		Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a	
UND		Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a	
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a	
<b>Total Community Center Land Acquisition</b>			<b>5,000,000</b>	<b>(993,376)</b>	<b>4,006,624</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>	
<b>Bond Administration Costs</b>															
ADM		Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	68,142	785,204	92.0%	8.0%	100.0%	
ADM		Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	288,678	(47,588)	-19.7%	119.7%	100.0%	
ADM		Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	57,454	-	-100.0%	n/a	100.0%	
ADM		Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	50,000	-	0.0%	25.4%	25.4%	
ADM		Technology Needs	18,330	-	18,330	23,952	-	23,952	-	23,952	(5,622)	-30.7%	130.7%	100.0%	
ADM		Office Furniture	7,150	-	7,150	5,378	-	5,378	-	5,378	1,772	24.8%	75.2%	100.0%	
ADM		Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	48,093	(16,573)	-52.6%	152.6%	100.0%	
ADM		Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	-	1,507,717	0.0%	0.0%	0.0%	
<b>Sub-total Bond Administration Costs</b>			<b>1,450,000</b>	<b>1,316,607</b>	<b>2,766,607</b>	<b>504,372</b>	<b>-</b>	<b>504,372</b>	<b>37,325</b>	<b>541,697</b>	<b>2,224,910</b>	<b>80.4%</b>	<b>18.2%</b>	<b>93.1%</b>	
UND		Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(190,872)	(190,872)	-	-	-	N/A	-	(190,872)	n/a	n/a	n/a	
UND		Authorized Use of Savings for New Neighborhood Parks Development Category	-	(222,950)	(222,950)	-	-	-	N/A	-	(222,950)	n/a	n/a	n/a	
UND		Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,400,000)	(1,400,000)	-	-	-	N/A	-	(1,400,000)	n/a	n/a	n/a	
UND		Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a	
<b>Total Bond Administration Costs</b>			<b>1,450,000</b>	<b>(687,105)</b>	<b>762,895</b>	<b>504,372</b>	<b>-</b>	<b>504,372</b>	<b>37,325</b>	<b>541,697</b>	<b>221,198</b>	<b>29.0%</b>	<b>66.1%</b>	<b>93.1%</b>	
<b>Grand Total</b>			<b>100,000,000</b>	<b>3,814,442</b>	<b>103,814,442</b>	<b>76,525,748</b>	<b>11,423,616</b>	<b>87,949,364</b>	<b>18,903,993</b>	<b>106,871,249</b>	<b>(3,056,807)</b>	<b>-2.9%</b>	<b>84.7%</b>	<b>82.3%</b>	

**THPRD Bond Capital Program**  
**Funds Reprogramming Analysis - Based on Category Transfer Eligibility**  
**As of 12/31/16**

		Category (Over)	Under Budget
Limited Reprogramming			
Land: New Neighborhood Park		-	
New Community Park		-	
New Linear Park		-	
New Community Center/Park		-	
		-	
		-	
Nat Res: Restoration		-	
Acquisition		-	
		-	
		-	
All Other			
New Neighborhood Park Dev		-	
Neighborhood Park Renov		(514,563)	
New Community Park Dev		(191,797)	
Community Park Renov		(2,164,451)	
New Linear Parks and Trails		(231,140)	
Athletic Field Development		(273,538)	
Deferred Park Maint Replace		-	
Facility Rehabilitation		97,484	
ADA		-	
Facility Expansion		-	
Bond Admin Costs		221,198	
		(3,056,807)	
		(3,056,807)	
<b>Grand Total</b>		<b>(3,056,807)</b>	



**MEMORANDUM**

Date: January 16, 2017  
 To: Board of Directors  
 From: Keith Hobson, Director of Business and Facilities  
 Re: **System Development Charge Report for November, 2016**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through November 2016.

