



Administration Office
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**Board of Directors Regular Meeting
Tuesday, November 12, 2019**

**5:00 pm Work Session
6:00 pm Executive Session
7:00 pm Regular Meeting**

**HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Board Work Session
 - A. Partnership with Washington County
 - B. Partnership with City of Beaverton
2. Executive Session*
 - A. Legal
 - B. Land
3. Call Regular Meeting to Order
4. Action Resulting from Executive Session
5. [Proclamation: National Native American Heritage Month](#)
6. Audience Time**
7. Board Time
 - A. Committee Liaisons Update
8. Consent Agenda***
 - A. [Approve: Minutes of October 8, 2019 Regular Board Meeting](#)
 - B. [Approve: Minutes of October 22, 2019 Board Retreat](#)
 - C. [Approve: Monthly Bills](#)
 - D. [Approve: Monthly Financial Statements](#)
 - E. [Approve: Authorization to Execute Lease](#)
 - F. [Approve: Resolution Authorizing the Transfer of Appropriated Funds Within the 2019-20 System Development Charges Fund Budget](#)
9. Unfinished Business
 - A. [Update: Visioning Process](#)
 - B. [Information: General Manager's Report](#)
10. New Business
 - A. [Review: System Development Charge Methodology Update: Policy Framework Issues](#)
 - B. [Review: System Development Charge 5-Year Capital Improvement Plan Update](#)
11. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. * Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

Free childcare during the meeting is available at the Athletic Center. To reserve a spot, please contact Dayna Dixon at 503-619-3861 or ddixon@thprd.org (or, contact the Athletic Center at 503-629-6330). In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: November 6, 2019
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Information Regarding the November 12, 2019 Board of Directors Meeting**

Agenda Item #1 – Work Session

A. Partnership with Washington County

District staff will be at your work session to provide an overview of THPRD's partnership with Washington County.

B. Partnership with City of Beaverton

District staff will be at your work session to provide an overview of THPRD's partnership with the City of Beaverton.

Agenda Item #5 – Proclamation: National Native American Heritage Month

Attached please find a proclamation declaring the month of November as National Native American Heritage Month.

Agenda Item #8 – Consent Agenda

Attached please find consent agenda items #8A-F for your review and approval.

Action Requested: Approve Consent Agenda Items #8A-F as submitted:

A. Approve: Minutes of October 8, 2019 Regular Board Meeting

B. Approve: Minutes of October 22, 2019 Board Retreat

C. Approve: Monthly Bills

D. Approve: Monthly Financial Statements

E. Approve: Authorization to Execute Lease

F. Approve: Resolution Authorizing the Transfer of Appropriated Funds Within the 2019-20 System Development Charges Fund Budget

Agenda Item #9 – Unfinished Business

A. Visioning Process Update

Attached please find a memo announcing that members of the Visioning Task Force will be at your meeting to present an update to the board on the district's visioning process.

B. General Manager's Report

Attached please find the General Manager's Report for the November regular board meeting.

Agenda Item #10 – New Business

A. System Development Charge Methodology Update: Policy Framework Issues

Attached please find a memo presenting issues to be addressed in the policy framework for the board's consideration in the upcoming SDC methodology update. Keith Hobson, Director of Business

& Facilities, and Jeannine Rustad, Planning Manager, will be at your meeting to provide an overview of the memo and to answer any questions the board may have.

B. [System Development Charge 5-Year Capital Improvement Plan](#)

Attached please find a memo presenting an update of the district's system development charge 5-year capital improvement plan. Keith Hobson, Director of Business & Facilities, and Jeannine Rustad, Planning Manager, will be at your meeting to provide an overview of the memo and to answer any questions the board may have.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, each year, Americans observe National Native American Heritage Month by affirming and acknowledging the culture, heritage, innumerable contributions, and by raising awareness of the ongoing challenges faced by Native Americans; and

WHEREAS, the national observance began in 1990; and

WHEREAS, THPRD honors and values the unique and rich contributions of all community members and strives to create a welcoming and inclusive park and recreation system that is accessible and welcoming to everyone; and

WHEREAS, the THPRD community is strengthened and made better by the many significant contributions of native and indigenous tribes and communities that have long made these lands their home; and

WHEREAS, Indigenous people have handed down oral histories, science, governance, a distinct relationship with nature, and continue to contribute to the cultural, educational, and spiritual fabric of our community; and

WHEREAS, THPRD recognizes that the district rests on native lands and was originally home to the Tualatin Kalapuya affiliated with the Confederated Tribes of Grand Ronde; and

WHEREAS, we honor the rich diversity of the people we serve and have much work to do to develop active partnerships with the Native American community today.

NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of November 2019 as

National Native American Heritage Month

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 12th day of November 2019.

Felicita Monteblanco, President

Tya Ping, Secretary



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, October 8, 2019, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Executive Session 6:30 pm; Regular Meeting 7 pm.

Present:

Felicita Monteblanco	President/Director
Tya Ping	Secretary/Director
Wendy Kroger	Secretary Pro-Tempore/Director
Heidi Edwards	Director
Ashley Hartmeier-Prigg	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Legal (B) Land

President Felicita Monteblanco called executive session to order for the following purposes:

- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Executive Session is held under authority of ORS 192.660(2) (e) & (h).

President Monteblanco noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board welcomed the audience into the room.

Agenda Item #2 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Tuesday, October 8, 2019, at 7 pm.

Agenda Item #3 – Action Resulting from Executive Session

There was no action resulting from Executive Session.

Agenda Item #4 – Metro Update

President Monteblanco introduced Metro Councilor Craig Dirksen to provide an update regarding Metro's most recent projects and initiatives.

Councilor Dirksen provided an overview of Metro's current funding initiatives via a PowerPoint presentation titled *Investing in a Growing Region*, a copy of which was entered into the record, and which included the following information:

- Current and proposed funding initiatives to address:
 - Affordable homes for our communities
 - Protecting parks and natural areas
 - Safe, reliable and affordable transportation
- Affordable housing bond measure passed by voters in November 2018
- Parks and nature bond proposed for November 2019 ballot
 - Would result in \$475 million without raising property taxes
 - Six proposed program areas:
 - Land purchase and restoration
 - Metro park improvements
 - Nature in Neighborhoods grants
 - Local parks and nature projects
 - Walking and biking trails
 - Complex community projects
- Transportation bond proposed for November 2020 ballot
 - Engagement outcomes:
 - Improve safety
 - Prioritize investments supporting communities of color
 - Make it easier to get around
 - Address climate change
 - Support resiliency
 - Support clean air and water, and healthy ecosystems
 - Drive economic growth
 - Leverage regional and local investments
 - Washington County Tier 1 Corridors
 - Southwest Corridor
 - Tualatin Valley Highway
 - 185th Avenue
 - Burnside/Barnes Roads

Councilor Dirksen offered to answer any questions the board may have.

Ashley Hartmeier-Prigg inquired how much THPRD would receive through local share funds via the natural areas bond measure and the process by which those funds would be accessed.

- ✓ Councilor Dirksen replied that THPRD would receive over \$8.6 million in local share funds and that those funds would simply be distributed to the district. He provided a breakdown of how the entire \$475 million bond amount would be allocated, including local share funds for agencies near THPRD, such as \$3.2 million for Washington County and \$5.7 million for City of Beaverton.

Wendy Kroger inquired how different trail components, such as regional trails, neighborhood trails and trail connectors, would interplay between the natural areas and transportation bond measures.

- ✓ Craig replied that if both the natural areas and transportation bond measures are approved by voters, the trails components of each measure could combine. He explained that active

transportation is going to be a significant part of the transportation bond measure and that Metro will be identifying the regional trails that act as active transportation corridors which would then qualify for funding from both bond measures.

Heidi Edwards thanked Metro for their leadership in moving forward with finding solutions for three very important regional matters and inquired whether there has been any vocal opposition to the natural areas bond measure.

- ✓ Councilor Dirksen replied that there has not been any organized opposition. The only negative comments have been in relation to the overall tax burden, but that is dampened by the fact that the natural areas bond measure represents the continuation of an existing tax, not an increase in taxes. He thanked the THPRD Board of Directors for their official endorsement of the measure.

President Monteblanco referenced her service on Metro bond measure committees, including a natural areas bond measure stakeholder committee and a Local Investment Team (LIT) for the transportation bond measure. She applauded Metro's commitment to equity and centering the voices of communities of color for these measures. She is excited that a significant portion of the identified corridors for the transportation measure are within THPRD boundaries. She commented that the overarching theme resulting from the LIT she participated on was pedestrian safety and the safety of individuals dependent on public transportation. As one of the largest parks provider in the region, THPRD is looking forward to being an active partner with Metro in the coming months and years.

- ✓ Councilor Dirksen commented that it will be important for the transportation measure to accomplish two things: fund a suite of projects that will truly make a difference to the regional transportation system, and that it resonates with the voters in order to gain their support. He referenced a public survey conducted earlier this year on transportation priorities, noting that 57% of respondents replied to fix the roads. As important as public transit and pedestrian safety is, a lot of people are demanding improvements for their car commutes, as well. A balance of projects will be needed that brings all of these different modes of transportation together to work better. He described how by choosing specific corridors to focus on improving the functionality for transit, pedestrians and bicycles, will also make traffic flow better, ultimately benefiting everyone.

Agenda Item #5 – Audience Time

There was no testimony during Audience Time.

Agenda Item #6 – Board Time

Heidi Edwards provided the following updates and comments during board time:

- Thanked district staff for coordinating her and Wendy Kroger's attendance at the recent National Recreation and Park Association (NRPA) annual conference in Baltimore, as well as a legislative side trip to Washington, D.C.
- Thanked Wendy for attending the Nature & Trails Advisory Committee meeting on her behalf as she had a schedule conflict.
- Attended the Northwest Public Employees Diversity Conference earlier today.
- Tomorrow she will meet with Eileen Kravetz, the new executive director for the Tualatin Hills Park Foundation.

- Eileen has recruited a business to participate on the corporate sponsorship task force; the first meeting will take place next week.
- She and Eileen will be attending Vision Action Network's Meet the Funders event next week.

Tya Ping provided the following updates and comments during board time:

- The Programs & Events Advisory Committee has been continuing their work on:
 - Creating welcome signage for district facilities.
 - New neighbor packets for people who have recently moved into the area.
 - Development of a public survey to gain feedback about ways to improve the district's registration system and process.
 - New member recruitment.
- The committee is supportive of the suggestion made during the September Regular Board Meeting that the committee present annually to the THPRD Board of Directors.
- Described recent positive experiences through her family's use of THPRD programs, including a positive interaction between her daughter and a district art class instructor.

Wendy Kroger provided the following updates and comments during board time:

- Attended the recent NRPA annual conference in Baltimore, as well as a legislative side trip to Washington, D.C. Highlights included:
 - An off-site tour of eleven different examples of public/private partnerships for which she brought back additional information for staff's review.
 - An off-site tour of Carroll Creek Linear Park, a mixed-use urban park that also helps address flooding issues.
 - A workshop on trends in park and recreation, which included micro-mobility device impacts on parks, crowd sourcing data, parks designed with resiliency in mind, combining recreation facilities with other government services, and the use of parks after dark.
 - A workshop on carbon credits in urban forests and natural areas, which is a tool to recruit new corporate funding for tree planting and preservation.
 - She requested that district staff convene a meeting with local area agencies, including Clean Water Services, Metro, City of Beaverton and Washington County, to invite City Forest Credits based out of Seattle to come speak about earning and selling carbon credits. She recognized that this is a new project concept and suggested that it be further discussed at the board's upcoming retreat. She described Microsoft's participation in this concept in Washington state where they have bought and preserved "tree parks" for which the funding then goes directly to the local park and recreation district for maintenance.
 - Shared the district's federal priorities information with Congresswoman Suzanne Bonamici's staff and also met with the House Committee on Transportation and Infrastructure staff regarding better trail project management and broadening the district's ability to pursue grants in the after-school program arena without directly competing with school districts.

- The Parks & Facilities Advisory Committee has been continuing their work on dog parks and a pesticide-free park pilot project. This committee is also supportive of the opportunity to have an annual presentation to the THPRD Board of Directors.
- Provided a brief overview of events that she attended, including events in association with Welcome Week at Conestoga Recreation & Aquatic Center, Beaverton's Welcoming Walk at Greenway Park, and the Bonny Slope trail grand opening.

Ashley Hartmeier-Prigg provided the following updates and comments during board time:

- The Audit Committee's next meeting will be in late November. Between now and then, the district's audit firm will be conducting the annual audit.
- She referenced a letter received by the THPRD Board of Directors from REACH Community Development requesting a waiver or reduction of district System Development Charge (SDC) fees for their upcoming affordable housing development on SW Main Avenue in Beaverton, a copy of which was at the board's places this evening and entered into the record. She recalled that some funding had been set aside during the district's FY 2019/20 Budget process for SDC waivers for affordable housing development projects.
 - ✓ President Monteblanco commented that with the passage of Metro's affordable housing bond measure, there will be similar opportunities in the future. She stated that she would like to see the district develop criteria as to how to utilize and allocate the funds already budgeted for SDC fee waivers. Additionally, she believes that there is board support for revisiting the district's SDC methodology, as well as discussing the outreach process to use when making such decisions.
 - ✓ Keith Hobson, Director of Business & Facilities, replied that district staff would be commencing shortly a review of the district's SDC methodology, noting that at the November Regular Board meeting there will be a review of the policy areas up for discussion in order to ensure that none are overlooked, followed by more in-depth board discussion and policy direction at the December Regular Board meeting. Public outreach would follow as well as updating the district's Capital Improvement Plan, which will in turn update the SDC Methodology, with the intent to have the majority of this completed by the end of this fiscal year. Regarding the waiver request received from REACH, he explained that an opportunity that already exists in the district's current SDC administrative procedures is the ability to defer collection of the district's SDC fees until certificate of occupancy. This could be applied at the staff level for REACH until the previously-described process is further along.
 - ✓ General Manager Doug Menke confirmed that district staff would correspond with REACH in order to present information on the deferral option. He described that it is a matter of timing in that if REACH's project is moving too quickly for the deferral option, staff would then return to the board to inquire about utilizing the already-budgeted SDC waiver funds.

President Monteblanco provided the following updates and comments during board time:

- Attending the Welcoming Walk at Greenway Park was the highlight event of the month for her and she is especially happy to see that THPRD is partnering with Unite Oregon.
- Referenced the board's past discussion regarding a potential change in their stipend practice, noting that she has been reflecting on the funding expended via the board's

existing budget categories. As she reviewed the board's policies, she questioned whether there should be guidelines established regarding the board members' utilization of funds for professional development, community engagement, and travel.

- ✓ Heidi commented that she believes it is important to have established guidelines regarding board travel and how those funds are utilized among board members. She provided an example of another board on which she serves where the travel funds are distributed fairly equally among board members and that they look for ways each individual can be included in attending trainings and board development opportunities. She agrees that it is a worthy conversation, as is discussion regarding what the expectations are for those who travel in bringing back and sharing information.
- ✓ Felicita noted that it is an exciting challenge to have in that the board members are extremely engaged and want to be able to represent THPRD as much as possible; however, the question is how this can be done equitably. She has reached out to peers on other boards to see if they have any such policies that the board can review.
- ✓ Tya expressed agreement with further evaluating this issue, noting that it is important to be as efficient with taxpayer dollars as possible. She commented that it would be interesting to see the board's history of spending such funds.
- ✓ General Manager Doug Menke suggested that district staff research and provide the last three years of board conference expenses, as well as expenses tied to partnership engagement with nonprofit agencies.
- ✓ President Monteblanco commented that she believes it would be worth discussing how to be most strategic with those dollars.
- ✓ Ashley agreed, noting that it may also be beneficial to discuss how to be most strategic in investing in the community and making sure that meaningful choices are being made.

Heidi inquired how the board would like to move forward regarding the annual advisory committees' presentations, noting that there is a joint advisory committee meeting taking place later this month at which it could be further discussed.

- ✓ President Monteblanco cautioned against asking more from district staff at this time. If the committees desire to come to the board, she is fully supportive of that, but she wants to be cautious regarding increasing the workload for staff in relation to this suggestion.
- ✓ General Manager Doug Menke commented that district staff could provide guidelines to the committees regarding such presentations, but that the development of the actual presentation would be organic resulting from the committee members' efforts. He noted that fall would be a good time for these presentations as a lead up to the district's budget process should there be any funding requests.

Heidi expressed agreement that district staff should not have any additional work resulting from this effort, and that it should come from the efforts of the committees' chairs and members. She noted that it could serve as a worthwhile development opportunity for committee members to learn more about the district through their attendance at a board meeting.

Agenda Item #7 – Consent Agenda

Wendy Kroger moved that the board of directors approve consent agenda items (A) Minutes of September 4, 2019 Special Board Meeting, (B) Minutes of September 10, 2019 Regular Board Meeting, (C) Monthly Bills, (D) Monthly Financial Statement, and (E) Westside Trail Bicycle and Pedestrian Bridge Over Highway 26 Design Contract. Tya Ping seconded the motion. Roll call proceeded as follows:

Heidi Edwards Yes

Ashley Hartmeier-Prigg Yes

Tya Ping Yes

Wendy Kroger Yes

Felicita Montebianco Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. General Manager's Report

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- Human Resources Department Updates
 - Christine Hoffmann, Human Resources Manager, provided an overview of the HR Department's work in the areas of recruitment, selection and onboarding, employee training and development, and district policies, via a PowerPoint presentation, a copy of which was entered into the record.
- Free Rec Mobile Summer Camps
 - Sabrina Taylor Schmitt, Recreation Department Manager, and Emily Kent, Garden Home Recreation Center Supervisor, provided an overview of the nine weeks of free summer camp offered this summer through use of the Rec Mobile, via a PowerPoint presentation, a copy of which was entered into the record.
- Welcome Signs
 - Holly Thompson, Communications Director, and Sharon Hoffmeister, Aquatics Manager, unveiled welcome signage intended for display at all district sites that was developed in partnership with the Programs & Events Advisory Committee.

Doug offered to answer any questions the board may have.

Tya Ping inquired about the transportation aspects of the Rec Mobile summer camp program.

- ✓ Emily explained that, depending on the week, the pickup sites were either at low-income apartment complexes that the district has partnerships with or at the Elsie Stuhr Center.

Heidi Edwards complimented the Rec Mobile summer camp program and asked what needed to be done in order to expand the capacity of the program via the upcoming budget process.

- ✓ Emily replied that further evaluation of the department's existing budget needs to be completed, as well as consideration given to the purpose of the Rec Mobile. The district has one other Rec Mobile that completed its typical visit schedule over the summer.
- ✓ Sabrina added that the program was created through rethinking how the existing Rec Mobile budget could be utilized in a more targeted way with a focus on underserved children. Part of the capacity issue is due to space limitations within the district in order to offer the program correctly and in a safe manner.

- ✓ General Manager Doug Menke described how this subject could be a good target area for the Tualatin Hills Park Foundation. Being able to prove our ability to offer such programming puts the district ahead of the competition when requesting funding from foundations.

Heidi inquired about how entrance fees to attractions are paid for the free camp program participants, noting that the costs associated with operating this program are more than just district staffing and the vehicle.

- ✓ Emily replied that the district paid for those entrance fees directly. When possible, the free camp program participants were combined with the traditional camp program participants for field trips in order to cut expenses associated with transportation and to take advantage of group discounts.

Heidi commented that she would like to see how the district could increase support for this program long-term through the budget process.

- ✓ Wendy Kroger expressed agreement, noting that she is interested in seeing staff's work in how to move forward via the budget process, noting that although she appreciates that staff is being careful with funding for this program, she would also welcome an ask via the budget process.
- ✓ Ashley Hartmeier-Prigg expressed agreement as well, noting that it is a touching program and that she would love to see it offered to the best of the district's abilities.

President Montebianco described how going to residences is critical in the current political climate and that every child deserves access to recreation, noting that this program is shaping the future generation in ways the district cannot know. She applauded staff's efforts and commented that this is an area that the board is passionate about.

Agenda Item #9 – New Business

A. Feasibility of Phasing Park Development

General Manager Doug Menke introduced Gery Keck, Design & Development Manager, to provide an overview of the research staff conducted into the feasibility of phasing new park development.

Gery provided a detailed overview of the memo included within the board of directors' information packet regarding the feasibility of phasing new park development, via a PowerPoint presentation, a copy of which was entered into the record and which included the following information:

- A typical neighborhood park project timeline
- Land use and permit approval requirements
 - Although interim parks within Washington County could qualify for a Type I land use review, the City of Beaverton only has Type II or III review options.
- Public survey information
 - Survey results for Highlands Park in North Bethany showed that 87% preferred waiting an extra year for a fully-developed park rather than building an interim park.
- Conclusion of feasibility study
 - Based on the review of jurisdictional permits and phasing considerations, it appears that any benefits of interim park development are limited to a select number of sites and may be more complicated and expensive than completing a full park buildout.
 - Based on the survey conducted, the community may not desire this approach.

- Phasing new park development requires more time to coordinate and manage, limiting staff resources to work on other capital projects.
- Staff identified changes in the budget process to budget by park development stages. Budgeting for the master planning, design and development stages will provide clearer expectations for completing each project and could accelerate the project delivery of the current five-year Capital Improvement Plan.

Gery offered to answer any questions the board may have.

