



Administration Office
503/645-6433
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Board of Directors Regular Meeting
February 2, 2009
6:30 p.m. Executive Session; 7:00 p.m. Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton

AGENDA

- 6:30 PM 1. Executive Session *
 A. Legal
 B. Land
- 7:00 PM 2. Call Regular Meeting to Order
- 7:05 PM 3. Action Resulting from Executive Session
- 7:10 PM 4. Presentations
 A. The Trust for Public Land Recognition
- 7:20 PM 5. Audience Time **
- 7:25 PM 6. Board Time
- 7:30 PM 7. Consent Agenda ***
 A. Approve: Minutes of January 12, 2009 Regular Meeting
 B. Approve: Monthly Bills
 C. Approve: Monthly Financial Statement
 D. Appoint: Aquatics Advisory Committee & Jenkins Estate Advisory Committee Members
- 7:35 PM 8. Unfinished Business
 A. Appoint: Parks Bond Citizen Oversight Committee Members
 B. Approve: Jackie Husen Park Master Plan
 C. Adopt: FY 2009-10 Park District Goals & Objectives
 D. Information: General Manager's Report
- 8:30 PM 9. New Business
 A. Update: 2008 Bond Measure
 B. Approve: Resolution Authorizing Issuance of General Obligation Bonds
 C. Approve: Compiled District Policies
- 9:30 PM 10. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park and Recreation District. * Audience Time:** If you wish to be heard on an item not on the agenda you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** Consent Agenda items will be approved without discussion unless there is a request to discuss a particular consent agenda item. The issue separately discussed will be voted on separately. In compliance with the American with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least two business days prior to the meeting.



MEMO

DATE: January 27, 2009
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: Information Regarding the February 2, 2009 Board of Directors Meeting

Agenda Item #4 – Presentations

A. The Trust for Public Land

Attached please find a memo from myself reporting that Geoff Roach, State Director for The Trust for Public Land (TPL), will be in attendance at your meeting to be recognized for TPL's assistance in the Park District's successful Parks Bond Measure 34-156, a \$100 million general obligation bond measure for the purpose of preserving natural areas and water, improving parks, and creating trails.

Agenda Item #7 – Consent Agenda

Attached please find Consent Agenda items #7A-D for your review and approval.

Action Requested: Approve Consent Agenda Items #7A-D as submitted:

- A. Approve: Minutes of January 12, 2009 Regular Meeting**
- B. Approve: Monthly Bills**
- C. Approve: Monthly Financial Statement**
- D. Appoint: Aquatics Advisory Committee & Jenkins Estate Advisory Committee Members**

Agenda Item #8 – Unfinished Business

A. Parks Bond Citizen Oversight Committee Members

Attached please find a memo from myself noting that Board members Joe Blowers and Bill Kanable will provide an update to the entire Board as to the Parks Bond Citizen Oversight Committee member selection process at your meeting.

B. Jackie Husen Park Master Plan

Attached please find a memo from Hal Bergsma, Director of Planning, noting that the Park District has hired 2.ink Studio as the consultant to update the 2003 Jackie Husen Park Master Plan and recently held a neighborhood meeting to review the updated plan to gather public comments. Hal, along with representatives of 2.ink Studio, will be at your meeting to provide an overview of this memo and to answer any questions the Board may have.

Action Requested: Board of Directors approval of the following actions:

- 1. Approval of the updated Jackie Husen Park Master Plan;**
- 2. Direction to staff to work with the consulting firm to complete construction drawings, construction cost estimates, obtain**

necessary permits and release the project for construction bidding. Staff will return to the Board at a future date to seek Board approval on the construction bids; and

3. Approval to use Undesignated SDC Funds to fund the estimated project shortfall.

C. FY 2009-10 Park District Goals & Objectives

Attached please find a memo from myself reporting that staff is returning to the Board of Directors with the proposed FY 2009-10 Park District Goals & Objectives, which have been updated to reflect the Board's discussion at the January 12, 2009 Regular Board Meeting.

Action Requested: Board of Directors adoption of the FY 2009-10 Goals & Objectives as presented.

D. General Manager's Report

Attached please find the General Manager's Report for the February 2, 2009 Regular Board Meeting.

Agenda Item #9 – New Business

A. 2008 Bond Measure

Attached please find a memo from Hal Bergsma, Director of Planning, and Keith Hobson, Director of Business & Facilities, providing an overview of Bond Fund cash flow projections, questions relating to structuring bond repayment, and possible issues for the Parks Bond Citizen Oversight Committee to address. Hal and Keith will be at your meeting to provide an overview of the memo and to answer any questions the Board may have.

Action Requested: No action is requested at this time – another update will be provided to the Board at your March Board meeting.

B. Resolution Authorizing Issuance of General Obligation Bonds

Attached please find a memo from Keith Hobson, Director of Business & Facilities, requesting Board of Directors approval of a resolution to authorize the issuance and sale of the General Obligation Bonds, not to exceed \$100,000,000, along with the authorization of other necessary appointments, in order to proceed with the issuance of said bonds. Keith will be at your meeting to provide an overview of this memo and to answer any questions the Board may have.

Action Requested: Board of Directors approval of the resolution to authorize the following actions:

1. Issuance and sale of not to exceed \$100,000,000 General Obligation Bonds,
2. Designate the General Manager or Director of Business and Facilities as Authorized Representative,
3. Appoint a Financial Advisor and Bond Counsel,
4. Authorize appointment of a Paying Agent and Bond Registrar, and
5. Authorize execution of the Purchase Agreement.

C. Compiled District Policies

Attached please find a memo from myself reporting that Tom Sponsler with Beery, Elsner & Hammond, LLP, the Park District's legal counsel, will be at your meeting to provide an overview of his memo and attachments pertaining to a reorganization of the Board of Directors' policies.

Action Requested: Board of Directors tentative approval of the attached District Policies, Chapters 1, 2, 3 and 4.

Other Packet Enclosures

- Management Report to the Board
- Monthly Capital Report
- System Development Charge Report
- Newspaper Articles



Connecting
People, Parks
& Nature

[4A]

MEMO

DATE: January 22, 2009
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: The Trust for Public Land Recognition

Geoff Roach, State Director for The Trust for Public Land (TPL), will be in attendance at your meeting to be recognized for TPL's assistance in the Park District's successful Parks Bond Measure 34-156, a \$100 million general obligation bond measure for the purpose of preserving natural areas and water, improving parks, and creating trails.



Tualatin Hills Park and Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park and Recreation District Board of Directors was held at the HMT Recreation Complex, Peg Ogilbee Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, January 12, 2009. Executive Session 6:30 p.m.; Regular Meeting 7:00 p.m.

Present:

Larry Pelatt	President/Director
Bob Scott	Secretary/Director
William Kanable	Secretary Pro-Tempore/Director
Joseph Blowers	Director
John Griffiths	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Legal (B) Land

President, Larry Pelatt, called Executive Session to order for the following purposes:

- To consider information or records that are exempt by law from public inspection,
- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Executive Session is held pursuant to ORS 192.660(2), which allows the Board to meet in Executive Session to discuss the aforementioned legal and land issues.

President, Larry Pelatt, noted that representatives of the news media and designated staff may attend the Executive Session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to disclose information discussed during the Executive Session. No final action or final decision may be made in Executive Session. At the end of the Executive Session, the Board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President, Larry Pelatt, called the Regular Meeting to order at 7:10 p.m.

Agenda Item #3 – Action Resulting from Executive Session

Bill Kanable moved the Board of Directors authorize staff to complete the acquisition of the subject property in the Park District's northwest quadrant as a donation. John Griffiths seconded the motion. Roll call proceeded as follows:

Bob Scott	Yes
Joe Blowers	Yes
John Griffiths	Yes
Bill Kanable	Yes
Larry Pelatt	Yes

The motion was **UNANIMOUSLY APPROVED.**

Agenda Item #4 – Presentations

A. City of Beaverton Mayor Rob Drake Recognition

Doug Menke, General Manager, introduced former City of Beaverton Mayor, Rob Drake, to be recognized for his career in public service to the community as Beaverton's Mayor for the past 16 years. Doug noted that under Rob's leadership, the City of Beaverton has been a great partner with the Park District on events such as the Mayor's Picnic in the Parks and Beaverton Celebration Parade, as well as on properties such as Memorial Park and the acquisition of Mount Williams. Doug noted that Rob has always recognized that parks and recreation are a key to the quality of life in Beaverton and thanked him for his years of support.

- ✓ President, Larry Pelatt, echoed Doug's remarks and thanked him for the fantastic partnership.

Rob thanked the Board of Directors for the recognition and described his many years of involvement with the Park District, which started as a basketball coach in high school and included running for a seat on the Park District's Board of Directors.

Agenda Item #5 – Audience Time

There was no testimony during Audience Time.

Agenda Item #6 – Board Time

There were no comments during Board Time.

Agenda Item #7 – Consent Agenda

Bill Kanable moved the Board of Directors approve Consent Agenda items (A) Minutes of December 8, 2008 Regular Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Aquatics Advisory Committee, Jenkins Estate Advisory Committee & Trails Advisory Committee Members, (E) Contract Award for Energy Savings Performance Contract, and (F) Special Procurement Procedures for Pre-qualifying Architecture and Engineering Consultants for Bond Projects. Bob Scott seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Joe Blowers	Yes
Bob Scott	Yes
Bill Kanable	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. General Manager's Report

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- Parks Bond Citizen Oversight Committee
 - Joe Blowers and Bill Kanable volunteered to serve on a subcommittee to review the Parks Bond Citizen Oversight Committee applications in order to form a recommendation to the full Board in preparation for appointment of the Committee at the February 2, 2009 Regular Board meeting.
 - ✓ Doug confirmed that the subcommittee would be provided with all of the applications after the January 23, 2009 application deadline.

- Urbanization Update
- Legislative Update
- Urban Renewal
- Fiscal Year 2009-10 Budget Process
- Inclement Weather Closures

Doug offered to answer any questions the Board of Directors may have regarding the General Manager's Report.

President, Larry Pelatt, asked whether many patrons attempted to visit Park District facilities in spite of the inclement weather closure announcement.

- ✓ Mike Janin, Superintendent of Security Operations, confirmed that there were a few patrons who came to the facilities.
- ✓ Jim McElhinny, Director of Park & Recreational Services, noted that there can be some confusion when a late opening requires staff to report to work in the morning, but morning programming is cancelled. Better communication is being addressed.

Agenda Item #9 – New Business

A. 2008 Bond Measure Outline

Doug Menke, General Manager, introduced the following Park District staff to provide overviews of the memos included within the Board of Directors information packet: Steve Gulgren, Superintendent of Planning & Development; Bruce Barbarasch, Superintendent of Natural Resources & Trails Management; Hal Bergsma, Director of Planning; and Keith Hobson, Director of Business & Facilities.

Steve Gulgren, Superintendent of Planning & Development, provided a detailed overview of the memo regarding the Bond Program Project Schedule included within the Board of Directors information packet, noting that the consulting firm of MacKay & Sposito, Inc. has completed the Bond Program Project Schedule and the Bond Program Delivery Plan. Steve noted that the Bond Program Delivery Plan is included within the packet, as well as two project timelines, one for Planning Department projects and the other for Natural Resources Department projects, which are user-friendly companion documents to the complete Bond Program Project Schedule.

Steve provided a detailed overview of the Planning Department project timeline and Bruce provided a detailed overview of the Natural Resources project timeline via a PowerPoint presentation of the information included with the Board of Directors information packet, noting that there will be a lot of interdepartmental coordination on the projects.

- ✓ Doug noted that the intent is to keep a high level of integrity for each of the projects. If a construction project triggers mitigation requirements at a site that also has a Natural Resources bond component, that Natural Resources project would not be used in order to complete the mitigation requirements; rather, the mitigation requirements would be completed as a complement to that project from its budget.
- ✓ Doug provided a brief overview of the Natural Resources component of the bond measure, noting that \$12 million has been promised for Natural Resources projects. The target for acquisition of natural areas is 70% of those funds, with the remaining 30% for restoration projects, some of which would occur on new properties yet to be purchased, as well as on existing, targeted sites.

President, Larry Pelatt, commented that some of the planning stages shown on the timelines seem lengthy.

- ✓ Bill Kanable noted that this may be due to the number of projects being planned simultaneously.

Larry asked whether the planning stages could be reduced if an additional planning position was added to the three planners and one office technician currently proposed.

- ✓ Steve replied that staff had asked the consultant this question and they stood by the proposed timelines. He noted that if project stages could be completed faster than scheduled, they would be. There will be some projects that take less time than anticipated and others that will take longer due to unforeseen circumstances.
- ✓ Doug confirmed that the timelines are fairly liquid, noting that the master planning process is a very engaged process due to the level of public involvement. He noted that the Park District's level of public engagement is well above what is required by the overseeing agency and that an additional step in the process is the involvement of the Board of Directors, as each master plan will need Board approval.

Larry asked how the Parks Bond Citizen Oversight Committee will fit into this process.

- ✓ Doug replied that staff envisions the Oversight Committee at the 50,000 foot level, while the Board of Directors would be at the 10,000 foot level. Input from the Board is needed as to the level of engagement desired from the Oversight Committee and staff will be bringing recommendations to the Board regarding the various areas that the Oversight Committee could be involved. However, a lot of their work will be geared toward finance oversight and ensuring that the Park District is staying on budget within the broader categories. For example, next month, staff will present to the Board consideration of criteria to use if an entire project category is completed on budget and there are contingency funds left over. This is one of the recommendations staff would like the Board to review, which would then be brought to the Oversight Committee, which would in turn make a recommendation to the Board as to how they envision the access to those funds. The level of involvement for the Oversight Committee includes ensuring that the Park District has strong criteria with which to manage areas of concern that may develop. In addition, not every project will be within budget, which presents another criteria to consider of accessing additional funds.
- ✓ Keith noted that if the Oversight Committee is to ensure the Park District's accountability of the results of delivering on the bond measure projects, to that extent it is going to be a backward-looking committee to make sure that what has been done is consistent with the bond measure. Park District staff does expect the Oversight Committee to be somewhat involved in the processes that are used, but not on a project-by-project level or to the extent of involving project schedules or timelines. Another key area the Oversight Committee may be involved in, as was Metro's committee, is considering performance measures and how to assess the results in delivering the bond measure projects.

Larry expressed concern that there is an impression among some of the Park District's constituency that the Oversight Committee would be involved on a project-by-project basis. He noted that the presentations to the public on the bond measure accentuated a high level of openness, transparency and communication and he believes that this is, in part, why the measure succeeded. He encouraged the development of a plan in how to address public comments on specific aspects of the bond measure, such as input regarding project timelines.

- ✓ Doug noted that he has spoken with many of the Oversight Committee applicants and has been very direct in using the example that the Oversight Committee will not have purview as to where the park bench goes in the park that is being designed; their purview will be to ensure that the Park District is delivering the product that was put before the voters. The Park District was very specific in its communication with the public regarding the oversight components of the measure prior to it passing and this information has not changed.

Larry noted that he only wants the Park District to think ahead as to how to address those individuals who want to become involved in the measure on a project-by-project basis.

- ✓ Bill replied that the Board will have to be very clear that specific project management is not even the Board of Director's jurisdiction. The Board's job is not to run the Park District and neither is it the job of the Oversight Committee.

Larry agreed, noting that he wants to make sure that the entire Board feels the same way.

- ✓ John Griffiths commented that the Oversight Committee is the "Bond Oversight Committee", not the "Bond Project Oversight Committee", and is going to be positioned at the bond level as an advocate to ensure that spending takes place in the promised categories.

Joe Blowers asked whether there is a geographic component to the Oversight Committee's purview.

- ✓ John replied that if the categories are geographic, then yes.

Bill recited the charge of the Oversight Committee as a focus on the overall delivery of bond measure obligations and not specific projects or activities. He noted that this needs to be made clear again when the Oversight Committee is appointed and that Park District staff should be available to assist them in the process.

- ✓ Doug noted that Keith Hobson, Director of Business & Facilities, and Hal Bergsma, Director of Planning, have been assigned to the Oversight Committee as liaisons. He encouraged Larry Pelatt, as President of the Board, to attend the Oversight Committee's orientation meeting.

Larry stated that he would be happy to attend, noting that the purpose of his initial comment was to ensure that the entire Board was on the same page.

Doug noted that one of the critical key issues relayed to the consultant in the development of the Bond Program Project Schedule was to get as many user-oriented projects online as quickly as possible. Obviously, the land component is critical to those projects, as the projects cannot be built until the land is available to be built upon.

Hal Bergsma, Director of Planning, provided a detailed overview of the memo regarding the Bond Measure Land Acquisition Program included within the Board of Directors information packet, noting that of the \$100 million in bond measure funds, approximately \$33.6 million is programmed for land acquisition. In determining how to achieve the acquisition objectives, Hal provided an overview of the following programming issues to be addressed:

1. How should the Park District schedule expenditure of acquisition funds, given that property acquisition timing is not something that can be predicted with certainty?
2. How should the Park District determine which properties to pursue for acquisition?
3. Which properties should receive the highest priority for acquisition?
4. Who should be assigned responsibility for pursuing and processing land acquisitions using bond measure funds?
5. How can the Park District assure its patrons that acquisition funds are being spent wisely?

Hal offered to answer any questions the Board may have.

Bob Scott expressed agreement with including the entire \$33 million of land acquisition funds in the first bond issue, as well as with the comments regarding land values and the opportunities available in the current economic climate.

- ✓ Larry expressed agreement with Bob's comments, noting that while land values are volatile and the Park District does not want to overpay for property, likewise the Park District needs to be ready to seize the opportunity if a property becomes available at a good price and not delay in order to see if the price gets better.

Joe noted that whatever it takes for the Park District to be nimble is what needs to be done, whether that is an additional land acquisition specialist and working with The Trust for Public Land, combined with wisdom and foresight. He complimented Hal on the memo.

John asked, if all of the land acquisition funds are frontloaded into the first bond issue, does this require that the Park District frontload the spending of it as well?

- ✓ Keith replied that at the time the Park District sells the bonds, it needs to have a reasonable expectation to spend 85% of the amount issued within three years.
- ✓ Doug commented to keep in mind that two planned land purchases are of substantial sites, one for \$5 million and the other for \$10 million.
- ✓ Keith noted that as long as the Park District's assumptions and expectations are valid, there is no penalty if something happens and the Park District is unable to meet the 85% requirement. In addition, the bond funds issued are not earmarked for specific projects, so even though the intent would be to use \$33 million for land acquisition, those funds could also be used for other bond projects if necessary, with the difference being made up in the next bond issue.

John noted that he was thinking in terms of the possibility of a double-recession in that if the recession goes on longer than anticipated, land prices will get even more favorable. However, if the Park District feels like it is in a hurry to spend the funds, he recommends that there be some reserve capability as well. In addition, he suggested that another Board of Directors land tour be arranged in order to view some of the potential acquisition sites.

- ✓ Hal replied that a land tour might be done eventually, but that the initial focus will include a review of comprehensive site maps and photos.

Keith Hobson, Director of Business & Facilities, provided a detailed overview of the memo regarding current municipal bond market conditions included within the Board of Directors information packet, noting that according to the Park District's financial adviser, municipal bond issues are starting to come back into the market place and demand is slowly increasing. In addition, he provided an overview of a first draft cash flow schedule via PowerPoint presentation, a copy of which was entered into the record. He noted that Park District staff will be meeting with the Park District's financial adviser next week in order to determine a final recommendation for the size of the first issue, which is expected to range between \$51 and \$59 million. Keith noted that if the Park District were to sell its bonds today, the rates would be well within the original projections used for the bond measure.

Larry asked if the Park District would be AAA-rated for the bond issuance.

- ✓ Keith replied that Park District staff will likely insure the issue to get a AAA-rating and that the Park District would still go through the credit rating process. He noted that the Park District is not a large enough agency to be a AAA-rated agency, but that it should be able to get second or third-tier and that it will be insured in order to get the AAA-rating, which is included within the cost of the bond.

John asked what the benefits would be if the Park District were able to issue the bonds at a significantly lower interest rate than forecasted.

- ✓ Keith replied that the debt service would be less than the projection and, therefore, the tax rate to the taxpayers would be less than projected. There would be no financial benefit to the bond project funds.

B. Resolution Establishing Bond Capital Project Fund and Appropriation of Necessary Funding for the Fiscal Year Commencing July 1, 2008

Cathy Brucker, Finance Manager, provided a brief overview of the memo included within the Board of Directors information packet, noting that staff is requesting Board approval of a resolution to establish the Bond Capital Project Fund and appropriate the necessary funding in both the Bond Capital Project Fund and the General Fund for the current fiscal year. Cathy noted that the resolution included within the information packet establishes the Bond Capital Project Fund and lists the necessary appropriations to ensure proper accounting of all revenue and expenditures. The General Fund appropriation is based upon additional staffing beginning April 1, 2009, and will recover the appropriate portion of Planning's professional services from the bond funds. Cathy noted that this will properly appropriate and account for the funds as required by State Budget Law and Generally Accepted Accounting Standards and offered to answer any questions the Board may have.

Bob Scott asked if the appropriation for the Planning staff being hired would be done by the Board on an annual basis or if it would happen automatically from here on out.

- ✓ Cathy replied that it would be on an annual basis within the budget process from this point forward. The resolution is to allow the appropriation to hire the positions as of April 1, 2009 and pay them throughout the rest of the fiscal year.

Bill Kanable asked for confirmation that funding would be transferred out of the bond funds in order to reimburse the general fund allocations.

- ✓ Cathy confirmed this.

Bill Kanable moved the Board of Directors approve the resolution establishing the Bond Capital Project Fund and appropriation of necessary funding for the Fiscal Year Commencing July 1, 2008 within the Bond Capital Project Fund and General Fund. Joe Blowers seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Bob Scott	Yes
Joe Blowers	Yes
Bill Kanable	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

C. Draft FY 2009-10 Park District Goals & Objectives Development

Doug Menke, General Manager, noted that using the Strategic Plan contained within the Park District's Comprehensive Plan, as well as items carried forward from the FY 2008-09 Goals & Objectives, staff has identified some priority objectives and action steps for FY 2009-10, which are intended to serve as a starting point for the development of the Park District's Goals and Objectives by the Board of Directors. Doug noted that a key emphasis has been put on the bond measure within the proposed Goals & Objectives, as well as areas for improvement in the day-to-day management of operations. Doug noted that after the Board's comments are received this evening, staff will bring back a final document for the Board's adoption at the February Board meeting.

Bob Scott noted that while he realizes that the goals are not in priority order, he would like to propose that certain goals be moved to reflect more accurately the Board's priorities for the bond measure. He suggested that Goal 4 be reordered as Goal 2, and that Goal 5 be reordered as Goal 3. He noted that his intent is not to arrange the goals in a priority order, but rather to provide consistency when comparing the Goals & Objectives to the priorities of the Park District's bond measure.

✓ Joe Blowers asked whether the goals correspond with the Comprehensive Plan. Doug confirmed this, noting that the goals are not prioritized within the Comprehensive Plan either so it is the Board's prerogative as to whether to reorder them.

✓ Bill Kanable and Larry Pelatt expressed agreement with the proposed change.

Joe commented that the proposed Goals & Objectives were well thought-out and well written. He referenced Goal 7, Action Step 4, and asked if it is referencing the task force recently approved by the Board to review the advisory committees' structure.

✓ Doug confirmed this.

Joe noted that the action step does not read very clearly as to what initiative is being referenced.

✓ Bill noted that it makes more sense when read in conjunction with the redline of the Goals & Objectives provided to the Board, but that it could use some clarification.

John Griffiths noted that he does not see much mentioned in the proposed Goals & Objectives regarding collaboration with other agencies and private organizations. He noted that the Park District needs to leverage its bond funds against additional available outside funds, such as grants, in order to realize a value greater than \$100 million for the bond projects. While he understands that the Park District is entering a phase where it needs to be more internally focused due to the sheer number of projects coming online, he believes the Park District also needs to stay focused on regional issues and take advantage of the outside funding and extra help the Park District could get on the bond projects. He noted that in the past, there have been Goals & Objectives pertaining to being partners with Metro, noting that the Park District should be able to create even more ties with Metro, especially now with the bond measure funds.

✓ Joe noted that under Goal 6, there is an objective regarding continuing to pursue partnerships, but the action step is more focused on sharing resources. He wonders if that would be an appropriate place to add an additional line.

John replied that language needs to be added specifically relative to the bond measure in terms of leveraging those funds.

✓ Doug referenced Goal 4, Action Step 1, noting that this may have been overlooked due to the text not being redlined.

John replied that two items to consider adding are working with Metro relative to their bond measure on the natural area portion of the Park District's bond measure, and leveraging Metro trails and roadway dollars for the Park District's bond measure trail projects.

✓ Doug noted that staff will review the Goals & Objectives for an appropriate location for these suggestions.

John commented that the Park District now has funds to bring to the table in order to attract other money, which is always a better situation when pursuing grants and partnerships.

Larry referred to Goal 3, noting that he would like to see a reference to maintaining the Park District's recreation centers to high standards as well, although he realizes that the Park District currently does this.

Larry referred to Goal 5, noting that he would like to see a reference in terms of access to Tri-Met and destination points in relation to the Park District's trails system. He noted that a question was recently asked about how the Park District coordinates its trails with Tri-Met. In addition, he would like to see more about the concept of being able to walk to certain destinations, such as the grocery store, via a trail, similar to what is being discussed in the planning of the North Bethany area.

Agenda Item #10 - Adjourn

President, Larry Pelatt, noted that the Board of Directors appreciates the number of Park District staff in attendance this evening and thanked staff for their time.

There being no further business, the meeting was adjourned at 8:25 p.m.

Larry Pelatt, President

Bob Scott, Secretary

Recording Secretary,
Jessica Collins

Tualatin Hills
Park & Rec.

Accounts Payable
Over \$1,000.00

December 31, 2008
Summary

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
232944	12/05/08	KGW Advertising	1,820.00 <u>\$ 1,820.00</u>
233013	12/09/08	CM Yankus Contracting Co., Inc. Capital Outlay-ADA Projects	3,088.00 <u>\$ 3,088.00</u>
232885	12/05/08	Allied Electric Co.	2,600.00
232952	12/05/08	Lovett Excavating/Super Rooter	20,889.00
233327	12/26/08	Allied Electric Co. Capital Outlay-Building Improvements	48,000.00 <u>\$ 71,489.00</u>
232940	12/05/08	Jacobs Heating	2,215.20
232970	12/05/08	Platt Electric Supply, Inc.	10,762.50
233170	12/16/08	Griffith Roofing Company	19,026.60
233329	12/26/08	Building Material	1,842.56
233331	12/26/08	Carlson Roofing Co., Inc. Capital Outlay-Building Replacements	2,562.00 <u>\$ 36,408.86</u>
232886	12/05/08	Alta Planning & Design, Inc.	4,770.58
232934	12/05/08	Hill International, Inc.	2,076.84
232953	12/05/08	MacKay & Sposito, Inc.	5,701.67
232999	12/05/08	Western Wood Structures, Inc.	9,700.00
233135	12/16/08	2.ink Studio	10,581.95
233152	12/16/08	DaNeal Construction, Inc.	16,150.00
233172	12/16/08	Hill International, Inc. Capital Outlay-SDC-Park Development/Improvements	2,184.00 <u>\$ 51,165.04</u>
233011	12/09/08	Scott Brucker	1,001.13
233299	12/18/08	IEG, LLC Conferences	1,590.00 <u>\$ 2,591.13</u>
233004	12/08/08	PGE	24,801.32
233129	12/16/08	PGE	1,452.21
233324	12/26/08	PGE Electricity	32,491.98 <u>\$ 58,745.51</u>
233236	12/16/08	Standard Insurance Company	166,626.63
233387	12/31/08	Blue Cross/Blue Shield	152,059.23
233392	12/31/08	MetLife	19,108.42
233396	12/31/08	Standard Insurance Company	2,051.18
233401	12/31/08	UNUM Life Insurance-LTC	1,335.30
233402	12/31/08	Unum Life Insurance-LTD Employee Benefits	8,960.33 <u>\$ 350,141.09</u>
233230	12/16/08	Aetna / ING Life Insurance	5,654.16
233237	12/16/08	Standard Insurance Company	22,785.54
233238	12/16/08	Standard Insurance Company	2,245.66
233386	12/31/08	Aetna / ING Life Insurance	6,954.16
233390	12/31/08	Manley Services	5,830.33
233391	12/31/08	Manley Services	6,778.83
233397	12/31/08	Standard Insurance Company	25,473.24
233398	12/31/08	Standard Insurance Company	2,245.66
233400	12/31/08	THPRD - Employee Assn. Employee Deductions	6,405.58 <u>\$ 84,373.16</u>
232989	12/05/08	Tualatin Valley Water District Gas & Oil (Vehicles)	10,916.82 <u>\$ 10,916.82</u>
233003	12/08/08	NW Natural	9,868.75
233323	12/26/08	NW Natural Heat	37,707.89 <u>\$ 47,576.64</u>

Tualatin Hills
Park & Rec.

Accounts Payable
Over \$1,000.00

December 31, 2008
Summary

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
232960	12/05/08	Obsidian Technologies Information Technology Replacement	39,352.50 <u>\$ 39,352.50</u>
232865	12/02/08	Portland Wiz Kids	1,020.00
233018	12/09/08	Lutras Enterprises LLC	3,800.00
233208	12/16/08	Rhythm Of My Heart	3,105.00
233382	12/30/08	Rhythm Of My Heart Instructional Services	11,090.55 <u>\$ 19,015.55</u>
233009	12/09/08	Beecher Carlson Insurance LLC Insurance	6,821.00 <u>\$ 6,821.00</u>
232939	12/05/08	Jack Howk/Rescue Rooter Plumbing	2,409.50
232976	12/05/08	Schulz-Clearwater Sanitation	6,687.42
232986	12/05/08	Superior Striping	6,084.75
233024	12/09/08	PGE	1,853.11
233146	12/16/08	Coast Pavement Services, Inc. Maintenance Services	1,132.00 <u>\$ 18,166.78</u>
232883	12/05/08	Airgas Nor Pac, Inc.	4,483.58
232897	12/05/08	BMC West Corporation	1,064.44
232900	12/05/08	Building Material	1,069.00
232901	12/05/08	Cannon Water Technology, Inc.	1,567.00
232908	12/05/08	Coastwide Laboratories	7,003.84
232911	12/05/08	Country Green Turf Farms	1,445.87
232971	12/05/08	Pro-Turf Solutions	3,563.00
233121	12/11/08	Univar USA, Inc.	1,860.95
233136	12/16/08	Airgas Nor Pac, Inc.	1,162.59
233147	12/16/08	Coastwide Laboratories	2,710.45
233173	12/16/08	Home Depot Credit Services	3,068.90
233200	12/16/08	Pacific Fence & Wire Co.	2,693.06
233207	12/16/08	Recreation Resource, Inc.	21,803.00
233296	12/18/08	Fazio Bros.	2,504.66
233375	12/30/08	BSN Sports Maintenance Supplies	1,599.52 <u>\$ 57,599.86</u>
232962	12/05/08	OfficeMax - A Boise Company	2,119.62
233195	12/16/08	OfficeMax - A Boise Company Office Supplies	1,313.11 <u>\$ 3,432.73</u>
233312	12/18/08	United States Postal Service Postage	1,600.00 <u>\$ 1,600.00</u>
232987	12/05/08	Tarlow Naito & Summers, LLP	1,416.00
233140	12/16/08	Beery, Elsnor & Hammond, LLP	8,025.57
233176	12/16/08	In Accord, Inc.	1,172.59
233179	12/16/08	JD White	4,722.50
233353	12/26/08	Merina & Company, LLP Professional Services	6,300.00 <u>\$ 21,636.66</u>
232891	12/05/08	Baden Sports, Inc.	1,874.11
232899	12/05/08	BSN Sports	1,008.00
232928	12/05/08	Food Services of America	1,525.39
232972	12/05/08	Purchase Advantage Card	1,223.44
233022	12/09/08	ORPA	1,961.5
233174	12/16/08	HSBC Business Solutions	2,476.11
233197	12/16/08	Oriental Trading Co., Inc.	1,274.39
233347	12/26/08	Head/Penn Racquet Sports	2,046.84
233349	12/26/08	Insight Public Sector Program Supplies	1,698.14 <u>\$ 15,087.92</u>

Tualatin Hills
Park & Rec.

Accounts Payable
Over \$1,000.00

December 31, 2008
Summary

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
233006	12/08/08	Waste Management of Oregon	4,986.18
233373	12/26/08	Woodco	1,604.00
		Refuse Services	<u>\$ 6,590.18</u>
232963	12/05/08	OR Dept of Administrative Srvc	5,927.96
232974	12/05/08	Ricoh Customer Finance Corp.	1,140.97
233209	12/16/08	Ricoh Americas Corporation	2,149.17
		Rental Equipment	<u>\$ 9,218.10</u>
233340	12/26/08	Fred Shearer & Sons	8,224.00
		Rental Facility	<u>\$ 8,224.00</u>
232855	12/02/08	Endever Tree Service	1,220.00
232919	12/05/08	Edwards Enterprises	1,864.59
232996	12/05/08	Wash Cty Health & Human Services	2,594.00
233111	12/11/08	Northwest Techrep	1,680.00
233205	12/16/08	Peterson Structural Engineers, Inc.	5,312.00
		Technical Services	<u>\$ 12,670.59</u>
233204	12/16/08	Peopleassets	5,600.00
233374	12/30/08	Ball Janik LLP	1,995.00
		Technical Training	<u>\$ 7,595.00</u>
233002	12/08/08	Nextel Communications	1,975.24
233124	12/16/08	AT&T Mobility	1,228.75
233134	12/16/08	Verizon Northwest, Inc.	4,253.51
		Telecommunications	<u>\$ 7,457.50</u>
233001	12/08/08	City of Beaverton	7,269.97
233005	12/08/08	Tualatin Valley Water District	9,561.58
233325	12/26/08	Tualatin Valley Water District	1,773.87
		Water & Sewer	<u>\$ 18,605.42</u>
		Report Total:	\$ 971,389.04



Tualatin Hills Park & Recreation District

General Fund Financial Summary December, 2008

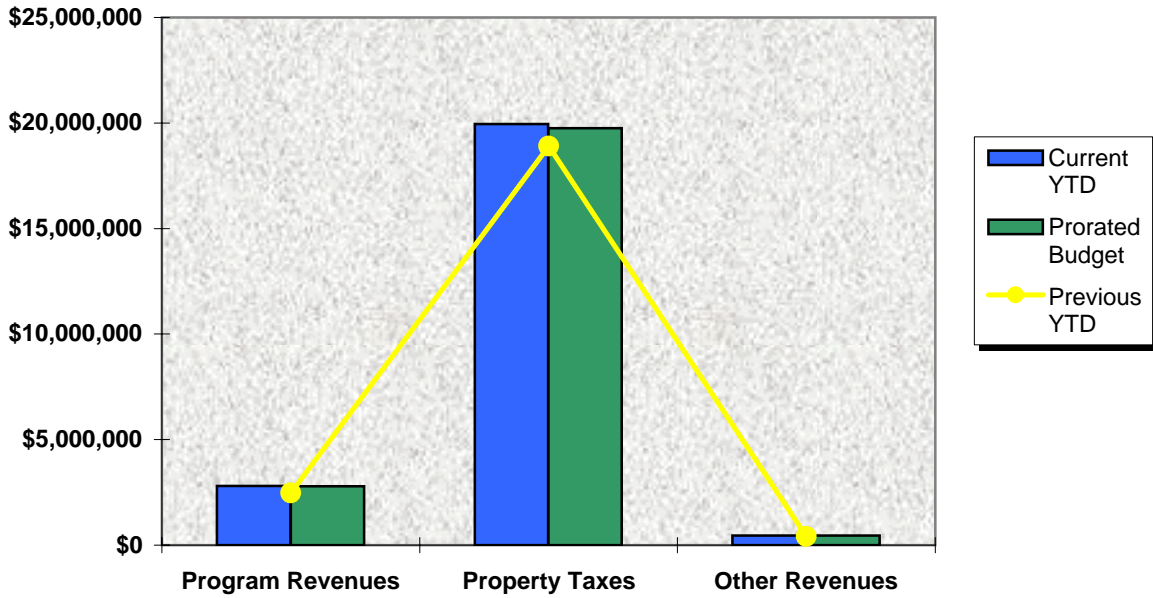
	<i>Current Month</i>	<i>Year to Date</i>	<i>Prorated Budget</i>	<i>% YTD to Prorated Budget</i>	<i>Full Fiscal Year Budget</i>
Program Resources:					
Aquatic Centers	\$ 56,639	\$ 746,359	\$ 717,610	104.0%	\$ 2,322,363
Tennis Center	36,244	281,698	286,322	98.4%	867,642
Recreation Centers & Programs	77,419	1,344,969	1,371,157	98.1%	4,129,991
Sports Programs & Field Rentals	27,593	372,701	363,527	102.5%	795,464
Nature Park	2,399	57,892	46,033	125.8%	220,255
Total Program Resources	200,294	2,803,619	2,784,649	100.7%	8,335,715
Other Resources:					
Property Taxes	225,965	19,955,344	19,756,833	101.0%	21,710,806
Interest Income	48,382	119,301	150,600	79.2%	300,000
Facility Rentals/Sponsorships	17,807	115,826	127,789	90.6%	304,985
Grants & Donations	350	90,578	90,578	100.0%	681,209
Miscellaneous Income	73,348	121,885	89,535	136.1%	235,000
Total Other Resources	365,852	20,402,934	20,215,335	100.9%	23,232,000
Total Resources	\$ 566,146	\$23,206,553	\$ 22,999,985	100.9%	\$31,567,715
Program Related Expenditures:					
Parks & Recreation Administration	108,360	226,745	205,002	110.6%	405,945
Aquatic Centers	239,525	1,755,932	1,787,409	98.2%	3,322,321
Tennis Center	72,956	416,637	458,324	90.9%	891,681
Recreation Centers	297,397	2,366,360	2,670,328	88.6%	4,811,402
Programs & Special Activities	113,743	929,354	938,946	99.0%	1,722,837
Athletic Center & Sports Programs	117,219	709,073	752,702	94.2%	1,625,706
Natural Resources/Nature Park	69,883	496,423	607,424	81.7%	1,179,464
Total Program Related Expenditures	1,019,083	6,900,524	7,420,135	93.0%	13,959,356
General Government Expenditures:					
Board of Directors	49,531	107,550	792,676	13.6%	1,708,354
Administration	146,799	801,729	775,201	103.4%	1,499,421
Business & Facilities	1,072,930	7,386,058	7,704,098	95.9%	14,591,095
Planning	59,054	380,255	416,244	91.4%	874,462
Capital Outlay	115,056	803,348	1,358,783	59.1%	2,773,027
Total Other Expenditures:	1,443,370	9,478,940	11,047,002	85.8%	21,446,359
Total Expenditures	\$ 2,462,453	\$16,379,464	\$ 18,467,137	88.7%	\$35,405,715
Revenues over (under) Expenditures	\$ (1,896,307)	\$ 6,827,089	\$ 4,532,847	150.6%	\$ (3,838,000)
Beginning Cash on Hand		4,660,919	3,838,000	121.4%	3,838,000
Ending Cash on Hand		\$11,488,008	\$ 8,370,847	137.2%	\$ -

Tualatin Hills Park and Recreation District

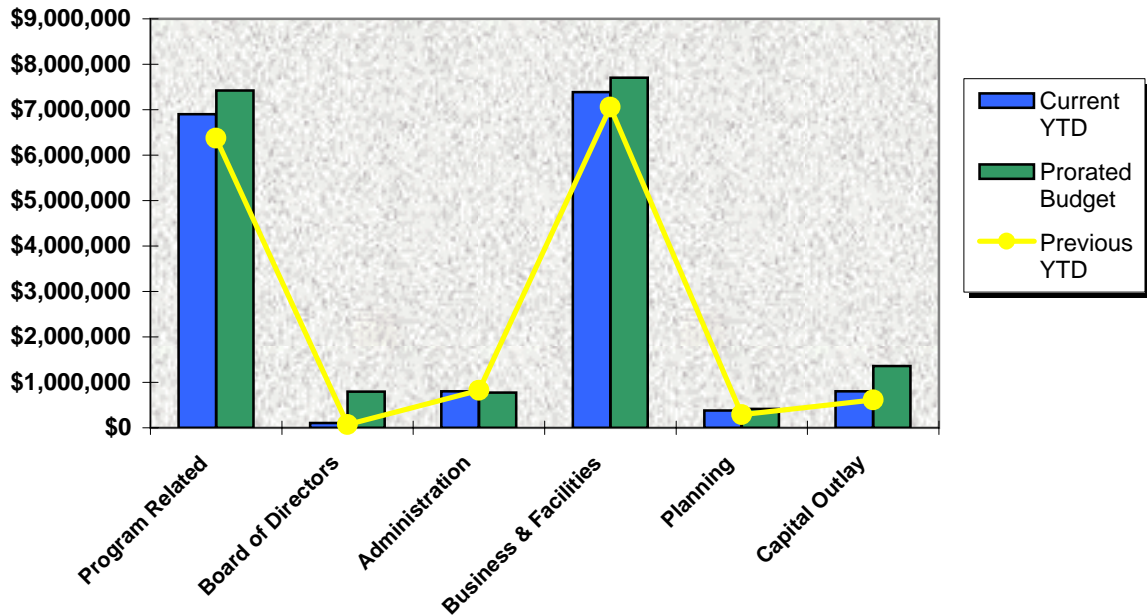
General Fund Financial Summary

December, 2008

General Fund Resources



General Fund Expenditures





[7D]

MEMO

DATE: January 20, 2009
TO: Doug Menke, General Manager
FROM: Jim McElhinny, Director of Park & Recreational Services
RE: Aquatics Advisory Committee & Jenkins Estate Advisory Committee Members

Summary

Staff requests Board of Directors approval of Committee member appointments to the Aquatics Advisory Committee and Jenkins Estate Advisory Committee.