<b>Type of Dwelling Unit</b>	<b>Current SDC per Type of Dwelling Unit</b>
Single Family	\$10,800.00 with 1.6% discount = \$10,627.20
Multi-family	\$8,619.00 with 1.6% discount = \$8,481.10
Non-residential	\$360.00 with 1.6% discount = \$354.24

<b><u>City of Beaverton Collection of SDCs</u></b>		<b><u>Receipts</u></b>	<b><u>Collection Fee</u></b>	<b><u>Total Revenue</u></b>
2,943	Single Family Units	\$8,905,436.35	\$231,579.75	\$9,051,998.50
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,963	Multi-family Units	\$5,002,274.43	\$120,544.34	\$5,122,818.77
0	Less Multi-family Credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
257	Non-residential	\$700,133.01	\$18,637.76	\$718,770.77
<b>5,178</b>		<b>\$14,607,222.59</b>	<b>\$370,753.94</b>	<b>\$14,892,958.93</b>

<b><u>Washington County Collection of SDCs</u></b>		<b><u>Receipts</u></b>	<b><u>Collection Fee</u></b>	<b><u>Total Revenue</u></b>
8,511	Single Family Units	\$30,643,032.58	\$697,459.15	\$31,340,491.73
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
2,946	Multi-family Units	\$8,316,719.07	\$195,410.06	\$8,512,129.13
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
153	Non-residential	\$1,235,709.00	\$25,425.46	\$1,261,134.46
<b>11,286</b>		<b>\$39,524,588.43</b>	<b>\$897,546.04</b>	<b>\$40,422,134.47</b>

<b><u>Recap by Agency</u></b>	<b><u>Percent</u></b>	<b><u>Receipts</u></b>	<b><u>Collection Fee</u></b>	<b><u>Total Revenue</u></b>
5,178	City of Beaverton	\$14,607,222.59	\$370,753.94	\$14,892,958.93
11,286	Washington County	\$39,524,588.43	\$897,546.04	\$40,422,134.47
<b>16,464</b>		<b>\$54,131,811.02</b>	<b>\$1,268,299.98</b>	<b>\$55,315,093.40</b>



<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,958	1,963	257	5,178
Washington County	<u>8,211</u>	<u>2,922</u>	<u>153</u>	<u>11,286</u>
	<b><u>11,169</u></b>	<b><u>4,885</u></b>	<b><u>410</u></b>	<b><u>16,464</u></b>

**Total Receipts to Date** **\$54,131,811.02**

**Total Payments to Date**

Refunds	(\$2,066,073.93)	
Administrative Costs	(\$18.65)	
Project Costs -- Development	(\$23,860,375.82)	
<u>Project Costs -- Land Acquisition</u>	<u>(\$17,070,334.93)</u>	<b><u>(\$42,996,803.33)</u></b>
		<b><u>\$11,135,007.69</u></b>

**Recap by Month, FY 2016/17**

	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2016	\$50,894,668.85	(\$40,992,117.90)	\$2,194,063.22	\$12,096,614.17
July	\$903,888.92	(\$17,397.40)	\$7,892.31	\$894,383.83
August	\$475,338.51	(\$199,060.21)	\$9,028.10	\$285,306.40
September	\$499,243.61	(\$1,574,857.42)	\$8,531.81	(\$1,067,082.00)
October	\$715,512.77	(\$149,423.55)	\$9,441.98	\$575,531.20
November	\$643,158.36	(\$63,946.85)	\$9,413.73	\$588,625.24
December	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<b><u>\$54,131,811.02</u></b>	<b><u>(\$42,996,803.33)</u></b>	<b><u>\$2,238,371.15</u></b>	<b><u>\$13,373,378.84</u></b>

**Recap by Month, by Unit**

	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>Total Units</u>
through June 2016	10,906	4,820	401	16,127
July	49	0	2	51
August	53	0	2	55
September	55	0	0	55
October	61	41	3	105
November	45	24	2	71
December	0	0	0	0
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
	<b><u>11,169</u></b>	<b><u>4,885</u></b>	<b><u>410</u></b>	<b><u>16,464</u></b>

Projected SDC balance as of June 30, 2016 per FY17 budget was \$11,279,964 Actual balance was **\$11,544,271**.  
 This fiscal year's projected total receipts per the budget are \$14,578,059.

# City of Beaverton, Rose Fest join forces

*Beaverton to host sixth annual half-marathon*

By MANDY FEDER-SAWYER  
The Times

The Portland Rose Festival will be off and running this summer. And the starting point will be Beaverton.

Mayor Denny Doyle said the city is partnering with the annual festival to host a half-marathon, starting

at Southridge High School, on Sunday, May 28.

"We are truly very excited about this new partnership and the tremendous opportunity it brings to Beaverton," Doyle said, who spoke Wednesday at a Wednesday press conference. "People are going to have a lot of fun with this one."

The half-marathon will be the first major Rose Festival event of 2017. Kicking off the event in Beaverton helps the Rose Festival with its regional approach to festival activities.

