



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
Wednesday, September 13, 2023**

6:00 pm Regular Meeting

Location: Tualatin Valley Water District, 1850 SW 170th Avenue, Beaverton, OR

AGENDA

1. Call Regular Meeting to Order
2. Action Resulting from Executive Session
3. Proclamations
 - A. [National Hispanic Heritage Month](#)
 - B. [Indigenous Peoples' Day](#)
4. Audience Time*
5. Board Time
 - A. Committee Liaisons Updates
6. Consent Agenda**
 - A. [Approve: Minutes of August 10, 2023 Regular Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: Resolution Authorizing Application to Land & Water Conservation Fund](#)
7. Unfinished Business
 - A. [Update: Legislative Update](#)
 - B. [Approve: Resolution Appointing Levy Task Force Members](#)
 - C. [Information: General Manager's Report](#)
8. Adjourn

*** Audience Time / Public Testimony:** Testimony is being accepted for this meeting in-person or virtually via MS Teams.

If you wish to testify in-person during the board meeting, please complete and turn in a testimony card at the meeting. Please wait until you are called upon by the board to speak and then proceed to the public testimony table. Testimony will be taken with a 3-minute time limit during the applicable agenda item, or Audience Time.

If you wish to testify virtually during the board meeting, please sign up by emailing boardofdirectors@thprd.org by **5 pm the day before the meeting** with your name, email address, phone number and testimony topic. You will be provided additional instructions and a link to access the meeting. Testimony will be taken with a 3-minute time limit during the applicable agenda item, or Audience Time.

Testimony regarding work session topics will be taken during Audience Time. At the board's discretion, agenda items may not be considered in the order listed. More information and helpful tips on how to provide testimony can be found at the following link: <https://www.thprd.org/district-information/how-to-give-testimony>

****Consent Agenda:** Testimony regarding an item on the Consent Agenda will be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a board member request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

If you wish to attend this meeting remotely (i.e., virtually), please email j.collins@thprd.org or call 503-645-6433 by Noon on September 13, 2023, to receive a meeting link. Meetings are conducted using MS Teams.

In compliance with the Americans with Disabilities Act, this material in an alternate format or special accommodations for the meeting will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMORANDUM

DATE: August 31, 2023
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: Information Regarding the September 13, 2023 Board of Directors Meeting

Agenda Item #3 – Proclamations

A. [National Hispanic Heritage Month](#)

Attached please find a proclamation declaring the month of September as National Hispanic Heritage Month.

B. [Indigenous Peoples' Day](#)

Attached please find a proclamation declaring October 9, 2023, as Indigenous Peoples' Day.

Agenda Item #6 – Consent Agenda

Attached please find the following consent agenda items for your review and approval:

A. [Approve: Minutes of August 10, 2023 Regular Board Meeting](#)

B. [Approve: Monthly Bills](#)

C. [Approve: Monthly Financial Statement](#)

D. [Approve: Resolution Authorizing Application to Land & Water Conservation Fund](#)

Agenda Item #7 – Unfinished Business

A. [Legislative Update](#)

Attached please find a memo noting that staff will present an update on the 2023 State Legislative Session and priority areas going into the 2024 legislative session.

B. [Resolution Appointing Levy Task Force Members](#)

Attached please find a memo requesting appointment of 13 people to serve on the Levy Task Force.

Action Requested: Board of directors' approval of Resolution 2023-13 appointing Levy Task Force members.

C. [General Manager's Report](#)

Attached please find the General Manager's Report for the September regular board meeting.

Other Packet Enclosures

- [Monthly Capital Report, Bond Capital Report & System Development Charge Report](#)



TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, each year, Americans observe National Hispanic Heritage Month by celebrating the culture, heritage and countless contributions of people of Hispanic descent; and

WHEREAS, the national observance began in 1968; and

WHEREAS, THPRD honors and values the unique and rich contributions of all community members and strives to create a welcoming and inclusive park and recreation system that is accessible and welcoming to everyone; and

WHEREAS, the THPRD community is strengthened and made better by the many contributions of Hispanic people who live in our community; and

WHEREAS, Hispanic people have had a profound and positive influence on our community; and

WHEREAS, Hispanic people continue to make important contributions to the cultural, educational, economic and political vitality of our community; and

WHEREAS, we honor the rich diversity of the people we serve.

NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of September 2023 as

National Hispanic Heritage Month

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 13th day of September, 2023.

Alfredo Moreno, President

Barbie Minor, Secretary



TUALATIN HILLS PARK & RECREATION DISTRICT

Proclamación

Por la Junta Directiva

CONSIDERANDO, que cada año en los Estados Unidos se conmemora el Mes Nacional de la Herencia Hispana por medio de la celebración de la cultura, tradición y las innumerables contribuciones por parte de las personas de descendencia hispana; y

CONSIDERANDO, que la celebración de estas fechas inicio en 1968; y

CONSIDERANDO, que THPRD honra y valora las contribuciones tan apreciables y únicas por parte de todos los miembros de la comunidad y se esfuerza por proveer un sistema de parques y recreación que brinde un ambiente de bienvenida e inclusión haciendo de él un espacio accesible y abierto para todos; y

CONSIDERANDO, que la comunidad de THPRD se fortalece y mejora por las diversas contribuciones de las personas hispanas que viven en nuestra comunidad; y

CONSIDERANDO, que las personas hispanas tienen una influencia profunda y positiva en nuestra comunidad; y

CONSIDERANDO, que las personas hispanas continuarán contribuyendo en aspectos culturales, educativos, económicos y políticos que dan vitalidad a la comunidad; y

CONSIDERANDO, que honramos la enriquecedora diversidad de la personas a quienes servimos.

POR LO TANTO, EN ESTE MOMENTO, la Junta Directiva del Distrito de Parques y Recreación de Tualatin Hills declara el mes de septiembre del 2023 como el

Mes Nacional de la Herencia Hispana

También instamos a todos los integrantes del Distrito de Parques y Recreación de Tualatin Hills a fomentar y promover dicha celebración.

Se firma el 13 de septiembre del 2023.

Alfredo Moreno, Presidente

Barbie Minor, Directora Secretaria



TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, THPRD recognizes that the Indigenous Peoples of the Americas have been stewards of this land since time immemorial; and

WHEREAS, THPRD recognizes that the Tualatin Valley was the land of the Atfalati band of the Kalapuya Indians, after whom the valley is named; and

WHEREAS, THPRD recognizes the area currently known as Beaverton was a Native American village called Chakeipi, or "Place of the Beaver;" and

WHEREAS, THPRD recognizes the value of the many contributions past and present that the Indigenous Peoples have made to this community; and

WHEREAS, the United States endorsed the United Nations Declarations on the Rights of Indigenous Peoples on December 16, 2010, recognizing the right "to the dignity and diversity of their cultures, traditions, histories and aspirations which shall be appropriately reflected in education and public information"; and

WHEREAS, THPRD reaffirms our commitment to respect the human rights of THPRD's American Indian, Alaska Native, and Indigenous communities; and

WHEREAS, THPRD is committed to honoring the history, culture, and traditions of Indigenous Peoples, and is committed to ongoing learning and cultural appreciation for Indigenous Peoples;

NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare Monday, October 9, 2023, as

Indigenous Peoples' Day

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 13th day of September, 2023.

Alfredo Moreno, President

Barbie Minor, Secretary



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Thursday, August 10, 2023, at the Tualatin Valley Water District Headquarters, 1850 SW 170th Avenue, Beaverton, Oregon. Executive Session 6:00 pm; Regular Meeting 6:30 pm.

Present:

Alfredo Moreno	President/Director
Barbie Minor	Secretary/Director
Tya Ping	Secretary Pro-Tempore/Director
Felicita Monteblanco	Director
Miles Palacios	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Legal (B) Land

President Alfredo Moreno called executive session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to negotiate real property transactions; and
- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Executive Session is held under authority of ORS 192.660(2)(e) and (h).

President Moreno noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

Agenda Item #2 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Alfredo Moreno on Thursday, August 10, 2023, at 6:30 pm.

Agenda Item #3 – Action Resulting from Executive Session

Felicita Monteblanco moved that the board of directors authorize acquisition of the property in the northwest quadrant of the district for the price discussed in executive session, using system development charge funds, subject to the standard due diligence review and approval by the general manager or designee. Tya Ping seconded the motion.

Roll call proceeded as follows:

Barbie Minor	Yes
Miles Palacios	Yes
Tya Ping	Yes
Felicita Monteblanco	Yes
Alfredo Moreno	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Swearing In of Newly Elected Board Members

A swearing in ceremony for the district's newly elected board members was conducted as follows:

- Marty and Debbie Palacios swore in Miles Palacios for Position #4
- Beaverton City Councilor, Nadia Hasan, swore in Tya Ping for Position #5

Agenda Item #5 – Public Hearing: Request for Exemption from Competitive Bidding Process for Air Structures

A. Open Hearing

Acting as the Local Contract Review Board, President Moreno opened the public hearing to review the request for exemption from the competitive bidding process for air structures.

B. Staff Report

Tim Bonnin, interim Design & Development manager, provided an overview of the memo included within the board of directors' information packet, noting that staff are requesting board approval of an exemption from the public bidding process for the selection of an air-supported fabric structure product, in accordance with the State of Oregon competitive bidding exemption process pursuant to ORS 279C.335. An exemption from the competitive bidding process would allow the district to negotiate with the supplier for an agreed-upon contract cost for design and materials, as well as allow the district to establish common maintenance, staff training, warranties, and product representation, rather than the process being a solely cost-based solicitation. Tim referenced the findings in support of the requested exemption included within the memo, noting that the action request this evening also includes approval for the resulting supplier selected from the RFP process to be exclusively included as the supplier in future air-supported fabric structure product construction or replacement contracts at district facilities. Staff will present the resulting supplier from the RFP process at a later date. Tim offered to answer any questions the board may have.

Tya Ping inquired how long the sole source agreement will be in effect after it has been awarded.

✓ Tim replied typically five years, but this timeline would be set during the RFP process.

C. Public Comment

There was no public comment.

D. Board Discussion

President Moreno expressed support for initiatives that enable the district to receive its best return on investment in providing these important assets to its community.

E. Close Hearing

President Moreno closed the budget hearing.

F. Board Action

Tya Ping moved that the board of directors, acting as the Local Contract Review Board, approve the following actions: 1) Approval of the findings to exempt from competitive bidding the selection and installation of an air-supported fabric structure product for upcoming projects within the next 10 years, in accordance with the State of Oregon competitive bidding exemption provisions outlined in ORS 279C.335; 2) Approval for the resulting supplier selected from the RFP process to be exclusively included as the supplier in future air-supported fabric structure product construction or replacement contracts at district facilities; and 3) Authorization for the general manager or designee to negotiate and execute an agreement with the selected air-supported fabric structure supplier. Felicita Monteblanco seconded the motion. Roll call proceeded as follows:

Barbie Minor	Yes
Miles Palacios	Yes
Tya Ping	Yes
Felicita Monteblanco	Yes
Alfredo Moreno	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #6 – Audience Time

There was no public comment during audience time.

Agenda Item #7 – Board Time

A. Committee Liaisons Assignments

President Moreno led the board discussion regarding board members’ preferences in serving as liaisons to district committees. The discussion resulted in the following assignments:

- Audit Committee: Tya Ping
- Fiduciary Committee: Felicita Monteblanco
- Nature & Trails Advisory Committee: Barbie Minor
- Parks & Facilities Advisory Committee: Miles Palacios
- Programs & Events Advisory Committee: Tya Ping
- Tualatin Hills Park Foundation: Alfredo Moreno

Felicita Monteblanco shared that she has been appointed to Metro’s Executive Advisory Committee for the Expo Future project, noting that the committee will meet quarterly to explore the future of the Expo Center in terms of regional opportunities, including sports and recreation.

President Moreno expressed appreciation for his fellow board members for nominating him to serve as board president and reflected on the collaborative environment and the support they offer each other in areas of personal development.

Agenda Item #8 – Consent Agenda

Miles Palacios moved that the board of directors approve consent agenda items (A) Minutes of June 14, 2023 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statements, (D) Resolution Acknowledging Real Property Transactions for Fiscal Year 2022/2023 and Describing Funding Source(s) and Purpose, (E) Resolution Appointing Audit Committee Member, (F) Resolution Designating Finance Director as Plan Coordinator for Mission Square Retirement Accounts, (G) Greenway Park Trail Improvements Consultant Contract, and (H) Garden Home Recreation Center Classroom/Gym Roof Repair Contract. Barbie Minor seconded the motion. Roll call proceeded as follows:

Tya Ping	Yes
Felicita Monteblanco	Yes
Barbie Minor	Yes
Miles Palacios	Yes
Alfredo Moreno	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #9 – Unfinished Business

A. District Budget Priority FY23/24 – Sustainable Operating and Financial Models – Levy Task Force Planning

At the board’s March 8, 2023 meeting, district staff provided an update on one of the district’s budget priorities for the next fiscal year: Developing Sustainable Operating and Financial Models for the Future. Following the presentation, staff committed to return in April for a board work session to continue the discussion. The work session explored strategies the district may pursue to develop long-term sustainable operating and financial models, as prioritized by the board. Staff shared information for the board’s consideration including impacts to current and future service levels based on budget projections, realistic operating scenarios given budget projections, and an examination of options to pursue for revenue enhancement, including the timeline and process for pursuing a potential voter-approved operating levy to help fund service delivery. Another board work session was held in May where staff shared information on THPRD’s historical use of operating levies.

Holly Thompson, Communications director, provided a detailed overview regarding plans to form a community-led Levy Task Force to help advise the district on preparing for a potential operating levy, via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Levy Task Force Role
 - Build on community visioning work
 - Recruit 9 to 11 people
 - Serve Fall 2023 (September to November)
 - Help advise on community engagement, scale and scope of levy
 - Reflect THPRD community
 - Strong familiarity with THPRD services
 - Advise on financial aid strategies
- Levy Task Force Recruitment
 - Please share this opportunity with your networks
- Levy Task Force Timeline
 - August: Recruitment
 - September 1: Applications due
 - September 13: Board appointment
 - September through October: Task force meetings
 - November: Levy Task Force recommendation to board
- Levy Task Force Meetings
 - 1st Meeting: Overview & background
 - 2nd Meeting: Public opinion research
 - 3rd Meeting: Recommendation

Holly concluded her presentation by noting that the culmination of these efforts will be to provide the board with the best and most complete information available in order to make an informed decision on the best path forward, and offered to answer any questions the board may have.

Felicita Montebianco asked whether the task force would make a recommendation about the timing of a potential levy ask.

- ✓ Holly replied that the timing would already be laid out based on feedback from the public opinion research firm, but that it would be a topic for discussion. The current timeline being explored is May 2024, if a levy is recommended.

Felicita commented that she hopes renters will be represented on the task force and referenced a recent newspaper article regarding the high percentage of renters within the Beaverton area taking into account that there is not a local university.

- ✓ Holly expressed agreement on the importance of this perspective and referenced an ongoing discussion regarding the best way to communicate that a levy would be investing in the district's free programming and mobile recreation opportunities.

Tya Ping inquired whether the public opinion research firm or levy task force would be recommending a potential levy amount.

- ✓ Holly explained that the public opinion research firm would test two different numbers, essentially leading to three different scenarios: do nothing; a lower option; and a higher option that would enable the district to better prepare for the future.

Barbie Minor asked for an overview of the task force member selection process and whether the board will have any purview into the types of qualifiers or questions. She would like to ensure a wide range of diversity on the task force due to the far-reaching implications of this decision.

- ✓ Holly described that the application will be modeled off the application that was used for the Visioning Task Force, followed by a thorough evaluation of the applications received in order to ensure diverse representation, including geographical, age, ethnicity, language ability, and more. This was a successful approach for the Vision Action Plan and the same

perspective will be applied to this effort. The application will ask informative open-ended questions about why the person wants to serve on the task force, their lived experience advocating for their community, and participation in THPRD programs, events and activities. The interview will also offer a chance to assess the applicant's interest in advocating for more than their own personal interests; the district will be looking for people who have a representative outlook.

Miles Palacios thanked Holly for clarifying the community-focused aspect of the task force, and Felicity for identifying renters as a focus area. As a renter himself, it is an important point to keep in mind as people continue to search for affordable housing to be able to live in the community they love.

- ✓ Holly committed to sharing the marketing materials and application with the board for their feedback.

President Moreno commented that this is an important decision for the district and its community, and that he appreciates all the work being done in order to make a thoughtful decision, noting that the district enjoys a very supportive voter base and that they do not want to take that for granted. It is important that we do as much research as possible and are able to communicate that a levy would be a smart investment in the district if that's the direction that the board pursues.

B. Downtown Beaverton Parks and Open Space Framework Plan

Gery Keck, Design & Development manager, provided a detailed update on the joint planning effort currently underway between THPRD and the City of Beaverton for downtown Beaverton open space, via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Community Engagement 2011-2022:
 - Beaverton Downtown Equity Strategy
 - Central Beaverton Urban Renewal Plan
 - THPRD Vision Action Plan
 - We have heard the community wants spaces and events to:
 - Exercise
 - Connect with nature
 - Play for all ages and abilities
 - Gather and bring diverse communities together
 - Feel welcome, equitable, inclusive, accessible, and safe
 - Enjoy food, music, picnics, art, live theater, water, shade, restrooms, seating, and more
- Project Goals
 - Build on previous plans and outreach
 - Describe the types of parks
 - Recommend general areas for new or improved parks, natural areas, and open spaces
 - Identify amenities for an attractive, livable, and economically vibrant mixed-use downtown
 - Determine the look and feel of amenities
 - Ensure that all spaces are welcoming, inclusive, and accessible to everyone
 - Outline an implementation strategy with immediate and future actions
- Downtown Themes & Goals
 - Gather Community
 - Welcome & Celebrate
 - Reflect & Protect
 - Connect

- Implementation Strategy
- Project Timeline
 - July/August 2023: Review plan with city council, BURA, and THPRD board
 - September 2023: Revise plan as needed; seek approval from city council, BURA, and THPRD board
 - September/October 2023: Publicize and promote plan

Gery concluded his presentation by noting that staff are seeking board support and feedback on the draft framework plan and implementation strategy as included within the board of directors' information packet and offered to answer any questions the board may have.

Felicita Montebianco expressed support for the document as presented, noting that she especially likes the maps on page 60. She's looking forward to the heat mapping data becoming available soon for these neighborhoods. She also likes the funding matrix included and is happy to see that some of the opportunities align with Metro funding.

Tya Ping expressed support for the four themes identified and commented on the timespan of public feedback from 2011 to current. She asked whether the feedback has remained somewhat consistent over time, especially from pre-pandemic, or if more weight is being given to the more recent feedback.

- ✓ Gery described the efforts made to take into consideration all of the feedback that has been received over time, noting that they have found a lot of overlap between feedback pre- and post-pandemic, as well as feedback from the district's Vision Action Plan and Parks Functional Plan. The team is comfortable with the amount of overlap and common themes across these plans.
- ✓ Holly described that this is another circumstance for which the board can center the district's Vision Action Plan as the foundation from which to build future engagement.
- ✓ Gery added that the district's partnership with the city has grown through this process and that the relationship has been strengthened by working together.

Miles Palacios referenced the online survey results that 42% of downtown residents identify as Hispanic and Latinx, and that 13% of Beaverton residents speak Spanish. He asked, of the 317 individual responses received, what was the level of engagement from the Spanish speakers?

- ✓ Gery replied that he does not have this information immediately available but will find out.

President Moreno commented that this is a watershed moment for downtown Beaverton and that the City and THPRD being robust, equal partners in this process opens up some big opportunities to make a meaningful impact for many years to come.

C. General Manager's Report

The following presentation was provided as listed within the General Manager's Report included in the board of directors' information packet:

- CAPRA Reaccreditation Update
 - Aisha Panas, deputy general manager, and Keith Watson, Support Services manager, provided an update on the district's CAPRA reaccreditation status, via a PowerPoint presentation, a copy of which was entered into the record.

Barbie Minor offered her sincere congratulations to the staff involved for receiving a perfect score in the CAPRA reaccreditation process, noting that as the district begins going out to talk to the community about a potential levy, this type of information helps paint the picture of our service level and the vision of THPRD.

Felicita Montebianco commented that she and Tya served on the interview panel for the CAPRA review team visit and that it was easy to talk about the wonderful work THPRD is doing as an

agency and that the review team was clearly moved by how the district uses its values and priorities as its guiding north star.

President Moreno noted that being one of only five CAPRA-accredited agencies in the state, and the only one in the Metro area, speaks volumes. He agrees that this is a testament to THPRD being an agency that is worth investing in and continuing to invest in.

General Manager Doug Menke described how the district's work done for CAPRA came into play as the district began to rebuild from the pandemic and the opportunity the reaccreditation process provided to ensure that the district is still delivering on its core values. He thanked the board for their support throughout this process.

Agenda Item #7 – Board Time (taken out of order)

Felicita Monteblanco offered words of gratitude for the following recent events and initiatives:

- The heat mapping efforts and the leadership of Bruce Barbarasch, Nature & Trails manager.
- The Beaverton PRIDE Parade and the Peruvian Cultural Festival were awesome.
- The new AAPI (Asian, Asian American, or Pacific Islander) murals at the Babette Horenstein Tennis Center are gorgeous and highlight the district's values perfectly.

Tya Ping offered words of gratitude to district staff for their hard work in providing summer camps this season and a reminder that this upcoming weekend fall registration opens.

Miles Palacios thanked the board members and district staff for the warm welcome.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 7:50 pm.