Background

At their January 8, 2009 meeting, the Aquatics Advisory Committee recommended Board of Directors approval to appoint Richard Welcome, representing Aloha Swim Center, to fill a vacant position on the Committee.

At their January 13, 2009 meeting, the Jenkins Estate Advisory Committee recommended Board of Directors approval to reappoint Bill O'Brien to the Committee. No other applications were received.

Please note that the Advisory Committee members' applications are attached along with the respective Advisory Committees' current rosters.

Action Requested

Board of Directors approval to appoint the requested individuals to the Aquatics Advisory Committee and Jenkins Estate Advisory Committee.



TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

Name: Richard Welcome	Date: 12/8/2008

Advisory Committee you are applying for (you must reside within the Park District boundaries):

Cedar Hills Recreation Center Garden Home Recreation Center Stuhr Center Jenkins Estate Aquatics
Conestoga Recreation & Aquatic Facility Tualatin Hills Nature Park Athletic Center Trails

1. Please explain your interest in serving on the Advisory Committee: I strongly support Aquatics for the promotion of good health, fitness and team work. Through competition it builds character and strength.
2. How long have you lived in the community? 28 years
3. Have you served on other volunteer committees? YES NO If yes, please explain where, when, and what your responsibilities were: Bevintwood West Homeowner's Association Board 2006 & 2007. Portland Police/Metropole Association Board
4. Have you or your family participated in any Center or other Recreation District activities?
What: Aquarobics
When: 2006-present
Where: Aloha Swim Center
5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee: My background is in criminal investigation, 30 years primarily financial fraud. As such, my education is finance based with a BBA in Accounting. I have been a Supervisory Special Agent with the IRS for 22 years. In that capacity I have been required to budget, serve on many Boards and Committees, determining financial and operational goals.



Tualatin Hills Park & Recreation District AQUATICS ADVISORY COMMITTEE ROSTER

Last Updated: January 13, 2009

<i>Committee Member</i>	<i>Representing</i>	<i>Member Since</i>	<i>Address</i>	<i>Phone</i>	<i>Fax</i>	<i>Email</i>	<i>Term Expires</i>
Julia Keggs Chair	Harman	January 2006					January 2008
*Jon Schieltz Vice Chair	THBMSC (Barracudas)	November 1995					June 2009
*Sheila McCarroll	THSC (Swim Club)	November 2006					November 2009
Kathy Johnson	Sunset	October 2006					October 2009
Ginny Baynes	Aquatic Center	December 2007					December 2009
*Andy Braun	THDC (Dive Club)	May 2008					May 2010
vacant position	THSSC (Synchro Club)						
vacant position	Beaverton						
Gene Darrah	THWPC (Water Polo Club)	January 2009					January 2011
vacant position	Aloha						
<i>Ex-Officio Member</i>	<i>Representing</i>		<i>Address</i>	<i>Phone</i>	<i>Fax</i>	<i>Email</i>	<i>Term Expires</i>
Sharon Hoffmeister Superintendent of Aquatic Program Services	Staff THPRD		15707 SW Walker Road Beaverton, OR 97006	503-645-6433	503-629-6301	shoffmeister@thprd.com	N/A

* Club Reps are selected by the Aquatic Clubs' Boards.



TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

Name: Bill O'Brien	Date: 1/13/09

Advisory Committee you are applying for (you must reside within the Park District boundaries):

Cedar Hills Recreation Center Garden Home Recreation Center Stuhr Center Jenkins Estate Aquatics
Conestoga Recreation & Aquatic Facility Tualatin Hills Nature Park Athletic Center Trails

1. Please explain your interest in serving on the Advisory Committee: Jenkins Estate is part of the history of the area that is my home. The area was kind enough to make room for the housing development where we reside, but it is a fragile balance. I would like to help maintain the equilibrium between the needs/wants of the community and the preservation of the Estate in the manner in which it was given. I have some time to devote to this stewardship, and look forward to meeting the interesting folks that have taken it this far.
2. How long have you lived in the community? 12 years
3. Have you served on other volunteer committees? YES NO If yes, please explain where, when, and what your responsibilities were: Most recently, vice president of the Crown Crest Homeowners Association. Accomplishments: rewrote the Covenants, Conditions and Restrictions (CCR's) to current state regulation and actual community practice, and to make the CCR's more manageable; Titled ownership of the greenspace surrounding the community to the Homeowners Association from the original development company.
4. Have you or your family participated in any Center or other Recreation District activities?
What: Jenkins Estate Advisory Committee
When: since 2005
Where: Jenkins Estate

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee: I have benefited from learning a variety of structural organizational, human resource, p/l budgetary, and strategic planning skills at previous employment in Minnesota as Vice President of Manufacturing for a \$50 million privately held company, and here in Oregon as Vice President of Operations for a \$12 million privately held company. I am equally comfortable with CEO's and gardeners, and they with me. I can advise, direct, and get things done myself if that's what it takes.



Tualatin Hills Park & Recreation District

JENKINS ESTATE, FANNO FARMHOUSE & CAMP RIVENDALE

ADVISORY COMMITTEE ROSTER

Last Updated: January 21, 2009

<i>Committee Member</i>	<i>Spouse</i>	<i>Member Since</i>	<i>Address</i>	<i>Phone</i>	<i>Fax</i>	<i>Email</i>	<i>Term Expires</i>
Macie Brightman Member	██████	March 2008					Dec 31, 2009
James Metheney Member	██████	September 2008					Dec 31, 2010
Bill O'Brien Member	██████	March 2005					Dec 31, 2008
James "Jim" O'Connor Vice Chairman	██████	January 1998					Dec 31, 2009
Jan Regnier Chairman	██████	February 2002					Dec 31, 2009
Willie Willworth Member	██████	July 2007					Dec 31, 2008
Michael Wong Member	██████	October 2008					Dec 31, 2010
<i>Ex-Officio Members</i>	<i>Representing</i>		<i>Address</i>	<i>Phone</i>	<i>Fax</i>	<i>Email</i>	<i>Term Expires</i>
Lynda Myers Center Supervisor	Staff THPRD		8005 SW Grabhorn Road Aloha, OR 97007	(W) 503.629.6355	503.629.6356	lmyers@thprd.com	N/A
Lisa Novak Supt Prog & Spec Act.	Staff THPRD		15707 SW Walker Road Beaverton, OR 97006	(W) 503.645.6433 (W) 503.629.6300	503.629.6301	lnovak@thprd.com	N/A
Allan Wells Park Maint Coordinator	Staff THPRD		15707 SW Walker Road Beaverton, OR 97006	(W) 503.645.3539 (W) 503.629.6360	503.629.6307	awells@thprd.com	N/A
Brenda Peterson Office Staff	Staff THPRD		8005 SW Grabhorn Road Aloha, OR 97007	(W) 503.629.6355	503.629.6356	bpeterson@thprd.com	N/A



[8A]

MEMO

DATE: January 22, 2009
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: Parks Bond Citizen Oversight Committee Members

The Park District has received 27 applications requesting appointment to the Parks Bond Citizen Oversight Committee. Please find attached a copy of the applications, as well as a copy of the description of the Committee, including its purpose and guidelines.

At the January 12, 2009 Regular Board meeting, Board members Joe Blowers and Bill Kanable agreed to serve on a screening committee to review the applications to recommend the top candidates to fill the Committee. Joe and Bill will provide an update to the full Board as to this process at your February 2, 2009 Regular Board meeting.

In addition to the appointment of the Committee, Board authorization is also requested to appoint three ex-officio members to the Committee: Keith Hobson, Director of Business & Facilities, Hal Bergsma, Director of Planning, and one Board member.

Action Requested

Board of Directors appointment of the Parks Bond Citizen Oversight Committee.



Administration Office
503/645-6433
Fax 503/629-6301

TUALATIN HILLS PARK & RECREATION DISTRICT PARKS BOND OVERSIGHT COMMITTEE

The Tualatin Hills Park & Recreation District Board of Directors is now accepting applications for the Parks Bond Oversight Committee being established as a result of the successful \$100 million bond measure passed by District voters on November 4, 2008. The measure provided funds for the District to: preserve local natural areas; preserve and restore lands near creeks and streams for the protection of local water quality and fish and wildlife habitat; improve existing local neighborhood and community parks, including sports fields and play equipment; purchase and develop land for new local neighborhood and community parks; build new trail connections and purchase land to create new local trails; improve, expand, and renovate certain existing local facilities, including safety and seismic structural upgrades; and create ADA improvements.

Please review the following purpose of the Committee and submit an application (attached) if interested. Preferred background and skills being sought for the Committee are primarily professionals with expertise in real estate, finance, auditing, public budgeting, banking, general business and law.

Purpose & Guidelines

Pursuant to directives of the Tualatin Hills Park & Recreation District Board of Directors and Resolution 2008-15, A Resolution to Establish the Tualatin Hills Park & Recreation District 2008 Parks Bond Citizen Oversight Committee, adopted on December 8, 2008, the Parks Bond Citizen Oversight Committee shall:

1. Ensure that the THPRD Parks Bond Capital Program meets the objectives of the Bond Measure and that funds are expended as promised, with a focus on overall delivery of bond measure obligations and not specific projects or activities.
2. Annually report to the District Board of Directors regarding progress in meeting stated objectives of the Parks Bond Measure, and recommendations, if any, for improving the Parks Bond Capital Program efficiency, administration or performance. Recommendations made by the Committee must have the support of a majority of Committee members.
3. Serve two-year terms and shall be eligible thereafter to serve two additional two-year terms.
4. Be composed of no fewer than seven (7) and no more than ten (10) members, all appointed by the District Board of Directors. The District Board shall designate one (1) member to serve as Chair. Committee members shall primarily be professionals with experience in real estate, finance, auditing, public budgeting, banking, general business, and realty law. Four (4) of the initial Committee members shall be appointed to serve a one (1) year term and may be reappointed for up to two (2) additional terms.
5. Meet no fewer than two times per year.
6. Be dissolved on July 1, 2018 or upon the issuance of a final report by the Committee after all funds authorized by the 2008 bond measure have been spent, whichever is earlier.

**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Frank Angelo	Date: Dec. 16, 2008

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I'm thrilled that the measure passed and I would like to participate in the implementation of projects and park and recreational enhancements. As member of the Tualatin Hills Park Foundation Board of Trustees I would also like to make sure that our activities are well coordinated with the Bond implementation.

2. How long have you lived in the community?

I have been a Park District resident since 1985 – 23 years.

3. Have you served on other volunteer committees? Yes No

If yes, please explain where, when, and what your responsibilities were:

- Tualatin Hills Park Foundation, Board of Trustees (present). I am a member of the Development Committee.
- Women's Transportation Seminar (WTS) – past Board member and Fundraising Committee

4. If employed, what is your occupation?

Principal of Angelo Planning Group – land use planning consulting firm in Portland.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

Land use planning, project development, project management, small business management and budgeting.

Please return application to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006
Fax: 503-629-6303
Email: jcollins@thprd.org

**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Spencer H. Benfield

Date: 1.09.09

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:
Having been involved in the Ad Hoc Citizen Bond Measure Committee at the inception of the process, I am keenly interested in following and tracking the execution of the Committee's proposals. Further, I would hope to bring the Budget Committee perspective to the oversight group. Lastly, I believe the roll of the committee is to be reasoned, measured, and prudent, and I would hope to bring those perspectives to it.

2. How long have you lived in the community?

I have lived in Cedar Hills for over 35 years and have been a small part and party to the changes in the community over that time.

3. Have you served on other volunteer committees? Yes [X] No []

Cedar Hills Advisory Committee – member and chair

Fee Adjustment Study Committee – member

Budget Committee – member and chair

Citizen Bond Proposal Committee (2007-08) – chair

4. If employed, what is your occupation?

Semi-retired; employed part-time in the Beaverton School District. Formerly, I spent 30 years with the Portland Development Commission – the majority of that time as Director of Operations.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Oversight Committee:

In my career I managed engineering, real estate, and property management functions, among others, in support of "on-the-ground-projects" delivery. It included the use of common sense and practical knowledge in contracting and execution of projects, along with conscious attention to the overall goals of the project and the Commission. Each small part was important to the overarching goals and objectives of the agency; one needed to keep an eye on the forest while looking at the tree(s).

Please return application to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006

Fax: 503-629-6303

Email: jcollins@thprd.org

**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: <i>Harry Bidine</i>	Date: <i>Jan. 6, 2009</i>

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

*- Taxpayer
- Generally familiar with Park District history, services*

2. How long have you lived in the community?

44 years

3. Have you served on other volunteer committees? Yes No

If yes, please explain where, when, and what your responsibilities were:

*Cedar Mill Community Library Association,
board member, president, active in raising funds
and overseeing expansion of the library (1998-2001)*

4. If employed, what is your occupation?

retired newspaper reporter

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

familiar with government budgets at local, state level

Please return application to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006

Fax: 503-629-6303

Email: jcollins@thprd.org

**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Ken Boire

Date: January 5, 2009

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

Public funds need to be allocated to public needs in an efficient and effective manner. A role on the oversight committee will allow observation of how the THPRD policy and procedure framework is applied to program decision making and to implementation of program elements.

I am interested in serving on the general membership of the committee and am not seeking a leadership role. I would be willing to fill a one year appointment.

2. How long have you lived in the community?

Since 1985.

3. Have you served on other volunteer committees? Yes [x] No []
If yes, please explain where, when, and what your responsibilities were:

THPRD Bond Measure Task Force, 2008.

4. If employed, what is your occupation?

Soon to be retired, Consulting Economist.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

- Northwest Power and Conservation Council Board of Independent Economists with oversight of fish and wildlife related decisions of approximately \$170 million annually.
- Consultant to Bonneville Power Administration primarily as an oversight reviewer of agency economic analysis related to agency strategic plans.
- Inland Waterways User Board Task Force membership responsible for develop of a nation wide investment plan for inland waterways (primarily Mississippi River and tributaries) construction and maintenance program amounting to about \$400 - \$500 million annually.

- Oversight consultant to The Army Corps of Engineers on various programs and projects with the primary purpose of quality assurance in planning activities. Numerous projects ranged in scope from around \$20 million to over \$250 million.
- Economic Consultant to Potlatch Corporation, Teck Cominco Mining, AMEC, Alaska Industrial Development and Export Authority, KGS Group, Tetrattech ISG, Raytheon, and various ports and government units.
- Former Chief Economist and Chief of Policy and Long Range Planning for the US Army Corps of Engineers with authority in the western states and Alaska.
- Author of numerous economic decision documents, coauthor of various text books, teaching materials and policy studies.

Please return application to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006

Fax: 503-629-6303

Email: jcollins@thprd.org



Tualatin Hills Park & Recreation District Parks Bond Citizen Oversight Committee Application

Name: Winslow C. "Wink" Brooks

Date: January 16, 2009

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

Having now lived in the Tualatin Valley for over 20 years I have come to very much appreciate the resources and beauty the Valley has to offer its residents. The Park District's recent bond approval is an exciting additional resource that, due to my past experience and interest in parks and open space, piqued my interest in public involvement. As the recently retired Planning Director of Hillsboro I now have some time to devote to public affairs in a different way that will benefit our community. My wife and I have been residents of the Rock Creek Neighborhood since 1986 and very much enjoy the benefits of being a part of the Tualatin Hills Park and Recreation District and the resources the District has to offer.

2. How long have you lived in the community?

Since 1986

3. Have you served on other volunteer committees? Yes No

If yes, please explain where, when, and what your responsibilities were:

My experience with advisory committees is limited to my professional career, as my work responsibilities left little time for family and other interests. During the bulk of my career I provided staff support to the many volunteers on committees related to various urban planning function that make our urban environment more functional and attractive.

I have been a member of various advisory committees at the regional level over the years, particularly Metro technical advisory committees and recently have been an active volunteer for the Urban Land Institute local chapter, acting as Chair of the Chapter's Smart Growth Committee.

4. If employed, what is your occupation?

Urban Planner

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

During my career as a professional urban planner with 40 years of urban planning experience, I have had

a long-standing interest in parks and recreation planning. Early in my career I was a parks planner for Multnomah County, active in the acquisitions of Tyron Creek State Park and land in the Sandy River Canyon. I was also responsible for actions that led to the acquisition of the City of Gresham's first five neighborhood parks. During the remainder of my career I have had the good fortune to work with other municipal park and recreation departments to identify park acquisition sites and to work strategically to acquire needed and appropriate open space. My great love of the outdoors and a rich urban environment continues to sustain my interest in parks and open space.

Please return application to:

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Fax: 503-629-6303
Email: jcollins@thprd.org

**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Len Clarke	Date: 1/10/2009

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

Positive community service
Interested in appropriate spending and development of resources for future generations

2. How long have you lived in the community?
40+ years

3. Have you served on other volunteer committees? Yes No
If yes, please explain where, when, and what your responsibilities were:

Field use committee, School District / THPRD resource sharing
Coached baseball, soccer, basketball in THPRD programs and had involvement in scheduling, rules, training, etc.

4. If employed, what is your occupation?

Recently retired - Formerly Executive VP/ General Manager of Poorman Douglas for 16 years
We were the largest legal claims administrator in the USA - When I started at PD we had 30 employees - we grew it to a staff of 500+ before selling it to EPIQ Systems in 2004
In 2003 the company was nationally recognized as "the best middle size company to work for" in the USA - we took great pride in balancing customer satisfaction, employee fulfillment and financial performance.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

Executive management responsible to create and maintain \$100M+ budget
Proud to be recognized by PABA as the "winningest amateur baseball coach in Oregon history"
Won 21 State Championships at every age level - Member of PABA Hall of fame
Coached 4 teams to World Series in Babe Ruth and AAU
Multnomah Athletic Club baseball coach/representative for 14 years
Articles published nationally on a variety of baseball topics
Served on many community committees in a wide variety of interests

Please return application to:

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**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Gregory (Greg) Cody	Date: January 17, 2009

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I have had a relationship with the Beaverton area my entire life. Over the past 10 years I have been expressing the need for a renewed effort to keep our community livability the best. This bond helps to achieve that ongoing goal.

It is my belief that Beaverton is a young urban place that is like no other. It has a strong economic business community, a strong education system and a strong residential community. Most importantly, it is a place where its' citizens (including myself) believe in the integration of the natural environment and that an active recreation system is an *essential part of a positive sustainable community*. I would find it very difficult to live anywhere else.

I have been a participant in the process of this successful bond request from the beginning and have participated in community meetings and surveys that lead to the proposal of this bond. It was a pleasure to support and financially contribute to the campaign committee, which subsequently enhances my interest in this bond's successful stated result. It is my understanding that being an Oversight Committee member is NOT for promoting any single person's special interest.

My interest in the success of this bond is reflected in my application to be appointed to the THPRD Board. On April 16, 2006 I responded to question # 7 as follows:

"Please describe what you believe the critical issues are facing the Park District:

I believe that the most critical issue the Board must address is the ability to continue I its quality programs with the growing "Population Density" and "Urbanization" of the District. This issue, and how it relates to the District under its current stated goals, gives us no choice other than to address this quickly so that THPRD can continue to be the "Bright Star" within our community. Because of the densification of the population, the Board needs to set in motion an expansion of current and new facilities. THPRD will need to create additional parks and active recreation locations, in order to maintain or improve the District's current standards. These decisions will need to be made with a vision of how the District will look in the future some 25, 50 or even 75 years...."

Since that day, and that application, I would like to think the Board of Directors found that my statement supported the establishment of a visionary plan for District for up to 75 years and beyond.

Look what has been accomplished since April of 2006. The District has updated the Master Plan, updated the District User Fees and updated the System Development Charges.

The point I am trying to make is: Over the past few years, I have been a constant observer and I have occasionally given a comment or two through the courtesy of citizens comment time, at THPRD Board meetings. Short of the knowledge and participation of the Board and District Managers, you will not find any citizen who is as keenly interested in the future success of THPRD as I am. But most importantly, I am thrilled to see the Board focusing on the "...ability to continue its quality programs with the growing "Population Density" and "Urbanization" of the District....."

My support of the bond continues my desire of rebuilding and renewing THPRD as outlined in the current "THPRD Master Plan". It is a great plan and it has measurable positive results for our community. The bond is a solid step in achieving the goals of the Master Plan. The future steps toward accomplishing the Master Plan will be very difficult if this bond fails to achieve its' goals. I worry about even the smallest perception that it failed to produce what was promised. For this reason I want to be a member of the Bond Oversight Committee.

I believe that I have a clear understanding of what the Board of Directors intended for the Bond Oversight Committee. Our goal is to assure, and report to the community, that the results of this bond have been "Mission Accomplished."

Most importantly, as a member, we are to ensure that no dollars or projects are diverted, short changed or given priority to anyone's special interest. Doing so would destroy the Board of Director's integrity and potentially cause future bond requests a guaranteed failure. A plan has been placed before the THPRD community and the community supported it. The committee must be comprised of members who understand that their mission is to ensure the integrity of the Board and the promised bond results.

I know I can and desire to fulfill the Board's intention as a member of the Bond Oversight Committee.

2. How long have you lived in the community?

I am proud to be a native of Oregon and have lived in the community for 28 years.

3. Have you served on other volunteer committees? Yes No

Linfield College:

Parents Leadership Council: Current Member

Presidents Leadership Team: Current Member

Tualatin Hills Park & Recreation District:

Athletic Center Advisory Committee: Current Committee Member

Budget Committee: Current Committee Member and Committee Secretary

Baseball/Softball Field Steering Committee: Former Participant

Beaverton Summer Baseball Softball Association:

Board of Directors: Former Member

Baseball Commissioner: Former Commissioner

Westhills Baseball/Softball Federation: Former Member

Junior Baseball of Oregon: Former NW Championship Tournament Director

Presbyterian Church USA:

Deacon

Elder

4. If employed, what is your occupation?

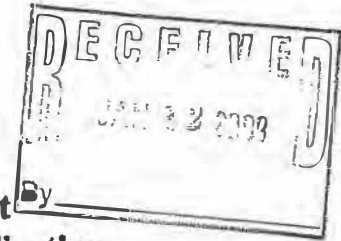
The Commercial Agency

Receivables Credit Manager

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

My 32 year career in credit management has honed my skills as an active listener, mediator, and tough decision maker. I am not afraid to challenge the need for "a nice-ity" vs. "a necessity". I am willing to make the tough decision vs. postponing the hard pill to swallow. I am able to view and act on the needs and goals as part of the big picture, rather than a narrow and small single issue. I am able to say; "lets get it done" vs. "a timid wait and stall" method. Able to recognize when it is time to bring other expertise into the decision making process if the goal is not going as planned. Always to be working for the total goal. In this case it is the successful completion of the projects as described by the bond request.

But most importantly, with respect to the Bond Citizen Oversight Committee, my career has established a clear understanding, and everyday practice, that we all are part of a team. Each of us has our own part to do. My membership on this Committee means letting others accomplish their portion of the goal. The committee's position is to analyze the game as it unfolds (the completion of the bond projects) and report its successful win or loss, at the end of game. If the Committee is given a new goal by the Board we as the Committee, should be helpful to all in doing our part to accomplish the goal. I do respect others, in their team positions, and the contribution they bring to the bond's success.



**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: ELAINE COX, L.L.M. **Date:** 1/12/19

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I AM INTERESTED IN THE LIVABILITY OF BEAVERTON AND SURROUNDING AREA.

2. How long have you lived in the community?

32 YEARS

3. Have you served on other volunteer committees? Yes [] No []

If yes, please explain where, when, and what your responsibilities were:

4. If employed, what is your occupation?

MEDICAL TECHNOLOGIST

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

Please return application to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006

Fax: 503-629-6303

Email: jcollins@thprd.org

**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Lauren Danahy	Date: 1-14-09

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I am interested in serving on the Parks Bond Citizen's Oversight Committee because I have a vested interest in how the bond money is spent due to my children being very young (4 ½ yrs old and 6 yrs old) and the fact that we'll have many years in the future to look forward to enjoying the improvements.

I serve on other committees and boards and I enjoy the activities that go along with that. (Please see answer to #3 below for additional detail.) I find the sense of community within the THPRD to be outstanding and I would like to contribute however I am able, I feel this Committee would be a good fit for me.

2. How long have you lived in the community?

We moved to the Cedar Mill area in December of 2007, prior to that we had lived in Forest Grove on acreage for 7 years.

3. Have you served on other volunteer committees? Yes [X] No []
If yes, please explain where, when, and what your responsibilities were:

- 1) I currently serve as Co-President on the Cedar Mill Elementary PTC; I have been in this position since September 2008. My responsibilities are to work with the other Co-President to oversee the running of the PTC and ensure that each chair has the support and resources they need to do their assigned tasks. I also set agendas and run meetings according to Robert's Rules of Order.
- 2) I am a registered nurse and I specialize in Occupational Health. My professional organization is the American Association of Occupational Health Nurses and my local chapter is the Oregon State Association of Occupational Health Nurses, I currently am serving my second term as a Director on the Board of Directors for my local chapter. I have been on the Board since September 2006. My responsibilities are chair of the communications team, I assist with designing and publishing meeting notices, updating conference advertising material, assisting with design and publishing of the newsletter.
- 3) I am currently employed full-time at Intel Corporation as a Medical Case Manager (RN) and I am involved with the Women at Intel Network (WIN). I was elected as Co-Chair in 2007 and I am currently in the Chair role. My roles in this position are to ensure that board members have the appropriate resources to carry out assigned activities. I also mentor the Co-Chair for succession planning, manage the annual budget, and oversee event planning for large employee group events.

- 4) I served on the Forest Grove Senior Center's Guardianship Assistance Program's (GAP) advisory board as a Nurse Case Manager. (2003-2006) My duties were to add value from a medical professional's opinion in regards to cases for guardianship that were referred to us by the Washington County. Also assisted in making budget based decisions so that we were able to help the most people with the least amount of money.

4. If employed, what is your occupation?

I am currently employed full-time as a registered nurse at Intel Corporation. I have been there for 5 years as a permanent staff member and have held jobs of increasing responsibility over that time that I have spent there. I am currently working in the position of Medical Case Manager.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

I hold Bachelors in Science with a focus in Nursing from Oregon Health Science University. I am currently attending Marylhurst University's Masters in Business Administration (MBA) program with a focus in healthcare management. My anticipated graduation date is June 2010.

Please return application to:

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**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Kirk Evans	Date: 1/5/2009

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee: **Actively participate in a program to give back to the community. Specifically, to insure that bond funds are spent in a manner consistent with the original measure and that decisions are made consistent with sound business and scientific principles. To insure that project success can serve as a reference point for future projects.**

2. How long have you lived in the community? **15+ years.**

3. Have you served on other volunteer committees? **Yes [X] No []**
If yes, please explain where, when, and what your responsibilities were: **Treasurer (1 year) and President (currently and previous 2 years) of homeowners association for a townhouse development of 34 units.**

4. If employed, what is your occupation? **Manager of public sector market for Qwest Communications.**

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee: **Strong business management skills (15+ years in role of sales manager or sales director in the telecommunications industry as well as strong scientific background (graduate degree in ecological genetics).**

Please return application to:

**Mail: Attn: Jessica Collins, Executive Assistant
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15707 SW Walker Road, Beaverton, OR 97006 .**

Fax: 503-629-6303

Email: jcollins@thprd.org

**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: *Richard Goldner*

Date: *January 5, 2009*

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

My interest in serving on the Park Bond Citizen Oversight Committee is twofold. First, this appointment would allow me the opportunity to "give back" to THPRD. During the past three decades, my three children, my wife and I have been active in numerous sports programs and have taken advantage of many of the classes and recreational offerings. As a long time jogger and exercise enthusiast, I am familiar with many of the district parks, the trail systems, and weight training programs. My children also have worked and volunteered in a variety of capacities with THPRD, including summer camp counselors, basketball and soccer referees, summer track helpers, PRIDE program counselor, and grounds maintenance team during the summer.

Second, I believe that I can make a positive and productive contribution as a member of the oversight committee. As a long time Beaverton resident, I have watched the Park District steadily grow and develop into an effective and successful community program. I have long shared the THPRD mission and vision of providing and developing a variety of high level recreational services to members of our diverse community while maintaining an ecological perspective in a fiscally respectful manner.

2. How long have you lived in the community?

I have lived in the park district in Beaverton since 1983 and am familiar with many of the recreational centers.

3. Have you served on other volunteer committees? Yes No

I have participated in a number of volunteer programs and councils in both Ohio and Oregon. These experiences have included being a board member for a county Big Brother/Big Sister program, being a parent leader with a local Boy Scouts troop, being an advisory board member for special needs children, and being a council member for children receiving early childhood special education services.

4. If employed, what is your occupation?

I am currently an educational administrator with the Northwest Regional Educational Service District. I work as a special education coordinator and support program staff in school districts in Washington, Columbia, Clatsop and Tillamook Counties. I have worked in Oregon schools as a school psychologist since 1983 and a program administrator since 1997.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

My work in the schools as a special educator and administrator has provided me with a variety of responsibilities and experiences that may be beneficial to the oversight committee. These roles have included facilitating and problem solving the needs and wants of diverse groups, assisting in the resolution of complex and contentious issues, budget development, and understanding the legal requirements for special needs students. I also have received specialized training in the areas of conflict resolution, crisis management, and mentoring/coaching strategies and interventions.

**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Brett Hayes	Date: 1/21/09

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee: *I live in the Sexton Mountain area; my 6 year old son attends Sexton Mountain Elementary; and I am the real estate attorney for Nike.*

2. How long have you lived in the community? *For Approximately 2 years.*

3. Have you served on other volunteer committees? Yes No
If yes, please explain where, when, and what your responsibilities were:

1) 1998-2000 - Board Member for the Corridor Economic Development Corporation – A Los Angeles based non-profit housing and economic development organization.

2) 2005-Present - Board Member for Partners In Care Foundation – A non-profit that partners with health organizations to provide better health care for the poor and elderly.

4. If employed, what is your occupation? *Global Real Estate Attorney for Nike, Inc.*

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee: *I have practiced commercial real estate law for approximately 14 years in the areas of acquisition, leasing and development.*

Please return application to:

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Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application

Ken Keeley 12/30/2008

- 1) Please Explain your interest in serving on the Parks Bond Citizen Oversight Committee:

To be a part and process of the development of a recreation district that serves the community young and old to maximize and better use of their resources.

- 2) How long have you lived in the community?

1970

- 3) Have you served on other volunteer committees?

Yes, The Gideons International. Current Vice President of Oregon SW Idaho. Oversee budgets, plans set goals. Oversee financial funds raised as nonprofit. Sensitivity to and the ability to work with diverse academic, socioeconomic, cultural, and ethnic backgrounds including those with disabilities.

- 4) If employed, what is your occupation?

Semi retired. President of Crystal Springs Bottled Water Co. Inc. for 16 years. Self-employed as Financial & Investment Advisor with Waddell & Reed financial services with over 20 million dollars assets under management. Currently Employed/volunteer part time by THPRD. Evening supervisor Athletic Center.

- 5) Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

Understand conventional and design building bid processes.
Civil/Construction engineering background in construction principles, practices and procedures. Worked with purchasing and contract administration and budget preparations. Ability, experience and knowledge to organize direct and successfully implement planning, design and construction management of all types of construction projects.

Tualatin Hills Park & Recreation District Parks Bond Citizen Oversight Committee Application

Name: Moreen Madson Date: 01-13-09

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I've always been civic minded and appreciate the opportunities to help with the progress & development of the community I live in.

2. How long have you lived in the community?

4 years

3. Have you served on other volunteer committees? Yes [] No []

If yes, please explain where, when, and what your responsibilities were:

In the Salt Lake area communities: Rosepark Holiday & Study. I served on several committees having to do with parking utilities in new developments, committee to present developers closing of only outlet to the longest dead end street in the early 90s, on HOA committee - rewrite rules & regulations.

4. If employed, what is your occupation?

*Retired teacher
previous business owner*

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

mostly I am a concerned citizen. I know how to understand & read charts & expenditures dealing with business. I'm very aware of the Beaverton City Council activities & efforts via community council status. Available for surveying areas of concern & how transportation.

Please return application to:

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Fax: 503-629-6303

Email: jcollins@thprd.org

**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Dennis K. Mantello	Date: 1/1/2009

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:
As I approach the senior era of my life, I realize it is time to give back to my community. I have appreciated the Tualatin Hills Parks and would like to be a part of the continuing efforts to keep them and grow in a responsible manner.
2. How long have you lived in the community?
I moved to this community in 1987 from Spokane Washington.
3. Have you served on other volunteer committees? Yes [] No []
If yes, please explain where, when, and what your responsibilities were:

I have not served on any other volunteer committees but now have the time available to do so.
4. If employed, what is your occupation? I am employed by Harsch Investment Properties as their Chief Corporate Pilot.
5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:
I have experience as Director of Operations and Chief Pilot, in the Portland/Hillsboro area for the past 20 years. I'm a retired USAF/Ret LtCol. Pilot, 27years. Experience as a marketing and sales manager for several International corporations. Managed over 200 employees with

Please return application to: Related Budget responsibilities.
Mail: Attn: Jessica Collins, Executive Assistant
 Tualatin Hills Park & Recreation District
 15707 SW Walker Road, Beaverton, OR 97006
Fax: 503-629-6303
Email: jcollins@thprd.org

**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: <u>KAHLER MARTINSON</u>	Date: _____

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

MY COMMUNITY, MY TAXES - WOULD LIKE TO HELP PROVIDE OVERSIGHT...

2. How long have you lived in the community?

35 YEARS

3. Have you served on other volunteer committees? Yes No
If yes, please explain where, when, and what your responsibilities were:

AUDUBON SOCIETY OF PORTLAND BOARD, EXEC. COMM.
AND CONSERVATION COMMITTEES.

4. If employed, what is your occupation?

RETIRED

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

HANDS-ON BUDGET DEVELOPMENT - U.S. FISH & WILDLIFE SERVICE, WASHING DEPT. OF FISHERIES, AUDUBON SOCIETY OF PORTLAND

Please return application to:

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**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Rob Massar

Date: Jan. 7, 2009

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I live in the district and am very interested in THPRD's successful implementation of the Bond measure

2. How long have you lived in the community?

55 years

3. Have you served on other volunteer committees? Yes [+] No []

If yes, please explain where, when, and what your responsibilities were:

I have served on many committees, both as a volunteer and in my profession. Currently, as a volunteer, I serve as the treasurer and board member of the Oregon Family Institute (www.oregonfamilyinstitute.org)

4. If employed, what is your occupation?

From 1990 to November 2008, I worked with the City of Hillsboro as the Finance Director for the first 8 years and as the Assistant City Manager for the remaining years. Included in my responsibilities as the Assistant City Manager, I oversaw the Hillsboro Parks and Recreation department and all major Capital projects. During that time, I developed and carried out a Capital Improvement program that included the Hillsboro Civic Center, Parks and Recreation buildings, Police precincts, Fire Stations, Libraries, Etc.

Since November 2008, I have worked with Washington County as the Assistant County Administrator

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

I have authored several bond measures. I have been responsible for the issuance of many Bonds, both competitive and negotiated, and have been responsible for the disposition of Bond Proceeds.

**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Fred Meyer

Date: 12/26/08

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee: The voters placed their trust (and money) in THPRD purpose and intent with passage of the Bond. The Oversight Committee is an important piece of the process to assure the Bond is well spent. I believe I can of assistance based on my past business and community experience.
2. How long have you lived in the community? 20 years +
3. Have you served on other volunteer committees? Yes No
If yes, please explain where, when, and what your responsibilities were:
THPRD 20 yr Master Plan PAC (2005), THPRD PCC Rock Creek Park public task force (2005), THPRD SDC CAC (2007), THPRD Budget Comm (just appointed), Washington County North Bethany Stakeholders Work Group (2006-08), Kaiser Woods HOA past president and board member (1999-2007), American Legion Post #124 vice-commander and executive board member (2004-2008).
4. If employed, what is your occupation? Presently employed as a corporate transportation manager, previous nine years as a distribution manager overseeing daily operations and financials, previous four years as a food commodities trader, and prior experience as a branch manager (13 years) of a large food distribution company.
5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee: Being on several THPRD committees in the past provides me insight into the District needs and priorities. Having been associated with HOA provided experience budgeting with limited resources and making the decisions necessary to provide homeowners with the level of service they expected. My business experiences budgeting, monitoring and obtaining operations and profit goals gave me valuable experience in making the tough decisions when necessary and forecasting for a stable future.

Please return application to:

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Email: jcollins@thprd.org



Connecting
People, Parks
& Nature

Administration Office
503/645-6433
Fax 503/629-6301

Tualatin Hills Park & Recreation District Parks Bond Citizen Oversight Committee Application

Name: Deanna Mueller-Crispin	Date: 12/22/08

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

Parks and recreation, including green spaces and trails, are essential components of the quality of life of any community. District voters have just given a vote of confidence to THPRD, in difficult financial times, to enhance the park and recreation services for this community. I am delighted that THPRD is establishing a Citizen Oversight Committee to monitor that the funds are expended as represented to the public, and to offer recommendations for any increased efficiencies in implementation of the bond measure. It is essential that government at all levels follow through on its promises to the public in order to maintain its credibility. THPRD is viewed very favorably by its public, and this Committee will contribute to maintaining its credibility.

I believe I can make significant contributions to this process. I served on the THPRD Board of Directors from 2001 to 2005, and so am very familiar with the issues confronting the District as well as its existing facilities and unmet needs.

2. How long have you lived in the community?

Since 1980.

3. Have you served on other volunteer committees? Yes No

If yes, please explain where, when, and what your responsibilities were:

With THPRD: Board member, THPRD 2001-2005; served on budget committee. THPRD representative to Tualatin Basin Natural Resources Coordinating Committee (TBNRCC) for implementation of Goal 5, 2004-5. THPRD representative on Metro Policy Advisory Committee (MPAC), 2004-5. Board Member, THPRD Foundation 2002-2004.

Other: Environmental representative on Clean Water Services Advisory Commission, 2006-present; serve on budget committee. Audubon Society of Portland Board Member, including Executive Committee 1980's; Audubon Conservation Committee member since ~1988, Chair ~1990-92.

4. If employed, what is your occupation?

Retired. Past employment included establishing recycling and waste disposal policies at the Department of Environmental Quality and coordinating related programs for DEQ; and establishing and managing energy conservations programs at the Oregon Department of Energy. These positions involved

developing and meeting budgets, managing federal grant programs, managing employees, hiring and managing contractors, tracking program efficiencies and implementing efficiencies wherever possible.

I have a Masters Degree in Urban and Regional Planning from the U. of Oregon, and worked as a planner for the City of Portland (emphasis on transportation planning) before going to the Oregon Dept. of Energy.

After retirement from the State of Oregon, I worked part-time in the retail business co-owned by my husband and me. This included overall oversight of the operation of a six-location retail business, analysis of business policies and procedures and establishing standard procedures to improve efficiencies and maintain profitability.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

I am an analytic person, and enjoy looking at detail. This attribute is useful in reviewing the implementation of public policies. I am familiar with public and non-profit agency budgeting, as well as developing and meeting budgets in our family business. When I was elected to the THPRD Board of Directors, I was thrilled to have an excuse to explore nearly all the parks (both developed and not) and other facilities in the District. It was exciting to be able to add a few pieces to the network of parks, trails and green spaces during my tenure. The new bond measure will allow this work to continue. My experience on the Board also gave me broad view of the District and its many needs, which will also be useful in carrying out the Committee's charge of looking at whether the bond measure obligations are being met, and in making recommendations for any additional program efficiencies.

