



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
Wednesday, June 16, 2021**

**5:00 pm Executive Session
6:00 pm Regular Meeting**

AGENDA

1. Executive Session*
 - A. Personnel
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. Recognition of Outgoing Board Members
5. Proclamations
 - A. Juneteenth
 - B. Parks and Recreation Month (July)
6. Budget Hearing: Resolution Adopting the Fiscal Year 2021/22 Budget, Levying Taxes, and Making Appropriations
 - A. Open Hearing
 - B. Staff Report
 - C. Public Comment**
 - D. Board Discussion
 - E. Close Hearing
 - F. Board Action
7. Audience Time**
8. Board Time
9. Adjourn

Due to the current State of Emergency as a result of the COVID-19 pandemic, the THPRD Board of Director's June 16, 2021 Regular Meeting will be conducted electronically. Live streaming of this meeting will be available at <https://youtu.be/eEoppxlxcAE> and also posted on the district's website at www.thprd.org

***Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District.

**** Audience Time / Public Comment:** Testimony is being accepted for this meeting by email. If you wish to submit testimony, please do so **by 3 pm on June 16, 2021** to boardofdirectors@thprd.org. Testimony received by the designated time will be read into the record during the applicable agenda item, or audience time, with a 3-minute time limit.

In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: June 10, 2021
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: Information Regarding the June 16, 2021 Board of Directors Meeting

Agenda Item #5 – Proclamations

A. Juneteenth

Attached please find a proclamation declaring June 19, 2021 as Juneteenth.

B. Parks and Recreation Month

Attached please find a proclamation declaring July as Parks and Recreation Month.

Agenda Item #6 – Budget Hearing: Resolution Adopting the Fiscal Year 2021/22 Budget, Levying Taxes and Making Appropriations

Enclosed please find a memo outlining the process for the budget hearing to adopt the Fiscal Year 2021/22 Budget.

Action Requested: Board of directors' approval of Resolution 2021-10 to adopt the 2021/22 budget, levy ad valorem taxes, and make appropriations.



TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, President Abraham Lincoln issued the Emancipation Proclamation on January 1, 1863, that established that all enslaved people in Confederate states in rebellion against the Union “shall be then,...forever free”; and

WHEREAS, the 13th Amendment formally abolished slavery in the entire United States, and was signed by President Lincoln on February 1, 1865, and ratified by a sufficient number of states on December 6, 1865, ensuring that, “Neither slavery nor involuntary servitude,...shall exist within the United States,”; and

WHEREAS, in reality the Emancipation Proclamation did not instantly free any enslaved people, and the proclamation only applied to places under Confederate control and not to slave-holding border states or rebel areas under Union control; and

WHEREAS, Juneteenth, short for “June Nineteenth”, marks the day in 1865 when federal troops arrived in Galveston, Texas, to take control of the state and to ensure that all enslaved people be freed – a full two plus years after the Emancipation Proclamation; and

WHEREAS, in reality the work to abolish slavery took decades and there are documented instances of Black Americans continuing to be enslaved into the 1900’s; and

WHEREAS, a century and half later, June 19th has a special meaning to Black Americans, and is recognized as the oldest nationally celebrated commemoration of the ending of slavery in the U.S.; and

WHEREAS, Juneteenth commemorates African American freedom emphasizing education and achievement, and offering a time for assessment, improvement, and reconciliation; and

WHEREAS, THPRD recognizes that Juneteenth is an important day for Black Americans, and for the nation, and is a part of our history; and

WHEREAS, THPRD recognizes the lasting legacies of systemic racism and oppression and how they are still impacting people’s lives today; and

WHEREAS, the contributions, stories, and experiences of Black Americans are historically marginalized and minimized highlighted by the fact many are unaware the atrocities of slavery continued for decades after it was outlawed; and

WHEREAS, THPRD respects and acknowledges this day as a reminder of the work that’s been done to tear down systems of oppression, and the reality that it is imperative the work continue because we still have a long way to go; and

WHEREAS, Juneteenth is an occasion to recognize and further disrupt THPRD's role in longstanding systemic racism, to take responsibility in creating a more just, welcoming, and inclusive park district and to uphold the values of advancing racial equity;

NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare June 19, 2021 as

Juneteenth

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 16th day of June, 2021.

Ashley Hartmeier-Prigg, President

Tya Ping, Secretary



[5B]

TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, parks and recreation programs are an integral part of communities throughout this country, and voters felt so strongly about the importance of parks and recreation that they voted in 1955 to establish the Tualatin Hills Park & Recreation District to provide dedicated parks and recreation services; and

WHEREAS, our parks and recreation are vitally important to our quality of life, ensuring our health and wellness, and contributing to our economic and environmental well-being; and

WHEREAS, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for people experiencing disabilities, and improve our mental, emotional and physical health; and

WHEREAS, parks and recreation programs are fundamental to the environmental well-being of our community; and

WHEREAS, parks and recreation programs provide the opportunity to build community and bring our incredibly diverse population together to share experiences, learn from each other, and build cross-cultural connections that strengthen the fabric of our community; and

WHEREAS, parks and natural recreation areas improve water quality, protect our natural habitats, improve the quality of the air we breathe, provide vegetative buffers, and preserve the ecological beauty of these areas for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month;

NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of July 2021 as

Parks and Recreation Month

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 16th day of June, 2021.