Wendy Kroger thanked district staff for the thorough evaluation. She expressed concern regarding park-deficient neighborhoods that do not currently have a project listed on the five-year Capital Improvement Plan, such as central Beaverton and the West Slope neighborhoods. Although the changes to the budget process will help, she asked whether the district could work with the City of Beaverton on a land use code change in order to offer a Type I land use review like Washington County as an option to be able to provide very basic improvements in these deficient areas.

- ✓ Keith Hobson, Director of Business & Facilities, noted that other code changes the district desires are already in process and he would hesitate to add this in the event that it slows down that process. He noted that it might be worth it if that were the only issue holding back the concept of phasing; however, there are other concerns as well, such as a potential lack of community support and the duplication of costs.

Wendy commented that she is envisioning a very basic interim park, even less than the phase one amenities described within the survey for Highlands Park.

- ✓ Gery described the various improvements that trigger a project to go from Type I to Type II or III land use review.

Wendy noted that it would need to be very clear that the interim park would be developed only to a certain point and only in very park deficient areas; otherwise, she agrees with the assessment that it makes more sense to complete the full buildout of a park.

President Montebianco thanked district staff for their efforts, noting that although there is some disappointment that phasing is not a viable concept, she appreciates all of the information provided and the thorough evaluation that was completed. She wondered if the existing open space in very park-deficient areas could be intentionally programmed or somehow activated.

- ✓ Gery described how in newly developing areas, the district is working with developers to ensure that the park property received by the district is at least graded smooth. Already developed areas of the district where the district owns property on which a former residence still stands is more challenging.
- ✓ Keith noted that a hopeful outcome of the change in the budget process is to be able to spend System Development Charge funds faster, thereby completing projects faster until a resource limitation arises, causing the district to explore other funding sources, such as a bond measure.
- ✓ Holly Thompson, Communications Director, described the difficulty in communicating to the public the concept of phasing park development, noting that ultimately it leaves the public feeling frustrated and disappointed that they are unable to get the amenities desired. She noted that staff is already discussing different ways of programming areas that are park-deficient.

Ashley Hartmeier-Prigg commented that she loves hearing creative ideas on how to offer programming within park-deficient areas when development of a traditional park is cost prohibitive at the time. As the district continues to go through the visioning process, and perhaps as a result of a successful Metro natural areas bond measure, we can make a choice to invest in the more established but underserved parts of the district. She appreciates the detailed information provided by staff, noting that it helps the board do their job, as well.

Heidi Edwards thanked district staff for their thorough evaluation of this topic, noting that she was surprised by the survey results indicating a large majority would rather wait for full buildout of a park instead of an interim development.

- ✓ Wendy theorized that those who were in favor of waiting already trust the process and know that they will eventually get their park; whereas, those who live in the underserved areas feel like they have gotten the short end of the stick. She likes the idea of exploring creative programming for those particular areas.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 8:40 pm.

Felicita Monteblanco, President

Tya Ping, Secretary

Recording Secretary,
Jessica Collins



**Tualatin Hills Park & Recreation District
Minutes of a Retreat of the Board of Directors**

A Retreat of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, October 22, 2019, 4:30 pm at the Cooper Mountain Nature House, 18892 SW Kemmer Road, Beaverton, Oregon.

Present:

Felicita Monteblanco	President/Director
Tya Ping	Secretary/Director
Wendy Kroger	Secretary Pro-Tempore/Director
Ashley Hartmeier-Prigg	Director
Heidi Edwards	Director
Doug Menke	General Manager

Agenda Item #1 –Work Session

A Retreat of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Tuesday, October 22, 2019, at 4:40 pm.

Thomas Bruner with Bruner Strategies provided an overview of a detailed agenda planned for this evening’s board retreat, a copy of which was entered into the record:

- A. Review Current Work Plan
- B. Review Board Priorities
- C. Visioning: Emerging Themes
- D. Setting the Stage: Managing Priorities
- E. All Things Are Possible: The Tool
- F. Priority Themes for 2020/21 Budgeting
- G. Next Steps

Agenda Item #2 – Current District Work Plan & Visioning Update

A. Review Current Work Plan

Keith Hobson, Director of Business & Facilities, and Aisha Panas, Director of Park & Recreation Services, provided an overview of the district’s current work plan as supported by the adopted FY 2019/20 Budget, which includes the following focus areas:

- Community Collaboration
 - Intergovernmental coordination
 - Legislative advocacy
- Legal/Regulatory
 - Implement legislative mandates
 - All other legal/regulatory requirements

- Investing in our People
 - Implement district-wide staff training program
 - Update Leadership Academy
- Community Engagement
 - Community Vision adoption and implementation
 - Free programs at parks, libraries and schools
- Ensuring Relevance
 - Afterschool program expansion
 - Update Strategic Plan to reflect Community Vision
- Investing in our Facilities
 - Implement Capital Improvement Plan
 - Plan for next bond measure
 - Address office space needs
- Investing in Technology
 - Financial system migration
 - Class management/registration system replacement scoping
- Access for All
 - Implement Financial Aid assessment recommendations
 - ADA improvements
 - Expand support for programs and events with Tualatin Hills Park Foundation
- Sustainability
 - Energy Trust of Oregon projects
 - Recycled water for irrigation feasibility study

Keith and Aisha offered to answer any questions the board may have.

Heidi Edwards inquired whether there are any known upcoming legislative mandates that will need to be implemented.

- ✓ Keith replied that the minimum wage increase is in the process of being implemented on an annual basis and that the recently approved Paid Family and Medical Leave Act will be implemented soon, as well. The cap-and-trade bill under discussion will be monitored during the upcoming legislative session.

Ashley Hartmeier-Prigg asked for clarification regarding how the district's work plan informs the district's employees' work plans.

- ✓ Keith and Aisha provided an overview regarding how employee work plans are developed in coordination with the district's work plan, noting that individual work plans are reevaluated as new needs or action items are identified.

Tya Ping inquired about the process used in the development of the district's current work plan.

- ✓ General Manager Doug Menke described the sequencing desired of identifying the board's priorities prior to development of the budget.
- ✓ Keith added that while some of the items listed on the district's current work plan will eventually be fully completed, others are continuous items spanning multiple budget years or will never be fully completed.

Thomas asked whether there are district policies in place that drive the funding of the district's capital replacement program.

- ✓ Keith provided an overview of the district's finance policies included within District Compiled Policies Chapter 6, which include working guidelines such as "The district should priority fund all major items replacements (subject to condition of asset deferrals), a minimum of \$350,000 of routine replacements, and fund the balance of routine replacements based on available funding." He noted that it may be time to review these policies.
- ✓ Doug agreed that it may be time to review the policies with the board as it represents a philosophical discussion regarding allocation of the district's resources, specifically whether the board desires to move toward investing less in capital replacements and more into operations.
- ✓ Wendy Kroger expressed agreement that it would be beneficial for additional discussion and information on this topic.

Ashley commented that the district's work plan is in addition to the everyday activities that keep the district running, which also represents a significant portion of the district's budget.

President Montebianco noted that the purpose of this evening's retreat and board discussion is to stay at a high level and for the board to identify its values in order to influence the development of the upcoming budget.

B. Review Board Priorities

Thomas provided a brief overview of a list of initial board values and priorities as discussed by the board in July, a copy of which was provided within the informational materials for the retreat, noting that this is only a starting point and one of multiple data sets for the board's consideration in their discussion this evening.

C. Visioning: Emerging Themes

Holly Thompson, Communications Director, provided an overview of the draft goal areas that are emerging through the district's Community Vision outreach process currently underway:

- Welcoming and Inclusive
- Play for Everyone
- Natural Spaces
- Accessible and Safe

Holly noted that it is anticipated that approximately 9,500 people will have contributed to the Community Vision process by its conclusion this Saturday. She provided an overview of the next steps in the process, including creation of Action Teams on which the board members will have an opportunity to serve, and offered to answer any questions the board may have.

Tya suggested outreach be conducted to HomePlate Youth Services. She stated that she is excited to help implement the Community Vision, noting that this is the perfect board to do so.

Wendy commented that she likes the connectivity between goal areas and the flexibility and balance provided.

Thomas inquired how much of the public feedback received through the Community Vision process represents new ideas or an expansion of existing programs.

- ✓ Holly replied that although that has not yet been quantified, she would estimate between 30% and 40%.

Ashley commented that she is excited to see diversity, equity, inclusion and access (DEIA) interwoven through all the goal areas.

D. Setting the Stage: Managing Priorities

Thomas provided an overview of his one-on-one work with the district board and staff noting that district staff is currently working beyond capacity and that this is not a sustainable long-term practice. He described the variables that have contributed to this circumstance, which include district staff that are passionate about their work and a historic culture of leading with yes, as well as the upcoming implementation of the Community Vision and a new, energetic and enthusiastic board.

Detailed board discussion occurred regarding helping work toward a better capacity balance for district staff by creating a culture of honesty, guidance, accountability and compromise. Discussion also touched on the need to consider how to reduce the current 105% capacity amount in order to allow space for the consideration of new ideas and concepts, while also managing the expectations of a growing community.

E. All Things Are Possible: The Tool

Thomas provided an overview of a decision-making process and tool presented for the board's consideration, a copy of which was included within the informational materials for the retreat. The tool is intended to be used as a mechanism by which to thoughtfully evaluate ideas, suggestions, requests and opportunities identified by both the board and staff in an equitable and transparent manner.

Detailed board discussion occurred regarding the following aspects of the decision-making process and tool:

- What type of items should go into the queue
 - Items resulting from the Community Vision process would be addressed outside of the tool, as would items on the district's work plan
 - Immediate safety concerns should be delegated to district staff and addressed through the district's normal process
 - Questions, suggestions or concerns relayed by patrons through contact with board members can likely be delegated to district staff for response
- How often items in the queue should be evaluated by the board – quarterly or twice yearly?

Keith Hobson, Director of Business & Facilities; Aisha Panas, Director of Park & Recreation Services; and, Holly Thompson, Communications Director, each walked through a case study sample evaluated by the proposed tool.

- ✓ Detailed board discussion occurred regarding the Registration Time Service Assessment Statement sample case study, specifically about the timing of any public survey on

registration, as well as the need for identifying trade-offs when adding new items. After discussion, the overall board and staff consensus was that this would be an item designated as “Do not proceed” at this time.

Agenda Item #3 – Board Priorities Discussion

F. Priority Themes for 2020/21 Budgeting

Thomas led the board members through a detailed discussion to establish a set of values and priority areas for focus in the development of the district’s FY 2020/21 Budget. The board arrived at consensus agreement on three board values and budget priority areas as follows:

- Board Values
 - Diversity, Equity, Inclusion & Access
 - Sustainability
 - Community Vision
- Budget Priorities
 - Investing in Technology
 - Planning for Future Facility and Trail Needs and Funding Sources
 - Investing in our People

G. Next Steps

General Manager Doug Menke commented that he will share with the board the recap report being prepared by Thomas of this evening’s retreat. In the meantime, district staff will be moving forward into the budget planning process with the direction that was given this evening.

- ✓ Keith Hobson, Director of Business & Facilities, noted that district staff will develop business plans focused on the board’s priority areas for consideration of funding through the district’s budget process. The business plans will then be shared at February’s Mid-year Budget Committee meeting.

President Monteblanco requested that board members submit any items for consideration of being evaluated via the decision-making tool to herself and General Manager Doug Menke who will be responsible for keeping the list. At a future date, the board will then review the entire queue and decide which items should be run through the decision-making tool for further evaluation and board discussion. How long it will take district staff to complete the decision-making tool evaluation process will be determined by the number of items in the queue.

- ✓ Thomas asked for board consensus regarding how often the queue should be reviewed.
 - The board unanimously agreed to review the queue every six months.

Agenda Item #4 – Adjourn

There being no further business, the retreat was adjourned at 8:15 pm.

Felicita Monteblanco, President

Tya Ping, Secretary

Recording Secretary,
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
308296	9/4/2019	KUNP-TV - SINCLAIR TELEVISION OF WASHINGTON INC	1,150.00
74195	9/5/2019	COMMUNITY NEWSPAPERS INC	5,068.00
		Advertising	\$ 6,218.00
308432	9/18/2019	GHC SALES & CONSULTING	9,735.00
		Capital Outlay - ADA Projects	\$ 9,735.00
ACH	9/25/2019	INSPEC GROUP, LLC	38,812.00
		Capital Outlay - Athletic Facility Improvements	\$ 38,812.00
ACH	9/11/2019	MILLER NASH GRAHAM & DUNN LLP	304.00
		Capital Outlay - Bond - Land Acquisition	\$ 304.00
308311	9/4/2019	R FRANCO RESTORATION INC	9,117.92
ACH	9/4/2019	ASH CREEK FOREST MANAGEMENT, LLC	14,368.84
ACH	9/4/2019	TREECOLOGY, INC.	8,745.00
ACH	9/11/2019	ASH CREEK FOREST MANAGEMENT, LLC	20,807.28
ACH	9/11/2019	TREECOLOGY, INC.	4,737.50
		Capital Outlay - Bond - Natural Resources Projects	\$ 57,776.54
73375	9/5/2019	EWING IRRIGATION PRODUCTS INC	13,234.50
ACH	9/11/2019	BRIAN C. JACKSON, ARCHITECT LLC	7,922.08
ACH	9/11/2019	MILLER NASH GRAHAM & DUNN LLP	874.00
		Capital Outlay - Bond - New/Redevelop Community Parks	\$ 22,030.58
308379	9/11/2019	ANDERSON POOLWORKS	14,080.00
ACH	9/25/2019	PETERSON STRUCTURAL ENGINEERS, INC.	3,225.46
		Capital Outlay - Building Replacements	\$ 17,305.46
73568	9/5/2019	CDW GOVERNMENT INC	66.82
		Capital Outlay - Information Technology Improvement	\$ 66.82
308309	9/4/2019	PACIFIC OFFICE AUTOMATION	25,500.00
		Capital Outlay - Information Technology Replacement	\$ 25,500.00
74430	9/5/2019	WASHINGTON COUNTY	2,100.00
74448	9/5/2019	WASHINGTON COUNTY	2,271.32
ACH	9/11/2019	LYDA EXCAVATING, INC.	129,057.50
ACH	9/11/2019	MACKAY & SPOSITO, INC.	3,379.90
ACH	9/11/2019	MILLER NASH GRAHAM & DUNN LLP	5,966.00
308414	9/18/2019	2.INK STUDIO	16,244.70
308436	9/18/2019	LANDSCAPE STRUCTURES, INC.	45,810.53
ACH	9/18/2019	3 KINGS ENVIRONMENTAL	124,786.88
ACH	9/18/2019	AKS ENGINEERING & FORESTRY, LLC	12,406.00
308464	9/25/2019	NATURAL STRUCTURES, INC.	18,095.00
ACH	9/25/2019	3 KINGS ENVIRONMENTAL	315,173.63
ACH	9/25/2019	MACKAY & SPOSITO, INC.	2,136.00
		Capital Outlay - SDC - Park Development/Improvement	\$ 677,427.46
73345	9/5/2019	ORPA	1,345.00
		Conferences	\$ 1,345.00

Check #	Check Date	Vendor Name	Check Amount
73345	9/5/2019	ORPA	345.00
		Dues & Memberships	\$ 345.00
308310	9/4/2019	PORTLAND GENERAL ELECTRIC	18,012.33
308404	9/18/2019	PORTLAND GENERAL ELECTRIC	2,821.28
308468	9/25/2019	PORTLAND GENERAL ELECTRIC	36,179.83
ACH	9/25/2019	PGE (CLEAN WIND)	1,867.08
		Electricity	\$ 58,880.52
308331	9/6/2019	Standard Insurance Co.	14,697.88
308397	9/16/2019	Standard Insurance Company	337,268.58
308498	9/30/2019	UNUM Life Insurance-LTC	3,910.97
		Employee Benefits	\$ 355,877.43
308321	9/5/2019	PACIFICSOURCE ADMINISTRATORS, INC.	4,188.06
ACH	9/5/2019	THPRD - EMPLOYEE ASSOCIATION	9,362.73
308396	9/16/2019	PACIFICSOURCE ADMINISTRATORS, INC.	3,872.06
308398	9/16/2019	Standard Insurance Company	33,716.75
ACH	9/16/2019	Massachusetts Mutual Life Insurance Company	14,981.29
ACH	9/16/2019	Oregon Department of Justice	1,194.15
ACH	9/30/2019	Massachusetts Mutual Life Insurance Company	14,918.45
ACH	9/30/2019	Oregon Department of Justice	1,121.28
		Employee Deductions	\$ 83,354.77
308378	9/11/2019	ZIONS BANK	58,028.08
		FF&C Series 2019B Interest	\$ 58,028.08
308307	9/4/2019	NW NATURAL	1,782.43
73320	9/6/2019	NW NATURAL	2,673.79
308401	9/18/2019	NW NATURAL	1,687.86
308466	9/25/2019	NW NATURAL	9,687.31
		Heat	\$ 15,831.39
308408	9/18/2019	SPECIAL DISTRICTS ASSOCIATION OF OREGON	1,000.00
		Insurance	\$ 1,000.00
73327	9/5/2019	STARK STREET LAWN & GARDEN WEST	1,262.84
73506	9/5/2019	TIRE HUB LLC	1,757.92
73526	9/5/2019	LANDMARK FORD	830.79
73540	9/5/2019	TURF STAR INC	1,614.66
73633	9/5/2019	CANTEL SWEEPING	1,070.00
73974	9/5/2019	INTERSTATE RENTALS	1,225.00
74173	9/5/2019	MACS RADIATOR & REPAIR INC	998.76
74471	9/5/2019	SONSRAY MACHINERY, LLC	1,775.65
		Maintenance Services	\$ 10,535.62
73327	9/5/2019	STARK STREET LAWN & GARDEN WEST	1,023.84
73345	9/5/2019	ORPA	60.00
73375	9/5/2019	EWING IRRIGATION PRODUCTS INC	8,024.07
73410	9/5/2019	AIR GAS NORPAC INC	15,368.52
73459	9/5/2019	GRAINGER	1,349.00
73462	9/5/2019	FASTENAL COMPANY	1,368.89

Check #	Check Date	Vendor Name	Check Amount
73593	9/5/2019	OFFICE DEPOT INC	29.99
73693	9/5/2019	TARGET SPECIALTY PRODUCTS	14,624.18
73739	9/5/2019	OREGON MUSEUM OF SCIENCE AND INDUSTRY	80.74
73864	9/5/2019	HYDER GRAPHICS	678.30
73928	9/5/2019	STAPLES BUSINESS ADVANTAGE	498.61
74012	9/5/2019	THE HOME DEPOT PRO	2,783.37
74173	9/5/2019	MACS RADIATOR & REPAIR INC	739.34
74193	9/5/2019	KOMPAN INC	1,467.00
74279	9/5/2019	WILBUR-ELLIS COMPANY	5,126.60
74455	9/5/2019	STEP FORWARD ACTIVITIES, INC.	13,500.38
308367	9/11/2019	ROSS RECREATION EQUIPMENT COMPANY, INC.	3,307.87
ACH	9/11/2019	WALTER E NELSON COMPANY	2,183.87
308412	9/18/2019	UNIVAR SOLUTIONS USA INC	2,184.96
ACH	9/18/2019	WALTER E NELSON COMPANY	3,386.52
ACH	9/25/2019	WALTER E NELSON COMPANY	2,462.12
		Maintenance Supplies	\$ 80,248.17
73862	9/5/2019	ASCAP	2,312.67
74132	9/5/2019	MSDS ONLINE, INC.	2,240.67
		Miscellaneous Other Services	\$ 4,553.34
73568	9/5/2019	CDW GOVERNMENT INC	198.64
73593	9/5/2019	OFFICE DEPOT INC	235.45
73319	9/6/2019	RICOH USA, INC.	2,624.56
		Office Supplies	\$ 3,058.65
308480	9/25/2019	B & B PRINT SOURCE	2,173.00
		Printing & Publication	\$ 2,173.00
74043	9/5/2019	KINGPINS - BEAVERTON	7,000.00
308321	9/5/2019	PACIFCSOURCE ADMINISTRATORS, INC.	936.75
308350	9/11/2019	MARK SHERMAN CONSULTING LLC	1,584.00
ACH	9/11/2019	MILLER NASH GRAHAM & DUNN LLP	9,236.00
ACH	9/11/2019	TSAICOMMS, LLC	1,687.50
ACH	9/25/2019	JLA PUBLIC INVOLVEMENT	5,222.42
		Professional Services	\$ 25,666.67
308312	9/4/2019	REBERS RANCH, LLC	8,285.00
73329	9/5/2019	4IMPRINT, INC.	575.11
73345	9/5/2019	ORPA	40.00
73359	9/5/2019	WHEN TO WORK INC	1,155.00
73456	9/5/2019	SWIMOUTLET.COM	1,332.72
73459	9/5/2019	GRAINGER	63.50
73462	9/5/2019	FASTENAL COMPANY	27.57
73519	9/5/2019	SUPPORTLAND	2,400.00
73564	9/5/2019	OAKS PARK	5,833.67
73568	9/5/2019	CDW GOVERNMENT INC	2,055.74
73593	9/5/2019	OFFICE DEPOT INC	979.08
73603	9/5/2019	WILDFIN AMERICAN GRILL	1,155.05
73739	9/5/2019	OREGON MUSEUM OF SCIENCE AND INDUSTRY	2,624.70
73788	9/5/2019	EVERGREEN AVIATION MUSEUM	1,342.00
73816	9/5/2019	KORE GROUP	4,417.40