Please return application to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006
Fax: 503-629-6303
Email: jcollins@thprd.org

**Tualatin Hills Park and Recreation District
Parks Bond Citizen Oversight Committee Application**

Name:	Dan Plaza	Date: 12/16/08

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I was not selected to serve on the Budget Committee, however, I was made aware of the oversight committee and asked to consider it. I am a retired park and recreation professional. I have worked on several successful bond measures and I believe the decision to form an oversight committee is a wise one, one that speaks to transparency and accountability. I have been impressed with THPRD for over 25-years and I am more than willing, as a resident of the district, to assist on this important Committee. The committee will provide the community with the assurance that the District does what it said it would do in the promotion of the bond measure. When \$100M has been approved by the residents it is imperative that both the District's and citizen's expectations are met.

2. How long have you lived in the community?

I have lived in the District since October, 2004.

3. Have you served on other volunteer committees? Yes No
If yes, please explain where, when, and what your responsibilities were:

I have served on a Hospital Board for four years. I served on the Oregon Park and Recreation Board. I have also served on numerous park and recreation committees during my career. I served on the State of Oregon Board that oversees state highway directional signs for off-highway amenities such as accommodations, food, gas, etc. I served on the NRPA National Issues Committee. On the local level I served on the United Way Committee, Dorris Ranch Board of Directors and the Jack B. Lively Foundation Board of Directors in Springfield, Oregon.

4. If employed, what is your occupation?

I am a retired park and recreation professional. I worked in the field for over 40-years.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

I have extensive experience in the following areas: budgeting, finance, forecasting, policy development, communication skills, general obligation bond measure experience (visioning, community involvement, facility planning and development, conducting successful bond measures, celebrating bond measure achievements, etc.).

**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Aaron E. Poarch

Date: 01/20/09

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I volunteer for several events (Beaverton Cleanup, etc.) through my local Neighborhood Association Committee and feel this would be another venue where I can give back to the community. Also, I enjoy are local parks and want to do my part to make sure all is done to help preserve and maintain them.

2. How long have you lived in the community?

Five Years

3. Have you served on other volunteer committees? Yes [] No [X]

If yes, please explain where, when, and what your responsibilities were:

4. If employed, what is your occupation?

I am an IT Services Assistant. I handle accounting, purchasing and budgeting duties for the IT department.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

During my career, I have been responsible for the formulation of many budgets for the IT departments for organizations ranging from 300 employees up to 2000 employees. I understand the allocation of funds and the responsibility that comes with it. I have had to make difficult decisions about resource allocation.

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**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Marc San Soucie	Date: 12/31/08

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I am interested in becoming more closely knowledgeable about THPRD's internal and financial operations, as part of my general interest in providing excellent government services to Beaverton citizens. THPRD has a reputation for strong financial and operational management, and I'm interested in learning more about how that is accomplished. I also believe the taxpayers contributing to this program deserve a committed oversight effort, and I can make the effort necessary to insure the oversight process is sound.

2. How long have you lived in the community?

I have lived in Washington County since 1990, in Beaverton since 2005. Before Beaverton I lived in Bethany, but was not a THPRD taxpayer.

3. Have you served on other volunteer committees? Yes No
If yes, please explain where, when, and what your responsibilities were:

Beaverton Planning Commission, Jan 2007 to Nov 2008
Joint Water Commission, Commissioner representing Beaverton, Jul 2008 to present
Beaverton Committee for Citizen Involvement, At-large member, Jan 2006 to Nov 2008
Beaverton Urban Renewal Charter Amendment Task Force, Chair, Jul-Aug 2008
Beaverton Development Code Advisory Committee, 2007 to present
Beaverton Downtown Parking Strategy Study, Planning Commission representative, 2007
Beaverton CCI representative to County Committee for Citizen Involvement, Jan 2006 to present
Beaverton 5 Oaks / Triple Creek NAC - Member, 2005 to present
Washington County Planning Commission, Sep 2006 to present, Chair Jul 2008 to present
Washington County Committee for Citizen Involvement, Member, 1993-1995, Co-Chair 1994-1995
CPO-7, Bethany/Rock Creek, Member 1990-present
Washington County Capital Projects Committee, Chair, 1994-1995
None were THPRD committees.

4. If employed, what is your occupation?

I currently serve as a Beaverton City Councilor, elected and taking office Nov 2008.
Professionally, I consult with small software and technology companies, after 26 years of developing software and managing software development teams and companies.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

I have been in numerous leadership positions in both my professional work and in government volunteer activities, and have always focused as much on how things get done as on the content and mission of my projects. I am experienced in developing good public processes, and can either contribute or lead, as the occasion warrants. If selected, I would not expect to chair this committee, but I would offer a lot of ideas and energy, as well as a meticulous engineer's eye for details.

**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Jon D. Schieltz	Date: Jan. 07, 2009

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

The bond measure represents a significant amount of money that voters approved and I would like to make sure that the areas specified in the bond measure are, indeed addressed by THPRD. THPRD must do what they stated in the bond measure and communicate the successes to the Park District members. Also it provides me the opportunity to learn more about other activities in the Park District beyond Aquatics.

2. How long have you lived in the community?

I have lived in the Park District for 38 years

3. Have you served on other volunteer committees? Yes No

If yes, please explain where, when, and what your responsibilities were:

In the late 1970's and early 1980's I served on the Holy Trinity Education Commission and the Holy Trinity Parish Council. From 1985-1992, I was a member of Steering and Technical Committees of Bipolar Circuit and Technology Meeting (BCTM), Chairman 1989-1990 and Finance Officer from 1990-1991. I am a member of THB Board (US Masters Swim Club) from 1992-Present.; chairman 1995-1996, Aquatics Advisory Representative 1997 to present. I was chairman of the Aquatics Advisory Committee from 2004-2007. I served as a member of the THPRD Fee Study Committee (2007).

4. If employed, what is your occupation?

I am retired. Prior to retiring, I worked at Tektronix from 1970-1994 and at Maxim Integrated Products from 1994-2005 in semiconductor processing.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

I was a Process Engineer, Engineering Manager, and Production Manager and was required to generate capital and operational budgets as well as review actual expenditures to budgeted values.

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**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Squier Smith

Date: Jan 14, 2009

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I am interested in seeing that the bond funds are spent in ways which benefit the greatest majority of the residence of the district. I question the expenditures of some funds in the past and do not feel that all the needs of the community are being met currently.

2. How long have you lived in the community?

We purchased our home in eastern Washington County in 1966.

3. Have you served on other volunteer committees? Yes No
If yes, please explain where, when, and what your responsibilities were:

I was on the THPRD aquatics committee when selecting the location for the Harmon Swim Center. I have been a director of the Portland Rose Festival Association for 34 years and served as treasurer and chaired many committees.

I have been a director if the Portland Building Owners & Managers Association.

I served on the Citizens Advisory Committee to the original Portland Downtown Plan.

I am secretary for C.O.M.P., as association of 40 independent commercial real estate brokers.

4. If employed, what is your occupation?

I am a commercial real estate broker.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

I am familiar with board responsibilities. My real estate background may be of assistance. I have coached 14 THUSC soccer teams and 4 baseball teams.

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**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Paul Waldram

Date: 1/07/09

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I believe that the reason that voters approved the Bond Measure, even in light of the significant economic downturn, is that they have confidence in the decisions that are being made by the Tualatin Hills Park & Recreation District Board and Staff. The use of an Oversight Committee to monitor the adherence to the stated purpose of the Bond Measure adds additional credibility to the process and shows that the District has a clear understanding of its responsibilities to the public.

I think my efforts with the Tualatin Hills Park Foundation, my years of experience as a financial professional and as a leader in many areas, makes me a good candidate for this Oversight Committee.

Beyond my experience I think I would bring an independent view to the decisions or discussions of this Committee.

2. How long have you lived in the community?

For 22 years.

3. Have you served on other volunteer committees? Yes [X] No []
If yes, please explain where, when, and what your responsibilities were:

Tualatin Hills Park Foundation. Associate Trustee since 2000, past Treasurer and past Chair.

4. If employed, what is your occupation?

*Certified Public Accountant
Partner at Moss Adams LLP*

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

I worked, years ago, as part of the Oregon Department of Revenue legislative liaison team that assessed the economic impact of proposed legislation to the Department. I was an income tax auditor for the State during this time.

I currently am the Office Tax Leader of the Portland office of Moss Adams LLP which is the largest public accounting firm in Oregon and Washington and is the eleventh largest accounting firm nationally. I serve on our office's Executive Group, have been a member of the firm-wide Tax Committee and have been on many firm-wide task forces that set strategic policies for the firm.

Prior to merging into Moss Adams, I was one of two partners in a smaller (8-10 professional) firm. In that role I ran all aspects of the business.

I have also served multiple terms as a Director of the Oregon Society of Certified Public Accountants and was on the Standing Committee on Government and Taxation for the City Club of Portland.

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**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Mark A. Watson	Date: January 5, 2009
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Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I believe the THPRD is and has been a great part of the community. I would enjoy the opportunity to help it move forward in the most beneficial way.

2. How long have you lived in the community?

18+ years.

3. Have you served on other volunteer committees? Yes No

If yes, please explain where, when, and what your responsibilities were:

- *Portland Building Owners & Managers Assoc.* – Board of Directors 4 years; President 1990 (represent building members)
- *University Club of Portland* – Board of Directors 5 years; President 2001. Membership, House, Finance, Entertainment, and Long Term Planning

4. If employed, what is your occupation?

I have been a broker (Senior Director) with Cushman & Wakefield of Oregon (commercial real estate) for 35 years.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

I have been intimately involved in real estate valuation, development, marketing, and sales during my career.

Please return application to:

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Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application

Name: Barbara Wilson	Date: 12/21/2008

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

The priorities of spending of the Bond Measure money are very important to the future of our community.

I view spending time on this effort as community service.

2. How long have you lived in the community? I have been a resident of the Park District since 1962 (46 years.)
3. Have you served on other volunteer committees? Yes No
If yes, please explain where, when, and what your responsibilities were:

1. **THPRD Land Acquisition Committee 1996.** (after the 1994 Bond Measure passed.)

Responsibilities: to view the various pieces of vacant property in the district which might be appropriate for the Park District to purchase for active or passive recreation. The Committee met on a bi-monthly basis to discuss properties and made recommendations to the Board on our findings.

2. **THPRD Land Acquisition Committee 1976** (after the 1974 Bond Measure passed.)

Responsibilities included finding, reviewing and recommending properties within the District which would be appropriate for purchase by the Board for parks and natural areas.

This committee focused most of its attention to the purchase of the St. Mary's property now called the Nature Park.

2. **THPRD Board of Directors - mid-1970's.**

3. **St. Mary's Woods State Park Committee - mid- to late 1970's** This was the "precursor" committee which laid the groundwork for the 1980 Bond Measure which provided the money for the purchase of the original 180-acres Nature Park.

Volunteer committees not related to the THPRD

Oregon Conservation Network - the political arm of Oregon League of Conservation Voters

For the past three Salem legislative sessions, I have volunteered my time to meet weekly in the Capitol with environmental lobbyists.

Responsibilities: to be a citizen lobbyist for environmental bills; visit legislators to explain the bills and depending on environmental impacts, ask them to either support or oppose.

Friends of Mount Hood - Chair - since 2002

This is a conservation group dedicated to the conservation and biological integrity of the alpine meadows of Mt. Hood.

This group meets monthly. We have been involved with litigation against Mt. Hood Meadows. We have two attorneys on retainer.

We are a 501(c)3 organization and are financed by grants and donations.

Cooper Spur Wild and Free Coalition - Vice Chair - 2002 - 2007,

This is a conservation group composed of representatives from 20 conservation groups. Group meets monthly.

We are involved with passing the Mt. Hood Wilderness Bill which has been stalled in the US Senate, but will

be reintroduced next year by Senators Wyden and Merkeley. We are a 501(c)3 organization and are financed by grants and donations.

Mazamas Conservation Committee - Chair - 2002 - 2004 - This is a subcommittee of a mountaineering club established

in 1895. Responsibilities: to pursue conservation of the environmental integrity of all Pacific Northwest mountains.

4. **If employed, what is your occupation?** I am now retired. I was a stay-at-home mom for most of my life. After my children were grown, I worked as an Executive Assistant for Tektronix for 11 years, and for Intel for 8 years.

I attended the University of Washington for 3 1/2 years, and graduated from Portland State University. My major

was Political Science and Education. I taught Social Studies, secondary education, but decided to stay home with my small children.

5. **Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:**

I am well acquainted with the Park District. I represent a conservationist's point of view although I fully recognize the value of active sports and the strong need for sports facilities.

During my work at Tektronix and at Intel, I was responsible for working closely with the respective Accounting Departments and reviewing the worksheets for our monthly Budget versus Actual calculations. In both positions, I reviewed and investigated discrepancies and wrote a monthly summary. Using previous years' Actual expenses, I was able to calculate future budget requirements and was able to make forecasted budgets for our department for review by management.

My work with the Park District Land Acquisition Committee has given me insight into the appraisal process and the comparative costs of property within the district.

Please return application to:

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[8B]

MEMO

DATE: January 26, 2009
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: Jackie Husen Park Master Plan

Summary

Staff has hired 2.ink Studio as the consultant to update the 2003 Jackie Husen Park Master Plan. Staff and 2.ink Studio recently held a neighborhood meeting to review the updated plan to gather public comments. Staff is seeking approval of the updated Master Plan that will be presented at the February 2, 2009 Board of Directors Meeting.

Background

The initial master planning process for Jackie Husen and Jordan Parks included an interactive public process, with open houses, public workshops and THPRD Board meetings. The resulting master plan for Jackie Husen Park and Jordan Park was completed and approved by the Board of Directors in July of 2003. The approved park elements included playground equipment, picnic tables, a pre-manufactured pavilion/shelter, drinking fountain, benches, retaining walls (if required), landscape and irrigation, parking lot improvements, related loop pathway and future trailhead access to Jordan Park.

Since the approval of the master plan in 2003, the District finalized the Athletic Field Needs Assessment Study in 2005 and updated their Comprehensive Plan and Trails Plan in 2006. In addition, Jackie Husen Park was included as a Local Share Project for the Metro 2006 Natural Areas Bond Measure 26-80, providing a budget of \$539,000 to complete Jackie Husen Park.

In early 2008 the District purchased a 1-acre property east and adjacent to Jackie Husen Park. The enlargement of the park allowed the District to reconsider the elements of the original master plan.

2.ink Studios was contracted to provide professional Landscape Architectural services to design and prepare construction plans/specifications, cost estimates, apply for and obtain all relevant jurisdictional permits, to prepare a construction bid package and provide construction management oversight. The design concept was to start with the original program elements from the 2003 Master Plan and be guided by the 2006 Comprehensive Plan and Trails Plan and the 2005 Athletic Field Needs Assessment Study. The Athletic Field Needs Assessment Study identified the northeast Quadrant of the District to be lacking in soccer fields and with the addition of the one-acre parcel our consultants were able to add a U8 practice field onto the site.

Staff and 2.ink Studios met with Washington County staff in November 2008. County staff informed the project team that the current Washington County Development Code would require the construction of ½ street improvements for this site.

Several project team meetings were held to refine the design per Washington County requirements and to determine projected parking needs for a potential U8 practice soccer field. The updated master plan includes an 18 stall on-site parking lot and 11 on-street parking spaces, for a total of 29 parking spaces. Staff determined that this is a reasonable number of parking spaces for a U8 practice field, a future trail head and the additional site amenities that were programmed through the master plan process.

A Neighborhood Meeting was held on January 7, 2009 with 23 neighbors in attendance. Staff and 2.ink Studio reviewed the history of the project and presented the updated Master Plan. Overall, the design was favorably received. The neighbors voiced some concerns about the addition of a practice soccer field, which they felt could lead to increased traffic and parking, especially at the beginning and ending of practices. Several neighbors felt the addition of the field makes it too much of an active recreation park and with the increased traffic volumes, it puts the walkers in the neighborhood at risk. They also believe their narrow street will not accommodate an over-programmed soccer field, even with the addition of 29 parking spaces. Otherwise, their comments were favorable and they approved of the design.

Programming and Parking **Field Allocation**

Staff have reviewed with the Sports Department field allocation/usage parameters and is comfortable that the number of parking spaces available in the proposed master plan is adequate to address the neighborhood concerns.

Proposal Request

Staff has worked with the consulting firm 2.ink Studio to develop the updated master plan to incorporate the original park program elements, provide a practice soccer field in a field deficient quadrant of the District, provide adequate parking for all intended uses, and fulfill the requirements of Washington County Land Use and Transportation. Attached is the most current plan showing all the program elements as previously noted.

Staff, along with the consultants, Melinda Graham, Principal and Jonathan Beaver, Principal will present the updated master plan to the Board at the February 2, 2009 Regular Board meeting. The design includes the U8 practice field, 18 on-site space parking lot, required ½ street improvements (11 additional parking spaces) and the original park program elements.

Based upon the current preliminary design, the total cost estimate at this time is \$710,109 (\$637,961 for construction (including 15% for contingency) and \$72,148 for consultant fees). The current budget allocated for this project from the Metro 2006 Natural Areas Bond Measure 26-80 is \$539,265. The preliminary estimate shows a minimum \$170,844 budget shortfall, not including permitting and development fees which will probably cost between \$15,000 and \$20,000. Staff's recommendation is to cover the shortfall from the SDC Fund Undesignated Projects category.

With Board approval, staff will proceed with final design, permitting, and releasing the project for bid. Staff will return to the Board at a future date to seek Board approval on the construction bids.

Benefits of Proposal

When developed, Jackie Husen Park will create a high quality neighborhood open space within walking distance to many local residents. This 4.88-acre site will provide access to a variety of recreational experiences and will be a great neighborhood resource for a range of users providing long-term value to the District.

Potential Downside of Proposal

There is no real downside to this proposal. Although the park improvements will create additional park maintenance responsibilities, this is an expected expense for any new park.

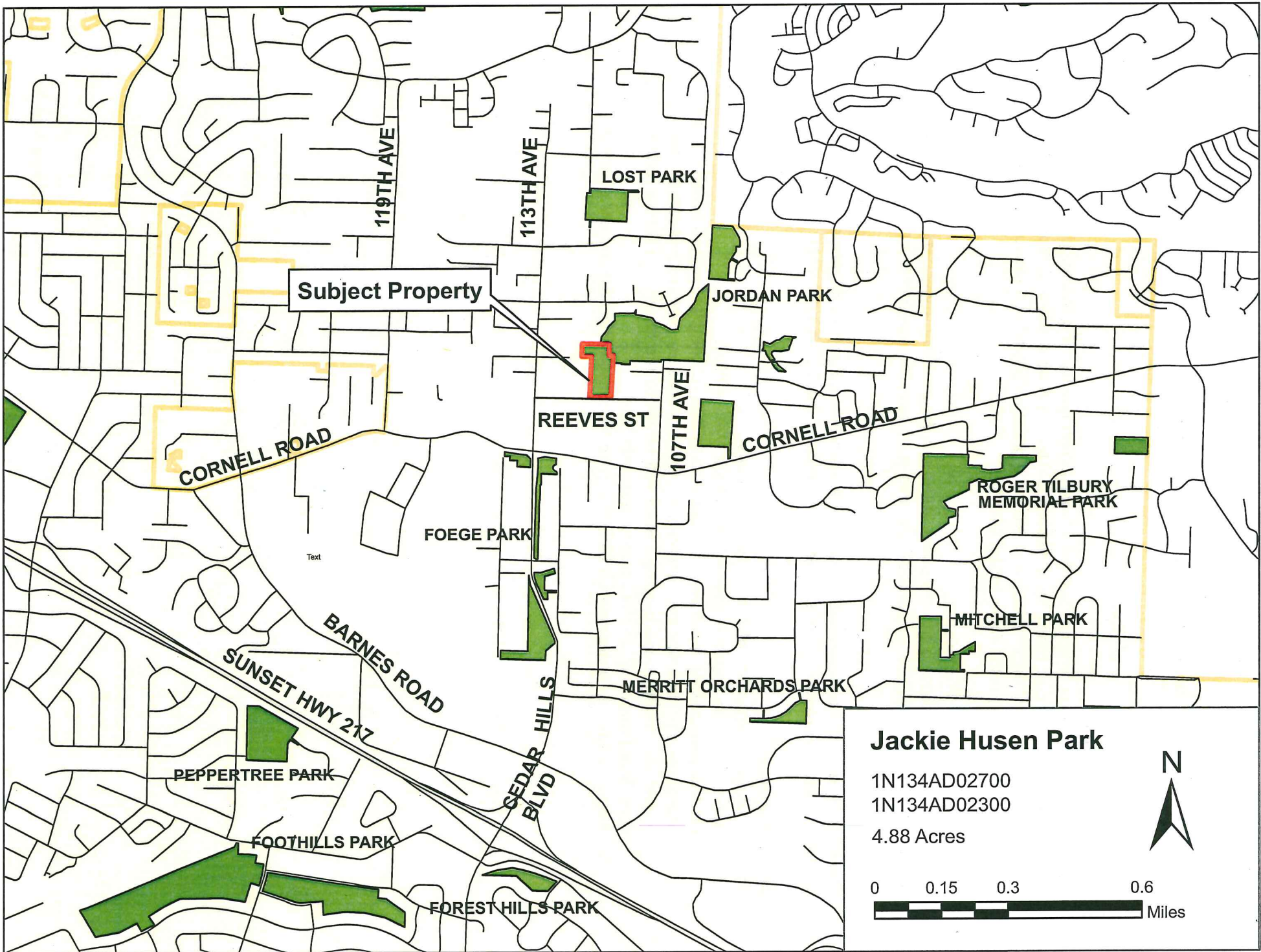
Maintenance Impact

The Maintenance Department has completed a Maintenance Impact Statement for the proposed park project that shows an additional cost of \$4,926.50 per year.

Action Requested

Board of Directors approval of the following actions:

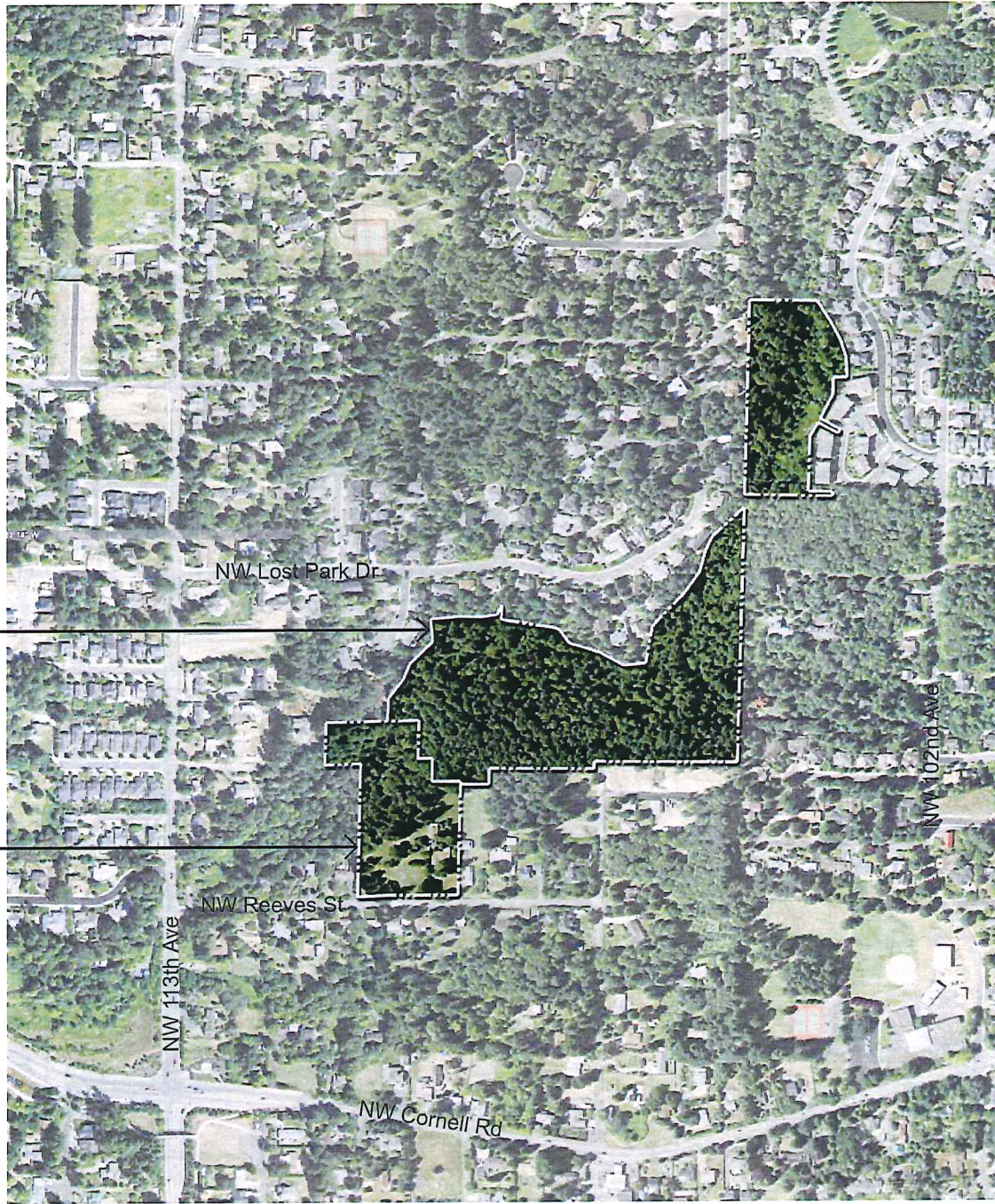
1. Approval of the updated Jackie Husen Park Master Plan;
2. Direction to staff to work with the consulting firm to complete construction drawings, construction cost estimates, obtain necessary permits and release the project for construction bidding. Staff will return to the Board at a future date to seek Board approval on the construction bids; and
3. Approval to use Undesignated SDC Funds to fund the estimated project shortfall.



Jackie Husen Park

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4.88 Acres

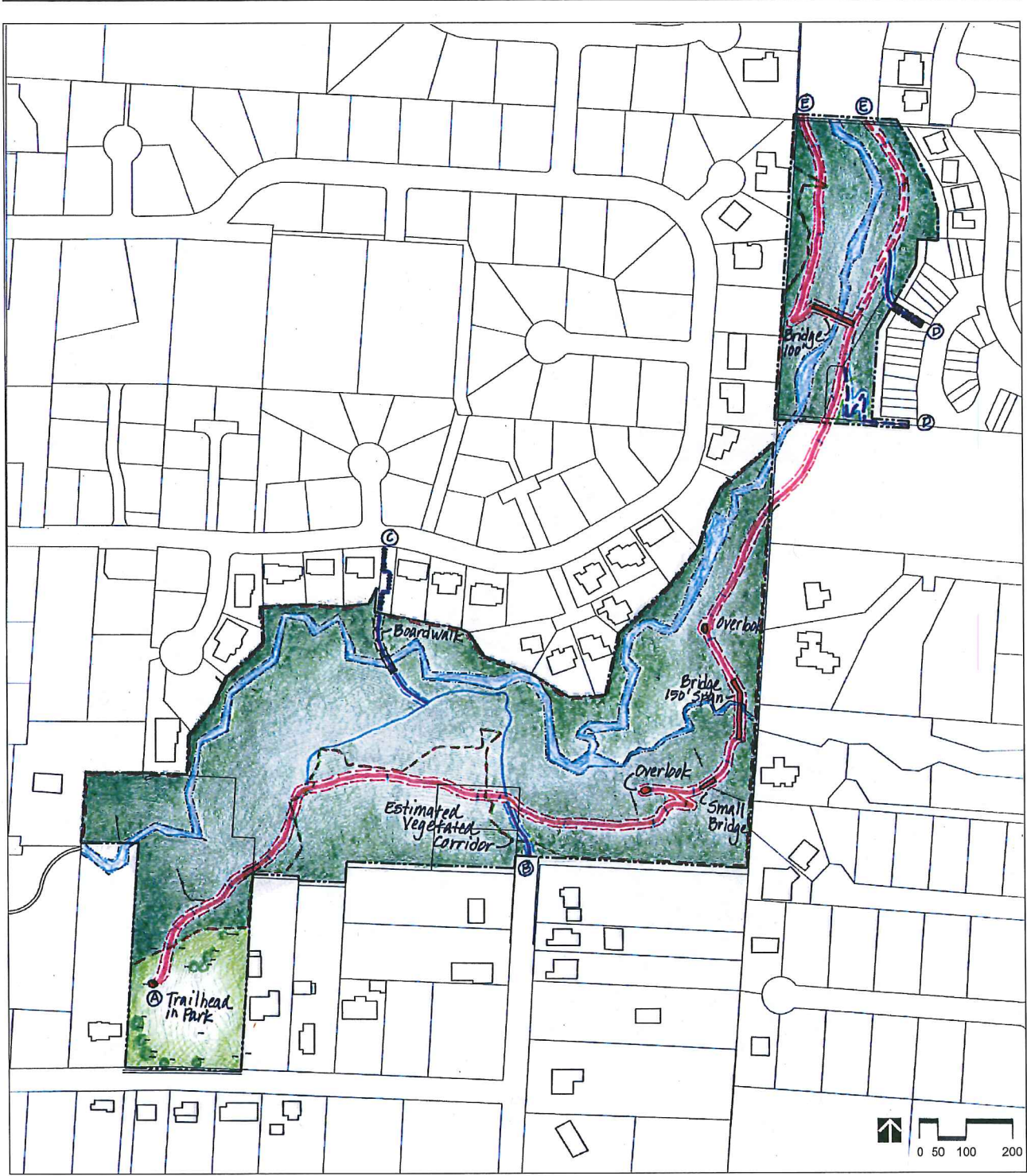






Jordan Park &
Cedar Mill Creek

Jackie Husen Park

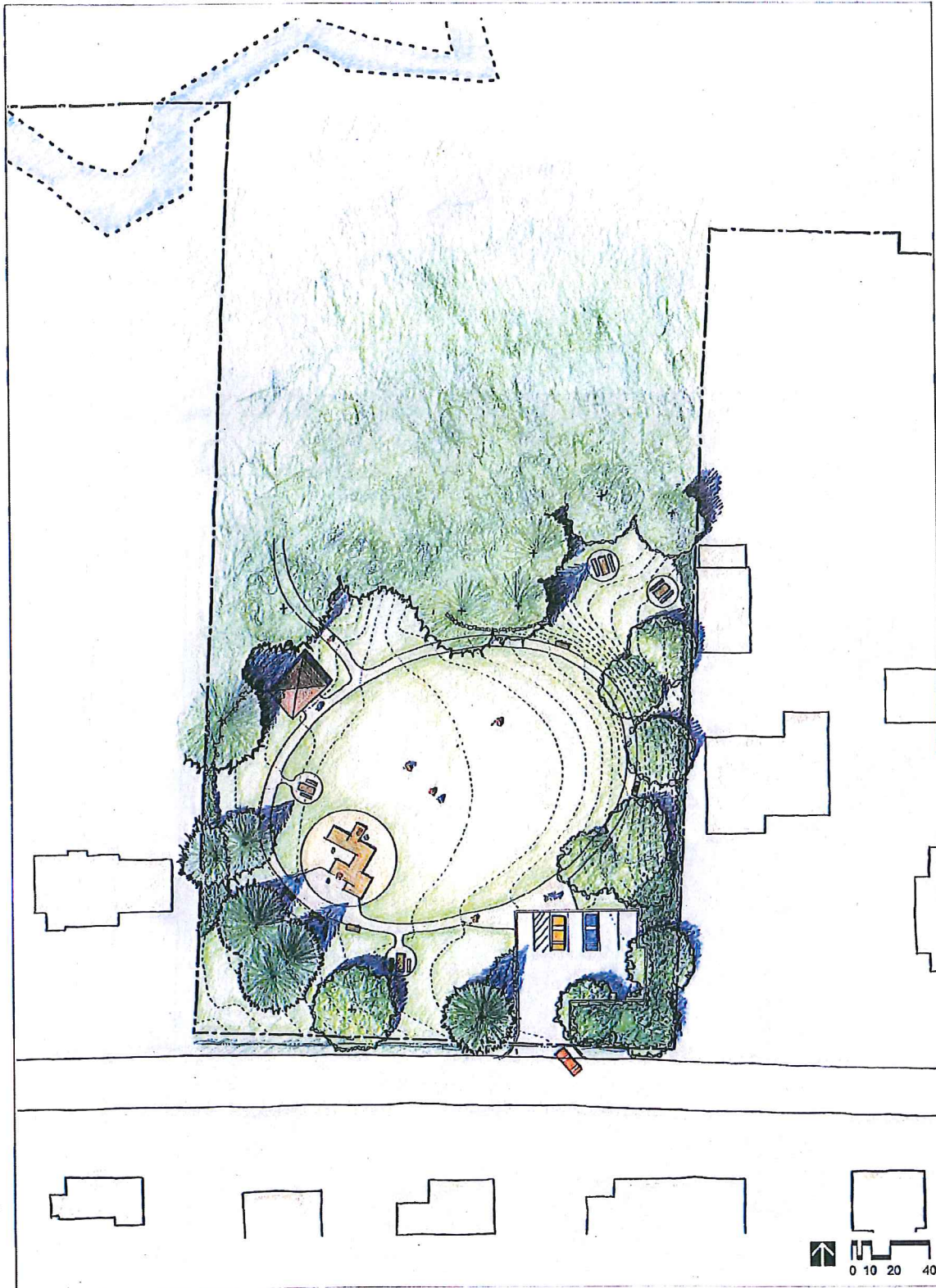




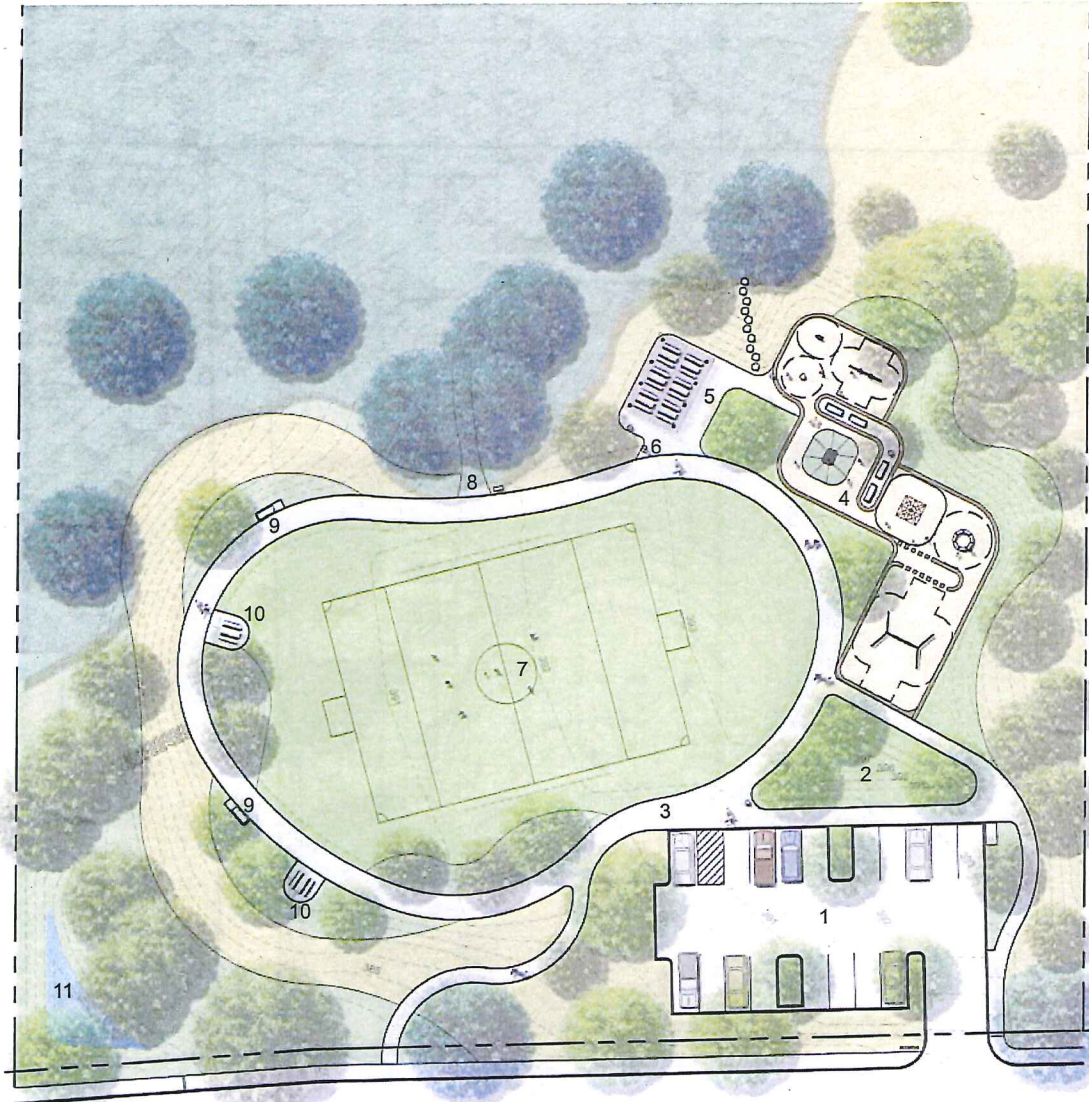
Key

-  ADA Trail Alignment
-  Non-ADA Connectors

Jordan Park Master Plan

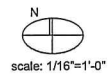


Jackie Husen Park Master Plan

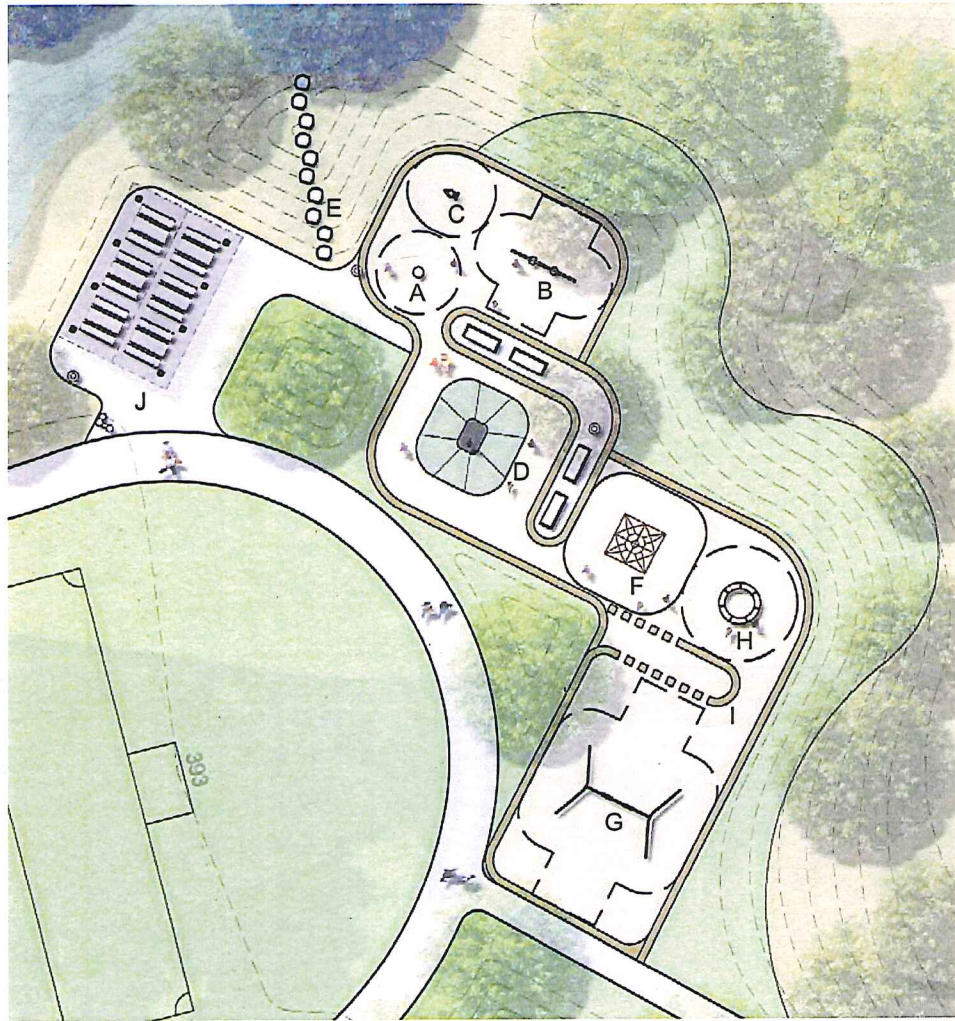


KEY

1. Parking Lot (18 spaces)
2. Grassy Mound
3. Loop Path
4. Playground
5. Picnic Shelter (20'x28')
6. Drinking Fountain
7. Practice Field
8. Future Trail Head
9. Bench
10. Picnic Table
11. Stormwater Facility



07 January 2009



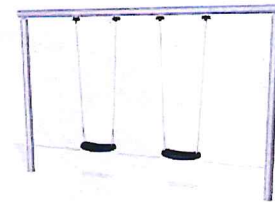
Playground Enlargement

N

 scale: 1/8"=1'-0"



A-Spinner Bowl (ages 4-12)



B-8' Swing (ages 2-5)



C-Stinger (ages 2-5)



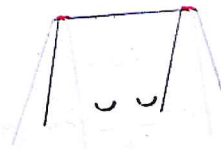
D-Play Mound (without sand)



E-Stone Elements (all ages)



F-Mini Mars (ages 3+)



G-10' Swing (ages 6-12)



H-Supernova (ages 5-12)



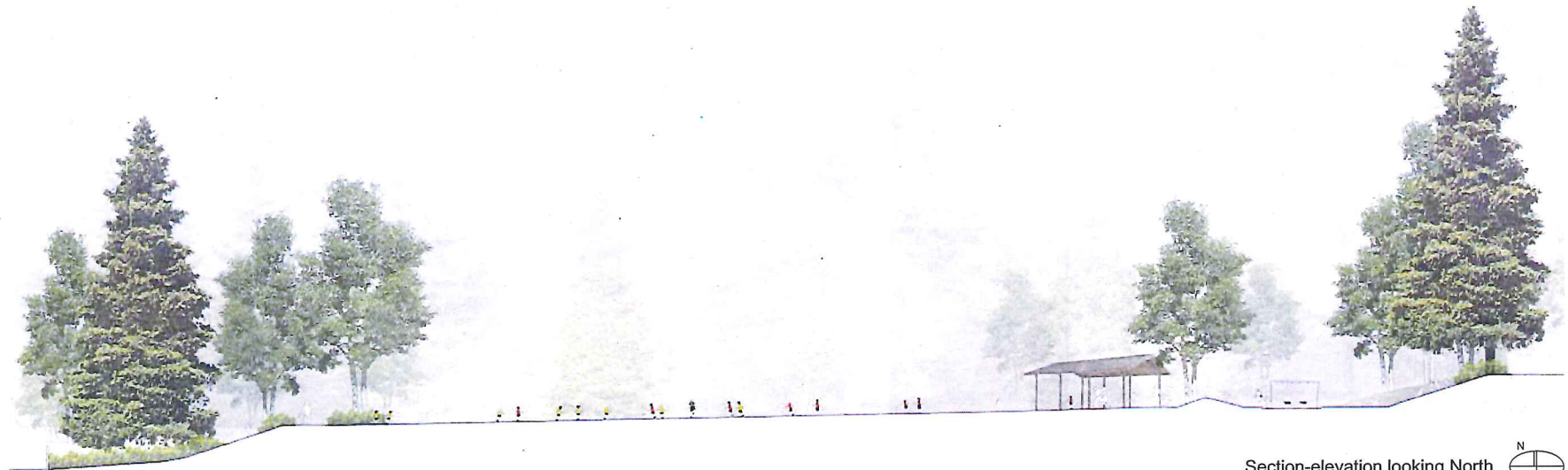
I-Walkable Curb Edge




J-Picnic Shelter (20'x28')



Section-elevation looking East 



Section-elevation looking North 



[8C]

MEMO

DATE: January 22, 2009
TO: The Board of Directors
FROM: Doug Menke, General Manager
RE: FY 2009-10 Park District Goals & Objectives

Summary

Staff is returning to the Board of Directors with the proposed FY 2009-10 Park District Goals & Objectives, which have been updated to reflect the Board's discussion at the January 12, 2009 Regular Board Meeting.