Alfredo Moreno, President

Barbie Minor, Secretary

Recording Secretary,
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
91522	7/6/2023	4IMPRINT INC	2,703.22
91587	7/6/2023	COMMUNITY NEWSPAPERS INC	2,919.05
318573	7/11/2023	BEAVERTON RESOURCE GUIDE	2,995.00
		Advertising	\$ 8,617.27
ACH	7/11/2023	AKS ENGINEERING & FORESTRY LLC	15,852.69
318622	7/19/2023	EVOLUTION CONTRACTORS LLC	27,159.00
		Capital Outlay	\$ 43,011.69
91493	7/6/2023	BEST BUY IN TOWN INC	608.63
91558	7/6/2023	MOST DEPENDABLE FOUNTAINS	8,810.00
		Capital Outlay - ADA Projects	\$ 9,418.63
91455	7/6/2023	OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY	1,047.96
318574	7/11/2023	BIOHABITATS INC	50,543.00
318577	7/11/2023	CLEAN WATER SERVICES	1,450.00
		Capital Outlay - Bond - Natural Resources Projects	\$ 53,040.96
318554	7/5/2023	NV5 / GEODESIGN INC / WHPACIFIC	3,738.25
		Capital Outlay - Bond - Youth Athletic Field Development	\$ 3,738.25
318550	7/5/2023	GARLAND / DBS INC	30,000.00
318553	7/5/2023	MAX PLUMBING SERVICE INC	9,025.00
91444	7/6/2023	OFFICE DEPOT INC	105.45
91449	7/6/2023	HOME DEPOT CREDIT SERVICES	71.63
91496	7/6/2023	POOL & SPA HOUSE INC	569.00
91527	7/6/2023	PLATT ELECTRIC SUPPLY	32.07
91551	7/6/2023	AMAZON.COM	54.98
		Capital Outlay - Building Replacements	\$ 39,858.13
91680	7/6/2023	PORTLAND ROCK & LANDSCAPE	1,088.01
		Capital Outlay - Facility Challenge Grants	\$ 1,088.01
318628	7/19/2023	HENDERSON TURF & WEAR INC	10,437.00
ACH	7/19/2023	WALTER E NELSON COMPANY	4,500.00
		Capital Outlay - Fleet Maintenance Replacements	\$ 14,937.00
91560	7/6/2023	AMAZON.COM	403.74
		Capital Outlay - Information Technology Replacement	\$ 403.74
91572	7/6/2023	BEAVERTON , CITY OF	233.16
		Capital Outlay - Park & Trail Improvements	\$ 233.16
91529	7/6/2023		2,125.00
91558	7/6/2023	MOST DEPENDABLE FOUNTAINS	4,690.00
		Capital Outlay - Park & Trail Replacements	\$ 6,815.00

Check #	Check Date	Vendor Name	Check Amount
91455	7/6/2023	OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY	113.84
91461	7/6/2023	BEAVERTON , CITY OF	1,604.27
91471	7/6/2023	BEAVERTON , CITY OF	1,532.97
91551	7/6/2023	AMAZON.COM	349.99
91661	7/6/2023	MILLER NASH GRAHAM & DUNN LLP	2,116.50
318591	7/11/2023	NATURAL STRUCTURES INC	2,200.00
ACH	7/11/2023	ANDERSON KRYGIER INC	4,946.00
ACH	7/11/2023	PAUL BROTHERS INC	98,343.38
318632	7/19/2023	LANGO HANSEN LANDSCAPE ARCHITECTS PC	10,000.00
318641	7/19/2023	REAL ESTATE SERVICES GROUP INC	1,980.00
ACH	7/19/2023	APPRAISAL & CONSULTING GROUP LLC	4,000.00
		Capital Outlay - SDC - Park Development/Improvement	\$ 127,186.95
91661	7/6/2023	MILLER NASH GRAHAM & DUNN LLP	405.00
ACH	7/11/2023	ROACH, GEOFFREY W	3,525.00
		Capital Outlay - SDC - Professional Services	\$ 3,930.00
91459	7/6/2023	ALASKA AIRLINES	1,158.20
91461	7/6/2023	BEAVERTON , CITY OF	2.00
91560	7/6/2023	AMAZON.COM	8.35
91572	7/6/2023	BEAVERTON , CITY OF	4.00
91591	7/6/2023	BEAVERTON , CITY OF	2.00
91599	7/6/2023	MARRIOTT	3,211.00
		Conferences	\$ 4,385.55
318583	7/11/2023	INTERTWINE ALLIANCE FOUNDATION, THE	10,000.00
		Dues & Memberships	\$ 10,000.00
ACH	7/19/2023	WASHINGTON COUNTY	46,471.18
		Elections	\$ 46,471.18
ACH	7/11/2023	PORTLAND GENERAL ELECTRIC	6,421.64
ACH	7/19/2023	PORTLAND GENERAL ELECTRIC	6,761.92
ACH	7/26/2023	PORTLAND GENERAL ELECTRIC	2,382.66
		Electricity	\$ 15,566.22
318535	7/3/2023	KAISER FOUNDATION HEALTH PLAN	241,998.81
318536	7/3/2023	MODA HEALTH PLAN INC	27,756.96
318539	7/3/2023	UNUM LIFE INSURANCE COMPANY OF AMERICA	2,019.59
318540	7/3/2023	UNUM LIFE INSURANCE COMPANY OF AMERICA	11,727.59
318605	7/13/2023	PETPARTNERS INC	6,462.72
ACH	7/13/2023	BENEFITED LLC	3,900.00
		Employee Benefits	\$ 293,865.67
318537	7/3/2023	OREGON SCHOOL EMPLOYEES ASSOCIATION	14,680.96
318604	7/13/2023	PACIFCSOURCE ADMINISTRATORS INC	2,338.98
318607	7/13/2023	US BANK FBO: THPRD RETIREMENT PLAN	16,276.92
ACH	7/13/2023	MISSIONSQUARE RETIREMENT	55,186.65
ACH	7/13/2023	OREGON DEPARTMENT OF JUSTICE	1,449.23
318678	7/27/2023	PACIFCSOURCE ADMINISTRATORS INC	5,211.66
318681	7/27/2023	US BANK FBO: THPRD RETIREMENT PLAN	12,275.28
ACH	7/27/2023	MISSIONSQUARE RETIREMENT	53,578.80
ACH	7/27/2023	OREGON DEPARTMENT OF JUSTICE	1,449.23
		Employee Deductions	\$ 162,447.71

Check #	Check Date	Vendor Name	Check Amount
ACH	7/11/2023	NORTHWEST NATURAL GAS COMPANY	2,179.52
ACH	7/19/2023	NORTHWEST NATURAL GAS COMPANY	2,746.17
		Heat	\$ 4,925.69
318562	7/5/2023	SPECIAL DISTRICTS ASSOCIATION OF OREGON	170,309.00
		Insurance	\$ 170,309.00
ACH	7/5/2023	HYDRO CLEAN ENVIRONMENTAL LLC	2,000.00
ACH	7/5/2023	WALTER E NELSON COMPANY	313.11
91449	7/6/2023	HOME DEPOT CREDIT SERVICES	472.23
91452	7/6/2023	STEVES PUMP SERVICE INC	1,301.92
91473	7/6/2023	EWING IRRIGATION PRODUCTS INC	116.57
91493	7/6/2023	BEST BUY IN TOWN INC	399.00
91496	7/6/2023	POOL & SPA HOUSE INC	757.90
91501	7/6/2023	AMERICAN BACKFLOW & PLUMBING SERVICES INC	5,565.65
91502	7/6/2023	AMAZON.COM	76.32
91503	7/6/2023	AMAZON.COM	146.86
91525	7/6/2023	WASTE MANAGEMENT OF OREGON INC	3,314.06
91551	7/6/2023	AMAZON.COM	14.50
91553	7/6/2023	CANTEL SWEEPING	1,395.61
91560	7/6/2023	AMAZON.COM	91.06
91567	7/6/2023	REXIUS FOREST BY PRODUCTS INC	8,250.00
91585	7/6/2023	AMAZON.COM	235.00
91598	7/6/2023	UNITED SITE SERVICES	11,362.55
91619	7/6/2023	AIRGAS NORPAC INC	173.60
91647	7/6/2023	GUARANTEED PEST CONTROL SERVICE CO INC	2,019.00
91653	7/6/2023	TURF STAR WESTERN	2,962.76
318609	7/19/2023	BADGER TREE SERVICE INC	2,500.00
ACH	7/19/2023	PACIFIC SPORTS TURF INC	14,623.00
ACH	7/19/2023	PACIFIC LANDSCAPE MANAGEMENT	1,027.00
318661	7/26/2023	KONE INC	1,548.98
ACH	7/26/2023	HYDRO CLEAN ENVIRONMENTAL LLC	1,000.00
ACH	7/26/2023	WALTER E NELSON COMPANY	423.21
ACH	7/26/2023	PACIFIC LANDSCAPE MANAGEMENT	1,184.00
		Maintenance Services	\$ 63,273.89
ACH	7/5/2023	WALTER E NELSON COMPANY	9,978.56
91445	7/6/2023	FRED MEYER	157.86
91449	7/6/2023	HOME DEPOT CREDIT SERVICES	4,997.23
91454	7/6/2023	ZORO TOOLS INC	1,240.63
91462	7/6/2023	PARR LUMBER CO	2,222.52
91473	7/6/2023	EWING IRRIGATION PRODUCTS INC	5,827.11
91496	7/6/2023	POOL & SPA HOUSE INC	8,642.80
91502	7/6/2023	AMAZON.COM	142.69
91503	7/6/2023	AMAZON.COM	1,800.68
91527	7/6/2023	PLATT ELECTRIC SUPPLY	276.49
91545	7/6/2023	LOWES	1,157.04

Check #	Check Date	Vendor Name	Check Amount
91551	7/6/2023	AMAZON.COM	53.73
91554	7/6/2023	PROSOURCE SUPPLY	1,031.60
91558	7/6/2023	MOST DEPENDABLE FOUNTAINS	474.39
91559	7/6/2023	AMAZON.COM	186.68
91560	7/6/2023	AMAZON.COM	13.71
91567	7/6/2023	REXIUS FOREST BY PRODUCTS INC	5,550.00
91574	7/6/2023	AMAZON.COM	552.68
91576	7/6/2023	AMAZON.COM	359.73
91619	7/6/2023	AIRGAS NORPAC INC	14,952.17
91645	7/6/2023	ULINE	3,700.38
91654	7/6/2023	WILBUR ELLIS COMPANY	7,652.04
91674	7/6/2023	HYDER GRAPHICS	3,845.05
91680	7/6/2023	PORTLAND ROCK & LANDSCAPE	10.99
91693	7/6/2023	OREGON RECREATION AND PARKS ASSOCIATION	1,100.00
91717	7/6/2023	TARGET SPECIALTY PRODUCTS	4,190.00
91719	7/6/2023	F.A. BARTLETT TREE EXPERT COMPANY, THE	1,386.00
318598	7/11/2023	STANLEY STEEMER INTERNATIONAL INC	4,409.92
ACH	7/11/2023	STEP FORWARD ACTIVITIES INC	6,250.24
ACH	7/11/2023	WALTER E NELSON COMPANY	2,887.35
ACH	7/19/2023	WALTER E NELSON COMPANY	4,371.16
ACH	7/26/2023	STEP FORWARD ACTIVITIES INC	16,477.28
ACH	7/26/2023	WALTER E NELSON COMPANY	2,480.12
		Maintenance Supplies	\$ 118,378.83
91444	7/6/2023	OFFICE DEPOT INC	691.16
91445	7/6/2023	FRED MEYER	156.05
91502	7/6/2023	AMAZON.COM	64.10
91503	7/6/2023	AMAZON.COM	105.33
91551	7/6/2023	AMAZON.COM	14.98
91559	7/6/2023	AMAZON.COM	(175.27)
91560	7/6/2023	AMAZON.COM	(5.36)
91574	7/6/2023	AMAZON.COM	275.56
91576	7/6/2023	AMAZON.COM	303.01
91585	7/6/2023	AMAZON.COM	259.11
91667	7/6/2023	RICOH USA INC	5,012.21
91696	7/6/2023	AT&T MOBILITY	172.92
ACH	7/11/2023	ANDERSON KRYGIER INC	(0.08)
ACH	7/11/2023	PAUL BROTHERS INC	(0.08)
		Office Supplies	\$ 6,873.64
ACH	7/11/2023	LITHTEX INC	20,512.20
		Postage	\$ 20,512.20
91478	7/6/2023	COL TAB INC	1,047.00
		Printing & Publication	\$ 1,047.00

Check #	Check Date	Vendor Name	Check Amount
318543	7/5/2023	AREVALO LOPEZ, ERIKA GUADALUPE	4,000.00
318563	7/5/2023	TOM, MICHAEL VERNON	8,715.00
318566	7/5/2023	TRUCKER HUSS A PROFESSIONAL CORPORATION	1,998.00
ACH	7/5/2023	SMITH DAWSON & ANDREWS	3,000.00
91445	7/6/2023	FRED MEYER	7.44
91458	7/6/2023	ACCONTEMPS - ROBERT HALF INTERNATIONAL	32,480.00
91503	7/6/2023	AMAZON.COM	410.31
91559	7/6/2023	AMAZON.COM	28.99
91661	7/6/2023	MILLER NASH GRAHAM & DUNN LLP	10,247.00
ACH	7/11/2023	GRUNOW, KYLIE	1,500.00
ACH	7/13/2023	BENEFITED LLC	370.50
318638	7/19/2023	PARAMETRIX INC	2,426.78
ACH	7/26/2023	GALLAGHER BENEFIT SERVICES / KOFF & ASSOCIATES INC	2,100.00
318678	7/27/2023	PACIFICSOURCE ADMINISTRATORS INC	727.50
		Professional Services	\$ 68,011.52
91444	7/6/2023	OFFICE DEPOT INC	362.70
91445	7/6/2023	FRED MEYER	1,694.67
91447	7/6/2023	FOAMDADDY	3,630.00
91449	7/6/2023	HOME DEPOT CREDIT SERVICES	1,454.36
91459	7/6/2023	ALASKA AIRLINES	98.90
91502	7/6/2023	AMAZON.COM	710.46
91503	7/6/2023	AMAZON.COM	2,385.69
91522	7/6/2023	4IMPRINT INC	2,268.50
91527	7/6/2023	PLATT ELECTRIC SUPPLY	851.40
91534	7/6/2023	KIEFER & ASSOCIATES	2,558.84
91538	7/6/2023	OREGON MUSEUM OF SCIENCE AND INDUSTRY	1,390.00
91551	7/6/2023	AMAZON.COM	1,384.88
91559	7/6/2023	AMAZON.COM	251.84
91560	7/6/2023	AMAZON.COM	522.86
91562	7/6/2023	SWIMOUTLET.COM	1,204.80
91563	7/6/2023	GRAPHIC INFORMATION SYSTEMS INC	3,851.80
91568	7/6/2023	HYDRO FIT INC	2,804.18
91574	7/6/2023	AMAZON.COM	773.76
91576	7/6/2023	AMAZON.COM	2,083.99
91585	7/6/2023	AMAZON.COM	314.69
91610	7/6/2023	MAILCHIMP	174.25
91616	7/6/2023	TEAMSIDELINE.COM	1,259.00
91646	7/6/2023	SMART FOODSERVICE WAREHOUSE STORES	919.97
91667	7/6/2023	RICOH USA INC	335.96
91674	7/6/2023	HYDER GRAPHICS	13,003.24
91675	7/6/2023	AED SUPERSTORE	1,480.00
318595	7/11/2023	SHISHIR, RAZIB	4,500.00
ACH	7/11/2023	HEAD/PENN RACQUET SPORTS	1,464.48
		Program Supplies	\$ 53,735.22

Check #	Check Date	Vendor Name	Check Amount
91498	7/6/2023	PRIDE DISPOSAL COMPANY	1,319.69
91525	7/6/2023	WASTE MANAGEMENT OF OREGON INC	7,219.94
		Refuse Services	\$ 8,539.63
91665	7/6/2023	RICOH USA INC	3,635.20
91666	7/6/2023	RICOH USA INC	3,635.20
		Rental Equipment	\$ 7,270.40
91502	7/6/2023	AMAZON.COM	119.97
91585	7/6/2023	AMAZON.COM	58.32
		Small Furniture & Equipment	\$ 178.29
318534	7/3/2023	BLACK, CHRISTOPHER	2,000.00
318556	7/5/2023	PARAMETRIX INC	11,977.25
91444	7/6/2023	OFFICE DEPOT INC	92.91
91445	7/6/2023	FRED MEYER	73.26
91448	7/6/2023	SHI INTERNATIONAL CORPORATION	1,234.95
91502	7/6/2023	AMAZON.COM	139.44
91503	7/6/2023	AMAZON.COM	124.84
91551	7/6/2023	AMAZON.COM	0.29
91556	7/6/2023	GOVERNMENTJOBS.COM INC	3,155.36
91559	7/6/2023	AMAZON.COM	1,093.34
91576	7/6/2023	AMAZON.COM	(188.04)
91610	7/6/2023	MAILCHIMP	1,080.00
91617	7/6/2023	HR ANSWERS INC	900.00
91646	7/6/2023	SMART FOODSERVICE WAREHOUSE STORES	139.02
91678	7/6/2023	CDW GOVERNMENT INC	14,669.86
91686	7/6/2023	SAVATREE, LLC	11,110.75
ACH	7/11/2023	TRUVIEW BSI LLC	4,758.71
318612	7/19/2023	BLACK, CHRISTOPHER	1,000.00
318613	7/19/2023	BLACK, CHRISTOPHER	1,000.00
318638	7/19/2023	PARAMETRIX INC	7,055.97
		Technical Services	\$ 61,417.91
91599	7/6/2023	MARRIOTT	796.61
91617	7/6/2023	HR ANSWERS INC	724.00
91653	7/6/2023	TURF STAR WESTERN	236.00
318663	7/26/2023	LEE, CAROLYN J	3,000.00
		Technical Training	\$ 4,756.61
91503	7/6/2023	AMAZON.COM	170.73
91559	7/6/2023	AMAZON.COM	74.98
91585	7/6/2023	AMAZON.COM	310.40
91642	7/6/2023	ALLSTREAM BUSINESS US	11,355.31
91678	7/6/2023	CDW GOVERNMENT INC	3,300.00
91696	7/6/2023	AT&T MOBILITY	14,419.99
		Telecommunications	\$ 29,631.41

Check #	Check Date	Vendor Name	Check Amount
ACH	7/5/2023	CECO INC	4,703.97
318615	7/19/2023	BRETTHAUER OIL COMPANY	2,291.84
318646	7/19/2023	TUALATIN VALLEY WATER DISTRICT	6,582.17
ACH	7/19/2023	CECO INC	3,437.28
		Vehicle Gas & Oil	\$ 17,015.26
91453	7/6/2023	TUALATIN VALLEY WATER DISTRICT	8,730.85
91461	7/6/2023	BEAVERTON , CITY OF	7,739.79
91471	7/6/2023	BEAVERTON , CITY OF	4,017.04
91486	7/6/2023	TUALATIN VALLEY WATER DISTRICT	5,448.04
91572	7/6/2023	BEAVERTON , CITY OF	8,984.64
91591	7/6/2023	BEAVERTON , CITY OF	4,725.21
		Water & Sewer	\$ 39,645.57
91487	7/6/2023	DELL MARKETING L P	4,082.86
91505	7/6/2023	AMAZON.COM	1,999.95
		Workstations/Notebooks	\$ 6,082.81
Grand Total			\$ 1,526,620.00



Tualatin Hills Park & Recreation District

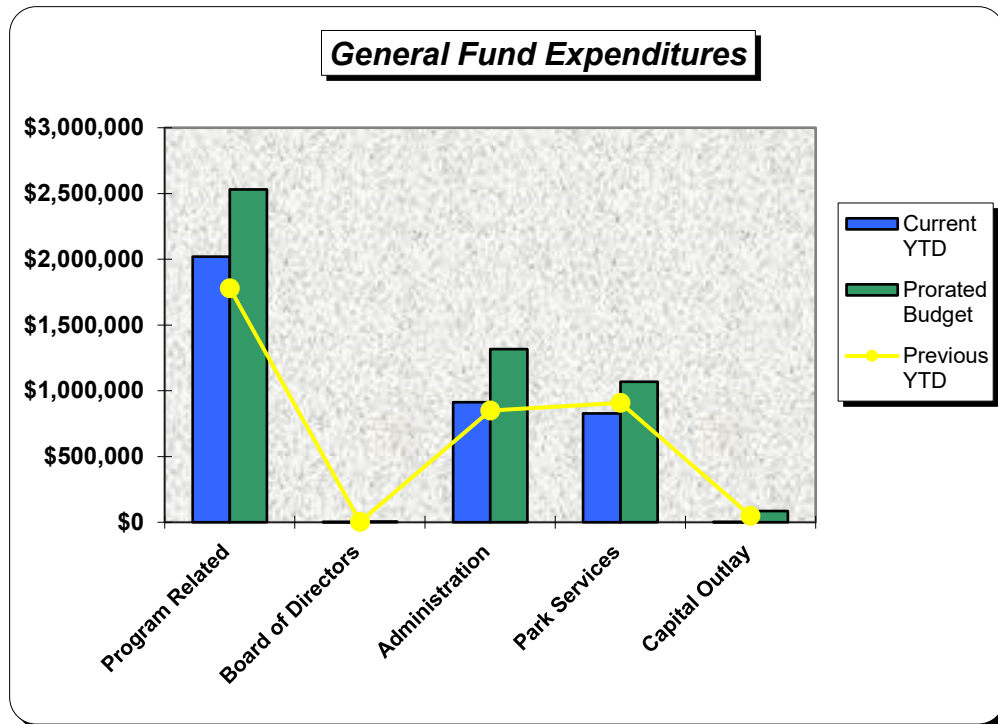
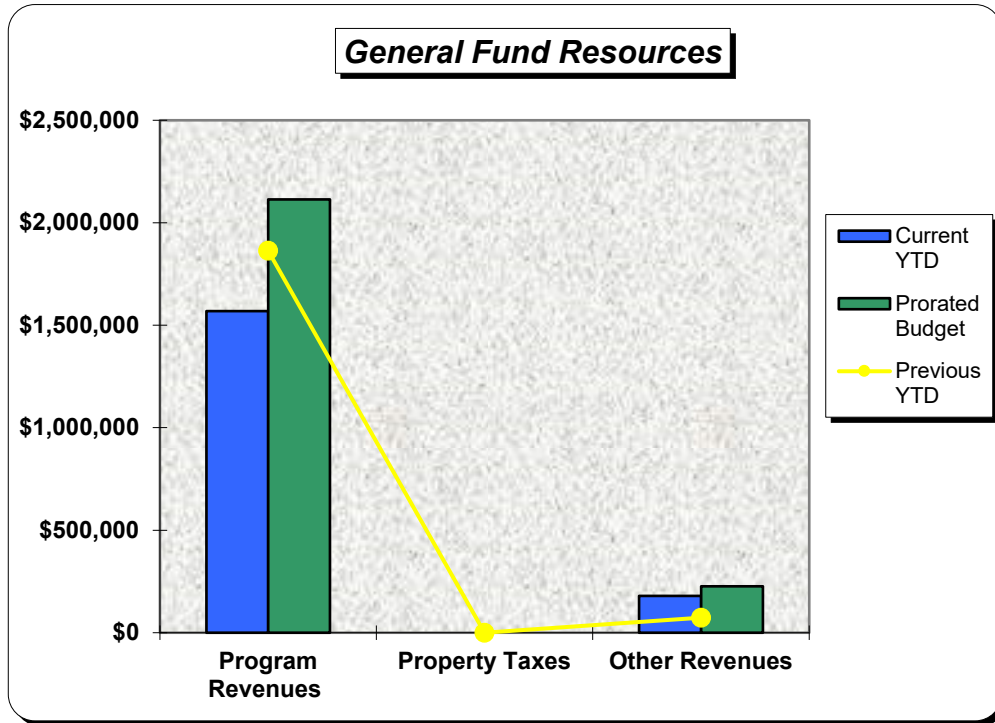
General Fund Financial Summary
July, 2023

	ACTUAL		BUDGET		
	Current Month	Year to Date	Year to Date	% YTD Actual to Budget	Full Fiscal Year
Program Resources:					
Aquatic Centers	\$ 340,372	\$ 340,372	\$ 514,623	66.1%	\$ 3,986,992
Tennis Center	96,808	96,808	63,806	151.7%	1,240,987
Recreation Program	633,303	633,303	1,071,180	59.1%	4,805,749
Sports & Inclusion Services	498,989	498,989	463,632	107.6%	3,796,314
Total Program Resources	1,569,472	1,569,472	2,113,242	74.3%	13,830,042
Other Resources:					
Property Taxes	-	-	-	0.0%	39,194,636
Interest Income	110,043	110,043	6,710	1640.1%	150,000
Facility Rentals/Sponsorships	19,987	19,987	15,234	131.2%	540,000
Grants	30,114	30,114	157,041	19.2%	7,296,603
Miscellaneous Income	19,860	19,860	47,083	42.2%	513,300
Total Other Resources	180,005	180,005	226,069	79.6%	47,694,539
Total Resources	\$ 1,749,476	\$ 1,749,476	\$ 2,339,310	74.8%	\$ 61,524,581
Program Expenditures:					
Recreation Administration	110,368	110,368	106,532	103.6%	1,360,936
Aquatic Centers	449,733	449,733	622,368	72.3%	7,731,429
Tennis Center	90,066	90,066	91,500	98.4%	1,318,854
Recreation Centers	833,058	833,058	1,061,905	78.4%	11,634,130
Sports & Inclusion Services	536,195	536,195	647,636	82.8%	7,573,987
Total Program Related Expenditures	2,019,419	2,019,419	2,529,941	79.8%	29,619,336
General Government Expenditures:					
Board of Directors	3,642	3,642	4,918	74.1%	470,393
Administration	911,642	911,642	1,316,554	69.2%	14,374,676
Park Services	826,827	826,827	1,069,007	77.3%	16,366,624
Capital Outlay	3,309	3,309	84,574	3.9%	13,038,873
Contingency/Capital Replacement Reserve/Transfer Out	-	-	-	0.0%	9,154,679
Total Other Expenditures:	1,745,420	1,745,420	2,475,053	70.5%	53,405,245
Total Expenditures	\$ 3,764,840	\$ 3,764,840	\$ 5,004,994	75.2%	\$ 83,024,581
Revenues over (under) Expenditures	\$ (2,015,363)	\$ (2,015,363)	\$ (2,665,684)	75.6%	\$ (21,500,000)
Beginning Cash on Hand		29,324,761	21,500,000	136.4%	21,500,000
Ending Cash on Hand		\$ 27,309,398	\$ 18,834,316		\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

July, 2023





MEMORANDUM

DATE: August 25, 2023
TO: Doug Menke, General Manager
FROM: Aisha Panas, Deputy General Manager
RE **Resolution Authorizing Application to Land & Water Conservation Fund**

Introduction

Staff are requesting board of directors' approval of Resolution No. 2023-12 authorizing submission of a Land & Water Conservation Fund (LWCF) application not to exceed \$600,000 to fund improvements at Commonwealth Lake Park.

Background

The Oregon Parks and Recreation Department is accepting applications for the 2023 round of LWCF grants, a federal program that supports acquisition, development, major rehabilitation, and/or renovation of outdoor recreation lands and facilities in Oregon. Grants are paid on a reimbursement basis and require a 50% local match.

Grant assistance is being sought to support improvements at Commonwealth Lake Park that include the replacement of a weir, pedestrian bridge, 50-feet of a multi-use path, and the installation of an Americans with Disabilities Act (ADA)-compliant parallel parking space. This is a high-usage park site located in a racially and income diverse area of the district. The local match requirement will be met by funds from Metro's regional 2019 Parks & Nature Bond local share program as approved by the district board at the September 2021 regular board meeting.

Back in 2021, the district submitted a LWCF grant application for the Commonwealth Lake Park weir and bridge replacement project. The application was not successful, but staff were encouraged by the grantor to consider resubmitting in a future grant cycle.