Check #	Check Date	Vendor Name	Check Amount
73864	9/5/2019	HYDER GRAPHICS	839.00
73954	9/5/2019	HILLSBORO, CITY OF	2,220.00
73967	9/5/2019	GUARANTEED PEST CONTROL SERVICE CO INC	350.00
74123	9/5/2019	AN EYE FOR STYLES	1,480.00
74163	9/5/2019	AMERICAN BARRICADE COMPANY	625.00
74325	9/5/2019	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	356.00
74400	9/5/2019	ENCHANTED FOREST INC	1,421.00
73319	9/6/2019	RICOH USA, INC.	250.83
73851	9/6/2019	DOBE, LLC	4,613.00
308356	9/11/2019	OAKS PARK	1,959.30
308411	9/18/2019	TRUVIEW BSI, LLC	1,523.10
308461	9/25/2019	MAD SCIENCE OF PORTLAND	7,556.00
308481	9/25/2019	BEAVERTON SCHOOL DISTRICT #48	9,401.40
ACH	9/25/2019	OREGON FENCING ALLIANCE	2,565.00
ACH	9/25/2019	PENHOLLOW PROMOTIONS, LLC	1,597.95
		Program Supplies	\$ 69,044.12
73319	9/6/2019	RICOH USA, INC.	3,391.47
308382	9/11/2019	ENTERPRISE RENT-A-CAR	2,669.51
308418	9/18/2019	BEAVERTON SCHOOL DISTRICT #48	4,106.25
		Rental Equipment	\$ 10,167.23
308406	9/18/2019	SCHOOL OUTFITTERS, LLC	1,977.22
		Small Furniture & Equipment	\$ 1,977.22
308295	9/4/2019	GRUNOW, KYLIE	1,500.00
ACH	9/4/2019	SMITH DAWSON & ANDREWS	3,000.00
73869	9/5/2019	GOVERNMENTJOBS.COM, INC.	24,304.56
73910	9/5/2019	BUFFER - SOCIAL MEDIA	1,010.00
73967	9/5/2019	GUARANTEED PEST CONTROL SERVICE CO INC	710.00
308422	9/18/2019	EDWARDS ENTERPRISES	2,730.00
308424	9/18/2019	EVENT POWER & LIGHTING, INC.	2,990.00
308469	9/25/2019	PORTLAND PARTY WORKS, INC.	4,405.71
308470	9/25/2019	PORTLAND PRODUCTIONS, LLC	4,061.00
308482	9/25/2019	ELEVATE TECHNOLOGY GROUP	8,775.00
		Technical Services	\$ 53,486.27
73345	9/5/2019	ORPA	405.00
73693	9/5/2019	TARGET SPECIALTY PRODUCTS	45.00
74325	9/5/2019	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	7,874.00
ACH	9/11/2019	JOHNSON, COREY	1,287.00
ACH	9/25/2019	SMITH, KRISTIN	1,186.10
		Technical Training	\$ 10,797.10
74409	9/5/2019	BASELINE IRRIGATION SOLUTIONS	2,189.00
ACH	9/25/2019	ALLSTREAM BUSINESS US	5,201.89
		Telecommunications	\$ 7,390.89
308372	9/11/2019	THP FOUNDATION	1,200.00
308476	9/25/2019	THP FOUNDATION	50.00
		THPF - Donation	\$ 1,250.00

<u>Check #</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
308476	9/25/2019	THP FOUNDATION	5,155.75
		THPF - Nature Center Sales	\$ 5,155.75
73329	9/5/2019	4IMPRINT, INC.	908.57
74144	9/5/2019	SCOUT BOOKS SCOUTBOOKS	1,910.00
74163	9/5/2019	AMERICAN BARRICADE COMPANY	625.00
		THPF - Program Expense	\$ 3,443.57
73526	9/5/2019	LANDMARK FORD	341.48
		Vehicle & Equipment Services	\$ 341.48
308381	9/11/2019	CARSON OIL, INC.	7,073.25
		Vehicle Gas & Oil	\$ 7,073.25
		Grand Total	\$ 1,726,200.38



Tualatin Hills Park & Recreation District

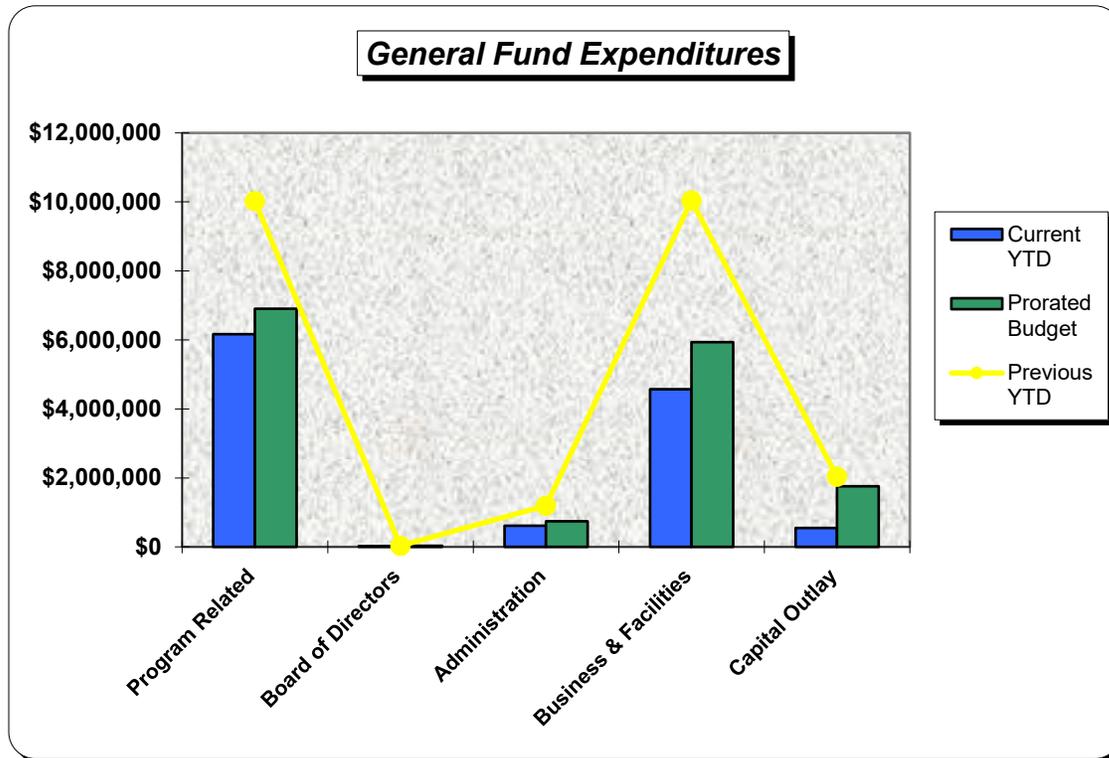
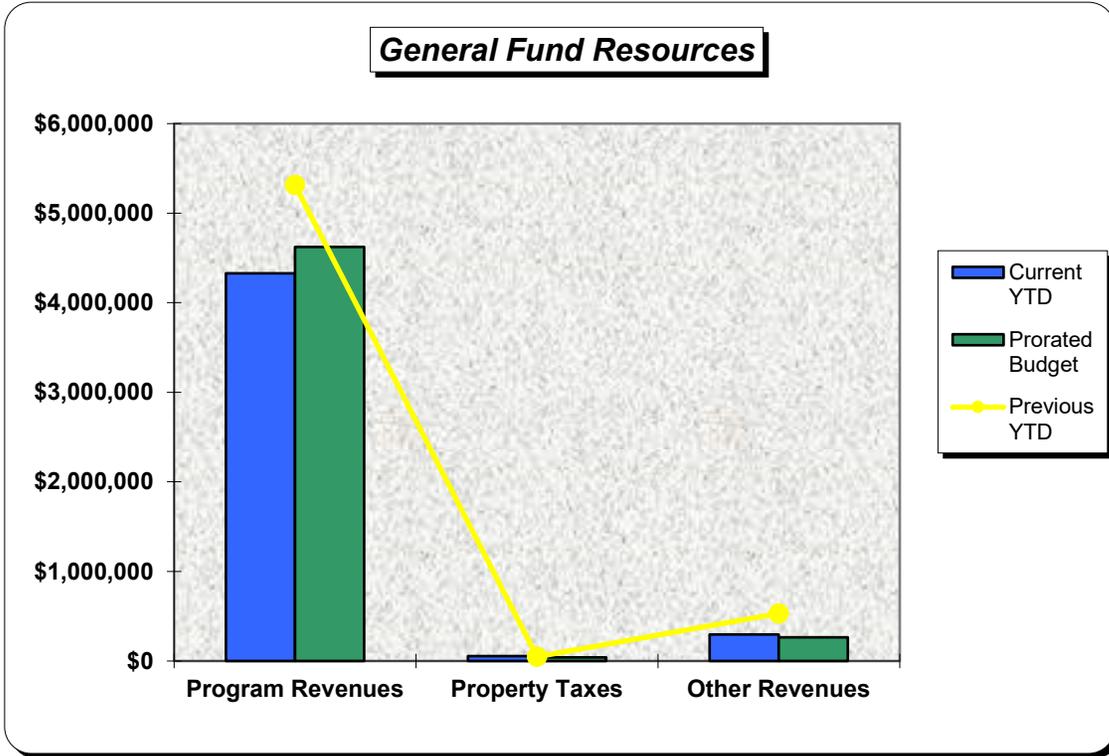
General Fund Financial Summary September, 2019

	ACTUAL		BUDGET		
	Current Month	Year to Date	Year to Date	% YTD Actual to Budget	Full Fiscal Year
Program Resources:					
Aquatic Centers	\$ 383,034	\$ 950,906	\$ 1,237,667	76.8%	\$ 3,819,780
Tennis Center	112,657	232,914	176,417	132.0%	1,208,172
Recreation Centers & Programs	634,909	2,361,401	2,404,189	98.2%	6,127,000
Sports Programs & Field Rentals	120,795	521,260	555,598	93.8%	1,911,530
Natural Resources	40,661	261,168	248,318	105.2%	524,924
Total Program Resources	1,292,056	4,327,649	4,622,189	93.6%	13,591,406
Other Resources:					
Property Taxes	54,807	54,807	41,104	133.3%	33,447,201
Interest Income	28,093	107,057	85,798	124.8%	590,000
Facility Rentals/Sponsorships	36,914	99,674	79,459	125.4%	928,110
Grants	500	4,000	4,000	100.0%	3,114,284
Miscellaneous Income	23,106	86,862	93,550	92.9%	400,000
Debt Proceeds	-	-	-	0.0%	8,000,000
Total Other Resources	143,420	352,400	303,912	116.0%	46,479,595
Total Resources	\$ 1,435,476	\$ 4,680,049	\$ 4,926,100	95.0%	\$ 60,071,001
Program Related Expenditures:					
Parks & Recreation Administration	52,158	183,353	192,480	95.3%	814,125
Aquatic Centers	327,416	1,312,161	1,423,790	92.2%	4,879,346
Tennis Center	98,096	325,379	374,431	86.9%	1,481,953
Recreation Centers	624,647	2,507,427	2,815,869	89.0%	9,009,218
Community Programs	59,118	181,624	275,362	66.0%	763,673
Athletic Center & Sports Programs	201,328	886,738	941,548	94.2%	2,997,369
Nature & Trails	210,407	769,048	876,676	87.7%	3,055,937
Total Program Related Expenditures	1,573,170	6,165,730	6,900,156	89.4%	23,001,621
General Government Expenditures:					
Board of Directors	2,751	22,867	33,765	67.7%	267,956
Administration	170,581	614,149	740,349	83.0%	2,891,689
Business & Facilities	1,457,239	4,568,896	5,938,810	76.9%	22,853,208
Capital Outlay	318,505	547,655	1,753,214	31.2%	20,017,227
Contingency/Capital Replacement Reserve	-	-	-	0.0%	7,368,000
Total Other Expenditures:	1,949,076	5,753,567	8,466,138	68.0%	53,398,080
Total Expenditures	\$ 3,522,246	\$ 11,919,297	\$ 15,366,294	77.6%	\$ 76,399,701
Revenues over (under) Expenditures	\$ (2,086,770)	\$ (7,239,248)	\$ (10,440,194)	69.3%	\$ (16,328,700)
Beginning Cash on Hand		14,840,219	16,328,700	90.9%	16,328,700
Ending Cash on Hand		\$ 7,600,971	\$ 5,888,506	-129.1%	\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

September, 2019





[8E]

MEMO

DATE: October 29, 2019
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: Authorization to Execute Lease

Introduction

Staff is requesting that the board of directors authorize the general manager to execute a lease for office space.

Background

The FY 2019/20 Adopted Budget includes appropriations for the acquisition and renovation of a new office building to meet the district's long-term needs for administrative office space. The adopted budget also includes appropriations for the implementation of a new enterprise resource planning (ERP) software; included in these appropriations are temporary staff positions for project management and backfill of Finance staff who will be working on the implementation.

The temporary staffing needs associated with the ERP project are creating an urgent space need, and staff is investigating potential short-term lease spaces that can address this while a long-term solution is still being investigated. Property transactions, including entering into lease agreements, require approval by the board of directors.

Proposal Request

To facilitate the lease of temporary office space in a timely manner, staff is requesting that the board of directors authorize the general manager to execute a lease agreement if a viable site is identified.

Benefits of Proposal

Authorizing the general manager to execute a lease agreement in advance will enable the district to move quickly to secure a viable site if one is located. The lease process generally moves more quickly than acquisition under a purchase and sale agreement, and the delay while waiting for board approval may result in the loss of a viable site.

Potential Downside of the Proposal

The actual execution of the lease will result in a cost to the district, but it is covered under existing appropriations for the operations of the intended building acquisition.

Action Requested

Board of directors' authorization for the general manager to execute a lease agreement for temporary administrative office space.



MEMO

DATE: October 28, 2019
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Resolution Authorizing the Transfer of Appropriated Funds Within the 2019-20 System Development Charges Fund Budget**

Introduction

In accordance with Oregon Local Budget Law, the THPRD Board of Directors must approve transfers of budget amounts moving appropriated funds from one appropriation category to another. Budget transfer amounts cannot exceed 15% of a fund's appropriations.

Background

In the FY 2019/20 Adopted Budget, the district expenditure amount in the System Development Charges (SDC) fund was budgeted using the best available information at the time using historical amounts as a guide, resulting in all expenditure appropriations being categorized as Capital Outlay. Included in this Capital Outlay appropriation is \$6,317,400 for undesignated projects.

Under direction of the board, the district is undertaking an update of its SDC methodology to address several policy issues, including affordable housing and development of a more equitable fee system. In order to commence this work, the district intends to hire a consultant to assist with both the policy and technical analysis. In accordance with Oregon Revised Statute (ORS) 223.307(5), a jurisdiction may expend SDC revenues to develop SDC methodology. The cost of this work is anticipated to be no more than \$90,000. The cost will be incurred under the appropriation category of Materials and Services, thus an appropriation transfer from the Capital Outlay budget will be necessary to cover these costs.

Proposal Request

As defined in Oregon Local Budget Law, a budget transfer must be approved, by resolution of the board of directors, to transfer appropriations within the current budget year. Approval of this resolution will allow the transfer of funds between appropriation categories. The resolution has been reviewed by legal counsel.

Benefits of Proposal

Approval of the resolution will allow the district to fund the consulting costs necessary to support the update of the SDC methodology. Under Oregon Local Budget Law, the district is not allowed to spend funds that are not appropriated in the budget.

Potential Downside of the Proposal

Approval of this resolution reduces the appropriated Capital Outlay balance, which reduces capacity for funding other capital costs during the current fiscal year. However, since the appropriation will be taken from the Undesignated Projects line item no existing project will be impacted.

Action Requested

Board of directors' approval of Resolution 2019-15 to authorize the transfer of appropriated funds within the 2019/20 SDC fund budget.

RESOLUTION 2019-15
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**A RESOLUTION TRANSFERRING BUDGET APPROPRIATIONS FOR THE
FISCAL YEAR COMMENCING JULY 1, 2019**

WHEREAS, on June 18, 2019, the Tualatin Hills Park & Recreation District budget for fiscal year 2019-20 and funds were appropriated by the Board of Directors; and

WHEREAS, this Resolution is prepared pursuant to ORS 294.463;

**THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS
FOLLOWS:**

Section 1. The Board of Directors hereby authorizes the following System Development Charges (SDC) Fund appropriation transfers; and

	<u>Existing</u> <u>Appropriation</u>	<u>Transfer In (Out)</u>	<u>Revised</u> <u>Appropriation</u>
Capital Outlay	\$ 31,413,770	\$ (90,000)	\$ 31,323,770
Materials and Services	-	90,000	90,000
Total Appropriations	<u>\$ 31,413,770</u>	<u>\$ -</u>	<u>\$ 31,413,770</u>

Section 2. This resolution takes effect immediately upon adoption.

Approved and adopted on November 12, 2019 by the Board of Directors of the Tualatin Hills Park & Recreation District.

Felicitia Montebianco, President

Tya Ping, Secretary

ATTEST:

Jessica Collins
Recording Secretary



MEMO

DATE: October 30, 2019
TO: Doug Menke, General Manager
FROM: Holly Thompson, Communications Director

RE: **Visioning Process Update**

Introduction

Visioning Task Force members, appointed by the THPRD Board of Directors, and staff will provide the board an update on the visioning process.

Background

In April, THPRD recruited community members to serve on the district's new Visioning Task Force (VTF). VTF members were appointed by the board of directors on May 14, 2019, to serve a one-year term. Their responsibility is to work together to help THPRD with innovative ways to connect and engage our community. They are to advise on engagement strategies and help implement those strategies by volunteering at a minimum of 10 community events to gather public input.

VTF members were trained by staff and the district's consultants in late May 2019 and began public engagement on June 1, 2019. Over the past five months volunteers and staff have attended 109 meetings, events and activities to solicit public feedback. All told, these efforts resulted in connections with more than 10,000 people and a collection of more than 11,500 ideas. This body of work represents the completion of the second phase of the district's visioning process.

VTF members will be present to provide the board an update on their efforts during the public engagement phase. Highlights to be included are THPRD's work with Unite Oregon on focus groups for immigrant and refugee populations as well as our partnership with the Beaverton School District on youth engagement.

Staff will also provide the board a preview to the third phase of the process, Action Teams, which will be meeting in November and December.

Action Requested

Informational update only. No formal board of directors' action is being requested.



MEMO

DATE: November 1, 2019
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **General Manager's Report for November 12, 2019**

Grant Program Update

In the last two years, there have been significant developments in the districtwide grant program. Between adopting a guiding Grant Strategy and bringing on a full-time Grant Specialist (July 2019), the district is looking to utilize grants across departments to support new and existing efforts and maximize the effect of leveraged funds. Cindy Dauer, Grant Specialist, will be at your meeting to deliver a brief presentation on the district's Grant Program, the status of current grant projects, priorities moving forward, and Grant Program goals for the coming year.



MEMO

DATE: October 28, 2019
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **System Development Charge Methodology Update: Policy Framework Issues**

Introduction

Staff are presenting issues to be addressed in the policy framework for the board's consideration. The policy framework will guide the update of the district's system development charge (SDC) methodology. With the board's input and guidance on the issues to be addressed, staff will present potential options and data availability for creating the policy framework at a work session at the board's December meeting.

Background

THPRD adopted its existing SDC methodology in 2016. Annual adjustments to the SDC fees were adopted in 2018 and 2019. Section 4.D of the SDC Administrative Procedures Guide (APG) provide that the district shall undertake a review of the SDC methodology no less than every five years (SDC APG Sec. 4.D.1) and that the board may "from time to time amend or adopt a new SDC methodology report by resolution" (SDC APG Sec. 4.D.3).

Since the adoption of the 2016 methodology, there has been increased state, regional and local focus on the challenges of affordable housing. In November 2018, voters approved a Metro \$625.8 million affordable housing bond measure aimed at creating permanently affordable homes across the greater Portland metro region. Two affordable housing projects are under way in the City of Beaverton: Community Partner's for Affordable Housing (CPAH) 44-unit development – the Cedar Grove – located at NW Cornell Road and NW Murray Boulevard; and REACH Community Development's 54-unit development – the Mary Ann – located at 4601 SW Main Avenue in downtown Beaverton. Both developers have asked for assistance with district SDCs. The district and CPAH have partnered on an urban plaza to be included in the Cedar Grove project by which CPAH will convey the completed plaza (to be constructed to district standards) and receive SDC credits. The FY 2019/20 Adopted Budget includes \$108,000 for SDC waivers. However, no parameters have been set as to how the funds may be used.

At the direction of the board, the district is currently undertaking an update of its SDC methodology. As part of this update, staff are recommending that a policy framework be established to guide the development of the new methodology.

Proposal Request

Staff has identified three issues to be included in the policy framework. These issues are:

1. Affordable Housing. In addressing the need to assist in the affordable housing efforts of the region, there is a need to balance considerations of equity, administrative feasibility and legal defensibility. Questions to be addressed may include:
 - a. How to maintain incentives for including public space in exchange for SDC credits (CPAH example).