Background

At the January 12, 2009 Regular Board Meeting, Park District staff presented proposed FY 2009-10 Goals & Objectives for the Board's consideration. The eight goals identified within the Park District's Comprehensive Plan were used as the foundation for developing the proposed goals, objectives and action steps.

The proposed FY 2009-10 Park District Goals & Objectives have been updated to reflect the Board's discussion at the January 12, 2009 Regular Board Meeting, as detailed in the attached redline document.

Action Requested

Board of Directors adoption of the FY 2009-10 Park District Goals & Objectives as presented.



Connecting
People, Parks
& Nature

DRAFT

Park District 2009-10 Goals and Objectives

Mission Statement: "The mission of the Tualatin Hills Park and Recreation District is to provide natural areas, high quality park and recreational facilities, services and programs, that meet the needs of the diverse communities it serves".

1 Provide quality neighborhood and community parks that are readily accessible to residents throughout the District's service area.

OBJECTIVES	ACTION STEP	RANK
Plan for the area the District expects to serve as it expands.	Begin implementation of the successful bond program using the approved and prioritized project schedule.	1
	Continue to participate in the North Bethany Master Planning, ensuring inclusion and funding of park and trails infrastructure.	67
	Consider whether to offer to serve new areas (e.g. Bull Mountain).	78
When acquiring land and planning for new neighborhood parks, ensure that sites are of an adequate size and in appropriate locations to provide needed amenities (e.g., playing fields, picnic areas, etc.), reduce overall maintenance costs, and provide adequate access and visibility to residents of the park's half-mile service area radius.	Prioritize potential neighborhood and other park sites for future acquisition.	2
	Using land acquisition specialists, pursue existing land acquisition targets with intent to close acquisitions. Actively move forward to acquire targets identified by the 2008 bond measure or for Metro Local Share funds as well as appropriate sites offered as donation or for SDC credits.	3
<u>Provide community parks or special use facilities (e.g., the Tualatin Hills Nature Park and Jenkins Estate) throughout the Park District at a combined standard of approximately 2.0 acres per thousand residents. All residents should be within two miles of a community park or special use facility.</u>	<u>When acquiring land for new community parks or special use facilities consider adequacy of access via public transit. Coordinate with Tri-Met in assessing and enhancing availability of transit access.</u>	5
In developing master or other plans for new and existing park facilities, engage and involve citizens, Park District staff from all departments, and partnering agencies.	Complete, adopt, and implement a community outreach policy that specifies appropriate notice for various District planning, operations and maintenance activities.	4

Provide other parks, including linear parks, special use facilities (including unique special-purpose facilities, urban plazas, skate parks, dedicated pet areas and others) consistent with descriptions and standards of the Comp Plan.	Develop an approach to meet the potential future need for any dog parks or other pet areas within existing parks, including partnership/sponsorship opportunities with community groups, private companies and non-profit organizations. Identify and develop at least one new dog park.	56
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24 Provide quality sports and recreational facilities for Park District residents and workers of all ages, cultural backgrounds, abilities and income levels.

OBJECTIVES	ACTION STEP	RANK
Provide a variety of programs at recreation centers to address the needs of all user groups, including children, teens, adults, seniors, ethnic and minority residents, and persons with disabilities; provide programs and services that meet the needs of people of all incomes.	Work with the business community to expand the Rec-mobile program including a new NatureMobile program.	1
	Continue to review the program needs noted in the Comp Plan.	6
Continue to use a multi-purpose approach for use of District fields, focusing on ways to reduce conflicts among different sports/user groups, increase efficiency of use, improve field conditions, and prolong field life.	Work with sports groups and individual users to implement strategies for minimizing conflicts among field users, continue to identify new strategies as unique situations arise.	2
In designing and programming recreation/aquatic centers, create facilities with unique identities and programs that reflect the needs, desires and demographics of surrounding District residents.	Continue to adopt and use program standards and specific performance measures; track the financial performance of each program and activity to ensure consistency with budget goals.	3
Ensure that access to Park District programs, parks and facilities for people with disabilities is consistent with the American with Disabilities Act (ADA).	Begin implementing year one of the five-year implementation plan.	4
Provide playing fields throughout the District, using the standards outlined in this plan and the Park District's 2005 Playing Fields Needs Assessment.	Pursue development of new synthetic turf fields and/or replace existing natural grass fields with synthetic fields when it is found to be a cost-effective method of prolonging field life and meeting overall long-term field needs, and/or addressing other Park District goals and objectives. Work closely with the Beaverton School District in these efforts.	5

35 Operate and maintain parks and facilities in an efficient, safe and cost-effective manner, while maintaining high standards.

OBJECTIVES	ACTION STEP	RANK
Ensure timely communication and coordination about safety and security issues among facility staff, security personnel, and facility patrons.	Use Park Patrol, Park Watch program, alarm systems, and other Security Operations measures to emphasize safety for facility and park patrons. Continue to imbed the District's new Emergency Response Plan (ERP) in regular operations, providing a resource for employees to respond to various emergencies (including assistance to patrons in those situations). Design and conduct training exercises for employees based on the ERP.	1
Use the most cost-effective combination of Park District staff, volunteers, user groups, community groups, other jurisdictions and contractors to provide maintenance services.	Work with Metro to explore cooperative arrangements for future maintenance of the Cooper Mountain Regional Park and other regional park and recreation facilities as they are developed. Begin operations of the Regional Park per the Intergovernmental Agreement.	2
Continue to improve the efficiency and cost effectiveness of maintenance operations, including reducing costs associated with the transportation of personnel and equipment.	Institute a five to ten-year plan to automate all irrigation and lighting systems.	3
	Based on the feasibility study completed in 2007, continue to pursue a target site for relocation and centralization of maintenance facilities. Also continue to pursue, through acquisition or partnership, sites for satellite maintenance facilities.	4

42 Acquire, conserve and enhance natural areas and open spaces within the District.

OBJECTIVES	ACTION STEP	RANK
Acquire, conserve and enhance high quality natural areas, including wetlands, riparian areas and uplands, by working cooperatively with Clean Water Services, the City of Beaverton, Washington County, Metro, homeowners associations, developers, landowners and others, consistent with acquisition standards and criteria and the Park District Natural Resource Management Plan.	Consistent with the intent of the bond measure commitments, work with appropriate agencies (including Metro Open Spaces), environmental advocacy groups and others to identify and acquire natural areas based on criteria provided in the Park District Natural Resource Management Plan and as refined by natural resource staff.	1
Strive to provide adequate funds to pay for natural areas monitoring, maintenance, restoration and other needed activities.	Coordinate trails development and maintenance activities with natural resource management objectives and activities, considering objectives, goals, practices and standards included in the Park District Natural Resource Management Plan and Trails Master Plan. Create park inspector routes to provide baseline service levels for natural areas.	2

Develop an interconnected system of open spaces and wildlife habitat areas, working cooperatively with partnering agencies and jurisdictions, private property owners and others, consistent with the Natural Resource Management Plan and Trails Master Plan.	Use bond funds designated for acquisition of natural areas and linear parks <u>supplemented by other funding sources such as Metro bond funds, District and County park SDC revenues, and grants</u> to acquire an interconnected system of open spaces and wildlife habitat areas.	3
Use Park District facilities and programs, as well as partnerships with schools and other agencies to increase the public's understanding of natural resources, processes and habitats.	Provide and consider expanding environmental education programs for children through in-school programs utilizing Nature Park/Natural Resources staff. Integrate exploration of Park District natural areas into existing summer camp programs.	4

53 Develop and maintain a core system of regional trails, complemented by an interconnected system of community and neighborhood trails, to provide a variety of recreational opportunities, such as walking, bicycling and jogging.

OBJECTIVES	ACTION STEP	RANK
Close gaps in regional trails by completing missing segments and connect regionally significant trails with local trails to ensure local access and connectivity.	Complete construction for the Fanno Creek Trail Segment 4 (Beaverton School District bus barn to City of Beaverton operations).	1
	Using bond funds <u>and other funding sources</u> , improve trail connectivity of isolated trail segments by various methods such as installing temporary soft trail connections, installing trail directional signage to guide trail users around existing trail gaps, and work with local jurisdictional agencies for on-street trail route markings.	2
Pursue a variety of funding sources to design, develop and maintain trails, including volunteer services, state and federal grants, private foundations, land trusts, service clubs and individual donors.	Pursue grant and partnership funding to leverage or add to bond/SDC revenues for the design and development of trail segments in addition to those identified in the 2008 bond measure.	3
Develop and implement trail design and development standards that are easy to maintain and access by maintenance, security and emergency vehicles.	Adopt and implement a trails operations plan that specifies procedures for use, monitoring and maintenance of trail facilities.	4
Partner with Washington County, cities and other agencies to support development of on-street bikeways, separated parallel multi-use paths and <u>convenient</u> roadway crossings that help further implementation of the Trails Master Plan.	Coordinate with Washington County to implement projects needed to create safe <u>and direct</u> road crossings that support trail connections.	5
	Participate in the Washington County Coordinating Committee (WCCC) process to assure the District's interests relating to bikeways are represented.	6

	Using funds from the Metro Transportation Improvement Program, complete the feasibility study for the crossing of Hall Blvd. by the Fanno Creek Trail.	7
In designing and developing trails, preserve view corridors and viewshed, public rights-of-way for future access and/or utilities, and sensitive natural areas or resources.	Work with Metro to obtain funds from the 2006 Open Spaces Bond and other sources to acquire and develop right-of-way for the Westside Trail.	8
	<u>Continue to link trails to parks, neighborhoods, community facilities such as libraries, civic and community centers, parks, schools, other athletic facilities and shopping areas.</u>	<u>9</u>
	<u>Coordinate with Tri-Met when planning trail alignments so as to allow for trail users to access the public transit system at stops near trail routes.</u>	
	<u>Work with City of Beaverton and County staff to identify opportunities to improve trail connections to community facilities and shopping areas.</u>	<u>10</u>

6 Provide value and efficient service delivery for taxpayers, patrons and others who help fund Park District activities.

OBJECTIVES	ACTION STEP	RANK
Continue to attract, retain and train high quality employees.	Continue to provide professional development and training opportunities for staff, including participation in professional organizations and conferences, in-house training and other, similar activities.	1
Continue to pursue partnerships in land acquisition, facility development, programming, marketing, maintenance and other activities with partnering service providers.	Explore and take advantage of opportunities for sharing or contracting with other agencies for provision of certain services such as <u>land acquisition services</u> , employee training, <u>records management</u> , information services and maintenance.	2
	<u>Attempt to leverage bond funds with funding from other agencies such as Metro and the State in order to realize project improvements with a value greater than the \$100 million that will be received from bond sales.</u>	<u>3</u>
Solicit funding from the private sector to help finance specific projects and possibly to continue to fund ongoing programs (e.g. the Family Assistance program).	Work with the business community to increase grants for the Family Assistance Program. Seek sponsorships for other key District-wide programs.	<u>34</u>
	Continue to counsel the Foundation Board of Trustees on organizational changes and other ideas to increase strategic fund-raising capacity.	<u>45</u>

7 Effectively communicate information about Park District goals, policies, programs and facilities among District residents, customers, staff, District advisory committees, the District Board, partnering agencies and other groups.

OBJECTIVES	ACTION STEP	RANK
Educate patrons on progress of investments and projects associated with 2008 bond measure.	Execute a comprehensive bond implementation communications program, using a wide range of tools to reach audiences throughout the District.	1
Regularly communicate with and provide opportunities for the general public to learn about and comment on District activities.	Continue to broaden the District's Public Awareness Program, increasing outreach to minorities, new residents, residents unaware of District services, and seniors while emphasizing benefits of THPRD to the community. Develop a more structured employee communications program to increase staff understanding of key initiatives. Strive for a Web site that is more interactive and dynamic, therefore increasing public use. Refine communications and marketing to specific user groups via electronic media.	2
Provide opportunities for all Park District departments and staff to participate in the planning and development processes.	Implement protocols and procedures for communicating and coordinating among Park District staff, partnering agencies and the general public related to the following areas: <ul style="list-style-type: none"> • Design, development and programming for new facilities. • Major renovation and expansion of existing facilities. • Access and security issues for new and existing facilities. • Ongoing maintenance and operation of facilities. 	3
Use standing Park District advisory committees, CPOs, NACs and other community groups to review and solicit guidance.	Implement the findings <u>of the task force</u> and Board approved recommendations concerning the Park District's Advisory Committees' structure.	4
<u>Work closely with partnering agencies and groups on plans and projects of mutual interest.</u>	<u>Assign staff to participate in inter-agency committees and working groups to further District interests and identify opportunities to partner in the provision of park and recreation facilities and services.</u>	5

8 Incorporate principles of environmental and financial sustainability into the design, operation, improvement, maintenance and funding of Park District programs and facilities.

OBJECTIVES	ACTION STEP	RANK
Consider the environmental impacts of maintenance and operational activities and standards.	Continue updating the Park District's Sustainability Plan and seek Board approval of the updated plan.	1

<p>Design facilities in an environmentally and cost-conscious manner.</p>	<p>Conserve energy and other natural resources by utilizing green building technologies and practices for all new Park District facilities and major renovations to existing facilities. Work with an Energy Savings Performance Contractor (ESPC) to implement mechanical system improvements identified in the Technical Energy Audit.</p>	<p>2</p>
<p>Provide and enhance opportunities for employees to reduce impacts on the natural environment (e.g., through use of alternative forms of transportation or energy use).</p>	<p>Investigate expansion of use of hybrid, electric, bio-diesel, and other low-emission vehicles by the Park District.</p>	<p>3</p>



[8D]

MEMO

DATE: January 22, 2009
TO: The Board of Directors
FROM: Doug Menke, General Manager
RE: General Manager's Report for February 2, 2009

John Quincy Adams Young House

The Park District is pleased to announce that the John Quincy Adams Young (JQAY) House has been placed on the National Register of Historic Places. Listing in the National Register is intended to provide recognition of a property's significance, as well as encourage its preservation. Benefits of listing in the National Register includes consideration in planning for federally licensed, permitted, or funded projects, grant consideration, and building code leniency.

The Park District will be recruiting individuals interested in joining the Friends of John Quincy Adams Young House beginning in February 2009. The primary focus of the Friends will be to provide support for the restoration of the JQAY House through public and private fund raising, and to advocate for and increase public awareness of the JQAY House.

Family Assistance Program

It has been one year since the changes to the program were implemented. The Family Assistance Program Task Force will reconvene in early February to review the results of the last 12 months. A report with recommendations to the Board will follow. The Task Force was first established in late 2007 to review the program and make recommendations for improvement. Program usage was sharply higher in 2008.

Budget Committee Orientation & Upcoming Budget Committee Meeting

An orientation for newly appointed Budget Committee member, Fred Meyer, was conducted on January 27, 2009. Spence Benfield, Budget Committee Chair, attended, along with Keith Hobson, Director of Business & Facilities, Cathy Brucker, Finance Manager, and myself. The first meeting of the Budget Committee is scheduled for Monday, February 23, 2009 at 7:00 p.m. in the Dryland Meeting Room.

Legislative Update

- Oregon Recreation & Park Association (ORPA) Day At The Capital
The Oregon Recreation & Park Association will hold its ORPA Day At The Capital on Thursday, January 29. Board President, Larry Pelatt, along with Jim McElhinny, who also serves as the ORPA Legislative Committee Chair, and myself will be in attendance. I will provide the Board with an update as to the day's activities at your meeting.

- National Recreation & Park Association (NRPA) National Legislative Forum
A reminder that any Board member interested in attending the NRPA Legislative Forum being held March 18-20 in Washington D.C. should contact my office and we will be glad to assist you in registering.



[9A]

MEMO

DATE: January 23, 2009
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities
Hal Bergsma, Director of Planning

RE: 2008 Bond Measure

The information and discussion in this memo adds to that which was provided to the Board at their last two meetings relating to implementation of the 2008 Bond Measure. Topics addressed include Bond Fund cash flow projections, questions relating to structuring bond repayment, and possible issues for the Parks Bond Citizen Oversight Committee to address. Board input on these matters is requested at their February 2, 2009 meeting.

Bond Fund Cash Flow Projections

Using the project schedules prepared by McKay Sposito, as well as schedules created by staff for land acquisition activity, staff has created a master cash flow projection for the Bond Fund. This schedule, which is attached, was used to enable our financial advisor to make a determination on the size of the initial bond issue.

It should be noted that these are initial projections only, and will need to be fluid as more information is obtained on each of these projects. The amounts assigned to each project are based on overall standards/averages and should not be construed as final project budgets; however, they do provide a reasonable starting place for allocation of funds to individual projects.

Below are definitions of the project phases, and the related nature of costs, as used in the cash flow:

Project Management (staff cost): Staff time is involved to manage project consultants, tasks, and other staff throughout each project category. Management includes supervision, guidance, coordination and/or involvement in a variety of project tasks including: project setup and defining objectives; setting budgets and schedules; requesting proposals; writing contracts; coordination with other agencies; reviewing various documents; attending meetings; issuing purchase orders and signing invoices; site observation and visits; and completing close out documents. These costs extend over all phases of the project.

Master Planning (consultant cost): Consultants are primarily responsible for the following kinds of tasks within this project phase: public involvement and meetings; land use and site assessment; research and documentation; conceptual plan preparation; determining city/county development requirements; feasibility studies; and budget estimates.

Design Development (consultant cost): Consultant responsibilities in this phase include preliminary design and refinement; cost estimating; project meetings/pre-application meetings; and preparation of reports.

Construction Documentation & Permitting (consultant cost): This project phase includes the following tasks: preparation of design plans; construction detailing; preparation of specifications; jurisdictional permit submittals and coordination.

Construction Administration (consultant cost): Tasks in this phase typically include project meetings; bidding contracts; preparing requests for information; issuance of contracts; handling correspondence; processing change orders; site observation; issuing field orders; and project close-out. This occurs during the construction phase, but represents costs paid to consultants to conduct these activities.

Construction (contractor cost): This project phase is actual physical construction of the project by the selected contractor, and reflects the cost of the construction contract.

Contingency: While this is not technically a project phase, this represents the portion of each project budget (15%) set aside for unanticipated events or circumstances that cause increases in project cost over the established budget.

Bond Repayment Structure

In working with District Bond Counsel and our Financial Advisor, we have encountered two questions regarding the repayment structure that we would like Board of Directors input on.

1. Repayment term for bonds issued at two different times

Under the ballot language approved by voters, the District has up to 21 years from the date of issue to repay the bonds. With the intent to split the bond issue into two phases, the second issue will likely not occur until 2-3 years after the first bond issue, meaning that the repayment term on this issue could stretch out to 23 or 24 years from the initial issue date of the first phase. The trade-off for District voters would be a lower debt service (and corresponding tax rate) in the first two years as we pay debt service on only part of the \$100 million of bonds.

An option, however, is to structure that combined debt service of both phases of bond issue so that the combined debt service results in a level tax rate, and the combined term stays within 21 years of the date of the first issue.

Both of these structures are shown graphically in the attached charts, the first option is shown in chart C and the second option in chart E.

Staff recommends using the latter option (as shown in chart E) since it better meets the intent to create a debt service structure that results in a level tax rate. The other benefit of this option is that it completes the retirement of the bonds within 21 years total and avoids any extension of the tax levy beyond that time.

2. Lower rates vs. shorter term

At this time, interest rates on the bonds are below the rate used in the projections for election information. If this rate holds true, it would give the District the option of either keeping the term of the bonds and having a lower tax rate than indicated in the election materials, or shortening the repayment term of the bond, but keeping the tax rate at the amount indicated.

Staff recommends keeping the term of the bond at the length indicated, 21 years, and apply any interest rate savings to reducing the property tax rate. The tax rate may still vary based on changes in the District's total assessed value. If the assessed value grows faster than projected the tax rate will still go down below the estimate, and if the assessed value grows slower than projected this will give us a cushion against higher tax rates than projected.

Before finalizing the offering information for the bond issue, staff would like Board of Directors concurrence with the staff recommendation on these two issues.

Scope of issues for the Bond Oversight Committee

As noted in the Parks Bond Citizen Oversight Committee charge, the Committee should work with District staff to develop performance measurement tools and reports for providing accountability and communication with District residents, and recommendations, if any, for improving Bond Program efficiency, administration or performance.

Based on this, staff has identified a list of operational issues that we would seek input on from the Parks Bond Citizen Oversight Committee. These issues include:

1. What is the process for assigning interest earnings to project budgets to cover inflationary cost increases?
2. What process will be used to address budget overages on individual projects?
 - a. Use savings from other projects in the same category?
 - b. Value-engineer the project scope to reduce costs?
 - c. Use funds from another funding source such as SDC funds?
 - d. When is it appropriate to use the contingency funds?
3. If an entire category of projects is under budget, is it appropriate to use the funds to cover budget overages in a different project category?
 - a. Do all projects need to be completed before funds are transferred?
 - b. What process should be used to add projects or project elements?
4. In determining whether to acquire a parcel of land, how do we establish the market value?
 - a. Is an appraisal always necessary, even for low value properties, or should we establish cost-benefit criteria for when to request them?
 - b. If negotiations continue for some time after the appraisal is completed, should another appraisal be done before finalizing the acquisition?
 - c. Should we ever pay more than the appraised value and, if so, under what circumstances?
 - d. If we are buying property from The Trust for Public Land, should we always have our own independent appraisal?
5. How should the public be informed of progress on bond projects and expenditures to ensure transparency?

Also as noted in the Committee charge, its function is to focus on overall delivery of Bond Measure obligations and not specific projects or activities. As such, the intent is to address these issues in order to develop process and criteria. It is not staff's intent to engage the Committee to address these questions on specific projects, but rather to follow the criteria and process established by the Committee.

Next Steps

The following upcoming actions/activities needed to move toward implementation of the 2008 Bond Measure will be presented at the March 2, 2009 Regular Board meeting:

- **Consultants of Record**

At their January meeting the Board approved "class special procurement" procedures for creating a short-list of architecture and engineering contractors for consulting work on bond projects. Staff is in the process of soliciting proposals from consultant teams. An advertisement regarding a request for proposals was published in four issues of the *Daily Journal of Commerce* in mid-January. Over 50 consultants have requested the RFP to this point. The deadline for submission of proposals in five categories of projects is February 9. Staff will then begin reviewing and scoring the proposals. We anticipate that about five consultant teams will be selected from those submitting proposals for placement on a Consultants of Record (COR) list to use for each project category. At the Board's March meeting staff will seek their concurrence with the consultant teams they selected.

- **Master Plan Review Process**

Staff will propose a process for expediting the review of park master plans. Given the numerous park improvement projects programmed under the bond measure (five new neighborhood parks, five redeveloped neighborhood parks, and one new community park), to keep on schedule there will need to be agreement by the Board on the best way to provide adequate review of proposed designs without unnecessarily delaying project completion.

- **Bond Project Contract Requirements**

Staff will ask the Board to consider approving a waiver, for bond projects, of the requirement that all architecture and engineering service contracts with a value over \$100,000 must be approved by the Board. Staff does not anticipate many such projects, but to expedite those that might exceed the limit (e.g., the Conestoga Recreation and Aquatic Center expansion) such a waiver would be helpful, with the understanding that the contract would be with a consultant team on the Board-approved consultants of record list for that type of project.

- **Communications Plan**

An overview of a communications plan focused on bond measure implementation will be provided. The plan will feature communications activities and time frames relating to updating patrons throughout the District on bond projects and related issues.

In addition, focus on the following actions/activities will continue in order to move toward implementation of the 2008 Bond Measure:

- Land Acquisition Consultant

Staff is preparing a request for proposals for land acquisition services focused on acquisitions with bond funds. As noted in the memo on this topic provided to the Board at their January meeting, even without the acquisitions associated with the bond measure, the District would be busy processing acquisitions through donation offers and use of other funds such as from SDC revenues and grants. Given the number of acquisitions that will be needed to meet bond measure objectives and the desire to complete most acquisitions in the next few years, it is likely that additional support will be needed for the District's acquisition program. Staff have determined that it would be best to contract for this additional assistance rather than hire someone as an interim employee. The objective is to have someone under contract by early March so they can assist in gathering information on potential acquisition sites for an extended Board of Directors Executive Session in May to set acquisition priorities.

- Temporary Planning Staff

Staff is beginning the recruitment process for three additional temporary planners and an office tech position to work exclusively on bond projects until they are completed. The objective is to have all four positions filled by April 1, the assumed start date for several projects.

PARKS BOND MEASURE 34-156
CASH-FLOW PROJECTION TARGETS
Updated as of : **1/22/2009**

		Project					Fiscal Year Summary							
Project	Phase	Start	Duration	Finish	Cost for Phase	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Total	
Board Approved Project List - at current estimated project costs														
New/Redeveloped Neighborhood Parks	AM Kennedy Park new	Proj. Mgmt.	4/1/2009	30	10/11/2011	35,250	3,437	13,940	13,940	3,934	0	0	0	35,250
		Master Plan	4/1/2009	5	9/1/2009	53,125	31,250	21,875	0	0	0	0	0	53,125
		Design Development	9/2/2009	5	2/2/2010	63,750	0	63,750	0	0	0	0	0	63,750
		Const. Documents	2/3/2010	7	9/6/2010	74,375	0	50,852	23,523	0	0	0	0	74,375
		Construction Admin.	4/11/2011	6	10/11/2011	21,250	0	0	9,290	11,960	0	0	0	21,250
		Construction	4/11/2011	6	10/11/2011	850,000	0	0	371,585	478,415	0	0	0	850,000
		Contingency	9/11/2011	1	10/11/2011	187,500	0	0	0	187,500	0	0	0	187,500
					1,285,250	34,687	150,416	418,337	681,809	-	-	-	1,285,250	
Barsotti Park new	Proj. Mgmt.	2/27/2012	22	1/2/2014	35,250	0	0	0	6,476	19,061	9,713	0	35,250	
	Master Plan	2/27/2012	4	6/27/2012	53,125	0	0	0	53,125	0	0	0	53,125	
	Design Development	6/28/2012	5	11/28/2012	63,750	0	0	0	833	62,917	0	0	63,750	
	Const. Documents	11/29/2012	6	5/31/2013	74,375	0	0	0	0	74,375	0	0	74,375	
	Construction Admin.	6/3/2013	7	1/2/2014	21,250	0	0	0	0	2,694	18,556	0	21,250	
	Construction	6/3/2013	7	1/2/2014	850,000	0	0	0	0	107,746	742,254	0	850,000	
	Contingency	12/2/2013	1	1/2/2014	187,500	0	0	0	0	0	187,500	0	187,500	
					1,285,250	-	-	-	60,434	266,793	958,023	-	1,285,250	
Kaiser Ridge Park new	Proj. Mgmt.	8/13/2012	26	10/21/2014	21,150	0	0	0	0	8,497	9,662	2,991	21,150	
	Master Plan	8/13/2012	4	12/12/2012	31,875	0	0	0	0	31,875	0	0	31,875	
	Design Development	6/28/2012	5	11/28/2012	38,250	0	0	0	500	37,750	0	0	38,250	
	Const. Documents	11/26/2012	6	5/31/2013	44,625	0	0	0	0	44,625	0	0	44,625	
	Construction Admin.	6/3/2013	7	1/2/2014	12,750	0	0	0	0	1,616	11,134	0	12,750	
	Construction	6/3/2013	7	1/2/2014	510,000	0	0	0	0	64,648	445,352	0	510,000	
	Contingency	12/2/2013	1	1/2/2014	112,500	0	0	0	0	0	112,500	0	112,500	
					771,150	-	-	-	500	189,011	578,648	2,991	771,150	
Roy Dancer Park new	Proj. Mgmt.	6/3/2010	29.5	10/26/2012	21,150	0	652	8,813	8,837	2,849	0	0	21,150	
	Master Plan	6/3/2010	6	12/3/2010	31,875	0	4,703	27,172	0	0	0	0	31,875	
	Design Development	12/6/2010	5	5/6/2011	38,250	0	0	38,250	0	0	0	0	38,250	
	Const. Documents	5/9/2011	7	12/8/2011	44,625	0	0	10,894	33,731	0	0	0	44,625	
	Construction Admin.	4/26/2012	6	10/26/2012	12,750	0	0	0	4,529	8,221	0	0	12,750	
	Construction	4/26/2012	6	10/26/2012	510,000	0	0	0	181,148	328,852	0	0	510,000	
	Contingency	9/26/2012	1	10/26/2012	112,500	0	0	0	0	112,500	0	0	112,500	
					771,150	-	5,355	85,129	228,244	452,423	-	-	771,150	
Roger Tilbury Park new	Proj. Mgmt.	12/20/2010	22	10/25/2012	21,150	0	0	6,016	11,468	3,666	0	0	21,150	
	Master Plan	12/20/2010	4	4/20/2011	31,875	0	0	31,875	0	0	0	0	31,875	
	Design Development	4/21/2011	5	9/21/2011	38,250	0	0	17,500	20,750	0	0	0	38,250	
	Const. Documents	9/22/2011	7	4/24/2012	44,625	0	0	0	44,625	0	0	0	44,625	
	Construction Admin.	4/25/2012	6	10/25/2012	12,750	0	0	0	4,598	8,152	0	0	12,750	
	Construction	4/25/2012	6	10/25/2012	510,000	0	0	0	183,934	326,066	0	0	510,000	
	Contingency	9/25/2012	1	10/25/2012	112,500	0	0	0	0	112,500	0	0	112,500	
					771,150	-	-	55,391	265,376	450,383	-	-	771,150	
Cedar Mill Park redevelop	Proj. Mgmt.	12/17/2010	22	10/12/2012	30,879	0	0	9,055	16,995	4,829	0	0	30,879	
	Master Plan	12/7/2010	4	4/7/2011	46,537	0	0	46,537	0	0	0	0	46,537	
	Design Development	4/8/2011	5	9/8/2011	55,845	0	0	30,295	25,550	0	0	0	55,845	
	Const. Documents	9/9/2011	7	4/11/2012	65,153	0	0	0	65,153	0	0	0	65,153	
	Construction Admin.	4/12/2012	6	10/12/2012	18,615	0	0	0	8,036	10,579	0	0	18,615	
	Construction	4/12/2012	6	10/12/2012	744,600	0	0	0	321,439	423,161	0	0	744,600	
	Contingency	9/12/2012	1	10/12/2012	164,250	0	0	0	0	164,250	0	0	164,250	
					1,125,879	-	-	85,887	437,173	602,819	-	-	1,125,879	
Camille Park redevelop	Proj. Mgmt.	1/18/2010	21.5	11/9/2011	14,100	0	3,482	7,798	2,820	0	0	0	14,100	
	Master Plan	1/18/2010	0.5	2/1/2010	-	0	0	0	0	0	0	0	0	
	Design Development	2/2/2010	5	7/5/2010	25,500	0	24,667	833	0	0	0	0	25,500	
	Const. Documents	7/6/2010	6	1/5/2011	29,750	0	0	29,750	0	0	0	0	29,750	
	Construction Admin.	4/8/2011	7	11/9/2011	8,500	0	0	3,281	5,219	0	0	0	8,500	
	Construction	4/8/2011	7	11/9/2011	361,250	0	0	139,459	221,791	0	0	0	361,250	
	Contingency	10/9/2011	1	11/9/2011	75,000	0	0	0	75,000	0	0	0	75,000	
					514,100	-	28,149	181,122	304,829	-	-	-	514,100	

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		Project				Fiscal Year Summary								
Project	Phase	Start	Duration	Finish	Cost for Phase	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Total	
New/Redeveloped Neighborhood Parks	Somerset West Park redevelop	Proj. Mgmt.	8/13/2012	25	9/19/2014	28,200	0	0	0	0	11,802	13,420	2,978	28,200
		Master Plan	8/13/2012	4	12/12/2012	42,500	0	0	0	0	42,500	0	0	42,500
		Design Development	12/13/2012	5	5/15/2013	51,000	0	0	0	0	51,000	0	0	51,000
		Const. Documents	5/16/2013	7	12/17/2013	59,500	0	0	0	0	12,453	47,047	0	59,500
		Construction Admin.	3/20/2014	6	9/19/2014	17,000	0	0	0	0	0	9,475	7,525	17,000
		Construction	3/20/2014	6	9/19/2014	680,000	0	0	0	0	0	379,016	300,984	680,000
		Contingency	8/16/2014	1	9/19/2014	150,000	0	0	0	0	0	0	150,000	150,000
					1,028,200	-	-	-	-	117,756	448,958	461,486	1,028,200	
Pioneer Park redevelop	Proj. Mgmt.	12/7/2010	24	12/13/2012	14,100	0	0	3,922	7,002	3,176	0	0	14,100	
	Master Plan	12/7/2010	4	4/7/2011	21,250	0	0	21,250	0	0	0	0	21,250	
	Design Development	4/8/2011	5	9/18/2011	25,500	0	0	12,985	12,515	0	0	0	25,500	
	Const. Documents	9/9/2011	7	4/11/2012	29,750	0	0	0	29,750	0	0	0	29,750	
	Construction Admin.	6/13/2012	6	12/13/2012	8,500	0	0	0	790	7,710	0	0	8,500	
	Construction	6/13/2012	6	12/13/2012	340,000	0	0	0	31,585	308,415	0	0	340,000	
	Contingency	11/13/2012	1	12/13/2012	75,000	0	0	0	0	75,000	0	0	75,000	
					514,100	-	-	38,157	81,642	394,302	-	-	514,100	
Vista Brook Park redevelop	Proj. Mgmt.	12/7/2010	24	12/13/2012	14,100	0	0	3,922	7,002	3,176	0	0	14,100	
	Master Plan	12/7/2010	6	6/6/2011	21,250	0	0	21,250	0	0	0	0	21,250	
	Design Development	6/9/2011	5	11/9/2011	25,500	0	0	3,500	22,000	0	0	0	25,500	
	Const. Documents	11/10/2011	7	6/12/2012	29,750	0	0	0	29,750	0	0	0	29,750	
	Construction Admin.	6/13/2012	6	12/13/2012	8,500	0	0	0	790	7,710	0	0	8,500	
	Construction	6/13/2012	6	12/13/2012	340,000	0	0	0	31,585	308,415	0	0	340,000	
	Contingency	11/13/2012	1	12/13/2012	75,000	0	0	0	0	75,000	0	0	75,000	
					514,100	-	-	28,672	91,126	394,302	-	-	514,100	
Westside-Waterhouse Trail Connection	Proj. Mgmt.	4/1/2009	60	4/22/2014	42,300	2,061	8,359	8,359	8,382	8,359	6,779	0	42,300	
	Master Plan	4/1/2009	8	12/2/2009	63,750	23,418	40,332	0	0	0	0	0	63,750	
	Design Development	12/3/2009	10	10/6/2010	76,500	0	52,080	24,420	0	0	0	0	76,500	
	Const. Documents	10/7/2010	16	2/10/2012	89,250	0	0	48,351	40,899	0	0	0	89,250	
	Construction Admin.	4/18/2013	12	4/22/2014	25,500	0	0	0	0	5,045	20,455	0	25,500	
	Construction	4/18/2013	12	4/22/2014	1,020,000	0	0	0	0	201,789	818,211	0	1,020,000	
	Contingency	3/22/2014	1	4/22/2014	225,000	0	0	0	0	0	225,000	0	225,000	
					1,542,300	25,480	100,771	81,131	49,281	215,193	1,070,446	-	1,542,300	
Nature Park - Old Wagon Trail	Proj. Mgmt.	4/1/2009	20.5	12/22/2010	9,870	1,410	5,718	2,742	0	0	0	0	9,870	
	Master Plan	4/1/2009	0.5	4/15/2009	-	0	0	0	0	0	0	0	0	
	Design Development	4/16/2009	6	10/18/2009	17,850	7,236	10,614	0	0	0	0	0	17,850	
	Const. Documents	10/19/2009	8	6/21/2010	20,825	0	20,825	0	0	0	0	0	20,825	
	Construction Admin.	6/22/2010	6	12/22/2010	5,950	0	260	5,690	0	0	0	0	5,950	
	Construction	6/22/2010	6	12/22/2010	252,875	0	11,055	241,820	0	0	0	0	252,875	
	Contingency	11/22/2010	1	12/22/2010	52,500	0	0	52,500	0	0	0	0	52,500	
					359,870	8,646	48,472	302,752	-	-	-	-	359,870	
NE Quadrant Trail - Bluffs Phase 2	Proj. Mgmt.	10/5/2010	12	10/7/2011	7,050	0	0	5,148	1,902	0	0	0	7,050	
	Master Plan	10/5/2010	2	12/5/2010	-	0	0	0	0	0	0	0	0	
	Design Development	12/6/2010	2	2/3/2011	12,750	0	0	12,750	0	0	0	0	12,750	
	Const. Documents	2/4/2011	4	6/7/2011	14,875	0	0	14,875	0	0	0	0	14,875	
	Construction Admin.	6/8/2011	4	10/7/2011	4,250	0	0	773	3,477	0	0	0	4,250	
	Construction	6/8/2011	4	10/7/2011	180,625	0	0	32,841	147,784	0	0	0	180,625	
	Contingency	9/7/2011	1	10/7/2011	37,500	0	0	0	37,500	0	0	0	37,500	
					257,050	-	-	66,387	190,663	-	-	-	257,050	
						10,739,549	68,813	333,162	1,342,964	2,391,077	3,082,980	3,056,075	464,477	10,739,549