Proposal Request

Staff are requesting board approval of Resolution No. 2023-12 authorizing submission of an LWCF application not to exceed \$600,000 to fund improvements at Commonwealth Lake Park. The resolution is in a form reviewed and approved by THPRD's legal counsel.

Outcomes of Proposal

A successful LWCF application allows the district to maintain and enhance the level of service at Commonwealth Lake Park and leverage outside funding. If not approved, THPRD would be required to find an alternative funding source such as the district's General Fund, other grant funds, utilize additional local share funds and/or system development charge funds.

This proposal will reduce maintenance costs at the site by eliminating the need for ongoing repairs and asphalt patching. Routine care and maintenance of the new weir, bridge, and path will continue as part of the regularly scheduled work at the park. This proposal will also increase accessibility to the park with the installation of ADA parking.

Public Engagement

A wide range of public engagement activities have helped shape the ongoing planning and development of Commonwealth Lake Park. A concept planning process started in 2018, but was put on hold during the pandemic, to inform future potential improvements to playground areas, fishing piers, and open space. While not currently underway, the concept planning process is on staff's mid-term work plan to complete.

This proposal aligns with several actions identified in the Vision Action Plan including:

- Accessible and Safe
 - Action #59: Clean & update parks, paths, play equipment & facilities (Theme: Maintain parks and facilities)
 - Action #69: Update spaces to meet accessibility needs
- Preserving Natural Spaces
 - Action # 96: Maintain existing trails (Theme: Maintain existing trails)
 - Action #98: Provide trails for different activities, abilities & uses (Theme: Create a more connected and varied trail system)

Action Requested

Staff are requesting board of directors' approval of Resolution No. 2023-12 authorizing submission of an LWCF application not to exceed \$600,000 to fund improvements at Commonwealth Lake Park.

RESOLUTION NO. 2023-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
TUALATIN HILLS PARK & RECREATION DISTRICT
AUTHORIZING APPLICATION TO THE OREGON PARKS AND RECREATION
DEPARTMENT FOR THE LAND & WATER CONSERVATION FUND

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the federal Land & Water Conservation Fund; and

WHEREAS, the Tualatin Hills Park & Recreation District (THPRD) desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancements; and

WHEREAS, the THPRD Board of Directors has identified maintaining and enhancing the level of service for existing parks as a priority; and

WHEREAS, the project will include improvements to a weir, pedestrian bridge, and multi-use path; and

WHEREAS, THPRD has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, THPRD will provide adequate funding for on-going operations and maintenance of the property should the grant funds be awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT IN BEAVERTON, OREGON, AS FOLLOWS:

- Section 1: The Board of Directors approves submittal of a grant application to the Oregon Parks and Recreation Department for improvements at Commonwealth Lake Park.
- Section 2: This resolution shall be effective following its adoption by the Board of Directors.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 13th day of September 2023.

Alfredo Moreno, President Director

Barbie Minor, Secretary

ATTEST:

Jessica Collins, Recording Secretary



[7A]

MEMORANDUM

DATE: August 28, 2023
TO: Doug Menke, General Manager
FROM: Aisha Panas, Deputy General Manager
RE: **Legislative Update**

At the board's September 13 meeting, Aisha Panas, deputy general manager, and Kylie Grunow with Meriwether Strategies, the district's lobbyist, will present an update on the 2023 State Legislative Session. Attached is a comprehensive report of all the bills that THPRD followed during the session and those for which the district provided testimony. A summarized update will be presented to the board on September 13, which will include an overview of the district's current legislative platform, a summary of the bills followed during the session, and any priority areas going into the 2024 legislative session.



2023 Legislative Session Report

Prepared by Kylie Grunow, Meriwether Strategies

For the

THPRD Board of Directors

August 2023

KYLIE'S MESSAGE

2023 was another strange session of the Oregon Legislature! The last few years have been dominated by issues that have very little to do with actual policy-making: pandemic-related impacts and virtual sessions, unprecedented amounts of federal money and revenue forecasts that cause early budgets to be covered in red, condensed space due to significant construction and walkouts...oh the walkouts. While they have long been an important tool in the toolbox of the minority party in Oregon, I would suggest that having the longest legislative walkout in the nation and earning a spot on the cover of the *New York Times* as a result is not a good look. It is possible to become over-reliant on a tool and I fear that is happening, with more focus on leveraging political gain (by both sides) than on enacting the best possible policies for the state of Oregon. I do not know how this issue will be resolved as we move forward. Will the ballot measure intended to curb the overuse of walkouts – BM113 which blocks a legislator from running in the next election if they have 10 or more unexcused absences in a session – hold up in Court after it is challenged by those Senate Republicans that met the absence threshold? Will more compromise and negotiation be the demand of the day as the true impact of a six week delay comes to light – the wasted time, money, and effort of all those involved that could've and should've been put to better use. Will leadership take this opportunity to address concerns raised about the number of bills introduced and the consequences that has on true and meaningful engagement by experts, stakeholders and the public at large? I hope so. I hope that we as a state can focus on better bills, not more bills, and that input is not limited to three minutes or less during a public hearing that may or may not be the only point in the process for feedback. We must make sure that each issue has the time and the opportunity to be more thoroughly considered, discussed, and amended so that we can better mitigate the inevitable problems that happen when laws are passed too quickly and language and impacts are not thoroughly parsed.

Thankfully, Oregon's leaders ended up finding a way to compromise and put Oregon first as the Constitutional sine die of June 25th came to a close – our budgets, our needed policies on homelessness and mental health, our urgency to have matches to apply for federal funds for semiconductors and a new interstate bridge, and our need to address wildfire, water, public defense and drought crises.

As always, it is an honor and a pleasure to work with you and on your behalf in Salem – thank you!

2023 LEGISLATIVE SESSION RECAP

Session by the Numbers

- 160 – Constitutional limit for days in odd numbered year session and exact number of days for this session
- 43 – number of days the Senate Republicans walked out
- 2/3 – The quorum number that floor sessions require...but committees only need a simple majority, so they moved things out which then backed up on Senate floor.
- 113 – the Ballot Measure Oregonians passed last November which blocks a legislator from serving another term if they have 10 or more unexcused absences in a session.
- 10 – number of Senators who with BM 113 would not be able to run – but this will be litigated.
- 30 of 90 – legislative members who were new, along with a new Governor, Speaker of the House, Senate President, and Majority & Minority Leaders.
- 588 – number of bills that crammed through despite walkout.
- \$31.9 billion – State General Fund budget – this does not include dedicated funds, like gas tax for roads and bridges, just the dollars available for W&M to spend.
- 30 – number of days Governor has to veto any bills or budget bill sections.

Why the Walkout

The social issues of gun control, abortion, and gender affirming care caused the Senate Republican walkout and took up a lot of space, including media time, floor debates, press conferences, legislator newsletters, constituent meetings and town halls. There are still questions about what all went into the negotiations to get a quorum present in the Senate, but the public terms of the agreement focused on amending HB 2002 and HB 2005, along with dropping SB 33 which would have asked voters to enshrine protections for abortion, same-sex marriage, and transgender care in the Oregon Constitution. It is interesting to note that these are just 3 of the nearly 600 bills that moved.

- [HB 2002](#): Dubbed the “Reproductive Health & Access to Care Act” and described by Senate Majority Kate Lieber as “restoring the abortion rights Oregonians had under Roe v. Wade, expanding insurance coverage for gender-affirming care, and protecting Oregon medical providers' ability to give the best, most appropriate care to their patients.” The bill also addresses insurance coverage for gender affirming care. What was negotiated:
 - Parental permission rules were kept in place for children under the age of 15 seeking to end a pregnancy. The requirement can be overridden, however, if two health care providers at separate medical practices deem informing parents would not be in the best interest of the child.
 - The expansion of abortion access on university campuses and in rural parts of the state was cut.
 - Key provision protecting medical providers who perform abortions from any legal repercussions for providing such care, including if providers treat patients who traveled from anti-abortion states, were kept.
- [HB 2005](#): This was a three-part omnibus bill that proposed to raise the minimum age to purchase most firearms from 18 to 21, allow local governments to ban concealed weapons in public buildings and adjacent grounds, and required serialization of homemade 3-D firearms or “ghost guns. What was negotiated:
 - The first two sections of the bill have now been removed entirely.
 - The bill will now only require serialization regulations for ghost guns that are consistent with federal law.

MAJOR POLICY & FUNDING AREAS

Housing & Homelessness

- **Funding**
 - Nearly \$2 billion in [SB 5511](#), [SB 5505](#), [HB 3395](#):
 - \$155 million emergency allocation at beginning of session to support response and meet the goal of reducing unsheltered homelessness over the course of this year.
 - \$316 million added to biennial budget for rehousing an additional 750 households, preventing homelessness for 11,700 households, creating new permanent supportive housing, providing ongoing support for 700 newly added shelter beds.
 - \$650 million in bonding for affordable housing.
- [HB 2001](#) establishes the Oregon Housing Needs Analysis and associated housing production targets and reporting requirements. It includes provisions related to youth homelessness, provides for modular housing development, and includes funding for housing predevelopment loans and agricultural workforce housing. Renter notification requirements are extended when rental agreements will be terminated for non-payment, and eviction records can be sealed in certain circumstances. Accompanying [HB 5019](#) provides \$200 million investment.
- [HB 2984](#) allows conversion of building from commercial use to housing within urban growth boundary under certain conditions.
- [SB 611](#) allows previously passed rent stabilization to withstand atypical inflation with a 10% overall cap.

Education & Childhood

- **Funding**
 - Record K-12 Education Investment of \$10.2 billion (that is \$1+ billion more than the current budget cycle) in HB 5015. Combined with local property revenues, K-12 schools will get \$15.3 billion.
 - \$140+ million of the Early Literacy Success Initiative in [HB 3198](#).
 - \$25 million to address the state's shortage of educators, mentoring programs and apprenticeships for beginning teachers. Extra pay and training for special education teachers, and work groups to study teacher pay and substitute teachers.
 - \$3.7 billion for higher education and student assistance in [HB 5025](#), including:
 - \$1 billion for public universities and \$800 million for community colleges to cover operational costs.
 - \$308.4 million for the Oregon Opportunity Grant financial aid program for low-income students. That's a \$100 million increase for the next two-year period and also help students who choose private non-profit institutions in Oregon.
 - \$24.2 million for the Tribal Student Grant program.
 - \$172 million in early childhood to address cost-of-living increases, reduce child poverty and support systemic investments in family supports.
 - \$1.2 billion in the new Department of Early Learning & Childcare (DELIC).
- [SB 283](#) addresses the shortage of educators in Oregon's K-12 schools by strengthening workforces with teacher retention incentives, higher pay to special education teachers and provisions to make hiring easier. With [SB 279](#) Oregon would also join a compact with several other states to allow reciprocity for teacher licenses.
- [SB 3](#) requires Oregon high schoolers to take lessons in personal finance and career preparation.
- [HB 3005](#) increases availability of child care by creating a grant program to provide financial assistance to help build and open new child care facilities.
- [HB 3235](#) creates a child tax credit of \$1,000 per month, per child age 0-5 for low-income families.

Behavioral Health & Health Care

- **Funding**
 - \$200 million for detox and substance use residential treatment facilities, workforce incentives, and preventive community services.
 - \$153 million for mobile crisis response funding and coordination between care centers and response systems.
- [SB 1089](#) establishes governance board to develop a path for Universal Health Plan in Oregon.
- [HB 2697](#) establishes requirements for health care staff levels to provide safe patient care and [HB 3396](#) makes Investments to address issues in the pipeline for new nurses by addressing pay for nursing instructors and assisting in clinical placements for nursing students.
- [SB 192](#) regulates pharmacy benefits managers and [HB 2725](#) prohibits retroactive payment denial or reduction on claim for reimbursement.
- [HB 2757](#) and [HB 3426](#) fund a federally mandated 9-8-8 suicide crisis hotline and mobile crisis response network.
- [HB 2513](#) makes changes to Measure 110 program operations, requirements and funding. [HB 2645](#) which increases penalties for possession of certain amounts of fentanyl. [HB 2395](#) Removes barriers to access or distribution of opioid overdose reversal medication (naloxone).
- [HB 2235](#) convenes a work group to study behavioral health worker caseloads in rural and underserved areas of the state.
- [HB 3610](#) establishes a task force to study alcohol pricing and the efficacy of addiction services in our state, with the goal of determining the best path forward to address Oregon's addiction crisis.

Economic Development

- [SB 4](#), the Oregon CHIPS Act, invests \$260 million to take advantage of Oregon's once-in-a-generation opportunity to access federal funding and grow the semiconductor economy and [HB 2009](#) provides tax incentives for research and development in the industry, creating a Research & Development tax credit, extending the Enterprise Zone Program and updating the Strategic Investment Program.
- [HB 3201](#) directs the Oregon Business Development Department (OBDD) to establish financial assistance programs that support broadband access, affordability and adoption through grants or loans.
- [HB 3410](#) allocates \$32.2 million to improve rural infrastructure and promote revitalization throughout the state including:
 - \$9 million in General Fund for the Department of Agriculture to continue a grant program to help meat processors become compliant with the State Meat Inspection Program.
 - \$10 million to the Regional Revitalization Strategies Consortium for grants and loans related to the development of housing in rural areas and small cities.
 - \$1.2 million to the Oregon Coast Visitors Association to aid businesses focused on regional food systems.
 - \$5.5 million in General Fund to the Higher Education Coordinating Commission to support the outdoor recreation economy and maritime workforce.
 - \$6.5 million in Lottery Funds to the Oregon Business Development Department for grant programs related to county fairgrounds and the outdoor gear industry, as well as funding for small business district centers.

Public Safety

- **Funding:** \$4 billion to fund law enforcement, with \$1.3 billion to fully fund the Oregon Department of Emergency Management:
 - \$813 million to fully fund the Oregon Department of Justice
 - \$611 million for Oregon State Police
 - \$2.2 billion for the Department of Corrections
 - \$750 million for the Oregon Judicial Department
 - \$83 million for the Department of Public Safety and Safety Standards and Training to address the law enforcement workforce shortage by increasing training capacity
 - \$73.9 million for Oregon Department of the State Fire Marshal
- [SB 337](#) reforms the public defense system and allocates \$34.9 million General Fund and includes funding for the compensation of commission members, continued funding of a financial and case management system, increases in hourly pay for attorneys, investigators, and interpreters, a one-time incentive compensation for the retention of contract providers, and staffing for PDSC, among other intertreatment.
- [HB 3443](#) provides new protections for victims of bias crimes, including eligibility to utilize DOJ's Address Confidentiality Program, obtain protected leave from work, and break a lease without penalty. HB 3443 will also improve training for those who assist victims of bias crimes during a criminal prosecution.
- [HB 2316](#) expands Driving Under the Influence of Intoxicants (DUII) laws to include more types of intoxicants.
- [HB 2645](#) which increases penalties for possession of certain amounts of fentanyl.
- [HB 3059](#) creates new emergency management support programs to strengthen the state's disaster response capabilities and establishes the Oregon Disaster Response Assistance Matching Fund. [HB 3215](#) establishes the Disaster Housing Recovery Fund to provide assistance for replacement, reconstruction or rehabilitation of residential housing destroyed by a disaster.

Climate & Environment

- [HB 3409](#) and HB 3630 invest \$90 million in a climate resilience package that includes funding community-based renewable energy projects, building code updates to save energy and incentives to help Oregonians and businesses take advantage of hundreds of millions of dollars in federal funding

under the federal Infrastructure Investment and Jobs Act of 2021 and the Inflation Reduction Act of 2022. It also includes programs administered by the Oregon Department of Energy that will develop a comprehensive state energy strategy, support environmental justice communities, resiliency grants to counties, home energy programs and an information hub for available incentives and programs.

- [SB 80](#) revises existing statute regarding the statewide wildfire hazard map, changes the name and number of zone classifications, specifies a new community engagement process, and directs use of the map by state agencies. A Prescribed Fire Liability Pilot Program is also established, administered by the Oregon Department of Forestry with the Prescribed Fire Claims Fund established at the Department of Consumer and Business Services for paying claims for losses arising from a prescribed fire or cultural burns. In addition, [SB 82](#) establishes certain requirements for insurer that cancels or decides not to renew homeowner insurance policy, or that increases premium, for reason materially related to wildfire risk. [HB 2902](#) encourages wildfire preparation and recovery to be taught in schools to better prepare Oregon students for fire emergencies. [HB 2294](#) will dedicate \$5 million to development of pilot projects for firefighter apprenticeship training.
- [HB 3485](#), which aims to improve wildfire response and collaboration across the state, as well as improve customer service. This also included removing the office of the State Fire Marshal from the Oregon State Police and making it its own department. [HB 2522](#) instructs the State Fire Marshal to establish a Rural Structural Fire Protection Review Committee to review certain provisions concerning structural fire protection and report on review and related recommendations to one the Legislative Assembly. [HB 2484](#) requires the State Fire Marshal to develop better coordination of Oregon’s urban search and rescue program.
- [HB 2010](#) is the key drought bill, investing \$100 million in new and existing resources to ensure families, farms, and wildlife across Oregon have clean, safe water. The measure combines certain provisions of fourteen introduced measures that include:
 - Providing support and technical assistance for farmers to improve water management practices
 - Protecting, enhancing and restoring of critical sources of drinking and other types of water systems that support local industries and ecosystems.
 - Bolstering of water-related data necessary to more efficiently detect risks and coordinate water management.
- [SB 543](#) prohibits food vendors from using polystyrene foam container in sales of prepared food.

Workplace & Consumer Protections

- **Workplace**
 - [SB 851](#) requires the Bureau of Labor and Industries (BOLI) to prepare model respectful workplace policy that employers may adopt and requires BOLI to create informational materials that identify harms to employees and employers caused by workplace bullying.
 - [SB 907](#) prohibits employer from retaliating or discriminating against employee or prospective employee who, in good faith and with no reasonable alternative, refuses exposure arising from hazardous condition at place of employment.
- **Consumer**
 - [SB 619](#) is the “Oregon Consumer Privacy Act” creates rights and regulations related to the collection of personal data by any person conducting business in Oregon or providing products or services to residents of Oregon.
 - [HB 2759](#) strengthens anti-robocall law amends the anti-robo call statutes to make persons who know or consciously avoid knowing that another person is engaging in a practice that violates the anti-robo call statutes liable for any loss and subject to any penalty for the violation to the same extent as the person who engaged in the violation.

Transportation

- [HB 5005](#) allocates \$1 billion via bonding for the I-5 Bridge replacement, funding Oregon’s share of the project and matching Washington State’s 2022 contribution in order to secure federal funding.

- [HB 2426](#) allows gas stations to open up 50% of their pumps to self-service....after years of being introduced, we finally leave New Jersey as the last state with no self-serve gas.

Voting & Legislature

- [HJR 16](#) will be voted on in next year's presidential election, asking voters to approve a constitutional amendment that would establish an impeachment process for executive branch elected officials. Oregon is the only state in the nation where the legislature does not have the power to impeach a statewide official.
- [HB 2004](#) will also allow voters to decide whether Oregon should adopt ranked-choice voting, which involves picking preferred candidates in order rather than picking just one.
- [SJR 34](#) proposes an amendment to the Oregon Constitution to establish Independent Public Service Compensation Commission to set salaries for elected officials and judges.
- [SB 166](#) prohibits candidate accepting more than \$100 cash from a contributor, and make various other changes to administration of elections at the county clerk level.
- [HB 2038](#) adds new requirements for politicians when reporting their sources of income on statements of economic interest forms.
- [HB 2017](#) expands automatic voter registration to include people who are on the Oregon Health Plan.

TUALATIN HILLS PARK & RECREATION DISTRICT

Utilizing the adopted legislative platform, Tualatin Hills Parks & Recreation District was an active participant during the 2023 legislative session, participating in workgroups/coalitions, meeting with legislators, and testifying on priority pieces of legislation. Below is a list of bills tracked by THPRD that passed, many of which we engaged with in some form (categorized in the same category titles used in board presentations and reports). I have also called out unsuccessful bills that are notable for the district.

Policies of particular interest/activity for the district included (*you'll note that more bills went our way than not*):

- HB 2005 – Gun Control **PASSED**
 - HB 2007 – Banning Concealed Weapons from Public Buildings & Adjacent Grounds **FAILED**
- HB 2011 – ORPA's Worker Protection Bill **FAILED**
- HB 2984 – SDCs **PASSED**
- HB 2717 – Outdoor Preschool Programs **PASSED**
- HB 3049 – Climate Package **PASSED**
 - HB 3016 – Green Infrastructure & Urban Tree Canopy **PASSED**
 - SB 530 – Natural & Working Lands **PASSED**
- HB 3205 – Hiring/Retention Bonuses **FAILED**
- HB 3515 – PPR Special District Governance **FAILED**
- SB 531 – Summer Learning Funding **FAILED**
- SB 754 – Recreational Liability **FAILED**
- SB 775 – Soil & Water Conservation Districts **PASSED**
- SB 858 – Children's Service Districts **FAILED**
- SB 5527 – OPRD Budget **PASSED**

Lastly, while THPRD did not have a funding ask in the 2023 legislative session, we did utilize our "lobby day" to educate the district legislative delegation on the Cooper Mountain Nature Park. THPRD Board of Directors and staff provide an overview of the park, the current status, and our intention to put together a specific funding request in support of these efforts during the 2025 legislative session to acquire land to expand the nature park to enhance water quality, enhance wildlife corridors, and provide greater access to nature for a rapidly-growing community. We also provided them with updates on the THPRD board, the THPRD Comprehensive Plan, and an update on the restroom project supported by ARPA funds.

PASSED LEGISLATION – Below is a list of bills that THPRD tracked that were successful. The Governor had until July 25 to sign, veto, or allow legislation to become law without her signature.

LOCAL AGENCY CONTROL & ACCOUNTABILITY

[HB 2005](#) Gun Control Effective Upon Passage
Lawmakers approved a gutted gun control bill removing prohibition of those under 21 from buying semi-automatic guns and removing allowance for cities or counties to bar people from carrying licensed concealed handguns in public buildings and on adjacent grounds. Remaining in the bill is a ban on the possession or sale of "ghost guns" - guns that are undetectable or unserialized.

Originally, [HB 2007](#) was introduced on its own and would have authorized governing bodies of certain public entities that own or control public building to adopt policy, ordinance or regulation or precluding affirmative defense for possession of firearms in public building and adjacent grounds by concealed handgun licensees. THPRD submitted a letter in support of this policy and was especially interested in the ability to ban concealed

weapons in grounds adjacent to THPRD facilities. Mid-session, this bill was rolled into HB 2005 along with HB 2006 that would have raised the minimum age to purchase most firearms from 18 to 21. As noted, the final bill was stripped back down to just HB 2005.

[SB 775](#) Soil & Water Conservation Districts Effective January 1, 2024

THPRD testified in support of SB 775, which removes an outdated and inequitable requirement of land ownership for urban Soil and Water Conservation Districts (SWCD) zone director eligibility. State law limited the eligibility of SWCD zone directors to those who own or manage at least 10 acres of land. This severely limited the pool of viable candidates for this important work and was a barrier to leadership opportunities for urban residents, tenants, conservationists who don't own land, and people of color who continue to be burdened by a legacy of exclusionary laws. THPRD supported the bill as it constitutes an important step toward increasing representation in our elected offices.