- b. Amount of waivers (i.e., full or partial) – should the amount of SDC waivers be scaled and tied to eligible renters’ income level (i.e., 30%, 60% and/or 80% of medium family income)?
 - c. Current need to backfill:
 - i. Should we remove anticipated number of affordable housing units from methodology?
 - ii. Should the cost of SDC waivers be spread across for-profit housing (i.e., subsidization)?
 - d. How long must the unit(s) for which fees are waived remain “affordable?”
 - e. Should eligibility be restricted to non-profit affordable housing developers, consistent with the existing tax-exemption program, or should it include for-profit developers?
2. Approaches to Scaling Fees. Under the current methodology, housing is broken down into categories of single-family, multi-family, senior housing and accessory dwelling units. Rates in these categories are the same, regardless of the size of the housing units. In contrast, the City of Portland and Bend Park & Recreation District’s SDC methodologies and fees take into account the square footage and/or number of bedrooms of a dwelling unit to create a scale of SDC fee. Staff is proposing investigating a scaled SDC rate approach to create a more equitable SDC fee.
3. Level of Service. SDC improvement fees are an equation of the cost of capacity-increasing capital projects per unit of growth that those projects will serve. Decreasing level of service in one or more categories could reduce the costs to be covered by SDCs and, thus, the SDC fee rate. Questions to be explored could include:
- a. Should we maintain our existing level of service? If not, what areas should we reduce?
 - b. What improvements should be considered for facilities such as recreation/aquatic centers: expansion of existing facilities; or all or a portion of new facilities?

Staff is engaging a consultant to assist in addressing policy considerations, as well as updating the SDC methodology in accordance with the board’s guidance on the policy framework.

Staff are presenting policy framework issues for the board’s consideration. Staff is not requesting board input on the policy outcomes to be included in the framework at this time; that discussion will take place at the board’s December work session. What staff will be seeking is confirmation that the appropriate policy issues have been identified.

Benefits of Proposal

Identifying the issues to be included in policy framework for the SDC methodology update will allow staff to provide background materials on the policy issues for the board’s review at the work session at the board’s December meeting. The development of the policy framework will in turn allow staff to move forward with preparing a scope of work and schedule for updating the SDC methodology.

Potential Downside of the Proposal

There are no foreseeable downsides to the proposal.

Action Requested

No formal board action is requested. Staff are requesting the board’s input and guidance on the issues to be included in a policy framework for the SDC methodology update. Further research on the identified issues will be provided at a future board work session.



[10B]

MEMO

DATE: October 28, 2019
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **System Development Charge 5-Year Capital Improvement Plan Update**

Introduction

Staff are presenting an update of the district's system development charge 5-year capital improvement plan (SDC-CIP). Changes were made to break down the stages of park development (master planning, design and permitting, and construction) into three different years to better reflect the time it takes to move through these stages. No board action is being requested; if the board approves of this approach, staff will present an updated SDC-CIP at the December 2019 board meeting for approval and use in the FY 2020/21 budgeting processing.

Background

The SDC-CIP has historically bundled together master planning, design and permitting, and construction into one line item, showing the full amount for all stages in the first of the three year process. The result is appropriation of full project cost in Year 1 and carrying over unused funding through subsequent years. In practice, these stages take place over three fiscal years. Bundling these stages together appropriates all funds in the first year, as well as creates an unrealistic expectation regarding the delivery of completed parks. It also delays funding for the initial stages until the funds are available for the full cost of development.

Based on public testimony and budget committee discussion at the April 16, 2019 Budget Committee Work Session, staff drafted a memo to outline the areas of research to determine the viability of phasing new parks. The timeline for the research, with the goal of discussing results at the mid-year budget review, was:

- Permitting Investigation: 2 months (June - July 2019)
- Phasing Investigation: 2 months (August - September 2019)
- Outline site opportunities and constraints: 1 month (October 2019)
- Develop iterations of CIP to show potential phasing of park development: 1 month (November 2019)

At the October board meeting, staff presented information on the research into phasing park improvements. As presented at the October meeting, benefits of interim park development are limited to a select number of sites and, when combined with the development of the balance of the site, may still be more complicated and expensive than completing a single full park buildout. Additionally, the district has discovered the local community may not desire this approach. While phasing of park development may result in little benefit, there are benefits to accurately reflecting the staging of park development in the SDC-CIP.

Proposal Request

Based on the findings noted above, staff has revised the SDC-CIP to break down the schedule of park funding by the stages of development. The benefits of this approach include appropriation of

funding in the year the stages occur, more accurately showing the timing of development stages and allowing a steady stream of projects. This approach also allows for funding of master planning and design stages of new parks earlier than waiting until funds are available for the full costs of development.

Exhibit A is a revised SDC-CIP breaking down the stages of park development into: master planning; design and permitting; and construction. Stages are highlighted: master planning in yellow; design and permitting in orange; construction in green.¹ While the timing has changed to reflect the funding by project stage, the overall prioritization of projects has not changed, and continues to be based on the prioritization criteria established in the Parks Functional Plan. The actual timing of project commencement also continues to be based on available funding and staff capacity.

No board action is being requested. If the board approves of this approach, staff will present an updated SDC-CIP at the December 2019 board meeting for approval and use in the FY 2020/21 budgeting processing.

Benefits of the Proposal

Benefits include appropriate funding in the year the stages occur, more accurately showing the timing of development stages, allowing a steady stream of projects, and expediting project delivery.

The following table shows how projects were shifted. In the adopted SDC-CIP, full project costs are shown in their originating year. To fully illustrate the impact, the table breaks down the stages into the years they would have occurred.

Project	Adopted					Proposed				
	19/20	20/21	21/22	22/23	23/24	19/20	20/21	21/22	22/23	23/24
North Bethany										
NW-Q1* (Highlands)	D&P, Con***	MP	D&P	Con		D&P, Con	Con			
NW-Q5 (Abbey Creek, Ph 1)	D&P, Con					D&P, Con				
NW-Q5 (Abbey Creek, Ph 2)				MP	D&P			MP	D&P	Con
NW-Q8		MP	D&P	Con			MP	D&P	Con	
NW-Q7				MP	D&P				MP	D&P
NW-Q2 & Park Blocks**			MP						MP	D&P
South Cooper Mountain										
SW-Q6		MP	D&P	Con			MP	D&P	Con	
SW-Q7				MP	D&P			MP	D&P	Con
SW-Q9					MP					MP
Non-Overlay										
SW-Q5							MP	D&P	Con	
NE-Q3								MP	D&P	Con
SW-Q4									MP	
SE-Q1										MP
*Under adopted CIP, only Phase 1 was to be constructed in 2019										
**In the adopted CIP, only master planning of this amenity was included in 5-years										
***D&P = design & permitting; MP = master planning; Con = Construction										

¹ A project was added to FY2020/21 – “155th Avenue Wetlands – Trail Development” and is highlighted in grey. When the district acquired this property from the City of Beaverton in 2017, it was with the agreement that the district would construct a soft surface trail on the northern boundary of the property connecting the Sexton Mountain Elementary School with the Westside Trail.

Significant changes between the adopted and proposed SDC-CIP include:

- Full development of NW-Q1 (North Bethany, Highlands Park) by 2021 versus 2023 (although this change is due in large part to public input);
- Full development of NW-Q5 by 2024 versus 2025;
- Full development of SW-Q7 by 2024 versus 2025;
- A pipeline of projects in the non-overlay area, including full development of two parks and master planning of two.

Potential Downside of the Proposal

There are no foreseeable downsides to the proposal.

Action Requested

No board action is being requested. If the board approves of the approach used in the updated SDC-CIP, staff will present an updated SDC-CIP at the December 2019 board meeting for approval and use in the FY 2020/21 budgeting processing.



SYSTEM DEVELOPMENT CHARGE FUND
PROJECTS LIST
Proposed Five-year CIP November 2019

Exhibit A

Master Planning
Design & Permitting
Construction
New Project

Fiscal Year	Project or Item Description	District Wide				North Bethany				South Cooper Mountain				Bonny Slope West				Non-Overlay					
		Total Cost		Annual Available Funding		Costs		Annual Available Funding		Costs		Annual Available Funding		Costs		Annual Available Funding		Costs		Annual Available Funding			
		Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate		
2019/20	Beginning Cash Balance			23,761,276	23,761,276			2,089,770	2,089,770			-	-			1,526,754	1,526,754			20,144,752	20,144,752		
	Less: Carryover Appropriations			20,153,550	20,153,550			2,295,100	2,295,100			6,589,500	6,589,500			1,500,000	1,500,000			9,768,950	9,768,950		
	Net Available Beginning Balance			3,607,726	3,607,726			(205,330)	(205,330)			(6,589,500)	(6,589,500)			26,754	26,754			10,375,802	10,375,802		
	Estimated SDC Revenue			7,212,186	9,015,232			2,567,722	3,209,652			2,460,240	3,075,300			525,005	656,256			1,659,219	2,074,024		
	Total Available Funding			10,819,912	12,622,958			2,362,392	3,004,322			(4,129,260)	(3,514,200)			551,758	683,010			12,035,022	12,449,826		
	Land Acquisition for Trails in New Urban Areas* (NoB)	904,000	1,000,000	9,915,912	11,622,958	904,000	1,000,000	1,458,392	2,004,322														
	Neighborhood Park Development, design, permitting & construction: NW-Q5 (Abbey Creek Park, Phase 1)	384,000	384,000	9,531,912	11,238,958	384,000	384,000	1,074,392	1,620,322														
	Neighborhood Park Development, Design & Permitting: NW-Q6 (NoB Highland Park)	400,000	420,000	9,131,912	10,818,958	400,000	420,000	674,392	1,200,322														
	Land Acquisition for Neighborhood Park Land (SCM)	700,000	1,000,000	8,431,912	9,818,958					700,000	1,000,000	(4,829,260)	(4,514,200)										
	Land Acquisition for Park Infill (Hwy 217/Hwy26/Barnes)	350,000	500,000	8,081,912	9,318,958															350,000	500,000	11,685,022	11,949,826
	Bonny Slope / BSD Trail Development (carry over add'l funding)	61,600	77,000	8,020,312	9,241,958															61,600	77,000	11,623,422	11,872,826
	MTIP Grant Match - Westside Trail, Segment 18 (carry over add'l funding)	274,256	342,820	7,746,056	8,899,138															274,256	342,820	11,349,166	11,530,006
	NW Quadrant New Neighborhood Park Development (carry over add'l funding)	392,000	490,000	7,354,056	8,409,138															392,000	490,000	10,957,166	11,040,006
	Bethany Creek Trail #2, Segment #3 - Design & Development (carry over add'l funding)	596,000	745,000	6,758,056	7,664,138															596,000	745,000	10,361,166	10,295,006
	TOTAL FY 2019/20 COSTS	4,061,856	4,958,820			1,688,000	1,804,000			700,000	1,000,000			-	-				1,673,856	2,154,820			
2020/21	Beginning Balance			6,758,056	7,664,138			674,392	1,200,322			(4,829,260)	(4,514,200)			551,758	683,010			10,361,166	10,295,006		
	Estimated SDC Revenue			9,217,202	12,289,603			2,944,984	3,926,645			3,281,710	4,375,613			383,910	511,880			2,606,599	3,475,465		
	Estimated Available Funding			15,975,258	19,953,741			3,619,375	5,126,967			(1,547,550)	(138,587)			935,668	1,194,890			12,967,765	13,770,472		
	Land Acquisition for Community Parks in New Urban Areas (NoB)	1,060,000	1,326,000	14,915,258	18,627,741	1,060,000	1,326,000	2,559,375	3,800,967														
	Land Acquisition for Trails in New Urban Areas (NoB)*	579,500	879,100	14,335,758	17,748,641	579,500	879,100	1,979,875	2,921,867														
	New Neighborhood Park, Construction: NW-Q6 (NoB Highland Park)(21/22)	1,506,500	1,622,300	12,829,258	16,126,341	1,506,500	1,622,300	473,375	1,299,567														
	New Neighborhood Park Development, Master Planning: NW-Q8 (NoB Trachsel/Maletis)	49,800	53,300	12,779,458	16,073,041	49,800	53,300	423,575	1,246,267														
	Land Acquisition for Neighborhood Parks in New Urban Areas (SCM)	1,200,000	1,600,000	11,579,458	14,473,041					1,200,000	1,600,000	(2,747,550)	(1,738,587)										
	Land Acquisition for Trails in New Urban Areas (SCM)	358,000	544,000	11,221,458	13,929,041					358,000	544,000	(3,105,550)	(2,282,587)										
	Design & Develop Natural Areas for Public Access - South Cooper Mountain Area	275,000	500,000	10,946,458	13,429,041					275,000	500,000	(3,380,550)	(2,782,587)										
	New Neighborhood Park, Master Planning: SW-Q6 (South Cooper Mountain Heights)	127,500	136,500	10,818,958	13,292,541					127,500	136,500	(3,508,050)	(2,919,087)										
	Land Acquisition for Trails in New Urban Areas (BSW)*	214,500	286,000	10,604,458	13,006,541									214,500	286,000	721,168	908,890						
	New Neighborhood Park Development, Master Planning: SW-Q5 (Altisan) (Unfunded)	140,900	150,900	10,463,558	12,855,641															140,900	150,900	12,826,865	13,619,572
	155th Avenue Wetlands - Trail Development**	196,522	216,174	10,267,036	12,639,467															196,522	216,174	12,630,343	13,403,398
	Land Acquisition for Infill	800,000	1,000,000	9,467,036	11,639,467															800,000	1,000,000	11,830,343	12,403,398
	Subtotal FY 2020/21 Costs	6,508,222	8,314,274			3,195,800	3,880,700			1,960,500	2,780,500			214,500	286,000				1,137,422	1,367,074			
2021/22	Beginning Balance			9,467,036	11,639,467			423,575	1,246,267			(3,508,050)	(2,919,087)			721,168	908,890			11,830,343	12,403,398		
	Estimated SDC Revenue			11,815,793	16,879,704			3,644,570	5,206,528			4,165,129	5,950,184			621,081	887,258			3,385,013	4,835,733		
	Estimated Available Funding FY21/22			21,282,829	28,519,171			4,068,145	6,452,795			657,079	3,031,097			1,342,249	1,796,148			15,215,356	17,239,131		
	New Neighborhood Park Development, Design & Permitting: NW-Q8 (Trachsel/Maletis)	373,600	384,200	20,909,229	28,134,971	373,600	384,200	3,694,545	6,068,595														
	Land Acquisition for Community Parks in New Urban Areas (NoB)	2,000,000	2,500,000	18,909,229	25,634,971	2,000,000	2,500,000	1,694,545	3,568,595														
	New Neighborhood Park Development, Master Planning: NW-Q5 (Abbey Creek Phase II) (22/23)	63,400	69,200	18,845,829	25,565,771	63,400	69,200	1,631,145	3,499,395														
	Land Acquisition for Trails in New Urban Areas: South Cooper Mountain*	258,000	344,000	18,587,829	25,221,771					258,000	344,000	399,079	2,687,097										
	New Neighborhood Park Development, Design & Permitting: SW-Q6 (South Cooper Mountain Heights)	606,700	634,000	17,981,129	24,587,771					606,700	634,000	(207,621)	2,053,097										
	New Neighborhood Park Development, Master Planning: SW-Q7 (Gorman) (22/23)	234,900	251,700	17,746,229	24,336,071					234,900	251,700	(442,521)	1,801,397										
	Land Acquisition for Neighborhood Parks in New Urban Areas: Bonny Slope West	900,000	1,200,000	16,846,229	23,136,071									900,000	1,200,000	442,249	596,148						
	Land Acquisition for Trails in New Urban Areas: Bonny Slope West*	64,500	86,000	16,781,729	23,050,071									64,500	86,000	377,749	510,148						
	Land Acquisition for Park Infill	800,000	1,000,000	15,981,729	22,050,071															800,000	1,000,000	14,415,356	16,239,131

Fiscal Year	Project or Item Description	Total Cost		Annual Available Funding		Costs		Annual Available Funding		Costs		Annual Available Funding		Costs		Annual Available Funding		Costs		Annual Available Funding	
		Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate
	Beaverton Creek Trail: Segment #3-4 (Grant Match)	474,116	600,000	15,507,613	21,450,071													474,116	600,000	13,941,240	15,639,131
	New Neighborhood Park Development, Design & Permitting: SW-Q5 (Altishan)	687,100	717,200	14,820,513	20,732,871													687,100	717,200	13,254,140	14,921,931
	New Neighborhood Park Development, Master Planning: NE-Q3 (Wilson) (Unfunded)	124,500	135,100	14,696,013	20,597,771													124,500	135,100	13,129,640	14,786,831
	New Regional Trail Development - Westside Trail #14**	1,494,640	1,601,960	13,201,373	18,995,811													1,494,640	1,601,960	11,635,000	13,184,871
	Subtotal FY 2021/22 Costs	8,081,456	9,523,360			2,437,000	2,953,400			1,099,600	1,229,700			964,500	1,286,000			3,580,356	4,054,260		
2022/23	Beginning Balance			13,201,373	18,995,811			1,631,145	3,499,395			(442,521)	1,801,397			377,749	510,148			11,635,000	13,184,871
	Estimated SDC Revenue			11,877,683	16,968,118			3,939,295	5,627,564			4,841,784	6,916,834			775,109	1,107,298			2,321,495	3,316,422
	Estimated Available Funding			25,079,055	35,963,929			5,570,440	9,126,959			4,399,262	8,718,231			1,152,857	1,617,446			13,956,496	16,501,293
	New Neighborhood Park Development, Design & Permitting: NW-Q5 (NoB Abbey Creek, Phase II)	414,300	431,900	24,664,755	35,532,029	414,300	431,900	5,156,140	8,695,059												
	New Neighborhood Park Development, Construction: NW-Q8 (NoB Trachsel/Maletis)	626,000	686,700	24,038,755	34,845,329	626,000	686,700	4,530,140	8,008,359												
	New Neighborhood Park Development, Master Planning: NW-Q7 (NoB Orr)	264,000	282,800	23,774,755	34,562,529	264,000	282,800	4,266,140	7,725,559												
	New Neighborhood Park Development, Master Planning: NW-Q2 and Park Blocks (Master Plan 21/22)	529,900	623,800	23,244,855	33,938,729	529,900	623,800	3,736,240	7,101,759												
	New Neighborhood Park Development, Construction: SW-Q6 (South Cooper Mountain Heights)	1,953,300	2,108,500	21,291,555	31,830,229					1,953,300	2,108,500	2,445,962	6,609,731								
	New Neighborhood Park Development, Design & Permitting: SW-Q7 (Gorman)	1,584,500	1,634,800	19,707,055	30,195,429					1,584,500	1,634,800	861,462	4,974,931								
	Design & Develop Synthetic Turf Field w/ Lights - South Cooper Mountain (FY 18/19)	2,880,300	3,085,400	16,826,755	27,110,029					2,880,300	3,085,400	(2,018,838)	1,889,531								
	Land Action - Infill	800,000	1,000,000	16,026,755	26,110,029													800,000	1,000,000	13,156,496	15,501,293
	New Neighborhood Park Development, Construction: SW-Q5 (Altishan)	2,141,600	2,312,900	13,885,155	23,797,129													2,141,600	2,312,900	11,014,896	13,188,393
	New Neighborhood Park Development, Design & Permitting: NE-Q3 (Wilson)	643,700	668,600	13,241,455	23,128,529													643,700	668,600	10,371,196	12,519,793
	New Neighborhood Park Development, Master Planning: SW-Q4 (Sterling) (Unfunded)	222,000	237,800	13,019,455	22,890,729													222,000	237,800	10,149,196	12,281,993
	Subtotal FY 2022/23 Costs	12,059,600	13,073,200			1,834,200	2,025,200			6,418,100	6,828,700			-	-			3,807,300	4,219,300		
2023/24	Beginning Balance			13,019,455	22,890,729			3,736,240	7,101,759			(2,018,838)	1,889,531			1,152,857	1,617,446			10,149,196	12,281,993
	Estimated SDC Revenue			11,649,007	15,532,009			4,389,500	5,852,667			3,408,675	4,544,901			1,151,590	1,535,453			2,699,241	3,598,988
	Estimated Available Funding			24,668,462	38,422,738			8,125,740	12,954,426			1,389,838	6,434,431			2,304,447	3,152,899			12,848,437	15,880,981
	Trail Development - Westside Trail: Sunset Hwy Crossing**	6,000,000	8,000,000	18,668,462	30,422,738													6,000,000	8,000,000	6,848,437	7,880,981
	Land Acquisition - Infill	800,000	1,000,000	17,868,462	29,422,738													800,000	1,000,000	6,048,437	6,880,981
	New Neighborhood Park Development, Master Planning: SE-Q1 (Cobb) (Unfunded)	410,000	440,000	17,458,462	28,982,738													410,000	440,000	5,638,437	6,440,981
	New Neighborhood Park, Construction: NE-Q3 (Wilson)	1,856,300	2,007,700	15,602,162	26,975,038													1,856,300	2,007,700	3,782,137	4,433,281
	New Neighborhood Park Development, Construction: NW-Q5 (NoB Abbey Creek, Phase II)	857,800	957,900	14,744,362	26,017,138	857,800	957,900	7,267,940	11,996,526												
	New Neighborhood Park Development, Design & Permitting: NW-Q7 (NoB Orr)	1,413,000	1,469,500	13,331,362	24,547,638	1,413,000	1,469,500	5,854,940	10,527,026												
	New Neighborhood Park Development, Design & Permitting: NW-Q2 and Park Blocks	2,176,500	2,233,700	11,154,862	22,313,938	2,176,500	2,233,700	3,678,440	8,293,326												
	Youth Multi-Purpose Athletic Field - North Bethany (1)	1,054,800	1,129,900	10,100,062	21,184,038	1,054,800	1,129,900	2,623,640	7,163,426												
	Youth Multi-Purpose Athletic Field - North Bethany (2)	1,054,800	1,129,900	9,045,262	20,054,138	1,054,800	1,129,900	1,568,840	6,033,526												
	New Neighborhood Park Development, Construction: SW-Q7 (Gorman)	3,132,600	3,418,800	5,912,662	16,635,338					3,132,600	3,418,800	(1,742,762)	3,015,631								
	New Neighborhood Park Development, Master Plan: SW-Q9	127,500	136,600	5,785,162	16,498,738					127,500	136,600	(1,870,262)	2,879,031								
	Subtotal FY 2023/24 Costs	18,883,300	21,924,000			6,556,900	6,920,900			3,260,100	3,555,400			-	-			9,066,300	11,447,700		
	Subtotal for 5-year CIP List	49,594,434	57,793,654			15,711,900	17,584,200			13,438,300	15,394,300			1,179,000	1,572,000			19,265,234	23,243,154		
Five Year CIP Credit Projects																					
	New Neighborhood Park Development: NW-Q11 (NoB/Polygon)	1,919,700	2,056,400	3,865,462	14,442,338	1,919,700	2,056,400	(350,860)	3,977,126												
	New Neighborhood Park Development: SW-Q8	2,853,900	3,057,200	1,011,562	11,385,138					2,853,900	3,057,200	(4,724,162)	(178,169)								
	Subtotal Credit Projects	4,773,600	5,113,600			1,919,700	2,056,400			2,853,900	3,057,200			(4,724,162)	(178,169)						
	Fund Balance			1,011,562	11,385,138			(350,860)	3,977,126			(4,724,162)	(178,169)			2,304,447	3,152,899			3,782,137	4,433,281
Five Year CIP Unfunded Projects																					
	Youth Multi-Purpose Athletic Field - North Bethany (3)	1,054,800	1,129,900	(43,238)	10,255,238	1,054,800	1,129,900	(1,405,660)	2,847,226												
	New Neighborhood Park Development: NW-Q2 (West neighborhood park)	6,813,300	7,298,600	(6,856,538)	2,956,638	6,813,300	7,298,600	(8,218,960)	(4,451,374)												
	Youth Baseball/Softball Athletic Field - North Bethany (1)	600,000	800,000	(7,456,538)	2,156,638	600,000	800,000	(8,818,960)	(5,251,374)												
	Youth Baseball/Softball Athletic Field - North Bethany (2)	600,000	800,000	(8,056,538)	1,356,638	600,000	800,000	(9,418,960)	(6,051,374)												