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		Project				Fiscal Year Summary									
Project	Phase	Start	Duration	Finish	Cost for Phase	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Total		
New/Redeveloped Community Parks	SW Community Park	Proj. Mgmt.	10/19/2009	50	1/3/2014	211,500	0	34,952	50,226	50,364	50,226	25,732	0	211,500	
	new	Master Plan	10/19/2009	10	8/20/2010	350,625	0	291,996	58,629	0	0	0	0	350,625	
		Design Development	8/23/2010	11	7/26/2011	446,250	0	0	411,821	34,429	0	0	0	446,250	
		Const. Documents	7/27/2011	12	7/30/2012	510,000	0	0	0	468,537	41,463	0	0	510,000	
		Construction Admin.	7/31/2012	17	1/13/2014	286,875	0	0	0	0	180,445	106,430	0	286,875	
		Construction	7/31/2012	17	1/13/2014	4,781,250	0	0	0	0	3,007,415	1,773,835	0	4,781,250	
		Contingency	12/13/2013	1	1/13/2014	1,125,000	0	0	0	0	0	1,125,000	0	1,125,000	
							7,711,500	-	326,948	520,676	553,329	3,279,550	3,030,997	-	7,711,500
		Cedar Hills Park redevelop	Proj. Mgmt.	4/1/2009	53.5	10/3/2013	169,905	9,290	37,676	37,676	37,780	37,676	9,806	0	169,905
			Master Plan	4/1/2009	10	2/2/2010	281,669	82,574	199,095	0	0	0	0	0	281,669
Design Development	2/3/2010		9.5	11/22/2010	358,488	0	180,472	178,016	0	0	0	0	358,488		
Const. Documents	11/23/2010		12	11/25/2011	409,700	0	0	244,480	165,220	0	0	0	409,700		
Construction Admin.	3/29/2012		18	10/3/2013	230,456	0	0	0	38,757	152,109	39,590	0	230,456		
Construction	3/29/2012		18	10/3/2013	3,840,937	0	0	0	645,944	2,535,157	659,835	0	3,840,937		
Contingency	9/3/2013		1	10/3/2013	903,750	0	0	0	0	0	903,750	0	903,750		
					6,194,905	91,864	417,243	460,173	887,700	2,724,943	1,612,982	-	6,194,905		
Schiffler Park redevelop	Proj. Mgmt.	4/1/2009	40	8/14/2012	98,700	7,216	29,265	29,265	29,345	3,608	0	0	98,700		
	Master Plan	4/1/2009	10	2/2/2010	163,625	47,968	115,657	0	0	0	0	0	163,625		
	Design Development	2/3/2010	7	9/6/2010	208,250	0	142,385	65,865	0	0	0	0	208,250		
	Const. Documents	9/7/2010	9	6/9/2011	238,000	0	0	238,000	0	0	0	0	238,000		
	Construction Admin.	6/10/2011	14	8/14/2012	133,875	0	0	6,212	113,685	13,978	0	0	133,875		
	Construction	6/10/2011	14	8/14/2012	2,231,250	0	0	103,538	1,894,751	232,961	0	0	2,231,250		
	Contingency	7/14/2012	1	8/14/2012	525,000	0	0	0	0	525,000	0	0	525,000		
					3,598,700	55,184	287,307	442,881	2,037,781	775,547	-	-	3,598,700		
					17,505,105	147,048	1,031,498	1,423,730	3,478,810	6,780,040	4,643,979	-	17,505,105		
Trails/Linear Parks	Westside Trail Segments #1,4 & 7	Proj. Mgmt.	6/2/2009	62	8/22/2014	117,030	1,718	22,400	22,400	22,461	22,400	22,400	3,253	117,030	
		Master Plan	6/2/2009	10	4/5/2010	194,013	17,695	176,318	0	0	0	0	0	194,013	
		Design Development	4/6/2010	10	2/7/2011	246,925	0	68,367	178,558	0	0	0	0	246,925	
		Const. Documents	2/8/2011	24	2/14/2013	282,200	0	0	54,372	140,143	87,685	0	0	282,200	
		Construction Admin.	2/15/2013	18	8/22/2014	158,737	0	0	0	0	38,751	104,772	15,213	158,737	
		Construction	2/15/2013	18	8/22/2014	2,645,625	0	0	0	0	645,858	1,746,208	253,559	2,645,625	
		Contingency	7/22/2014	1	8/22/2014	622,500	0	0	0	0	0	0	622,500	622,500	
							4,267,030	19,413	267,084	255,330	162,604	794,694	1,873,380	894,525	4,267,030
Jordan/Husen Park & Lowami Park	Proj. Mgmt.	4/1/2009	34.5	2/27/2012	45,120	3,824	15,507	15,507	10,282	0	0	0	45,120		
	Master Plan	4/1/2009	0.5	4/15/2009	-	0	0	0	0	0	0	0	0		
	Design Development	4/16/2009	7	11/17/2009	95,200	33,209	61,991	0	0	0	0	0	95,200		
	Const. Documents	11/18/2009	15	2/22/2011	108,800	0	52,866	55,934	0	0	0	0	108,800		
	Construction Admin.	3/25/2011	11	2/27/2012	61,200	0	0	17,512	43,688	0	0	0	61,200		
	Construction	3/25/2011	11	2/27/2012	1,094,800	0	0	313,261	781,539	0	0	0	1,094,800		
	Contingency	1/27/2012	1	2/27/2012	240,000	0	0	0	240,000	0	0	0	240,000		
					1,645,120	37,033	130,364	402,214	1,075,509	-	-	-	1,645,120		
Lowami Heart Woods Park	Proj. Mgmt.	4/1/2009	40	8/14/2012	22,560	1,649	6,689	6,689	6,708	825	0	0	22,560		
	Master Plan	4/1/2009	7	11/2/2009	37,400	15,656	21,744	0	0	0	0	0	37,400		
	Design Development	11/3/2009	7	6/4/2010	47,600	0	47,600	0	0	0	0	0	47,600		
	Const. Documents	6/7/2010	15	9/9/2011	54,400	0	2,726	43,259	8,415	0	0	0	54,400		
	Construction Admin.	9/12/2011	11	8/14/2012	30,600	0	0	0	26,514	4,086	0	0	30,600		
	Construction	9/12/2011	11	8/14/2012	510,000	0	0	0	441,899	68,101	0	0	510,000		
	Contingency	7/14/2012	1	8/14/2012	120,000	0	0	0	0	120,000	0	0	120,000		
					822,560	17,305	78,759	49,948	483,535	193,012	-	-	822,560		
Rock Creek Trail Segment #5 & Allenbach	Proj. Mgmt.	4/1/2009	46	2/14/2013	47,940	3,049	12,366	12,366	12,400	7,758	0	0	47,940		
	Master Plan	4/1/2009	7	11/2/2009	79,475	33,269	46,206	0	0	0	0	0	79,475		
	Design Development	11/3/2009	7	6/4/2010	101,150	0	101,150	0	0	0	0	0	101,150		
	Const. Documents	6/7/2010	15	9/9/2011	115,600	0	5,793	91,926	17,881	0	0	0	115,600		
	Construction Admin.	3/14/2012	11	2/14/2013	65,025	0	0	0	20,839	44,186	0	0	65,025		
	Construction	3/14/2012	11	2/14/2013	1,083,750	0	0	0	347,315	736,435	0	0	1,083,750		
	Contingency	1/14/2013	1	2/14/2013	255,000	0	0	0	0	255,000	0	0	255,000		
					1,747,940	36,318	165,515	104,292	398,435	1,043,380	-	-	1,747,940		

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		Project					Fiscal Year Summary							
Project	Phase	Start	Duration	Finish	Cost for Phase	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Total	
Trails/Linear Parks	North Bethany Trail Segment #2	Proj. Mgmt.	4/1/2009	29	9/9/2011	14,100	1,424	5,776	5,776	1,124	0	0	0	14,100
		Master Plan	4/1/2009	5	9/1/2009	23,375	13,750	9,625	0	0	0	0	0	23,375
		Design Development	9/2/2009	5	2/2/2010	29,750	0	29,750	0	0	0	0	0	29,750
		Const. Documents	2/3/2010	8	10/6/2010	34,000	0	20,400	13,600	0	0	0	0	34,000
		Construction Admin.	4/11/2011	5	9/9/2011	19,125	0	0	10,132	8,993	0	0	0	19,125
		Construction	4/11/2011	5	9/9/2011	318,750	0	0	168,874	149,876	0	0	0	318,750
		Contingency	8/9/2011	1	9/9/2011	75,000	0	0	0	75,000	0	0	0	75,000
						514,100	15,174	65,551	198,383	234,992	-	-	-	514,100
						3,804,340	68,626	279,927	227,200	135,971	515,254	2,577,362	-	3,804,340
						12,801,090	193,870	987,201	1,237,368	2,491,046	2,546,339	4,450,742	894,525	12,801,090
Youth Athletic Field Developmnt	Winkleman Park	Proj. Mgmt.	4/1/2009	20.5	12/22/2010	14,100	2,014	8,169	3,917	0	0	0	0	14,100
		Master Plan	4/1/2009	6	10/1/2009	21,250	10,451	10,799	0	0	0	0	0	21,250
		Design Development	10/2/2009	3.5	1/18/2010	25,500	0	25,500	0	0	0	0	0	25,500
		Const. Documents	1/19/2010	6	7/21/2010	29,750	0	26,336	3,414	0	0	0	0	29,750
		Construction Admin.	7/22/2010	5	12/22/2010	8,500	0	0	8,500	0	0	0	0	8,500
		Construction	7/22/2010	5	12/22/2010	340,000	0	0	340,000	0	0	0	0	340,000
		Contingency	11/22/2010	1	12/22/2010	75,000	0	0	75,000	0	0	0	0	75,000
						514,100	12,465	70,804	430,831	-	-	-	-	514,100
						12,801,090	193,870	987,201	1,237,368	2,491,046	2,546,339	4,450,742	894,525	12,801,090
						3,804,340	68,626	279,927	227,200	135,971	515,254	2,577,362	-	3,804,340
					12,801,090	193,870	987,201	1,237,368	2,491,046	2,546,339	4,450,742	894,525	12,801,090	
	Meadow Waye Park	Proj. Mgmt.	4/1/2009	18	10/6/2010	14,100	2,295	9,307	2,499	0	0	0	0	14,100
		Master Plan	4/1/2009	4	7/3/2009	21,250	20,565	685	0	0	0	0	0	21,250
		Design Development	8/3/2009	3	11/2/2009	25,500	0	25,500	0	0	0	0	0	25,500
		Const. Documents	11/3/2009	6	5/5/2010	29,750	0	29,750	0	0	0	0	0	29,750
		Construction Admin.	5/6/2010	5	10/6/2010	8,500	0	3,056	5,444	0	0	0	0	8,500
		Construction	5/6/2010	5	10/6/2010	340,000	0	122,222	217,778	0	0	0	0	340,000
		Contingency	9/6/2010	1	10/6/2010	75,000	0	0	75,000	0	0	0	0	75,000
						514,100	22,859	190,520	300,721	-	-	-	-	514,100
						12,801,090	193,870	987,201	1,237,368	2,491,046	2,546,339	4,450,742	894,525	12,801,090
						3,804,340	68,626	279,927	227,200	135,971	515,254	2,577,362	-	3,804,340
					12,801,090	193,870	987,201	1,237,368	2,491,046	2,546,339	4,450,742	894,525	12,801,090	
	New fields in each quadran - NW Quadrant	Proj. Mgmt.	10/15/2012	22.5	9/5/2014	14,100	0	0	0	0	5,272	7,459	1,369	14,100
		Master Plan	10/15/2012	4	2/13/2013	21,250	0	0	0	0	21,250	0	0	0
		Design Development	2/14/2013	3.5	5/31/2013	25,500	0	0	0	0	25,500	0	0	25,500
		Const. Documents	6/3/2013	5	11/1/2013	29,750	0	0	0	0	5,320	24,430	0	29,750
		Construction Admin.	3/6/2014	6	9/5/2014	8,500	0	0	8,500	0	5,388	3,112	0	8,500
		Construction	3/6/2014	6	9/5/2014	340,000	0	0	0	0	215,519	124,481	0	340,000
		Contingency	8/5/2014	1	9/5/2014	75,000	0	0	0	0	0	0	75,000	75,000
						514,100	-	-	-	-	57,342	252,796	203,962	514,100
						12,801,090	-	-	-	-	57,342	252,796	203,962	12,801,090
						3,804,340	-	-	-	-	57,342	252,796	203,962	3,804,340
					12,801,090	-	-	-	-	57,342	252,796	203,962	12,801,090	
	New fields in each quadran - NE Quadrant	Proj. Mgmt.	10/15/2012	22.5	9/5/2014	14,100	0	0	0	0	5,272	7,459	1,369	14,100
		Master Plan	10/15/2012	4	2/13/2013	21,250	0	0	0	0	21,250	0	0	0
		Design Development	2/14/2013	3.5	5/31/2013	25,500	0	0	0	0	25,500	0	0	25,500
		Const. Documents	6/3/2013	5	11/1/2013	29,750	0	0	0	0	5,320	24,430	0	29,750
		Construction Admin.	3/6/2014	6	9/5/2014	8,500	0	0	8,500	0	5,388	3,112	0	8,500
		Construction	3/6/2014	6	9/5/2014	340,000	0	0	0	0	215,519	124,481	0	340,000
		Contingency	8/5/2014	1	9/5/2014	75,000	0	0	0	0	0	0	75,000	75,000
						514,100	-	-	-	-	57,342	252,796	203,962	514,100
						12,801,090	-	-	-	-	57,342	252,796	203,962	12,801,090
						3,804,340	-	-	-	-	57,342	252,796	203,962	3,804,340
					12,801,090	-	-	-	-	57,342	252,796	203,962	12,801,090	
	New fields in each quadran - SW Quadrant	Proj. Mgmt.	10/15/2012	22.5	9/5/2014	14,100	0	0	0	0	5,272	7,459	1,369	14,100
		Master Plan	10/15/2012	4	2/13/2013	21,250	0	0	0	0	21,250	0	0	0
		Design Development	2/14/2013	3.5	5/31/2013	25,500	0	0	0	0	25,500	0	0	25,500
		Const. Documents	6/3/2013	5	11/1/2013	29,750	0	0	0	0	5,320	24,430	0	29,750
		Construction Admin.	3/6/2014	6	9/5/2014	8,500	0	0	8,500	0	5,388	3,112	0	8,500
		Construction	3/6/2014	6	9/5/2014	340,000	0	0	0	0	215,519	124,481	0	340,000
		Contingency	8/5/2014	1	9/5/2014	75,000	0	0	0	0	0	0	75,000	75,000
						514,100	-	-	-	-	57,342	252,796	203,962	514,100
						12,801,090	-	-	-	-	57,342	252,796	203,962	12,801,090
						3,804,340	-	-	-	-	57,342	252,796	203,962	3,804,340
					12,801,090	-	-	-	-	57,342	252,796	203,962	12,801,090	

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		Project				Fiscal Year Summary								
Project	Phase	Start	Duration	Finish	Cost for Phase	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Total	
					514,100	-	-	-	-	57,342	252,796	203,962	514,100	
Youth Athletic Field Developmnt	New fields in each quadran - SE Quadrant	Proj. Mgmt.	10/15/2012	22.5	9/5/2014	14,100	0	0	0	5,272	7,459	1,369	14,100	
		Master Plan	10/15/2012	4	2/13/2013	21,250	0	0	0	21,250	0	0	21,250	
		Design Development	2/14/2013	3.5	5/31/2013	25,500	0	0	0	25,500	0	0	25,500	
		Const. Documents	6/3/2013	5	11/1/2013	29,750	0	0	0	5,320	24,430	0	29,750	
		Construction Admin.	3/6/2014	6	9/5/2014	8,500	0	0	0	0	5,388	3,112	8,500	
		Construction	3/6/2014	6	9/5/2014	340,000	0	0	0	0	215,519	124,481	340,000	
		Contingency	8/5/2014	1	9/5/2014	75,000	0	0	0	0	0	75,000	75,000	
					514,100	-	-	-	-	57,342	252,796	203,962	514,100	
					3,084,600	35,324	261,324	731,552	-	229,367	1,011,185	815,848	3,084,600	
Facility Expansion and Improvements	Structural Upgrades at several facilities	Proj. Mgmt.	10/21/2010	46.5	9/22/2014	141,000	0	0	24,813	36,038	35,939	35,939	8,271	141,000
		Master Plan	10/21/2010	0.5	11/4/2010	-	0	0	0	0	0	0	0	
		Design Development	11/5/2010	13	12/9/2011	297,500	0	0	176,711	120,789	0	0	0	297,500
		Const. Documents	12/12/2011	15	3/15/2013	340,000	0	0	0	148,889	191,111	0	0	340,000
		Construction Admin.	3/18/2013	18	9/22/2014	191,250	0	0	0	0	35,967	126,232	29,051	191,250
		Construction	3/18/2013	18	9/22/2014	3,421,250	0	0	0	0	643,418	2,258,149	519,684	3,421,250
		Contingency	8/22/2014	1	9/22/2014	750,000	0	0	0	0	0	0	750,000	750,000
					5,141,000	-	-	201,523	305,716	906,436	2,420,320	1,307,005	5,141,000	
	Sunset Swim Center	Proj. Mgmt.	4/11/2012	26	6/19/2014	31,133	0	0	0	3,117	14,222	13,794	0	31,133
	Structural upgrades & parking lot	Master Plan	4/11/2012	6	10/11/2012	51,612	0	0	0	22,563	29,049	0	0	51,612
		Design Development	10/12/2012	6	4/15/2013	65,688	0	0	0	0	65,688	0	0	65,688
		Const. Documents	4/16/2013	8	12/17/2013	75,072	0	0	0	0	22,981	52,091	0	75,072
		Construction Admin.	12/18/2013	6	6/19/2014	42,228	0	0	0	0	0	42,228	0	42,228
		Construction	12/18/2013	6	6/19/2014	703,800	0	0	0	0	0	703,800	0	703,800
		Contingency	5/19/2014	1	6/19/2014	165,600	0	0	0	0	0	165,600	0	165,600
					1,135,133	-	-	-	25,680	131,941	977,512	-	1,135,133	
	Sunset Swim Center Pool Tank	Proj. Mgmt.	1/5/2009	20	9/10/2010	14,100	4,048	8,396	1,656	0	0	0	0	14,100
		Master Plan	1/5/2009	5	6/5/2009	23,375	23,375	0	0	0	0	0	0	23,375
		Design Development	6/8/2009	4	10/7/2009	29,750	5,409	24,341	0	0	0	0	0	29,750
		Const. Documents	10/8/2009	5	3/10/2010	34,000	0	34,000	0	0	0	0	0	34,000
		Construction Admin.	3/11/2010	6	9/10/2010	19,125	0	11,600	7,525	0	0	0	0	19,125
		Construction	3/11/2010	6	9/10/2010	318,750	0	193,340	125,410	0	0	0	0	318,750
		Contingency	8/10/2010	1	9/10/2010	75,000	0	0	75,000	0	0	0	0	75,000
					514,100	32,832	271,677	209,591	-	-	-	-	-	514,100
	Elsie Stuhr Center Expansion	Proj. Mgmt.	4/1/2009	36	4/12/2012	42,300	3,439	13,947	13,947	10,967	0	0	0	42,300
		Master Plan	4/1/2009	6	10/1/2009	49,087	24,141	24,946	0	0	0	0	0	49,087
		Design Development	10/2/2009	6	4/5/2010	89,250	0	89,250	0	0	0	0	0	89,250
		Const. Documents	4/6/2010	12	4/6/2011	102,000	0	23,753	78,247	0	0	0	0	102,000
		Construction Admin.	4/11/2011	12	4/12/2012	57,375	0	0	12,507	44,868	0	0	0	57,375
		Construction	4/11/2011	12	4/12/2012	977,288	0	0	213,033	764,255	0	0	0	977,288
		Contingency	3/12/2012	1	4/12/2012	225,000	0	0	0	225,000	0	0	0	225,000
					1,542,300	27,580	151,896	317,733	1,045,090	-	-	-	-	1,542,300
	Conestoga Rec/Aquatic Expansion & splash pad	Proj. Mgmt.	4/1/2009	44	12/14/2012	149,460	9,942	40,320	40,320	40,430	18,448	0	0	149,460
		Master Plan	4/1/2009	6	10/1/2009	173,442	85,299	88,143	0	0	0	0	0	173,442
		Design Development	10/2/2009	6	4/5/2010	315,350	0	315,350	0	0	0	0	0	315,350
		Const. Documents	4/6/2010	16	8/10/2011	360,400	0	62,391	267,914	30,095	0	0	0	360,400
		Construction Admin.	8/11/2011	16	12/14/2012	202,725	0	0	0	133,774	68,951	0	0	202,725
		Construction	8/11/2011	16	12/14/2012	3,453,083	0	0	0	2,278,613	1,174,470	0	0	3,453,083
		Contingency	11/14/2012	1	12/14/2012	795,000	0	0	0	0	795,000	0	0	795,000
					5,449,460	95,241	506,204	308,234	2,482,911	2,056,869	-	-	-	5,449,460
	Aloha ADA dressing rooms	Proj. Mgmt.	4/1/2006	19	11/5/2010	3,384	2,390	736	258	0	0	0	0	3,384
		Master Plan	4/1/2009	1	5/1/2009	-	0	0	0	0	0	0	0	0
		Design Development	5/1/2009	4	9/1/2009	7,140	3,483	3,657	0	0	0	0	0	7,140
		Const. Documents	9/2/2009	8	5/5/2010	8,160	0	8,160	0	0	0	0	0	8,160
		Construction Admin.	5/6/2010	6	11/5/2010	4,590	0	1,380	3,210	0	0	0	0	4,590
		Construction	5/6/2010	6	11/5/2010	82,110	0	24,678	57,432	0	0	0	0	82,110
		Contingency	10/5/2010	1	11/5/2010	18,000	0	0	18,000	0	0	0	0	18,000

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		Project					Fiscal Year Summary							
Project	Phase	Start	Duration	Finish	Cost for Phase	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Total	
						123,384	5,873	38,610	78,901	-	-	-	123,384	
Facility Expansion and Improvements	Aquatic Center ADA dressing rooms	Proj. Mgmt.	4/1/2006	19	11/5/2010	3,666	2,590	797	279	0	0	0	3,666	
		Master Plan	4/1/2009	1	5/1/2009	-	0	0	0	0	0	0	0	
		Design Development	5/1/2009	4	9/1/2009	7,734	3,773	3,961	0	0	0	0	7,734	
		Const. Documents	9/2/2009	8	5/5/2010	8,840	0	8,840	0	0	0	0	8,840	
		Construction Admin.	5/6/2010	6	11/5/2010	4,973	0	1,495	3,478	0	0	0	4,973	
		Construction	5/6/2010	6	11/5/2010	88,953	0	26,735	62,218	0	0	0	88,953	
		Contingency	10/5/2010	1	11/5/2010	19,500	0	0	19,500	0	0	0	19,500	
							133,666	6,362	41,827	85,476	-	-	-	133,666
		Athletic Center HVAC	Proj. Mgmt.	1/5/2009	12	1/7/2010	14,100	6,762	7,338	0	0	0	0	14,100
			Master Plan	1/5/2009	3	4/6/2009	23,375	23,375	0	0	0	0	0	23,375
		Design Development	4/7/2009	2	6/5/2009	29,750	29,750	0	0	0	0	0	29,750	
		Const. Documents	6/8/2009	4	10/7/2009	34,000	6,182	27,818	0	0	0	0	34,000	
		Construction Admin.	10/8/2009	3	1/7/2010	19,125	0	19,125	0	0	0	0	19,125	
		Construction	10/8/2009	3	1/7/2010	318,750	0	318,750	0	0	0	0	318,750	
		Contingency	12/7/2009	1	1/7/2010	75,000	0	75,000	0	0	0	0	75,000	
						514,100	66,069	448,031	-	-	-	-	514,100	
	HMT - ADA parking lot other sites - ADA imp. & permeable	Proj. Mgmt.	11/4/2010	37	12/17/2013	26,057	0	0	5,445	8,373	8,350	3,889	26,057	
		Master Plan	11/4/2010	7	6/7/2011	43,197	0	0	43,197	0	0	0	43,197	
		Design Development	6/8/2011	5	11/8/2011	54,978	0	0	7,905	47,073	0	0	54,978	
		Const. Documents	11/9/2011	9	8/10/2012	62,832	0	0	0	53,464	9,368	0	62,832	
		Construction Admin.	3/15/2013	9	12/17/2013	35,343	0	0	0	0	13,652	21,691	35,343	
		Construction	3/15/2013	9	12/17/2013	589,050	0	0	0	0	227,539	361,511	589,050	
		Contingency	11/17/2013	1	12/17/2013	138,600	0	0	0	0	138,600	0	138,600	
						950,057	-	-	56,547	108,910	258,909	525,691	950,057	
	ADA Improvements - numerous sites (Rene)	Proj. Mgmt.	4/5/2010	16	8/9/2011	4,019	0	704	2,987	327	0	0	4,019	
		Master Plan	4/5/2010	4	8/4/2010	6,056	0	4,304	1,752	0	0	0	6,056	
		Design Development	8/5/2010	4	12/6/2010	7,268	0	0	7,268	0	0	0	7,268	
		Const. Documents	12/7/2010	4	4/7/2011	8,479	0	0	8,479	0	0	0	8,479	
		Construction Admin.	4/8/2011	4	8/9/2011	2,422	0	0	1,634	788	0	0	2,422	
		Construction	4/8/2011	4	8/9/2011	96,900	0	0	65,388	31,512	0	0	96,900	
		Contingency	7/9/2011	1	8/9/2011	21,375	0	0	0	21,375	0	0	21,375	
						146,519	-	5,008	87,508	54,002	-	-	146,519	
	ADA Improvements - numerous sites (Brad)	Proj. Mgmt.	1/2/2012	19	8/17/2013	4,019	0	0	0	1,220	2,473	325	4,019	
		Master Plan	1/2/2012	2	3/1/2012	6,056	0	0	0	6,056	0	0	6,056	
		Design Development	3/2/2012	2	5/2/2012	7,268	0	0	0	7,268	0	0	7,268	
		Const. Documents	5/3/2012	4	9/3/2012	8,479	0	0	0	3,998	4,481	0	8,479	
		Construction Admin.	4/8/2013	4	8/7/2013	2,422	0	0	0	0	1,661	761	2,422	
		Construction	4/8/2013	4	8/7/2013	96,900	0	0	0	0	66,469	30,431	96,900	
		Contingency	7/7/2013	1	8/7/2013	21,375	0	0	0	0	0	21,375	21,375	
						146,519	-	-	-	18,542	75,084	52,892	146,519	
						15,796,237	233,958	1,463,254	1,345,514	4,040,852	3,429,239	3,976,415	1,307,005	15,796,237
Replacements and Improvements	Play structure replacement @ five sites	Proj. Mgmt.	4/1/2009	23	3/9/2011	14,636	1,863	7,556	5,217	0	0	0	14,636	
		Master Plan	4/1/2009	6	10/1/2009	22,058	10,848	11,210	0	0	0	0	22,058	
		Design Development	10/2/2009	6	4/5/2010	26,469	0	26,469	0	0	0	0	26,469	
		Const. Documents	4/6/2010	5	9/6/2010	30,880	0	17,156	13,724	0	0	0	30,880	
		Construction Admin.	9/7/2010	6	3/9/2011	8,823	0	0	8,823	0	0	0	8,823	
		Construction	9/7/2010	6	3/9/2011	352,920	0	0	352,920	0	0	0	352,920	
		Contingency	2/9/2011	1	3/9/2011	77,850	0	0	77,850	0	0	0	77,850	
							533,636	12,711	62,390	458,534	-	-	-	533,636
		Play structure replacement @ six sites	Proj. Mgmt.	4/1/2009	29	9/9/2011	12,126	1,225	4,967	4,967	966	0	0	12,126
			Master Plan	4/1/2009	7	11/2/2009	18,275	7,650	10,625	0	0	0	0	18,275
		Design Development	11/3/2009	7	6/4/2010	21,930	0	21,930	0	0	0	0	21,930	
		Const. Documents	6/7/2010	5	11/5/2010	25,585	0	3,897	21,688	0	0	0	25,585	
		Construction Admin.	4/11/2011	5	9/9/2011	7,310	0	0	3,873	3,437	0	0	7,310	
		Construction	4/11/2011	5	9/9/2011	292,400	0	0	154,914	137,486	0	0	292,400	
		Contingency	8/9/2011	1	9/9/2011	64,500	0	0	0	64,500	0	0	64,500	
						442,126	8,875	41,419	185,442	206,390	-	-	442,126	

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		Project					Fiscal Year Summary							
Project	Phase	Start	Duration	Finish	Cost for Phase	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Total	
Replacements and Improvements	Bridge/Boardwalk	Proj. Mgmt.	12/27/2010	33	10/7/2013	6,712	0	0	1,223	2,420	2,414	655	0	6,712
	replacement @ six sites	Master Plan	12/27/2010	6	6/28/2011	10,115	0	0	10,115	0	0	0	0	10,115
		Design Development	6/29/2011	6	12/29/2011	12,138	0	0	66	12,072	0	0	0	12,138
		Const. Documents	12/30/2011	8	8/31/2012	14,161	0	0	0	10,577	3,584	0	0	14,161
		Construction Admin.	4/5/2013	6	10/7/2013	4,046	0	0	0	0	1,881	2,165	0	4,046
		Construction	4/5/2013	6	10/7/2013	161,840	0	0	0	0	75,234	86,606	0	161,840
		Contingency	9/7/2013	1	10/7/2013	35,700	0	0	0	0	0	35,700	0	35,700
					244,712	-	-	11,405	25,069	83,112	125,126	-	244,712	
					1,220,473	21,586	103,810	655,381	231,459	83,112	125,126	-	1,220,473	
Natural Resources Projects	Tilbury Park	Proj. Mgmt.	10/1/2010	57	6/30/2015	846	0	0	133	179	178	178	178	846
		Desgn Dev & Const Doc	10/1/2010	6	3/30/2011	1,500	0	0	1,500	0	0	0	0	1,500
		Construction	4/1/2011	18	9/30/2012	24,000	0	0	3,942	16,029	4,029	0	0	24,000
		Contingency	8/30/2012	1	9/30/2012	4,500	0	0	0	4,500	0	0	0	4,500
						30,846	-	-	5,574	16,208	8,707	178	178	30,846
	Cedar Mill Park	Proj. Mgmt.	10/1/2010	57	6/30/2015	846	0	0	133	179	178	178	178	846
		Desgn Dev & Const Doc	10/1/2010	6	3/30/2011	1,500	0	0	1,500	0	0	0	0	1,500
		Construction	4/1/2011	51	6/30/2015	24,000	0	0	1,393	5,663	5,648	5,648	5,648	24,000
		Contingency	5/30/2015	1	6/30/2015	4,500	0	0	0	0	0	0	4,500	4,500
						30,846	-	-	3,025	5,842	5,826	5,826	10,326	30,846
	Jordan/Jacki Husen Park	Proj. Mgmt.	10/1/2009	61	10/30/2014	8,460	0	1,240	1,665	1,669	1,665	1,665	556	8,460
		Desgn Dev & Const Doc	10/1/2009	6	3/30/2010	30,000	0	30,000	0	0	0	0	0	30,000
		Construction	4/1/2010	55	10/30/2014	225,000	0	12,104	49,088	49,223	49,088	49,088	16,408	225,000
		Contingency	9/30/2014	1	10/30/2014	45,000	0	0	0	0	0	0	45,000	45,000
						308,460	-	43,345	50,753	50,892	50,753	50,753	61,964	308,460
	NE/Bethany Meadows Trail/Habitat Connection	Proj. Mgmt.	1/1/2011	54	6/30/2015	6,768	0	0	742	1,509	1,505	1,505	1,505	6,768
		Desgn Dev & Const Doc	1/1/2011	15	3/31/2012	24,000	0	0	9,495	14,505	0	0	0	24,000
		Construction	4/1/2013	27	6/30/2015	180,000	0	0	0	0	19,756	80,122	80,122	180,000
		Contingency	5/30/2015	1	6/30/2015	36,000	0	0	0	0	0	0	36,000	36,000
						246,768	-	-	10,237	16,015	21,261	81,627	117,627	246,768
	Kaiser Ridge Park	Proj. Mgmt.	1/1/2013	30	6/30/2015	282	0	0	0	0	56	113	113	282
Desgn Dev & Const Doc		1/1/2013	3	3/31/2013	500	0	0	0	0	500	0	0	500	
Construction		4/1/2013	27	6/30/2015	8,000	0	0	0	0	878	3,561	3,561	8,000	
Contingency		5/30/2015	1	6/30/2015	1,500	0	0	0	0	0	0	1,500	1,500	
					10,282	-	-	-	-	1,434	3,674	5,174	10,282	
Allenbach Acres	Proj. Mgmt.	10/3/2009	69	6/30/2015	1,128	0	145	196	197	196	196	196	1,128	
	Desgn Dev & Const Doc	10/3/2009	12	10/10/2010	2,000	0	1,452	548	0	0	0	0	2,000	
	Construction	4/1/2011	51	6/30/2015	32,000	0	0	1,857	7,551	7,531	7,531	7,531	32,000	
	Contingency	5/30/2015	1	6/30/2015	6,000	0	0	0	0	0	0	6,000	6,000	
					41,128	-	1,597	2,602	7,748	7,727	7,727	13,727	41,128	
Crystal Creek Restoration	Proj. Mgmt.	1/1/2010	66	6/30/2015	5,640	0	506	1,026	1,029	1,026	1,026	1,026	5,640	
	Desgn Dev & Const Doc	1/1/2010	24	1/1/2012	20,000	0	4,932	10,000	5,068	0	0	0	20,000	
	Construction	4/1/2012	39	6/30/2015	150,000	0	0	0	11,392	46,203	46,203	46,203	150,000	
	Contingency	5/30/2015	1	6/30/2015	30,000	0	0	0	0	0	0	30,000	30,000	
					205,640	-	5,438	11,026	17,490	47,229	47,229	77,229	205,640	
Foothills Park	Proj. Mgmt.	8/1/2009	63	10/30/2014	1,692	0	294	322	323	322	322	108	1,692	
	Desgn Dev & Const Doc	8/1/2009	4	11/30/2009	6,000	0	6,000	0	0	0	0	0	6,000	
	Construction	4/1/2010	55	10/30/2014	45,000	0	2,421	9,818	9,845	9,818	9,818	3,282	45,000	
	Contingency	9/30/2014	1	10/30/2014	9,000	0	0	0	0	0	0	9,000	9,000	
					61,692	-	8,715	10,140	10,168	10,140	10,140	12,389	61,692	
Commonwealth Park	Proj. Mgmt.	8/1/2009	63	10/30/2014	1,128	0	196	215	215	215	215	72	1,128	
	Desgn Dev & Const Doc	8/1/2009	5	12/30/2009	4,000	0	4,000	0	0	0	0	0	4,000	
	Construction	4/1/2010	55	10/30/2014	30,000	0	1,614	6,545	6,563	6,545	6,545	2,188	30,000	
	Contingency	9/30/2014	1	10/30/2014	6,000	0	0	0	0	0	0	6,000	6,000	
					41,128	-	5,810	6,760	6,779	6,760	6,760	8,260	41,128	
Nature Park	Proj. Mgmt.	7/1/2009	72	6/30/2015	846	0	141	141	141	141	141	141	846	
	Desgn Dev & Const Doc	7/1/2009	9	3/31/2010	1,500	0	1,500	0	0	0	0	0	1,500	
	Construction	8/1/2010	59	6/30/2015	24,000	0	0	4,455	4,896	4,883	4,883	4,883	24,000	
	Contingency	5/30/2015	1	6/30/2015	4,500	0	0	0	0	0	0	4,500	4,500	

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		Project				Fiscal Year Summary								
Project	Phase	Start	Duration	Finish	Cost for Phase	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Total	
Natural Resources Projects	Pioneer Park	Proj. Mgmt.	11/1/2012	32	6/30/2015	30,846	-	1,641	4,596	5,038	5,024	5,024	9,524	30,846
		Desgn Dev & Const Doc	11/1/2012	32	6/30/2015	282	0	0	0	0	70	106	106	282
		Construction	5/1/2013	26	6/30/2015	8,000	0	0	0	0	608	3,696	3,696	8,000
		Contingency	5/30/2015	1	6/30/2015	1,500	0	0	0	0	0	0	1,500	1,500
					10,282	-	-	-	-	802	3,990	5,490	10,282	
	Whispering Woods Park	Proj. Mgmt.	10/1/2009	61	10/30/2014	1,410	0	207	277	278	277	277	93	1,410
		Desgn Dev & Const Doc	10/1/2009	6	3/30/2010	5,000	0	5,000	0	0	0	0	0	5,000
		Construction	4/1/2010	55	10/30/2014	37,500	0	2,017	8,181	8,204	8,181	8,181	2,735	37,500
		Contingency	9/30/2014	1	10/30/2014	7,500	0	0	0	0	0	0	7,500	7,500
					51,410	-	7,224	8,459	8,482	8,459	8,459	10,327	51,410	
	Willow Creek Nature Park	Proj. Mgmt.	8/1/2009	63	10/30/2014	564	0	98	107	108	107	107	36	564
		Desgn Dev & Const Doc	8/1/2009	5	12/30/2009	1,000	0	1,000	0	0	0	0	0	1,000
		Construction	4/1/2010	55	10/30/2014	16,000	0	861	3,491	3,500	3,491	3,491	1,167	16,000
		Contingency	9/30/2014	1	10/30/2014	3,000	0	0	0	0	0	0	3,000	3,000
					20,564	-	1,959	3,598	3,608	3,598	3,598	4,203	20,564	
	AM Kennedy Park	Proj. Mgmt.	10/1/2010	57	6/30/2015	846	0	0	133	179	178	178	178	846
		Desgn Dev & Const Doc	10/1/2010	6	3/30/2011	1,500	0	0	1,500	0	0	0	0	1,500
		Construction	4/1/2011	51	6/30/2015	24,000	0	0	1,393	5,663	5,648	5,648	5,648	24,000
		Contingency	5/30/2015	1	6/30/2015	4,500	0	0	0	0	0	0	4,500	4,500
					30,846	-	-	3,025	5,842	5,826	5,826	10,326	30,846	
	Camille Park	Proj. Mgmt.	10/1/2009	61	10/30/2014	2,115	0	310	416	417	416	416	139	2,115
		Desgn Dev & Const Doc	10/1/2009	6	3/30/2010	7,500	0	7,500	0	0	0	0	0	7,500
		Construction	4/1/2010	55	10/30/2014	56,250	0	3,026	12,272	12,306	12,272	12,272	4,102	56,250
		Contingency	9/30/2014	1	10/30/2014	11,250	0	0	0	0	0	0	11,250	11,250
					77,115	-	10,836	12,688	12,723	12,688	12,688	15,491	77,115	
	Vista Brook Park	Proj. Mgmt.	10/1/2010	57	6/30/2015	564	0	0	89	119	119	119	119	564
		Desgn Dev & Const Doc	10/1/2010	6	3/30/2011	2,000	0	0	2,000	0	0	0	0	2,000
		Construction	4/1/2011	51	6/30/2015	15,000	0	0	870	3,540	3,530	3,530	3,530	15,000
		Contingency	5/30/2015	1	6/30/2015	3,000	0	0	0	0	0	0	3,000	3,000
					20,564	-	-	2,959	3,659	3,649	3,649	6,649	20,564	
	Greenway Park/Koll Ctr	Proj. Mgmt.	4/1/2009	67	10/30/2014	1,692	75	303	303	304	303	303	101	1,692
		Desgn Dev & Const Doc	4/1/2009	30	9/30/2011	6,000	592	2,401	2,401	605	0	0	0	6,000
		Construction	4/1/2010	55	10/30/2014	45,000	0	2,421	9,818	9,845	9,818	9,818	3,282	45,000
		Contingency	9/30/2014	1	10/30/2014	9,000	0	0	0	0	0	0	9,000	9,000
					61,692	667	5,125	12,522	10,754	10,121	10,121	12,383	61,692	
	Bauman Park	Proj. Mgmt.	1/1/2009	58	10/30/2013	2,256	230	467	467	468	467	156	0	2,256
		Desgn Dev & Const Doc	1/1/2009	6	7/1/2009	4,000	3,978	22	0	0	0	0	0	4,000
		Construction	8/1/2009	51	10/30/2013	64,000	0	13,741	15,061	15,103	15,061	5,034	0	64,000
		Contingency	9/30/2013	1	10/30/2013	12,000	0	0	0	0	0	12,000	0	12,000
					82,256	4,208	14,230	15,528	15,571	15,528	17,190	-	82,256	
	Fanno Creek Park	Proj. Mgmt.	4/1/2013	27	6/30/2015	4,456	0	0	0	0	489	1,983	1,983	4,456
		Desgn Dev & Const Doc	4/1/2013	15	7/1/2014	15,800	0	0	0	0	3,118	12,647	35	15,800
		Construction	7/31/2014	11	6/30/2015	118,500	0	0	0	0	0	0	118,500	118,500
		Contingency	5/30/2015	1	6/30/2015	23,700	0	0	0	0	0	0	23,700	23,700
					162,456	-	-	-	-	3,607	14,630	144,218	162,456	
	Hideaway Park	Proj. Mgmt.	10/1/2011	45	6/30/2015	1,128	0	0	0	225	301	301	301	1,128
		Desgn Dev & Const Doc	10/1/2011	6	3/30/2012	2,000	0	0	0	2,000	0	0	0	2,000
		Construction	4/1/2012	39	6/30/2015	32,000	0	0	0	2,430	9,857	9,857	9,857	32,000
		Contingency	5/30/2015	1	6/30/2015	6,000	0	0	0	0	0	0	6,000	6,000
					41,128	-	-	-	4,655	10,158	10,158	16,158	41,128	
	Murrayhill Park	Proj. Mgmt.	1/1/2009	58	10/30/2013	1,692	173	350	350	351	350	117	0	1,692
		Desgn Dev & Const Doc	1/1/2009	6	7/1/2009	3,000	2,983	17	0	0	0	0	0	3,000
		Construction	7/31/2009	51	10/30/2013	48,000	0	10,330	11,289	11,320	11,289	3,773	0	48,000
		Contingency	9/30/2013	1	10/30/2013	9,000	0	0	0	0	0	9,000	0	9,000