Ashley Hartmeier-Prigg, President

Tya Ping, Secretary



MEMO

DATE: June 4, 2021
TO: Doug Menke, General Manager
FROM: Lori Baker, Business Services Director
RE: **Budget Hearing: Resolution Adopting the Fiscal Year 2021/22 Budget, Levying Taxes, and Making Appropriations**

In accordance with Oregon Local Budget Law, the THPRD Board of Directors must conduct a public budget hearing on the [approved budget](#) prior to adopting the budget for the 2021/22 fiscal year. Also in accordance with Oregon Local Budget Law, a notice of this hearing and a summary of the approved budget have been published.

After conducting a budget hearing, the board needs to adopt the budget and take certain other actions relative to the 2021/22 fiscal year. The attached resolution takes the following actions as required by Oregon Local Budget Law:

Adopt the Budget

The budget, as approved by THPRD's Budget Committee, must be adopted by resolution no later than June 30, and needs to state the total amount of all budget requirements. After closing the budget hearing, the board may make limited adjustments to the approved budget prior to adoption, if necessary.

Levy Ad Valorem Taxes

Local governments that use ad valorem property taxes to balance their budgets must declare the tax amount or tax rate by resolution. Property taxes are imposed for the tax year on the assessed value of all taxable property within the park district.

Make Appropriations

The resolution includes a schedule of appropriations, based on the approved budget, which provides THPRD with the legal spending authority for the fiscal year.

This resolution has been reviewed by THPRD's legal counsel.

Action Requested

Board of directors' approval of Resolution 2021-10 to adopt the 2021/22 budget, levy ad valorem taxes, and make appropriations.

RESOLUTION NO. 2021-10

TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

A RESOLUTION CONSISTENT WITH THE REQUIREMENTS OF ORS 294.456 APPROVING A BUDGET, MAKING APPROPRIATIONS, DETERMINING, MAKING, DECLARING, ITEMIZING AND CATEGORIZING THE AD VALOREM PROPERTY TAX AMOUNTS AND RATES TO BE CERTIFIED TO THE WASHINGTON COUNTY ASSESSOR FOR FISCAL YEAR 2021/22 FOR THE TUALATIN HILLS PARK & RECREATION DISTRICT

WHEREAS, the Tualatin Hills Park & Recreation District (THPRD) must, consistent with the requirements of the Oregon Local Budget Law (ORS 294.305 to 294.565) prepare and adopt an annual budget; and

WHEREAS, THPRD has complied with the procedures set out in Oregon’s Local Budget Law for preparing the budget, involving the public, estimating revenues, expenditures and proposed ad valorem property taxes and outlining the programs and services provided by THPRD.

NOW THEREFORE, it is hereby resolved as follows:

Section 1. Budget Approved and Adopted. The THPRD Board of Directors hereby approves and adopts a budget for Fiscal Year 2021/22 in a total amount of \$131,760,786. A copy of the budget will be kept on file in THPRD’s Administration Office and is incorporated by reference herein.

Section 2. Levy of Taxes. The THPRD Board of Directors hereby make the appropriations described in Section #3 below and determine, make and declare the ad valorem property tax amount provided for in the budget at the rate of \$1.3073 per \$1,000 of assessed value (AV) and a property tax of \$8,549,067 for bonded debt. Taxes are hereby imposed and categorized for Tax Year 2021/22 upon the assessed value of all taxable property within the boundaries of THPRD. The following allocations and categorization (subject to the limitations of OR. CONST. Article XI, Sec. 11b) make up the levy:

	Subject to the General Government Limitations	Excluded from Limitations
General Fund	\$1.3073 / \$1,000 AV	
Bonded Debt Fund		\$8,549,067

Section 3. Fiscal Year 2021/22 Appropriations. The amounts for the fiscal year beginning July 1, 2021 and for the purposes shown below are hereby appropriated as follows:

General Fund

Board of Directors	\$ 304,755
Administration	\$ 5,158,127
Business Services	\$ 7,263,148
Park Services	\$15,451,400
Recreation Services	\$26,359,152
Capital Outlay	\$ 5,301,625
Transfer to Other Funds	\$ 779,000
Capital Replacement Reserve	\$ 1,500,000
Contingency	<u>\$ 2,500,000</u>
TOTAL APPROPRIATIONS	<u>\$64,617,207</u>

Bonded Debt Fund

Bond Principal Payments	\$ 6,180,000
Bond Interest Payments	<u>\$ 2,275,550</u>
TOTAL APPROPRIATIONS	<u>\$ 8,455,550</u>

Systems Development Charge Fund

Materials and Services	\$ 100,000
Capital Outlay	<u>\$46,417,438</u>
TOTAL APPROPRIATIONS	<u>\$46,517,438</u>

Maintenance Mitigation Fund

Materials and Services	<u>\$ 188,400</u>
TOTAL APPROPRIATIONS	<u>\$ 188,400</u>

Metro Bond Local Share Capital Fund

Capital Outlay	<u>\$ 8,628,870</u>
TOTAL APPROPRIATIONS	<u>\$ 8,628,870</u>

Bond Capital Projects Fund

Capital Outlay	<u>\$ 3,353,321</u>
TOTAL APPROPRIATIONS	<u>\$ 3,353,321</u>

Section 4. The Budget Officer, Lori Baker, is hereby authorized consistent with the terms of ORS 310.060 to certify to the Washington County Clerk and Washington County Assessor the tax levy made by this resolution and shall file with the State Treasurer and the Division of Audits of the Secretary of State a true copy of the Budget as finally adopted.

Section 5. This resolution takes effect on July 1, 2021.

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BOARD OF DIRECTORS APPROVAL: June 16, 2021

Ashley Hartmeier-Prigg
President/Director

Tya Ping
Secretary/Director

Adoption and date attested by:

Jessica Collins
Recording Secretary