



Parks & Facilities Advisory Committee

Meeting Minutes

July 17, 2024, 6:00 PM, Virtual

In Attendance

Committee Members: Travis Walker, Shalini Vivek, Kate Nelson, Claire Tenscher, Janelle Cheung, Saravana Sevugapandian, Hilary Blum, James Terwilliger

Staff: Cameron Hall, Tim Bonnin, Jim Rankin

Board Liaison: Miles Palacios

Absent: Robert Dupuy, Hilary Blum, Janelle Cheung

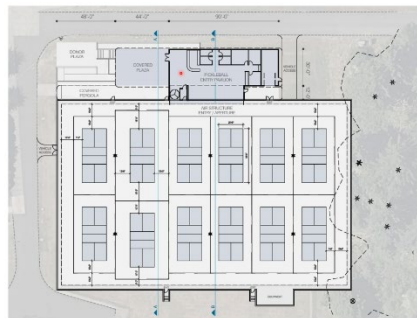
- 1. Call Meeting to Order** – Meeting called to order by Cameron at 6:06 P.M.
- 2. Approval of Minutes from May 2024** – hearing no objections and motion passes
- 3. Public Comment** – no public comment
- 4. Member Check-In** – Question from Cameron: Anyone visited any new THPRD parks this Summer?

- a. Shalini: Visited Meadow Park and appreciated the shade structure
- b. Travis visited Ridgewood view Park with his son and appreciated the structure

5. New Business

- i. Tim Bonnin and Jim Rankin - Provided update on HMT Recreation Complex Pickleball Facility and solicited comments and feedback from PFAC committee members:
- ii. Pickleball - a growing sport
- iii. Current THPRD capacity:
 - i. 33 outdoor courts
 - ii. 4 indoor courts
- iv. New project
 - i. 12 court pickleball facility @ HMT Recreation Complex
- v. Proposed structure/top view of this facility:
- vi.

Preliminary Pavilion & Courts



Few additional notes:

- It can be used to run tournaments

- It also has 2 courts to enable ADA players with extended space on the sides on these courts
- Facility will have entry plaza and pickleball pavilion
- It has shaded space where booths or stalls can be setup
- Large extended covered area for people to stand and watch the game
- Glass walls around the courts
- Rotating door to enter the courts
- It would have air structure a.k.a bubble structure that will be inflated during fall and winter season. And this would be deflated during the summer season.
- A bubble structure and noise often gets echoed in this bubble structure and noise may be more especially with 12 courts inside this bubble structure. Would this be an issue?
 - Tim: There are multiple facilities that have multiple courts within a single bubble structure. There are enhanced balls available to absorb noise and such.
- Would there be any issue with parking? Generally, we have parking issues during peak hours at THPRD facilities
 - Tim: This issue has already been factored in with the planning. It has enough parking spaces and there are nearby soccer fields that also have additional parking lots that are typically not used most of the time. So, it should be manageable.
- Why are the ADA courts not done on either side (current plan shows it in the second bank)?
 - Tim/Jim: It has been moved across different positions through the planning process. Current position is this second bank. And it was done considering different other logistics in the facility to make it easier for hosting bigger events or tournaments.
- Timeline of the closure of this project: about 2 years from now
 - Presentation by Tim and Jim was wrapped up at 6:37 PM
 - Update on Challenge Grant

We are marching closer towards the due date for the submission

Due date: September 1st

Review with the advisory committee will happen in October

Implementation of this project will be done in June 2025

- Execution plan
 - Typically takes about 2 weeks to write the plan and submit
- Projects: James led the discussion
 - Easy option: Take last year's proposal (induction stove) and deploy it in additional facility such as Conestoga
 - Opened the floor for additional ideas
 - Shade structure: Typically such projects will go beyond the grant money
 - Rock climbing: Materials itself would come under 8000\$ to 9000\$ and potentially go out of the budget including the installation cost
 - Question from James: Would there be any adjustment to this budget amount adjusting to inflation?

Cameron: Agreed to bring it up with the management team and see if this can be adjusted next year

Question from Shalini: Is Cedar hills using the induction stove for cooking classes?

James: Yes and it is installed in the kitchen

Cameron shared the itemized cost breakup of this induction cooktop from last year:

Cedar Hills Recreation Center Kitchen Induction Cooktop Materials & Labor Quote

Vendor	Item	Price
Labor / Contractor:		
Electrician	Electrical Hookup/Permit	\$1000
THPRD HVAC Staff	Cap Gas Line	\$500
THPRD Trades Staff	Removal of existing cooktop & Installation of new cooktop	\$250
THPRD Trades Staff	Ventilation Hood/Ducting	\$1500
Cooktop:		
Eastbank Contractor Appliances	36" Miele KM6370 Induction Cooktop	\$4000
Miele	Extended Warranty	\$400
Cookware:		
Home Depot - Tramontina	3-sets Stainless Steel 8-piece Cookware Set	\$500
Amazon - Carote	3-sets Nonstick Cookware Set	\$150
Optional:		
Amazon	Optional - 3 Portable induction units	\$115 each (\$345)
	Total	\$8,645

- One of the Hillsboro facilities has installed hammock poles and city library rents out Hammocks
- Installing new benches to any parks (each bench would be around 3000\$ and we can get 3 benches within the budget)
- James suggested that, with the condensed time frame that we have, **we will go with induction cooktop project for this year** and continue to explore other ideas for next year
 - And no objections on this idea from the committee
 - Which facility to get this project installed? James said this can be decided in August
 - James requested Cameron to queue up the next year's project discussion in October meeting
 - Final decision on the project for this year: **induction cooktop project**

- **Cameron and James will work on drafting the plan**
- **Cameron mentioned to click some photos from Cedar hills facility of the current installation and click more photos**

6. Adjourn – 7:05 PM