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		Project				Fiscal Year Summary								
Project	Phase	Start	Duration	Finish	Cost for Phase	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Total	
Natural Resources Projects	Hyland Forest Park	Proj. Mgmt.	1/1/2009	66	7/1/2014	1,974	177	359	359	360	359	359	1	1,974
		Desgn Dev & Const Doc	1/1/2009	6	7/1/2009	3,500	3,481	19	0	0	0	0	0	3,500
		Construction	6/1/2009	61	7/1/2014	56,000	875	11,013	11,013	11,043	11,013	11,013	30	56,000
		Contingency	6/1/2014	1	7/1/2014	10,500	0	0	0	0	0	10,150	350	10,500
						71,974	4,533	11,391	11,372	11,403	11,372	21,522	381	71,974
	Cooper Mountain Restoration	Proj. Mgmt.	7/1/2009	72	6/30/2015	5,640	0	937	940	943	940	940	940	5,640
		Desgn Dev & Const Doc	7/1/2009	17	12/1/2010	20,000	0	14,054	5,946	0	0	0	0	20,000
		Construction	4/1/2011	51	6/30/2015	150,000	0	0	8,704	35,397	35,300	35,300	35,300	150,000
		Contingency	5/30/2015	1	6/30/2015	30,000	0	0	0	0	0	0	30,000	30,000
						205,640	-	14,991	15,590	36,339	36,240	36,240	66,240	205,640
	Winkleman Park	Proj. Mgmt.	1/1/2011	54	6/30/2015	282	0	0	31	63	63	63	63	282
		Desgn Dev & Const Doc	1/1/2011	3	4/1/2011	500	0	0	500	0	0	0	0	500
		Construction	7/1/2011	48	6/30/2015	8,000	0	0	0	2,000	2,000	2,000	2,000	8,000
		Contingency	5/30/2015	1	6/30/2015	1,500	0	0	0	0	0	0	1,500	1,500
						10,282	-	-	531	2,063	2,063	2,063	3,563	10,282
	Lowami Hart Woods	Proj. Mgmt.	10/1/2010	57	6/30/2015	7,896	0	0	1,239	1,668	1,663	1,663	1,663	7,896
		Desgn Dev & Const Doc	10/1/2010	6	3/30/2011	28,000	0	0	28,000	0	0	0	0	28,000
		Construction	4/1/2011	51	6/30/2015	210,000	0	0	12,186	49,555	49,420	49,420	49,420	210,000
		Contingency	5/30/2015	1	6/30/2015	42,000	0	0	0	0	0	0	42,000	42,000
						287,896	-	-	41,425	51,223	51,083	51,083	93,083	287,896
Rosa/Hazedale	Proj. Mgmt.	3/1/2009	66	9/1/2014	790	48	143	143	144	143	143	25	790	
	Desgn Dev & Const Doc	3/1/2009	3	6/1/2009	1,400	1,400	0	0	0	0	0	0	1,400	
	Construction	6/1/2009	63	9/1/2014	22,400	339	4,263	4,263	4,274	4,263	4,263	736	22,400	
	Contingency	8/1/2014	1	9/1/2014	4,200	0	0	0	0	0	0	4,200	4,200	
					28,790	1,786	4,406	4,406	4,418	4,406	4,406	4,961	28,790	
Mt. Williams Park	Proj. Mgmt.	1/1/2013	30	6/30/2015	2,820	0	0	0	0	558	1,131	1,131	2,820	
	Desgn Dev & Const Doc	1/1/2013	6	7/1/2013	10,000	0	0	0	0	9,945	55	0	10,000	
	Construction	7/1/2013	24	6/30/2015	75,000	0	0	0	0	0	37,449	37,551	75,000	
	Contingency	5/30/2015	1	6/30/2015	15,000	0	0	0	0	0	0	15,000	15,000	
					102,820	-	-	-	-	10,503	38,635	53,683	102,820	
Jenkins Estate	Proj. Mgmt.	3/1/2009	66	9/1/2014	4,230	255	768	768	770	768	768	133	4,230	
	Desgn Dev & Const Doc	3/1/2009	2	5/1/2009	15,000	15,000	0	0	0	0	0	0	15,000	
	Construction	5/1/2009	64	9/1/2014	112,500	3,463	21,068	21,068	21,126	21,068	21,068	3,636	112,500	
	Contingency	8/1/2014	1	9/1/2014	22,500	0	0	0	0	0	0	22,500	22,500	
					154,230	18,718	21,837	21,837	21,896	21,837	21,837	26,269	154,230	
Summercrest Park	Proj. Mgmt.	3/1/2009	66	9/1/2014	282	17	51	51	51	51	51	9	282	
	Desgn Dev & Const Doc	3/1/2009	2	5/1/2009	500	500	0	0	0	0	0	0	500	
	Construction	5/1/2009	64	9/1/2014	8,000	246	1,498	1,498	1,502	1,498	1,498	259	8,000	
	Contingency	8/1/2014	1	9/1/2014	1,500	0	0	0	0	0	0	1,500	1,500	
					10,282	763	1,549	1,549	1,554	1,549	1,549	1,767	10,282	
Morrison Woods	Proj. Mgmt.	1/1/2010	66	6/30/2015	1,692	0	152	308	309	308	308	308	1,692	
	Desgn Dev & Const Doc	1/1/2010	3	4/1/2010	3,000	0	3,000	0	0	0	0	0	3,000	
	Construction	4/1/2010	63	6/30/2015	48,000	0	2,255	9,144	9,169	9,144	9,144	9,144	48,000	
	Contingency	5/30/2015	1	6/30/2015	9,000	0	0	0	0	0	0	9,000	9,000	
					61,692	-	5,407	9,452	9,478	9,452	9,452	18,452	61,692	
Intepretive Sign Network	Proj. Mgmt.	11/1/2009	32	6/30/2012	9,306	0	2,307	3,495	3,504	0	0	0	9,306	
	Master Plan	11/1/2009	4	3/1/2010	27,500	0	27,500	0	0	0	0	0	27,500	
	Desgn Dev & Const Doc	3/1/2010	8	11/1/2010	55,000	0	27,163	27,837	0	0	0	0	55,000	
	Construction	1/1/2011	18	6/30/2012	198,000	0	0	65,275	132,725	0	0	0	198,000	
	Contingency	5/30/2012	1	6/30/2012	49,500	0	0	0	49,500	0	0	0	49,500	
					339,306	-	56,971	96,606	185,729	-	-	-	339,306	
Beaverton Creek Trail Land	Proj. Mgmt.	10/1/2011	45	6/30/2015	1,692	0	0	0	338	451	451	451	1,692	
	Desgn Dev & Const Doc	10/1/2011	6	3/30/2012	6,000	0	0	0	6,000	0	0	0	6,000	
	Construction	4/1/2012	39	6/30/2015	45,000	0	0	0	3,418	13,861	13,861	13,861	45,000	
	Contingency	5/30/2015	1	6/30/2015	9,000	0	0	0	0	0	0	9,000	9,000	

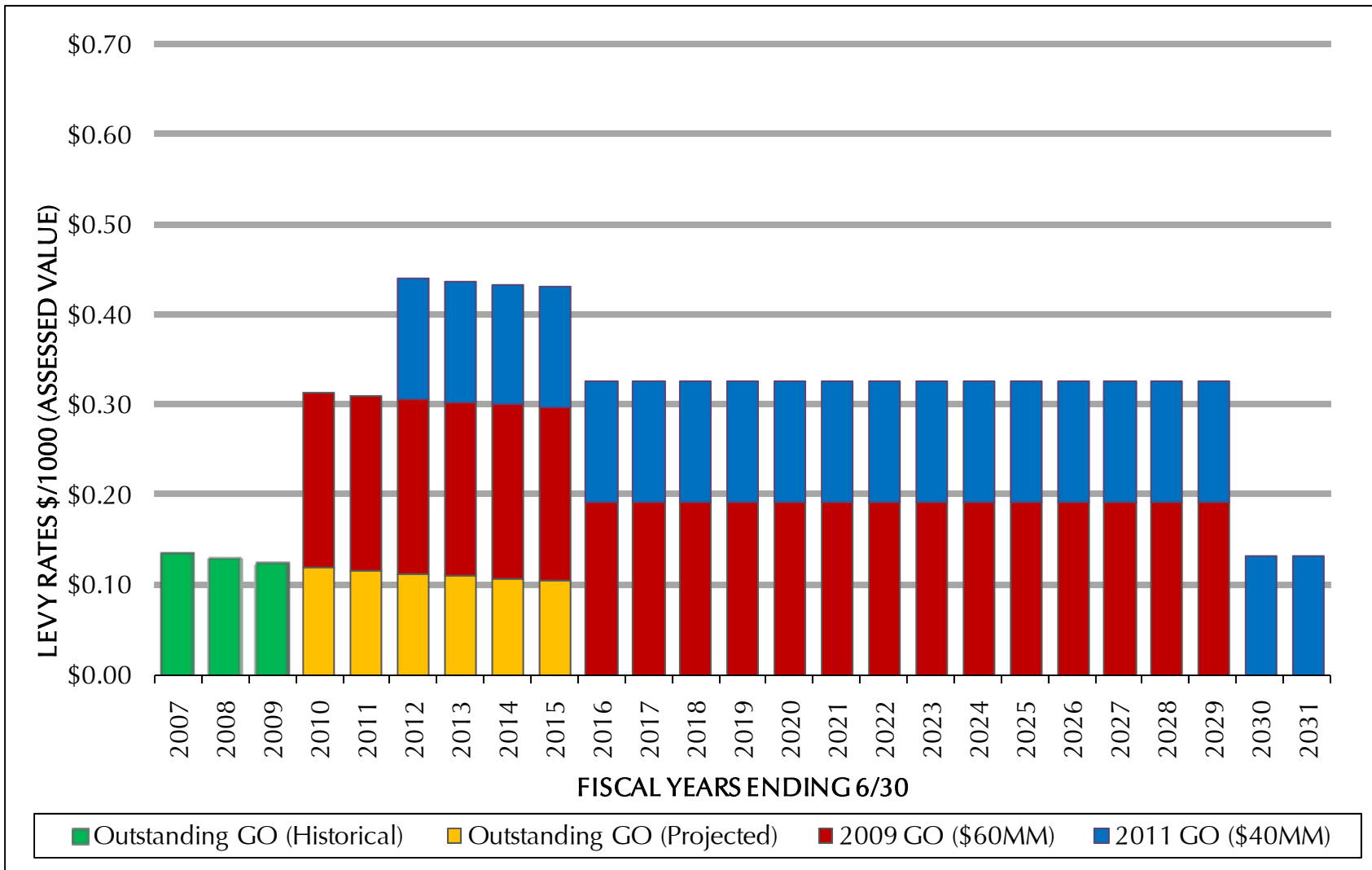
PARKS BOND MEASURE 34-156
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		Project				Fiscal Year Summary									
Project	Phase	Start	Duration	Finish	Cost for Phase	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Total		
Natural Resources Projects	Bethany Wetlands	Proj. Mgmt.	10/1/2011	45	6/30/2015	1,128	0	0	0	225	301	301	301	1,128	
		Acquisition	Desgn Dev & Const Doc	10/1/2011	6	3/30/2012	4,000	0	0	0	4,000	0	0	4,000	
		Construction	4/1/2012	39	6/30/2015	30,000	0	0	0	2,278	9,241	9,241	9,241	30,000	
		Contingency	5/30/2015	1	6/30/2015	6,000	0	0	0	0	0	0	6,000	6,000	
						41,128	-	-	-	6,504	9,541	9,541	15,541	41,128	
	Bluegrass Downs	Proj. Mgmt.	10/1/2011	45	6/30/2015	423	0	0	0	84	113	113	113	423	
		Acquisition	Desgn Dev & Const Doc	10/1/2011	6	3/30/2012	750	0	0	0	750	0	0	750	
		Construction	4/1/2012	38	6/1/2015	12,000	0	0	0	934	3,789	3,789	3,488	12,000	
		Contingency	5/30/2015	1	6/30/2015	2,250	0	0	0	0	0	0	2,250	2,250	
						15,423	-	-	-	1,769	3,902	3,902	5,851	15,423	
	Crystal Creek Acquisition	Proj. Mgmt.	10/1/2011	45	6/30/2015	1,128	0	0	0	225	301	301	301	1,128	
		Acquisition	Desgn Dev & Const Doc	10/1/2011	6	3/30/2012	4,000	0	0	0	4,000	0	0	4,000	
Construction		4/1/2012	38	6/1/2015	30,000	0	0	0	2,336	9,472	9,472	8,720	30,000		
Contingency		5/30/2015	1	6/30/2015	6,000	0	0	0	0	0	0	6,000	6,000		
					41,128	-	-	-	6,561	9,773	9,773	15,021	41,128		
Restoration of new properties to be acquired	Proj. Mgmt.	7/1/2012	36	6/30/2015	19,023	0	0	0	0	6,329	6,347	6,347	19,023		
	Acquisition	Desgn Dev & Const Doc	7/1/2012	12	7/1/2013	-	0	0	0	0	0	0	0		
	Construction	7/1/2012	36	6/30/2015	530,400	0	0	0	0	176,477	176,962	176,962	530,400		
	Contingency	5/30/2015	1	6/30/2015	93,600	0	0	0	0	0	0	93,600	93,600		
					643,023	-	-	-	-	182,806	183,308	276,908	643,023		
					3,702,946	33,831	233,167	377,901	561,836	619,775	729,761	1,146,674	3,702,946		
Land Acquisition	New Neighborhood Parks (3 acre avg.)	Permitting/Soft Costs				-	0	0	0	0	0	0	0		
		Land Costs	shown as lump sum per year			9,000,000	3,000,000	3,000,000	3,000,000	0	0	0	0	9,000,000	
		Contingency				-	0	0	0	0	0	0	0	0	
						9,000,000	3,000,000	3,000,000	3,000,000	-	-	-	-	9,000,000	
	New Community park (20 acres)	Permitting/Soft Costs					0	0	0	0	0	0	0	0	
		Land Costs	shown as lump sum per year			10,000,000	0	10,000,000	0	0	0	0	0	0	10,000,000
		Contingency					0	0	0	0	0	0	0	0	
						10,000,000	-	10,000,000	-	-	-	-	-	10,000,000	
	Natural Area Preservation	Permitting/Soft Costs					0	0	0	0	0	0	0	0	
		Land Costs	shown as lump sum per year			8,400,000	0	2,100,000	2,100,000	2,100,000	2,100,000	0	0	0	8,400,000
		Contingency					0	0	0	0	0	0	0	0	
						8,400,000	-	2,100,000	2,100,000	2,100,000	2,100,000	-	-	8,400,000	
New Linear Park & Trail	Permitting/Soft Costs					0	0	0	0	0	0	0	0		
	Land Costs	shown as lump sum per year			1,200,000	300,000	300,000	300,000	300,000	0	0	0	1,200,000		
	Contingency					0	0	0	0	0	0	0	0		
					1,200,000	300,000	300,000	300,000	300,000	-	-	-	1,200,000		
Community Center Land	Permitting/Soft Costs					0	0	0	0	0	0	0	0		
	Land Costs				5,000,000	0	0	5,000,000	0	0	0	0	5,000,000		
	Contingency					0	0	0	0	0	0	0	0		
					5,000,000	-	-	5,000,000	-	-	-	-	5,000,000		
					33,600,000	3,300,000	15,400,000	10,400,000	2,400,000	2,100,000	-	-	33,600,000		

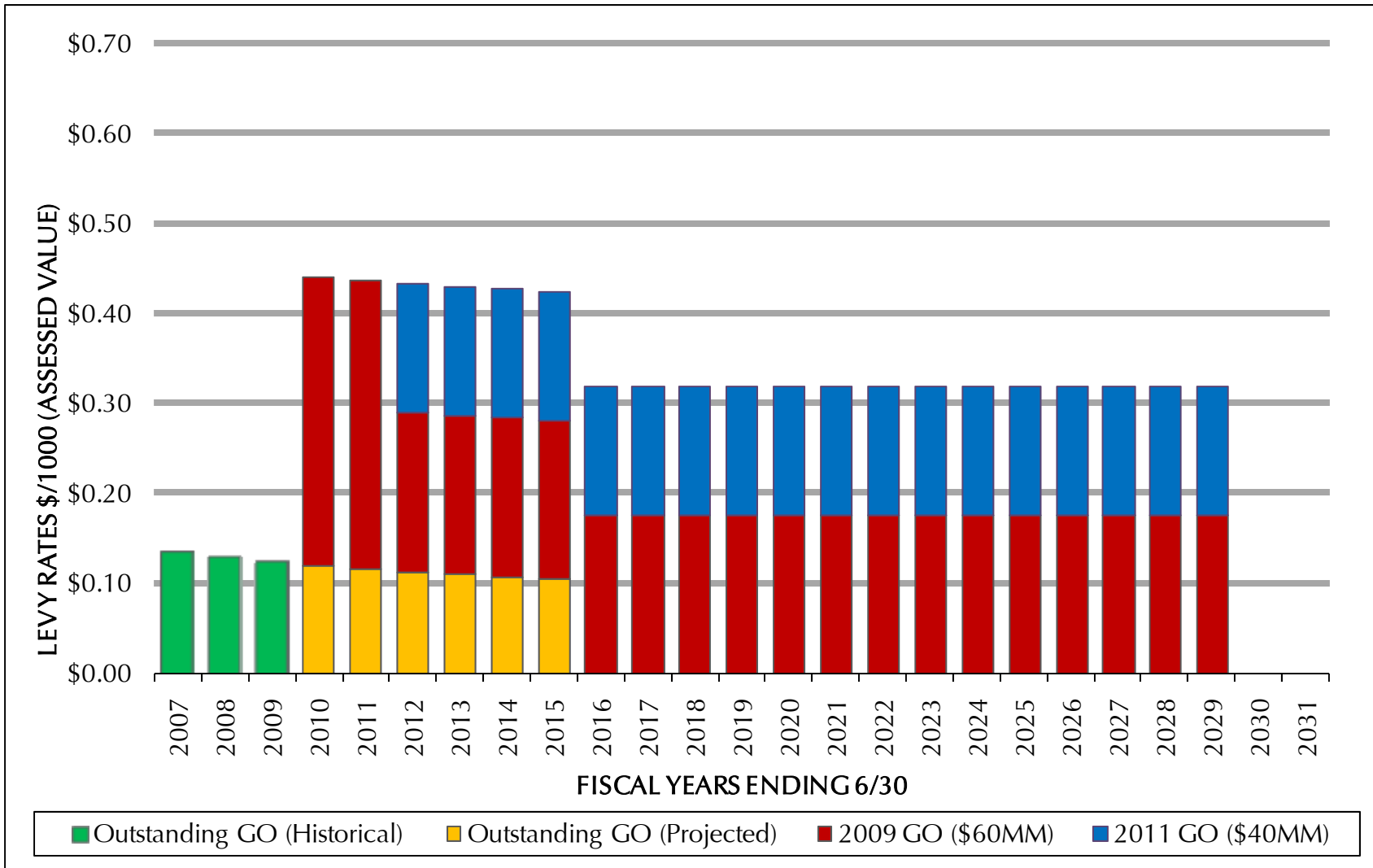
PARKS BOND MEASURE 34-156
CASH-FLOW PROJECTION TARGETS
 Updated as of : 1/22/2009

Project	Phase	Project				Fiscal Year Summary							
		Start	Duration	Finish	Cost for Phase	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Total
Less Project Management Included Above					1,780,000	77,706	328,615	391,818	386,389	332,373	221,214	41,885	1,780,000
Total Direct Project Cost					96,670,000	3,956,726	19,484,801	17,122,591	15,208,691	18,538,479	17,772,069	4,586,645	96,670,000
Project Management Costs (\$1,450,000 + 330,000)/63,170,000 = 2.82%					1,780,000	77,706	328,615	391,818	386,389	332,373	221,214	41,885	1,780,000
Bond Start-Up Costs (Admin Overhead)		2/1/2009	3	5/1/2009	57,000	57,000	0	0	0	0	0	0	57,000
Total Bond Costs	\$				98,507,000	4,091,431	19,813,416	17,514,409	15,595,080	18,870,852	17,993,283	4,628,530	98,507,000
Bond Revenues													
Bond Proceeds						59,000,000	0	0	41,000,000	0	0	0	100,000,000
Less Bond Issuance Costs (1,550,000 - 57,000)/\$100 mil						(880,870)	0	0	(612,130)	0	0	0	(1,493,000)
Interest (@ 2.0% for first 12 mths, then increases)						192,430	1,077,419	761,270	1,566,203	1,340,884	769,439	331,477	6,039,123
Total Fund Revenues						58,311,560	1,077,419	761,270	41,954,073	1,340,884	769,439	331,477	104,546,123
Beginning Cash Balance						-	54,220,129	35,484,132	18,730,994	45,089,987	27,560,020	10,336,175	-
Ending Cash Balance						54,220,129	35,484,132	18,730,994	45,089,987	27,560,020	10,336,175	6,039,123	6,039,123

TUALATIN HILLS PARK AND RECREATION DISTRICT – PROJECTED LEVY RATES
 (C) SPLIT SALE \$60 MILLION & \$40 MILLION - LEVEL LEVY RATE



TUALATIN HILLS PARK AND RECREATION DISTRICT – PROJECTED LEVY RATES
 (E) SPLIT SALE \$60 MILLION & \$40 MILLION – COMBINED LEVEL LEVY RATE





[9B]

MEMO

DATE: January 20, 2009
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business and Facilities
RE: Resolution Authorizing Issuance of General Obligation Bonds

Summary

Staff is requesting Board of Directors approval of a resolution to authorize the issuance and sale of the General Obligation Bonds, not to exceed \$100,000,000, along with the authorization of other necessary appointments, in order to proceed with the issuance of said bonds.

Background

With the November 4, 2008 voter approval of Measure 34-156, the District was authorized to contract for the sale of an amount not to exceed \$100,000,000 of General Obligation Bonds to expand and improve the District's facilities. In order to proceed with the actual bond sale a resolution needs to be approved by the Board to authorize the issuance and sale of the bonds, designate an authorized representative, financial advisor, and bond counsel, authorize appointment of a paying agent and bond registrar, and finally, authorize execution of the purchase agreement.

Proposal Request

Staff is requesting Board of Directors approval of the authorizing resolution in order to continue the process of the sale of the General Obligation Bonds. Mersereau Shannon LLP, the District's Bond Counsel, prepared the authorizing resolution.

The attached resolution authorizes several items necessary for the sale, with the major issues and appointments itemized below:

- Issuance of the General Obligation Bonds in an amount not to exceed \$100,000,000, with a term not to exceed 21 years, and an interest rate not to exceed 5.5%;
- Authorizes the General Manager or Director of Business and Facilities as "Authorized Representative" to determine and designate the details of the issue that are deemed necessary and desirable for the sale and issuance;
- Appoints Seattle-Northwest Securities Corporation as the Financial Advisor to the District for the issuance of the bonds;
- Appoints Mersereau Shannon LLP as Bond Counsel for the issuance of the bonds;
- Allows the Authorized Representative to designate a Paying Agent and Registrar of the Bonds, and negotiate and execute the necessary agreement; and finally,
- Allows the Authorized Representative to execute all documents necessary for the sale and delivery of the bonds.

The authorizing resolution provides reasonably broad authority to the Authorized Representative to deal with potential changes in market conditions, and respond quickly to maximize the District's benefits. This authority includes:

- Determination of timing and amount of first issue,
- Timing of the second issue, and
- Method of sale – competitive vs. negotiated bid.

Jim Shannon of Mersereau Shannon will be at the February 2 Board of Directors meeting to answer any questions the Board may have on this resolution.

Benefits of Proposal

Approval of the authorizing resolution will provide the necessary legal basis for the sale and execution of the 2009 General Obligation Bond issue, not to exceed \$100,000,000. Furthermore, the Authorized Representative will have the flexibility to react quickly to changing market conditions, and ensure the most advantageous sale method and interest rate for the District.

Potential Downside of Proposal

There is no apparent downside to the proposal.

Action Requested

Board of Directors approval of the resolution to authorize the following actions:

1. Issuance and sale of not to exceed \$100,000,000 General Obligation Bonds,
2. Designate the General Manager or Director of Business and Facilities as Authorized Representative,
3. Appoint a Financial Advisor and Bond Counsel,
4. Authorize appointment of a Paying Agent and Bond Registrar, and
5. Authorize execution of the Purchase Agreement.

RESOLUTION NO. 2009-02

A RESOLUTION OF TUALATIN HILLS PARK AND RECREATION DISTRICT, WASHINGTON COUNTY, OREGON AUTHORIZING THE ISSUANCE AND SALE OF NOT TO EXCEED \$100,000,000 GENERAL OBLIGATION BONDS; DESIGNATING AN AUTHORIZED REPRESENTATIVE, FINANCIAL ADVISOR AND BOND COUNSEL; AUTHORIZING APPOINTMENT OF A PAYING AGENT AND BOND REGISTRAR; AND AUTHORIZING EXECUTION OF A PURCHASE AGREEMENT.

WHEREAS, the Board of Directors of Tualatin Hills Park and Recreation District, Washington County, Oregon (the "District") submitted to the voters of the District at an election on November 4, 2008 Measure 34-156 which sought the authorization to contract a general obligation bonded indebtedness in an amount not to exceed \$100,000,000, for a term not to exceed 21 years from date of issuance, to expand and improve the District's facilities (the "Projects"); and

WHEREAS, a majority of the voters of the District voting on Measure 34-156 approved of the issuance of the general obligation bonded indebtedness; and

WHEREAS, the District now desires to proceed with the issuance of the authorized general obligation bonds.

NOW, THEREFORE, the Board of Directors of Tualatin Hills Park and Recreation District, Washington County, Oregon resolves as follows:

Section 1. Issuance of Bonds. The Board of Directors of the District authorizes the issuance and sale of general obligation bonds in a principal amount not to exceed \$100,000,000 (the "Bonds"). The Bonds shall be issued as negotiable general obligation bonds of the District for a term not to exceed twenty-one (21) years from date of issuance and shall bear interest at a true effective rate not to exceed five and one-half percent (5.5%) per annum. The Bonds shall be sold at not less than ninety eight and one-half percent (98.5%) of par value, disregarding any net original issue discount and bond insurance premiums. The District authorizes the General Manager or the Director of Business and Facilities (the "Authorized Representative"), to determine and designate the principal amount, dated date, interest rates, maturity dates, optional redemption dates and premiums, if any, principal serial maturities, term bond maturity or maturities, with or without premium, denominations, interest payment dates, underwriter's discount, obtain bond insurance or some other form of guaranty or security for the payment of the Bonds, to obtain one or more ratings for the Bonds and such other provisions as are deemed necessary and desirable for the sale and issuance of the Bonds. The Bonds may be issued in one or more series as determined by the Authorized Representative.

Section 2. Title and Execution of the Bonds. The Bonds shall be entitled "Tualatin Hills Park and Recreation District, Washington County, Oregon General Obligation Bonds, Series 2009", or such other name approved by the Authorized Representative, and shall bear the manual or facsimile signature of the President of the District and the manual or facsimile signature of the Secretary. The Bonds shall be initially issued in book-entry form as a single, typewritten bond for each maturity and issued in the registered name of the nominee of The Depository Trust Company, New York, New York. The Bonds will be issued without certificates being made available to the bondholders.

Section 3. Book-Entry-Only System. Ownership of the Bonds shall be recorded through entries on the books of banks and broker-dealer participants and correspondents that are related to entries on The Depository Trust

Company book-entry-only system. The Bonds shall be initially issued in the form of a separate single fully registered typewritten bond for each maturity of the Bonds (the "Global Certificates"). Each Global Certificate shall be registered in the name of Cede & Co. as nominee (the "Nominee") of The Depository Trust Company (the "Depository") as the "Registered Owner", and such Global Certificates shall be lodged with the Depository until redemption or maturity of the Bonds. The Paying Agent shall remit payment for the maturing principal and interest on the Bonds to the Registered Owner for distribution by the Nominee for the benefit of the bondholder (the "Beneficial Owner" or "Record Owner") by recorded entry on the books of the Depository participants and correspondents. While the Bonds are in book-entry-only form, the Bonds will be available in denominations of \$5,000 or any integral multiple thereof.

The Authorized Representative shall file with the Depository a Letter of Representations to induce the Depository to accept the Bonds as eligible for deposit at the Depository. The Financial Advisor or underwriter, as the case may be, is authorized to provide the Depository with the Preliminary Official Statement, together with the completed Depository's underwriting questionnaire.

The execution and delivery of the Letter of Representation and the providing to the Depository of the Preliminary Official Statement and the underwriting questionnaire shall not in any way impose upon the District any obligation whatsoever with respect to persons having interests in the Bonds other than the Registered Owners of the Bonds as shown on the registration books maintained by the Paying Agent and Bond Registrar. The Paying Agent and Bond Registrar, in writing, shall accept the book-entry-only system and shall agree to take all action necessary to at all times comply with the Depository's operational arrangements for the book-entry-only system. The Authorized Representative may take all other action to qualify the Bonds for the Depository's book-entry-only system.

In the event the Depository determines not to continue to act as securities depository for the Bonds, or the District determines that the Depository shall no longer so act, then the District will discontinue the book-entry-only system with the Depository. If the District fails to identify another qualified securities depository to replace the Depository, the Bonds shall no longer be a book-entry-only issue but shall be registered in the registration books maintained by the Paying Agent and Bond Registrar in the name of the Registered Owner as appearing on the registration books of the Paying Agent and Bond Registrar and thereafter in the name or names of the owners of the Bonds transferring or exchanging Bonds in accordance with the provisions of Section 4 herein.

With respect to Bonds registered in the registration books maintained by the Paying Agent and Bond Registrar in the name of the Nominee of the Depository, the District, and the Paying Agent and Bond Registrar shall have no responsibility or obligation to any participant or correspondent of the Depository or to any Beneficial Owner on behalf of which such participants or correspondents act as agent for the Registered Owner with respect to:

- (i) the accuracy of the records of the Depository, the Nominee or any participant or correspondent with respect to any ownership interest in the Bonds,
- (ii) the delivery to any participant or correspondent or any other person, other than a Registered Owner as shown in the registration books maintained by the Paying Agent and Bond Registrar, of any notice with respect to the Bonds, including any notice of redemption,
- (iii) the selection by the Depository of the beneficial interest in Bonds to be redeemed in the event the District redeems the Bonds in part, or
- (iv) the payment to any participant, correspondent or any other person other than the Registered Owner of the Bonds as shown in the registration books maintained by the Paying Agent and Bond Registrar, of any amount with respect to principal or interest on the Bonds. Notwithstanding the book-entry-only system, the District may treat

and consider the Registered Owner in whose name each Bond is registered in the registration books maintained by the Paying Agent and Bond Registrar as the Registered Owner and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, or for the purpose of giving notices of redemption and other matters with respect to such Bond, or for the purpose of registering transfers with respect to such Bond, or for all other purposes whatsoever. The District shall pay or cause to be paid all principal of and interest on the Bonds only to or upon the order of the Registered Owner, as shown in the registration books maintained by the Paying Agent and Bond Registrar, or their representative attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligation with respect to payment thereof to the extent of the sum or sums so paid.

Upon delivery by the Depository to the District and to the Registered Owner of a Bond of written notice to the effect that the Depository has determined to substitute a new nominee in place of the Nominee then the word "Nominee" in this Resolution shall refer to such new nominee of the Depository, and upon receipt of such notice, the District shall promptly deliver a copy thereof to the Paying Agent and Bond Registrar.

Section 4. Transfer of Bonds. If the book-entry system is not utilized, the Bonds will be issued in certificate form. Then the Bonds are transferable, or subject to exchange, for fully registered Bonds in the denomination of \$5,000 each or integral multiples thereof by the registered owner thereof in person, or by the owner's attorney, duly authorized in writing, at the office of the Bond Registrar. The Bond Registrar shall maintain a record of the names and addresses of the registered owners of the Bonds. The records of the registered bond ownership are not public records within the meaning of Oregon Revised Statutes 192.410(4).

All bonds issued upon transfer of or in exchange for Bonds shall be valid general obligations of the District evidencing the same debt and shall be entitled to the same benefits as the Bonds surrendered for such exchange or transfer. All fees, expenses and charges of the Paying Agent and Bond Registrar shall be payable by the District. The Bond Registrar shall not be required to transfer or exchange any Bond after the close of business on the last business day of the month next preceding any interest payment date or transfer or exchange any Bond called or being called for redemption.

Section 5. Printing Bonds. If the Bonds are not in book-entry form, then the Authorized Representative is authorized to contract for the printing of the Bonds. The Authorized Representative may provide for the printing of, in addition to the original issue of Bonds, if any, additional bonds to be printed in blank form as to registration and to be designated by appropriate number for the Bond Registrar for delivery to the registered owner upon transfer or exchange of Bonds. The additional bonds shall bear the dated date of the Bonds, shall be signed by the manual or facsimile signature of the President and shall be attested by the manual or facsimile signature of the Secretary and the Paying Agent and Bond Registrar shall manually sign the Certificate of Authentication as of the date of delivery or transfer of the Bonds.

Section 6. Sale of Bonds. The Bonds may be sold by competitive or private negotiated sale. The Authorized Representative shall determine the method of sale and the requirements for the sale of the Bonds, subject to the provisions of this Resolution, that provides the most advantageous terms to the District and publish a notice of sale or negotiate and execute a purchase agreement, as the case may be, setting forth the terms of the sale of the Bonds.

Section 7. Payment of Bonds. The principal of the Bonds shall be payable upon presentation of the Bonds at maturity at the designated corporate trust office of the appointed Paying Agent. Payment of each installment of interest due each year shall be made by check or draft of the Paying Agent mailed on each interest payment date to the registered owner thereof whose name and address appears on the registration books of the District maintained by the Paying Agent as of the record date determined by the Authorized Representative.

Section 8. Form of Bonds. The Bonds shall be issued substantially in the form approved by the Authorized Representative and Bond Counsel.

Section 9. Appointment of Paying Agent and Registrar. The Authorized Representative is authorized to designate a Paying Agent and Registrar of the Bonds. The Authorized Representative is authorized to negotiate and execute on behalf of the District a Paying Agent and Registrar Agreement. This Agreement shall provide for compliance with Oregon Administrative Rule 170-61-010. In addition, the District requests and authorizes the Paying Agent and Registrar to execute the Certificate of Authentication as of the date of delivery of the Bonds.

Section 10. Tax Levy and Pledge. The District shall levy annually, as provided by law, a direct ad valorem tax upon all of the taxable property within the District in sufficient amount, without limitation, to pay the principal of and interest on the Bonds promptly as they become due and payable. The District covenants with the owners of the Bonds to pledge such ad valorem taxes in sufficient amount to pay the principal of and interest on the Bonds as they respectively become due and payable. Pursuant to ORS 310.145, the District hereby classifies the tax levy described in this section to be taxes imposed to pay the principal and interest on exempt bonded indebtedness and such taxes are not subject to the limits of sections 11 or 11b, Article XI of the Oregon Constitution. The District shall give notice of the classification of the tax levy as provided in ORS 305.583(9)(a) and (10).

Section 11. Authorized Uses of the Proceeds of the Bonds. For purposes of ORS 305.583(9), the proceeds of the Bonds shall be used to pay costs of issuance and for capital construction and capital improvements, including, but not limited to:

- Restore natural areas for the protection of water quality and fish and wildlife habitat;
- Improve existing parks and facilities;
- Purchase and develop new parks to purchase land for new trails and trail connections;
- Preserve local natural areas;
- Preserve and restore lands near creeks and streams for the protection of local water quality and fish and wildlife habitat;
- Build new trail connections and purchase land to create new local trails;
- Improve existing local neighborhood and community parks, including sports fields and play equipment;
- Purchase and develop land for new local neighborhood and community parks;
- Improve, expand, and renovate certain existing local facilities, including safety and seismic structural upgrades;
- Create ADA improvements;
- Improve and create local neighborhood and community parks;
- New local trails and trail connections;

- Natural area preservation through land acquisition and restoration work on wetlands, woods, and greenways throughout the District;
- Water quality protection through land acquisition and restoration work on wetlands, woods, and greenways throughout the District, protecting water quality and fish and wildlife habitat;
- New linear park and trail development and land acquisition throughout the District;
- New neighborhood and community park development throughout the District, including: land acquisition for new park sites, new play equipment, picnic areas, pathways, drinking fountains, benches, open grass areas, outdoor sport courts, and multipurpose sports fields;
- Existing neighborhood and community park renovation and redevelopment throughout the District, including: relocation or replacement of play equipment, ADA-specific upgrades, renovation of existing picnic and shelter areas, addition or relocation of pathways, renovation or addition of outdoor sport courts or multipurpose sports fields, renovation or relocation of parking, and the addition of community gardens;
- Multi-field/multi-purpose synthetic athletic field and youth athletic field development throughout the District;
- Park facility replacements throughout the District, including play equipment, bridges and boardwalks, irrigation systems, pedestrian pathways and trails, and permeable parking lots;
- Existing facility safety and seismic structural upgrades to facilities throughout the District for the mitigation of structural and seismic risks;
- Existing facility expansion and improvements to the Elsie Stuhr Center for fitness room and parking expansion; the Conestoga Recreation and Aquatic Center for classroom, locker room, parking expansion and the addition of a splash pad; the Aloha Swim Center, for the creation of ADA/family dressing rooms; and the HMT Recreation Complex for ADA/family dressing rooms in the aquatic center and HVAC improvements in the athletic center;
- ADA/access improvements to the HMT Recreation Complex for parking and drop-off zones at the aquatic and athletic centers, as well as park sites throughout the District;
- Creation of outdoor splash pad at Cedar Hills Park; and
- Acquire land for a future community center in the southwest quadrant of the District.

The above-listed purposes shall be referred to herein as the "Project".

The District shall give notice of the specification of the authorized uses of the proceeds of bonded indebtedness as provided in ORS 305.583(9)(b) and (10).

Section 12. Contract with Registered Owners of Bonds. In consideration of the purchase and acceptance of the Bonds, the provisions of this Resolution and the Bonds shall be deemed to be and shall constitute a contract between the District and the Registered Owners of the Bonds. The covenants and agreements to be performed by or on behalf of the District shall be for the equal benefit, protection and security of the Registered Owners of any and all

Bonds, all of which shall be of equal rank without preference, priority, or distinction among the Bonds, except as expressly provided pursuant to this Resolution.

Section 13. Tax Covenant. The proceeds of the Bonds shall be used and invested in such manner that the Bonds shall not become "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and the applicable regulations. The District covenants that, within its lawful powers, it will not do, and will refrain from doing, anything in the issuance of the Bonds and in the investment and expenditure of the proceeds thereof which would result in the interest on the Bonds becoming taxable for federal income tax purposes.

Section 14. Appointment of Financial Advisor. Seattle-Northwest Securities Corporation is appointed as financial advisor to the District for the issuance of the Bonds.