HB 2038	Adds new requirements when reporting sources of income included on statements of economic interest that public officials and candidates for public office are required to submit to the Oregon Government Ethics Commission on an annual basis. Adds reporting of information about sources of income for business in which public official or candidate, or member of household of public official or candidate, is officer, holds directorship or does business under if source of income has legislative or administrative interest and 10 percent or more of total gross annual income comes from that source.	Effective January 1, 2024
HB 2056	Clarifies that contributions and reserves of self-insurance programs, established by multiple public bodies to insure against tort liability or property damage, are public entities' funds and can be used for benefit of programs' public bodies.	Effective Upon Passage
HB 2112	Adds tribal cultural purposes to considerations in appraising records for retention, makes the records retention purposes and values consistent across statutes, and updates obsolete technology references.	Effective January 1, 2024
HB 2490	Adds language to ORS 192.355 to exempt from public record disclosure cybersecurity documents that protect computer, information technology, or communications systems from threat or attack. This includes records that depend on their effectiveness upon a lack of public knowledge and contractual and insurance records that document cybersecurity specifications.	Effective January 1, 2024
HB 2649	Expands the apprenticeship utilization requirement for public improvement projects in Oregon. It includes the Oregon Department of Transportation, Higher Education Coordinating Commission, public universities, and community college districts that use public funds for construction costs. The bill mandates that contractors establish outreach plans for women, minorities, and veterans, and report information on apprentice utilization and diversity goals to the Oregon Department of Administrative Services. Non-compliant contractors may face penalties, with the collected funds going towards expanding apprentice training programs. Additionally, the bill increases the apprentice utilization requirement from 12 to 15 percent of all work hours on public improvement projects starting from January 1, 2025. <i>* Final bill does not include local public contracting</i>	Effective 91 days after Sine Die
HB 2737	Authorizes state agencies to sell, lease, or donate state real property under their purview, or interest in that real property, to eligible Indian tribes. Authorizes agencies to convey mineral and geothermal resource rights to Indian tribes when real property or interest in real property is transferred.	Effective January 1, 2024
HB 2805	Specifies that, for purposes of the Oregon Public Meetings Law, the use of serial written communication or the use of intermediaries to communicate, among members of a governing body, may constitute a quorum of the governing body, with	Effective 91 days

	some exceptions. The measure directs the Oregon Government Ethics Commission to provide or arrange for annual trainings and best practices on the Oregon Public Meetings Law. The measure requires members of certain governing bodies to attend or view these trainings at least once during their term in office and verify their attendance. The measure expands the commission's authority to include receiving reports of alleged violations of the public meetings law and investigating the reported violations. The measure takes effect 91 days after adjournment sine die.	after Sine Die
HB 2806	Authorizes the governing body of a public body to meet in executive session to consider the safety of the governing body, staff and volunteers of the public body, the security of public body facilities and meeting spaces, cybersecurity infrastructure, and responses to cybersecurity threats.	Effective Upon Passage
HB 3111	Clarifies that the personal information of employees and volunteers of public body is exempt from disclosure regardless of record type where information is maintained and adds an exemption for the personal information of employees and retirees maintained in another retirement system operated by a public body.	Effective Upon Passage
HB 3440	In 2015, the Legislative Assembly enacted HB 2195, which required counties with a population of 650,000 or more, which was effectively only Multnomah County, to use proceeds from the sale or exchange of certain mineral rights and foreclosed properties for specified initiatives to address homelessness. The law requires that the funds are used for youth or families with children by providing housing placement and retention support services, providing flexible rent assistance, or developing new affordable housing for those with 30 percent or lower median family income. HB 3440 changes population requirements by allowing counties with a population between 200,000 and 650,000 to elect to distribute receipts from the sale or exchange of certain mineral rights or lands acquired by foreclosure for housing-related purposes.	Effective January 1, 2024
HB 3471	Makes it an unlawful employment practice for employer to offer to negotiate a settlement agreement conditional upon a worker entering into a no-rehire agreement and for an employer to make an offer for a settlement agreement conditional on a worker agreeing to no-rehire provision, unless conditions of exception are met. Permits worker to file complaint with Bureau of Labor and Industries and bring civil action. Complainant may recover civil penalty of up to \$5,000 and other specified relief. Applies to settlement agreement entered into on or after effective date.	Effective Upon Passage
SB 168	Replaces the term "candidate" with "person to a public office" and clarifies that public employees are prohibited from promoting or opposing the appointment, nomination, or election of a person to an elected office while on the job during working hours or otherwise acting in the public employee's official capacity, except in certain situations where the public employee's official duties relate to an appointment required by Oregon Constitution or state statute. The measure also prohibits a public employee from promoting or opposing the filing of an initiative, referendum, or recall petition while on the job during working hours or otherwise acting in the public employee's official capacity.	Effective January 1, 2024
SB 206	Amends and repeals several unused statutes that conflict with 1997's Measure 50. The Department of Revenue told us "repeals some obsolete statutes related to various small districts" and SDAO said they were good with it. The Oregon Constitution, Article XI, Section 11(3)(b) creates permanent property tax rates for tax districts that can only be exceeded by local option levies subject to a vote of the people. Additionally, ad valorem property taxes should be imposed on assessed value (AV) not real-market value (RMV). However, statutes related to several taxing	Effective 91 days after Sine Die

	districts have rate limitations based on RMV, with no reference to permanent rate authority, and without mention of a vote of the people. Those districts include peoples’ utility districts; parks and recreation; library boards; heritage districts; cities, for parks; and counties, for historical funds and funding of veterans’ services officers. The bill repeals portions of these parks related statutes that conflict with 1997’s Measure 50: ORS 226.200 (city parks), 266.420 , 266.540 , 266.550 (park and rec districts).	
SB 207	Authorizes Oregon Government Ethics Commission (OGEC) to proceed on own motion to review and investigate, as though it received complaint, if OGEC has reason to believe that a public body conducted meetings in executive session that violated executive session provisions of public meetings law.	Effective January 1, 2024
SB 569	Requires every place of public accommodation that provides a <u>closed-captioned enabled television</u> in a public area to activate closed captioning that satisfies certain specifications. Requires places of public accommodation with multiple televisions to activate closed captioning on at least 50 percent of the televisions within the area and those that sell televisions to activate closed captioning on at least one of the televisions on display. Exempts judicial department, places of public accommodation that have television screens smaller than 12 inches, hospital rooms, and rooms to rent.	Effective 91 days after Sine Die
SB 594	Expands the definition of public works for purposes of the Prevailing Wage Rate to include demolition or removal of hazardous waste related to road, highway, building, structure, or improvement of any type that: a public agency contracts or carries on to serve the public interest; uses \$750,000 or more in public funds of a public agency; occurs with or without public agency funds on property owned by a public university; or that uses more than \$750,000 in public agency funds or occurs on real property owned by a state agency, but does not involve constructing, reconstructing, renovating or painting a road, highway, building, structure, or improvement.	Effective 91 days after Sine Die
SB 812	Authorizes a local government to enact an ordinance or resolution prohibiting or regulating the takeoff and landing of unmanned aircraft systems (UAS) in parks owned by the local government. Requires that the ordinance: allow utility providers a reasonable ability to use UAS in parks to inspect utility lines; allow public bodies to use UAS in parks for emergency operations; and provide for an affirmative defense to a charge or claim of a violation when a person performs an emergency landing of a UAS in a park in the absence of an equally safe alternative.	Effective January 1, 2024
SB 907	Makes it an unlawful practice for any person to bar or discharge from employment or discriminate against an employee or prospective employee because they refused to expose themselves to serious injury or death from a hazardous condition at the place of employment when there are no reasonable alternatives and the person is acting in good faith.	Effective January 1, 2024
SB 999	Makes several modifications to Paid Leave Oregon and Oregon Family Leave Act, including requiring employers to offer an employee who returns from leave and whose employment no longer exists an equivalent position at a job site located within 50 miles of the original job site and requiring consideration of whether there is a significant personal bond resembling a family relationship to determine whether a person qualifies as a family member by reason of affinity.	Effective Upon Passage
SB 1047	Raises the contract price threshold under which contracting agencies may apply certain solicitation and procurement methods for public contracts and requires DAS to promote a policy of diversity, equity, and inclusion in public contracting. The measure increases small procurement dollar threshold from \$10,000 to \$25,000	Effective 91 days after Sine Die

	and intermediate procurement dollar threshold from to \$150,000 to \$250,000, resulting in more contracts being small and intermediate procurements, which are simpler and faster for firms to navigate.	
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SYSTEM DEVELOPMENT CHARGES

[HB 2984](#) Commercial to Residential Conversion Effective January 1, 2024

Going into the legislative session, there was an expectation that there would be significant policy changes introduced around System Development Charges with Parks SDCs as a particular target. This was based partially on the interim SDC study produced during the interim, to which we provided feedback, and the number of placeholder bills introduced on the topic. Prior to session, we worked with ORPA to create a one-pager that described the impact to equity and access that reducing or eliminating this crucial funding tool would have on our ability to provide high-quality parks, access to nature, trails and recreation facilities – this was shared with legislators and stakeholder to help educate the role of Parks SDCs and parks and rec in general. While we did track all of the various SDC related bills early in session, only one ended up making it through.

HB 2984 requires local governments to allow conversion of a building from commercial to residential use without requiring a zone change or conditional use permit. Clarifies housing developed under Act may occur only within an urban growth boundary for cities with populations of 10,000 or greater, and not on lands zoned for heavy industrial use. Allows local governments to require payment of system development charge (SDC) if charge is based on specific commercial to residential conversion policy adopted by a local government on or before December 31, 2023; or is for water or waste water and offset by any SDCs paid when building was originally constructed. Prohibits enforcement of parking minimums greater than those required for existing commercial or residential use.

Initially, the bill did not allow for any SDCs to be charged on these conversions. Based on feedback from ORPA and several members, including testimony submitted by THPRD, the bill was amended to allow for SDCs as outlined above and the bill’s chief sponsor, Rep. Pam Marsh, noted on the record that if these commercial to residential conversions happen to the extent that parks capacity is impacted, she is committed to addressing the issue in future sessions.

CLIMATE ADAPTATION & COMMUNITY RESILIENCY

[HB 3409](#) End of Session Climate Package Effective Upon Passage

As the walkout lingered, legislative leadership attempted to roll a multitude of bills into “packages” in order to hasten the pace of voting should the Republicans return. Most (but not all) of what was included in a package had already passed out of a policy committee in a different form and was waiting for funding. The “climate package” (HB 3409) was one such bill and it combined 15 proposals to help communities, property owners and businesses respond to the impact of climate change. It included the Oregon Global Warming Commission (OGWC) and Natural and Working Lands issue ([SB 530](#)), as well as the Community Green Infrastructure Grant Program and urban trees guidelines ([HB 3016](#)), both base bills that THPRD had advocated in support of. As passed [HB 3409](#) contains policy and financial support for programs designed to address climate issues through an equitable, community-focused approach, while maximizing Oregon’s federal funding opportunities.

The components of HB 3016, the Community Green Infrastructure Grant Program and the urban trees guidelines, are described in Sections 22 – 29 (pages 17-23) of the bill, which:

- Establishes the Community Green Infrastructure Grant Program, which is to be administered by DLCD for the purpose of awarding grants to offset the cost of planning and developing community green infrastructure projects or green infrastructure economic development projects, developing and

supporting native seed banks or native plant nurseries, and for implementing green infrastructure master plans.

- Permits DLCDC to appoint an Advisory Committee on Community Green Infrastructure Investments to provide consultation on the implementation of the grant program. Committee membership includes special districts and parks and recreation representatives.
- Establishes the Community Green Infrastructure Fund with moneys in the fund continuously appropriated to DLCDC to award grants, with 30 percent for grants for planning and developing green infrastructure economic development projects, 40 percent for grants to entities or projects located in green infrastructure improvement zones, and 30 percent for grants for entities or projects in tribal, rural, remote, or coastal communities.
- Appropriates \$6.5 million General Fund for grants via SB 5506 (the end of session budget reconciliation bill) for the Community Green Infrastructure Grant Program. Designates the General Fund appropriated to be deposited in the Community Green Infrastructure Fund, which will allow moneys to be expended in future biennia.
- Requires ODF to acquire and maintain a statewide urban tree canopy assessment tool that provides geospatial mapping and make it available on a website maintained by the Department, which will also be used to designate the green infrastructure improvement zones used in the Community Green Infrastructure Grant Program. Also requires ODF to develop and implement a program to provide technical and financial assistance to public bodies, tribal governments, watershed councils, and community-based organizations for planning, responding to, and recovering damage to habitats and urban tree canopies due to pests, diseases, or other natural or human-created conditions that lead to loss of tree canopy.

Also of interest to the district is Sections 86, which establishes a new grant program for planning and developing resilience hubs and networks. The grant program would be administered by the Oregon Department of Human Services with support from ODOE and the Oregon Health Authority. Resilience hubs and networks are intended to:

- Facilitate communication and coordination of community services.
- Serve as a gathering place in the event of a disruption in the community.
- Enhance the ability of a community to respond to a disruption.
- Operate on a day-to-day basis to distribute food, water, information, charging stations, and medical supplies.
- Support community cache sites and community members who shelter in place.
- Provide childcare, training, food distribution and other services for unmet social needs in the event of an emergency.
- Provide heating, cooling, air filtration and weather protection.
- Accommodate individuals with accessibility needs.

The program will allow eligible applicants to apply for grants for expenses related to planning and organizing Resilience Hubs, to support and expand development and operation of Resilience Hubs and Networks, and to provide resources and services needed by the community to prepare for and respond to disasters. Individuals and organizations can apply for these grants. Applications must include a description of the purpose of the funds, a plan for enhancing resilience, any additional resources being invested, and a description of the project's ability to serve vulnerable populations and disadvantaged communities. The Department of Human Services is directed to adopt rules and is appropriated \$10,187,615 to provide grants in the new program.

Other programs included in HB 3409:

- SB 530 natural and working lands – Section 53, Page 23.
- Standards for resilient and energy-efficient commercial and residential buildings.
- Support for renewable and clean energies in Oregon.
- Financial assistance to incentivize natural climate solutions.

- Electric vehicle incentives for medium and heavy-duty vehicles.
- Positions for environmental justice coordination, which will enable access to federal funds from the Inflation Reduction Act.

Prior to one last amendment, the “aspiration” of the state to reduce greenhouse gas emissions was seemingly changed to make it a “policy” of the state to reduce greenhouse gas emissions. A final amendment removed language leaving the state’s emission reduction *goals* intact.

Partner bill [HB 3630](#) invests \$90 million in efforts related to the “Climate Package” including five programs administered by the Oregon Department of Energy (ODOE). Collectively, these programs provide for:

- Assistance for environmental justice communities.
- Development of a comprehensive state energy strategy.
- Grants for counties so they may develop energy resilience plans to prepare for, and maintain services during, major grid disruptions.
- Establishment of a home energy savings program to provide rebates, funded by the federal Inflation Reduction Act, to homeowners for energy-efficient retrofits and appliances.
- Establishment of a single resource for information and technical assistance related to available energy efficiency incentives and programs.

EQUITABLE ACCESS TO PARKS & REC

[HB 2717](#) Outdoor Child Care Program Regulation Effective Upon Passage
 Adds “outdoor child care program” to the definition of “child care facility,” and directs the Department of Early Learning and Care to license and oversee outdoor child care programs as defined in the measure. THPRD worked with Chief Sponsor, Rep. Neron, to clarify that this did not impact government entities or recorded programs and was really intended for programs that don’t fit into the current licensure structure, i.e. day care centers/outdoor preschools/forest kindergartens that are expanding space to outside to accommodate capacity needs. The bill allows the Office of Child Care to make outdoor preschool an eligible certified child care license type and requires facilities to demonstrate adequate sanitation, maintenance, food preparation, and food storage areas when applying for certification. This also allows those programs to receive child care benefits, like Employment Related Day Care (ERDC).

HB 2001	<p>HB 2001 establishes the Oregon Housing Needs Analysis and associated housing production targets and reporting requirements. The bill includes provisions related to youth homelessness, provides for modular housing development, and includes funding for housing predevelopment loans and agricultural workforce housing. Renter notification requirements are extended when rental agreements will be terminated for non-payment, and eviction records can be sealed in certain circumstances. Emergency procurement authority is granted to the Housing and Community Services Department to address homelessness and provide services within the OR-505 Balance of State Continuum of Care. The bill includes resources to carry out various provisions of the bill, including General Fund appropriations to the following agencies:</p> <ul style="list-style-type: none"> • \$1.5 million to the Housing and Community Services Department to support five positions for duties related to the Oregon Housing Needs Analysis and modular housing grants and loans; • \$6.3 million to support seven positions for the Department of Land Conservation and Development related to implementing the Oregon Housing Needs Analysis; • \$613,925 for the Oregon Facilities Authority to administer moderate income housing predevelopment loans; and 	Effective Upon Passage
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	<ul style="list-style-type: none"> • \$524,762 for one position in the Department of Agriculture, to develop and administer agricultural workforce housing grants. <p>To support HB 2001 and for immediate distribution for new homeless prevention work, HB 5019 appropriates a net \$128.2 million to the Housing and Community Services Department; \$1.6 million to the Department of Emergency Management; and \$19.9 million to the Department of Human Services. \$30.6 million in funds from the Housing and Community Services Department's 2021-23 budget are repurposed to support these efforts.</p>	
HB 2468	The measure directs the Early Learning Council (ELC) to adopt rules to establish reasonable requirements for landlords of tenants who operate family childcare homes and prohibits ELC from considering providers' children who are between the ages of 10 and 12 when establishing capacity limits under certain circumstances. In addition, the measure modifies the amount of supplemental payment made to providers..	Effective January 1, 2024
HB 2504	Directs the Department of Early Learning and Care to develop standards and processes that reduce barriers for international early childhood professionals to enter the workforce and prescribes minimum standards to streamline those standards and processes.	Effective January 1, 2024
HB 2889	Clarifies and adds provisions to legislation enacted in House Bill 2001 (2023), which established the Oregon Housing Needs Analysis (OHNA). The measure defines "development-ready lands" and allows DLCD to refer a city to the department's housing acceleration program based on a city's progress, proportionate to its population size, toward housing production targets, including for families earning less than 80 percent of the median family income. Allows cities and counties additional method to designate urban reserves. The measure clarifies OHNA requirements for Metro, and it directs the Land Conservation and Development Commission to equally weigh statewide housing, economic development, and transportation goals in evaluating whether local government comprehensive plan amendments are subject to the commission's review.	Effective Upon Passage
HB 3005	Directs the Oregon Business Development Department to administer a financial assistance program for childcare providers to cover the costs of expansion and improvements of childcare facilities and services and establishes the Early Childhood Infrastructure Fund.	Effective Upon Passage
HB 3395	<p>HB 3395 consolidates several housing-related policy bills and appropriates a total of \$48.5 million General Fund to support housing-related development and activities. The bill includes the following provisions:</p> <ul style="list-style-type: none"> • Allows affordable housing on lands zoned for commercial uses within urban growth boundaries. • Allows local governments to extend decision-making period for application to develop residential structures within urban growth boundary or to reconsider land use decision for development of residential structures. • Makes permanent requirements that local governments allow siting of certain emergency shelters, conditioned upon latest estimates of percentage of individuals experiencing homelessness. • Restricts local governments' ability to regulate condominium form of ownership. • Requires local governments to allow certain single room occupancies in residential zones. • Requires more cities to allow duplexes on certain lands zoned to allow single-family dwellings. 	Effective Upon Passage

	<ul style="list-style-type: none"> • Provides technical assistance grants to local governments. • Funds affordable housing support for low-income college students. • Grants for the development of community-based housing for agricultural employees. • Grants to support housing and community development for cities, counties, and tribes. • Matching funds for a revolving loan fund to augment equity accrual for certain home buyers. • Development of affordable housing loan guarantee funds, • Expansion of the Emergency Housing Account to allow for support of individuals with companion animals. • \$48.5 million from the General Fund to support the projects included in the bill. 	
HB 3561	Expands eligibility for early childhood care and education scholarships and gives the Higher Education Coordinating Commission authority to convert the scholarship program to a last-dollar program, which would calculate awards according to the amount of aid and scholarships received from other sources.	Effective Upon Passage
SB 893	Directs OHCS to modify its funding structure based on recommendations from the Task Force on Homelessness and Racial Disparities. It directs OHCS to provide a report to a housing-related committee of the Legislative Assembly about the changes and recommended homeless program adjustments by March 15, 2024. The measure allows OHCS to design policy directed toward federally recognized tribes, community action agencies, continuums of care, and culturally specific organizations, and it gives OHCS the authority to support or develop homelessness-specific programs and systems. Details .	Effective Upon Passage

STATE FUNDING FOR PARKS, REC & TRAILS

[SB 5527](#)

OPRD Budget

Effective July 1, 2023

\$353 million allocated to the agency represents an increase of 8.7% from the 2021-23 biennium. This increase is predominately accounted for by the addition of \$9 million General Fund for debt service payments on capital improvement bonds that were issued in the prior biennium and increased Lottery Funds expenditure limitation for local grants due to the reallocation of 13 percent of 2021-23 biennium Lottery Fund revenues* roughly \$17.7 million, from agency operations to the local grants program. Additional adjustments were made for extraordinary inflation on specific expenditure categories, increased budgeted hours for seasonal park rangers to match increased park visitation, the carry-forward of grant awards from the prior biennium, and increased federal and state grant funding in the upcoming biennium. Additional investments are made in capital improvement projects and the implementation of an updated reservation system.

* The legislature did decide that the trigger to double allocation to the Local Government Grant Program did kick-in at the time lottery numbers were met, rather than during the biennium after the lottery numbers met. OPRA advocated for the former as it makes more sense to look forward, not backward, for department budget, for grant application process, and for local match needs. Either interpretation is a win for local parks.

OTHER

<p>SB 890</p>	<p>The Oregon Parks and Recreation Commission consists of seven members appointed by the Governor and confirmed by the Senate for four-year terms. Current law requires that the Commission consist of seven members, and that one member must be appointed from each congressional district in the state, one member must reside west of the summit of the Coast Mountain Range, and one member must reside east of the summit of the Cascade Mountain Range. Following the 2020 census, the number of congressional districts in Oregon increased from five to six, reflecting an increase in the state's population. This change creates a conflict with the statutory directive for the Commission membership. SB 890 modifies the composition of the Oregon Parks and Recreation Commission membership while retaining the seven-member total.</p>	<p>Effective January 1, 2024</p>
<p>HB 2038</p>	<p>Adds new requirements when reporting sources of income included on statements of economic interest that public officials and candidates for public office are required to submit to the Oregon Government Ethics Commission on an annual basis. Adds reporting of information about sources of income for business in which public official or candidate, or member of household of public official or candidate, is officer, holds directorship or does business under if source of income has legislative or administrative interest and 10 percent or more of total gross annual income comes from that source.</p>	<p>Effective January 1, 2024</p>
<p>SB 910</p>	<p>Allows on-street and off-street parking pay stations that do not accept coins or currency as payment if access to another pay station that accepts coins or currency as payment for parking is made available within 300 feet.</p> <p>In 2022, SB 1565 “expanded equity in payment for services and goods for requiring cash options and requires public accommodations offering goods or services to accept United States coins and currency from patrons unless the accommodation qualifies for an exception.” Issue champion Senator Prozanski (D-Eugene) is reluctant to make exceptions to the statute (ORPA asked for one for public park facility outside the UGB) but in 2022 he assured us we were not a target and this session he confirmed our methods are in line with the law if we offer options and do not exclude use of cash to pay at some point. These are factors:</p> <ul style="list-style-type: none"> • People can reserve online – which is exempt. Campground reservations in particular exempt under 3(c) – others under 3(f). • People could pay via a phone app, which is also online and exempt. • People can often pay in cash to a camp host, ranger station or park agency. • People receiving a notice for non-payment at a site can pay notice in cash via mail or taking to agency. <p>Overall, as long as we do not exclude cash payment at some point in the process, we are in line with the law.</p>	<p>Effective January 1, 2024</p>

FAILED LEGISLATION – Bills that did not move forward that THPRD had an interest in, include:

HB 2011 – Park Employee Safety

Introduced by ORPA, the bill would have increased penalties for assault committed against parks and recreation employees – it joined several other similar bills that proposed raising penalties for assault on hospital, utility, and transit officials. While HB 2011 passed the Senate, the Chair of the House Judiciary committee was open about his belief that the criminal code needed an overhaul, not patchwork changes that chose one worker over another and he would rather look at this area of statute holistically. ORPA intends to discuss next steps for the proposal, including potentially joining with other stakeholders that have the same goal to bring something forward in 2025.

HB 3205 – Hiring/Retention Bonuses

This bill would have made permanent the COVID era temporary removal of retention and hiring bonuses from the Oregon Equal Pay Act. The bill passed the House unanimously as well as the Senate Labor & Business Committee – but it was a victim of the walkout and Senate leadership decision-making.

HB 3515 – PPR Special District Governance

The bill would have provided that a city with a population greater than 600,000 may refer a ballot measure to electors to form park and recreation district and have entirety of governing body of city serve as entirety of membership of board of district so formed. THPRD submitted a letter in opposition, articulating concerns about eroding the current governance model of special parks districts. The bill did not advance.

SB 531 – Summer Learning

In 2021, the legislature appropriated \$240 million to support summer learning programs. \$200 million was for education entities for academic support for high school students, enrichment programs for K-8 students, and wrap-around childcare for K-5 students attending enrichment programs. \$40 million was for community-based organizations for enrichment programs serving students ages birth to 12th grade through grants administered by the Oregon Community Foundation. In 2022, \$150 million was allocated. SB 531 would have secured continued funding of the Summer and After-School Learning and Enrichment Grant Program. THPRD and many other stakeholders advocated in support of this effort, but unfortunately the bill was not prioritized by the Ways & Means leadership for the 2023-25 biennium, likely as a result of the significant investment made in early literacy, a similar but distinct space from enrichment programs.

Update: The Oregon Department of Education and the U.S. Department of Education announced on August 28th that 27 school and education service districts around the state, along with the Boys & Girls Club and United Way, will share more than \$53.5 million during the next five years to provide summer and after-school programs. Press release [here](#).

