



Parks & Facilities Advisory Committee
Meeting Minutes
August 21, 2024, 6:00 PM, Virtual

In Attendance

Committee Members: Travis Walker, Shalini Vivek, Kate Nelson, Hilary Blum, Saravana Sevugapandian, Hilary Blum, James Terwilliger

Staff: Cameron Hall

Board Liaison: Miles Palacios

Absent: Claire Tenscher, Janelle Cheung

Minutes:

1. Call Meeting to Order – Meeting called to order by James at 6:03 P.M.
2. Approval of Minutes from July 2024 – hearing no objections and motion passes
3. Public Comment – no public comment
4. Member Check-In and quick round robin – Question from James: Anyone visited any new THPRD parks this Summer?

a. James: Highland park - nature walk in the coming Saturday

b. Part of the update from Shalini, Cameron updated that there is a THPRD security teams available for taking care of any public safety concerns at any THPRD parks

5. New Business

- Plan is in place to present the Challenge Grant proposal in October joint advisory committee meeting
- Cameron has shared the documents (3 documents) over the email before the meeting and presented the same during the meeting:

§ Last year's FY2024 challenge grant submission: Induction cooktop conversion

§ Nisha from last year committee had done lot of analysis doing product comparison and such

§ Finally, the committee selected the Miele KM6370 model based on the data from the analysis

§ FY2024 project was installed in Cedar Hills center. And Conestoga and Garden home centers were interested to have the same setup installed.

§ Cameron presented the update from his visits to 2 THPRD centers:

Current setup at Conestoga - might be an easy installation

Conestoga Recreation Center



- No ventilation system in the kitchen (but seems like the stove top has a bottom flowing ventilation system at the center of the stovetop)
- With more cooking classes happening here and with absence of ventilation system, priority of have the new setup installed here is higher
- ◇ We might have to improve or install the ventilation system along with the new induction cooktop setup at both the centers
- ◇ Cost for this additional work will have to be factored into the overall budget
- Cost from previous year's project for this (not sure whether the ventilation was newly done or existing system was improved):

Current setup at Garden Home - Might demand some additional rework of the kitchen area for having the new induction cooktop setup installed

Garden Home Recreation Center



- No ventilation system in the kitchen
- § Cameron emphasized how this last year's project tied nicely in achieving the overall mission and goal of THPRD in terms of emission control and environmental friendliness
- § Couple snapshots from the presentation capturing key project detail:

Cedar Hills Recreation Center: Induction-Cooktop Conversion



Project Details

Project Summary: Our proposal is for replacing the existing non-functional low-table gas cooktop with an electric powered induction model, installing required ventilation, and providing induction-compatible cookware. The goal of this proposal is to improve the safety of the classroom and provide a modern method of cooking.

What is Induction? Induction works by creating an electromagnetic field in the cooktop. The magnetic field excites the iron molecules in the cooking pots/pans which then vibrate rapidly, creating heat which then heats the contents of the pan. However, energy is only transferred into the pan and the surrounding area of the cooktop (and the people doing the cooking) stay relatively cool.

Benefits of Conversion: Update non-functioning gas cooktop, eliminate exhaust of harmful gas particulates, eliminate safety concern of open flame and heat around children (burner only heats up when magnetic cookware is placed on cooktop), efficient cooking with much faster heating times and less energy used.



§ Committee members discussed about purchasing portable units and have them installed in any THPRD centers

1) Cameron agreed to check this with the centers and have it included in the project purchasing any portable if budget allows

§ Committee members deliberated on finalizing between Conestoga and Garden Home center and members decided to pick Conestoga center for this year's project planning

o Next steps

i. Camron presented that we will need committee members taking up the tasks:

1) **James** agreed to update the proposal presentation deck

2) **Shalini** agreed to contribute to the proposal document proposal update

3) Research and document current pricing for desired models

a) **Hillary** agreed to take this up for finding the pricing option for the cookware

b) Pricing for the stove top units

i) **Travis** agreed to take care of this

ii) **Saravana** agreed to take care of this alone with Travis

4) **Cameron** to follow up with the centers

o Kate brought up a point to see if we can increase the budget for the upcoming years for this challenge grant (increase from 10,000 USD)

i. Cameron agreed to bring it up in the joint advisory committee and discuss the same with other committee staff and board liaison as well

6. Date of our next meeting: September 18th 2024

7. Meeting adjourned at 6:45 pm