Section 15. Appointment of Bond Counsel. The law firm of Mersereau Shannon LLP of Portland, Oregon is appointed as Bond Counsel for the issuance of the Bonds.

Section 16. Confirmation of Election. The Board has previously reviewed the abstract of votes related to Measure 34-156 prepared by the county clerk and, pursuant to ORS 255.295, affirmed the results of the election and declared that a majority of the voters of the District voting on Measure 34-156 approved of the issuance of the general obligation bonded indebtedness.

Section 17. Designation as Qualified Tax-Exempt Obligations. The Authorized Representative is hereby authorized to designate a portion of the Bonds for purposes of paragraph (3) of Section 265(b) of the Code as "qualified tax-exempt obligations" so long as the provisions of paragraph (3) of Section 265(b) of the Code, as amended, are complied with for that portion of the Bonds.

Section 18. Preliminary and Final Official Statement. The District shall prepare or cause to be prepared a preliminary official statement for the Bonds which shall be available for distribution to prospective purchasers. The Authorized Representative shall provide a copy of the preliminary official statement to the Board of Directors of the District for their review prior to the distribution to prospective investors. The Authorized Representative is authorized to deem such preliminary official statement final pursuant to Rule 15c2-12 of the Securities and Exchange Commission. In addition, an official statement shall be prepared and ready for delivery to the purchasers of the Bonds no later than the seventh (7th) business day after the sale of the Bonds. After determining that the final official statement does not contain any untrue statement of a material fact or omit to state any material fact necessary to make the statements contained in the official statement not misleading in the light of the circumstances under which they are made, the Authorized Representative is authorized to certify the accuracy of the official statement on behalf of the District.

Section 19. Closing of the Sale and Delivery of the Bonds. The Authorized Representative is authorized to execute such documents, including a tax certificate, and to perform any and all other things or acts necessary for the sale and delivery of the Bonds as herein authorized. Such acts of the Authorized Representative are for and on behalf of and are authorized by the Board of Directors of the District.

Section 20. Continuing Disclosure. The District covenants and agrees that it will comply with and carry out all of the provisions of a Continuing Disclosure Agreement to be entered into by the District. Failure by the District to comply with the Continuing Disclosure Agreement will not constitute an event of default; however, any owner may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Section.

ADOPTED by the Board of Directors of Tualatin Hills Park and Recreation District, Washington County, Oregon, this 2nd day of February, 2009.

TUALATIN HILLS PARK AND RECREATION DISTRICT,
WASHINGTON COUNTY, OREGON

Larry Pelatt, Board President

Bob Scott, Board Secretary

ATTEST:

By _____
Doug Menke, General Manager



[9C]

MEMO

DATE: January 27, 2009
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: Compiled District Policies

Attached please find a memo from Tom Sponsler with Beery, Elsner & Hammond, LLP, the Park District's legal counsel. Tom will be at your meeting to provide an overview of the memo and attachments and to answer any questions the Board of Directors may have.

Action Requested

Board of Directors tentative approval of the attached District Policies, Chapters 1, 2, 3 and 4.



MEMORANDUM

TO: THPRD Board of Directors

FROM: Thomas Sponsler
Office of General Counsel

SUBJECT: Compiled District Policies

DATE: February 2, 2009

Introduction

Some months ago the general manager and the board clerk sent me the current board policies. There are 26 policies apparently first adopted by the board on October 28, 1975 and last amended on February 4, 2008. The policies are listed by the date of original adoption. The policies are not presented in an organized or comprehensive manner. Basic legal structures and provisions are absent. Several of the policies contain administrative and operational details more appropriately adopted as administrative rules and operational practices and procedures. Some policies need to be updated. The policies should be edited for clarity and consistent word usage. Reorganization of the policies will make them more useful and readable.

Recommendations

1. Adopt new district policies chapters one through four to provide context, legal basis, updated board policies and administrative provisions for district policies
2. Re-adopt edited and revised existing policies as sections included in new district policies chapters
3. Adopt district regulations by ordinance as a separate district policies chapter
4. Delegate authority to the general manager to adopt administrative rules for operational practices and procedures

New Policies

The new and revised policies are titled District Compiled Policies (DCP) to designate them as a collection of policies organized for permanent reference and subject to addition, deletion and change. The DCP are presented in chapters beginning with the more general and flowing to the more specific. The DCP provide a structure similar to that of a city charter, city code and city council rules.

Under the proposed organization, the DCP would have seven chapters:

1. General Provisions
2. Board of Directors
3. Board Policies
4. Administration
5. Public Contracts & Agreements
6. Finance
7. District Regulations.

Attached for your consideration are the first four chapters. We recommend their tentative approval. Tentative approval is a 1st reading, approval of the concept and organization, subject to changes – additions, deletions or edits – by action at subsequent board meetings. At the end of the process, the board may approve the final version by a resolution that takes effect on a specific date. The board may make future changes by resolutions. The general regulations chapter will be adopted by ordinance and will need to be amended by ordinance. ORS 198.510 – 198.600 authorizes the district to adopt regulations by ordinance and provides the specific procedures for doing so.

Existing Policies

We have revised and edited the existing board policies and renamed them district policies. We believe that changes made for readability and consistency do not deviate from the intended content.

The following existing policies are attached:

- a. board election – 1
- b. policies – 2
- c. board authority – 3
- d. member authority – 4
- e. member/staff – 5
- f. board officers – 6
- g. board expense – 7
- h. professional growth – 8
- i. budget committee – 11
- j. board committees – 12
- k. board meetings – 13
- l. public hearings – 14
- m. park/building naming – 15
- n. general manager hiring authority – 22
- o. email – 25

February 2, 2009
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Current policies 1, 2, 3 and 4 can easily be included within the new chapter 2, Board of Directors. Current policies 5, 6, 7, 8, 11, 12, 13, 14, 15 and 25 can be included in the new chapter 3, Board Policies. Current policy 22 fits under the new chapter 4, Administration.

The current attorney (9) and auditor (10) policies could also fit in the new administration chapter 4. The current public contract (16) and IGAs (24) policies could fit in a new contracts and agreements chapter 5. The current fees and charges policy (17) and financial plan/policies (26) could become a finance chapter 6. This leaves the district regulations policy (20) to be adopted by ordinance as a new district regulations chapter 7.

This organization assumes that the existing easement/ROW (18), encroachments (19), telecommunications (21) and wetland (23) policies would be all revised and continued as administrative rules adopted by the general manager.

The purpose of this memo and presentation is to provide the board with background and context for this project and see where it is headed. You are not asked to take final action at the February 2 meeting. We would like tentative approval for the new policies in chapters 1 – 4, and authorization to organize the current policies into new proposed chapters. At subsequent meetings the board will be asked to review and consider policy substance within this new structure and to decide the nature and extent of the administrative authority granted to the general manager.

Enclosures

CHAPTER 1 – GENERAL PROVISIONS

1.01 Title

All resolutions included in this and the following chapters are designated the Tualatin Hills Park & Recreation District Compiled Policies, and will be referred to as “DCP.” When referring to specific sections of the Policies, the letters “DCP” will precede the numerical designation.

1.02 Definitions and rules of construction

The following definitions and rules of construction will be followed, unless inconsistent with the intent of the Board of Directors or the context clearly requires otherwise.

ADMINISTRATIVE RULE, a rule made by the General Manager with authority delegated by the Board.

BOARD, the Board of Directors of the District.

BOARD CLERK, the clerk of the Board appointed by the General Manager.

COMPUTATION OF TIME, the time within which an act is to be done is computed by excluding the first day and including the last, unless the last falls on a legal holiday as defined in ORS 187.010 or 187.020, or on a Saturday or Sunday, in which case the last day is also excluded.

COUNTY, Washington County, Oregon.

DAY, the period between any midnight and the midnight following.

DAYTIME, NIGHTTIME. **DAYTIME**, the period between sunrise and sunset. **NIGHTTIME**, the period between sunset and sunrise.

Division, a District administrative unit established and assigned functions by resolution.

DIRECTOR, the head of a division, or designee, appointed by the General Manager.

DISTRICT, the Tualatin Hills Park & Recreation District.

DISTRICT COMMITTEES, all District committees, task forces and advisory bodies.

DISTRICT COMPILED POLICIES (DCP), the organization of District Policies into a comprehensive compilation of general Board resolutions.

GENDER, the masculine gender includes the feminine and neuter, and the feminine includes the masculine and neuter.

GENERAL COUNSEL, the Chief Legal Officer for the District, or designee appointed by the Board.

GENERAL MANAGER, the General Manager of the District appointed by the Board who serves as the chief administrative officer, or designee.

JOINT AUTHORITY, words giving joint authority to three or more persons or officers gives such authority to a majority of them.

LAW, federal law, the constitution and statutes of the state of Oregon, ordinances, resolutions, and rules adopted by the District.

MEMBER, one of five elected members of the Board.

MINOR, a person under the age of 18 years, unless otherwise stated.

MONTH, a calendar month.

NUMBER, the singular number includes the plural, and the plural the singular.

OAR, Oregon Administrative Rule.

OATH, includes affirmation.

OFFICIAL TIME, when certain hours are named, they mean the standard of time as set out in ORS 187.110.

OR, AND. OR may be read **AND**, and **AND** may be read **OR**, if the sense requires it.

ORDER, a final determination of the Board in a particular case, usually a quasi-judicial matter.

ORDINANCE, a legislative enactment adopted by the Board under specific authority granted by state law.

ORS, Oregon Revised Statutes.

OWNER, a part owner, joint owner, tenant in common, tenant in partnership, joint tenant or tenant by the entirety of the whole or of a part of the building or land, or vendee in possession under a land sale contract.

PERSON, individual, corporation, association, firm, partnership, joint stock company, and similar entities.

PERSONAL PROPERTY, every type of property, except real property as defined in this section.

POLICY, a District policy adopted by Board resolution.

PRECEDING, FOLLOWING, next before and next after, respectively.

PRESIDENT, the member of the Board designated as presiding officer.

PROPERTY, both real and personal property.

REAL PROPERTY, land, tenements, and other hereditaments.

RESOLUTION, a Board exercise of administrative authority granted by state law.

MUST, MAY, MUST is mandatory, and **MAY** is permissive.

SECRETARY, the member of the Board designated as secretary.

STATE, the state of Oregon.

TENANT or **OCCUPANT**, a person holding a written lease of, or who occupies, the whole or a part of the building or land, either alone or with others.

TENSES, the present tense includes the past and future tenses, and the future includes the present.

TO, means **TO AND INCLUDING** when used in reference to a series of sections of this Policy or the ORS.

WEEK, seven consecutive days.

WRITING, includes any form of recorded message capable of comprehension by ordinary visual means. When a notice, report, statement or record is required or authorized by this Policy it must be made written in English unless expressly provided otherwise.

YEAR, a calendar year unless otherwise provided.

1.03 Substitute Officers

Unless this DCP provides otherwise, the General Manager, General Counsel and division directors, or designees or agents, may exercise a power granted by the DCP. The General Manager and General Counsel remain responsible for the performance of such acts.

1.04 Construction

The provisions of the DCP and proceedings under it are to be construed to effect its objectives and to promote justice.

1.05 Severability

The sections, subsections, paragraphs, provisions, clauses, phrases, and words of the DCP are severable. If a section, subsection, paragraph, provision, clause, phrase, or word of the DCP is declared by a court of competent jurisdiction unconstitutional or invalid, the judgment does not affect the validity of the remaining portions of this DCP. Every other section, subsection, paragraph, provision, clause, phrase or word of this DCP remains valid.

1.06 Editorial Changes

The General Counsel is empowered to make certain editorial changes and corrections in this DCP, provided such changes do not alter the sense, meaning, effect, or substance of any resolution. Changes and corrections may include the following:

- (A) Numbering and renumbering sections and parts of sections of resolutions, either as enacted or as compiled;
- (B) Changes in the wording of headnotes or catchlines;
- (C) Rearrangements of sections;
- (D) Changes of reference numbers to agree with renumbered chapters, sections and statutes;
- (E) Substitutions of the proper subsection, section, chapter, or other division numbers;
- (F) Omission of figures or words that are merely repetitious;
- (G) Changes of capitalization and punctuation for purposes of uniformity; and
- (H) Correction of manifest clerical or typographical errors.

CHAPTER 2 – BOARD OF DIRECTORS

2.01 Boundaries

The District includes all territory within its boundaries as they now exist or are legally modified. The District will maintain an accurate and current description of the boundaries as a public record.

2.02 Powers

The District has all powers that Oregon statutes expressly or impliedly grant or allow the District.

2.03 Construction

The statutes and these policies will be liberally construed so that the District may exercise fully all powers possible under Oregon law and these policies.

2.04 Distribution

The Oregon Constitution reserves initiative and referendum powers as to legislative authority to District voters. These policies vest all other District powers in the Board except as these policies otherwise provide. The Board has legislative, administrative and quasi-judicial authority. The Board exercises legislative authority by ordinance, administrative authority by resolution, and quasi-judicial authority by order. The Board may not delegate its authority to adopt ordinances.

2.05 Board

The Board consists of five members elected by the District at large.

2.06 President

At its first meeting of each fiscal year, the Board must elect a president from its membership. The President presides over and facilitates Board meetings, preserves order, enforces Board procedures, and determines the order of Board business. With the consent of the Board, the President appoints members of commissions and committees established by resolution. The President must sign all records of Board decisions.

2.07 Meetings

The Board will generally meet at least once a month.

2.08 Quorum

Three members is a quorum to conduct business, but a smaller number may meet and compel attendance of absent members as prescribed by rule.

2.09 Vote Required

The express approval of a majority of a quorum of the Board is necessary for any Board decision, except when these policies require approval by a majority of the Board.

2.10 Record

A record of Board meetings must be kept in a manner prescribed by law.

2.11 Legislative Authority

(A) Ordinances: The Board has legislative authority under ORS 266.450 and ORS 198.510 to 198.600 that it will exercise by adopting ordinances. The enacting clause for all ordinances must state “The Tualatin Hills Park & Recreation District ordains as follows:”

(B) Ordinance Adoption:

- (1) Except as authorized by subsection (b), the Board must adopt an ordinance with the approval of a majority of the Board at two meetings.
- (2) The Board may adopt an ordinance at a single meeting by the unanimous approval of at least three members of the Board, provided the proposed ordinance is available to the public at least one week before the meeting and the notice requirements of ORS 198.540 are met.
- (3) Any substantive amendment to a proposed ordinance must be read aloud or made available to the public before the Board adopts the ordinance at that meeting.
- (4) After the adoption of an ordinance, the vote of each member must be entered into the Board minutes.
- (5) After the adoption of an ordinance, the President must sign and the Board Clerk must attest to the adoption and the date of adoption. The Board Clerk must file a certified copy of each ordinance with the Washington County clerk. In addition, the Board Clerk must comply with notice requirements of ORS 198.560(3) for emergency ordinances.

- (C) Effective Date: Ordinances normally take effect on the 30th day after adoption, or on a later day provided in the ordinance. An ordinance may take effect as soon as adopted or other date less than 30 days after adoption if it contains an emergency clause.

2.12 Administrative Authority

- (A) Resolutions: The Board will normally exercise its administrative authority by approving resolutions. The approving clause for resolutions may state “The Tualatin Hills Park & Recreation District resolves as follows:”
- (B) Resolution Approval:
 - (1) A resolution or any other Board administrative decision may be approved by the Board at one meeting.
 - (2) Any substantive amendment to a resolution must be read aloud or made available to the public before the Board approves the resolution at that meeting.
 - (3) After the approval of a resolution or other administrative decision, the vote of each member must be entered into the Board minutes.
 - (4) After the approval of a resolution, the President must sign it and the Board Clerk must attest to the date of approval.
- (C) Effective Date: Resolutions and other administrative decisions take effect on the date of approval, or on a later day provided in the resolution.

2.13 Quasi-Judicial Authority

- (A) Orders: The Board will normally exercise its quasi-judicial authority by approving orders. The approving clause for orders may state “The Tualatin Hills Park & Recreation District orders as follows:”
- (B) Order Approval:
 - (1) An order or any other Board quasi-judicial decision may be approved by the Board at one meeting.
 - (2) Any substantive amendment to an order must be read aloud or made available to the public at the meeting before the Board approves the order.
 - (3) After the approval of an order or other Board quasi-judicial decision, the vote of each member must be entered into the Board minutes.

- (4) After the approval of an order, the President must sign it and the Board Clerk must attest to the date of approval.
- (C) Effective Date: Orders and other quasi-judicial decisions take effect on the date of final approval, or on a later day provided in the order.

2.14 Elections

- (A) State Law: Board elections must conform to the requirements of state law.
- (B) Qualifications:
 - (1) To hold a District elective position, each person must be a qualified elector under state law, and reside within the District for at least one year immediately before election or appointment to office.
 - (2) No Board member may be employed by the District.
 - (3) The Board is the final judge of the election and qualifications of its members.
- (C) Terms: The term of a Board member elected at a District election begins on the first day of July after Washington County certifies election results, and continues until the successor qualifies and assumes the office.
- (D) Oath: To hold a Board position each person must swear or affirm to faithfully perform the duties of the office and support the constitutions and laws of the United States and Oregon.

2.15 Vacancies

- (A) A Board position becomes vacant:
 - (1) Upon the incumbent's:
 - (i) Death;
 - (ii) Adjudicated incompetence
 - (iii) Recall from the office; or
 - (iv) Resignation.
 - (2) Upon declaration by the Board after the incumbent's:
 - (i) Failure to qualify for the office within 10 days of the time the term of office is to begin;
 - (ii) Absence from the District for 30 days without Board consent, or from all Board meetings within a 60-day period;
 - (iii) Ceasing to reside in the District;

- (iv) Ceasing to be a qualified elector under state law;
 - (v) Conviction of a public offense punishable by loss of liberty; or
 - (vi) Resignation from the office.
- (B) Filling Vacancies: A vacant Board position will be appointed by a majority of the remaining Board members. The appointee's term of office runs from appointment until expiration of the term of office of the last person elected to that office. If a temporary disability prevents a member from attending Board meetings, a majority of the Board may appoint a member pro tem.

2.16 District and Board Authority

- (A) The District has all the powers that the Oregon Constitution, state statutes and common law expressly or implied grant or allow the District.
- (B) These Policies will be liberally construed so that the District may exercise fully all powers possible under Oregon law, including ORS Chapter 266, Parks and Recreation Districts.
- (C) ORS Chapter 266 vests District authority and power in the Board as the governing body of the District.
- (D) The Board may by resolution delegate specific authority and power to the District General Manager employed by the Board.
- (E) The Board will normally exercise its authority by adopting resolutions. The adopting clause for all resolutions must state: "The Tualatin Hills Park & Recreation District resolves as follows:"
- (F) Adoption of a resolution or any other Board decision requires approval by a majority vote of the Board at a public meeting.
- (G) Any substantive amendment to a resolution must be read aloud before the Board adopts the resolution.
- (H) After adoption of a resolution or other decision, the vote of each member must be entered into the Board minutes.
- (I) After adoption of a resolution, the Board clerk must attest to the resolution by name, title and date of adoption.
- (J) Resolutions and other decisions take effect on the date of adoption, or a later date provided in the resolution.

CHAPTER 3 – BOARD POLICIES

3.01 Board Meetings

- (A) Regular meetings to conduct Board business are normally held the first Monday of each month and as otherwise approved by the Board.
- (B) Work sessions may be held as a separate meeting or in conjunction with Board business meetings. Work session agendas will be developed by the Manager in consultation with the President.
- (C) Special meetings may be called by the President or by a majority of the Board.
- (D) Executive sessions will be held in compliance with the Oregon Public Meetings Law.
- (E) Minutes will be taken as provided by the Oregon Public Records Law.
- (F) Telephonic / electronic meetings may be held in compliance with the Oregon Public Meetings Law. Board members may participate and vote in Board meetings via telephone, electronically, or by other means consistent with that law.
- (G) Attendance at meetings is expected of Board members who should use their best efforts to attend all Board meetings.

3.02 Agenda

- (A) The agenda headings for Board business meetings are generally as follows:
 - CALL TO ORDER
 - ROLL CALL
 - PRESENTATIONS & REPORTS
 - APPEARANCE OF INTERESTED CITIZENS
 - BOARD CONCERNS & COMMENTS
 - CONSENT AGENDA
 - OLD BUSINESS (includes MANAGER REPORT)
 - NEW BUSINESS
 - ADJOURNMENT
- (B) The Manager will prepare agenda materials. Board members may request that items be placed on an agenda. Board members may make agenda suggestions at any Board meeting or by communication with the Manager. Board members will make best efforts to reach consensus on agenda items and should obtain staff input before requesting an agenda item. Agendas will generally be set to allow meetings to end no later than 10:00 p.m. If the Board is still in session at 9:30 p.m., then the Board will decide whether to continue with the agenda or move items to a future agenda.

3.03 Board Discussions and Decorum

- (A) Board members will conduct themselves to bring credit upon the District, ensuring non-discriminatory delivery of public services, keeping informed about matters coming before the Board and abiding by Board decisions, whether or not the member voted on the prevailing side.
- (B) Board members will assist the President to preserve order and decorum during Board meetings and may not, by conversation or other action, delay or interrupt the proceedings or refuse to obey the ruling of the President or Board rules. When addressing staff or members of the public, members will confine themselves to questions or issues under discussion and not engage in personal attacks, or impugn the motives of any speaker.
- (C) The following ground rules will be observed to maintain order and decorum during Board discussions:
 - (1) Board members will gather necessary information and ask questions of District staff before meetings.
 - (2) Board members will have an opportunity to speak at least once on any pending motion or agenda item, and will speak for themselves and not for other Board members.
 - (3) Board members will not speak on behalf of the Board, unless they have been authorized by the Board to do so.
 - (4) During public meetings, Board members will not attempt to edit or revise prepared documents. Amendments to proposed resolutions or other documents may be appropriate, but input from the Manager or General Counsel will be sought to accomplish the Board objectives.
 - (5) Board members will be open, direct and candid in the Board forum. Members should be brief and succinct in stating their views and focus on a single issue or topic at any one time.
 - (6) Board members should focus on District issues and avoid becoming involved with non-District issues that are not relative to the current discussion.
 - (7) The President will recognize members who wish to speak in the order of their requests. The President will provide the first member with an opportunity to speak before recognizing another member. Board members will not interrupt another member who has the floor.
 - (8) Board members will not disguise statements as questions or use repetitions as a way to convince others.

- (9) Board members will keep discussions moving and call for a “process check” if the Board becomes bogged down in discussions.
 - (10) Board members will set and adhere to time limits on discussions.
 - (11) Board members will refrain from criticizing or berating each other, staff or other persons.
 - (12) If a Board member wishes to discuss a major policy issue, it will be scheduled for a future agenda and not considered at the current meeting.
- (D) Public Comment.
- (1) Citizen and community group sign-up forms will be available at each regular business meeting. At the time on the agenda designated for public comment and during any public hearing, any member of the public desiring to address the Board must first ask to be recognized by the President and then state his or her name and address for the record. The Board may set time limits for comments. The Board may request that groups with like comments choose a spokesperson to present joint remarks.
 - (2) During public hearings, all public comment must relate to the matter under discussion and be addressed to the President.
 - (3) Generally, Board members will not respond to comments made during the public comment agenda time, except to ask clarifying questions. Any public requests for Board action will be referred to staff for review before they are placed on a future agenda.

3.04 Motions

- (A) General.
- (1) Board member motions will be clearly and concisely stated. The President will state the name of the member who made the motion and the member who made the second.
 - (2) The motion maker, President, or Board Clerk should repeat the motion prior to voting.
 - (3) Most motions die if they do not receive a second. Motions for nomination, withdrawal of a motion, agenda order, roll call vote, and a point of order do not require a second. Any motion on which a second is not made but on which discussion begins is automatically seconded by the member beginning the discussion.

- (4) Discussion of a motion is open to all Board members who wish to address it. A member must be recognized by the President before speaking.
 - (5) The President will ask for a voice vote for all final decisions. All members are expected to vote on each motion unless disqualified for some reason. A member who does not vote must state the basis for any conflict of interest or other disqualification. The Board Clerk will maintain a record of the votes. Any member may request a roll call vote on any motion.
 - (6) At the conclusion of any vote, the President will announce the results. Board members who wish to explain their votes may do so briefly and succinctly.
- (B) Withdrawal. A motion may be withdrawn by the originator at any time without the consent of the Board.
 - (C) Tie. A motion that receives a tie vote fails.
 - (D) Table. A motion to table is not debatable and precludes all amendments or further debate. If the motion prevails, the item may be taken from the table only by adding it to a future agenda for continued discussion.
 - (E) Postpone. A motion to postpone to a certain date is debatable and amendable. A motion to postpone indefinitely is a motion to reject without a direct vote and is debatable and not amendable.
 - (F) Call for Question. A motion to call for the question ends debate on the item and is not debatable. Before a Board member calls for the question, each member wishing to speak on the item should have one opportunity to speak. A second is required for this motion. When the question is called, the President will inquire whether any member objects. If an objection is raised, the matter will be put to a vote, and it fails if it does not receive a majority vote. Debate may continue if the motion fails.
 - (G) Amendment. A motion to amend may be made to a previous motion that has been seconded but not voted on. Amendments will be voted on first before the main motion is amended (or not amended). Motions to adjourn, agenda order, table, point of order, take from table, and reconsider may not be amended.
 - (H) Reconsideration. When a motion has been decided, any Board member who voted with the majority may move for reconsideration. A motion for reconsideration may only be made at the meeting at which the motion on the ordinance, resolution, order or other decision was approved.

3.05 Board Member Conduct

- (A) Representing District. If a Board member appears before another governmental agency or organization to give a statement on an issue, the member must state:
 - (1) Whether the statement reflects personal opinion or is the official position of the District; and
 - (2) Whether the statement is supported by the Board.

If the Board member is representing the District, he or she must support and advocate for the official District position on the issue, not a personal viewpoint.

- (B) Censure.
 - (1) The Board may make and enforce its own rules and ensure compliance with state laws applicable to governing bodies. If a Board member substantially violates these rules or state law, the Board may take action to protect Board integrity and discipline the member with a public reprimand.
 - (2) The Board may investigate the actions of any Board member and meet in executive session to discuss any finding that reasonable grounds exist that a substantial violation has occurred. Under ORS 192.660(2)(b), the Board member under investigation may request an open hearing.

3.06 Confidentiality

- (A) Board members will keep all written materials provided to them on matters of confidentiality under law in complete confidence to ensure that the District position is not compromised. No mention of the information read or heard should be made to anyone other than other Board members, the Manager or counsel.
- (B) If the Board meets in executive session, members should attempt to provide direction or consensus to staff on proposed terms and conditions for negotiations. All contact with other parties must be left to the designated staff or representatives handling the negotiations or litigation. Board members may not have any contact or discussion with any other party or its representative nor communicate any executive session discussion.
- (C) All public statements, information or media releases relating to a confidential matter will be handled by designated staff or a designated Board member.
- (D) Unless required by law, no Board member may make public the discussions or information obtained in executive session. The Board may censure a member who discloses a confidential matter or otherwise violates these rules.

3.07 Communication with Staff

- (A) The Board will respect the separation between policymaking (Board function) and administration (Manager function) by:
 - (1) Working with the staff as a team in the spirit of mutual respect and support.
 - (2) Except in a Board meeting, not attempting to influence a District employee or the Manager concerning personnel matters, purchasing issues, the award of contracts or the selection of consultants, the processing of permit applications or granting of licenses or permits. However, the sharing of ideas on these matters is appropriate.
 - (3) Limiting individual contacts with District staff to the Manager so as not to influence staff decisions or recommendations, interfere with their work performance, undermine Manager authority or prevent the full Board from having the benefit of any information received.
 - (4) Respecting roles and responsibilities of staff when and if expressing criticism in a public meeting or through public electronic mail messages.
- (B) All written informational material requested by Board members will be submitted by staff to the entire Board with a notation stating who requested the information.
- (C) The President will refer any comments or questions regarding District personnel or administration to the Manager. The President may redirect other questions to a Board member or the Manager, as appropriate. Board members may also address questions directly to the Manager, who may answer the inquiry or ask a staff member to do so.

3.08 Minutes

- (A) Minutes will be prepared with sufficient detail to meet their intended use. Verbatim minutes are not required. The minutes of meetings of the Board will comply with provisions of ORS 192.650 by containing the following information at a minimum:
 - (1) The name of Board members and staff present;
 - (2) All motions, proposals, resolutions, orders, ordinances and measures proposed and their disposition;
 - (3) The result of all votes, including ayes and nays and the names of the Board members who voted;
 - (4) The substance of the discussion on any matter; and
 - (5) Reference to any document discussed at the meeting.
- (B) The Board may amend the minutes to reflect more accurately what transpired at the meeting. Upon receipt of the minutes in the Board agenda packet, members should read and submit any changes, additions or corrections to the Board Clerk so that a

corrected copy may be issued prior to the meeting for approval. Under no circumstances may the minutes be changed following approval by the Board, unless the Board authorizes such change.

- (C) The Board Clerk or designee will make an audio recording of all meetings. The Board Clerk will maintain custody of all tapes, but a Board member may obtain a copy of any tape. A Board member may obtain a meeting transcript or partial transcript if it can be produced with nominal staff time. If a transcript would require a significant amount of staff time, the Board Clerk may only produce the transcript with Board approval. The Board Clerk is authorized to produce transcripts as required by law.

3.09 Adjournment

- (A) Upon motion and majority vote of the Board members present, any meeting of the Board may be continued or adjourned from day to day or for more than one day. No adjournment may be for a period longer than until the next regular meeting.
- (B) Upon the request of a member, a short recess may be taken during a Board meeting.
- (C) A motion to adjourn will be in order at any time except as follows:
 - (1) When made as an interruption of a member while speaking; or
 - (2) While a vote is being taken.

3.10 Ethics Commission Requirements and Reporting

- (A) Board members must review and observe the requirements of the State Ethics Law (ORS 244.010 to ORS 244.400) dealing with use of public office for private financial gain.
- (B) Board members must give public notice of any conflict of interest or potential conflict of interest and the notice will be reported in the meeting minutes. In addition to matters of financial interest, Board members will maintain the highest standards of ethical conduct and assure fair and equal treatment of all persons, claims and transactions coming before the Board.
- (C) The regulation of the receiving of gifts, honorariums, expense reimbursements and certain forms of income is governed by a set of laws which apply to public officials, as defined in ORS 244.020(13), and includes “an elected official, appointed official, employee, agent or otherwise, irrespective of whether the person is compensated for the services.”

3.11 Legal Advice

Requests to the General Counsel for advice requiring legal research may not be made by a Board member without the concurrence of the Board. Before requesting research or other action by the General Counsel, Board members are encouraged to consider consulting with the Manager to determine if the request or action can be accomplished cost-effectively. Outside a Board meeting, a Board member should make requests of the General Counsel through the Manager. Exceptions to this are issues related to the performance of the Manager and unique or sensitive personal, yet District business-related, requests.

3.12 Robert's Rules

Robert's Rules of Order Revised will be used as the guideline for the conduct of Board meetings, except where these rules specifically apply.

3.13 Committees, Organizations and Media

(A) Citizen Appointment and Removal.

- (1) The President will appoint District committees with the consent of the Board. The President may request assistance from members in making recommendations.
- (2) Board members will encourage broad participation on District committees by generally limiting the number of terms a citizen may serve.
- (3) A citizen may not serve on more than two District committees simultaneously. Any citizen serving on two District committees may not be chairperson of both simultaneously. This limitation does not apply to service on the District Budget Committee.
- (4) With the consent of the Board, the President may remove a citizen from a District committee prior to the expiration of the term of office for sufficient cause.

(B) Member Participation. Board members will encourage District committee member participation.

(C) Organizations and Media.

- (1) If the President or other Board member represents the District before another governmental agency, community organization or the media, the member should first state the Board position.
- (2) Board members should obtain appropriate permission before representing another member's view or position with the media.

3.14 Board Expenses

- (A) Reimbursement. The Board will follow the same rules and procedures for reimbursement as District employees.
- (B) Budget. The Board will review and discuss the proposed annual budget as coordinated by the President and presented by District staff during a public meeting.

DISTRICT COMPILED POLICIES

CHAPTER 4 – ADMINISTRATION

4.01 General Manager

- (A) The office of General Manager (Manager) is established as the chief administrative officer of the District. The Manager is responsible to the Board for the proper administration of all District business. The Manager will assist the Board in the development of Board policies and carry out policies established by Board resolutions.
- (B) A majority of the Board must appoint and may remove the Manager. The appointment must be made without regard to political considerations or other protected class considerations and solely based on education and experience with local government management.
- (C) The Manager may be appointed for a definite or an indefinite term and may be removed at any time by a majority of the Board. The Board must fill the office by appointment as soon as practicable after the vacancy occurs.
- (D) The Manager must:
 - (1) Attend all Board meetings unless excused by the Board;
 - (2) Make reports and recommendations to the Board about the needs of the District;
 - (3) Administer and enforce all District policies, leases, contracts, permits, and other District decisions;
 - (4) Appoint, supervise and remove District employees;
 - (5) Organize District divisions and administrative structure;
 - (6) Prepare and administer the annual District budget;
 - (7) Administer District property;
 - (8) Encourage and support regional and intergovernmental cooperation;
 - (9) Promote cooperation among the Board, staff and residents in developing District policies, and building a sense of community;
 - (10) Perform other duties as directed by the Board; and
 - (11) Delegate duties, but remain responsible for acts of all subordinates.

DISTRICT COMPILED POLICIES

- (E) The Manager and other employees designated by the Board may sit at Board meetings but have no vote. The Manager may take part in all Board discussions.
- (F) When the Manager is temporarily disabled from acting as Manager or when the office becomes vacant, the Board may appoint a Manager pro tem. The Manager pro tem has the authority and duties of Manager, except that a pro tem Manager may appoint or remove employees only with Board approval.



Management Report to the Board February 2, 2009

Administration

Hal Bergsma, Director of Planning

Jessica Collins, Executive Assistant

Keith Hobson, Director of Business & Facilities

Jim McElhinny, Director of Park & Recreational Services

Bob Wayt, Director of Communications & Development

1. THPRD posted strong revenue and volume gains for the winter-spring registration period. Revenues through January 21 were \$1.16 million, including more than \$900,000 in the first two days alone. The latter figure was a 14 percent increase over the same period last year. Nearly all Centers experienced increases despite the weak economy. Volume of registrants also was 5 percent higher than last year at the same time. Online registration continues to grow in popularity, with volume in that category 30 percent higher than a year ago.
2. THPRD staff are working closely with Metro staff in anticipation of the opening of the Cooper Mountain Regional Park this summer. The 250-acre park is funded by Metro's successful 2006 bond measure. Metro owns the land and THPRD will operate and maintain the park as part of a major partnership between the two entities (assuming IGA approval by the Board of Directors in March 2009). A variety of public involvement activities are planned to celebrate the park's unveiling, scheduled for late June. THPRD staff and facilities will play a significant role in building community awareness.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatic Program Services

1. The Sundragon Dragon boat club (high school paddlers) will be renting deck space at the Aquatic Center on Sundays during January and February, bringing in 40-50 athletes.
2. Aloha High School will be beginning their swim lesson program and fitness classes at Aloha Swim Center for winter term.
3. The poor state of the economy is hitting closer to home. The Oregon Special Olympics is canceling the State meet in the fall due to a decrease in donations.

Maintenance

Dave Chrisman, Superintendent of Maintenance Operations

1. Anti-entrapment drain covers have now been installed at all THPRD indoor pools. Drain covers will be installed at the two outdoor pools, Somerset West and Raleigh Swim Centers, prior to their summer openings. Drain cover installations satisfy federal requirements of the Virginia Graeme Baker Pool and Spa Safety Act signed into law in December 2007. Drain cover installations have been delayed throughout the country because of production delays in manufacturing. THPRD contracted the installation with certified SCUBA divers, which avoided the need to drain the pools and minimized impacts to Aquatics programs.
2. Building structural, seismic condition evaluations are currently underway. THPRD is working with an engineering firm who will review existing conditions and prepare a recommendation for prioritizing upgrades. The final report should be completed in April 2009. Selected building upgrades will be funded in the Bond Fund.
3. Plans are underway to repair the air circulation tunnel under the deck of the pool at Sunset Swim Center. The structural walls of the tunnel have been monitored during the past year with the intent to repair in the spring of 2009. Bid documents will be reviewed in February and a construction closure is scheduled to begin in late March. The cost of the project is funded in the Bond Fund.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. District-wide Trail Map. Staff have been working on a trail map that will show Park District trails along with descriptions of selected routes. Many trails have been mapped with GIS/GPS technology for the first time.
2. Sustainability Survey. A survey of THPRD staff was completed this month to get input into the revised Sustainability Program. Staff contributed ideas on how THPRD can do our jobs while helping the environment.
3. Nature Park Trails. All trails at the Tualatin Hills Nature Park are now open. Several trails were closed due to the December and January snow and rainstorms. The Park was not impacted by recent high wind events.
4. Volunteer Summary. One hundred thirty-two volunteers worked in six different parks over the last month including Moonshadow, Autumn Ridge, Lowami Hart Woods, Carolwood, Greenway and Tualatin Hills Nature Parks. Together our volunteers contributed approximately 690 hours of time, valued at \$12,400.

Planning & Development

Steve Gulgren, Superintendent of Planning & Development

1. 2008 Bond Measure: Planning staff has submitted the job descriptions for the temporary Park Planners and Office Tech to the Human Resources Department for

advertisement. The advertisement for the Consultant of Record/ Request for Proposals was placed in the January 14, 15, 16, 19 issues of the *Daily Journal of Commerce*. Proposals are due February 9, 2009. Staff will review and score all of the proposals to create a Consultant On-Call List for the upcoming bond projects.

2. Elsie Stuhr Center Building Improvements: Maintenance staff has completed the minor demolition work for the restroom and meeting room remodeling project. The contractor began work on January 21 and the completion date for the project is tentatively scheduled for mid-March.
3. Hideaway Park Play Equipment Replacement: Planning and Maintenance staff continue to work together on the play equipment replacement project. Planning staff has completed the base map and is working with several vendors to obtain cost estimate quotes for new equipment within the project budget. Staff will hold a neighborhood meeting in mid-late February to garner park users input regarding the proposed new play equipment. The construction of the new play equipment will take place in the spring.

Programs & Special Activities

Lisa Novak, Superintendent of Programs & Special Activities

1. The Superintendent will be scheduling the first meeting of the Advisory Committee Task Force in early February.
2. Jenkins Estate Program staff participated in the Portland Bridal Show at the Convention Center in January. As a result, tours of the Estate and wedding bookings have picked up.
3. The 2009 Boys Dual Level Tournament was held January 16-19 at the Tennis Center. There were 155 entrants.
4. Volunteer Services & Special Events staff provided National Service Days materials and resources to Beaverton School District Key Clubs, National Honor Societies and other key groups.

Recreation

Eric Owens, Superintendent of Recreation

1. To teach life long fitness habits and help reduce childhood obesity, the Cedar Hills Recreation Center's THRIVE After School Program has 33 children participating in the Center's Fitness Challenge. To accumulate miles toward their individual destinations, they have participated in a fun run, taken Zumba aerobics, Pilates, dance and fit classes, and received nutritional information during kitchen activities.
2. Conestoga Recreation & Aquatic Center had their first family fun night of 2009 on January 16. There were 110 children with their families enjoying sports, swimming, and arts and crafts.

3. The Rec Mobile was not able to reach as many children during the December holiday break period due to the weather. However, the Rec Mobile did set up programs at three different facilities: Fir Grove Manor, Merlo Station Housing Complex and the Aloha Apartment Housing Complex. Attendance at each site ranged from 25-30 participants.
4. The Garden Home Recreation Center's Discovery Club Winter Break Camp was snowed out the first week, but had 40 kids for the second week. There were also 25 kids in a special one-day camp. Participants had a great time participating in field trips, baking cookies, singing songs and building friendships, making this a great way to spend the holiday break.

Security Operations

Mike Janin, Superintendent of Security Operations

1. On January 7, Security Operations took delivery of our 2009 Ford Escape Hybrid. We are in the process of installing specialized equipment to make it "patrol ready" for Park Patrol. We hope to have the Escape on patrol by the end of January.
2. On January 13, a cooperative joint effort and investigation was conducted by the Five Oaks Middle School administration, a school resource from the Beaverton Police assigned to the school, and THPRD Security Operations in identifying two eighth graders who were responsible for several graffiti incidents on the boardwalk in Willow Creek at the Nature Park, south of the school as well as residential fences. Both juveniles were referred to the Washington County Juvenile Department.
3. The Superintendent has been asked to speak at the Oregon Recreation & Park Association Maintenance & Construction Section workshop in Tigard, Oregon on February 3. The curriculum will be a brief introduction on the importance of an Emergency Response Plan and two subjects will be covered in detail: Suspicious Persons & Objects in Parks and How to Diffuse Difficult People.