SB 754 – Recreational Liability

The bill provided that operator may require person who engages in sport, fitness or recreational activity in various ways to release operator from claims for ordinary negligence. If the bill had proceeded, ORPA intended to pursue amendments to extend immunity received by a recreation provider to the actual landowner and wanted assurances that recreational immunity protections were in no way decreased. The bill did not end up moving beyond the initial hearing, which ended with testimony about the potential implications the bill would have on the ability to pursue sexual assault that occurred on or at a recreational facility.

SB 858 – Children’s Service Districts

Senator Riley again introduced legislation that would have authorized the formation of children’s service districts and it was unchanged from last year’s bill, which means it did not address THPRD’s previously stated concerns that the policy was not developed with input and engagement of the BIPOC community and it was unclear that effort as proposed would achieve equitable outcomes. THPRD provided this feedback during the single public hearing the bill received.



MEMORANDUM

DATE: September 7, 2023
TO: Doug Menke, General Manager
FROM: Holly Thompson, Communications Director
RE: **Resolution Appointing Levy Task Force Members**

Introduction

Staff requests board of director's appointment of 13 people to serve on the Levy Task Force.

Background

In August, THPRD recruited community members to serve on the district's new Levy Task Force (LTF). Our goal was to recruit a diverse pool of applicants that is representative of the people who live within the district. Their responsibility is to advise the THPRD Board of Directors on if the district should pursue a voter approved operating levy to fill a projected \$16 million deficit in the district's operating budget, representing about 21% of the district's annual budget. If LTF members agree a levy should be pursued, they will also provide advice on the size, scale, and components of the levy.

To support recruitment, staff completed the following marketing tasks:

- **Electronic Marketing:** THPRD Monthly newsletter.
- **Web Posting:** THPRD spotlight, THPRD volunteer recruitment, multiple regional volunteer posting sites.
- **Traditional Media:** press release, Beaverton Resource Guide article.
- **Networking Contacts:** THPRD advisory committee members, THPRD Board of Directors contacts.
- **Social Media Promotion:** Multiple THPRD social media channels postings, Facebook advertisement, partner organization promotion.
- **Print Materials:** Fliers at all THPRD facilities.

The recruitment period was three weeks. Participation was limited to people who live within THPRD boundaries.

Proposal Request

Applicants were scored based on a combination of their responses to written questions on the application as well as their responses to questions during the telephone interviews. Staff also considered a variety of factors including race, gender, ethnicity, age, and geographic distribution of applicants throughout the district. Based on applicant's scores in the application and interview process as well as an interest in developing a well-balanced committee, staff recommend appointment of the following applicants to the Levy Task Force:

Karishma Chidambaram
Noris Lara
Brent Nielsen
Margaret Robinson

Monica Estrella
Justin Low
Shelley Oylear
Durelle Singleton

Renate Garrison
Alyson Marchi-Young
Luis Alfredo Paredes
Sheri Wantland

Applications for each recommended applicant are attached. In addition to the 12 community members who applied, staff are also recommending the district ask one of the public members of the THPRD Budget Committee to serve on the Levy Task Force as a liaison. With the board's approval, staff will connect with the public members of the budget committee and ascertain who has time, interest, and availability to serve as a liaison to the Levy Task Force as the thirteenth member of the group.

Action Requested

Board of directors' approval of Resolution 2023-13 appointing Levy Task Force members.

RESOLUTION 2023-13
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**A RESOLUTION APPOINTING
LEVY TASK FORCE MEMBERS**

WHEREAS, the Tualatin Hills Park & Recreation District (THPRD) Board of Directors must appoint task force members by resolution; and

WHEREAS, the THPRD Board of Directors would appreciate the guidance of community members on strategies to address a significant funding gap in the district's annual operating budget; and

WHEREAS, the THPRD Board of Directors would appreciate the advice of community members on if the district should pursue a voter approved operating levy to address the funding shortfall, and if so, the board would also like guidance on the components and scale of a potential operating levy; and

WHEREAS, each task force member shall be appointed by the Board for a term serving from September 2023 to May 2024; and

WHEREAS, the following people have demonstrated their interest and knowledge in the work of the Levy Task Force.

**NOW, THEREFORE, THE TUALATIN HILLS PARK & RECREATION DISTRICT
RESOLVES AS FOLLOWS:**

The THPRD Board of Directors approves the appointment of the following individuals to the Levy Task Force

- Karishma Chidambaram
- Monica Estrella
- Renate Garrison
- Noris Lara
- Justin Low
- Alyson Marchi-Young
- Brent Nielsen
- Shelley Oylear
- Luis Alfredo Paredes
- Margaret Robinson
- Durelle Singleton
- Sheri Wantland
- Budget Committee Member
Liaison (to be determined)

Duly passed by the Board of Directors of the Tualatin Hills Park & Recreation District this 13th day of September 2023.

Alfredo Moreno, Board President

Felicitia Montebianco, Board Secretary

ATTEST:

Jessica Collins, Recording Secretary

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, August 31, 2023 7:32:22 PM
Last Modified: Thursday, August 31, 2023 8:36:27 PM
Time Spent: 01:04:05
IP Address: [REDACTED]

Page 1

Q1 [REDACTED]

Do you live within the boundaries of the Tualatin Hills Park & Recreation District service area?

Q2 [REDACTED]:
Do you rent or own your current residence? [REDACTED]

Q3
Please share your contact information:

Full Name	Karishma Chidambaram
Address	[REDACTED]
City/Town	[REDACTED]
State/Province	[REDACTED]
ZIP/Postal Code	[REDACTED]
[REDACTED]	[REDACTED] [REDACTED]
Phone	[REDACTED]

Q4
Please tell us why you would like to serve on THPRD's Levy Task Force?

When I was younger I would play at THPRD parks with my little brother. Even though I am older and have gained deeper involvement within THPRD and its volunteering opportunities/resources , THPRD has become something that I couldn't imagine living without. From first-hand experience, I know that so many people in the district heavily rely on THPRD and its programs/resources. The funds that THPRD gives for financial aid and its wide range of resources are extremely vital to this community. With its Free resources, Facilities, parks, Activities, and programs, THPRD has become a backbone and voice to this community. Much like I cannot imagine living without THPRD, I know that many other people feel the same way and it is vital for them to have access to these resources.

Q5

Please tell us about your experience providing advice or advocacy to government agencies in the past on budget issues, policy issues, program or services, or more?

As of right now, I am a member of the THPRD advisory committee for programs and events. As the secretary taking minutes every meeting and as one of the youngest members, I feel as if I tend to look at a lot of the issues and topics we cover with a different perspective.

Q6

Please share some of your history being involved with THPRD programs, services, volunteer opportunities, or more.

Aside from being on the Advisory Committee for Programs and Events, I have also volunteered for THPRD One Day events, and I plan to join RISE!

Q7

Please share some of your lived or work history or experiences that will benefit the Levy Task Force.

I think that being a part of the advisory committee here at THPRD is an experience that will help in being on the Task Force. Additionally, I am an active participant in Model UN and was one of the few people who presented and won the Big 5 Bid for my school at last year's spring conference. Model UN has taught me a lot about diplomacy and how national governments operate and cooperate to deal with large issues. I think these same skills could also be utilized in this role.

Q8

Will you have availability for virtual or in-person meetings during weekday evenings in September –November 2023?

It would be easier to have virtual meetings with my current schedule, but I could work around in-person meetings. It might also be a bit difficult for me to meet on Tuesday evenings

Q9

Occupation

██████████

Q10

What best describes your ethnicity? Please check all that apply.

██████████

Q11

What best your gender? Please check all that apply.

██████████



Levy Task Force Application

Do you live within the boundaries of the Tualatin Hills Park & Recreation District service area?

[REDACTED]

Do you rent or own your current residence?

[REDACTED]

Application Process

If you are interested in serving on the Levy Task Force, please complete the following application.

Applications must be received by 5 pm on Friday, September 1, 2023.

Applications can be submitted by email, mail or hand-delivered to:

Attn: Communications Division
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006
communications@thprd.org

First/Last Name : Monica Estrella Today's Date (mm/dd/yy): 08/29/2023

Home Address: [REDACTED] City: [REDACTED] Zip: [REDACTED]

Phone: _____ Work Phone: _____ Cell Phone: [REDACTED]

Email: [REDACTED]

Please answer the following questions.

1. Please tell us why you would like to serve on THPRD's Levy Task Force?

Because it's good to be involved in projects and efforts that support or affect the community.

2. Please tell us about your experience providing advice or advocacy to government agencies in the past on budget issues, policy issues, program or services, or more?

I was a volunteer member of the Diversity Advisory Board in Beaverton for 9 years. Additional to supporting a government agency, I have volunteered with several non-profits and community based organizations. I have participated in creating community programs. I also supported the City of Beaverton with community engagement for Language Access policy. As a member of the DAB, I supported the start of the Beaverton Night Market.

3. Please share some of your history being involved with THPRD programs, services, volunteer opportunities, or more.

I supported as a volunteer for the 1st Centro de Bienvenida. I've also supported THPRD in culturally specific events, such as Día de los Muertos, Vigentes Latinos and more. I'm an avid park user. I also supported in the Park Naming Catalog project and in La Raiz park project.

4. Please share some of your lived or work history or experiences that will benefit the Levy Task Force.

Many years of experience of living in the area, using parks and spaces. Have volunteered in many community events, efforts and programs throughout the years.

5. Will you have availability for virtual or in-person meetings during weekday evenings in September – November 2023?

I'm available in the evening. I like in person better, but can do both.

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Friday, August 18, 2023 6:33:34 PM
Last Modified: Friday, August 18, 2023 6:38:07 PM
Time Spent: 00:04:32
IP Address: [REDACTED]

Page 1

Q1 [REDACTED]
Do you live within the boundaries of the Tualatin Hills Park & Recreation District service area?

Q2 [REDACTED]
Do you rent or own your current residence?

Q3
Please share your contact information:

Full Name **Renate Garrison**
Address [REDACTED]
City/Town [REDACTED]
State/Province [REDACTED]
ZIP/Postal Code [REDACTED]
Email Address [REDACTED]
Phone [REDACTED]
Cell Phone [REDACTED]

Q4
Please tell us why you would like to serve on THPRD's Levy Task Force?

I believe in the mission and partnership of THPRD as a stakeholder and user of THPRD's services. Having seen how the city of Beaverton navigated a levy, I feel I could provide valuable perspective to the process

Q5
Please tell us about your experience providing advice or advocacy to government agencies in the past on budget issues, policy issues, program or services, or more?

In my day job I work for the city of Beaverton developing policy, procedures and plans.

Q6

Please share some of your history being involved with THPRD programs, services, volunteer opportunities, or more.

I have 4 sons who have taken THPRD classes and utilized facilities. In my professional life, I work closely with THPRD's safety manager.

Q7

Please share some of your lived or work history or experiences that will benefit the Levy Task Force.

I worked at the City of Beaverton and was involved in their Public Safety option Levy

Q8

Will you have availability for virtual or in-person meetings during weekday evenings in September –November 2023?

Yes

Page 2: Demographic Information

Q9

Occupation

████████████████████

Q10

What best describes your ethnicity? Please check all that apply.

████

Q11

What best your gender? Please check all that apply.

████████

Q12

What language(s) are most spoken in your home? Please check all that apply.

████████

Q13

What is your age?

████

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, August 29, 2023 10:14:54 AM
Last Modified: Tuesday, August 29, 2023 10:26:37 AM
Time Spent: 00:11:42
IP Address: [REDACTED]

Page 1

Q1 [REDACTED]
Do you live within the boundaries of the Tualatin Hills Park & Recreation District service area?

Q2 [REDACTED]
Do you rent or own your current residence?

Q3
Please share your contact information:

Full Name	noris lara
Address	[REDACTED]
City/Town	[REDACTED]
State/Province	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone	[REDACTED]

Q4
Please tell us why you would like to serve on THPRD's Levy Task Force?
My family and I have been users of THPRD parks for 12 years.

Q5
Please tell us about your experience providing advice or advocacy to government agencies in the past on budget issues, policy issues, program or services, or more?
I have experience as a leader training to help people in risk of deportation, trauma informed interview, providing resources in Multnomah County and Washington County.

Q6

Please share some of your history being involved with THPRD programs, services, volunteer opportunities, or more.

I work as a Inclusion Specialist with THPRD, and working as a partnership with the Latino community events.

Q7

Please share some of your lived or work history or experiences that will benefit the Levy Task Force.

I have been working with the communities as a housing specialist, with immigrants, and seniors with several non-profits and now with City of Beaverton

Q8

Will you have availability for virtual or in-person meetings during weekday evenings in September –November 2023?

I have time during September and November, sometime during October

Page 2: Demographic Information

Q9

Occupation

[REDACTED]

Q10

What best describes your ethnicity? Please check all that apply.

[REDACTED]

Q11

What best your gender? Please check all that apply.

[REDACTED]

Q12

What language(s) are most spoken in your home? Please check all that apply.

[REDACTED]

Q13

What is your age?

[REDACTED]

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, August 31, 2023 9:14:28 PM
Last Modified: Thursday, August 31, 2023 9:16:38 PM
Time Spent: 00:02:10
IP Address: [REDACTED]

Page 1

Q1 [REDACTED]

Do you live within the boundaries of the Tualatin Hills Park & Recreation District service area?

Q2 [REDACTED]

Do you rent or own your current residence?

Q3

Please share your contact information:

Full Name **Justin Low**
Address [REDACTED]
City/Town [REDACTED]
State/Province [REDACTED]
ZIP/Postal Code [REDACTED]
Email Address [REDACTED]
Phone [REDACTED]

Q4

Please tell us why you would like to serve on THPRD's Levy Task Force?

I am interested in serving on the THPRD's Levy Task Force because I believe that access to parks at current service levels—full hours, staffing, and facilities—is crucial to the community, and helping fill the current budget gap will be essential to maintaining current service levels. As someone who has used THPRD facilities and parks at early and late hours, due to my work schedule, I am appreciative of the fact that the current operating hours offer flexibility and accessibility to working families and their households. Additionally, all THPRD facilities and parks are meticulously maintained and taken care of by great THPRD staff, and I wouldn't want their hours or entire employment to be placed at risk due to the budget gap. Therefore, I am interested in serving my community and park and recreation district by participating in a process that explores what a levy option could look like for the district, voters, and budget, and to see what the best ways are to maintain current THPRD service levels and employment.

Q5

Please tell us about your experience providing advice or advocacy to government agencies in the past on budget issues, policy issues, program or services, or more?

My previous experience in providing advice and advocacy to government agencies includes serving as a legislative staffer in Salem and serving as a board member on the City of Tigard's Public Safety Advisory Board from 2021-2022. As a legislative staffer during the 2021 Legislative Session, I was tasked with connecting community members to various pandemic-related benefits, rental assistance, unemployment insurance, and DMV services as Oregonians struggled to access benefits from state agencies. Throughout the process, I went to government agency leaders and advocated for improved web-based processes that could make resources more accessible to the community, in addition to helping guide folks through the various applications they needed to fill out to receive state benefits and relief. Finally, as a Public Safety Advisory Board member, I was charged with advocating for members of the community who are directly impacted by the municipal police department and helped provide guidance and policy suggestions to the Tigard City Council. Examples of concepts I had the opportunity to provide guidance on include: body-worn camera policies, cultural competency and awareness training, and a potential city ombudsperson position.

Q6

Please share some of your history being involved with THPRD programs, services, volunteer opportunities, or more.

I've lived in Washington County and the greater Beaverton area for just under 5 years now, and in that time I've had the opportunity to enjoy countless trips to THPRD tennis courts, take my half-Aussie half-Border Collie dog, named Boba, to Winkleman and Hazeldale Dog Parks, and spent many evenings at Cedar Hills Park playing futsal and volleyball. My partner and I love making the most of having access to all the incredible parks and facilities in the area and are grateful that the district and its staff make these areas accessible for all.

Q7

Please share some of your lived or work history or experiences that will benefit the Levy Task Force.

There are a couple of professional roles I've worked in that I believe have provided experiences that could benefit the Levy Task Force. The first was getting to track the fiscal costs of bills, as a legislative staffer, and reading and tracking the various state budgets that were being put together by government agencies and financial committees. Through that role, I gained a better understanding of how state revenue flowed in and how tax dollars were spent and put to use to benefit counties, municipalities, government departments, and individual Oregonians. The other opportunity was serving as an interim co-director of a student leadership non-profit at the start of the pandemic. As an organization that relied heavily on in-person events for revenue, it was a humbling and eye-opening experience to attempt to move to virtual programming, host virtual events, and keep costs low, at a time when we were spending more money than we were making. I hope that both of these experiences—and the takeaways they left me with—can serve as a benefit to the Levy Task Force if I have the opportunity to serve on it.

Q8

Will you have availability for virtual or in-person meetings during weekday evenings in September –November 2023?

Yes, I will have availability for both virtual and in-person meetings during weekday evenings in September—November 2023.

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, August 16, 2023 10:07:16 AM
Last Modified: Wednesday, August 16, 2023 10:41:47 AM
Time Spent: 00:34:30
IP Address: [REDACTED]

Page 1

Q1 [REDACTED]
Do you live within the boundaries of the Tualatin Hills Park & Recreation District service area?

Q2 [REDACTED]
Do you rent or own your current residence?

Q3
Please share your contact information:

Full Name	Alyson Marchi-Young
Address	[REDACTED]
City/Town	[REDACTED]
State/Province	[REDACTED]
[REDACTED]	[REDACTED]
Email Address	[REDACTED]
Phone	[REDACTED]

Q4
Please tell us why you would like to serve on THPRD's Levy Task Force?

I have been living within the THPRD for over a decade and greatly appreciate the incredible amount of work the district takes on to keep our parks and public natural spaces well cared for, accessible, and safe for all. Our community members are engaged in a dizzying array of activities and supports. As a parent, I can't express the depths of gratitude I have for the phenomenal programs for kids. The THPRD facilities and community centers are truly hubs for people of all ages, abilities, and backgrounds to connect - what an incredible opportunity for all of us to gain a greater and more deep understanding of our whole community. I would love to serve on this task force to support the great work THPRD does, while helping shape the choices we make to ensure the district is well funded and well positioned for all those who rely upon its services.

Q5

Please tell us about your experience providing advice or advocacy to government agencies in the past on budget issues, policy issues, program or services, or more?

I work at the intersection of communications and public policy daily. My work in communications has supported the passage of statewide, Metro, county and city policies in Oregon, Washington, and California. In Oregon, this includes the 2017 Transportation Package, HB 2001 inclusionary zoning, Preschool for All in Multnomah County, Youth criminal justice reform, affordable housing funding at Metro, and several school district bonds and levies. Additionally, I have created comprehensive public communications plans for ODOT's bus on shoulder initiative. In California, I have worked with groups such as the California Community College Chancellor's office, San Diego Housing Commission, the CalAsian Chamber of Commerce working at the CA Assembly in Sacramento. In Washington, I was part of the communications team that created and sustained a statewide communications campaign to support increased funding for birth-to-five programs, and I consistently work with conservation and renewable energy groups in the state on public policy engagement to move projects forward. I am a passionate advocate to build a more equitable, sustainable, and collaborative world, and my work is demonstrative of that passion meeting high level competency on public policy issues that impact people and the planet.

Q6

Please share some of your history being involved with THPRD programs, services, volunteer opportunities, or more.

This would be my first official volunteer gig with THPRD. As a beneficiary of THPRD programs - I can say confidently that I enjoy the three parks that are walking distance from my home off the Fanno Creek Trail. My child is learning to swim at the Beaverton Swim Center and building a strong social circle with the great programs offered through THRIVE after school and summer camp programs. During the pandemic, I also took advantage of the fitness in the park programs - which were phenomenally well run, generous, and well attended. For the past year, I have been a volunteer with Beaverton School District, and will continue this year as a coordinator for the Montclair Elementary school's Art Lit program. I would like to be more deeply involved in my community and give back as a small token for all of which I've benefitted.

Q7

Please share some of your lived or work history or experiences that will benefit the Levy Task Force.

In my role as Vice President of Communications for a public policy and advocacy firm, my work history is well aligned in serving this task force. I understand how to create communications plans and messaging that are compelling and honor the rules around how bonds and levies may be promoted to the public from public agencies. I also know how to support communications for coalitions to align messages and tactics to ensure multiple interests are reflected authentically.

Q8

Will you have availability for virtual or in-person meetings during weekday evenings in September –November 2023?

Yes, with the exception of Tuesdays. I simply need a schedule in advance to ensure I'm available.

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Sunday, August 27, 2023 7:44:47 AM
Last Modified: Sunday, August 27, 2023 8:00:22 AM
Time Spent: 00:15:35
IP Address: [REDACTED]

[REDACTED]

Q1 [REDACTED]

Do you live within the boundaries of the Tualatin Hills Park & Recreation District service area?

Q2 [REDACTED]

Do you rent or own your current residence?

Q3

Please share your contact information:

Full Name	Brent Nielsen
Address	[REDACTED]
City/Town	[REDACTED]
State/Province	[REDACTED]
[REDACTED]	[REDACTED]
Email Address	[REDACTED]
Phone	[REDACTED]
Work Phone	[REDACTED]

Q4

Please tell us why you would like to serve on THPRD's Levy Task Force?

I live next to Hyland Woods so I have experience with THPRD's ongoing maintenance and existing park system. I am a civil engineer who designs park facilities so I bring perspectives about construction, park design, and costs. I believe serving on THPRD's levy task force is a good way to help my community and set us up for future growth and success.

Levy Task Force Application

Q5

Please tell us about your experience providing advice or advocacy to government agencies in the past on budget issues, policy issues, program or services, or more?

As a civil engineer I work on projects which are funded by or in connection with public agencies. I frequently work on studies to identify budgets for long-term projects in land development and infrastructure.

Q6

Please share some of your history being involved with THPRD programs, services, volunteer opportunities, or more.

I use THPRD facilities regularly, and my children attended pre-school at Fanno Farmers (2015-2019)

Q7

Please share some of your lived or work history or experiences that will benefit the Levy Task Force.

I live next to Hyland Woods Park, so I have perspective as a THPRD neighbor. I work as a civil engineer and have designed several public parks and athletic fields, so I bring expertise in construction, park and field design, and cost evaluation.

Q8

Will you have availability for virtual or in-person meetings during weekday evenings in September –November 2023?

Yes, though limited availability on Tuesday and Thursday due to coaching commitments.

Page 2: Demographic Information

Q9

Occupation

██████████

Q10

What best describes your ethnicity? Please check all that apply.

████

Q11

What best your gender? Please check all that apply.

████

Q12

What language(s) are most spoken in your home? Please check all that apply.

██████████

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, August 30, 2023 11:28:46 AM
Last Modified: Wednesday, August 30, 2023 11:57:29 AM
Time Spent: 00:28:43
IP Address: [REDACTED]

Page 1

Q1 [REDACTED]
Do you live within the boundaries of the Tualatin Hills Park & Recreation District service area?

Q2 [REDACTED]
Do you rent or own your current residence?

Q3
Please share your contact information:

Full Name	Shelley Oylear
Address	[REDACTED]
City/Town	[REDACTED]
State/Province	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone	[REDACTED]

Q4
Please tell us why you would like to serve on THPRD's Levy Task Force?

THPRD facilities and programs are important to many in our community and provide valuable opportunities to the young through seniors. It is important to find a stable and resilient funding level so that the community can continue to have reliable access to facilities/services.

Q5

Please tell us about your experience providing advice or advocacy to government agencies in the past on budget issues, policy issues, program or services, or more?

My job as an traffic engineer/transportation planner has given years of experience working with various jurisdictions and agencies on bike, pedestrian, and traffic safety operational issues, planning networks and facilities, and securing grant funding. I spent 8 years on the board for the North Portland Greenway Trail, part of the 40 mile Loop.

Q6

Please share some of your history being involved with THPRD programs, services, volunteer opportunities, or more.

I have three children that have been involved in a variety of THPRD activities. Regardless of the weather we explore the various parks and paths THPRD has to offer. We also have also enjoyed our community garden plot for many years. We live next to the Waterhouse Trail and use it for both recreation and transportation. I have taken Tennis classes and played in the summer league for the first time this year.

Q7

Please share some of your lived or work history or experiences that will benefit the Levy Task Force.

As an engineer at Washington County I work on bicycle/pedestrian/traffic safety, operations, design and planning. One key area I work with is with schools/districts on Safe Routes to School. I regularly work on budgeting, policy changes, and grant funding. Part of my job is engaging with the public on safety concerns and requests for improvements.

Q8

Will you have availability for virtual or in-person meetings during weekday evenings in September –November 2023?

Virtual or in person, I can be available.

Page 2: Demographic Information

Q9

Occupation

██████████

Q10

What best describes your ethnicity? Please check all that apply.

██████████

Q11

What best your gender? Please check all that apply.