Fiscal Year	Project or Item Description	Total Cost		Annual Available Funding		Costs		Annual Available Funding		Costs		Annual Available Funding		Costs		Annual Available Funding		Costs		Annual Available Funding	
		Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate
	New Neighborhood Park, Construction: NW-Q7 (Orr)	3,888,500	4,209,700	(11,945,038)	(2,853,062)	3,888,500	4,209,700	(13,307,460)	(10,261,074)												
	New Neighborhood Park, Construction: NW-Q2 & Park Blocks	8,466,100	9,110,700	(20,411,138)	(11,963,762)	8,466,100	9,110,700	(21,773,560)	(19,371,774)												
	New Community Park, Master Plan - NW-Q1 (NoB East Community Park)***	425,100	452,200	(20,836,238)	(12,415,962)	425,100	452,200	(22,198,660)	(19,823,974)												
	New Community Park, Design & Permitting - NW Q1 (NoB East Community Park)***	2,413,800	2,495,200	(23,250,038)	(14,911,162)	2,413,800	2,495,200	(24,612,460)	(22,319,174)												
	New Community Park, Construction - NW-Q1 (NoB East Community Park)***	11,947,300	12,782,600	(35,197,338)	(27,693,762)	11,947,300	12,782,600	(36,559,760)	(35,101,774)												
	Youth Multi-Purpose Athletic Field - South Cooper Mountain	1,054,800	1,129,900	(36,252,138)	(28,823,662)					1,054,800	1,129,900	(5,778,962)	(1,308,069)								
	Youth Baseball/Softball Athletic Field - South Cooper Mountain	1,054,800	1,129,900	(37,306,938)	(29,953,562)					1,054,800	1,129,900	(6,833,762)	(2,437,969)								
	New Neighborhood Park Development, Design & Permitting: SW-Q9	606,700	634,000	(37,913,638)	(30,587,562)					606,700	634,000	(7,440,462)	(3,071,969)								
	New Neighborhood Park Development, Construction: SW-Q9	1,825,900	2,108,400	(39,739,538)	(32,695,962)					1,825,900	2,108,400	(9,266,362)	(5,180,369)								
	Community Park Development: Paul & Verna Winkelman Park - Phase II	9,928,950	10,276,425	(49,668,488)	(42,972,387)												9,928,950	10,276,425	(6,146,813)	(5,843,144)	
	Land Acquisition for Beaverton Creek Trail Segments 1 & 2*	645,000	1,677,000	(50,313,488)	(44,649,387)												645,000	1,677,000	(6,791,813)	(7,520,144)	
	New Regional Trail Design & Development - Beaverton Creek Trail: Segment #1**	800,000	900,000	(51,113,488)	(45,549,387)												800,000	900,000	(7,591,813)	(8,420,144)	
	New Regional Trail Design & Development - Beaverton Creek Trail: Segment #2**	800,000	900,000	(51,913,488)	(46,449,387)												800,000	900,000	(8,391,813)	(9,320,144)	
	New Neighborhood Park, Design & Permitting: SW-Q4 (Sterling)	1,396,400	1,443,800	(53,309,888)	(47,893,187)												1,396,400	1,443,800	(9,788,213)	(10,763,944)	
	New Neighborhood Park, Construction: SW-Q4 (Sterling)	3,062,000	3,332,100	(56,371,888)	(51,225,287)												3,062,000	3,332,100	(12,850,213)	(14,096,044)	
	New Neighborhood Park Design & Development: NE-Q4 (Lehman - NW Thompson Rd. & NW Saltzman Rd)	1,575,000	2,125,000	(57,946,888)	(53,350,287)												1,575,000	2,125,000	2,207,137	2,308,281	
	Complete Development of Roger Tilbury Park - Phase 2	250,000	500,000	(58,196,888)	(53,850,287)												250,000	500,000	1,957,137	1,808,281	
	New Community Park Design & Development: SW-Q2 Mt. Williams - SW Davis Rd & SW 160th Ave)***	6,100,000	7,625,000	(64,296,888)	(61,475,287)												6,100,000	7,625,000	(4,142,863)	(5,816,719)	
	New Regional Trail Design & Development - Fanno Creek Trail #5**	200,000	300,000	(64,496,888)	(61,775,287)												200,000	300,000	(4,342,863)	(6,116,719)	
	New Community Trail Design & Development S. Johnson Creek Trail #5**	700,000	850,000	(65,196,888)	(62,625,287)												700,000	850,000	(5,042,863)	(6,966,719)	
	New Regional Trail Design & Development - Westside Trail #15-#17**	800,000	1,100,000	(65,996,888)	(63,725,287)												800,000	1,100,000	(5,842,863)	(8,066,719)	
	Design & Develop Natural Areas for Public Access - Lilly K. Johnson Woods Natural Area	275,000	500,000	(66,271,888)	(64,225,287)												275,000	500,000	(6,117,863)	(8,566,719)	
	Design & Develop Natural Areas for Public Access - Bannister Creek Area	275,000	500,000	(66,546,888)	(64,725,287)												275,000	500,000	(6,392,863)	(9,066,719)	
	New Neighborhood Park Design & Development, Design & Permitting and Construction: SE-Q1 (Cobb)	11,085,700	11,873,400	(77,632,588)	(76,598,687)												11,085,700	11,873,400	(17,478,563)	(20,940,119)	
	New Regional Trail Design & Development: Westside Trail #19**	2,894,000	3,100,600	(80,526,588)	(79,699,287)												2,894,000	3,100,600	(20,372,563)	(24,040,719)	
	Design & Develop Synthetic Turf Field w/Lights - NE Quadrant	2,880,300	3,085,400	(83,406,888)	(82,784,687)												2,880,300	3,085,400	(23,252,863)	(27,126,119)	
	Community Park Design & Development: NE-Q1 (Teufel)***	16,793,100	17,989,200	(100,199,988)	(100,773,887)												16,793,100	17,989,200	(40,045,963)	(45,115,319)	
	New Community Park: SW-Q1 (Papageorge)***	8,775,450	9,400,500	(108,975,438)	(110,174,387)												8,775,450	9,400,500	(48,821,413)	(54,515,819)	
	New Neighborhood Park: NE-Q2 (NE Neighborhood Park)	6,050,100	6,481,000	(115,025,538)	(116,655,387)												6,050,100	6,481,000	(54,871,513)	(60,996,819)	
	Subtotal Unfunded Projects	116,037,100	128,040,525			36,208,900	39,078,900			4,542,200	5,002,200			-	-		75,286,000	83,959,425			
	Other SDC CIP Projects																				
	Minor building enhancements/ expansions																				
	Total All Listed Projects	170,405,134	190,947,779			53,840,500	58,719,500			20,834,400	23,453,700			1,179,000	1,572,000		94,551,234	107,202,579			

*Acquisition Costs for Trails are 43% of Total Estimated Cost
**Improvement/Development Costs for Trails are 40% of Total Estimated Project Cost
***Improvement/Development Costs for Community Parks are 75% of Total Estimated Project Cost



THPRD Management Report

November 2019

Programs

Dashboard Highlights

1st Quarter of the Fiscal Year Highlights from Human Resources

2,083  Job applications received

8  New regular status employees hired

209  New part-time or seasonal employees hired

4  District-wide trainings facilitated or overseen



• **Winter Registration:** Begins **Saturday, December 7.** In addition to on-line, telephone, and Spanish language assistance at Centro de Bienvenida, the district is implementing in-person registration at all of our centers in an effort to provide greater customer service to our patrons. *(Recreation)*



• **Veterans Day Events:** THPRD wants to say thank you to all who have served in the military, both active duty and veterans, and their families. All drop-in activities are FREE all weekend, Saturday, November 9, through Monday, November 11. There will be a Veterans Celebration at the Stuhr Center on Friday from 11:30 am to 1 pm and a FREE pancake breakfast at Conestoga on Monday from 9 to 11 am. *(Recreation)*



• **Special Olympics:** The Special Olympics swimming season ended at Beaverton and Sunset Swim Centers. There is interest in continuing the program throughout the year as Adaptive Splash (recreational swim team) which was offered in the fall of 2018 as a placeholder when Special Olympics was on hiatus during their reorganization. Surveys will be sent out to determine interest. *(Aquatics)*

• **New Learn to Swim Levels will begin Winter 2020:** Periodically the effectiveness of the learn to swim levels are evaluated. We identify points of progression where participants get stuck and adjustments are made to alleviate these plateaus. During November, the information will be distributed regarding the level changes to program participants. The changes will be marketed at the centers, on our webpage, and social media. Free level evaluations will be offered for anyone who needs updated placement within the levels. *(Aquatics)*

• **Gymnastics Program at Cedar Hills Recreation Center:** Revenue has increased by 26% from fall 2018 to fall 2019 for this program. *(Recreation)*

Sports



• **Middle School Cross Country:** Four meets were held recently. The final district meet where all nine schools competed together, was held at the HMT complex and welcomed 400 participants. *(Recreation)*

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(continued) Sports



• **Fall Tennis Program Partnership:** The Babette Horenstein Tennis Center and the Portland chapter of ACEing Autism just completed the third week of our fall tennis program. The program kicked off with a Free Play day and is followed by a seven-week session that runs through December 7. A recent grant from Nike will cover the cost of the fall program. *(Sports)*

• **Adult Winter Basketball Leagues:** Registration for the Athletic Center's largest program has opened for middle school, high school, and adult players. THPRD will have over 1,500 participants and games will begin in mid-November. We partner with the Beaverton School District to ensure all participants have access to indoor facilities. *(Sports)*

Park, Trail & Facility Improvements

• **Fanno Creek Greenway Project:** Staff are collaborating with Clean Water Services to re-meander Fanno Creek, install thousands of native plants, and build a new bridge just south of Denney Road. Due to permit delays and early rains, the project has been postponed until summer 2020. *(Nature & Trails)*

• **Raleigh Swim Center Pool Deck Replacement:** Phase 1 of the project has begun to replace the pool deck, underwater lights, ADA chair lift, surge tank, perimeter fencing, re-plaster the pool tank, and install a seat wall along the east side of the pool deck. Phase 2 of the project will consist of rerouting a new storm pipe around the pool deck in the spring of 2020. Both phases of the project are scheduled to be completed by June 2020. *(Maintenance)*

• **New bridge at Commonwealth Lake Park:** The bridge has reached substantial completion and is open to the

public. Staff received multiple compliments from patrons about how nice the new bridge is for anyone with mobility challenges as it is wider and flatter than the old bridge. *(Maintenance)*

• **Pedestrian Pathway Improvements:** After experiencing fall weather delays, pathways at Florence Pointe Park and Eichler Park have been completed. Repairs focused on providing accessibility to the parks with an emphasis on improving surface conditions and slopes to meet ADA guidelines. *(Maintenance)*

• **Tualatin Hills Nature Park Sewer:** Clean Water Services needs to expand the capacity of an existing sewer line that runs along Cedar Mill Creek through the park. Staff has been collaborating to redesign boardwalks that will be impacted by construction. *(Nature & Trails)*



Commonwealth Lake Park bridge



Eichler Park Pedestrian Pathway

Technology

• **Financial System Conversion:** Finance has begun the conversion to the Tyler Munis system. Project planning meetings are complete, and the stakeholder group will be meeting soon to review timelines. Next steps include foundational items, such as account codes first, with the employee timekeeping, payroll and human resource management systems beginning shortly thereafter. *(Finance)*

Future Planning

- **Visioning Process Update:** We completed the outreach phase in October by connecting with more than 10,000 people over the past five months, gathering more than 11,500 comments, and participating in 109 meetings and events. In October our focus was youth outreach, task force volunteers visited nine schools and we completed two focus groups with immigrants and refugees with Unite Oregon. *(Communications)*
- **Regional Trail Counts:** Staff and volunteers assisted Metro in completing annual trail counts on region-wide trails. Trail counts, demographic information and trends are collected every September to guide planning efforts and development of the region's trail system for all users. Count numbers are expected in early 2020. Staff will provide an update at that time. *(Nature & Trails)*
- **Grants Submitted:** Grants were submitted to the Cultural Coalition of Washington County and the Inukai Family Foundation to support cultural programming at Fiesta en el Parque 2020 and Access for All initiatives. *(Planning)*



Partnerships

- **Financial Aid Update:** Staff attended seven partner events promoting the financial aid program and engaged with 339 people. Staff also met with and established new connections with the Oregon Department of Human Services and local food pantries. *(Communications)*
- **Volunteer Recognition:** A local Eagle Scout recently built and refurbished over 100 mason bee houses that will be given away as volunteer appreciation gifts to THPRD volunteers. The houses have been very well received by our volunteers. *(Community Programs)*
- **Garden Work Parties:** Volunteer Services staff have recruited and scheduled more than 75 garden work parties at community gardens through the end of 2020. *(Community Programs)*
- **Meet the Funders Event:** Staff attended the event hosted by the Vision Action Network and had conversations with grants staff at Metro, Intel, and Reser Family Foundation. *(Planning)*
- **Development Update:** Staff attended the Washington County Developer's Forum, where the county gave updates on development applications and updates to its permitting process. According to the county, building permits are down 10% and current development land use applications is down 15% since April 2019 (permits and applications had been down 20% for the period between October 2018 and April 2019). *(Planning)*



Public Safety

- **Encroachments:** Staff continued follow-ups on Brookhaven/Crowell Woods — both are at approx. 90% completion in removal of encroachments. *(Security Operations)*
- **Emergency Management:** Staff attended two Washington County Emergency Management sheltering planning meetings. THPRD now has a seat at the table and input regarding our facilities in emergencies. *(Security Operations)*
- **Parent Reunification Training:** THPRD hosted the Metro Area School Resource Officers and conducted a Parent Reunification walk-through. *(Security Operations)*

Affordable Housing

- **Committee Appointment:** Jeannine Rustad, Planning Manager, has been appointed to the Department of Land Conservation and Development Rulemaking Committee focused on the implementation of House Bills 2001 and 2003 (2019), aimed at addressing the Oregon housing shortage of the "missing middle." Jeannine will serve as an alternate on the rulemaking committee and as a member of the infrastructure subcommittee. *(Planning)*
- **Learning Opportunities:** Planning staff attended the Housing Advisory Committee's Housing Forum "Housing & Economic Mobility." Agenda topics included the 2019 Issues of Poverty Report, Lived Experience and New Housing Related Ordinances. *(Planning)*

Staff Development

- **Unconscious Bias and Microaggressions Training:** 61 staff participated in an interactive training led by Emily Drew from the Oregon Humanities Conversation Project & Willamette University. *(Human Resources)*
- **Oregon's racial history discussion:** 30 staff participated in a discussion facilitated by The Conversation Project. *(Human Resources)*
- **Upcoming development opportunities:** November sessions will include Normalizing Disability led by Dirkse Counseling and Consulting, a new employee orientation led by the THPRD management team, and a session on Managing Difficult People led by SDAO. *(Human Resources)*
- **Oregon Trails Summit:** Staff attended this event in Roseburg. The summit included numerous sessions related to trail funding, visioning, advocacy and diversity, equity & inclusion topics. Staff presented in the roundtable session, "Revolutionizing Funding Strategies for Regional Trails." *(Design & Development)*
- **Oregon Recreation and Park Association annual conference:** Staff attended the annual conference where our very own recent retiree, Deb Schoen, was honored with the David E. Clark Professional Honor Award. *(Administration)*
- **Northwest Public Employees Diversity Conference:** THPRD had 10 attendees at the 26th annual conference, focused on leading with racial equity through action and accountability. *(Human Resources)*

Tualatin Hills Park Foundation

- **Corporate Sponsorship Task Force:** The task force held their first meeting to begin development of the fundraising campaign. *(THPF)*
- **Grants:** Funding requests totaling \$25,000 in support of the program fund for people experiencing disabilities were submitted to Oregon Community Foundation and The Standard Foundation. *(THPF)*



THPRD Park Patrol

Completed Community Events

• **Fall Native Plant Sale:** More than 370 people attended last month's event with more than \$10,800 in plants sold. This represents a 24% increase in sales over last year, making this the largest fall plant sale in Nature Center history. *(Nature & Trails)*

• **Cedar Hills Park Grand Re-Opening:** Nearly 900 people enjoyed the Halloween-themed event featuring trick-or-treat stations, kid's activities, music, food trucks, nature mobile, and clinics from local THPRD sports groups. A ribbon cutting and field dedication honoring Bruce S. Dalrymple was well attended. *(Community Programs)*

• **Garden Home Recreation Center's THRIVE hosted a Welcoming Week celebration** with the City of Beaverton and the Arabic House with approximately 80 attendees. It was an Iraqi poetry event and included Halal food, kid's activities and a henna tattoo artist. *(Recreation)*

• **Celebrating Indian Culture Night at Conestoga Recreation & Aquatic Center:** The 3rd annual event welcomed over 550 people. Twelve unique performances shared traditional Indian dances, singing and guitar during the three-hour event. *(Recreation)*

• **Cultural Book Fair at Conestoga Recreation & Aquatic Center** hosted its first Cultural Book Fair in partnership with the Beaverton City Library. Six different storytellers were on hand to read books and share special stories from their country of origin. *(Recreation)*

• **Bonny Slope Trail Ribbon Cutting:** The district held the grand opening in conjunction with international walk & bike to school day. *(Design & Development)*



Celebrating Indian Culture Night at Conestoga

Upcoming Community Events

November

- 11/1: Dia De Los Muertos Dive-In Movie · Conestoga · 7 pm
- 11/1: Marvel Movie Night · Harman · 7 pm
- 11/2: Newt Day · Tualatin Hills Nature Park · 12 pm to 4 pm
- 11/2: Aquatic Assemble Movie · Aloha · 5:30 pm
- 11/8: Veterans Celebration & Luncheon · Stuhr Center · 11:30 to 1 pm
- 11/8: Dive-In Movie · Beaverton · 7 pm
- 11/11: Veterans Day Breakfast · Conestoga · 9 to 11 am
- 11/12: Board of Directors Regular Meeting · HMT · 7 pm
- 11/19: Round 1 Visioning Action Team Meetings · Dryland Room · Times Vary
- 11/21: Round 1 Visioning Action Team Meetings · Dryland Room · Times Vary
- 11/20: Audit Committee Meeting · HMT · 5 pm

December

- 12/7: Winter Registration Begins for In-District Patrons · 8 am
- 12/7: Centro de Bienvenida · HMT · 7:30 am to 12 pm
- 12/7: 35th Annual Holiday Bazaar · Garden Home · 9 am
- 12/8: Sensory Santa Visit · Conestoga · 12 to 4 pm
- 12/10: Board of Directors Regular Meeting · HMT · 7 pm
- 12/11: Round 2 Visioning Action Team Meetings · Dryland Room · Times Vary
- 12/12: Round 2 Visioning Action Team Meetings · Dryland Room · Times Vary
- 12/18: Elsie Stuhr Day & Holiday Celebration · 1:30 to 3:30 pm



Ribbon cutting ceremony at the Cedar Hills Park Grand Re-Opening



Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 9/30/19

KEY
 Budget Estimate based on original budget - not started and/or no basis for change
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year
 Award Estimate based on Contract Award amount or quote price estimates
 Complete Project completed - no additional estimated costs to complete.