Sports

Scott Brucker, Superintendent of Sports

1. 2008 Field Use: The first year of collecting field use fees was completed December 31. The process has seen some minor revisions for clarity and understanding by the affiliated users, but overall the process is working well. Between January 1 and December 31, 82,432 hours of field time were allocated and 71,331 hours of field time were used. The difference between allocation and use is attributed to fields being rained out and time returned by affiliated users.
2. Disc Golf: At the December 8 Board meeting, Greenway neighborhood residents presented a petition expressing concerns related to disc golf. Staff has been investigating the concerns raised and evaluating possible solutions. Natural Resources, Security Operations and Sports staff are all involved. Course signs are ready for installation by a local Eagle Scout pending our course rules and use regulations review.

Business Services

Cathy Brucker, Finance Manager

Nancy Hartman-Noye, Human Resources Manager

Mark Hokkanen, Risk and Contract Manager

Ann Mackiernan, Operations Analysis Manager

Phil Young, Information Services Manager

1. Winter/Spring class registration began on Saturday, January 10. The Information Services Department was fully staffed to assist the Registration Call Center operators with any technical problems that occurred. Online registration began at 10:00 a.m. and online registrations processed over 1,200 invoices the first hour. By the end of the day over 45% of all invoices had been processed online totaling approximately \$300,000.
2. Clearwire, a high-speed wireless internet provider, has approached the Park District to locate telecommunication equipment on two potential Park District sites. Staff is reviewing the carrier's formal proposals per the Board of Directors Operational Policy. The Park District is currently receiving approximately \$206,000 annually from 23 telecommunication site lease agreements.
3. THPRD has been provided with the unique opportunity to participate in the City of Beaverton's Human Resources training program. The City will allow the District to purchase a limited number of seats at several of their training sessions on a cost-sharing basis. This will provide the District with the opportunity to send select key staff to specialized workshops that would otherwise be unavailable. Twelve District employees recently attended the first joint training session, "Facilitating Effective Meetings." Many favorable comments were received not only regarding the quality and content of the training program, but the opportunity to network with City staff. The District is looking forward to continuing this partnership with the City throughout the year.
4. Contract negotiations have begun with McKinstry for the Technical Energy Audit (TEA) portion of the Energy Savings Performance Contract (ESPC). Once the contract is approved, the TEA will take McKinstry approximately 120 to 150 days to complete. The completed audit will identify Energy Conservation Measures (ECM), which can then be selected by the Park District to develop the scope of the first phase of design and construction work.

Calendar of Upcoming Meetings & Events

February

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2 BOARD MEETING	3	4	5 Aquatics Advisory Committee Meeting 7pm Dryland	6	7
8	9 Stuhr Center Advisory Committee Meeting 10am	10 Jenkins Estate Advisory Committee Meeting 1pm	11 Garden Home RC Advisory Committee Meeting 10:30am	12 Nature Park Advisory Committee Meeting 7pm	13 Chocolate Fantasy @ Jenkins Estate Daddy/Daughter Dinner Dance @ Cedar Hills	14 Valentine Craft Party @ Athletic Center
15	16 HOLIDAY	17 Trails Advisory Committee Meeting 7pm @ Stuhr Center	18	19 Athletic Center Advisory Committee Meeting 4:30pm Cedar Hills RC Advisory Committee Meeting 6pm	20	21 Public Tea @ Jenkins Estate
22	23 BUDGET COMMITTEE MEETING	24 Conestoga Advisory Committee Meeting 7pm	25	26	27	28

2009

** Please note that only athletic events expecting 500 or more attendees are listed **

March

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2 BOARD MEETING	3	4	5 Aquatics Advisory Committee Meeting 7pm Dryland	6	7 Children's Little Princess Tea @ Jenkins Estate
8	9 Stuhr Center Advisory Committee Meeting 10am	10 Jenkins Estate Advisory Committee Meeting 1pm Job Fair @ Conestoga	11 Garden Home RC Advisory Committee Meeting 10:30am	12 Nature Park Advisory Committee Meeting 7pm	13	14 Wine Dinner @ Jenkins Estate
15	16	17 Trails Advisory Committee Meeting 7pm @ Stuhr Center Cedar Hills Winter Dance Recital @ Garden Home	18	19 Athletic Center Advisory Committee Meeting 4:30pm Cedar Hills RC Advisory Committee Meeting 6pm	20	21
22	23	24	25	26	27	28
29	30	31 Conestoga Advisory Committee Meeting 7pm				

2009

* Please note that only athletic events expecting 500 or more attendees are listed *

April

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1	2 Aquatics Advisory Committee Meeting 7pm Dryland	3	4
5	6 BOARD MEETING	7	8 Garden Home RC Advisory Committee Meeting 10:30am	9 Nature Park Advisory Committee Meeting 7pm	10 Bunny Bash @ Garden Home Underwater Egg Hunt @ Conestoga	11
12	13 Stuhr Center Advisory Committee Meeting 10am	14 Jenkins Estate Advisory Committee Meeting 1pm	15	16 Athletic Center Advisory Committee Meeting 4:30pm Cedar Hills RC Advisory Committee Meeting 6pm	17	18 Earth Day Celebration & Plant Sale @ Nature Park
19	20 BUDGET COMMITTEE WORK SESSION	21 Trails Advisory Committee Meeting 7pm @ Stuhr Center	22	23	24 Glamourama @ Garden Home	25 Rhododendron Show @ Jenkins Estate
26	27	28 Conestoga Advisory Committee Meeting 7pm	29	30		

2009

* Please note that only athletic events expecting 500 or more attendees are listed *

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 12/31/08

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
CARRY FORWARD PROJECTS													
Off Leash Dog Park Construction	15,000	15,000	-	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Land Acquisition/Jenkins Estate Right of Way	90,000	90,000	-	90,000	90,000	-	3,400	86,600	Budget	90,000	90,000	-	-
Restoration of John Quincy Adams Young House (JQAY)	100,000	5,000	-	100,000	5,000	85,687	-	5,000	Budget	90,687	5,000	9,313	-
Stuhr Center Bequest Foundation Project	75,000	63,000	-	75,000	63,000	6,443	-	63,000	Budget	69,443	63,000	5,557	-
GIS Development	37,000	37,000	3,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
IS Kiosks	5,000	2,000	-	5,000	2,000	5,000	-	-	Complete	5,000	-	-	2,000
Board/Conference Room Audio	8,000	6,500	-	8,000	6,500	1,073	-	6,500	Budget	7,573	6,500	427	-
Software Upgrades	20,000	20,000	5,000	25,000	25,000	6,420	-	25,000	Budget	31,420	25,000	(6,420)	-
Challenge Grant Competitive Fund	30,000	30,000	-	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-	-
John Marty Park Community Garden	14,750	5,700	-	14,750	5,700	9,039	-	5,700	Budget	14,739	5,700	11	-
Lan/Wan Equipment	9,000	8,000	-	9,000	8,000	851	8,000	-	Complete	8,851	8,000	149	-
Jenkins Estate Cable Connection	18,100	18,100	-	18,100	18,100	-	18,100	-	Complete	18,100	18,100	-	-
IP Alarms	9,200	9,200	-	9,200	9,200	-	-	-	Reallocated	-	-	9,200	9,200
PCC WAN Connection	12,250	9,000	-	12,250	9,000	-	300	8,700	Budget	9,000	9,000	3,250	-
PCC Timeclock	3,000	3,000	-	3,000	3,000	-	2,950	-	Complete	2,950	2,950	50	50
HMT Landscaping	3,000	3,000	-	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
HVAC Control System (2 sites)	26,000	26,000	-	26,000	26,000	-	-	26,000	Budget	26,000	26,000	-	-
Brookhaven Park Bridge/Boardwalk Repair	35,000	35,000	-	35,000	35,000	-	33,918	-	Complete	33,918	33,918	1,082	1,082
Aloha Park Lights	200,000	100,000	-	200,000	100,000	-	105,398	-	Complete	105,398	105,398	94,602	(5,398)
Barnes School Field Restoration & Replacement	10,000	10,000	-	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Raleigh Pool Solar Project	35,000	32,000	-	35,000	32,000	5,901	-	32,000	Budget	37,901	32,000	(2,901)	-
Stuhr Center ADA Restroom Renovation	50,000	42,500	-	50,000	42,500	4,811	16,990	25,510	Budget	47,311	42,500	2,689	-
TOTAL CARRYOVER PROJECTS	805,300	570,000	8,000	813,300	578,000	125,225	189,056	382,010		696,291	571,066	117,009	6,934
ATHLETIC FACILITY REPLACEMENT													
Resurface Tennis Courts (2 sites)			67,490	67,490	67,490	-	-	67,490	Budget	67,490	67,490	-	-
Basketball Court Resurfacing (2 sites)			15,400	15,400	15,400	-	-	15,400	Budget	15,400	15,400	-	-
Backstop Replacements (6 sites)			13,672	13,672	13,672	-	13,278	-	Complete	13,278	13,278	394	394
Awning Replacement			3,800	3,800	3,800	-	3,780	-	Complete	3,780	3,780	20	20
Baseball/Softball Asphalt Pads			7,000	7,000	7,000	-	7,000	705	Award	7,705	7,705	(705)	(705)
Install Bleacher Backs & Rails			6,600	6,600	6,600	-	-	6,600	Budget	6,600	6,600	-	-
Athletic Field Turf Renovation			100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Somerset Meadows Park Field Irrigation			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
Barnes School Field Irrigation Restoration			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
TOTAL ATHLETIC FACILITY REPLACEMENT			247,962	247,962	247,962	-	24,058	224,195		248,253	248,253	(291)	(291)
ATHLETIC FACILITY IMPROVEMENT													
Sunset Wing Extensions			1,400	1,400	1,400	-	1,386	-	Complete	1,386	1,386	14	14
Lacrosse Equipment			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
TOTAL ATHLETIC FACILITY IMPROVEMENT			5,400	5,400	5,400	-	1,386	4,000		5,386	5,386	14	14
PARK AND TRAIL REPLACEMENTS													
Event Canopies			1,688	1,688	1,688	-	-	1,688	Budget	1,688	1,688	-	-
Hideaway Park Play Equipment			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Parking Lots (2 sites)			68,874	68,874	68,874	-	-	68,874	Budget	68,874	68,874	-	-
Asphalt Path Replacement & Repair (6 sites)			145,000	145,000	145,000	-	-	145,000	Budget	145,000	145,000	-	-
Concrete Sidewalk Repair (6 sites)			55,280	55,280	55,280	-	29,711	25,569	Budget	55,280	55,280	-	-
Commonwealth Lake Bridge/Boardwalk Repairs			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Fence Replacement (2 sites)			17,000	17,000	17,000	-	1,450	15,550	Budget	17,000	17,000	-	-
Slurry Seal Parking Lots (6 sites)			20,500	20,500	20,500	-	-	20,500	Budget	20,500	20,500	-	-
Irrigation System Repair/Replacement (5 sites)			76,105	76,105	76,105	-	14,435	61,670	Budget	76,105	76,105	-	-
Rock Creek Soccer Field Drinking Fountain Replacement			5,000	5,000	5,000	-	3,776	1,224	Budget	5,000	5,000	-	-
TOTAL PARK AND TRAIL REPLACEMENTS			469,447	469,447	469,447	-	49,372	420,075		469,447	469,447	-	-

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<u>PARK AND TRAIL IMPROVEMENTS</u>													
Jenkins Bridal Path Lights			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Special Event Support Trailer			7,000	7,000	7,000	-	6,870	-	Complete	6,870	6,870	130	130
Event Support Set Up Equipment			4,550	4,550	4,550	-	-	4,550	Budget	4,550	4,550	-	-
East Annex Trash Compactor			18,000	18,000	18,000	-	22,500	-	Complete	22,500	22,500	(4,500)	(4,500)
BMX Park Maintenance			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Cooper Mountain Start-up Costs			24,400	24,400	24,400	-	-	24,400	Budget	24,400	24,400	-	-
Memorial Benches			8,000	8,000	8,000	-	3,838	4,162	Budget	8,000	8,000	-	-
Rock Creek Trail East End Connector			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-	-
RTP Grant - Cedar Mill Park Trail			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
LWCF Grant - Schiffler Park Pavillion			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
LGGP Grant - Camille Park			200,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
TOTAL PARK AND TRAIL IMPROVEMENTS			353,950	353,950	353,950	-	33,208	325,112		358,320	358,320	(4,370)	(4,370)
<u>CHALLENGE GRANTS</u>													
Challenge Grants			75,000	75,000	75,000	-	11,356	63,644	Budget	75,000	75,000	-	-
TOTAL CHALLENGE GRANTS			75,000	75,000	75,000	-	11,356	63,644		75,000	75,000	-	-
<u>BUILDING REPLACEMENTS</u>													
Doors & Windows Replacements (7 sites)			35,920	35,920	35,920	-	3,284	32,636	Budget	35,920	35,920	-	-
Somerset West Surge Tank Cover			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Aloha Dive Stand			6,000	6,000	6,000	-	3,255	6,000	Budget	9,255	9,255	(3,255)	(3,255)
Aquatic Center Filter Pit Sump Pump			6,380	6,380	6,380	-	3,523	-	Complete	3,523	3,523	2,857	2,857
Harmon Chemtrol Unit			4,700	4,700	4,700	-	4,514	-	Complete	4,514	4,514	186	186
Beaverton Pool Filter Media			4,400	4,400	4,400	-	-	5,064	Award	5,064	5,064	(664)	(664)
Raleigh Pool Pool Tank Resurfacing			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
CRA Lap Pool Tank Resurfacing			70,000	70,000	70,000	-	64,304	5,696	Budget	70,000	70,000	-	-
CRA Siding & West Side Window Repair			50,000	50,000	50,000	-	25,487	24,513	Budget	50,000	50,000	-	-
Jenkins Carriage House Roof Replacement			18,000	18,000	18,000	-	14,681	3,319	Budget	18,000	18,000	-	-
Aloha Swim Center Dressing Room Roof Replacement			23,000	23,000	23,000	-	-	23,000	Budget	23,000	23,000	-	-
Tennis Center Roof Overlay Panels			20,000	20,000	20,000	-	2,213	17,787	Budget	20,000	20,000	-	-
Athletic Center Roof Flashing Replacement			8,500	8,500	8,500	-	-	8,500	Budget	8,500	8,500	-	-
Cedar Hills Gym Roof Replacement (Upper Section)			20,000	20,000	20,000	-	19,027	1,001	Award	20,028	20,028	(28)	(28)
Fanno Farm House Roof Replacement			16,000	16,000	16,000	-	17,026	-	Complete	17,026	17,026	(1,026)	(1,026)
Garden Home Lower Hallway Tile			21,200	21,200	21,200	-	5,732	15,468	Budget	21,200	21,200	-	-
Maintenance Shop Floor Tile			8,200	8,200	8,200	-	-	8,200	Budget	8,200	8,200	-	-
Garden Home Floor Tile (Rm 12)			8,500	8,500	8,500	-	7,240	1,260	Budget	8,500	8,500	-	-
Cedar Hills Kitchen Floor Tile			8,000	8,000	8,000	-	8,282	-	Complete	8,282	8,282	(282)	(282)
Aquatic Center Non Skid Flooring (Staff Room)			3,500	3,500	3,500	-	3,500	-	Complete	3,500	3,500	-	-
CRA Mechanical Room Floor Resurfacing			25,000	25,000	25,000	-	27,000	-	Complete	27,000	27,000	(2,000)	(2,000)
Garden Home Carpet Replacement (Rm 13B)			10,750	10,750	10,750	-	7,669	-	Complete	7,669	7,669	3,081	3,081
Harmon Pool Non Skid Flooring/Deck & Locker Rooms			29,500	29,500	29,500	-	29,500	-	Complete	29,500	29,500	-	-
Aquatic Center Non Skid Flooring (2 rooms)			6,500	6,500	6,500	-	6,500	-	Complete	6,500	6,500	-	-
Aquatic Center Security Light Fixtures			2,500	2,500	2,500	-	335	2,165	Budget	2,500	2,500	-	-
Raleigh Pool Security Light Fixtures			3,500	3,500	3,500	-	2,678	822	Budget	3,500	3,500	-	-
CRA Pathway Light Fixtures			5,000	5,000	5,000	-	3,158	1,605	Award	4,763	4,763	237	237
HMT Parking Lot Lamps			3,400	3,400	3,400	-	542	2,858	Budget	3,400	3,400	-	-
Stuhr Center Roof Gutter & Downspouts Replacement			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
CRA West Soffit Replacement			4,000	4,000	4,000	-	3,267	1,573	Award	4,840	4,840	(840)	(840)
Beaverton Pool Roof Gutter & Downspouts Replacement			6,000	6,000	6,000	-	4,300	1,700	Budget	6,000	6,000	-	-
Raleigh Pool Office Circuit Panel			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
Cedar Hills Light Fixtures (Rms 5, D & Copy)			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Cedar Hills Window AC Units (8 rms)			20,000	20,000	20,000	-	18,835	-	Complete	18,835	18,835	1,165	1,165
Aquatic Center Roof Exhaust Fans (3)			1,000	1,000	1,000	-	1,648	-	Complete	1,648	1,648	(648)	(648)
Stuhr Center Heat Coils (5 locations)			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
Aloha Pool Deck Heat Grate Vents			2,500	2,500	2,500	-	-	2,409	Award	2,409	2,409	91	91
Cedar Hills & Stuhr Center Compressors			6,500	6,500	6,500	-	1,994	4,537	Award	6,531	6,531	(31)	(31)
Jenkins Estate Stable A/C Condensers			10,000	10,000	10,000	-	-	9,881	Award	9,881	9,881	119	119
Dryland & Harmon Rooftop HVAC Units			56,000	56,000	56,000	-	21,343	34,657	Budget	56,000	56,000	-	-
Aquatic Center Supply Fans			4,400	4,400	4,400	-	4,931	1,740	Award	6,671	6,671	(2,271)	(2,271)

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 12/31/08

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
BUILDING REPLACEMENTS (continued)													
Jenkins Estate Stable Furnace			15,400	15,400	15,400	-	-	15,232	Award	15,232	15,232	168	168
Fanno Farm House Furnace			3,500	3,500	3,500	-	2,562	-	Complete	2,562	2,562	938	938
Waters Htrs @ Somerset, Cedar Hills & Athletic Center			23,200	23,200	23,200	-	-	23,200	Budget	23,200	23,200	-	-
Cedar Hills Holding Tank (Showers)			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
Domestic Holding Tanks @ Aloha and Harmon Pools			20,600	20,600	20,600	-	-	20,600	Budget	20,600	20,600	-	-
CRA Exposed Drain Pipe Replacement			1,100	1,100	1,100	-	744	-	Complete	744	744	356	356
Somerset Pool Shower Stall Tile Replacement			7,480	7,480	7,480	-	-	7,480	Budget	7,480	7,480	-	-
CRA Rewire Underwater Lights			47,000	47,000	47,000	-	594	46,406	Budget	47,000	47,000	-	-
Tennis Center Emergency Lights Wiring			6,000	6,000	6,000	-	6,174	928	Award	7,102	7,102	(1,102)	(1,102)
Cedar Hills Washer and Dryer units			1,600	1,600	1,600	-	-	1,600	Budget	1,600	1,600	-	-
Cedar Hills Panic Bar Hardware Replacement (10 doors)			12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
Cedar Hills Gymnastic Mats			3,000	3,000	3,000	-	-	2,764	Award	2,764	2,764	236	236
Garden Home Weight Equipment			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
TOTAL BUILDING REPLACEMENTS			766,730	766,730	766,730	-	325,842	443,601		769,443	769,443	(2,713)	(2,713)
BUILDING IMPROVEMENTS													
Aloha Pool Family Changing Room			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
HMT Admin Building Reception Area Remodeling			15,000	15,000	15,000	-	2,661	12,339	Budget	15,000	15,000	-	-
Stuhr Center Hardwood Floor (Exercise Room)			8,678	8,678	8,678	-	8,678	-	Complete	8,678	8,678	-	-
Stuhr Center Hardwood Floor (Pool Room)			7,360	7,360	7,360	-	7,318	-	Complete	7,318	7,318	42	42
Asbestos Abatement (2 sites)			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
Energy Efficiency Imp. (Performance Contract)			14,500	14,500	14,500	-	-	14,500	Budget	14,500	14,500	-	-
HMT Cable Phase II (switch gear to AC)			30,000	30,000	30,000	-	6,479	23,521	Budget	30,000	30,000	-	-
HMT Cable Phase III (switch gear to street)			67,000	67,000	67,000	-	67,000	-	Complete	67,000	67,000	-	-
East Annex Expansion Set Up Costs			35,000	35,000	35,000	-	36,318	4,342	Award	40,660	40,660	(5,660)	(5,660)
Harman Pool UV Sanitizer			31,000	31,000	31,000	-	29,314	-	Complete	29,314	29,314	1,686	1,686
HMT Pole Barn Restrooms			7,200	7,200	7,200	-	-	7,200	Budget	7,200	7,200	-	-
TOTAL BUILDING IMPROVEMENTS			234,738	234,738	234,738	-	157,768	80,902		238,670	238,670	(3,932)	(3,932)
ADA PROJECTS													
Sunset Pool Water Wheel Chair			1,800	1,800	1,800	-	-	1,800	Budget	1,800	1,800	-	-
Bethany Lake Pathway			5,000	5,000	5,000	-	5,000	-	Complete	5,000	5,000	-	-
Bethany Lake ADA Picnic Table			10,000	10,000	10,000	-	6,303	3,697	Budget	10,000	10,000	-	-
Cedar Hills ADA Sidewalk			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
TOTAL ADA PROJECTS			41,800	41,800	41,800	-	11,303	30,497		41,800	41,800	-	-
TOTAL CAPITAL OUTLAY DIVISION	805,300	570,000	2,203,027	3,008,327	2,773,027	125,225	803,349	1,974,036		2,902,610	2,777,385	105,717	(4,358)

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Through 12/31/08

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
INFORMATION SERVICES DEPARTMENT													
System/workstn Replcmnt			70,000	70,000	70,000	-	21,926	48,074	Budget	70,000	70,000	-	-
Server Rplcmnt (4)			35,000	35,000	35,000	-	39,165	-	Complete	39,165	39,165	(4,165)	(4,165)
LAN/WAN Replcmnt			35,000	35,000	35,000	-	48,353	-	Complete	48,353	48,353	(13,353)	(13,353)
Printer/Network Printers			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Misc. Application Software			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
GIS Development			15,000	15,000	15,000	-	14,794	-	Complete	14,794	14,794	206	206
Email Risk Mgmt Server			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Telephone for Comm & Dev Position			400	400	400	-	435	-	Complete	435	435	(35)	(35)
Workstation/Telephone for Comm Specialist Position			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
AutoCad & Licensing			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Laptops for Rangers (2)			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Catering Software for Jenkins Estate			5,000	5,000	5,000	-	5,790	-	Complete	5,790	5,790	(790)	(790)
Fiber Line Installation to WAN			85,000	85,000	85,000	-	84,146	-	Complete	84,146	84,146	854	854
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			295,400	295,400	295,400	-	214,609	98,074		312,683	312,683	(17,283)	(17,283)
TOTAL INFORMATION SYSTEMS DEPARTMENT	-	-	295,400	295,400	295,400	-	214,609	98,074		312,683	312,683	(17,283)	(17,283)
MAINTENANCE DEPARTMENT													
<u>BUILDING EQUIPMENT REPLACEMENT</u>													
Garden Home Carpet Extractor			3,650	3,650	3,650	-	2,883	-	Complete	2,883	2,883	767	767
Plasma Torch			1,500	1,500	1,500	-	1,519	-	Complete	1,519	1,519	(19)	(19)
Tennis Center Vacuum			2,800	2,800	2,800	-	3,247	-	Complete	3,247	3,247	(447)	(447)
Annex Compressor			1,200	1,200	1,200	-	-	1,200	Budget	1,200	1,200	-	-
Pallet Shelving Annex Set Up			9,200	9,200	9,200	-	5,384	6,796	Award	12,180	12,180	(2,980)	(2,980)
TOTAL BUILDING EQUIPMENT REPLACEMENT			18,350	18,350	18,350	-	13,033	7,996		21,029	21,029	(2,679)	(2,679)
<u>FLEET REPLACEMENTS</u>													
Large Rotary Mower			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Trim Rotary Mowers (3)			33,000	33,000	33,000	-	31,984	-	Complete	31,984	31,984	1,016	1,016
Utility Vehicle			10,000	10,000	10,000	-	9,913	-	Complete	9,913	9,913	87	87
Full Size Pickups (2)			40,000	40,000	40,000	-	-	40,939	Award	40,939	40,939	(939)	(939)
Full Size Utility Truck			26,000	26,000	26,000	-	18,418	6,336	Award	24,754	24,754	1,246	1,246
Compact Pickups (3)			42,000	42,000	42,000	-	40,192	-	Complete	40,192	40,192	1,808	1,808
Spreader			4,000	4,000	4,000	-	3,564	-	Complete	3,564	3,564	436	436
Compact Hybrid SUV			29,500	29,500	29,500	-	28,154	-	Complete	28,154	28,154	1,346	1,346
Synthetic Field Sweeper/Groomer			7,600	7,600	7,600	-	10,330	-	Complete	10,330	10,330	(2,730)	(2,730)
Synthetic Field Cleaner			3,600	3,600	3,600	-	3,600	-	Complete	3,600	3,600	-	-
15-Passenger Van (1)			21,500	21,500	21,500	-	-	23,610	Award	23,610	23,610	(2,110)	(2,110)
TOTAL FLEET REPLACEMENTS			267,200	267,200	267,200	-	146,155	120,885		267,040	267,040	160	160
TOTAL MAINTENANCE DEPARTMENT	-	-	285,550	285,550	285,550	-	159,188	128,881		288,069	288,069	(2,519)	(2,519)
GRAND TOTAL GENERAL FUND	805,300	570,000	2,783,977	3,589,277	3,353,977	125,225	1,177,146	2,200,991	-	3,503,362	3,378,137	85,915	(24,160)

Tualatin Hills Park and Recreation District
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	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
SDC FUND													
<u>LAND ACQUISITION</u>													
Land Acquisition (FY 08)	500,000	50,000	-	500,000	50,000	24,395	5,329	44,671	Budget	74,395	50,000	425,605	-
Land Acquisition (FY 09)	-	-	297,146	297,146	297,146	-	5,816	291,330	Budget	297,146	297,146	-	-
Bonny Slope/BSL Land Acquisition	-	-	175,000	175,000	175,000	-	1,029	173,971	Budget	175,000	175,000	-	-
Winchester Property Acquisition	-	-	522,804	522,804	522,804	-	522,804	-	Complete	522,804	522,804	-	-
TOTAL LAND ACQUISITION	500,000	50,000	994,950	1,494,950	1,044,950	24,395	534,978	509,972		1,069,345	1,044,950	425,605	-
<u>IMPROVEMENT/DEVELOPMENT PROJECTS</u>													
PCC Rock Creek Recreation Complex Design/Construction	10,140,372	-	-	10,140,372	-	8,819,730	22,301	33,379	Complete	8,875,410	55,680	1,264,962	(55,680)
Beaverton Powerline Trail Segments 7-11	802,500	139,662	-	802,500	139,662	234,413	126,894	119,638	Award	480,945	246,532	321,555	(106,870)
Synthetic Turf Field Matching Funds	800,000	600,000	-	800,000	600,000	200,000	-	600,000	Budget	800,000	600,000	-	-
Lowami Hart Woods Phase I	100,000	5,000	-	100,000	5,000	48,429	39,659	3,742	Award	91,830	43,401	8,170	(38,401)
Novice Skate Park	150,000	50,000	-	150,000	50,000	138,602	71,070	-	Complete	209,672	71,070	(59,672)	(21,070)
Fanno Creek Trail	640,000	640,000	671,950	1,311,950	1,311,950	118,735	32,535	1,279,415	Budget	1,430,685	1,311,950	(118,735)	-
SW Community Park Planning/Design	200,000	200,000	-	200,000	200,000	67,539	-	200,000	Budget	267,539	200,000	(67,539)	-
Old Wagon Trail Replacement Design	73,000	48,000	-	73,000	48,000	33,827	101	47,899	Budget	81,827	48,000	(8,827)	-
MTIP Grant Match for Westside Trail	40,000	40,000	-	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Winkleman Park Initial Site Improvements	-	-	25,000	25,000	25,000	-	13,049	11,951	Budget	25,000	25,000	-	-
Bonny Slope/BSL Trail Development	-	-	175,000	175,000	175,000	-	47	174,953	Budget	175,000	175,000	-	-
LGGP Grant Match/Camille Park Improvements	-	-	200,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
LWCF Grant Match/Schiffler Park Pavillion	-	-	40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
TE Grant Match/Westside Trail/Segment 1	-	-	105,000	105,000	105,000	-	-	105,000	Budget	105,000	105,000	-	-
Undesignated Projects	-	-	1,914,278	1,914,278	1,914,278	-	-	-	Budget	-	-	1,914,278	1,914,278
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	12,945,872	1,722,662	3,131,228	16,077,100	4,853,890	9,661,275	305,656	2,855,977	-	12,822,908	3,161,633	3,254,192	1,692,257
Total - SDC Fund	13,445,872	1,772,662	4,126,178	17,572,050	5,898,840	9,685,670	840,634	3,365,949		13,892,253	4,206,583	3,679,797	1,692,257

KEY
 Budget Estimate based on original budget - not started and/or no basis for change
 Reallocated Project Scope has been reduced to provide funding for another project
 Award Estimate based on Contract Award amount or quote price estimates
 Complete Project completed - no additional estimated costs to complete.



TUALATIN HILLS PARK & RECREATION DISTRICT

MEMORANDUM

Date: January 16, 2009
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Charge Report for November, 2008**

Below please find the various categories for System Development Charges, i.e., Single Family, Multiple Family, Manufactured Housing Unit, and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through November 2008.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$6,783.00 with 1.6% discount = \$6,674.47
Multi-Family	\$5,071.00 with 1.6% discount = \$4,989.86
Manufactured	\$2,521.00 with 1.6% discount = \$2,480.66
Non-residential	\$176.00 with 1.6% discount = \$173.18

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,377	Single Family Units	\$5,748,625.26	\$176,020.19	\$5,924,645.45
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,399	Multi-family Units	\$2,624,822.68	\$80,892.66	\$2,705,715.34
0	Less Multi-family credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
<u>172</u>	Non-residential	<u>\$360,171.46</u>	<u>\$10,739.63</u>	<u>\$370,911.09</u>
<u>3,963</u>		<u>\$8,732,998.20</u>	<u>\$267,644.57</u>	<u>\$9,000,642.78</u>

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
5,674	Single Family Units	\$13,484,998.94	\$406,242.18	\$13,891,241.12
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
1,795	Multi-family Units	\$3,658,888.23	\$110,208.18	\$3,769,096.41
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
<u>72</u>	Non-residential	<u>\$203,527.57</u>	<u>\$6,055.51</u>	<u>\$209,583.08</u>
<u>7,217</u>		<u>\$16,676,542.52</u>	<u>\$501,757.24</u>	<u>\$17,178,299.76</u>

<u>Recap by Agency</u>		<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
3,963	City of Beaverton	34.38%	\$8,732,998.20	\$267,644.57	\$9,000,642.78
<u>7,217</u>	Washington County	65.62%	<u>\$16,676,542.52</u>	<u>\$501,757.24</u>	<u>\$17,178,299.76</u>
<u>11,180</u>		<u>100.00%</u>	<u>\$25,409,540.72</u>	<u>\$769,401.81</u>	<u>\$26,178,942.54</u>

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,392	1,399	172	3,963
Washington County	<u>5,374</u>	<u>1,771</u>	<u>72</u>	<u>7,217</u>
	<u>7,766</u>	<u>3,170</u>	<u>244</u>	<u>11,180</u>

Total Receipts to Date **\$25,409,540.72**

Total Payments to Date

Refunds	(1,579,356.86)	
Administrative Costs	(\$18.65)	
Project Costs -- Development	(\$15,358,950.16)	
<u>Project Costs -- Land Acquisition</u>	<u>(\$5,276,510.21)</u>	<u>(\$22,214,835.88)</u>
		<u>\$3,194,704.84</u>

<u>Recap by Month, FY 2008-09</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2008 (1)	\$24,766,077.37	(\$22,500,136.23)	\$1,868,611.51	\$4,134,552.65
July	\$197,152.49	\$488,525.60	\$9,909.81	\$695,587.90
August	\$197,464.19	(\$63,639.56)	\$11,759.66	\$145,584.29
September	\$104,210.18	(\$29,198.68)	\$10,425.09	\$85,436.59
October	\$96,674.65	(\$61,067.09)	\$9,564.90	\$45,172.46
November	\$47,961.84	(\$49,319.92)	\$9,070.10	\$7,712.02
December	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$25,409,540.72</u>	<u>(\$22,214,835.88)</u>	<u>\$1,919,341.07</u>	<u>\$5,114,045.91</u>

(1) Net of \$667,828.98 of SDC Credits awarded for park development projects.

Projected SDC receipts through June 30, 2008 per the budget were \$24,321,481. Actual receipts were \$23,692,502. This fiscal year's projected total receipts per the budget are \$3,316,596.



Tualatin Hills Park & Rec District guide now in homes

Tuesday, January 06, 2009

The Hillsboro Argus

Three times a year, the Tualatin Hills Park & Recreation District mails to area residents a thick book packed with its upcoming classes, programs, events and activities.

The district's Winter-Spring Activities Guide has now arrived in area mailboxes, and it has a fresh face - a new look, a different layout, and revamped organization - all to make it easier for users to find facility and class information.

"It really is a new era for the district," said Doug Menke, THPRD general manager. "We listened to the community, conducted focus groups and did a lot of work last summer figuring out better ways to communicate with park patrons."

The activities guide is mailed to more than 100,000 patrons and is also posted online at www.thprd.org. It lists all the classes, activities, sports and events that are offered by THPRD. In the new guide, each THPRD center has a master page that includes a map with location, hours of operation, nearby bus routes and staff names.

The layout has been standardized across all the centers so classes and activities are easier to find. Each center has a page for special events - no more hunting for the date of the Easter Egg Hunt! Even the index has been improved.

Winter-spring phone registration from 8 a.m. to 6 p.m. for Park District residents will start Jan. 10. The number to call is 503-439-9400. Phone registration will continue from noon to 4 p.m. Jan. 11 (Sunday) and from 8:30 a.m. to 6 p.m. Jan. 12-16.

THPRD will again offer, on a limited basis, Spanish language assistance during phone-in registration for classes and programs. The service, which was first introduced in spring 2008, will be available Jan. 10 and 11.

All residents registering by phone must have class information handy, along with credit card or debit information (Visa, MasterCard, Discover or THPRD Gift Card) and a valid THPRD Residency Card. Residents can register only for their own immediate family. Those with questions in advance should call 503-645-6433.

Online registration for district residents starts at 10 a.m. Jan. 10. Users must first establish an online account. They should go to www.thprd.org/activities to get started. Walk-in registration will be available at all THPRD facilities beginning 8:30 a.m. Jan. 12. Registration by fax, to 503-629-6302, also begins Jan. 12, as does processing of mail-in requests.

For residents living outside the Tualatin Hills district, registration will begin Jan. 16.

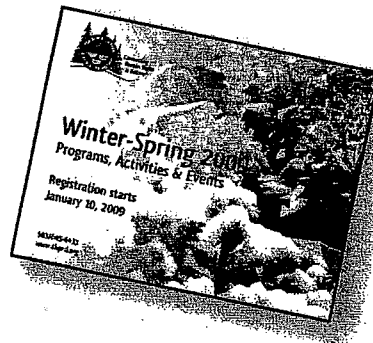
For more, visit www.thprd.org or call 503-645-6433.

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Tualatin Hills Park & Recreation District

*Fun and Learning
for Everyone
this Winter and Spring!*

**Swim Lessons
Children's Programs
Sports & Fitness
Adult Classes
Senior Programs**



**Phone and online registration
begin Jan. 10 for in-district residents**

*(See page 2 of our Winter-Spring Activities Guide
or www.thprd.org for details)*



Connecting People,
Parks & Nature

**Out-of-district registration
begins Jan. 16**

**Questions?
Call 503/645-6433**

**Asistencia para llamadas por teléfono de
residentes de habla Español será disponible Enero 10-11.
Llamen al 503/439-9400 esos días y escogen 2 para Español.**

RECREATION

Couples toughen up with co-ed volleyball

Washington County | Dozens of teams, from college players to slow spikers, are playing

By **JOE FITZGIBBON**
SPECIAL TO THE OREGONIAN

Sharon and Jim Pranger have found an ideal way to keep fit while strengthening their marriage: playing co-ed volleyball.

"My husband and I have been playing together for about 10 years, and it's something we look forward to each winter," said Sharon Pranger, 44, captain of the team Set for Life, which plays each week at Tualatin Hills Athletic Center in Beaverton. "I think being on the same team helps us communicate better on and off the court, and playing against 20- and 30-year-olds really keeps us in shape."

Most weeknights and Saturday mornings, dozens of co-ed teams square off throughout Washington County. Some leagues are competitive and feature former high school and college players. Others organize teams that are spirited but less aggressive.

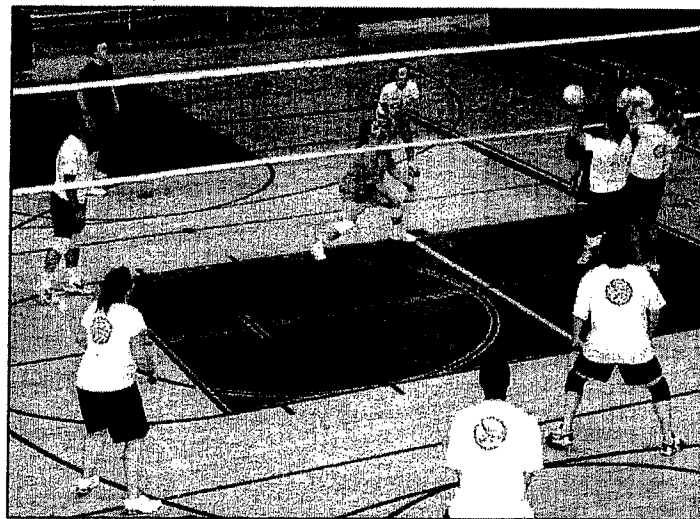
A few place a higher priority on socializing and having a good time than winning.

"Camaraderie and making friends are motivators for many couples," said David Steinkamp, 37, of Banks who, with his wife, Lisa, and other members of the Court Scramblers, plays in the Tualatin Hills Park & Recreation District's A League. "We started playing in 1997 and have met some great people along the way."

Steinkamp laughed. "It's also makes us get out of the house," he said.

USA Volleyball, the sport's governing body, requires that co-ed teams have six people, at least two women on the court at all times and, during most volleys, a woman must touch the ball at least once. Although the regulations are intended to prevent testosterone-driven men from dominating the game, many women said they are the better team players, with men often turning to them to learn techniques and strategies.

"A lot of us played in high school and college and understand the concept of bump, set and spike, whereas men mostly want to slam the ball over the net," said Sarah Tews, 24, a member of the Some Spike it Hot team in the Hillsboro Parks and Recreation co-ed league.



JOE FITZGIBBON/SPECIAL TO THE OREGONIAN

Co-ed volleyball teams **Big Digs & Sweet Bumps** and the **Court Scramblers** play in the A league of the Tualatin Hills Park & Recreation District. **Big Digs & Sweet Bumps**, wearing pink T-shirts, are all middle school teachers in Beaverton. The **Court Scramblers** are a mix of friends and a married couple who live in Beaverton, Hillsboro and Banks.

"Still, it's a lot of fun playing with the guys."

Steve Sagi of Newberg said he always feels better after an invigorating contest.

"It's a great way of getting exercise if you're at a desk all day," said the 41-year-old, who drives with his buddies to Beaverton weekly for high-spirited contests. "The extra bonus is that you get to play with some highly competitive women."

Pranger added that she doesn't expect co-ed volleyball to replace marriage or couples'

counseling, but she's seen plenty of positive actions on the court.

"Sure, there are some matches where couples argue or take the game too personally, but most couples are out here having fun together," she said. "Besides, there aren't many other sports that bring men and women together who didn't know each other to be part of a team."

If you have an idea for a sport or fitness story, contact Joe Fitzgibbon at 503-223-0725 or by e-mail at fitzgibbon@integra.net

Winter and spring:

• Tualatin Hills Athletic Center, 15707 S.W. Walker Road, Beaverton. Tuesdays, Wednesdays, Thursdays: 7 to 10 p.m. January through mid-March. 26 teams. \$198 team fee. Spring volleyball starts in April. 503-629-6330 or www.thprd.org