██████████

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Friday, September 01, 2023 1:18:39 PM
Last Modified: Friday, September 01, 2023 1:43:47 PM
Time Spent: 00:25:08
IP Address: [REDACTED]

Page 1

Q1 [REDACTED]
Do you live within the boundaries of the Tualatin Hills Park & Recreation District service area?

Q2 [REDACTED]
Do you rent or own your current residence?

Q3
Please share your contact information:

Full Name	Luis Alfredo Paredes
Address	[REDACTED]
City/Town	[REDACTED]
State/Province	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Cell Phone	[REDACTED]

Q4
Please tell us why you would like to serve on THPRD's Levy Task Force?
Because I would like to support THPRD to improve projects for the community.

Q5
Please tell us about your experience providing advice or advocacy to government agencies in the past on budget issues, policy issues, program or services, or more?
I have more that 6 years working with the community and I know their needs and services that they are expecting for a long time. I belong to a non-profit organization that provides support to the population.

Q6

Please share some of your history being involved with THPRD programs, services, volunteer opportunities, or more.

I worked with THPRD and the city of Beaverton creating Cultural events for the community 3 or 4 times a year since 2017.

Q7

Please share some of your lived or work history or experiences that will benefit the Levy Task Force.

I know how to manage the budgets but also I can elaborate programs like Auctions or Fundraisers to support THPRD.

Q8

Will you have availability for virtual or in-person meetings during weekday evenings in September –November 2023?

Yes, Sure, let me know in advance by e-mail and I'm really happy to participate in the meeting.

Page 2: Demographic Information

Q9

Occupation

[REDACTED]

Q10

What best describes your ethnicity? Please check all that apply.

[REDACTED]

Q11

What best describes your gender? Please check all that apply.

[REDACTED]

Q12

What language(s) are most spoken in your home? Please check all that apply.

[REDACTED]

Q13

What is your age?

[REDACTED]

**TUALATIN HILLS
PARK AND RECREATION DISTRICT**

Levy Task Force Application

Do you live within the boundaries of the Tualatin Hills Park and Recreation service area?

█ █

Do you rent or own your current residence?

— █ █ █

Application Process

If you are interested in serving on the Levy Task Force, please complete the following application.

Applications must be received by 5 p.m. on Friday, September 1, 2023.

Applications can be submitted by email, mail or hand-delivered to:

Attn: Communications Division
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006
communications@thprd.org

First/Last Name Margaret Robinson Today's date (mm/dd/yy) August 19, 2023

Home Address: █ City: █ Zip: █

Phone: NA Work Phone: Happily Retired Cell Phone: █

Email: █

Please answer the following questions.

1. Please tell us why you would like to serve on THPRD's Levy Task Force?

The programs and services of THPRD play a vital role in the community it serves. Maintaining these programs and services is of utmost importance so that the THPRD can continue to function at present levels to all the community, including senior citizens and members of marginalized communities, and hopefully grow. Potential cuts to programming would be devastating. The Levy Task Force plays a key role in providing input to the THPRD Board on options for a local levy or other approaches to funding. I am willing to serve on the task force to help assure the THPRD continues present programming in a fiscally sound manner.

2. Please tell us about your experience providing advice or advocacy to government agencies in the past on budget issues, policy issues, programs or services, or more?

Most of my working career, 32 years, was with the Oregon State Bar, the Oregon lawyers' association, in areas such as the Board of Bar Examiners, Continuing Legal Education, Public Services and then as Director of Member Services. Senior management positions provided many opportunities to determine and to advise on policies, organizational governmental issues, and budgets. I worked extensively with committees, Boards, sections, focus groups and task forces providing advice and advocacy.

3. Please share some of your history being involved with THPRD programs, services, volunteer opportunities, or more

I have an extensive history with the THPRD, starting in 1955 at 10 years old. My mother, Virginia Robinson, a close friend of Elsie Stuhr, worked with Elsie in the initial campaign to create a tax-supported park and recreation district in Beaverton. I was given the task of going door-to-door to distribute the information flyers about the new concept of a recreation district. It was safe back then for a 10- year- old to go door-to-door! During the summers of 1966,67, and 69, I worked for the THPRD as a Dance Specialist. Dance was part of a summer playground program where 16 playgrounds were open for school age activities for an 8- week duration. My mother, Virginia Robinson, served on the THPRD Board and was Chair of the THPRD Foundation Board. My daughters took classes and swim lessons as part of THPRD programming. After my 2010 retirement, I took exercise classes several times a week until the 2020 pandemic. Currently, my commitment to the Elsie Stuhr Center is serving as Chair of the Friends Group, participating on the Holiday Bazaar Planning Committee and as volunteer at the Stuhr Center Information Desk. I also serve as the liaison to the Beaverton Committee on Aging from the Elsie Stuhr Friends Group. As such I write liaison reports so that staff are aware of any issues, requests, etc.

4. Please share some of your lived or work history or experiences that will benefit the Levy Task Force.

A comparison can be drawn between the Oregon State Bar, a non-profit with the goal of serving its paying members with programs and services in a fiscally responsible manner and the THPRD. The THPRD is a non-profit with the goal of serving taxpayers by providing programs and services in a fiscally responsible manner. I have much experience providing input and advocacy to the Boards and other OSB member groups with whom I worked. I always attempt to be aware of and to understand all sides of an issue and to be considerate of differing opinions. At the Oregon State Bar, any increase in yearly member fees had to be researched and informational materials created to explain such increase to the members.

5. Will you have availability for virtual or in-person meetings during weekday evening in September-November 2023?

October 12-19 I will be out-of-town. If a meeting is scheduled that week, I can attempt to join virtually if a connection is available.



Levy Task Force Application

Do you live within the boundaries of the Tualatin Hills Park & Recreation District service area?

Do you rent or own your current residence?

Application Process

If you are interested in serving on the Levy Task Force, please complete the following application.

Applications must be received by 5 pm on Friday, September 1, 2023.

Applications can be submitted by email, mail or hand-delivered to:

Attn: Communications Division
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006
communications@thprd.org

First/Last Name : Durelle Singleton Today's Date (mm/dd/yy): 8/31/2023

Home Address: _____ City: _____ Zip: _____

Phone: _____ Work Phone: _____ Cell Phone: _____

Email: _____

Please answer the following questions.

1. Please tell us why you would like to serve on THPRD's Levy Task Force?

I currently live in Beaverton and work for Portland Parks and Recreation. I have come to understand the value of Parks to the community and want to serve and support efforts to provide spaces for the diverse community of Beaverton. My background working with local non-profits, city government, and school districts would be helpful in this process.

2. Please tell us about your experience providing advice or advocacy to government agencies in the past on budget issues, policy issues, program or services, or more?

I have had extensive experience working on collaborative committees and boards. Below is a sample of the committee work I have completed:

- a. North Portland Aquatics Center committee (Jan 2023-Present)
- b. Co-chair of Schools Uniting Neighborhoods (SUN) (Jun 2018 - Present)
- c. Co-chair/Member of Portland Parks Diversity and Equity Committee (Sept 2018 - Dec 2022)
- d. Oregon Parks and Recreation Diversity and Equity TaskforceForce (Dec 2019 - Sept 2022)
- e. Member of Coordination Council for Beaverton Black Parent Initiative (Dec 2020 - Present)

I would be happy to provide insight into each committee and roles at a later date (if needed) I have attached my resume for additional information

3. Please share some of your history being involved with THPRD programs, services, volunteer opportunities, or more.

Directly, my family has benefitted from the fantastic parks and programs. The opportunity to enrich our lives through THPRD sports programs has served as a foundation for my children's sports success. Not only teaching aspects of competition

but also forming bonds with long-lasting friends. As an adult, I have been privileged to partner with THPRD through the Beaverton Black Parent Union (BBPU). BBPU was creating successful community programs such as the Black and Green Nature fellowship and Summer Soul Strolls. Indirectly, I have worked on professional state-wide initiatives with THPRD Staff and have been amazed by their commitment to the community. As a result, I would like to volunteer to assist in the future development of THPRD.

4. Please share some of your lived or work history or experiences that will benefit the Levy Task Force. Per my previous answers, I am an equity champion. As a man of color, providing an equity lens within task force initiatives is essential. I recognize the diversity of Beaverton's community, but I know volunteers for underserved communities often may not step forward. In my history, I have welcomed being a voice to provide different insights to build a more inclusive plan or initiative.

5. Will you have availability for virtual or in-person meetings during weekday evenings in September – November 2023? Yes



Levy Task Force Application

Do you live within the boundaries of the Tualatin Hills Park & Recreation District service area?

[REDACTED]

Do you rent or own your current residence?

[REDACTED]

Application Process

If you are interested in serving on the Levy Task Force, please complete the following application.

Applications must be received by 5 pm on Friday, September 1, 2023.

Applications can be submitted by email, mail or hand-delivered to:

Attn: Communications Division
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006
communications@thprd.org

First/Last Name : Sheri Wantland Today's Date (mm/dd/yy): 8-14-23

Home Address: [REDACTED] City: [REDACTED] Zip: [REDACTED]

Phone: [REDACTED] Work Phone: _____ Cell Phone: _____

Email: [REDACTED]

Please answer the following questions.

1. Please tell us why you would like to serve on THPRD's Levy Task Force?

As a longtime resident and frequent user of THPRD parks, trails, facilities, classes, and community events, I am deeply committed to preserving and enhancing its excellent services and programs. As a retired public servant, I bring decades of experience about the public and private partnerships, finance mechanisms, opportunities and challenges to funding vibrant parks and recreation programs in these challenging times. I can help the task force achieve its mission.

2. Please tell us about your experience providing advice or advocacy to government agencies in the past on budget issues, policy issues, program or services, or more?

From 1987 to 1994, I staffed the OLCC Alcohol Served Education Advisory Committee and implemented the mandatory statewide server education program that has trained tens of thousands of individuals in the responsible sales and service of alcoholic beverages. From 1994 to 2017, as a public involvement coordinator for Clean Water Services, I staffed a variety of ad hoc and standing policy and program committees from the City Technical Committee that facilitated the collaboration of CWS and its member cities and other special districts including THPRD, to the DEQ mandated Designated Management Agencies that implemented federally mandated water quality permits. As a leader in the International Association for Public Participation for 20+ years, I was nationally recognized for effective public engagement that resulted in developing and implementing public policies.

3. Please share some of your history being involved with THPRD programs, services, volunteer opportunities, or more.

My daughter and grandchildren learned to swim, dance, and play soccer in THPRD programs and facilities. I regularly use Roy Dancer Park, Lowami Woods, and the Nature Park for exercise and forest bathing. I've taken art, music, writing, yoga and pilates classes at Elsie Stuhr, Cedar Hills and Oleson Road Centers. For several years, I served on the THPRD Nature and Trails Advisory Committee. Throughout my career at CWS, I partnered with THPRD staff on Tree for All, native plant sales, and other events to promote environmental stewardship. I participated in the initial funding and development of Nature Park classrooms and exhibits.

4. Please share some of your lived or work history or experiences that will benefit the Levy Task Force.

My career as a public servant focused on outreach and engagement put me in "the room where it happened" many times over the decades as elected and appointed officials wrangled over policies and budgets. My colleagues and I built and maintained trust by engaging stakeholders in meaningful ways. My credo is "no surprises" when dealing with public resources. Engage stakeholder early and often, deliver the bad news as well as the good, and don't make promises you can't keep.

5. Will you have availability for virtual or in-person meetings during weekday evenings in September – November 2023?

Yes. I will be out of town November 3 - 7, but otherwise available.



MEMORANDUM

DATE: August 31, 2023
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: **General Manager's Report**

Annual Affordable Housing Update

Between July 1, 2022, and June 30, 2023, THPRD's Affordable Housing System Development Charge (SDC) Fee Waiver policy – THPRD Resolution 2020-24 – waived approximately \$714,000 in SDCs that would have been charged to two affordable housing projects. These waivers will result in the development of 128 new affordable housing units within the district. Peter Swinton, Planner II, will provide an update on affordable housing waivers issued in fiscal year 2022-2023, as well as requests for waivers anticipated over the next two years.

Annual Grant Report

Gery Keck, Planning manager, and Leilani Garcia, grants administrator, will provide an overview of the FY23 Annual Grant Report (attached). In the past fiscal year, grants have helped fund a broad range of projects and programs at the district. Highlights include park and trail development in addition to support for the mobile recreation program, afterschool and swim programs, workforce development and youth training.

Pickleball Action Plan

Emily Kent, Sports & Inclusion manager, and Tim Bonnin, interim Design & Development manager, will provide information on pickleball programming growth, challenges, community engagement, and future plans.

Summer Programming Recap & Fall Update

Emily Kent, Sports & Inclusion manager; Andrew Jackman, Aquatic manager; Kristin Smith, Recreation manager; and Cinthya Rodriguez Mendez, financial aid specialist, will provide a summer recap and fall update covering registration numbers and Centro de Bienvenida.



Grant Report

FY 2022-2023

THPRD celebrates the award of \$6.1 million in grant revenue this year, increasing total current grant funding to \$21 million. These grant funds support projects across the district from parks, trails, and recreation to afterschool programming, nature education, and historic preservation. 2022-2023 fiscal year grants help THPRD realize the Community's Vision. Here are some highlights...



PCC Rock Creek Talking Walls

Welcoming & Inclusive

- Funding to support diverse youth career development
- Funding to support free culturally-driven events, programs, art, and more for the community

Play for Everyone

- Funding to bring programs for all ages to parks and centers
- Funding to support development of inclusive play areas

Accessibility & Safety

- Funding to provide park access and events
- Funding to connect regional trail systems

Preserving Natural Spaces

- Funding to preserve nature in parks and trails, and more
- Funding to connect people to nature through programs and trail connections



28 Grants
Submitted



68%
Award Rate



10 Awaiting
Decisions

Featured Grant-Funded Project

Cultivating diversity in the workforce



Diversify Workforce Development Interns with THPRD General Manager Doug Menke

VISION ACTION PLAN:

- Welcoming & Inclusive
- Accessible & Safe
- Preserving Natural Spaces

BOARD VALUES:

- Leading with Equity with Special Attention to Racial Equity
- Environmental Stewardship
- Commitment to Community Vision

\$105,000 awarded by Oregon Department of Education



Diversify intern Myles Hamlett with mentor Juan Caez

Growing an Equity-based Approach

Diversify and **NEWT** (Nature Experiences and Workforce Training) workforce development programs support diverse needs with equity-based approaches to respond to unique needs. Grants are helping...

- Foster job readiness skills of youth who identify as Black, Indigenous, Latinx, and/or people of color.
- Engage 28 participating high school students and young adults.
- Introduce youth to park and recreation careers.
- Offer mentorship and career coaching with similar racial and lived experience backgrounds.
- Help THPRD progress toward meaningful equity and justice outcomes across the district.

Featured Grant-Funded Project

Supporting climate resiliency and access



The first of two electric vans purchased with grant funds

VISION ACTION PLAN:

- Welcoming & Inclusive
- Accessible & Safe
- Preserving Natural Spaces

BOARD VALUES:

- Leading with Equity with Special Attention to Racial Equity
- Environmental Stewardship
- Commitment to Community Vision

\$126,378 awarded by Portland General Electric



Youth participating in Mobile Recreation

Electrical Vans Improve Access

Grant funds helped THPRD secure **two new electric vans** that now serve as part of the mobile recreation fleet, provide recreational program transportation, and expand THPRD's offerings in under-served areas across the district. These vans help THPRD...

- Increase capacity to deliver adaptive recreation, nature educations, and fitness programs at a wide range of parks and recreation centers.
- Reduce the district's carbon footprint in support of climate resiliency.
- Minimize the district's fuel costs.

This project has been made possible by DEQ's Oregon Clean Fuels Program via the PGE Drive Change Fund.

Featured Grant-Funded Project

Engaging communities to design parks



Abbey Creek Park awaiting phase 2 development

VISION ACTION PLAN:

- Play for Everyone
- Welcoming & Inclusive
- Accessible & Safe
- Preserving Natural Spaces

BOARD VALUES:

- Leading with Equity with Special Attention to Racial Equity
- Commitment to Community Vision

\$617,000 recommended for funding by Oregon Park and Recreation Department



Abbey Creek Park Phase 2 Concept Plan

Developing community-driven park designs

Abbey Creek Park offers 1.31 acres of neighborhood park with an open lawn, picnic table, and play area. Grant funds will now help develop the...

- Phase 2 concept plan, based on community input from over 700 park neighbors.
- New amenities will include a teen zone, toddler area, shelter with flexible seating, and more.

Looking Ahead

to FY 2023 - 2024



What's next?

- THPRD continues work on \$21,367,844 worth of active grant projects rolling into 2024.
- 2023 marks the first year THPRD was considered for **Congressional Directed Community Project funds**. We look to 2024 to learn if we are awarded!

Nature Education staff and participants

The district's success in navigating change and new challenges is based on THPRD's capacity to adapt and respond to needs of the community and environment.

As of the 2023-2024 fiscal year, THPRD will begin updating the district's grant strategy every year (previously every 3-5 years). Setting grant priorities annually will help the district more easily respond to needs identified in the Vision Action Plan and the 2023 Strategic Plan. Annual updates will also help ensure that priorities are aligned with district values and are continually adapted to changing environmental, social and economic conditions, including:

- Changes in funder priorities
- Shifts in local, state, and national priorities
- Grants no longer available
- Staff capacity to produce grant
- Staff capacity to implement grant
- Other unknowns

*Thank
you*

for supporting
our mission to
provide high-
quality park
and recreation
facilities,
programs,
services, and
natural areas
that meet the
needs of the
diverse
communities
served.

2022 – 2023 Board of Directors

Felicita Monteblanco, President
Barbie Minor, Secretary
Alfredo Moreno, Secretary Pro-Tempore
Heidi Edwards, Director
Tya Ping, Director

Leadership

Doug Menke, General Manager
Aisha Panas, Deputy General Manager
Holly Thompson, Communications Director
Jared Isaksen, Finance Director
Christine Hoffmann, Human Resources Director
Julie Rocha, Sports & Inclusion Director
Sabrina Taylor Schmitt, Recreation & Aquatic Director

2022 – 2023 Grant Steering Committee

Ade Adeoye, Senior Accounting Analyst
Bruce Barbarasch, Nature & Trails Manager
Leilani Garcia, Grants Administrator
Gery Keck, Planning Manager
Emily Kent, Sports & Inclusion Manager
Eileen Kravetz, Executive Director, Tualatin Hills Park Foundation
Julie Rocha, Sports & Inclusion Director
Kristin Smith, Recreation Manager
Sabrina Taylor Schmitt, Recreation & Aquatic Director
Holly Thompson, Communications Director
Olivia Tsujimura, Accounting & Budget Manager
Keith Watson, Support Services Manager

2022 – 2023 Funders

Autzen Foundation
Jackson Foundation
Juan Young Trust
Marie Lamfrom Charitable Foundation
Metro
National Recreation and Park Association
OnPoint Community Credit Union
Oregon Association of Education Service Districts
Oregon Community Foundation
Oregon Cultural Trust
Oregon Department of Administrative Services
Oregon Department of Education, Youth Development Division
Oregon Department of Transportation
Oregon Parks & Recreation Department
Tualatin Soil & Water Conservation District
United States Tennis Association
USA Swimming Foundation
Washington County



Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 07/31/2023

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GENERAL FUND												
CAPITAL OUTLAY DIVISION												
CARRY FORWARD PROJECTS												
Roof Repairs - FCSC	254,000	75,000	-	254,000	75,000	70,807	-	75,000	Budget	145,807	75,000	-
ADA Imprvmt - Harman Swim	375,000	20,000	-	375,000	20,000	349,706	-	20,000	Budget	369,706	20,000	-
Resurface tennis courts	120,000	120,000	-	120,000	120,000	-	-	120,000	Budget	120,000	120,000	-
Electric Fleet Infrastructure	145,000	145,000	-	145,000	145,000	32,931	488	111,581	Budget	145,000	112,069	32,931
Mech Room Gate Valve	2,500	2,500	-	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-
Exterior Facility Paint	80,000	59,000	-	80,000	59,000	37,200	240	42,560	Budget	80,000	42,800	16,200
Space Pln Impl & furniture	200,000	80,000	-	200,000	80,000	151,455	-	48,545	Budget	200,000	48,545	31,455
North Parking Lot HMT Grt Mtch	405,000	230,000	-	405,000	230,000	88,947	-	230,000	Budget	318,947	230,000	-
Boiler - GHRC	231,000	231,000	-	231,000	231,000	339	-	230,661	Budget	231,000	230,661	339
Asphalt Pathway Repairs	285,800	285,800	-	285,800	285,800	-	-	285,800	Budget	285,800	285,800	-
Concrete sidewalk	44,000	44,000	-	44,000	44,000	27,159	-	16,841	Award	44,000	16,841	27,159
Waterhouse Trail Crosswalk	25,000	25,000	-	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-
Beaverton Ck Trl CONSTR Match	250,000	250,000	-	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-
ADA Imprvmt - WHT Curb Cuts	120,000	120,000	-	120,000	120,000	-	-	120,000	Budget	120,000	120,000	-
TREE Raleigh Park Creek Impr	98,423	98,423	-	98,423	98,423	-	-	98,423	Budget	98,423	98,423	-
CWS Raleigh Park Strm Enhncmnt	70,000	70,000	-	70,000	70,000	38,249	-	31,751	Budget	70,000	31,751	38,249
Lottery Bond-Fanno Crk Trl Imp	2,145,358	2,145,358	-	2,145,358	2,145,358	-	-	2,145,358	Budget	2,145,358	2,145,358	-
CSFRF THPRD Permanent Restroom	500,000	487,224	-	500,000	487,224	23,113	-	476,887	Budget	500,000	476,887	10,337
CSFRF WaCo Permanent Restrooms	1,400,000	1,308,098	-	1,400,000	1,308,098	116,760	1,559	1,281,681	Budget	1,400,000	1,283,240	24,858
LGGP Nghbd Pk Baker Lp SEQ-2	750,000	750,000	-	750,000	750,000	-	-	750,000	Budget	750,000	750,000	-
MP&NB Westside Trail Bridge	1,907,500	1,907,500	6,028	1,913,528	1,913,528	-	-	1,913,528	Budget	1,913,528	1,913,528	-
MSTIP Westside Trail Bridge	600,000	600,000	-	600,000	600,000	-	-	600,000	Budget	600,000	600,000	-
TOTAL CARRYOVER PROJECTS	10,008,581	9,053,903	6,028	10,014,609	9,059,931	936,666	2,287	8,876,116		1,942,760	1,184,216	108,084
ATHLETIC FACILITY REPLACEMENT												
Air Structure Repairs			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Resurface tennis courts			105,000	105,000	105,000	-	-	105,000	Budget	105,000	105,000	-
Resurface OutdoorCrts Pckbl			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
TOTAL ATHLETIC FACILITY REPLACEMENT			130,000	130,000	130,000	-	-	130,000	-	130,000	130,000	-
PARK AND TRAIL REPLACEMENTS												
Canopy - CRAC			15,600	15,600	15,600	-	-	15,600	Budget	15,600	15,600	-
Culvert & Pthwy-McMillian Prk			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-
Asphalt overlay and repairs			7,590	7,590	7,590	-	-	7,590	Budget	7,590	7,590	-
CommGrdn Driveway-Jackie Husen			39,942	39,942	39,942	-	-	39,942	Budget	39,942	39,942	-
Asphalt overlay-RockCrkLndg			4,650	4,650	4,650	-	-	4,650	Budget	4,650	4,650	-
Asphalt overlay-SchltmnCkGrwy			6,800	6,800	6,800	-	-	6,800	Budget	6,800	6,800	-
Asphalt overlay-The Bluffs			39,500	39,500	39,500	-	-	39,500	Budget	39,500	39,500	-
Asphalt overlay-Merritt Woods			44,000	44,000	44,000	-	-	44,000	Budget	44,000	44,000	-
Asphalt overlay-Terra Linda			8,600	8,600	8,600	-	-	8,600	Budget	8,600	8,600	-
Ped paths with gravel			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-
Culvert & Pthwy-Raleigh Prk			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-
Mesh Rails SktePrk-Schiffler			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
Playground Components			20,000	20,000	20,000	-	572	19,428	Budget	20,000	20,000	-
TOTAL PARK AND TRAIL REPLACEMENTS			296,682	296,682	296,682	-	572	296,110	-	296,682	296,682	-
PARK AND TRAIL IMPROVEMENTS												
Memorial Benches			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-
Tables & Benches Gmwy Prk			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Subtotal Park and Trail Improvements			40,000	40,000	40,000	-	-	40,000	-	40,000	40,000	-
Grant Funded Projects												
SDAO Security Upgrades			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-
Subtotal Park and Trail Improvements (Grant Funded)			5,000	5,000	5,000	-	-	5,000	-	5,000	5,000	-
TOTAL PARK AND TRAIL IMPROVEMENTS			45,000	45,000	45,000	-	-	45,000	-	45,000	45,000	-
FACILITY CHALLENGE GRANTS												
Program Facility Challenge Grants			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
TOTAL FACILITY CHALLENGE GRANTS			20,000	20,000	20,000	-	-	20,000	-	20,000	20,000	-

Tualatin Hills Park and Recreation District

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BUILDING REPLACEMENTS												
Cardio & Weight Equipment			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-
Emergency Repairs			100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-
Elevated Entry Phase 2 - HMT			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
3 Tab Roof Rplcmt Ph 1 - GHRC			675,000	675,000	675,000	-	35	674,965	Budget	675,000	675,000	-
Paint roof of HMT shop			45,760	45,760	45,760	-	-	45,760	Budget	45,760	45,760	-
Picket fence - Fanno Farmhouse			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-
FCSC warehouse LED			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-
Lobby Carpet - HMT Tennis Ctr			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Space planning implementation			140,000	140,000	140,000	-	-	140,000	Budget	140,000	140,000	-
Fire Life Safety Modernization			2,058,000	2,058,000	2,058,000	-	-	2,058,000	Budget	2,058,000	2,058,000	-
Duct cleaning - ASC			2,700	2,700	2,700	-	-	2,700	Budget	2,700	2,700	-
AC window unit - CHRC			14,000	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-
Office Split System - Stuhr			18,000	18,000	18,000	-	-	18,000	Budget	18,000	18,000	-
Ergonomic Equipment/Fixtures			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Insulation - CHRC			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Storage cabinets - RSC			5,800	5,800	5,800	-	-	5,800	Budget	5,800	5,800	-
Sewer line repair - GHRC			16,000	16,000	16,000	-	-	16,000	Budget	16,000	16,000	-
Shower valves - HMT 50M			33,000	33,000	33,000	-	-	33,000	Budget	33,000	33,000	-
Acid wash pool tank - SSW			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Mech diving board lift-ASC			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-
Auto diving board lift - CRAC			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Water Chemistry Controls			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
Circulation Pumps - HSC			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-
Dive board lift - HMT 50M			12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-
Dive board recondition HMT 50M			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Auto diving board lift - SSC			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
TOTAL BUILDING REPLACEMENTS			3,277,260	3,277,260	3,277,260	-	35	3,277,225	-	3,277,260	3,277,260	-
BUILDING IMPROVEMENTS												
Wood Floor Screen & Coat			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
Magnetic Door Locks			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
Roof Cleaning/Prevent Maint			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
TOTAL BUILDING IMPROVEMENTS			60,000	60,000	60,000	-	-	60,000	-	60,000	60,000	-
ADA IMPROVEMENTS												
ADA Imprvmnt - Other FY21			-	-	-	-	415	-	Budget	415	415	(415)
ADA Imprvmnt - Facility Access			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-
ADA Imprvmnt - Park Access			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-
TOTAL ADA PROJECTS			150,000	150,000	150,000	-	415	150,000	-	150,415	150,415	(415)
TOTAL CAPITAL OUTLAY DIVISION	10,008,581	9,053,903	3,984,970	13,993,551	13,038,873	936,666	3,309	12,854,452	-	5,922,117	5,163,573	107,669

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

Through 07/31/2023

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Deferred

Some or all of Project has been eliminated to reduce overall capital costs for year

Award

Estimate based on Contract Award amount or quote price estimates

Complete

Project completed - no additional estimated costs to complete.