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
<u>CARRY FORWARD PROJECTS</u>													
ERP Software	436,800	803,958	-	803,958	803,958	-	-	803,958	Award	803,958	803,958	-	-
Cedar Hills Park - Additional Funding for Bond Project	3,900,000	3,388,335	-	3,900,000	3,388,335	3,811,900	87,736	364	Award	3,900,000	88,100	-	3,300,235
Boiler	100,000	100,000	88,000	188,000	188,000	1,518	-	186,482	Budget	188,000	186,482	-	1,518
Bridges & Boardwalks (3 sites)	760,207	760,207	372,793	1,133,000	1,133,000	85,157	273,217	774,626	Award	1,133,000	1,047,843	-	85,157
Drone	8,645	8,645	-	8,645	8,645	-	-	8,645	Budget	8,645	8,645	-	-
Pool Tank (CRAC)	554,380	268,083	-	554,380	268,083	119,541	-	268,083	Budget	387,624	268,083	166,756	-
Pool Tank and Deck (Raleigh Park)	795,000	756,754	185,000	980,000	941,754	56,301	13,569	976,219	Award	1,046,089	989,787	(66,089)	(48,033)
Asphalt Pedestrian Pathways (2 sites)	293,000	139,500	-	293,000	139,500	149,421	20,790	122,789	Award	293,000	143,579	-	(4,079)
Landscaping	60,000	60,000	10,000	70,000	70,000	-	-	70,000	Budget	70,000	70,000	-	-
HVAC Improvement	125,279	97,718	13,600	138,879	111,318	49,100	469	89,310	Budget	138,879	89,779	-	21,539
Shower Facility Repair	7,500	7,500	1,500	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
Vehicle Wraps	14,000	13,000	-	14,000	13,000	2,443	-	11,557	Budget	14,000	11,557	-	1,443
ADA Improvements	45,000	25,000	-	45,000	25,000	18,591	-	25,000	Award	43,591	25,000	1,409	-
TOTAL CARRYOVER PROJECTS	7,099,811	6,428,700	670,893	8,137,862	7,099,593	4,293,972	395,781	3,346,033		8,035,785	3,741,813	102,077	3,357,780
<u>ATHLETIC FACILITY REPLACEMENT</u>													
Drainage Culverts (2 sites)			23,000	23,000	23,000	-	-	23,000	Budget	23,000	23,000	-	-
TOTAL ATHLETIC FACILITY REPLACEMENT			23,000	23,000	23,000	-	-	23,000		23,000	23,000	-	-
<u>ATHLETIC FACILITY IMPROVEMENT</u>													
Solar Panel			38,812	38,812	38,812	-	38,812	-	Complete	38,812	38,812	-	-
Field and Court Reservation Software			26,000	26,000	26,000	-	-	26,000	Budget	26,000	26,000	-	-
TOTAL ATHLETIC FACILITY IMPROVEMENT			64,812	64,812	64,812	-	38,812	26,000		64,812	64,812	-	-
<u>PARK AND TRAIL REPLACEMENTS</u>													
Bridges and Boardwalks			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Erosion Control			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Autumn Ridge Park Slide			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Skate Park Mesh, Rails, and Restroom Enclosure			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Asphalt Pedestrian Pathways (6 sites)			560,000	560,000	560,000	-	-	560,000	Budget	560,000	560,000	-	-
Signage			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
TOTAL PARK AND TRAIL REPLACEMENTS			690,000	690,000	690,000	-	-	690,000		690,000	690,000	-	-
<u>PARK AND TRAIL IMPROVEMENTS</u>													
Greenway Park Concept Plan Pathways			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Greenway Park Recreational Trails Program Grant Match			100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Retaining Wall			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Subtotal Park and Trail Improvements			215,000	215,000	215,000	-	-	215,000		215,000	215,000	-	-
Memorial Benches			8,000	8,000	8,000	-	980	7,020	Budget	8,000	8,000	-	-
Connect Oregon - Waterhouse Trail			400,000	400,000	400,000	-	145,504	254,496	Award	400,000	400,000	-	-
Local Government Grant Program - Cedar Hills Park			340,156	340,156	340,156	231,850	57,568	50,738	Award	340,156	108,306	-	231,850
Land Water Conservation Fund - Commonwealth Lake Park Bridge Replacement			60,554	60,554	60,554	-	-	60,554	Budget	60,554	60,554	-	-
Land Water Conservation Fund - Crowell Woods			390,000	390,000	390,000	-	-	390,000	Budget	390,000	390,000	-	-
Recreational Trails Program - Greenway Park Loop Trail			400,000	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-	-
Metro Nature in Neighborhoods - Fanno Creek Greenway			220,700	220,700	220,700	10,202	-	210,498	Budget	220,700	210,498	-	10,202
Land Water Conservation Fund - Bonnie Meadow Area Park			661,092	661,092	661,092	-	-	661,092	Budget	661,092	661,092	-	-
Washington County Major Streets Transportation Improvement Program - Waterhouse Trail			300,000	300,000	300,000	-	-	300,000	Award	300,000	300,000	-	-
Energy Trust of Oregon - Sunset HVAC			74,282	74,282	74,282	-	-	74,282	Budget	74,282	74,282	-	-
Subtotal Park and Trail Improvements (Grant Funded)			2,854,784	2,854,784	2,854,784	242,052	204,052	2,408,680		2,854,784	2,612,732	-	242,052
TOTAL PARK AND TRAIL IMPROVEMENTS			3,069,784	3,069,784	3,069,784	242,052	204,052	2,623,680		3,069,784	2,827,732	-	242,052
<u>CHALLENGE GRANTS</u>													
Program Facility Challenge Grants			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
TOTAL CHALLENGE GRANTS			75,000	75,000	75,000	-	-	75,000		75,000	75,000	-	-

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
BUILDING REPLACEMENTS													
Aloha Pool Tank Acid Wash and Polish			50,000	50,000	50,000	-	14,080	35,920	Budget	50,000	50,000	-	-
Stuhr Ctr Boiler Chemical Feeder Pot			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Gable Painting and Caulking (2 sites)			15,000	15,000	15,000	-	9,517	-	Complete	9,517	9,517	5,483	5,483
Ergonomic Equipment/Fixtures			6,000	6,000	6,000	-	1,516	4,484	Budget	6,000	6,000	-	-
Natorium Lighting			310,000	310,000	310,000	-	-	310,000	Budget	310,000	310,000	-	-
Air Structure Curtains			23,000	23,000	23,000	-	4,500	18,500	Budget	23,000	23,000	-	-
Sump Pump Pit Covers			4,200	4,200	4,200	-	-	4,200	Budget	4,200	4,200	-	-
Tables, Chairs, Canopies			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Wood Floor Refinish (3 sites)			137,500	137,500	137,500	-	-	137,500	Budget	137,500	137,500	-	-
Emergency Repairs			123,700	123,700	123,700	-	1,343	122,357	Budget	123,700	123,700	-	-
Parking Lot Resurface			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Water Heater			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Pool Filter Sand and Laterals (3 sites)			46,000	46,000	46,000	-	13,824	24,002	Award	37,826	37,826	8,174	8,174
Pump and Motor (4 sites)			73,000	73,000	73,000	-	-	73,000	Budget	73,000	73,000	-	-
Pool Filter Grids			7,000	7,000	7,000	-	-	6,004	Award	6,004	6,004	996	996
Lane Line Reels			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Panic Hardware (2 sites)			17,738	17,738	17,738	-	-	17,738	Budget	17,738	17,738	-	-
Fanno Farmhouse Windows			55,000	55,000	55,000	-	-	55,000	Budget	55,000	55,000	-	-
Exit Door			7,500	7,500	7,500	-	-	6,730	Award	6,730	6,730	770	770
Cedar Hills Rec Ctr Window Retint			7,000	7,000	7,000	-	-	7,000	Award	7,000	7,000	-	-
TOTAL BUILDING REPLACEMENTS			975,638	975,638	975,638	-	44,779	915,435		960,215	960,215	15,423	15,423
BUILDING IMPROVEMENTS													
New Office Facility			7,750,000	7,750,000	7,750,000	-	-	7,750,000	Budget	7,750,000	7,750,000	-	-
LED Light Fixtures at Cedar Hills Recreation Center			33,000	33,000	33,000	-	-	33,000	Budget	33,000	33,000	-	-
Storage Shed			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Fencing			1,500	1,500	1,500	-	-	1,500	Budget	1,500	1,500	-	-
Office Thermostat Zone System			9,900	9,900	9,900	-	-	8,520	Award	8,520	8,520	1,380	1,380
Asphalt Pedestrian Pathway			10,000	10,000	10,000	-	-	12,475	Award	12,475	12,475	(2,475)	(2,475)
Restroom Automatic Locks			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
TOTAL BUILDING IMPROVEMENTS			7,829,400	7,829,400	7,829,400	-	-	7,830,495		7,830,495	7,830,495	(1,095)	(1,095)
ADA PROJECTS													
ADA Improvement - Bronson Creek South			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
ADA Improvement - Veterans Memorial Park			60,000	60,000	60,000	-	-	60,000	Budget	60,000	60,000	-	-
ADA Improvement - Other FY20			90,000	90,000	90,000	-	9,735	80,265	Budget	90,000	90,000	-	-
TOTAL ADA PROJECTS			190,000	190,000	190,000	-	9,735	180,265		190,000	190,000	-	-
TOTAL CAPITAL OUTLAY DIVISION	7,099,811	6,428,700	13,588,527	21,055,496	20,017,227	4,536,024	693,159	15,709,908		20,939,091	16,403,067	116,405	3,614,160
INFORMATION SERVICES DEPARTMENT													
INFORMATION TECHNOLOGY REPLACEMENTS													
Workstations/Notebooks			67,000	67,000	67,000	-	488	66,512	Budget	67,000	67,000	-	-
Servers			37,000	37,000	37,000	-	-	37,000	Budget	37,000	37,000	-	-
Desktop Printers			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
LAN/WAN			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
AED Defibrillators			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
Security Cameras			58,800	58,800	58,800	-	-	58,800	Budget	58,800	58,800	-	-
Key Card Readers			31,538	31,538	31,538	-	-	31,538	Budget	31,538	31,538	-	-
Banner Printer			35,000	35,000	35,000	-	25,500	-	Complete	25,500	25,500	9,500	9,500
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			248,338	248,338	248,338	-	25,988	212,850		238,838	238,838	9,500	9,500
INFORMATION TECHNOLOGY IMPROVEMENTS													
Tablet			2,000	2,000	2,000	-	1,511	-	Complete	1,511	1,511	489	489
Computer			5,500	5,500	5,500	-	67	5,433	Budget	5,500	5,500	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			7,500	7,500	7,500	-	1,577	5,433		7,011	7,011	489	489
TOTAL INFORMATION SYSTEMS DEPARTMENT			255,838	255,838	255,838	-	27,566	218,283		245,849	245,849	9,989	9,989

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
MAINTENANCE DEPARTMENT				(11,246)									
<u>FLEET REPLACEMENTS</u>													
Crew-Cab 2-3 Yard			-	-	-	-	-	54,045	Award	54,045	54,045	(54,045)	(54,045)
Backhoe			110,000	110,000	110,000	-	-	49,000	Award	49,000	49,000	61,000	61,000
Toro z-mowers (2)			30,000	30,000	30,000	-	-	-	Reallocated	-	-	30,000	30,000
52" Mowers (3)			24,750	24,750	24,750	-	-	24,750	Budget	24,750	24,750	-	-
TOTAL FLEET REPLACEMENTS			164,750	164,750	164,750	-	-	127,795		127,795	127,795	36,955	36,955
<u>FLEET IMPROVEMENTS</u>													
15-Passenger Vans (2)			70,000	70,000	70,000	-	45,174	800	Award	45,974	45,974	24,026	24,026
			70,000	70,000	70,000	-	45,174	800		45,974	45,974	24,026	24,026
TOTAL MAINTENANCE DEPARTMENT	-	-	234,750	234,750	234,750	-	45,174	128,595		173,769	173,769	60,981	60,981
GRAND TOTAL GENERAL FUND	7,099,811	6,428,700	14,079,115	21,546,084	20,507,815	4,536,024	765,899	16,056,786		21,358,709	16,822,685	187,375	3,685,130
CAPITAL REPLACEMENT RESERVE													
<u>BUILDING REPLACEMENTS</u>													
Cardio and Weight Equipment			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Roofs and Gutters (3 sites)			370,000	370,000	370,000	-	-	370,000	Budget	370,000	370,000	-	-
Capital Replacement Reserve			4,250,000	4,250,000	4,250,000	-	-	4,250,000	Budget	4,250,000	4,250,000	-	-
TOTAL BUILDING REPLACEMENTS	-	-	4,660,000	4,660,000	4,660,000	-	-	4,660,000		4,660,000	4,660,000	-	-
GRAND TOTAL CAPITAL REPLACEMENT RESERVE	-	-	4,660,000	4,660,000	4,660,000	-	-	4,660,000		4,660,000	4,660,000	-	-

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
SDC FUND													
LAND ACQUISITION													
Land Acq - N. Bethany Comm Pk	1,965,800	1,965,800	-	1,965,800	1,965,800	137	-	1,965,800	Budget	1,965,937	1,965,800	(137)	-
Subtotal Land Acq-N Bethany Comm Pk	1,965,800	1,965,800	-	1,965,800	1,965,800	137	-	1,965,800		1,965,937	1,965,800	(137)	-
Land Acq - N. Bethany Nghbd Pk	-	-	-	-	-	-	2,322	-		2,322	2,322	(2,322)	(2,322)
Subtotal Land Acq-N. Bethany Nghbd Pk	-	-	-	-	-	-	2,322	-		2,322	2,322	(2,322)	(2,322)
Land Acq - N Bethany Trails	946,000	-	1,000,000	1,946,000	1,000,000	558,331	68,723	931,277	Budget	1,558,331	1,000,000	387,669	-
Subtotal Land Acq-N Bethany Trails	946,000	-	1,000,000	1,946,000	1,000,000	558,331	68,723	931,277		1,558,331	1,000,000	387,669	-
Land Acq - Bonny Slope West Neighborhood Park	1,951,000	1,500,000	-	1,951,000	1,500,000	220	-	1,500,000	Budget	1,500,220	1,500,000	450,780	-
Subtotal Land Acq-Bonny Slope West Neighborhood Park	1,951,000	1,500,000	-	1,951,000	1,500,000	220	-	1,500,000		1,500,220	1,500,000	450,780	-
Land Acq - S Cooper Mtn Trail	535,000	535,000	-	535,000	535,000	-	-	535,000	Budget	535,000	535,000	-	-
Subtotal S Cooper Mtn Trail	535,000	535,000	-	535,000	535,000	-	-	535,000		535,000	535,000	-	-
Land Acq - S Cooper Mtn Nat Ar	500,000	500,000	-	500,000	500,000	16,886	-	483,114	Budget	500,000	483,114	-	16,886
Subtotal S Cooper Mtn Nat Ar	500,000	500,000	-	500,000	500,000	16,886	-	483,114		500,000	483,114	-	16,886
Land Acq - Neighborhood Parks - S Cooper Mtn	5,505,000	5,505,000	-	5,505,000	5,505,000	13,909	987	5,490,104	Budget	5,505,000	5,491,091	-	13,909
Subtotal Neighbohood Parks - S Cooper Mtn	5,505,000	5,505,000	-	5,505,000	5,505,000	13,909	987	5,490,104		5,505,000	5,491,091	-	13,909
Land Acq - Neighborhood Parks - Cooper Mtn	-	-	1,000,000	1,000,000	1,000,000	-	-	1,000,000	Budget	1,000,000	1,000,000	-	-
Subtotal Neighborhood Parks - Cooper Mtn	-	-	1,000,000	1,000,000	1,000,000	-	-	1,000,000		1,000,000	1,000,000	-	-
Land Acq - Neighborhood Parks - Infill Areas	850,000	390,000	500,000	1,350,000	890,000	473,046	9,243	867,712	Budget	1,350,000	876,954	-	13,046
Sub total Neighborhood Parks Infill Areas	850,000	390,000	500,000	1,350,000	890,000	473,046	9,243	867,712		1,350,000	876,954	-	13,046
TOTAL LAND ACQUISITION	12,252,800	10,395,800	2,500,000	14,752,800	12,895,800	1,062,527	81,275	12,773,007		13,916,809	12,854,282	835,991	41,518
DEVELOPMENT/IMPROVEMENT PROJECTS													
Bonny Slope/BSD Trail Devlpmt	500,000	367,800	77,000	577,000	444,800	243,136	151,997	181,866	Budget	577,000	333,864	-	110,936
MTIP Grnt Mtch-Wstsd Trl #18	3,117,000	83,500	342,820	3,459,820	426,320	3,923,655	-	342,820	Award	4,266,475	342,820	(806,655)	83,500
Bethany Creek Falls Phases 1, 2 & 3 - Proj Management	-	-	-	-	-	-	820	-	Complete	820	820	(820)	(820)
NW Nghbd Pk MP&Des-Bonnie Mdw	265,000	115,500	-	265,000	115,500	256,161	20,205	113,512	Award	389,878	133,717	(124,878)	(18,217)
NW Quad Nghbd Pk DD-Marty Ln	2,099,000	1,851,000	-	2,099,000	1,851,000	372,778	509,989	1,216,233	Award	2,099,000	1,726,222	-	124,778
Natural Area Master Plan	100,000	100,000	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Building Expansion (TBD)	995,000	995,000	-	995,000	995,000	-	-	995,000	Budget	995,000	995,000	-	-
MTIP/Bvtn Crk Trl Land Acq/ROW	247,000	237,750	-	247,000	237,750	9,377	714	236,908	Budget	247,000	237,623	-	127
N.Bethany Pk & Trl/Prj Mgmt	141,000	100,000	-	141,000	100,000	118,145	35,461	-	Budget	153,606	35,461	(12,606)	64,539
Conn OR Grnt Mtch-Watrhse 4	715,000	602,900	-	715,000	602,900	303,018	412,709	-	Award	715,727	412,709	(727)	190,191
SW Quad Nghbd Pk MP&Des	275,000	267,500	-	275,000	267,500	3,386	-	277,249	Award	280,635	277,249	(5,635)	(9,749)
Cedar Mill Crk Comm Trl Sgmt 4	300,000	299,500	-	300,000	299,500	1,789	-	298,211	Budget	300,000	298,211	-	1,289
S Cooper Mtn Pk & Tr Dev-PM	50,000	49,500	-	50,000	49,500	3,893	-	46,107	Budget	50,000	46,107	-	3,393
NW Quad New Nghbd Pk Dev	1,925,000	1,810,000	490,000	2,415,000	2,300,000	25,303	4,792	2,384,905	Budget	2,415,000	2,389,697	-	(89,697)
Bethany Crk Trail 2-Seg 3 DD	1,100,000	970,500	745,000	1,845,000	1,715,500	280,360	23,515	1,541,126	Budget	1,845,000	1,564,640	-	150,860
Cedar Hills Pk-addtl bond fdg	1,038,000	1,038,000	-	1,038,000	1,038,000	-	523,345	514,655	Budget	1,038,000	1,038,000	-	-
NB Park & Trail Improvements	315,000	229,300	23,000	338,000	252,300	134,090	16,810	187,100	Budget	338,000	203,910	-	48,390
RFFA Actv TPRM-Wsd Trl Hy26	200,000	200,000	-	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
Dog Parks-expand and new sites	70,000	70,000	-	70,000	70,000	-	-	70,000	Budget	70,000	70,000	-	-
Fanno Crk Trl-Denny Rd Cr Impr	20,000	20,000	-	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Waterhouse Trail Improvements	350,000	350,000	-	350,000	350,000	-	-	350,000	Budget	350,000	350,000	-	-
Abbey Creek Park - Phase 1 Development	-	-	345,000	345,000	345,000	-	105,842	208,285	Budget	314,127	314,127	30,873	30,873
Highland Park - Phase 1 Development	-	-	420,000	420,000	420,000	-	57	419,943	Budget	420,000	420,000	-	-
Undesignated projects	-	-	6,317,400	6,317,400	6,317,400	-	-	6,317,400	Budget	6,317,400	6,317,400	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	13,822,000	9,757,750	8,760,220	22,582,220	18,517,970	5,675,092	1,806,256	16,021,321		23,502,669	17,827,578	(920,449)	690,392
GRAND TOTAL SDC FUND	26,074,800	20,153,550	11,260,220	37,335,020	31,413,770	6,737,619	1,887,531	28,794,328		37,419,478	30,681,859	(84,458)	731,911

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		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)