The Portland Rose Festival will coordinate the race in conjunction with The Portland Marathon organization.

The Beaverton race is a continuation of the Portland Rose Festival's half-marathon event, which in previous years was known as the Rock 'n' Roll Marathon.

Hosting the event in the City of Beaverton is possible due in large part to the partnership between the Beaverton School District, Tualatin Hills Park & Recreation District and the city.

"The spirit of partnership we have in Beaverton is unbeatable — and it's because we work so well together sharing our resources and locations that we can pull this off," Doyle said.

He also praised the school district for agreeing to host the event at Southridge and THPRD for sharing resources at the Conestoga Recreation Center.

"For more than 60 years, we've encouraged health

See FESTIVAL / Page 8



Rose Festival Foundation CEO Jeff Curtis, left, along with Beaverton mayor Denny Doyle announce a new half marathon coming to Beaverton during the Rose Festival. TIMES PHOTO: JONATHAN HOUSE

## *Festival: Route still being determined*

■ From Page 1

and wellness in our community, and this event is consistent with that mission," Doug Menke, THPRD general manager, said. "We're excited the Rose Festival is coming to Beaverton and will do our part to make sure it's a fun and memorable experience for everyone."

Rose Festival officials also are coordinating with the Beaverton Police Department to determine the course route, which will be announced in detail in the com-

ing months.

The city's recently adopted community vision plan calls for more events and activities in the neighborhoods.

"Being able to bring a high-caliber event, hosted by the Rose Festival, into the heart of one of our neighborhoods is a big-win for the city and exactly what our residents have asked us for," Jaann Hoisington, chair of the city's Visioning Advisory Committee, said.

The Rose Festival has enjoyed more than 100 years of community outreach from the slopes of Mount Hood to the

**"We are truly very excited about this new partnership and the tremendous opportunity it brings to Beaverton."**

— Denny Doyle, Beaverton mayor

Oregon beaches. Every year, thousands of participants and volunteers from around the Pacific Northwest bring their talent and skills in music, equestrian precision and artistic creativity to help make the Rose Festival internationally recognized. Two years

ago, the Festival started a mini-float program, a parade within a parade, that made it possible and affordable to highlight other communities from New Westminster, British Columbia, to Estacada in the Spirit Mountain Casino Grand Floral Parade.

# Moving on up

*Tualatin Hills Park and Recreation District announces promotions*

By **MANDY FEDER-SAWYER**  
*The Times*

**The Tualatin Hills Park and Recreation District promoted four employees from within its ranks to new management positions and hired another from outside the agency.**

Gery Keck was appointed superintendent of Design & Development. Previously the facility and project manager in Maintenance Operations, Keck has been with THPRD for 13 years. His background also includes time as bond planning manager and senior park planner.



**KECK**

Deb Schoen was named superintendent of Community Programs, a new title. Previ-

ously, she was interim superintendent of sports. She joined the district as a receptionist 37 years ago and has worked her way up through a series of positions, including supervisor of the Jenkins Estate, Cedar Hills Recreation Center and Conestoga Recreation & Aquatic Center.



**SCHOEN**

Cathi Ellis, a 13-year employee, was promoted to center supervisor at the Garden Home Recreation Center. She was previously recreation program coordi-



**ELLIS**

nator at Cedar Hills and Conestoga and before that was an office tech II at Garden Home and office tech I in the district's planning and development department.

Lindsay Bjork returned to the place she started with THPRD, the Cedar Hills Recreation Center, which she joined in 1992 as a summer camp leader during college. She is now center supervisor there after serving in the same role at Garden Home since late 2010. Her background also includes stints at the tennis center, aquatic center, athletic center, and in the sports department. She was program coordinator at Cedar Hills for more than 11 years.



**BJORK**

Patty Brescia is the new su-

pervisor of the Elsie Stuhr Center, which serves patrons 55 and older. She came to the park district from Wilsonville, where she most recently was the recreation program manager and before that the city's senior and volunteer programs manager. Her background also includes experience as a recreational therapist in Illinois.

In addition to the five appointments, THPRD made two temporary assignments permanent. Brian Powers is the center supervisor of both the Beaverton and Aloha Swim Centers and Sabrina Taylor Schmitt is supervisor of the Conestoga Recreation and Aquatic Center.