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INFORMATION SERVICES DEPARTMENT												
<u>CARRY FORWARD PROJECTS</u>												
ERP Software	1,053,958	450,000	150,000	1,303,958	600,000	498,995	-	804,963	Budget	1,303,958	804,963	(204,963)
Large Format Printer	15,000	15,000	5,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
TOTAL CARRYOVER PROJECTS	1,068,958	465,000	155,000	1,323,958	620,000	498,995	-	824,963		1,323,958	824,963	(204,963)
<u>INFORMATION TECHNOLOGY REPLACEMENTS</u>												
Workstations/Notebooks			70,000	70,000	70,000	-	8,906	65,000	Award	73,906	73,906	(3,906)
LAN/WAN Replcmnt			7,000	7,000	7,000	-	-	7,000	Budget	7,000	7,000	-
AED Defibrillators			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-
Security Cameras			45,000	45,000	45,000	-	-	45,000	Budget	45,000	45,000	-
Key Card Readers			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Server Replacements			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
Swtiches			55,000	55,000	55,000	-	-	55,000	Budget	55,000	55,000	-
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			246,000	246,000	246,000	-	8,906	241,000		249,906	249,906	(3,906)
TOTAL INFORMATION SYSTEMS DEPARTMENT			401,000	1,569,958	866,000	498,995	8,906	1,065,963	-	1,573,864	1,074,869	(208,869)
MAINTENANCE DEPARTMENT												
<u>CARRY FORWARD PROJECTS</u>												
Full-size van	50,000	46,000	10,000	60,000	56,000	4,220	-	55,780	Award	60,000	55,780	220
Full-size van	50,000	46,000	10,000	60,000	56,000	55,828	-	4,172	Budget	60,000	4,172	51,828
TOTAL CARRYOVER PROJECTS	100,000	92,000	20,000	120,000	112,000	60,047	-	59,953		120,000	59,953	52,047
<u>MAINTENANCE EQUIPMENT REPLACEMENTS</u>												
Safety Services vehicle			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
Work truck			30,000	30,000	30,000	-	-	30,165	Award	30,165	30,165	(165)
Electric utility equipment			12,000	12,000	12,000	-	553	11,447	Award	12,000	12,000	-
Electric utility vehicles			36,000	36,000	36,000	-	-	36,000	Award	36,000	36,000	-
Athletic field groomer			18,000	18,000	18,000	-	-	18,000	Budget	18,000	18,000	-
Grandstand mower			24,000	24,000	24,000	-	-	24,000	Award	24,000	24,000	-
72" Zero-Turn Mowers			36,000	36,000	36,000	-	-	36,030	Award	36,030	36,030	(30)
Field tractor			55,000	55,000	55,000	-	-	55,000	Award	55,000	55,000	-
Small equipment			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
Pump equipment			19,500	19,500	19,500	-	-	19,500	Budget	19,500	19,500	-
Electric power washer			1,800	1,800	1,800	-	-	1,800	Budget	1,800	1,800	-
Carpet extractor			4,500	4,500	4,500	-	4,500	-	Budget	4,500	4,500	-
Stand-on debris blower			11,000	11,000	11,000	-	10,437	563	Budget	11,000	11,000	-
TOTAL FLEET REPLACEMENTS			317,800	317,800	317,800	-	15,490	302,505	-	317,995	317,995	(195)
TOTAL MAINTENANCE DEPARTMENT	-	-	337,800	317,800	429,800	60,047	15,490	362,457		437,995	377,948	51,852
GRAND TOTAL GENERAL FUND	10,008,581	9,053,903	4,723,770	15,881,309	14,334,673	1,495,708	27,706	14,282,872		7,933,977	6,616,390	(49,348)

Tualatin Hills Park and Recreation District

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SDC FUND												
<u>LAND ACQUISITION -CARRYOVER PROJECTS</u>												
Land Acq - N. Bethany Comm Pk	5,715,800	5,673,035		5,715,800	5,673,035	-	-	5,673,035	Budget	5,673,035	5,673,035	-
Subtotal Land Acq-N Bethany Comm Pk	5,715,800	5,673,035	-	5,715,800	5,673,035	-	-	5,673,035		5,673,035	5,673,035	-
Land Acq - N Bethany Trails	1,189,500	1,125,500		1,189,500	1,125,500		3,106	1,122,394	Budget	1,125,500	1,125,500	-
Subtotal Land Acq-N Bethany Trails	1,189,500	1,125,500	-	1,189,500	1,125,500	-	3,106	1,122,394		1,125,500	1,125,500	-
Land Acq - Bonny Slope West Neighborhood Park	1,500,000	1,500,000		1,500,000	1,500,000			1,500,000	Budget	1,500,000	1,500,000	-
Subtotal Land Acq-Bonny Slope West Neighborhood Park	1,500,000	1,500,000	-	1,500,000	1,500,000	-		1,500,000		1,500,000	1,500,000	-
Land Acq - Bonny Slope West Trails	250,000	250,000		250,000	250,000			250,000	Budget	250,000	250,000	-
Subtotal Land Acq-Bonny Slope West Trails	250,000	250,000	-	250,000	250,000	-		250,000		250,000	250,000	-
Land Acq - S Cooper Mtn Trail	1,379,000	1,379,000		1,379,000	1,379,000		250	1,378,750	Budget	1,379,000	1,379,000	-
Subtotal S Cooper Mtn Trail	1,379,000	1,379,000	-	1,379,000	1,379,000	-	250	1,378,750		1,379,000	1,379,000	-
Land Acq - S Cooper Mtn Nat Ar	846,000	846,000		846,000	846,000			846,000	Budget	846,000	846,000	-
Subtotal S Cooper Mtn Nat Ar	846,000	846,000	-	846,000	846,000	-		846,000		846,000	846,000	-
Land Acq - Neighborhood Parks - S Cooper Mtn	8,449,000	8,449,000		8,449,000	8,449,000		1,126	8,447,874	Budget	8,449,000	8,449,000	-
Subtotal Neighbhood Parks - S Cooper Mtn	8,449,000	8,449,000	-	8,449,000	8,449,000	-	1,126	8,447,874		8,449,000	8,449,000	-
Land Acq - Neighborhood Parks - Infill Areas	2,452,740	3,395,990	2,000,000	4,452,740	5,395,990		501	5,395,489	Budget	5,395,990	5,395,990	-
Sub total Neighborhood Parks Infill Areas	2,452,740	3,395,990	2,000,000	4,452,740	5,395,990	-	501	5,395,489		5,395,990	5,395,990	-
TOTAL LAND ACQUISITION	21,782,040	22,618,525	2,000,000	23,782,040	24,618,525	-	4,983	24,613,542	-	24,618,525	24,618,525	-
Professional Services	100,000	-	100,000	200,000	100,000			100,000	Budget	100,000	100,000	-
MTIP Grnt Mtch-Wstside Trl #18	3,459,820	425,000		3,459,820	425,000	3,928,513		425,000	Budget	4,353,513	425,000	-
Natural Area Concept Plan	100,000	100,000		100,000	100,000			100,000	Budget	100,000	100,000	-
Building Expansion (TBD)	995,000	995,000		995,000	995,000		1,391	993,609	Budget	995,000	995,000	-
N.Bethany Pk & Trl/Prj Mgmt	141,000	50,000		141,000	50,000	270,303	2,363	47,637	Budget	320,303	50,000	-
Nghbd Pk Miller Rd SWQ-5	992,200	867,505	231,132	1,223,332	1,098,637	4,063		1,098,637	Budget	1,102,700	1,098,637	-
S Cooper Mtn Pk & Tr Dev-PM	50,000	46,426	3,574	53,574	50,000	15,474	388	49,612	Budget	65,474	50,000	-
NW Quad New Nghbd Pk Dev (Pio Pio Park/Bonnie Meadows)	2,320,000	8,000		2,320,000	8,000	1,502,800		8,000	Budget	1,510,800	8,000	-
NB Park & Trail Improvements	338,000	120,000		338,000	120,000	167,519		120,000	Budget	287,519	120,000	-
New Amenities in existing park	226,878	64,849	55,151	282,029	120,000	32,105	13,525	106,475	Budget	152,105	120,000	-
Cedar Hills Pk-addtl bond fdg	365,000	304,041		365,000	304,041	60,055	819	303,222	Budget	364,096	304,041	-
Nghbd Pk CNSTR Hghlnd Pk NWQ-6	1,620,000	23,000		1,620,000	23,000	1,025,226		23,000	Budget	1,048,226	23,000	-
Nghbd Pk Lombard Baker SEQ-2	2,090,000	1,756,549	365,857	2,455,857	2,122,406	235,169	1,839	2,067,146	Award	2,304,154	2,068,985	53,421
Trl Dev MP-155th Ave Wetlands	500,000	321,607		500,000	321,607	105,219		321,607	Budget	426,826	321,607	-
MVCP Sport Court-Add'l Funding	627,300	627,300	53,000	680,300	680,300			680,300	Budget	680,300	680,300	-
N Johnson Crk Trl MP-PM	40,000	39,861	10,139	50,139	50,000	47		50,000	Budget	50,047	50,000	-
Nat Area Public Access D&D-PM	500,000	500,000		500,000	500,000			500,000	Budget	500,000	500,000	-
Nghbd Pk Abbey Crk Ph2 NWQ-5	501,100	404,402	1,372,225	1,873,325	1,776,627	9,577		1,776,627	Award	1,786,204	1,776,627	-
Nghbd Pk Pointer Rd NEQ-3	803,700	753,297	2,691,600	3,495,300	3,444,897	6,277	(525)	3,445,422	Budget	3,451,174	3,444,897	-
Regional Trl Dev - WST 14	1,601,900	1,601,900		1,601,900	1,601,900			1,601,900	Budget	1,601,900	1,601,900	-
Downtown planning	68,000	27,500	10,000	78,000	37,500	37,500		37,500	Budget	75,000	37,500	-
Subtotal Development/Improvements Carryover	17,439,898	9,036,237	4,892,678	22,332,576	13,928,915	7,399,848	19,800	13,855,694	-	21,275,342	13,875,494	53,421

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

Through 07/31/2023

KEY

Budget Estimate based on original budget - not started and/or no basis for change
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year
 Award Estimate based on Contract Award amount or quote price estimates
 Complete Project completed - no additional estimated costs to complete.

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under	
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year
DEVELOPMENT/IMPROVEMENTS												
MTIPBvtn Crk Trl Land AcqROW	-	-	-	-	-	-	595	-	Budget	595	595	(595)
New Regional Trail Development - Westside Trail #14, #16-#18	-	13,000	-	-	13,000	-	-	-	Budget	-	-	13,000
RFFA Grant Match - Beaverton Creek Trail Engineering and Construction	-	420,894	-	-	420,894	79	-	(79)	Budget	-	(79)	420,973
Beaverton Creek Trail Engineering and Construction	-	1,775,884	-	-	1,775,884	-	-	-	Budget	-	-	1,775,884
Metro Bond Trails Competitive Grant Match - Westside Trail Bridge	-	217,500	2,583	2,583	220,083	-	-	2,583	Budget	2,583	2,583	217,500
EDA Grant Matching - HMT Complex Improvements	-	-	-	-	-	-	-	-	Budget	-	-	-
Facilities Functional Plan	-	-	100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	-	2,427,278	102,583	102,583	2,529,861	79	595	102,504	-	3,178	3,099	2,426,762
UNDESIGNATED PROJECTS												
Undesignated Projects	-	-	16,761,151	16,761,151	16,761,151	-	-	16,761,151	Budget	16,761,151	16,761,151	-
TOTAL UNDESIGNATED PROJECTS	-	-	16,761,151	16,761,151	16,761,151	-	-	16,761,151	-	16,761,151	16,761,151	-
GRAND TOTAL SDC FUND	39,221,938	34,082,040	23,756,412	62,978,350	57,838,452	7,399,927	25,378	55,332,890	-	62,658,196	55,258,269	2,480,183

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 07/31/2023

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 23/24	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
BOND CAPITAL PROJECTS FUND														
<u>New Neighborhood Parks Development</u>														
SE	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,674,551	-	1,674,551	-	Complete	1,674,551	(338,597)	-25.3%	125.3%	100.0%
SW	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,250,248	-	1,250,248	-	Complete	1,250,248	62,558	4.8%	95.2%	100.0%
NW	Hansen Ridge Park (formerly Kaiser)	771,150	16,338	787,488	731,629	-	731,629	-	Complete	731,629	55,859	7.1%	92.9%	100.0%
SW	Roy Dancer Park	771,150	16,657	787,807	643,447	-	643,447	-	Complete	643,447	144,360	18.3%	81.7%	100.0%
NE	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
	Sub-total New Neighborhood Parks	4,883,950	130,968	5,014,918	5,188,093	-	5,188,093	-		5,188,093	(173,175)	-3.5%	103.5%	100.0%
Issuance														
UND	Administration Category	-	-	-	-	-	-	-	N/A	-	173,175	n/a	n/a	n/a
	Total New Neighborhood Parks	4,883,950	130,968	5,014,918	5,188,093	-	5,188,093	-		5,188,093	-	0.0%	103.5%	100.0%
<u>Renovate & Redevelop Neighborhood Parks</u>														
NE	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	990,095	-	990,095	-	Complete	990,095	165,540	14.3%	85.7%	100.0%
SE	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	Somerset West Park	1,028,200	120,124	1,148,324	1,528,550	-	1,528,550	-	Complete	1,528,550	(380,226)	-33.1%	133.1%	100.0%
NW	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	Vista Brook Park	514,100	20,504	534,604	729,590	-	729,590	-	Complete	729,590	(194,986)	-36.5%	136.5%	100.0%
	Sub-total Renovate & Redevelop	3,727,213	220,296	3,947,509	4,367,063	-	4,367,063	-		4,367,063	(419,554)	-10.6%	110.6%	100.0%
Issuance														
UND	Administration Category	-	419,554	419,554	-	-	-	-	N/A	-	419,554	n/a	n/a	n/a
	Total Renovate & Redevelop	3,727,213	639,850	4,367,063	4,367,063	-	4,367,063	-		4,367,063	-	0.0%	100.0%	100.0%
<u>New Neighborhood Parks Land</u>														
NW	New Neighborhood Park - NW Quadrant	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	New Neighborhood Park - NW Quadrant	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	New Neighborhood Park - NE Quadrant	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
NE	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	33,466	1,533,466	2,119,940	-	2,119,940	-	Complete	2,119,940	(586,474)	-38.2%	138.2%	100.0%
SW	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	New Neighborhood Park - SW Quadrant	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
SW	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	New Neighborhood Park - SE Quadrant	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	New Neighborhood Park (North Bethany)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	New Neighborhood Park - Undesignated	-	-	-	-	-	-	-	Reallocated	-	-	-100.0%	n/a	0.0%
	Sub-total New Neighborhood Parks	9,000,000	154,120	9,154,120	11,524,740	-	11,524,740	-		11,524,740	(2,370,620)	-25.9%	125.9%	100.0%
Community Park														
UND	Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
UND	Community Center / Community Park	-	-	-	-	-	-	-	N/A	-	-	n/a	n/a	n/a
UND	Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
	Total New Neighborhood Parks	9,000,000	2,524,740	11,524,740	11,524,740	-	11,524,740	-		11,524,740	-	0.0%	100.0%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 07/31/2023

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 23/24	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<u>New Community Park Development</u>														
SW	SW Quad Community Park & Athletic	7,711,500	343,963	8,055,463	10,594,517	-	10,594,517	75,726	Complete	10,670,243	(2,614,780)	-32.5%	131.5%	99.3%
	Sub-total New Community Park	7,711,500	343,963	8,055,463	10,594,517	-	10,594,517	75,726		10,670,243	(2,614,780)	-32.5%	131.5%	99.3%
UND	Authorized use of savings from Bond Facility Rehabilitation category		1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND	Authorized use of savings from Bond Administration (Issuance) category / Metro		930,529	930,529	-	-	-	-	N/A	-	930,529	n/a	n/a	n/a
UND	Transferred from Community Center Land	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
	Total New Community Park	7,711,500	2,958,743	10,670,243	10,594,517	-	10,594,517	75,726		10,670,243	-	0.0%	99.3%	99.3%
<u>New Community Park Land Acquisition</u>														
NE	New Community Park - NE Quadrant	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
	Sub-total New Community Park	10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	1,655,521	16.3%	83.7%	100.0%
UND	Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
UND	Undesignated Funds - Other	-	-	510,945	-	-	-	-	N/A	-	-	n/a	n/a	n/a
	Total New Community Park	10,000,000	(1,522,864)	8,988,081	8,477,136	-	8,477,136	-		8,477,136	-	0.0%	94.3%	100.0%
<u>Renovate and Redevelop Community</u>														
NE	Cedar Hills Park & Athletic Field	6,194,905	774,973	6,644,297	7,684,215	-	7,684,215	-	Complete	7,684,316	(1,040,019)	-15.7%	115.7%	100.0%
SE	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
	Total Renovate and Redevelop	9,793,605	849,376	10,317,400	10,317,299	-	10,317,299	-		10,317,400	-	0.0%	100.0%	100.0%
<u>Natural Area Preservation - Restoration</u>														
NE	Roger Tilbury Memorial Park	30,846	1,872	32,718	36,450	-	36,450	-	Complete	36,450	(3,732)	-11.4%	111.4%	100.0%
NE	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%
NE	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%
NW	Connection Ridge)	246,768	16,178	262,946	-	-	-	-	On Hold	-	262,946	100.0%	0.0%	0.0%
NW	Allenbach Acres Park	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%
NW	Crystal Creek Park	41,128	2,318	43,446	10,217	-	10,217	-	Complete	10,217	33,229	76.5%	23.5%	100.0%
NW	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%
NE	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%
NW	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%
SE	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%
SE	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%
SE	Greenway Park/Koll Center	61,692	2,316	64,008	56,727	-	56,727	-	Complete	56,727	7,281	11.4%	88.6%	100.0%
SE	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	Fanno Creek Park	162,456	6,736	169,192	65,185	-	65,185	-	Complete	65,185	104,007	61.5%	38.5%	100.0%
SE	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%
SW	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	Hyland Forest Park	71,974	1,342	73,316	65,521	-	65,521	-	Complete	65,521	7,795	10.6%	89.4%	100.0%
SW	Cooper Mountain	205,640	13,479	219,119	14	-	14	-	On Hold	14	219,105	100.0%	0.0%	100.0%
SW	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	Lowami Hart Woods	287,896	9,345	297,241	130,125	-	130,125	-	Complete	130,125	167,116	56.2%	43.8%	100.0%
SW	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%