BOND CAPITAL PROJECTS FUND

New Neighborhood Parks Development

SE	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,674,551	-	1,674,551	-	Complete	1,674,551	(338,597)	-25.3%	125.3%	100.0%
SW	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,250,248	-	1,250,248	-	Complete	1,250,248	62,558	4.8%	95.2%	100.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	731,629	-	731,629	-	Complete	731,629	55,859	7.1%	92.9%	100.0%
SW	Roy Dancer Park	771,150	16,657	787,807	643,447	-	643,447	-	Complete	643,447	144,360	18.3%	81.7%	100.0%
NE	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
	Total New Neighborhood Parks Development	4,883,950	130,968	5,014,918	5,188,093	-	5,188,093	-		5,188,093	(173,175)	-3.5%	103.5%	100.0%
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	173,175	173,175	-	-	-	-	N/A	-	173,175	n/a	n/a	n/a
	Total New Neighborhood Parks Development	4,883,950	304,143	5,188,093	5,188,093	-	5,188,093	-		5,188,093	-	0.0%	100.0%	100.0%

Renovate & Redevelop Neighborhood Parks

NE	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	990,095	-	990,095	-	Complete	990,095	165,540	14.3%	85.7%	100.0%
SE	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	Somerset West Park	1,028,200	94,588	1,122,788	306,027	1,572	307,599	815,189	Design	1,122,788	-	0.0%	27.4%	27.4%
NW	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	Vista Brook Park	514,100	20,504	534,604	729,590	-	729,590	-	Complete	729,590	(194,986)	-36.5%	136.5%	100.0%
	Total Renovate & Redevelop Neighborhood Parks	3,727,213	194,760	3,921,973	3,144,541	1,572	3,146,113	815,189		3,961,302	(39,329)	-1.0%	80.2%	79.4%

New Neighborhood Parks Land Acquisition

NW	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
NE	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	33,466	1,533,466	2,119,940	-	2,119,940	-	Complete	2,119,940	(586,474)	-38.2%	138.2%	100.0%
SW	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
SW	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	New Neighborhood Park - Undesignated	-	-	-	-	-	-	-	Reallocated	-	-	0.0%	0.0%	0.0%
	Sub-total New Neighborhood Parks	9,000,000	154,120	9,154,120	11,524,740	-	11,524,740	-		11,524,740	(2,370,620)	-25.9%	125.9%	100.0%
UND	Authorized Use of Savings from New Community Park Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
UND	Authorized Use of Savings from Community Center / Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
	Total New Neighborhood Parks	9,000,000	2,524,740	11,524,740	11,524,740	-	11,524,740	-		11,524,740	-	0.0%	100.0%	100.0%

New Community Park Development

SW	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,672,369	-	10,672,369	-	Complete	10,672,369	(2,616,906)	-32.5%	132.5%	100.0%
	Sub-total New Community Park Development	7,711,500	343,963	8,055,463	10,672,369	-	10,672,369	-		10,672,369	(2,616,906)	-32.5%	132.5%	100.0%
UND	Authorized use of savings from Bond Facility Rehabilitation category	-	1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND	Authorized use of savings from Bond Administration (Issuance) category	-	932,655	932,655	-	-	-	-	N/A	-	932,655	n/a	n/a	n/a
UND	Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
	Total New Community Park Development	7,711,500	2,960,869	10,672,369	10,672,369	-	10,672,369	-		10,672,369	-	0.0%	100.0%	100.0%

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		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<u>New Community Park Land Acquisition</u>														
NE	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
	Sub-total New Community Park	10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	1,655,521	16.3%	83.7%	100.0%
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
	Total New Community Park	10,000,000	(1,522,864)	8,477,136	8,477,136	-	8,477,136	-		8,477,136	-	0.0%	100.0%	100.0%
<u>Renovate and Redevelop Community Parks</u>														
NE	Cedar Hills Park & Athletic Field	6,194,905	445,813	6,640,718	7,671,293	9,332	7,680,625	111.82	Award	7,680,737	(1,040,019)	-15.7%	115.7%	100.0%
SE	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
	Total Renovate and Redevelop Community Parks	9,793,605	520,216	10,313,821	10,304,377	9,332	10,313,709	112		10,313,821	-	0.0%	100.0%	100.0%
<u>Natural Area Preservation - Restoration</u>														
NE	Roger Tilbury Memorial Park	30,846	1,744	32,590	24,670	-	24,670	11,780	Establishment	36,450	(3,860)	-11.8%	75.7%	67.7%
NE	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%
NE	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%
NW	NE/Bethany Meadows Trail Habitat Connection	246,768	16,178	262,946	-	-	-	-	On Hold	-	262,946	100.0%	0.0%	0.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%
NW	Allenbach Acres Park	41,128	2,318	43,446	10,217	-	10,217	-	Complete	10,217	33,229	76.5%	23.5%	100.0%
NW	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%
NE	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%
NW	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%
SE	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%
SE	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%
SE	Greenway Park/Koll Center	61,692	2,316	64,008	51,061	-	51,061	-	Complete	51,061	12,947	20.2%	79.8%	100.0%
SE	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	Fanno Creek Park	162,456	6,558	169,014	65,147	-	65,147	5,508	Establishment	70,655	98,359	58.2%	38.5%	92.2%
SE	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%
SW	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	Hyland Forest Park	71,974	1,342	73,316	65,521	-	65,521	-	Complete	65,521	7,795	10.6%	89.4%	100.0%
SW	Cooper Mountain	205,640	13,479	219,119	14	-	14	-	On Hold	14	219,105	100.0%	0.0%	100.0%
SW	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	Lowami Hart Woods	287,896	9,345	297,241	127,906	-	127,906	-	Complete	127,906	169,335	57.0%	43.0%	100.0%
SW	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%
SW	Mt Williams Park	102,820	7,491	110,311	38,017	-	38,017	72,294	Establishment	110,311	-	0.0%	34.5%	34.5%
SW	Jenkins Estate	154,230	3,365	157,595	139,041	-	139,041	-	Complete	139,041	18,554	11.8%	88.2%	100.0%
SW	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	Morrison Woods	61,692	4,042	65,734	0	-	0	-	Cancelled	0	65,734	100.0%	0.0%	100.0%
UND	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%
NW	Beaverton Creek Trail	61,692	4,043	65,735	-	-	-	-	On Hold	-	65,735	100.0%	0.0%	0.0%
NW	Bethany Wetlands/Bronson Creek	41,128	2,695	43,823	-	-	-	-	On Hold	-	43,823	100.0%	0.0%	0.0%
NW	Bluegrass Downs Park	15,423	1,010	16,433	-	-	-	-	On Hold	-	16,433	100.0%	0.0%	0.0%
NW	Crystal Creek	41,128	2,696	43,824	-	-	-	-	On Hold	-	43,824	100.0%	0.0%	0.0%
UND	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	-	(865,000)	100.0%	0.0%	0.0%
SE	Hyland Woods Phase 2	-	76,700	76,700	56,507	-	56,507	20,193	Establishment	76,700	-	0.0%	73.7%	73.7%
SW	Jenkins Estate Phase 2	-	129,521	129,521	54,685	-	54,685	74,836	Establishment	129,521	-	0.0%	42.2%	42.2%
NW	Somerset	-	157,756	157,756	-	-	-	157,756	Budget	157,756	-	0.0%	0.0%	0.0%
NW	Rock Creek Greenway	-	163,014	163,014	-	-	-	163,014	Budget	163,014	-	0.0%	0.0%	0.0%
NW	Whispering Woods Phase 2	-	99,911	99,911	-	-	-	99,911	Budget	99,911	-	0.0%	0.0%	0.0%

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		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
SE	Raleigh Park	-	115,248	115,248	8,500	-	8,500	106,748	Budget	115,248	-	0.0%	7.4%	7.4%
NE	Bannister Creek Greenway/NE Park	-	78,877	78,877	-	11,492	11,492	67,385	Budget	78,877	-	0.0%	14.6%	14.6%
NW	Beaverton Creek Greenway Duncan	-	20,607	20,607	-	-	-	-	Cancelled	-	20,607	100.0%	0.0%	0.0%
SE	Church of Nazarene	-	30,718	30,718	14,121	-	14,121	-	Complete	14,121	16,597	54.0%	46.0%	100.0%
SW	Lilly K. Johnson Woods	-	30,650	30,650	22,444	1,183	23,627	11,780	Establishment	35,407	(4,757)	-15.5%	77.1%	66.7%
UND	Restoration of new properties to be acquired	643,023	41,096	684,119	7,172	-	7,172	-	On Hold	7,172	676,947	99.0%	1.0%	100.0%
UND	Reallocation of project savings to new project budgets	-	(1,570,245)	(1,570,245)	-	-	-	-	Reallocation	-	(1,570,245)	100.0%	0.0%	0.0%
NE	NE Quadrant Property(Findley)	-	459,340	459,340	-	-	-	459,340	Budget	459,340	-	0.0%	0.0%	0.0%
NE	N. Johnson Greenway (Peterkort)	-	255,189	255,189	-	-	-	255,189	Budget	255,189	-	0.0%	0.0%	0.0%
NE	Commonwealth Lake Park	-	61,245	61,245	-	-	-	61,245	Budget	61,245	-	0.0%	0.0%	0.0%
SW	155th Wetlands	-	25,519	25,519	-	6,786	6,786	18,733	Budget	25,519	-	0.0%	26.6%	26.6%
SW	Bronson Creek New Properties	-	102,076	102,076	-	-	-	102,076	Budget	102,076	-	0.0%	0.0%	0.0%
SE	Fanno Creek Greenway	-	81,661	81,661	-	-	-	81,661	Budget	81,661	-	0.0%	0.0%	0.0%
NW	HMT north woods and stream	-	51,038	51,038	-	-	-	51,038	Award	51,038	-	0.0%	0.0%	0.0%
NE	Cedar Mill Creek Greenway	-	30,623	30,623	-	-	-	30,623	Award	30,623	-	0.0%	0.0%	0.0%
SW	Fir Grove Park	-	25,519	25,519	-	14,369	14,369	11,150	Budget	25,519	-	0.0%	56.3%	56.3%
SW	HL Cain Wetlands	-	25,519	25,519	-	9,365	9,365	16,154	Award	25,519	-	0.0%	36.7%	36.7%
NW	Bronson Creek Park	-	25,519	25,519	-	1,374	1,374	24,145	Award	25,519	-	0.0%	5.4%	5.4%
SE	Center Street Wetlands Area	-	20,415	20,415	-	1,705	1,705	18,710	Award	20,415	-	0.0%	8.4%	8.4%
SW	Tallac Terrace Park	-	10,208	10,208	-	-	-	10,208	Budget	10,208	-	0.0%	0.0%	0.0%
NE	Forest Hills Park	-	10,208	10,208	-	1,258	1,258	8,950	Award	10,208	-	0.0%	12.3%	12.3%
UND	Arborist/Tree Management	-	291,166	291,166	8,900	26,733	35,633	255,534	Budget	291,166	-	0.0%	12.2%	12.2%
NW	North Bethany Greenway	-	25,519	25,519	-	4,163	4,163	21,356	Award	25,519	-	0.0%	16.3%	16.3%
NW	Willow Creek Greenway II	-	25,519	25,519	-	-	-	25,519	Award	25,519	-	0.0%	0.0%	0.0%
NW	Westside Trail Segment 18	-	25,519	25,519	-	-	-	25,519	Budget	25,519	-	0.0%	0.0%	0.0%
SW	Westside Trail- Burntwood area	-	25,519	25,519	-	17,216	17,216	8,303	Budget	25,519	-	0.0%	67.5%	67.5%
NW	Waterhouse Trail	-	25,519	25,519	-	-	-	25,519	Budget	25,519	-	0.0%	0.0%	0.0%
	Total Natural Area Restoration	3,762,901	231,788	3,994,689	1,605,957	95,645	1,701,602	2,302,175		4,003,777	(9,088)	-0.2%	42.6%	42.5%
	Natural Area Preservation - Land Acquisition													
UND	Natural Area Acquisitions	8,400,000	424,925	8,824,925	5,277,813	3,549	5,281,362	3,543,563	Budget	8,824,925	-	0.0%	59.8%	59.8%
	Total Natural Area Preservation - Land Acquisition	8,400,000	424,925	8,824,925	5,277,813	3,549	5,281,362	3,543,563		8,824,925	-	0.0%	59.8%	59.8%
	New Linear Park and Trail Development													
SW	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%
NE	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%
NW	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,392,047	-	4,392,047	-	Complete	4,392,047	(509,061)	-13.1%	113.1%	100.0%
NW	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	103,949	2,365,989	1,743,667	-	1,743,667	-	Complete	1,743,667	622,322	26.3%	73.7%	100.0%
UND	Miscellaneous Natural Trails	100,000	6,736	106,736	30,394	-	30,394	76,342	Budget	106,736	-	0.0%	28.5%	28.5%
NW	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%
NE	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	412,424	-	412,424	-	Complete	412,424	(140,577)	-51.7%	151.7%	100.0%
SW	Lowami Hart Woods	822,560	55,645	878,205	1,255,274	-	1,255,274	-	Complete	1,255,274	(377,069)	-42.9%	142.9%	100.0%
NW	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,055,589	-	1,055,589	-	Complete	1,055,589	535,271	33.6%	66.4%	100.0%
	Total New Linear Park and Trail Development	15,060,310	442,943	15,503,253	14,736,676	-	14,736,676	76,342		14,813,018	690,235	4.5%	95.1%	99.5%
	New Linear Park and Trail Land Acquisition													
UND	New Linear Park and Trail Acquisitions	1,200,000	23,369	1,223,369	1,222,206	-	1,222,206	1,163	Budget	1,223,369	-	0.0%	99.9%	99.9%
	Total New Linear Park and Trail Land Acquisition	1,200,000	23,369	1,223,369	1,222,206	-	1,222,206	1,163		1,223,369	-	0.0%	99.9%	99.9%
	Multi-field/Multi-purpose Athletic Field Development													
SW	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%
SE	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%
NW	New Fields in NW Quadrant	514,100	61,106	575,206	71,158	-	71,158	1,270,327	Design	1,341,485	(766,279)	-133.2%	12.4%	5.3%
NE	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%
SW	New Fields in SW Quadrant	514,100	45,012	559,112	997	2,312	3,309	555,803	Budget	559,112	-	0.0%	0.6%	0.6%
SE	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	548,917	-	548,917	-	Complete	548,917	(14,984)	-2.8%	102.8%	100.0%
	Total Multi-field/Multi-purpose Athletic Field Dev.	3,084,600	179,527	3,264,127	2,498,248	2,312	2,500,560	1,826,130		4,326,690	(1,062,563)	-32.6%	76.6%	57.8%

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Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
Deferred Park Maintenance Replacements														
UND	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%
NW	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%
SW	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	100.0%
SW	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%
SE	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	100.0%
NE	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	100.0%
UND	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%
SW	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	100.0%
NE	Permeable Parking Lot at Sunset Swim Center	160,914	3,248	164,162	512,435	-	512,435	-	Complete	512,435	(348,273)	-212.2%	312.2%	100.0%
Sub-total Deferred Park Maintenance Replacements		1,451,515	10,474	1,461,989	1,832,474	-	1,832,474	-		1,832,474	(370,485)	-25.3%	1321.8%	900.0%
Authorized Use of Savings from Facility Expansion & Improvements Category														
UND		-	200,634	200,634	-	-	-	-	N/A	-	200,634	n/a	n/a	n/a
Authorized Use of Savings from Bond Issuance Administration Category														
UND		-	169,851	169,851	-	-	-	-	N/A	-	169,851	n/a	n/a	n/a
Total Deferred Park Maintenance Replacements		1,451,515	380,959	1,832,474	1,832,474	-	1,832,474	-		1,832,474	-	0.0%	100.0%	100.0%
Facility Rehabilitation														
UND	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	115,484	-	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	Structural Upgrades at Beaverton Swim Center	1,447,363	37,353	1,484,716	820,440	-	820,440	-	Complete	820,440	664,276	44.7%	55.3%	100.0%
NE	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,762	-	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	Auto Gas Meter Shut Off Valves at All Facilities	-	275	275	17,368	-	17,368	-	Complete	17,368	(17,093)	100.0%	0.0%	100.0%
Sub-total Facility Rehabilitation		6,227,732	132,222	6,359,954	4,815,345	-	4,815,345	-		4,815,345	1,544,609	24.3%	75.7%	100.0%
Authorized use of savings for SW Quad Community Park & Athletic Fields														
UND		-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
Total Facility Rehabilitation		6,227,732	(1,167,778)	5,059,954	4,815,345	-	4,815,345	-		4,815,345	244,609	4.8%	n/a	n/a
Facility Expansion and Improvements														
SE	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,414,909	-	5,414,909	-	Complete	5,414,909	119,902	2.2%	97.8%	100.0%
SW	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
Sub-total Facility Expansion and Improvements		8,218,478	117,557	8,336,035	8,135,401	-	8,135,401	-		8,135,401	200,634	2.4%	97.6%	100.0%
Authorized Use of Savings for Deferred Park Maintenance Replacements Category														
UND		-	(200,634)	(200,634)	-	-	-	-	N/A	-	(200,634)	n/a	n/a	n/a
Total Facility Expansion and Improvements		8,218,478	(83,077)	8,135,401	8,135,401	-	8,135,401	-		8,135,401	-	0.0%	100.0%	100.0%
ADA/Access Improvements														
NW	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,771	-	1,019,771	-	Complete	1,019,771	(265,064)	-35.1%	135.1%	100.0%
UND	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%

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		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
SW	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	6,825	1,506	18.1%	81.9%	100.0%	
NW	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	25,566	(4,808)	-23.2%	123.2%	100.0%	
NE	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	8,255	101	1.2%	98.8%	100.0%	
NE	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	23,416	(10,881)	-86.8%	186.8%	100.0%	
SE	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	-	15,619	100.0%	0.0%	0.0%	
SW	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	11,550	5,162	30.9%	69.1%	100.0%	
SW	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	16,626	14,260	46.2%	53.8%	100.0%	
NE	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	15,000	668	4.3%	95.7%	100.0%	
NW	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	17,799	3,092	14.8%	85.2%	100.0%	
NW	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	7,075	(1,853)	-35.5%	135.5%	100.0%	
NW	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	8,402	7	0.1%	99.9%	100.0%	
NE	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	5,102	120	2.3%	97.7%	100.0%	
SE	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	4,915	5,530	52.9%	47.1%	100.0%	
	Total ADA/Access Improvements	1,028,196	24,461	1,052,657	1,242,547	-	1,242,547	-	1,242,547	(189,890)	-18.0%	118.0%	100.0%	
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	189,890	189,890	-	-	-	-	-	189,890	100.0%	n/a	n/a	
	Total ADA/Access Improvements	1,028,196	214,351	1,242,547	1,242,547	-	1,242,547	-	1,242,547	-	100.0%	100.0%	100.0%	
	Community Center Land Acquisition													
UND	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	1,654,847	3,451,127	67.6%	32.4%	100.0%	
UND	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	2,351,777	(2,351,777)	-100.0%	n/a	100.0%	
	Sub-total Community Center Land Acquisition	5,000,000	105,974	5,105,974	4,006,624	-	4,006,624	-	4,006,624	1,099,350	21.5%	78.5%	100.0%	
	Outside Funding from Washington County													
UND	Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	-	-	(176,000)	n/a	n/a	n/a	
	Outside Funding from Metro													
UND	Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	-	-	(208,251)	n/a	n/a	n/a	
	Authorized Use of Savings for													
UND	New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	-	(715,099)	n/a	n/a	n/a	
	Total Community Center Land Acquisition	5,000,000	(993,376)	4,006,624	4,006,624	-	4,006,624	-	4,006,624	-	0.0%	100.0%	100.0%	
	Bond Administration Costs													
ADM	Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	68,142	785,204	92.0%	8.0%	100.0%	
ADM	Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	288,678	(47,588)	-19.7%	119.7%	100.0%	
ADM	Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	57,454	-	-100.0%	n/a	100.0%	
ADM	Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	50,000	-	0.0%	25.4%	25.4%	
ADM	Technology Needs	18,330	-	18,330	23,952	-	23,952	-	23,952	(5,622)	-30.7%	130.7%	100.0%	
ADM	Office Furniture	7,150	-	7,150	5,378	-	5,378	-	5,378	1,772	24.8%	75.2%	100.0%	
ADM	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	48,093	(16,573)	-52.6%	152.6%	100.0%	
ADM	Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	-	1,507,717	0.0%	0.0%	0.0%	
	Sub-total Bond Administration Costs	1,450,000	1,316,607	2,766,607	504,372	-	504,372	37,325	541,697	2,224,910	80.4%	18.2%	93.1%	
	Authorized Use of Savings for Deferred Park Maintenance													
UND	Replacements Category	-	(169,851)	(169,851)	-	-	-	-	-	(169,851)	n/a	n/a	n/a	
	Authorized Use of Savings for New Neighborhood Parks													
UND	Development Category	-	(173,175)	(173,175)	-	-	-	-	-	(173,175)	n/a	n/a	n/a	
	Authorized use of savings for SW Quad Community Park &													
UND	Athletic Fields	-	(932,655)	(932,655)	-	-	-	-	-	(932,655)	n/a	n/a	n/a	
	Authorized Use of Savings for ADA/Access													
UND	Improvements Category	-	(189,890)	(189,890)	-	-	-	-	-	(189,890)	n/a	n/a	n/a	
	Total Bond Administration Costs	1,450,000	(148,964)	1,301,036	504,372	-	504,372	37,325	541,697	759,339	58.4%	38.8%	93.1%	
	Grand Total	100,000,000	4,486,531	104,486,531	95,188,919	112,410	95,301,329	8,601,998	103,903,328	583,203	0.6%	91.2%	91.7%	

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 9/30/2019

	Category (Over) Under Budget
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center/Park	-
	-
	-
Nat Res: Restoration	(9,088)
Acquisition	-
	(9,088)
	(9,088)
All Other	
New Neighborhood Park Dev	-
Neighborhood Park Renov	(39,329)
New Community Park Dev	-
Community Park Renov	-
New Linear Parks and Trails	690,235
Athletic Field Development	(1,062,563)
Deferred Park Maint Replace	-
Facility Rehabilitation	244,609
ADA	-
Facility Expansion	-
Bond Admin Costs	759,339
	592,291
	592,291
Grand Total	583,203



MEMORANDUM

Date: October 22, 2019
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Report for September 2019**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through September 2019. This report includes information for the program for fiscal year to date.