THPRD is the largest special park district in Oregon, spanning 50 square miles and serving about 240,000 residents in the greater Beaverton area. For more information, visit [www.thprd.org](http://www.thprd.org) or call 503-645-6433.

## 'Cyber-Seniors' pair up with teens to hone their technology skills at Stuhr Center

by Ravleen Kaur,  
Beaverton Valley Times

At THPRD's Elsie Stuhr Center, John Flood Sr. peered at his smartphone, his brow furrowed as he tried to figure out how to send his daughter a message containing a picture.

Teen volunteer Sam Madsen – whose mother Karin Madsen is a THPRD program coordinator at the center – was making rounds through the room where seniors taking a technology class learned how to master their smartphones, tablets and laptops.

"Now, I can do the messaging, but I've never been able to get the picture to send," Flood told Madsen, holding up his phone to show her. Flood has daughters in California and Montana and wants to be able to share pictures with them.

Every Wednesday during the eight-week class, seniors paired up with teen mentors to practice using their devices. Held in partnership with Best Buy, the class follows the Canada-based Cyber-Seniors learning module to bridge the technology gap that older adults often face.

"The goal is to actually get them to use the technology in a way that enriches their life," said Bret Nelson, general manager of the Best Buy at Tanasbourne.

Students come from all skill levels. Some are working on the basics: turning a computer on and off, using a keyboard, sending emails. Others are more practiced and are simply looking to learn more.

At one class, the group learned how to use Skype and Facebook to stay in touch with family and friends.



Arianna Palominos, a teen volunteer with the Beaverton Police Activities League, teaches Nancy Calderon of Beaverton how to use her smartphone more productively during a class at the Elsie Stuhr Center.

– Photo by Jaime Valdez, Beaverton Valley Times

Flood was retired when he purchased his first computer in 1998. That's just two years before Madsen, a Beaverton High School sophomore, was born into a world saturated with screens.

Madsen regularly volunteers at Stuhr and enjoys helping seniors troubleshoot problems.

"I like to watch them when they figure out something new about their phone or their tablet,

and they're like, 'Oh wow. I didn't know I could do that,'" she said.

Most of the teen mentors volunteer through the Beaverton Police Activities League, an afterschool program for youth ages 8 to 18.

"I thought it was going to be boring, but it's been a lot of fun connecting with them," said Arianna Palominos, another Beaverton High sophomore. "They're so much like us, some of the stuff they don't know, I don't know either. I learned some, like, life lessons from them, actually."





**A THPRD Nature Center instructor takes preschoolers on a walk through the Tualatin Hills Nature Park, a dynamic outdoor classroom that offers endless opportunities for discovery. Find out more at an open house at the Nature Center on Feb. 4.**  
COURTESY THPRD

## Parks district sets open house for nature preschool

By **MANDY FEDER-SAWYER**  
*The Times*

**The Tualatin Hills Nature Center, 15655 S.W. Millikan Way in Beaverton, will host an open house to preview the park district's only nature-based preschool program from 10 a.m. to noon on Saturday.**

Parents - and their 3- to 4-year-old children - are encouraged to attend and learn more about the Nature Kids preschool program, meet the teachers, experience the classroom and sign up.

Registration for the 2017-18 school year begins at 10 a.m.

Nature Kids provides a half-day morning and afternoon program.

The program helps preschoolers develop social, communication and motor skills in a safe, yet active natural environment. Developmentally appropriate activities are introduced throughout the year with a curriculum that fosters hands-on learning, exposure to nature and the changing seasons.

"The Tualatin Hills Nature Park is a dynamic outdoor class-

room that offers natural wonder down every trail and endless opportunities for discovery," Shawna Hartung, program coordinator at the Tualatin Hills Nature Center, said. "Nature Kids Preschool prepares children for kindergarten by combining preschool learning with outdoor exploration, creating lifelong connections to nature."

Children and families gain access to Beaverton's 222-acre Tualatin Hills Nature Park, which features evergreen and deciduous forests, creeks, wetlands, ponds and meadows. It is home to a variety of birds, mammals and other small creatures. Its five-mile trail network includes 1.5 miles of paved pathways and 3.5 miles of well-maintained, soft-surface trails.

Formed in 1955, THPRD is the largest special park district in Oregon, spanning 50 square miles and serving about 240,000 residents in the greater Beaverton area. The district provides year-round recreational opportunities for people of all ages and abilities. For more information, visit [thprd.org](http://thprd.org) or call 503-645-6433.