Tualatin Hills Park and Recreation District
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Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 23/24	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)							
SW	Mt Williams Park	102,820	9,269	112,089	52,362	-	52,362	-	Complete	52,362	59,727	53.3%	46.7%	100.0%
SW	Jenkins Estate	154,230	3,365	157,595	139,041	-	139,041	-	Complete	139,041	18,554	11.8%	88.2%	100.0%
SW	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	Morrison Woods	61,692	4,042	65,734	0	-	0	-	Cancelled	0	65,734	100.0%	0.0%	100.0%
UND	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%
NW	Beaverton Creek Trail	61,692	4,043	65,735	-	-	-	-	On Hold	-	65,735	100.0%	0.0%	0.0%
NW	Bethany Wetlands/Bronson Creek	41,128	2,695	43,823	-	-	-	-	On Hold	-	43,823	100.0%	0.0%	0.0%
NW	Bluegrass Downs Park	15,423	1,010	16,433	-	-	-	-	On Hold	-	16,433	100.0%	0.0%	0.0%
NW	Crystal Creek	41,128	2,696	43,824	-	-	-	-	On Hold	-	43,824	100.0%	0.0%	0.0%
UND	Reallocation of project savings to new	-	(865,000)	(865,000)	-	-	-	-	Reallocation	-	(865,000)	100.0%	0.0%	0.0%
SE	Hyland Woods Phase 2	-	77,120	77,120	65,453	-	65,453	-	Complete	65,453	11,667	15.1%	84.9%	100.0%
SW	Jenkins Estate Phase 2	-	131,457	131,457	67,754	-	67,754	-	Complete	67,754	63,703	48.5%	51.5%	100.0%
NW	Somerset	-	161,030	161,030	161,030	-	161,030	-	Complete	161,030	-	0.0%	100.0%	100.0%
NW	Rock Creek Greenway	-	167,501	167,501	150,513	-	150,513	-	Complete	150,513	16,989	10.1%	89.9%	100.0%
NW	Whispering Woods Phase 2	-	102,661	102,661	97,000	-	97,000	-	Complete	97,000	5,661	5.5%	94.5%	100.0%
SE	Raleigh Park	-	275,793	275,793	88,489	1,450	89,939	-	Planting	89,939	185,854	67.4%	32.6%	100.0%
NE	Bannister Creek Greenway/NE Park	-	120,979	120,979	41,967	-	41,967	79,012	Planting	120,979	-	0.0%	34.7%	34.7%
NW	Beaverton Creek Greenway Duncan	-	20,607	20,607	-	-	-	-	Cancelled	-	20,607	100.0%	0.0%	0.0%
SE	Church of Nazarene	-	30,718	30,718	14,121	-	14,121	-	Complete	14,121	16,597	54.0%	46.0%	100.0%
SW	Lilly K. Johnson Woods	-	30,722	30,722	37,132	-	37,132	-	Complete	37,132	(6,410)	-20.9%	120.9%	100.0%
UND	Restoration of new properties to be	643,023	106,620	749,643	976	-	976	71,720	On Hold	72,696	676,947	90.3%	0.1%	1.3%
UND	Reallocation of project savings to new	-	(1,570,245)	(1,570,245)	-	-	-	-	Reallocation	-	(1,570,245)	100.0%	0.0%	0.0%
NE	NE Quadrant Property(Findley)	-	831,973	831,973	199,135	-	199,135	632,838	Site Prep	831,973	-	0.0%	23.9%	23.9%
NE	N. Johnson Greenway (Peterkort)	-	262,760	262,760	-	-	-	-	Cancelled	-	262,760	100.0%	0.0%	0.0%
NE	Commonwealth Lake Park	-	62,932	62,932	13,991	-	13,991	48,941	Complete	62,932	-	0.0%	22.2%	22.2%
SW	155th Wetlands	-	26,060	26,060	22,951	-	22,951	-	Complete	22,951	3,109	11.9%	88.1%	100.0%
SW	Bronson Creek New Properties	-	206,939	206,939	2,835	1,519	4,354	202,585	Budget	206,939	-	0.0%	2.1%	2.1%
SE	Fanno Creek Greenway	-	83,909	83,909	80,114	-	80,114	-	Complete	80,114	3,795	4.5%	95.5%	100.0%
NW	HMT north woods and stream	-	75,816	75,816	44,630	-	44,630	-	Planting	44,630	31,186	41.1%	58.9%	100.0%
NE	Cedar Mill Creek Greenway	-	38,158	38,158	28,548	-	28,548	9,610	Planting	38,158	-	0.0%	74.8%	74.8%
SW	Fir Grove Park	-	29,222	29,222	22,594	-	22,594	6,628	Planting	29,222	-	0.0%	77.3%	77.3%
SW	HL Cain Wetlands	-	36,614	36,614	23,275	-	23,275	13,339	Complete	36,614	-	0.0%	63.6%	63.6%
NW	Bronson Creek Park	-	26,191	26,191	17,505	-	17,505	-	Planting	17,505	8,686	33.2%	66.8%	100.0%
SE	Center Street Wetlands Area	-	26,180	26,180	17,125	-	17,125	-	Planting	17,125	9,055	34.6%	65.4%	100.0%
SW	Tallac Terrace Park	-	10,511	10,511	-	-	-	-	Cancelled	-	10,511	100.0%	0.0%	0.0%
NE	Forest Hills Park	-	14,662	14,662	6,262	-	6,262	8,400	Planting	14,662	-	0.0%	42.7%	42.7%
UND	Arborist/Tree Management	-	357,681	357,681	189,231	-	189,231	528,586	Site Prep	717,817	(360,136)	-100.7%	52.9%	26.4%
NW	North Bethany Greenway	-	36,218	36,218	16,044	-	16,044	20,174	Site Prep	36,218	-	0.0%	44.3%	44.3%
NW	Willow Creek Greenway II	-	27,738	27,738	30,221	-	30,221	-	Complete	30,221	(2,483)	-8.9%	108.9%	100.0%
NW	Westside Trail Segment 18	-	51,492	51,492	475	-	475	51,017	Budget	51,492	-	0.0%	0.9%	0.9%
SW	Westside Trail- Burntwood area	-	25,813	25,813	23,939	-	23,939	-	Complete	23,939	1,874	7.3%	92.7%	100.0%
NW	Waterhouse Trail	-	46,325	46,325	7,770	-	7,770	38,555	Site Prep	46,325	-	0.0%	16.8%	16.8%
Sub-total Natural Area Restoration		3,762,901	1,189,336	4,952,237	2,938,756	2,969	2,941,725	1,711,405		4,653,130	299,107	6.0%	59.4%	63.2%
Authorized Use of Savings for Natural Area Preservation - Land Acquisition		-	-	-	-	-	-	-	N/A	-	(299,107)	n/a	n/a	n/a
Total Natural Area Restoration		3,762,901	1,189,336	4,952,237	2,938,756	2,969	2,941,725	1,711,405		4,653,130	-	0.0%	59.4%	63.2%
Natural Area Preservation - Land														
UND	Natural Area Acquisitions	8,400,000	447,583	8,847,583	9,146,690	-	9,146,690	-	Budget	9,146,690	(299,107)	-3.4%	103.4%	100.0%
Sub-total Natural Area Preservation -		8,400,000	447,583	8,847,583	9,146,690	-	9,146,690	-		9,146,690	(299,107)	-3.4%	103.4%	100.0%
Authorized Use of Savings from Natural Area Restoration		-	-	-	-	-	-	-	N/A	-	299,107	n/a	n/a	n/a
Total Natural Area Preservation - Land		8,400,000	447,583	8,847,583	9,146,690	-	9,146,690	-		9,146,690	-	0.0%	103.4%	100.0%

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		Initial Project Budget	Adjustments	Current Total Project Budget FY 23/24	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<u>New Linear Park and Trail</u>														
SW	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%
NE	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%
NW	Waterhouse Trail Segments 1, 5 & West	3,804,340	78,646	3,882,986	4,394,637	-	4,394,637	-	Complete	4,394,637	(511,651)	-13.2%	113.2%	100.0%
NW	Rock Creek Trail #5 & Allenbach, North	2,262,040	103,949	2,365,989	1,743,667	-	1,743,667	-	Complete	1,743,667	622,322	26.3%	73.7%	100.0%
UND	Miscellaneous Natural Trails	100,000	87,280	187,280	30,394	-	30,394	156,886	Award	187,280	-	0.0%	16.2%	16.2%
NW	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%
NE	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	412,424	-	412,424	-	Complete	412,424	(140,577)	-51.7%	151.7%	100.0%
SW	Lowami Hart Woods	822,560	55,645	878,205	1,255,274	-	1,255,274	-	Complete	1,255,274	(377,069)	-42.9%	142.9%	100.0%
NW	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,055,589	-	1,055,589	-	Complete	1,055,589	535,271	33.6%	66.4%	100.0%
Sub-total New Linear Park and Trail Development		15,060,310	523,487	15,583,797	14,739,266	-	14,739,266	156,886		14,896,152	687,645	4.4%	94.6%	98.9%
UND	Athletic Field Development	-	-	-	-	-	-	-	N/A	-	(687,645)	n/a	n/a	n/a
Total New Linear Park and Trail Development		15,060,310	523,487	15,583,797	14,739,266	-	14,739,266	156,886		14,896,152	-	0.0%	94.6%	98.9%
<u>New Linear Park and Trail Land Acquisition</u>														
UND	New Linear Park and Trail Acquisitions	1,200,000	(1,198,805)	1,195	1,222,206	-	1,222,206	(1,221,011)	Budget	1,195	-	0.0%	102276.7%	102276.7%
Total New Linear Park and Trail Land Acquisition		1,200,000	(1,198,805)	1,195	1,222,206	-	1,222,206	(1,221,011)		1,195	-	0.0%	102276.7%	102276.7%
<u>Development</u>														
SW	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%
SE	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%
NW	New Fields in NW Quadrant - Living Hope	514,100	77,969	592,069	1,175,521	-	1,175,521	81,540	Complete	1,257,061	(664,992)	-112.3%	198.5%	93.5%
NE	New Fields in NE Quadrant (Cedar Mill	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%
SW	New Fields in SW Quadrant - MVCP	514,100	635,435	573,594	175,149	481	175,630	397,964	Budget	573,594	-	0.0%	30.6%	30.6%
SE	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	548,917	-	548,917	-	Complete	548,917	(14,984)	-2.8%	102.8%	100.0%
Sub-total Multi-field/Multi-purpose Athletic Field Dev.		3,084,600	786,813	3,295,472	3,776,763	481	3,777,244	479,504		4,256,748	(961,276)	-29.2%	114.6%	88.7%
UND	Linear Park and Trail Development category	-	687,645	687,645	-	-	-	-	N/A	-	687,645	n/a	n/a	n/a
UND	Authorized Use of Savings from Facility Rehabilitation category	-	244,609	244,609	-	-	-	-	N/A	-	244,609	n/a	n/a	n/a
UND	Issuance Administration Category	-	29,022	29,022	-	-	-	-	N/A	-	29,022	n/a	n/a	n/a
Total Multi-field/Multi-purpose Athletic		3,084,600	1,748,089	4,256,748	3,776,763	481	3,777,244	479,504		4,256,748	-	0.0%	88.7%	88.7%
<u>Deferred Park Maintenance</u>														
<u>Replacements</u>														
UND	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%
NW	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%
SW	Bridge/boardwalk replacement - Rosa	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	100.0%
SW	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%
SE	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	100.0%
NE	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	100.0%
UND	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%
SW	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	100.0%
NE	Permeable Parking Lot at Sunset Swim Center	160,914	2,614	163,528	512,435	-	512,435	-	Complete	512,435	(348,907)	-213.4%	313.4%	100.0%

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Quad- rant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 23/24	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
	Sub-total Deferred Park Maintenance Replacements	1,451,515	9,840	1,461,355	1,832,474	-	1,832,474	-		1,832,474	(371,119)	-25.4%	125.4%	100.0%
UND	Authorized Use of Savings from Facility Expansion & Improvements Category	-	200,634	200,634	-	-	-	-	N/A	-	200,634	n/a	n/a	n/a
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	170,485	170,485	-	-	-	-	N/A	-	170,485	n/a	n/a	n/a
	Total Deferred Park Maintenance Replacements	1,451,515	380,959	1,832,474	1,832,474	-	1,832,474	-		1,832,474	-	0.0%	100.0%	100.0%

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Quad- rant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost			
		Initial Project Budget	Adjustments	Current Total Project Budget FY 23/24	Expended Prior Years	Expended Year-to-Date	Total Expended to Date								(1)	(2)	(1+2)=(3)
Facility Rehabilitation																	
UND	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	115,484	-	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%			
SW	Structural Upgrades at Aloha Swim	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%			
SE	Structural Upgrades at Beaverton Swim Center	1,447,363	37,353	1,484,716	820,440	-	820,440	-	Complete	820,440	664,276	44.7%	55.3%	100.0%			
NE	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%			
SW	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%			
SE	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,762	-	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%			
SE	Structural Upgrades at Harman Swim	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%			
NW	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%			
NW	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%			
NW	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%			
NW	Structural Upgrades at HMT Athletic	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%			
NW	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%			
NW	Structural Upgrades at HMT Tennis	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%			
SE	Structural Upgrades at Raleigh Swim	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%			
NW	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%			
NE	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%			
NE	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%			
UND	Facilities	-	275	275	17,368	-	17,368	-	Complete	17,368	(17,093)	100.0%	0.0%	100.0%			
Sub-total Facility Rehabilitation		6,227,732	132,222	6,359,954	4,815,345	-	4,815,345	-		4,815,345	1,544,609	24.3%	75.7%	100.0%			
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a			
Sub-total Facility Rehabilitation		6,227,732	(1,167,778)	5,059,954	4,815,345	-	4,815,345	-		4,815,345	244,609	4.8%	n/a	n/a			
UND	field/Multi-purpose Athletic Field Development	-	(244,609)	(244,609)	-	-	-	-	N/A	-	(244,609)	n/a	n/a	n/a			
Total Facility Rehabilitation		6,227,732	(1,412,387)	4,815,345	4,815,345	-	4,815,345	-		4,815,345	-	0.0%	100.0%	100.0%			
Facility Expansion and Improvements																	
SE	Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%			
SW	Splash Pad	5,449,460	85,351	5,534,811	5,414,909	-	5,414,909	-	Complete	5,414,909	119,902	2.2%	97.8%	100.0%			
SW	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%			
NW	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%			
NE	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%			
ub-total Facility Expansion and Improvements		8,218,478	117,557	8,336,035	8,135,401	-	8,135,401	-		8,135,401	200,634	2.4%	97.6%	100.0%			
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements	-	(200,634)	(200,634)	-	-	-	-	N/A	-	(200,634)	n/a	n/a	n/a			
Total Facility Expansion and Improvements		8,218,478	(83,077)	8,135,401	8,135,401	-	8,135,401	-		8,135,401	-	0.0%	100.0%	100.0%			
ADA/Access Improvements																	
NW	HMT ADA Parking & other site	735,163	19,544	754,707	1,019,771	-	1,019,771	-	Complete	1,019,771	(265,064)	-35.1%	135.1%	100.0%			
UND	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%			
SW	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%			
NW	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%			
NW	ADA Improvements - Cedar Hills	-	130	-	-	-	-	-	-	-	-	-	-	-			
NE	Recreation Center	8,226	-	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%			
NE	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%			

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 07/31/2023

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 23/24	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
SE	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%
NW	Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
	ADA Improvements - Waterhouse		183											
NW	Powerline Park	8,226		8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
	Sub-total ADA/Access Improvements	1,028,196	24,461	1,052,657	1,242,547	-	1,242,547	-		1,242,547	(189,890)	-18.0%	118.0%	100.0%
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
	Total ADA/Access Improvements	1,028,196	214,351	1,242,547	1,242,547	-	1,242,547	-		1,242,547	-		100.0%	100.0%
	Community Center Land Acquisition													
UND	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
	Community Center / Community Park (SW Quadrant)		-	-										
UND	(Wenzel/Wall)	-			2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
	Sub-total Community Center Land Acquisition	5,000,000	105,974	5,105,974	4,006,624	-	4,006,624	-		4,006,624	1,099,350	21.5%	78.5%	100.0%
	Outside Funding from Washington County Transferred to New Community Park													
UND	Development	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
	Outside Funding from Metro Transferred to New Community Park													
UND	Development	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
	Authorized Use of Savings for New Neighborhood Parks Land													
UND	Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
	Total Community Center Land Acquisition	5,000,000	(993,376)	4,006,624	4,006,624	-	4,006,624	-		4,006,624	-	0.0%	100.0%	100.0%
	Bond Administration Costs													
ADM	Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM	Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM	Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM	Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM	Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM	Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM	Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717	100.0%	0.0%	0.0%
ADM	FY2021-2022 Interest Actual	-	13,327	13,327	-	-	-	-	Complete	-	13,327	100.0%	0.0%	0.0%
ADM	FY2022-2023 Interest Budget	-	8,000	8,000	-	-	-	-	Budget	-	8,000	100.0%	0.0%	0.0%
ADM	FY2023-2024 Interest Budget	-	30,496	30,496	-	-	-	-	Budget	-	30,496	100.0%	0.0%	0.0%
	Sub-total Bond Administration Costs	1,450,000	1,337,934	2,787,934	504,372	-	504,372	37,325		541,697	2,246,237	80.6%	18.1%	93.1%
	Authorized Use of Savings for Bonded Park Maintenance Replacements													
UND	Category	-	(170,485)	(170,485)	-	-	-	-	N/A	-	(170,485)	n/a	n/a	n/a
	Authorized Use of Savings for New Neighborhood Parks Development													
UND	Category	-	(173,175)	(173,175)	-	-	-	-	N/A	-	(173,175)	n/a	n/a	n/a

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 07/31/2023

Quad- rant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 23/24	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)				(7)	(6+7)=(9)		
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields ADA/Access	-	(930,529)	(930,529)	-	-	-	-	N/A	-	(930,529)	n/a	n/a	n/a
UND	Improvements Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
UND	Authorized Use of Savings for Renovate & Redevelop Neighborhood Parks	-	(419,554)	(419,554)	-	-	-	-	N/A	-	(419,554)	n/a	n/a	n/a
UND	Authorized Use of Savings for Multi-field/ Multi-purpose Athletic Field Dev.	-	(29,022)	(29,022)	-	-	-	-	N/A	-	(29,022)	n/a	n/a	n/a
	Total Bond Administration Costs	1,450,000	(574,722)	875,278	504,372	-	504,372	37,325		541,697	333,581	38.1%	57.6%	93.1%
	Grand Total	100,000,000	5,822,252	105,431,675	102,829,292	3,450	102,832,743	1,239,834		104,072,678	333,581	0.3%	97.5%	98.8%

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 07/31/2023

	Category (Over) Under Budget
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center/Park	-
	-
	-
Nat Res: Restoration	-
Acquisition	-
	-
	-
All Other	
New Neighborhood Park Dev	-
Neighborhood Park Renov	-
New Community Park Dev	-
Community Park Renov	-
New Linear Parks and Trails	-
Athletic Field Development	-
Deferred Park Maint Replace	-
Facility Rehabilitation	-
ADA	-
Facility Expansion	-
Bond Admin Costs	333,581
	333,581
	333,581
Grand Total	333,581



MEMORANDUM

Date: September 6, 2023
 To: Board of Directors
 From: Jared Isaksen, Finance Services Director / CFO
 Re: **System Development Report for July 2023**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 2.6% handling fee for collections through July 2023. This report includes information for the program for fiscal year to date.

Current Rate per Unit		With 2.6% Discount		Current Rate per Unit		With 2.6% Discount	
Single Family				Multi-Family			
North Bethany	\$ 14,991.00	\$ 14,601.23	North Bethany	\$ 11,243.00	\$ 10,950.68		
Bonny Slope West	11,787.00	11,480.54	Bonny Slope West	8,840.00	8,610.16		
South Cooper Mountain	11,787.00	11,480.54	South Cooper Mountain	8,840.00	8,610.16		
Other	12,583.00	12,255.84	Other	9,437.00	9,191.64		
Accessory Dwelling Unit				Senior Housing			
North Bethany	6,097.00	5,938.48	North Bethany	8,391.00	8,172.83		
Other	5,118.00	4,984.93	Other	7,043.00	6,854.25		
Non-residential							
Other	589.00	573.69					

City of Beaverton Collection of SDCs

	<u>Gross Receipts</u>	<u>Collection Fee</u>	<u>Net Revenue</u>
6 Single Family Units	\$ 79,725.61	\$ 1,275.61	\$ 78,450.00
1 Non-residential	59,197.40	1,539.13	57,658.27
7	\$ 138,923.01	\$ 2,814.74	\$ 136,108.27

Washington County Collection of SDCs

	<u>Gross Receipts</u>	<u>Collection Fee</u>	<u>Net Revenue</u>
115 Single Family Units	\$ 1,668,727.57	\$ 43,362.09	\$ 1,625,365.48
(87) Less SFR Credits	(1,195,273.40)	(29,818.97)	(1,165,454.43)
2 Accessory Dwelling Units	9,912.00	257.71	9,654.29
(2) Less: ADU Credits	(9,588.01)	(249.29)	(9,338.72)
- Processing fee for waived units	-	-	-
28	\$ 473,778.16	\$ 13,551.54	\$ 460,226.62

Recap by Agency

	<u>Percent</u>	<u>Gross Receipts</u>	<u>Collection Fee</u>	<u>Net Revenue</u>
7 City of Beaverton	22.82%	\$ 138,923.01	\$ 2,814.74	\$ 136,108.27
28 Washington County	77.18%	473,778.16	13,551.54	460,226.62
35	100.00%	\$ 612,701.17	\$ 16,366.28	\$ 596,334.89

System Development Charge Report, July 2023

Recap by Dwelling

	<u>Single Family</u>	<u>Multi-Family</u>	<u>ADU</u>	<u>Non-residential</u>	<u>Total</u>
City of Beaverton	6	-	-	1	7
Washington County	28	-	-	-	28
	34	-	-	1	35

Total Receipts Fiscal Year to Date

Gross Receipts	\$	612,701.17	
Collection Fees		(16,366.28)	
	\$	596,334.89	
Grants & Others	\$	-	
Interest	\$	194,547.79	\$ 790,882.68

Total Payments Fiscal Year to Date

Refunds	\$	-	
Administrative Costs		-	
Project Costs -- Development		(20,395.26)	
Project Costs -- Land Acquisition		(4,983.13)	(25,378.39)
			\$ 765,504.29

Beginning Balance 7/1/23			50,402,445.34
Current Balance			\$ 51,167,949.63

Recap by Month, FY 2023/24

	<u>Net Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
July	\$ 596,334.89	\$ (25,378.39)	\$ 194,547.79	\$ 765,504.29
August	-	-	-	-
September	-	-	-	-
October	-	-	-	-
November	-	-	-	-
December	-	-	-	-
January	-	-	-	-
February	-	-	-	-
March	-	-	-	-
April	-	-	-	-
May	-	-	-	-
June***	-	-	-	-
	\$ 596,334.89	\$ (25,378.39)	\$ 194,547.79	\$ 765,504.29

Beginning Balance 7/1/23			50,402,445.34
Current Balance			\$ 51,167,949.63

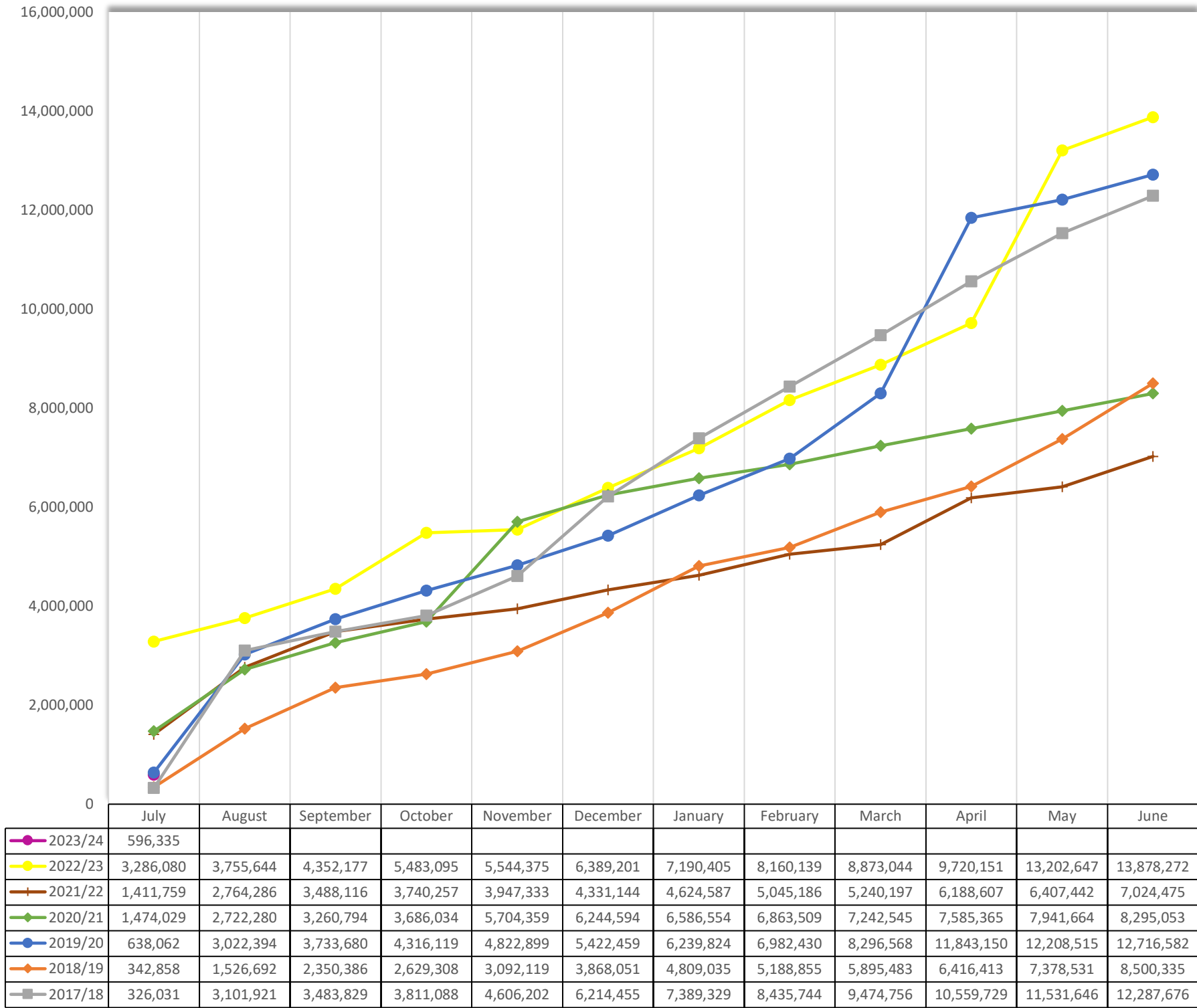
Recap by Month, by Unit

	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-residential</u>	<u>ADU</u>	<u>Total Units</u>
July	34	-	1	-	35
August	-	-	-	-	-
September	-	-	-	-	-
October	-	-	-	-	-
November	-	-	-	-	-
December	-	-	-	-	-
January	-	-	-	-	-
February	-	-	-	-	-
March	-	-	-	-	-
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
	34	-	1	-	35

Affordable Housing Waivers

	<u># 100%</u>	<u>Value</u>	<u># 50%</u>	<u>Value</u>	<u>Total Value</u>
July		-	-	-	-
Total through 07/2023		\$ -		\$ -	\$ -

SDC NET RECEIPTS



SDC EXPENDITURES