Current Rate per Unit		With 1.6% Discount	Current Rate per Unit		With 1.6% Discount
Single Family			Multi-Family		
North Bethany	\$ 13,513.00	\$ 13,296.79	North Bethany	\$ 10,785.00	\$ 10,612.44
Bonny Slope West	14,087.00	13,861.61	Bonny Slope West	11,241.00	11,061.14
South Cooper			South Cooper		
Mountain	13,905.00	13,682.52	Mountain	11,097.00	10,919.45
Other	11,895.00	11,704.68	Other	9,494.00	9,342.10
Accessory Dwelling			Non-residential		
Other	6,776.00	6,667.58	Other	397.00	390.65

City of Beaverton Collection of SDCs		Gross Receipts	Collection Fee	Net Revenue
60	Single Family Units	\$ 756,916.94	\$ 11,704.96	\$ 745,211.98
-	Single Family Units at \$489.09	-	-	-
172	Multi-family Units	1,559,451.76	25,356.94	1,534,094.82
-	Less Multi-family Credits	(71,491.00)	-	(71,491.00)
-	Non-residential	385.00	6.16	378.84
232		\$ 2,245,262.70	\$ 37,068.06	\$ 2,208,194.64

Washington County Collection of SDCs		Gross Receipts	Collection Fee	Net Revenue
122	Single Family Units	\$ 1,543,513.52	\$ 24,696.22	\$ 1,518,817.30
-	Less Credits	-	-	-
-	Multi-family Units	-	-	-
-	Less Credits	-	-	-
1	Accessory Dwelling Units	6,776.00	108.42	6,667.58
-	Non-residential	-	-	-
123		\$ 1,550,289.51	\$ 24,804.63	\$ 1,525,484.88

Recap by Agency		Percent	Gross Receipts	Collection Fee	Net Revenue
232	City of Beaverton	59.14%	\$ 2,245,262.70	\$ 37,068.06	\$ 2,208,194.64
123	Washington County	40.86%	1,550,289.51	24,804.63	1,525,484.88
355		100.00%	\$ 3,795,552.21	\$ 61,872.69	\$ 3,733,679.52

System Development Charge Report, September 2019

Recap by Dwelling

	Single Family	Multi-Family	ADU	Non-Resident	Total
City of Beaverton	60	172	-	-	232
Washington County	122	-	1	-	123
	182	172	1	-	355

Total Receipts Fiscal Year to Date

Gross Receipts	\$ 3,795,552.21	
Collection Fees	(61,872.69)	
	<u>\$ 3,733,679.52</u>	
Interest	\$ 143,981.49	\$ 3,877,661.01

Total Payments Fiscal Year to Date

Refunds	\$ -	
Administrative Costs	-	
Project Costs -- Development	(1,954,082.19)	
Project Costs -- Land Acquisition	(78,952.97)	(2,033,035.16)
		<u>\$ 1,844,625.85</u>

Beginning Balance 7/1/19	20,392,800.22
Current Balance	<u>\$ 22,237,426.07</u>

Recap by Month, FY 2018/19

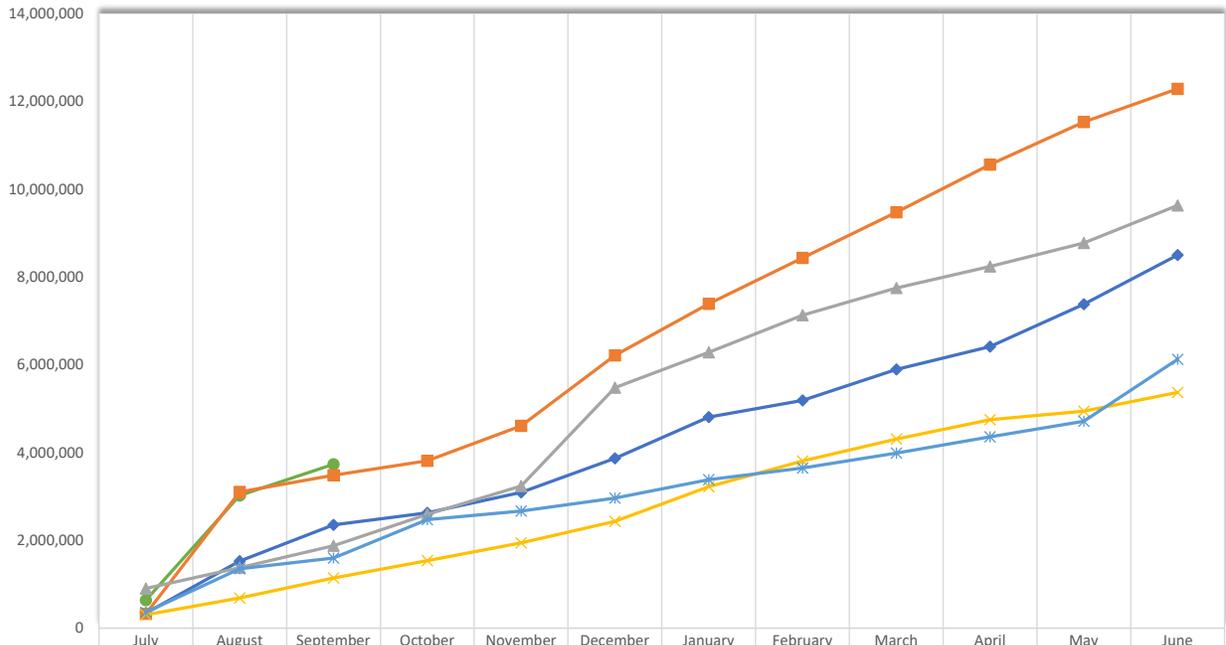
	Net Receipts	Expenditures	Interest	SDC Fund Total
July	\$ 638,061.53	\$ (90,849.58)	\$ 48,616.29	\$ 595,828.24
August	2,384,332.61	(1,027,088.02)	48,652.96	1,405,897.55
September	711,285.38	(915,097.56)	46,712.24	(157,099.94)
October	-	-	-	-
November	-	-	-	-
December	-	-	-	-
January	-	-	-	-
February	-	-	-	-
March	-	-	-	-
April	-	-	-	-
May	-	-	-	-
June	-	-	-	-
	<u>\$ 3,733,679.52</u>	<u>\$ (2,033,035.16)</u>	<u>\$ 143,981.49</u>	<u>\$ 1,844,625.85</u>

Beginning Balance 7/1/19	20,392,800.22
Current Balance	<u>\$ 22,237,426.07</u>

Recap by Month, by Unit

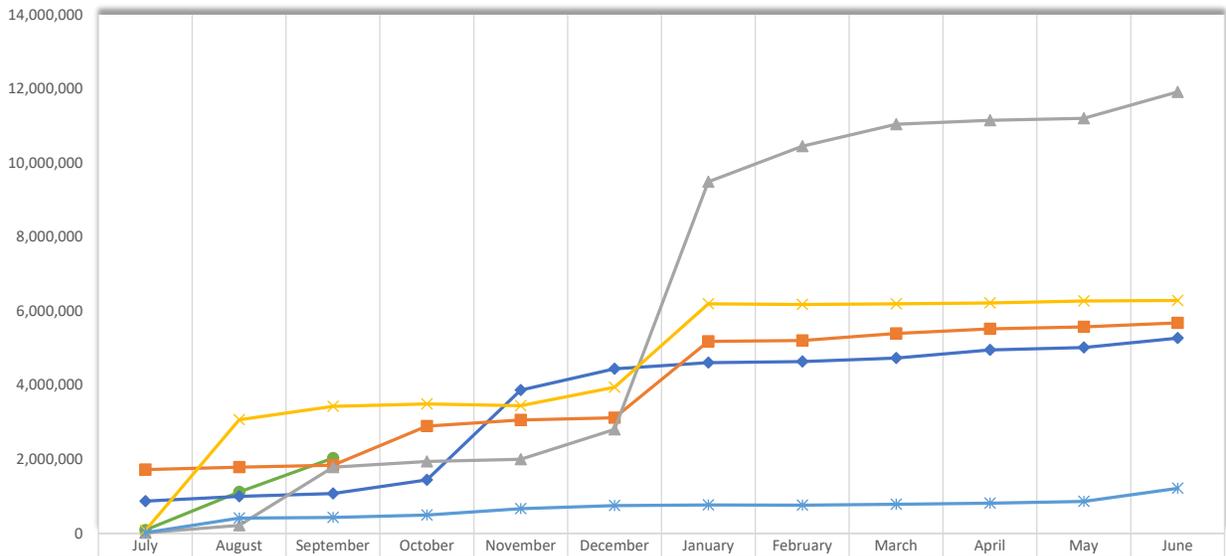
	Single Family	Multi-Family	Non-Residential	ADU	Total Units
July	52	-	-	-	52
August	73	172	-	-	245
September	57	-	-	1	58
October	-	-	-	-	-
November	-	-	-	-	-
December	-	-	-	-	-
January	-	-	-	-	-
February	-	-	-	-	-
March	-	-	-	-	-
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
	<u>182</u>	<u>172</u>	<u>-</u>	<u>1</u>	<u>355</u>

SDC NET RECEIPTS



	July	August	September	October	November	December	January	February	March	April	May	June
2019/20	638,062	3,022,394	3,733,680									
2018/19	342,858	1,526,692	2,350,386	2,629,308	3,092,119	3,868,051	4,809,035	5,188,855	5,895,483	6,416,413	7,378,531	8,500,335
2017/18	326,031	3,101,921	3,483,829	3,811,088	4,606,202	6,214,455	7,389,329	8,435,744	9,474,756	10,559,729	11,531,646	12,287,676
2016/17	903,889	1,379,228	1,878,472	2,593,985	3,237,143	5,477,462	6,284,722	7,127,328	7,748,639	8,238,832	8,775,911	9,631,363
2015/16	304,350	686,041	1,141,070	1,534,431	1,943,912	2,433,039	3,224,189	3,808,032	4,310,173	4,749,317	4,943,403	5,370,185
2014/15	362,365	1,349,536	1,598,883	2,472,283	2,666,731	2,962,403	3,381,171	3,646,866	3,989,912	4,358,505	4,711,419	6,125,495

SDC EXPENDITURES



	July	August	September	October	November	December	January	February	March	April	May	June
2019-20	90,850	1,117,938	2,033,035									
2018/19	872,928	999,047	1,078,920	1,442,729	3,867,881	4,445,802	4,609,342	4,637,284	4,731,854	4,950,818	5,014,841	5,270,778
2017/18	1,724,189	1,789,956	1,841,475	2,898,204	3,062,924	3,123,925	5,183,213	5,210,292	5,399,850	5,524,037	5,573,045	5,683,260
2016/17	17,397	216,457	1,791,314	1,940,738	2,004,685	2,809,485	9,492,291	10,448,244	11,040,465	11,150,105	11,201,202	11,915,292
2015/16	80,138	3,070,662	3,432,293	3,494,999	3,445,262	3,947,129	6,195,515	6,180,111	6,197,206	6,219,324	6,273,167	6,287,671
2014/15	20,804	414,030	431,743	500,058	669,863	751,119	768,766	765,064	790,070	816,214	862,864	1,217,939

connecting residents to their **Community**

Fresh Air: THPRD

October is Fitober at THPRD

October program highlights

PARK & REC

Fitober BodyPump Launch is Here!

It's never too late to start thinking about taking control of your health and wellness - why not join us for Fitober! We've got an original barbell class that strengthens your entire body. This workout challenges all of your major muscle groups using weight room exercises like squats, presses, lifts, and curls. This event is FREE for all, please contact centers to register... space is limited.

- Conestoga Recreation and Aquatic Center: Wed., October 2, 5:30pm. Intro



to BodyPump. Launch class starts at 6pm.

- Cedar Hills Recreation Center: Saturday, October 5th at 9:15 am. Intro to BodyPump and Launch class starts at 9:45 am.

Howl-O-Ween is Almost Here

Are you looking for a spook-tacular way to celebrate Halloween? Look no further than THPRD. You can't miss



Pumpkin Bob at Harman Swim Center on Saturday, Oct. 19 3 - 4:30pm. Or how about Trunk or Treat at Aloha Swim Center on Friday, Oct. 25, 5 - 7pm. Or at our Cedar Hills Park Grand Opening Celebration - we'll have a costume parade and lots of tasty treats for youth on Saturday, Oct. 26, 11 am - 2pm.



To learn more, visit thprd.org

Fresh Air: Portland General Electric

We're connecting with kids in the classroom

FRESH AIR

Our free resources help kids learn about energy.

It's never too early to learn about using energy wisely and safely. That's why many PGE employees volunteer in classrooms to help with STEM (science, technology, engineering and math) lessons, and why we also offer free curriculum materials and in-school presentations and plays that help kids learn about energy in fun ways.

On the Grid, for example, is an entertaining, high-energy show that helps fourth through sixth graders learn about STEM careers, saving energy, renewable resources and more.

We're excited to help educate the next generation about how to stay safe around electricity and



about how, together, we can a clean energy future for Ore

Want us to help your school?

We offer resources to schools throughout our service area. The teachers in your life know it's easy to request free materials and set up performances through our website.

Update

For more information, visit: portlandgeneral.com/classroom



Volunteers Needed!

Join a THPRD Advisory Committee

Share ideas to help improve parks and programs. Your input will be heard and help create lasting change.

- Nature & Trails
- Parks & Facilities
- Programs & Events

- Youth positions available -

Apply by October 25, 2019

Positions also available on the
THPRD Budget Committee



The Witch

ENCHANTING BURLESQUE
1920S COCKTAILS SIL



Join THPRD for some fall fun!

Oct. 5 Fall Native Plant Sale
Tualatin Hills Nature Center

Oct. 5 Health & Wellness Resource Fair
Elsie Stuhr Center

Oct. 12 Dads, Dodgeball & Donuts
Conestoga Recreation & Aquatic Center

Oct. 19 Fall Festival
Cedar Hills Recreation Center

Oct. 19 Pumpkin Bob
Harman Swim Center

Oct. 25 Trunk or Treat
Aloha Swim Center

Nov. 2 Newt Day
Tualatin Hills Nature Center

Nov. 11 Veterans Day Breakfast
Conestoga Recreation & Aquatic Center

Dec. 7 35th Annual Holiday Bazaar
Garden Home Recreation Center

Dec. 18 Elsie Stuhr Day & Holiday Celebration
Elsie Stuhr Center

For more information, visit thprd.org/events



Park News October 2019

Cedar Hills Park Grand Re-Opening

**Saturday, October 26, 11 am-2 pm,
Cedar Hills Park 2300 SW Cedar Hills
Blvd, parking available at William
Walker School**

Join your neighbors as we celebrate the newly renovated park! Trick-or-Treat Stations, food truck, kid's activities, Nature Mobile, music, and sports activities.



Wear your favorite costume! Participate in our passport trick-or-treating and enter to win grand prize! Learn more at www.thprd.org/events.

Fall Festival

Saturday, October 19, 11 am-3 pm, Cedar Hills Rec Center, 11640 SW Park Way, \$2 per person/ \$10 per family

Cedar Hills Recreation Center will turn into a mini carnival where each room will have fun and exciting activities for the whole family! There will be a bounce house, carnival games, bingo, face painting, food and refreshments, and more! New this year is a "Little Medicine" area where kiddos can learn about healing sick stuffed animals.

Community Members Invited to Apply for THPRD Advisory Committees and Budget Committee

Tualatin Hills Park & Recreation District (THPRD) is encouraging community members to apply for openings on the district's three Advisory Committees and its Budget Committee. Applications are available at www.thprd.org. The deadline to submit applications is Friday, October 25.

Advisory Committee volunteers review plans, provide feedback, and take part in informed discussions about district programs, facilities and parks. We have openings on the Nature & Trails, Parks & Facilities, and Programs & Events committees.

Nature & Trails Advisory Committee: Share your enthusiasm and expertise for natural resource management, environmental education, wildlife, and trail development and use.

Parks & Facilities Advisory Committee: Focus on park design, helping making spaces accessible to everyone, community gardens, dog parks, athletic facilities, and historic properties.

Programs & Events: Advise the district on what programs should be offered and expanded, provide input on district-wide community events, and review programming content in recreation, sports, aquatics, environmental education and more.

The Budget Committee is responsible for providing public oversight of budget preparations, recommending changes to the proposed budget, and supplying information to the public about district business and operations.

People of all backgrounds and experience levels are encouraged to apply. High school age youth are encouraged to apply. These positions are critical to represent the broad perspectives of district patrons.

Applications are available online at www.thprd.org or at the park district's Administration Office, 15707 SW Walker Road, Beaverton. Applications will be reviewed, and appointments made by the THPRD Board of Directors. Terms will begin in January 2019.

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[Past Issues](#)

OUT & ABOUT

■ From Page A11

800-838-3006; brownpapertickets.com/event/4293029

JOHN NILSEN — West Linn musician John Nilsen will perform 2-3 p.m. Saturday, Oct. 12, as part of the Book Notes Concert Series at the Wilsonville Public Library, 8200 S.W. Wilsonville Road. This free musical performance is sponsored by the Wilsonville Friends of the Library.

SON DE CUBA — A fun and lively night of music and dancing in a grand ballroom 7-8:30 p.m. Friday, Oct. 18. Son de Cuba has roots in the Latin, African and Jazz rhythms, blended together with beats from modern and classic Latin songs. Chehalem Cultural Center, 415 E. Sheridan St. in Newberg. Tickets \$10 adults, free for youths (0-17). chehalemculturalcenter.org

CLASSES

BABYSITTING TRAINING — Learn what every parent wants in a safe and responsible babysitter 9 a.m.-4 p.m. Saturday, Oct. 5. This course

can help students care for children and infants, be a good leader and role model, make good decisions and solve problems. Students will learn how to handle emergencies such as injuries and illnesses. Fanno Creek House, 13335 S.W. Hall Blvd. in Tigard. \$110. tigard-or.gov/recreation

DRUMMING BRIGADE — Join Sherwood's first-ever Bucket Drumming Ensemble from 5:15-6 p.m. on Fridays through Oct. 25. Learn drumming fundamentals, percussion technique, music reading skills, and make new friends in a fun and supportive environment. Students are welcome to bring their own five-gallon bucket and drumsticks. If you do not have access to an instrument, one will be provided. Sherwood Center for the Arts, 22689 S.W. Pine St. Ages 7 to adult. \$75 residents, \$90 non-residents. arts@sherwoodoregon.gov

MEALS THAT HEAL — Spend an evening with professional chef Kathryn LaSusa Yeomans and oncology certified dietician Marci Reed from 6-7:30 p.m. Monday, Oct. 7.

Chef Kathryn will demonstrate meal planning and preparation with cancer-fighting foods, while Marci talks about the health benefits. You will have the opportunity to sample dishes, take recipes home, ask questions, and connect with other survivors. Legacy Meridian Park Medical Center's Community Health Education Center, 19250 S.W. 65th Ave., Tualatin. The program is free, but registration is required. Call 503-413-7284 for details; legacyhealthevents.org

FOOD & DRINK

RESTAURANT WEEK — the third annual Beaverton Restaurant Week takes place from Sept. 26 to Oct. 6. Forty participating restaurants around downtown Beaverton will offer a unique menu item inside their restaurants during this event. Downtown Beaverton is home to a diverse array of delicious, independent restaurants serving cuisine from around the world. To learn more, visit beavertonrestaurantweek.com

OTHER EVENTS

TIGARD WALK — These monthly hosted walks celebrate Tigard's vision to be the most walkable city in Pacific Northwest. This month's walk starts at 10 a.m. Saturday, Oct. 26, at Lowe's, 12615 S.W. 72nd Ave. in Tigard. Look for the "Walk Begins Here" sign. Free. All ages. tigard-or.gov/tigardwalks

NATIVE PLANT SALE — The Tualatin Hills Nature Center is hosting its Fall Native Plant Sale from 10 a.m.-2 p.m. Saturday, Oct. 5. Once established, native plants need little care and water. Come to the sale and select from a wide variety of trees, shrubs, and flowering plants for every spot in your garden. Knowledgeable staff and volunteers will be happy to answer your questions and help you find the next great treasure for your garden. The plant sale is sponsored by the Friends of the Tualatin Hills Nature Park. Proceeds from the sale go toward future Nature Park improvements and environmental education programs. Tualatin Hills Nature Center, 15655 S.W. Mil-